



# CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas  
Tuesday, April 28, 2026 at 6:30 PM

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511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

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## AGENDA

1. **Call to order.**
2. **Invocation and Pledge.**
3. **Visitors to be heard (shall not exceed 30 minutes total).**

*Citizens wishing to be heard may do so on all matters except personnel matters, matters listed on the agenda as a public hearing, and matters under litigation. Each person addressing the council must provide his/her legal name and current address for city records and meeting minute preparation. Each person will only be allowed to speak on matters on the agenda during citizen's forum/public comment. No rebuttals will be permitted. Each person addressing the governing body shall not exceed three (3) minutes. Section 551.042, Government Code, V.T.C.A. (i.e. Texas Open Meetings Act) permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting. All remarks shall be addressed to the council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the council may be requested to leave the meeting.*

4. **Consent Agenda.**

A. Approval of minutes from the March 24, 2026 Meeting, March 31, 2026 meeting, the April 6, 2026 meeting and the April 14, 2026 meeting.

5. **Staff Reports.**

A. Quarterly Financial update - Wright  
Municipal Court Report- Wright

6. **Discussion and possible action on the following items:**

A. Discussion and possible action regarding cancelling/rescheduling regular scheduled meetings, especially with time sensitive agenda items. Morrow

B. Discussion and possible action on approval of Resolution 2026-002 declaring certain City property surplus and authorizing the sale of said property.

C. Discussion and possible action to approve Resolution 2026-003 to revise Comp Time Policy. McCabe

D. Discussion and possible action on water restrictions revisions. Morrow

E. Discussion and possible action of selecting an IT company for the City Of Bandera.

7. **Requests and Announcements.**

A. Requests by Council to place items on an agenda.

B. Announcements by Council.

**8. Closed Session.**

A. *The City Council will meet in closed session pursuant to Texas Government Code Section §551.072 to deliberate the purchase, exchange, lease, or value of real property.*

*1.) Waste Water Treatment Plant*

B. *The City Council will meet in closed session pursuant to Texas Government Code Section §551.071 (Consultations with Attorney), Main Street Shop and Lofts.*

C. *The City Council will meet in closed session pursuant to Texas Government Code Section 551.074, personnel, to Review applications for City Administrator position.*

**9. Action following Closed Session.**

**10. Adjourn.**

*/s/ Jill Shelton*

*Jill Shelton, City Secretary*

*The City Council for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matter listed above, as authorized by Texas Government Code §551.071 (Consultations with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices) and §551.086 (Economic Development). There may be a quorum of Economic Development Corporation/Planning and Zoning member at any regularly scheduled City Council Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796-3765. This agenda is posted in accordance with the Texas Government Code, Chapter 551 on April 22, 2026.*

*Pursuant to Section Previous 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun". "Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly".*



# CITY OF BANDERA CITY COUNCIL REGULAR MEETING & PUBLIC HEARING

Bandera City Hall, 511 Main Street, Bandera, Texas  
Tuesday, March 24, 2026 at 6:15 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

## MINUTES

### 1. Call to order.

The meeting called to order at 6:15PM by Mayor Pro Tem McCabe.

#### PRESENT

- Councilmember DeAnna McCabe
- Councilmember Jeff Flowers
- Councilmember Tammy Morrow
- Councilmember Lynn Palmer
- Councilmember Debbie Breen

#### ABSENT

- Mayor Denise Griffin

### 2. Invocation and Pledge.

Councilmember Flowers offered the invocation and all stood for the pledges.

### 3. Visitors to be heard (shall not exceed 30 minutes total).

There were several people who signed up for the Flock cameras but wanted to wait till the agenda item to speak.

### 4. Public Hearing.

**A. Public hearing for the purpose of hearing comments on requests to change the zoning classification for The Flour Sack from P3: Neighborhood to P4: Neighborhood Mixed Legal on property located at Property ID# 156685 Cypress, St. (Legal Description: Bandera Range 9, Lot 41 PT, City of Bandera, 0.221 A).**

The Flour Sack owner Debra Johnson opened by discussing her vision for the bakery and why she would like it rezoned so that she would be able to have signage on the property. There was some concerns from other property owners in the area Gail Stone and Toni Kunz offered their input about the property and the original intent of the Master Plan. There was also concern about what could come of the property if the current owners sold and it was rezoned to P:4.

The public hearing was closed at 6:40PM

### 5. Presentations.

**A. Presentation from Arlene Guerra on the Gumball Rally.**

Carita with the CVB, Arlene with the BBA, and Richard with 11th street presented a preliminary plan for the event for street closures, a parade, the events and length of time the Rally would be in Bandera with excitement for the event. They stated they would be meeting with the Gumball Rally Staff on the following Sunday and would have a better idea on times and events.

**B. Presentation of the City Of Bandera 2024-2025 Audit by Donald L. Allman, CPA, PA.**

Presentation by Donald Allman CPA of the 2024-2025 Audit. Stating it was a pleasure with staff and there were no findings so it was a good clean audit.

**6. Discussion and possible action on the following items:**

**A. Appointment of Rhonda Raymond as the Municipal Court Clerk.**

Judge Towers was present to swear in Rhonda Raymond as the new Municipal Court Clerk and thanked Jannett for her service to Bandera and wished her well in her retirement.

**B. Approval of the 2024-2025 City Of Bandera Audit by Donald L. Allman, CPA, PA. Wright**

There was a recess at 7:21 and it opened back at 7:27.

Motion made by McCabe to approve with the changes that were listed, Seconded by Breen.

All in favor, none opposed. Motion Passes.

**C. Discussion and possible action on the rezoning request from The Flour Sack from P3: Neighborhood to P4: Neighborhood Mixed on property located at Property ID# 156685 Cypress, St. (Legal Description: Bandera Range 9, Lot 41 PT, City of Bandera, 0.221 A). Dickerson**

Motion made by Councilmember Breen to approve the rezone, Seconded by Councilmember McCabe.

Voting Yea: Councilmember McCabe, Councilmember Breen

Voting Nay: Councilmember Flowers, Councilmember Palmer

Abstain: Councilmember Morrow

Motion Fails

**D. Discussion and possible action regarding the Flock Camera System. McCabe**

There was much discussion on the flock camera and what the options are for backing out of the contract. Motion made by Councilmember McCabe to deactivate and remove the cameras, Seconded by Breen. Motion withdrawn.

Motion made by McCabe to look into the contract and see if it is a possibility to not put anymore up or put them up and deactivate them, Seconded by Breen.

Voting Yea: Councilmember McCabe, Councilmember Morrow, Councilmember Breen

Voting Nay: Councilmember Flowers, Councilmember Palmer

**E. Approval of a proposed 4X4 sign that would be erected at 210 Cypress at the Bandera City Park Horse Trailer Area.**

Stephanie explained that the sign would be in a regulatory floodway and an application would be the first step. Attorney stated they need to go through the proper procedure.

Call for a recess at 8:22. Recess over at 8:27

Motion to table by McCabe, Seconded by Breen, all in favor none opposed. Motion passes.

**F. Discussion and possible action on a request from 11th Street Cowboy bar for a street closure on 11th street between Cypress and Cedar from 11am Friday March 27, 2026, until Sunday March 29, 2026.**

Motion made by Councilmember Palmer to approve, seconded by Councilmember Morrow. All in favor, none opposed. Motion passes.

**G. Approval of Ordinance 457 for budget amendment to fund 73 for the (RED grant). - Wright**

Treasurer Wright explains that this was a recommendation from the grant administrator. Wright explains it is a budget as a whole because monies are coming in and out and need a place to be allocated and it needs to be approved for potential changes for the budget and scope of work.

