

**Bastrop, TX City Council Meeting Agenda**  
City Hall City Council Chambers | 1311 Chestnut Street  
Bastrop, Texas 78602  
(512) 332-8800



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**January 13, 2026**  
**Regular City Council Meeting at 6:30 PM**

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*City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE** - Bradley Esparza Perez & Harlow Schindler, students from Mina Elementary's Sign and Shine (Sign Language) Club

**TEXAS PLEDGE OF ALLEGIANCE** - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

- 3. INVOCATION** - Bastrop Police Chaplain Ketric Steger
- 4. PRESENTATIONS**
  - 4A. Mayor's Report**
  - 4B. Council Members' Report**
  - 4C. City Manager's Report**

4D. Event Recap Numbers

Submitted by: Michaela Joyce, Discover Bastrop Director

4E. Veteran's Day Car Show Plaque

Submitted by: Michaela Joyce, Discover Bastrop Director

4F. Christmas Parade Float Winners

Submitted by: Michaela Joyce, Discover Bastrop Director

4G. Proclamation - Martin Luther King Jr. Walk

4H. 2025 Year in Review

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

**5. WORK SESSIONS/BRIEFINGS**

**6. STAFF AND BOARD REPORTS**

**7. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to the City Manager for research and possible future action. Profanity, physical or other threats are not allowed and may subject the speaker to loss of the time for comment, and if disruptive to the conduct of business, could result in removal of the speaker.*

**8. CONSENT AGENDA**

**All matters listed under "Consent Agenda" are considered to be routine by the city council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.**

8A. Conduct a public hearing, consider and act on the second reading of Ordinance No. 2025-67 for a Zoning Concept Scheme request to rezone the project site from P-EC Employment Center to Planned Development District ("PDD") with a base district of P4, for the area described as being 7.398 +/- acres out of the Steel Yard Subdivision, Lot 3, located at 2002 SH 95, Bastrop, TX 78602, within the city limits of Bastrop, Texas

Submitted by: James E. Cowey, Director of Development Services

8B. Consider and act on Resolution No. R-2026-01, amending the Master Fee Schedule, General Provisions - Cemetery, to modify the fees for the Fairview Cemetery columbarium niches and fees associated with columbarium operations, as attached in Exhibit A.

Submitted by: Judy Sandroussi, Director of Finance

8C. Consider and act to approve Resolution No. R-2026-05 allowing for the installation of six speed limit signs on Agnes St, three facing eastbound and three facing westbound at the longitude and latitude points of those in the attached exhibit, installed by the Streets and Drainage Department.

Submitted by: Vicky Steffanic, Chief of Police

8D. Consider and act to approve Resolution No. R-2026-02, confirming the Mayor's appointment of a Master Gardener representative to the Parks & Recreation Board, as required by Section 3.08 of the City Charter.

Submitted by: Michael Muscarello, City Secretary, TRMC, CMC, CPM

8E. Consider and act on Resolution No. R-2026-03, ordering a General Election to be held on Saturday, May 2, 2026, for the offices of Mayor and Council Member, Place 3, in accordance with the Bastrop Home Rule Charter; designating polling places within the City; establishing procedures for the conduct of the General Election and any required runoff election; and providing for the election to be held as a joint election with Bastrop County.

Submitted by: Michael Muscarello, City Secretary, TRMC, CMC, CPM

8F. Consider and act on Resolution No. R-2026-04, approving a contract with the Bastrop County Election Administrator to participate in a joint election for the General Election called and ordered for Saturday, May 2, 2026, and authorizing the City Manager to execute the contract.

Submitted by: Michael Muscarello, City Secretary, TRMC, CMC, CPM

8G. Consider and act to approve the Bastrop City Council minutes from the December 9, 2025, Regular Meeting, the December 16, 2025, Joint Council and Planning & Zoning Commission Meeting, and the December 16, 2025, Special Meeting.

Submitted by: Victoria Psencik, Assistant City Secretary

## **9. ITEMS FOR INDIVIDUAL CONSIDERATION**

9A. Conduct a public hearing, consider and act on Ordinance No. 2026-01 to approve and adopt the 2026 Schedule of Uniform Submittal Dates for Plats in accordance with the Bastrop Building Block (B<sup>3</sup>) Code Section 2.3.004 Annual Adoption of Schedule of Uniform Submittal Dates, and the Bastrop Building Block (B<sup>3</sup>) Technical Manual Section 1.2.002 Uniform Submittal Dates, as shown in Exhibit A, and move to include on the January 27, 2026 Consent Agenda City Council for the second reading.

Submitted by: James E Cowey, Director of Development Services

**10. EXECUTIVE SESSION**

- 10A. City Council shall convene into a closed executive session pursuant to Texas Local Government Code Section 551.087 to discuss and deliberate regarding a proposed Economic Development project to locate within the City.
11. **TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**

**12. ADJOURNMENT**

*All items on the agenda are eligible for discussion and action unless specifically stated otherwise.*

*The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).*

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: January 7, 2026 at 4:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/

Michael Muscarello, TRMC, CMC, CPM  
City Secretary