

Bastrop, TX City Council Meeting Agenda
Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



November 18, 2025
Regular City Council Meeting at 5:00 PM
Joint Planning and Zoning Meeting at 6:30 PM

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE - Matilda Hernandez and Nick Castillo, students from Red Rock Elementary School

TEXAS PLEDGE OF ALLEGIANCE - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

3. INVOCATION

4. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at www.cityofbastrop.org/citizencommentform at least two hours before the meeting starts on the requested date. Comments submitted by this time will be given to the City Council during the meeting and included in the public record, but not read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.

5. CONSENT AGENDA

All matters listed under "Consent Agenda" are considered to be routine by the city council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 5A. Consider and act upon Ordinance No. 2025-82, amending the Bastrop Code of Ordinances, Chapter 1 (General Provisions), Article 1.10 (Boards, Commissions, and Committees), Section 1.10.001 (Parks Board), to add two ex officio positions with qualification criteria; and move to include on the December 9, 2025 agenda for a second reading.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 5B. Consider action to approve Resolution No. R-2025-194 awarding a Community Support Service Agreement to the Lost Pines Art Center for cultural arts programming and operations in the amount of \$167,950; and authorizing the City Manager to execute all necessary documents.

Submitted by: Michaela Joyce, Discover Bastrop Director

- 5C. Consider action to approve Resolution No. R-2025-195 awarding a Community Support Service Agreement to the Bastrop Opera House for cultural arts and theater services in the amount of \$194,000; and authorizing the City Manager to execute all necessary documents.

Submitted by: Michaela Joyce, Discover Bastrop Director

- 5D. Consider action to approve Resolution No. R-2025-196 awarding a Community Support Service Agreement to the Kerr Community Center for historic preservation, cultural arts and programming in the amount of \$50,000; and authorizing the City Manager to execute all necessary documents.

Submitted by: Michaela Joyce, Discover Bastrop Director

- 5E. Consider action to approve Resolution No. R-2025-195 awarding a Community Support Service Agreement to the Bastrop County Historical Society for operations and marketing of the Visitor Center in the amount of \$433,825; and authorizing the City Manager to execute all necessary documents.

Submitted by: Michaela Joyce, Discover Bastrop Director

- 5F. Consider action to approve Resolution No. R-2025-198 awarding a Community Support Service Agreement to the Bastrop African American Cultural Center for cultural arts and programming in the amount of \$50,000; and authorizing the City Manager to execute all necessary documents.

Submitted by: Michaela Joyce, Discover Bastrop Director

- 5G. Consider and act on Resolution No. R-2025-188, authorizing the City Manager to waive fifty percent of the building permit fees for the Bastrop County Development Services building to be located at 203 Jackson Street.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 5H. Consider and act on Resolution 2025-188 accepting Nani and Oahu streets located in Water Control and Improvement District No. 2 and incorporating them into the list of city-maintained streets.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CPM, City Manager

- 5I. Consider and act on Resolution No. R-2025-192, accepting donations to the City of Bastrop Fire Department, from Tractor Supply Company, in the amount of \$500.00; from Bluebonnet Electric Cooperative, in the amount of \$1,000.00.

Submitted by: Andres Rosales, Assistant City Manager

- 5J. Consider and act on Resolution No. R-2025-190, approving a professional services contract with Dial Development Services, Ltd. for a not-to-exceed amount of Sixty-Four Thousand, Eight Hundred Dollars (\$64,800.00) for construction inspection services as part of the Pavement Rehabilitation Project.

Submitted by: Andres Rosales, Assistant City Manager

- 5K. Consider and act on Resolution No. R-2025-191, approving a permit request to the Texas Department of Transportation (TXDOT) for the closure of Chestnut Street for the 2026 Mardi Gras Parade.

Submitted by: Marco Olivares, Special Events Coordinator

- 5L. Consider and act to approve the Mayor to sign a Letter of Support expressing the City of Bastrop's endorsement of establishing a Texas State University campus or satellite instructional center within the Bastrop community.

Submitted by: Dori Kelley, Business Attraction, Retention, and Expansion Manager

6. ITEMS FOR INDIVIDUAL CONSIDERATION

- 6A. Consider action to approve the first reading of Ordinance No. 2025-84 of the City Council of the City of Bastrop, Texas, amending the budget for the Fiscal Year 2025 in accordance with existing statutory requirements; appropriating the various amounts herein attached as Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date, and move to include on the Nov. 25, 2025 City Council agenda for a second reading.

Submitted by: Laura Allen, Assistant Finance Director

7. EXECUTIVE SESSION

- 7A. City Council shall convene into a closed executive session pursuant to Texas Local Government Code Section 551.074 to deliberate the appointment, employment, and evaluation of the City Manager.

8. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

9. ADJOURNMENT

10. 6: 30 PM - WORK SESSION/JOINT MEETING WITH PLANNING AND ZONING COMMISSION

11. CALL TO ORDER

- 11A. Call to Order - City Council

- 11B. Call to Order - Planning and Zoning Commission

12. WORK SESSIONS/JOINT CITY COUNCIL AND PLANNING & ZONING MEETING

- 12A. Development Code Rewrite – Overview, Policy Direction, and Workshop Discussion.

Submitted by: Brittany Epling, Senior Planner

13. ADJOURNMENT

- 13A. Adjournment - City Council

- 13B. Adjournment - Planning and Zoning Commission

All items on the agenda are eligible for discussion and action unless specifically stated otherwise.

The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: November 12, 2025 at 5:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/ Michael Muscarello
Michael Muscarello, City Secretary