Motion made by Councilmember Palmer, seconded by Flowers. All in favor, none opposed.  
Motion passes.

**H. Approval of Resolution 2026-001 awarding a contract to Spiess Construction Co. for the construction of the WATER SYSTEM IMPROVEMENTS TWDB PROJECT NO. 62793.**

The wording on this agenda was incorrect, so the item needs to be tabled.

**I. Discussion and possible action of the match for the TA Transportation Alternatives grant for \$478,000.00 of the 2.39 million grant award.**

Motion made by Palmer to send to EDC for the match, Seconded by Flowers. Breen wants to know if the project can be pushed back for a while. Biggs explained that TXDOT is taking the reigns on the project and she can ask but she is not sure. She also stated that it could harm the City in future grants.

Voting Yea: Councilmember Morrow, Councilmember Flowers, Councilmember Palmer, Councilmember Breen.

Voting Nay: Councilmember McCabe

Motion Passes

**J. Discussion and possible action on a sign variance for JDS Bandera Properties, LLC located at 805 Main Street, Bandera TX Lot 25, PT28,.459A, Bandera Range II.**

This item has already been resolved, and they will be picking up the permit tomorrow. Item is no longer needed.

**K. Discussion and possible action regarding financials to be given monthly instead of quarterly. McCabe**

Councilmember McCabe made a motion to have monthly financial specifically budget v/s actuals monthly at regular scheduled meetings. Seconded by Breen.

Voting Yea: Councilmember McCabe, Councilmember Morrow, Councilmember Breen

Voting Nay: Councilmember Flowers, Councilmember Palmer

Motion Passes

**L. Discussion and possible action on the 2026 summer park season at the Bandera City Park.**

Wright explained that with the current river levels and ecoli levels she doesnt see it making any money. She explained that it is alot of staff when a good revenue source when the river is up.

Councilmember Palmer made a motion open the season for the summer without charging, Seconded by Flowers. All in favor, motion passes.

**M. Discussion on setting a date to review City Administrator applications in executive session.**

Shelton explained that the posting closes on the 31st and would like them to send some dates that work with everyones schedule.

**N. Discussion and possible action to remove and/or appoint EDC board members. McCabe**

The Attorney asked to go into closed session for one application from the County Tax assessor.

Closed at 8:52PM

Opened at 8:59PM

Councilmember Palmer moved to appoint Diane Walters, Seconded by Breen, all in favor, motion passes.

Councilmember Morrow moved to appoint Andrea Jankowski, Seconded by McCabe, all in favor, motion passes.

Councilmember Breen moved to appoint Kim McAleb, Seconded by McCabe, all in favor, motion passes.

Councilmember Morrow moved to appoint Nancy DeFoster, Seconded by Breen.

Voting Yea: Councilmember McCabe, Councilmember Morrow, Councilmember Breen

Voting Nay: Councilmember Flowers, Councilmember Palmer

Motion Passes

Councilmember Breen moved to appoint Gay Guillot, Seconded by McCabe.

Voting Yea: Councilmember McCabe, Councilmember Morrow, Councilmember Breen

Voting Nay: Councilmember Flowers, Councilmember Palmer

Motion Passes

**O. Discussion and possible action to revise Comp Time Policy. McCabe**

Councilmember McCabe moved to Table, Seconded by Morrow. All in favor, none opposed, motion passes.

**7. Closed Session.**

Mayor Pro Tem McCabe closed the meeting at 9:03PM

*A. The City Council will meet in closed session pursuant to Texas Government Code Section §551.071 (Consultations with Attorney), Main Street Shop and Lofts.*

*B. The City Council will meet in closed session pursuant to Texas Government Code Section §551.072 to deliberate the purchase, exchange, lease, or value of real property.*

*1.) Waste Water Treatment Plant*

**8. Action following Closed Session.**

Mayor Pro Tem McCabe opened the meeting at 9:46PM.

Councilmember Palmer left the meeting during closed session.

There was no action following closed session.

**9. Requests and Announcements.**

A. Requests by Council to place items on an agenda.

Councilmembers will email their items.

Moving the workshop to April 7, 2026.

B. Announcements by Council.

No Announcements.

**10. Adjourn.**

Meeting was adjourned at 9:48PM

/s/ Jill Shelton  
Jill Shelton, *City Secretary*

Section 4, Item A.



**CITY OF BANDERA**  
**CITY COUNCIL REGULAR MEETING 03/31/2026**

Bandera City Hall, 511 Main Street, Bandera, Texas  
Tuesday, March 31, 2026 at 6:30 PM

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511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

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**MINUTES**

**1. Call to order.**

The meeting was called to order at 6:30PM.

**PRESENT**

- Mayor Denise Griffin
- Councilmember Tammy Morrow
- Councilmember DeAnna McCabe
- Councilmember Lynn Palmer
- Councilmember Debbie Breen

**ABSENT**

- Councilmember Jeff Flowers

**2. Invocation and Pledge.**

Mayor Griffin offered the invocation, and all stood for the pledges.

**3. Visitors to be heard (shall not exceed 30 minutes total).**

There were three visitors to be heard. Laura Devenport, John Farenthald, and John Bissett.

**4. Consent Agenda.**

**A. Approval of minutes from February 24, 2026 Regular Meetings and March 24, 2026 Regular Meeting.**

Motion made by Councilmember Breen to approve February 24, 2026, minutes with changes, Seconded by Councilmember Morrow.

Voting Yea: Councilmember Morrow, Councilmember Flowers, Councilmember McCabe, Councilmember Palmer, Councilmember Breen.

March 24, 2026, will come back with changes.

Motion Passes.

**5. Staff Reports.**

**A. Annual Racial Profiling Report from Bandera Marshal's office.**

Interim Administrator explains the Marshal is out for training but provides Council the Annual Racial Profiling Report from Bandera Marshal's office. No action is needed.

**6. Discussion and possible action on the following items:**

**A. Discussion and possible action on the selection of a permitting software. - Stephanie Biggs**

There was some discussion on a decision on the permitting software. Breen states if it can be offset in labor savings, or replace a person then she would say yes. McCabe echoes Breen request to justify the cost savings. The item dies for lack of a motion.

**B. Discussion and possible action concerning new grants applied for or soon to apply for. Breen**

Stephanie Biggs gives an update on grants and what has been applied for.

**C. Discussion and possible action on approving the new Bandera City Park Equestrian Trails map created by the Bandera Equine Posse.**

Motion made by Councilmember Palmer to approve the map, Seconded by Councilmember McCabe.

Voting Yea: Councilmember Morrow, Councilmember McCabe, Councilmember Palmer, Councilmember Breen.

Motion Passes.

**D. Amendment to 1.03.0094 Citizens' forum/ public comment ordinance. - Morrow**

Motion made by Councilmember Morrow to approve with modification to section C to read and/or, Seconded by Councilmember McCabe.

Voting Yea: Councilmember Morrow, Councilmember McCabe, Councilmember Palmer, Councilmember Breen.

Motion Passes.

**E. Approval of Resolution 2026-001 approving and accepting the Water System Improvements TWDB Project No. 62793 performed by Spiess Construction Co.**

Motion made by Councilmember Palmer to approve Resolution 2026-001, Seconded by Councilmember McCabe.

Voting Yea: Councilmember Morrow, Councilmember McCabe, Councilmember Palmer, Councilmember Breen.

Motion Passes.

**7. Closed Session.**

The Mayor closed the open session at 7:16PM

A. *The City Council will meet in closed session pursuant to Texas Government Code § 551.071 to seek the advice of its attorney about pending or contemplated litigation; a settlement offer; or on a matter in which the duty of the attorney to City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551.*

- 1) *Code Enforcement – Coffey*
- 2) *Code Enforcement – Teich*
- 3) *Cedar Street Market Claim*
- 4) *Main Street Shop and Lofts.*

B. *The City Council will meet in closed session pursuant to Texas Government Code § 551.072 to deliberate the purchase, exchange, lease, or value of real property.*

- 1) *Waste Water Treatment Plant.*

**8. Action following Closed Session.**

The Mayor opened the meeting at 8:35PM. There was no action.

**9. Requests and Announcements.**

**A. Requests by Council to place items on an agenda.**

Street Closure for Gumball Rally.

**B. Announcements by Council.**

There were no announcements.

**10. Adjourn.**

The meeting was adjourned at 8:38PM

/s/ Jill Shelton

Jill Shelton, *City Secretary*



# CITY OF BANDERA CITY COUNCIL SPECIAL MEETING & BUDGET WORKSHOP

Bandera City Hall, 511 Main Street, Bandera, Texas  
Monday, April 06, 2026 at 6:00 PM

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511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

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## MINUTES

### 1. Call to order.

The Mayor called the meeting to order at 6:00PM

PRESENT

Mayor Denise Griffin

Councilmember DeAnna McCabe arrived at 6:05PM

Councilmember Jeff Flowers

Councilmember Lynn Palmer

Councilmember Debbie Breen

Councilmember Tammy Morrow

### 2. Visitors to be Heard (shall not exceed 30 minutes total).

There were no visitors to be heard.

### 3. Proclamation and Presentation.

#### A. Proclamation and Recognition for Jannett Pieper for her dedication to Bandera Municipal Court.

The Mayor presented Jannett Pieper with a plaque and proclamation for her 11 years of dedicated service to the City of Bandera.

### 4. Discussion and possible action on the following items:

#### A. Discussion and possible action on a request from James Hernandez with the Chamber of Commerce to close off Maple Street between Hwy 16 and 14th street for July 11, 2026 from 7am to 5pm for the 2nd annual Bandera Chamber BBQ Cook-Off

Motion made by Councilmember Palmer to approve, Seconded by Councilmember Morrow. After some discussion the motion and second were withdrawn to table to the next agenda when James could be present to speak on the item.

#### B. Discussion and possible action concerning RED Grant. -Breen

There was some discussion on the scope of work for the RED grant and the possibility of changes to the scope of work.

Motion made by Councilmember Breen to ammend the scope of work to add sidewalk and lighting in the order of the list provided Seconded by Councilmember Morrpw.

Voting Yea: Councilmember Morrow, Councilmember Flowers, Councilmember Palmer, Councilmember Breen, Councilmember McCabe. Motion Passes.

#### C. Discussion and possible action concerning outsourcing HR. - Breen

Motion made by Councilmember Morrow to check into outsourcing HR and come back with what they have to offer, Seconded by Councilmember Breen.

Voting Yea: Councilmember Morrow, Councilmember Palmer, Councilmember Breen,

Councilmember McCabe.  
Voting Nay: Councilmember Flowers  
Motion Passes.

**D. Discussion and possible action to revise Comp Time Policy. McCabe**

Motion made by Councilmember McCabe moved to discontinue Comp Time Policy for exempt employees, Seconded by Councilmember Breen.  
Voting Yea: Councilmember Morrow, Councilmember Palmer, Councilmember Breen, Councilmember McCabe.  
Voting Nay: Councilmember Flowers  
Motion Passes.

**E. Discussion and possible action concerning weekly updates to City Council. -Breen**

Motion made by Councilmember Breen to implement weekly update or administrative digest to Council, Seconded by Councilmember McCabe.  
Voting Yea: Councilmember Morrow, Councilmember Palmer, Councilmember Breen, Councilmember McCabe, Councilmember Flowers.  
Motion Passes.

**5. Closed Session.**

The meeting was closed at 6:53pm by the Mayor.

**A. Discussion regarding the duties and responsibilities of the City Administrator as permitted by Section 551.074, Texas Government Code , “Personnel Matters; Closed Meeting,” which allows the City Council to meet in closed session “to deliberate the duties of a public officer or employee”**

**6. Action Following Closed Session.**

The Mayor opened the meeting at 7:46 and there was no action.

**7. Budget Workshop.**

This item was skipped.

**8. Adjourn.**

The meeting was adjourned at 7:48PM

/s/ Jill Shelton

Jill Shelton, *City Secretary*



**CITY OF BANDERA  
CITY COUNCIL REGULAR MEETING**

Bandera City Hall, 511 Main Street, Bandera, Texas  
Tuesday, April 14, 2026 at 6:30 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

**MINUTES**

**1. Call to order.**

The Mayor called the meeting to order at 6:30PM.

**PRESENT**

- Mayor Denise Griffin
- Councilmember DeAnna McCabe
- Councilmember Tammy Morrow
- Councilmember Lynn Palmer
- Councilmember Debbie Breen

**ABSENT**

- Councilmember Jeff Flowers

**2. Invocation and Pledge.**

All stood for the pledges and the Mayor offered the invocation.

**3. Visitors to be heard (shall not exceed 30 minutes total).**

There were no visitors to be heard.

**4. Discussion and possible action on the following items:**

**A. Discussion and possible action on a request from James Hernandez with the Chamber of Commerce to close off Maple Street between Hwy 16 and 14th street for July 11, 2026 from 7am to 5pm for the 2nd annual Bandera Chamber BBQ Cook-Off**

Motion made by Councilmember Palmer to approve to close off Maple Street between Hwy 173 and 14th street for July 11, 2026 from 7am to 6pm for the 2nd annual Bandera Chamber BBQ Cook-Off ,  
Seconded by Councilmember Morrow.

All in favor, None opposed. Motion passes.

**B. Discussion and possible action to revise Comp Time Policy. McCabe**

Motion made by Councilmember McCabe to table, Seconded by Councilmember Palmer.

All in favor, none opposed. Motion Passes.

**C. Discussion and possible action to approve street closures for the Gumball 3000 Rally March 24, 2026.**

Motion made by Councilmember Breen to approve street closures that were provided by Richard for the Gumball 3000 Rally on June 8, 2026. Seconded by Councilmember Morrow.

All in favor, none opposed. Motion passes.

**D. Discussion and possible action for a request to use the Tin Man parking lot on June 8, 2026 for the Gumball 3000 rally for vendors.**

Motion made by Councilmember Palmer to approve the request pending EDC approval, Seconded by Councilmember Breen.

Councilmember Palmer, Councilmember Breen, Councilmember Morrow in favor.

Councilmember McCabe opposed.

Motion Passes.

**E. Discussion and possible action on approval for use of section 1 of the Bandera City Park on July 4, 2026, for the annual pet parade from 8am to 12pm.**

Motion made by Councilmember Breen to approve use of section 1 of the Bandera City Park on July 4, 2026 for the annual pet parade from 8am to 12pm, Seconded by Councilmember Palmer.

All in favor, None opposed. Motion passes.

**F. Discussion and possible action on hanging Gumball 3000 banners on City lamp posts for the June 8, 2026 event.**

Motion made by Councilmember Morrow to approve hanging Gumball 3000 banners on City lamp posts for the June 8, 2026 event. Seconded by Councilmember Breen.

All in favor, none opposed. Motion passes.

**G. Discussion and possible action on approval of section 1 of the City Park for the annual National Day of the American Cowboy on July 25,2026 from 7am to 6pm.**

Motion made by Councilmember Breen to approve use of section 1 of the City Park for the annual National Day of the American Cowboy on July 25,2026 from 7am to 6pm. Seconded by Councilmember Palmer.

All in favor, none opposed. Motion passes.

**H. Discussion and possible action on the process of re-zoning the West side of 10th street.- Morrow.**

There was no action on this item.

**I. Update on Auction items. Morrow**

Interim Administrator Shelton updated Council that the auctioneer would be coming out next week to take all the photos of the surplus items to be sold. There was no action on this item.

**J. Discussion and possible action on water restrictions revisions. Morrow**

There was some discussion on this item. Morrow would like to see the City follow the Counties water restrictions. Motion made by Councilmember Morrow to table till the next meeting, Seconded by Councilmember McCabe.

All in favor, none opposed. Motion passes.

**5. Requests and Announcements.**

**A. Requests by Council to place items on an agenda.**

Review applications for City Administrator position.

**B. Announcements by Council.**

Tom McEachin book signing was a success.

Water seminar at River Oaks Courts in Medina on the 18th.

Bandera Music Festival is this weekend on the 19th.

**6. Adjourn.**

The meeting was adjourned at 7:10.

/s/ Jill Shelton

Jill Shelton, *City Secretary*

**City of Bandera**  
Investment Quarterly Report  
Quarter Ending 03/31/26

This report is in compliance with the policies and strategies contained in the City of Bandera Investment Policy and the Public Funds Investment Act (Chapter 2256)

**As of December 31, 2025**

Beginning Book Value	\$	<b>2,953,538</b>
Unrealized Gain/(Loss)	\$	-
Weighted Daily Average to Maturity		81

**As of March 31, 2026**

Beginning Book Value	\$	<b>3,360,289</b>
Unrealized Gain/(Loss)	\$	-
Weighted Daily Average to Maturity		105

  
\_\_\_\_\_  
Allyson Wright, Treasurer

\_\_\_\_\_  
Denise Griffin, Mayor

**City of Bandera**  
Investment Quarterly Report  
Quarter Ending 03/31/26

Funds are invested as following:

Type of Investment	Yield	Book Value 12/31/2025	Book Value 3/31/2026	Percent of Total Portfolio
<b>Cash - Bank Account</b>				
Checking - 7066	0.10%	1,187,157	1,576,683	46.92%
Grant - 2951	0.00%	31,102	31,102	0.93%
Bank Total	0.10%	\$ 1,218,259	\$ 1,607,786	47.85%

<b>Certificates of Deposit - CDs</b>				
BANDERA BANK 0624	3.00%	447,308	452,873	13.48%
BANDERA BANK 3134	3.10%	540,806	545,251	16.23%
TXN BANK 1434	3.70%	370,214	373,792	11.12%
TXN BANK 2304	3.70%	376,951	380,588	11.33%
CD Total	3.33%	\$ 1,735,279	\$ 1,752,503	52.15%

**TOTAL PORTFOLIO**      1.79%      \$ 2,953,538      \$ 3,360,289      100%

Section 5, Item A.

10 -GENERAL FUND  
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
PROPERTY TAX	721,250.00	120,598.30	700,708.85	97.15	20,541.15
OTHER TAXES	929,400.00	67,932.32	310,305.37	33.39	619,094.63
FRANCHISE FEES	127,200.00	24,803.09	64,176.29	50.45	63,023.71
PERMITS	40,165.00	4,095.00	24,095.00	59.99	16,070.00
MARSHAL REVENUE	15,667.00	3,230.21	5,631.61	35.95	10,035.39
COURT REVENUE	51,500.00	9,141.16	52,314.69	101.58 (	814.69)
PARK REVENUE	20,500.00	0.00	250.00	1.22	20,250.00
REVENUE	50,000.00	4,633.23	33,143.70	66.29	16,856.30
CHARGE FOR SERVICES	0.00	0.00	0.30	0.00 (	0.30)
OTHER REVENUE	141,815.00	33,878.76	89,089.18	62.82	52,725.82
<b>TOTAL REVENUES</b>	<b>2,097,497.00</b>	<b>268,312.07</b>	<b>1,279,714.99</b>	<b>61.01</b>	<b>817,782.01</b>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	19,587.00	1,074.61	7,431.21	37.94	12,155.79
ADMINISTRATOR	383,982.00	17,154.71	160,635.94	41.83	223,346.06
CITY SECRETARY	164,467.00	10,300.58	79,059.73	48.07	85,407.27
FINANCE DEPARTMENT	144,597.00	9,304.68	77,220.41	53.40	67,376.59
MARSHAL'S DEPARTMENT	685,003.00	42,116.80	405,951.20	59.26	279,051.80
ANIMAL CONTROL	4,800.00	70.20	329.91	6.87	4,470.09
MUNICIPAL COURT	141,322.00	14,276.91	79,059.31	55.94	62,262.69
CODE COMPLIANCE	80,913.00	6,428.14	39,384.96	48.68	41,528.04
PARKS DEPARTMENT	155,530.00	10,080.05	71,569.66	46.02	83,960.34
SEASONAL PARK DEPARTMENT	20,321.00	0.00	247.75	1.22	20,073.25
STREETS DEPARTMENT	197,765.00	17,297.15	106,257.91	53.73	91,507.09
PERMITTING DEPARTMENT	65,314.00	1,756.56	5,413.60	8.29	59,900.40
FIRE DEPARTMENT	8,000.00	179.59	1,005.18	12.56	6,994.82
<b>TOTAL EXPENDITURES</b>	<b>2,071,601.00</b>	<b>130,039.98</b>	<b>1,033,566.77</b>	<b>49.89</b>	<b>1,038,034.23</b>
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<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>25,896.00</b>	<b>138,272.09</b>	<b>246,148.22</b>	<b>(</b>	<b>220,252.22)</b>

Section 5, Item A.

10 -GENERAL FUND

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PROPERTY TAX</u>					
10-30102 PROPERTY TAX - CURRENT	715,000.00	118,319.29	691,162.01	96.67	23,837.99
10-30104 PROPERTY TAX - DELINQUENT	4,000.00	1,412.89	8,207.19	205.18 (	4,207.19)
10-30106 PROP TAX - PENALTY	750.00	247.72	115.77	15.44	634.23
10-30110 PROPERTY TAX INTEREST	1,500.00	618.40	1,223.88	81.59	276.12
TOTAL PROPERTY TAX	721,250.00	120,598.30	700,708.85	97.15	20,541.15
<u>OTHER TAXES</u>					
10-30152 SALES TAX REVENUES	873,000.00	64,199.30	290,720.41	33.30	582,279.59
10-30160 MIXED BEVERAGE TAX	55,000.00	3,733.02	19,141.33	34.80	35,858.67
10-30165 BINGO	1,400.00	0.00	443.63	31.69	956.37
TOTAL OTHER TAXES	929,400.00	67,932.32	310,305.37	33.39	619,094.63
<u>FRANCHISE FEES</u>					
10-30180 CABLE FRANCHISE	200.00	0.00	105.76	52.88	94.24
10-30185 ELECTRIC FRANCHISE	70,000.00	6,368.83	29,021.08	41.46	40,978.92
10-30190 GAS FRANCHISE	13,000.00	15,472.53	15,472.53	119.02 (	2,472.53)
10-30195 TELEPHONE FRANCHISE	10,000.00	0.00	1,815.64	18.16	8,184.36
10-30196 REPUBLIC SERVICES	34,000.00	2,961.73	17,761.28	52.24	16,238.72
TOTAL FRANCHISE FEES	127,200.00	24,803.09	64,176.29	50.45	63,023.71
<u>PERMITS</u>					
10-30202 BUILDING PERMITS - RESIDENTIAL	5,000.00	250.00	950.00	19.00	4,050.00
10-30203 PLAN REVIEW	1,000.00	0.00	0.00	0.00	1,000.00
10-30204 BUILDING PERMITS - COMMERCIAL	15,000.00	400.00	5,305.00	35.37	9,695.00
10-30230 SIGN PERMITS	1,500.00	140.00	960.00	64.00	540.00
10-30235 BANNER PERMITS	100.00	0.00	0.00	0.00	100.00
10-30240 ANIMAL CONTROL FEES	50.00	0.00	25.00	50.00	25.00
10-30242 ANIMAL IMPOUND FEES	500.00	0.00	0.00	0.00	500.00
10-30246 ANIMAL SERVICE CALL	100.00	0.00	0.00	0.00	100.00
10-30250 ANIMAL TAG FEES	150.00	15.00	30.00	20.00	120.00
10-30255 CERTIFICATE OF OCCUPANCY	500.00	125.00	125.00	25.00	375.00
10-30265 PEDDLER'S PERMIT	6,000.00	1,305.00	3,355.00	55.92	2,645.00
10-30280 ALCOHOLIC BEV. PERMIT FEE	5,665.00	750.00	3,150.00	55.60	2,515.00
10-30295 ZONING CHANGE FEE	0.00	0.00	300.00	0.00 (	300.00)
10-30300 VARIANCE FEE	100.00	0.00	50.00	50.00	50.00
10-30305 OUT OF COUNTY CONTRACTORS	1,500.00	200.00	500.00	33.33	1,000.00
10-30308 INSPECTION FEE	500.00	270.00	2,575.00	515.00 (	2,075.00)
10-30310 CHIPPING FEE	0.00	40.00	40.00	0.00 (	40.00)
10-30315 SPECIAL EVENTS PERMIT	2,000.00	400.00	1,900.00	95.00	100.00
10-30317 INVESTIGATIVE FEE	0.00	200.00	4,830.00	0.00 (	4,830.00)
10-30320 MISCELLANEOUS PERMITS	500.00	0.00	0.00	0.00	500.00
TOTAL PERMITS	40,165.00	4,095.00	24,095.00	59.99	16,070.00
<u>MARSHAL REVENUE</u>					
10-30402 MARSHAL REPORT REVENUE	300.00	0.00	140.00	46.67	160.00
10-30405 MARSHAL MERCH. REVENUE	0.00	0.00	264.50	0.00 (	264.50)
10-30407 MVCPA GRANT PROCEEDS	14,167.00	0.00	0.00	0.00	14,167.00

Section 5, Item A.

10 -GENERAL FUND

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
10-30408 TRANSFER IN FROM LEOSE FUND	1,200.00	2,354.21	2,354.21	196.18 (	1,154.21)
10-30412 MARSHAL CITATION FEE	0.00	196.80	1,366.80	0.00 (	1,366.80)
10-30429 DUE FROM PERDUE BRANDON	0.00	679.20	1,506.10	0.00 (	1,506.10)
TOTAL MARSHAL REVENUE	15,667.00	3,230.21	5,631.61	35.95	10,035.39
<u>COURT REVENUE</u>					
10-30431 MUNICIPAL COURT FINES	50,000.00	8,890.66	51,152.89	102.31 (	1,152.89)
10-30435 WARRANT FEES	1,500.00	250.50	1,111.80	74.12	388.20
10-30440 RESTITUTION	0.00	0.00	50.00	0.00 (	50.00)
TOTAL COURT REVENUE	51,500.00	9,141.16	52,314.69	101.58 (	814.69)
<u>PARK REVENUE</u>					
10-30452 PARK ADMISSIONS	20,000.00	0.00	0.00	0.00	20,000.00
10-30456 PARK PAVILLION RENTAL	500.00	0.00	250.00	50.00	250.00
TOTAL PARK REVENUE	20,500.00	0.00	250.00	1.22	20,250.00
<u>REVENUE</u>					
10-30910 BANK INTEREST INCOME	50,000.00	4,633.23	33,143.70	66.29	16,856.30
TOTAL REVENUE	50,000.00	4,633.23	33,143.70	66.29	16,856.30
<u>CHARGE FOR SERVICES</u>					
10-30955 COPIES, REPORTS, MISC OTHER	0.00	0.00	0.30	0.00 (	0.30)
TOTAL CHARGE FOR SERVICES	0.00	0.00	0.30	0.00 (	0.30)
<u>OTHER REVENUE</u>					
10-30990 MISCELLANEOUS INCOME	0.00	0.00	17,816.73	0.00 (	17,816.73)
10-30991 OVER/ (SHORT)	0.00	0.01	0.02	0.00 (	0.02)
10-30995 TRANSFER IN OFFICE SALARIES	135,515.00	33,878.75	67,757.50	50.00	67,757.50
10-30998 FISH FOR FUN REV.	1,300.00	0.00	2,050.00	157.69 (	750.00)
10-31115 REBATES	5,000.00	0.00	1,464.93	29.30	3,535.07
TOTAL OTHER REVENUE	141,815.00	33,878.76	89,089.18	62.82	52,725.82
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TOTAL REVENUES	2,097,497.00	268,312.07	1,279,714.99	61.01	817,782.01
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Section 5, Item A.

10 -GENERAL FUND  
 CITY COUNCIL

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-501-1000 SALARY	12,600.00	990.00	4,320.00	34.29	8,280.00
10-501-1050 SOCIAL SECURITY TAX EXPENSE	781.00	61.38	267.84	34.29	513.16
10-501-1100 MEDICARE TAX EXPENSE	183.00	14.37	62.82	34.33	120.18
10-501-1250 TWC EMPLOYMENT TAX	88.00	0.00	12.02	13.66	75.98
10-501-1300 BOND EXPENSE	90.00	0.00	0.00	0.00	90.00
TOTAL PERSONNEL	13,742.00	1,065.75	4,662.68	33.93	9,079.32
<u>EDUCATION</u>					
10-501-1500 TRAVEL & LODGING	1,500.00 (	109.10)	288.27	19.22	1,211.73
10-501-1550 TRAINING	1,000.00	0.00	1,345.00	134.50 (	345.00)
10-501-1600 DUES & MEMBERSHIPS	650.00	0.00	0.00	0.00	650.00
TOTAL EDUCATION	3,150.00 (	109.10)	1,633.27	51.85	1,516.73
<u>MATERIALS &amp; SUPPLIES</u>					
10-501-2000 OFFICE SUPPLIES	250.00	0.00	506.10	202.44 (	256.10)
TOTAL MATERIALS & SUPPLIES	250.00	0.00	506.10	202.44 (	256.10)
<u>COMPUTER &amp; OFFICE EQUIP</u>					
10-501-3000 SOFTWARE SUBSCRIPTION FEES	945.00	78.60	393.00	41.59	552.00
TOTAL COMPUTER & OFFICE EQUIP	945.00	78.60	393.00	41.59	552.00
<u>UTILITIES</u>					
10-501-4650 CELL PHONE	500.00	39.36	236.16	47.23	263.84
TOTAL UTILITIES	500.00	39.36	236.16	47.23	263.84
<u>OTHER</u>					
10-501-7550 MISC. EXPENSES	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL OTHER	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL CITY COUNCIL	19,587.00	1,074.61	7,431.21	37.94	12,155.79

Section 5, Item A.

10 -GENERAL FUND  
 ADMINISTRATOR

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-506-1000 SALARY	166,201.00	7,502.70	55,005.22	33.10	111,195.78
10-506-1020 OVERTIME	0.00	20.02	216.67	0.00	( 216.67)
10-506-1025 LIFE INSURANCE	438.00	31.81	184.85	42.20	253.15
10-506-1030 WORKER'S COMP INSURANCE	190.00	0.00	187.24	98.55	2.76
10-506-1050 SOCIAL SECURITY TAX EXPENSE	10,304.00	456.75	3,367.07	32.68	6,936.93
10-506-1100 MEDICARE TAX EXPENSE	2,409.00	106.80	787.44	32.69	1,621.56
10-506-1150 HEALTH INSURANCE	23,300.00	2,118.04	12,217.21	52.43	11,082.79
10-506-1200 TMRS	21,074.00	953.89	6,959.46	33.02	14,114.54
10-506-1250 TWC UNEMPLOYMENT INSUR	126.00	0.00	62.98	49.98	63.02
10-506-1300 BOND EXPENSE	88.00	0.00	0.00	0.00	88.00
10-506-1350 DRUG TESTING	150.00	0.00	0.00	0.00	150.00
10-506-1400 EMPLOYEE APPRECIATION	1,000.00	122.64	283.36	28.34	716.64
10-506-1450 CYBER INSURNACE	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL PERSONNEL	226,780.00	11,312.65	80,771.50	35.62	146,008.50
<u>EDUCATION</u>					
10-506-1500 TRAVEL & LODGING	2,000.00	0.00	1,795.27	89.76	204.73
10-506-1550 TRAINING	1,400.00	0.00	1,097.40	78.39	302.60
10-506-1600 DUES & MEMBERSHIPS	<u>2,500.00</u>	<u>0.00</u>	<u>1,135.79</u>	<u>45.43</u>	<u>1,364.21</u>
TOTAL EDUCATION	5,900.00	0.00	4,028.46	68.28	1,871.54
<u>MATERIALS &amp; SUPPLIES</u>					
10-506-2000 OFFICE SUPPLIES	1,000.00	178.31	450.64	45.06	549.36
10-506-2050 POSTAGE / METER RENTAL	150.00	0.00	9.70	6.47	140.30
10-506-2100 PRINTING / COPYING	700.00	76.78	343.09	49.01	356.91
10-506-2150 JANITORIAL SUPPLIES	250.00	0.00	175.55	70.22	74.45
10-506-2200 GENERAL SUPPLIES	1,000.00	0.00	6.44	0.64	993.56
10-506-2350 UNIFORMS	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL MATERIALS & SUPPLIES	3,200.00	255.09	985.42	30.79	2,214.58
<u>COMPUTER &amp; OFFICE EQUIP</u>					
10-506-3000 SOFTWARE SUBSCRIPTION FEES	5,455.00	394.79	2,018.31	37.00	3,436.69
10-506-3100 WEBSITE/EMAIL MAINTENANCE FEE	300.00	25.00	125.00	41.67	175.00
10-506-3150 COMPUTER EQUIPMENT	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL COMPUTER & OFFICE EQUIP	6,255.00	419.79	2,143.31	34.27	4,111.69
<u>UTILITIES</u>					
10-506-4500 UTILITIES	1,000.00	55.51	210.10	21.01	789.90
10-506-4600 TELEPHONE - LAND LINE	1,000.00	78.57	313.85	31.39	686.15
10-506-4650 CELL PHONE	<u>360.00</u>	<u>30.00</u>	<u>180.00</u>	<u>50.00</u>	<u>180.00</u>
TOTAL UTILITIES	2,360.00	164.08	703.95	29.83	1,656.05
<u>SERVICES</u>					
10-506-5000 CUSTODIAL SERVICE	9,400.00	600.00	3,795.00	40.37	5,605.00
10-506-5100 CONTRACT SERVICES	300.00	0.00	108.87	36.29	191.13
10-506-5200 LEGAL FEES	50,000.00	2,681.82	15,526.50	31.05	34,473.50
10-506-5210 BANDERA APPRAISAL DISTRICT	25,737.00	0.00	17,157.07	66.66	8,579.93

CITY OF BANDERA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

Section 5, Item A.

10 -GENERAL FUND  
 ADMINISTRATOR

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
10-506-5220 TAX COLLECTION FEES	10,000.00	1,491.36	8,672.68	86.73	1,327.32
10-506-5250 ENGINEERING FEES	30,000.00	0.00	8,701.00	29.00	21,299.00
TOTAL SERVICES	125,437.00	4,773.18	53,961.12	43.02	71,475.88
<u>MAINTENANCE</u>					
10-506-5500 BUILDING MAINTENANCE	1,500.00	229.92	1,272.16	84.81	227.84
TOTAL MAINTENANCE	1,500.00	229.92	1,272.16	84.81	227.84
<u>OTHER</u>					
10-506-7510 COUNCIL CONTINGENCY FUND	2,500.00	0.00	11,785.87	471.43 (	9,285.87)
10-506-7600 ERROR & OMISSION INSURANCE	2,700.00	0.00	2,698.50	99.94	1.50
10-506-7700 PROPERTY INSURANCE	2,300.00	0.00	2,288.21	99.49	11.79
10-506-7900 LATE FEES	50.00	0.00 (	2.56)	5.12-	52.56
10-506-8300 MISCELLANEOUS EXPENSES	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL OTHER	12,550.00	0.00	16,770.02	133.63 (	4,220.02)
<u>PROJECTS</u>					
TOTAL ADMINISTRATOR	383,982.00	17,154.71	160,635.94	41.83	223,346.06

Section 5, Item A.

10 -GENERAL FUND  
 CITY SECRETARY

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-508-1000 SALARY	88,931.00	6,840.84	44,365.84	49.89	44,565.16
10-508-1016 CERTIFICATION PAY	3,000.00	230.78	1,500.07	50.00	1,499.93
10-508-1018 LONGEVITY	530.00	0.00	530.00	100.00	0.00
10-508-1025 LIFE INSURANCE	245.00	19.08	114.81	46.86	130.19
10-508-1030 WORKER'S COMP INSURANCE	190.00	0.00	187.24	98.55	2.76
10-508-1050 SOCIAL SECURITY TAX EXPENSE	5,514.00	433.22	2,845.14	51.60	2,668.86
10-508-1100 MEDICARE TAX EXPENSE	1,290.00	101.32	665.40	51.58	624.60
10-508-1150 HEALTH INSURANCE	11,650.00	816.80	4,914.24	42.18	6,735.76
10-508-1200 TMRS	11,277.00	896.70	5,847.84	51.86	5,429.16
10-508-1250 TWC UNEMPLOYMENT INSUR	100.00	0.00	0.00	0.00	100.00
10-508-1300 BOND EXPENSE	90.00	0.00	0.00	0.00	90.00
10-508-1400 EMPLOYEE APPRECIATION	200.00	57.13	60.38	30.19	139.62
TOTAL PERSONNEL	123,017.00	9,395.87	61,030.96	49.61	61,986.04
<u>EDUCATION</u>					
10-508-1500 TRAVEL & LODGING	3,000.00	0.00	404.46	13.48	2,595.54
10-508-1550 TRAINING	2,000.00	345.00	965.00	48.25	1,035.00
10-508-1600 DUES & MEMBERSHIPS	500.00	0.00	279.00	55.80	221.00
TOTAL EDUCATION	5,500.00	345.00	1,648.46	29.97	3,851.54
<u>MATERIALS &amp; SUPPLIES</u>					
10-508-2000 OFFICE SUPPLIES	1,000.00	0.00	50.34	5.03	949.66
10-508-2050 POSTAGE / METER RENTAL	200.00	0.00	91.54	45.77	108.46
10-508-2100 PRINTING / COPYING	500.00	76.78	343.09	68.62	156.91
10-508-2200 GENERAL SUPPLIES	150.00	0.00	119.60	79.73	30.40
10-508-2350 UNIFORMS	100.00	0.00	0.00	0.00	100.00
TOTAL MATERIALS & SUPPLIES	1,950.00	76.78	604.57	31.00	1,345.43
<u>COMPUTER &amp; OFFICE EQUIP</u>					
10-508-3000 SOFTWARE SUBSCRIPTION FEES	2,500.00	179.49	1,130.36	45.21	1,369.64
10-508-3100 WEBSITE/ EMAIL MAINTENANCE	5,500.00	0.00	2,549.54	46.36	2,950.46
10-508-3150 COMPUTER EQUIPMENT	1,500.00	0.00	0.00	0.00	1,500.00
10-508-3200 COMPUTER MAINTENANCE	400.00	0.00	0.00	0.00	400.00
10-508-3250 SOFTWARE MAINTENANCE	3,800.00	0.00	0.00	0.00	3,800.00
10-508-3300 OFFICE EQUIPMENT	500.00	0.00	0.00	0.00	500.00
TOTAL COMPUTER & OFFICE EQUIP	14,200.00	179.49	3,679.90	25.91	10,520.10
<u>UTILITIES</u>					
10-508-4500 UTILITIES	800.00	55.51	210.10	26.26	589.90
10-508-4600 TELEPHONE - LAND LINE	900.00	78.57	313.85	34.87	586.15
10-508-4650 CELL PHONE	1,000.00	69.36	530.66	53.07	469.34
TOTAL UTILITIES	2,700.00	203.44	1,054.61	39.06	1,645.39
<u>SERVICES</u>					
10-508-5100 CONTRACT SERVICES	300.00	0.00	108.87	36.29	191.13
TOTAL SERVICES	300.00	0.00	108.87	36.29	191.13

CITY OF BANDERA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

Section 5, Item A.

10 -GENERAL FUND  
 CITY SECRETARY

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MAINTENANCE</u>					
10-508-5500 BUILDING MAINTENANCE	300.00	0.00	0.00	0.00	300.00
TOTAL MAINTENANCE	300.00	0.00	0.00	0.00	300.00
<u>OTHER</u>					
10-508-7500 PUBLICATIONS	1,500.00	100.00	495.75	33.05	1,004.25
10-508-8050 ELECTION EXPENSE	10,000.00	0.00	9,322.61	93.23	677.39
10-508-8100 CODIFICATION EXPENSE	5,000.00	0.00	1,114.00	22.28	3,886.00
TOTAL OTHER	16,500.00	100.00	10,932.36	66.26	5,567.64
TOTAL CITY SECRETARY	164,467.00	10,300.58	79,059.73	48.07	85,407.27

Section 5, Item A.

10 -GENERAL FUND  
 FINANCE DEPARTMENT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-510-1000 SALARY	72,100.00	5,546.16	35,920.42	49.82	36,179.58
10-510-1018 LONGEVITY	405.00	0.00	405.00	100.00	0.00
10-510-1025 LIFE INSURANCE	220.00	14.48	86.98	39.54	133.02
10-510-1030 WORKER'S COMP INSURANCE	190.00	0.00	187.24	98.55	2.76
10-510-1050 SOCIAL SECURITY TAX EXPENSE	4,470.00	343.86	2,252.16	50.38	2,217.84
10-510-1100 MEDICARE TAX EXPENSE	1,045.00	80.42	526.72	50.40	518.28
10-510-1150 HEALTH INSURANCE	11,650.00	894.53	5,374.09	46.13	6,275.91
10-510-1200 TMRS	9,142.00	703.26	4,578.47	50.08	4,563.53
10-510-1250 TWC UNEMPLOYMENT INSUR	100.00	0.00	0.00	0.00	100.00
10-510-1300 BOND EXPENSE	125.00	0.00	0.00	0.00	125.00
TOTAL PERSONNEL	99,447.00	7,582.71	49,331.08	49.61	50,115.92
<u>EDUCATION</u>					
10-510-1500 TRAVEL & LODGING	3,000.00	163.56	850.74	28.36	2,149.26
10-510-1550 TRAINING	3,000.00	100.00	1,115.00	37.17	1,885.00
10-510-1600 DUES & MEMBERSHIPS	500.00	0.00	100.00	20.00	400.00
TOTAL EDUCATION	6,500.00	263.56	2,065.74	31.78	4,434.26
<u>MATERIALS &amp; SUPPLIES</u>					
10-510-2000 OFFICE SUPPLIES	800.00	0.00	0.00	0.00	800.00
10-510-2050 POSTAGE / METER RENTAL	200.00	52.69	52.69	26.35	147.31
10-510-2100 PRINTING / COPYING	500.00	76.78	343.09	68.62	156.91
10-510-2200 GENERAL SUPPLIES	300.00	0.00	74.88	24.96	225.12
10-510-2350 UNIFORMS	150.00	0.00	0.00	0.00	150.00
TOTAL MATERIALS & SUPPLIES	1,950.00	129.47	470.66	24.14	1,479.34
<u>COMPUTER &amp; OFFICE EQUIP</u>					
10-510-3000 SOFTWARE SUBSCRIPTION FEES	24,200.00	155.50	23,380.46	96.61	819.54
10-510-3150 COMPUTER EQUIPMENT	500.00	0.00	0.00	0.00	500.00
10-510-3200 COMPUTER MAINTENANCE	250.00	0.00	0.00	0.00	250.00
10-510-3300 OFFICE EQUIPMENT	150.00	0.00	0.00	0.00	150.00
TOTAL COMPUTER & OFFICE EQUIP	25,100.00	155.50	23,380.46	93.15	1,719.54
<u>UTILITIES</u>					
10-510-4500 UTILITIES	800.00	55.51	210.10	26.26	589.90
10-510-4600 TELEPHONE - LAND LINE	800.00	78.57	313.85	39.23	486.15
10-510-4650 CELL AIR CARD	600.00	39.36	339.65	56.61	260.35
TOTAL UTILITIES	2,200.00	173.44	863.60	39.25	1,336.40
<u>SERVICES</u>					
10-510-5100 CONTRACT SERVICES	300.00	0.00	108.87	36.29	191.13
10-510-5150 AUDIT FEES	9,000.00	1,000.00	1,000.00	11.11	8,000.00
TOTAL SERVICES	9,300.00	1,000.00	1,108.87	11.92	8,191.13
<u>MAINTENANCE</u>					
10-510-5500 BUILDING MAINTENANCE	100.00	0.00	0.00	0.00	100.00
TOTAL MAINTENANCE	100.00	0.00	0.00	0.00	100.00

CITY OF BANDERA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2026

**Section 5, Item A.**

10 -GENERAL FUND  
FINANCE DEPARTMENT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL FINANCE DEPARTMENT	144,597.00	9,304.68	77,220.41	53.40	67,376.59

Section 5, Item A.

10 -GENERAL FUND  
 MARSHAL'S DEPARTMENT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-512-1000 SALARY	343,000.00	26,687.37	187,407.38	54.64	155,592.62
10-512-1016 CERTIFICATION	13,000.00	846.14	5,499.91	42.31	7,500.09
10-512-1017 RESERVES	8,300.00	0.00	1,612.41	19.43	6,687.59
10-512-1018 LONGEVITY	1,737.00	0.00	1,737.00	100.00	0.00
10-512-1020 OVERTIME	8,000.00	731.57	5,414.41	67.68	2,585.59
10-512-1025 LIFE INSURANCE	890.00	76.73	460.38	51.73	429.62
10-512-1030 WORKER'S COMP INSURANCE	10,000.00	0.00	9,996.32	99.96	3.68
10-512-1050 SOCIAL SECURITY TAX EXPENSE	21,800.00	1,737.43	12,380.59	56.79	9,419.41
10-512-1100 MEDICARE TAX EXPENSE	5,090.00	406.34	2,895.47	56.89	2,194.53
10-512-1150 HEALTH INSURANCE	58,220.00	4,851.10	29,183.06	50.13	29,036.94
10-512-1200 TMRS	44,500.00	3,584.02	25,212.16	56.66	19,287.84
10-512-1250 TWC UNEMPLOYMENT INSUR	380.00	0.00	12.10	3.18	367.90
10-512-1300 BOND EXPENSE	25.00	0.00	0.00	0.00	25.00
10-512-1400 EMPLOYEE APPRECIATION	750.00	61.62	408.02	54.40	341.98
TOTAL PERSONNEL	515,692.00	38,982.32	282,219.21	54.73	233,472.79
<u>EDUCATION</u>					
10-512-1500 TRAVEL & LODGING	4,500.00	286.00	1,339.31	29.76	3,160.69
10-512-1550 TRAINING	3,000.00	0.00	1,385.00	46.17	1,615.00
10-512-1600 DUES & MEMBERSHIPS	300.00	0.00	0.00	0.00	300.00
10-512-1700 LEOSE TRAINING	1,200.00	0.00	0.00	0.00	1,200.00
TOTAL EDUCATION	9,000.00	286.00	2,724.31	30.27	6,275.69
<u>MATERIALS &amp; SUPPLIES</u>					
10-512-2000 OFFICE SUPPLIES	2,000.00	324.52	942.15	47.11	1,057.85
10-512-2050 POSTAGE / METER RENTAL	300.00	0.00	173.72	57.91	126.28
10-512-2100 PRINTING / COPYING	550.00	76.78	343.10	62.38	206.90
10-512-2200 GENERAL SUPPLIES	2,000.00	0.00	168.29	8.41	1,831.71
10-512-2300 AMMUNITION	1,000.00	0.00	0.00	0.00	1,000.00
10-512-2350 UNIFORMS	5,000.00	241.71	3,483.18	69.66	1,516.82
TOTAL MATERIALS & SUPPLIES	10,850.00	643.01	5,110.44	47.10	5,739.56
<u>COMPUTER &amp; OFFICE EQUIP</u>					
10-512-3000 SOFTWARE SUBSCRIPTION FEES	20,500.00	373.09	13,843.70	67.53	6,656.30
10-512-3200 COMPUTER MAINTENANCE	150.00	0.00	0.00	0.00	150.00
10-512-3670 DRUG TESTING/PSYC. EVAL	500.00	0.00	0.00	0.00	500.00
10-512-3800 LPR CAMERAS	17,001.00	0.00	17,000.00	99.99	1.00
TOTAL COMPUTER & OFFICE EQUIP	38,151.00	373.09	30,843.70	80.85	7,307.30
<u>VEHICLE</u>					
10-512-4000 VEHICLE PURCHASE	60,000.00	0.00	58,503.33	97.51	1,496.67
10-512-4050 FUEL & LUBRICANTS	18,000.00	1,264.17	6,727.61	37.38	11,272.39
10-512-4100 GPS TRACKING	1,200.00	0.00	1,434.00	119.50 (	234.00)
10-512-4150 LIABILITY INSURANCE	3,000.00	0.00	6,294.15	209.81 (	3,294.15)
10-512-4200 VEHICLE MAINTENANCE	7,000.00	49.27	2,086.67	29.81	4,913.33
TOTAL VEHICLE	89,200.00	1,313.44	75,045.76	84.13	14,154.24

Section 5, Item A.

10 -GENERAL FUND  
 MARSHAL'S DEPARTMENT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>UTILITIES</u>					
10-512-4500 UTILITIES	1,000.00	55.51	210.10	21.01	789.90
10-512-4600 TELEPHONE - LAND LINE	1,000.00	78.57	313.85	31.39	686.15
10-512-4650 CELL PHONE& HOT SPOT	<u>4,400.00</u>	<u>384.86</u>	<u>2,324.15</u>	<u>52.82</u>	<u>2,075.85</u>
TOTAL UTILITIES	6,400.00	518.94	2,848.10	44.50	3,551.90
<u>SERVICES</u>					
10-512-5100 CONTRACT SERVICES	<u>300.00</u>	<u>0.00</u>	<u>108.87</u>	<u>36.29</u>	<u>191.13</u>
TOTAL SERVICES	300.00	0.00	108.87	36.29	191.13
<u>MAINTENANCE</u>					
10-512-5500 BUILDING MAINTENANCE	250.00	0.00	129.99	52.00	120.01
10-512-5600 EQUIPMENT MAINTENANCE	<u>1,000.00</u>	<u>0.00</u>	<u>357.28</u>	<u>35.73</u>	<u>642.72</u>
TOTAL MAINTENANCE	1,250.00	0.00	487.27	38.98	762.73
<u>TOOLS &amp; EQUIPMENT</u>					
10-512-7000 EQUIPMENT PURCHASE	<u>8,000.00</u>	<u>0.00</u>	<u>404.54</u>	<u>5.06</u>	<u>7,595.46</u>
TOTAL TOOLS & EQUIPMENT	8,000.00	0.00	404.54	5.06	7,595.46
<u>OTHER</u>					
10-512-7750 LAW ENFORCEMENT INSURANCE	<u>6,160.00</u>	<u>0.00</u>	<u>6,159.00</u>	<u>99.98</u>	<u>1.00</u>
TOTAL OTHER	6,160.00	0.00	6,159.00	99.98	1.00
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TOTAL MARSHAL'S DEPARTMENT	685,003.00	42,116.80	405,951.20	59.26	279,051.80

Section 5, Item A.

10 -GENERAL FUND

ANIMAL CONTROL

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MATERIALS &amp; SUPPLIES</u>					
10-513-2400 ANIMAL FOOD	500.00	0.00	23.99	4.80	476.01
10-513-2450 ANIMAL SUPPLIES	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>
TOTAL MATERIALS & SUPPLIES	750.00	0.00	23.99	3.20	726.01
<u>VEHICLE</u>					
10-513-4150 LIABILITY INSURANCE	<u>100.00</u>	<u>0.00</u>	<u>103.47</u>	<u>103.47</u> (	<u>3.47)</u>
TOTAL VEHICLE	100.00	0.00	103.47	103.47 (	3.47)
<u>UTILITIES</u>					
10-513-4500 UTILITIES	<u>700.00</u>	<u>70.20</u>	<u>202.45</u>	<u>28.92</u>	<u>497.55</u>
TOTAL UTILITIES	700.00	70.20	202.45	28.92	497.55
<u>SERVICES</u>					
10-513-5300 VETERINARY SERVICES	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>
TOTAL SERVICES	3,000.00	0.00	0.00	0.00	3,000.00
<u>MAINTENANCE</u>					
10-513-5500 BUILDING MAINTENANCE	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>
TOTAL MAINTENANCE	250.00	0.00	0.00	0.00	250.00
<b>TOTAL ANIMAL CONTROL</b>	<b>4,800.00</b>	<b>70.20</b>	<b>329.91</b>	<b>6.87</b>	<b>4,470.09</b>

Section 5, Item A.

10 -GENERAL FUND  
 MUNICIPAL COURT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-514-1000 SALARY	53,423.00	6,877.32	32,393.06	60.64	21,029.94
10-514-1016 CERTIFICATION PAY	1,200.00	92.32	600.08	50.01	599.92
10-514-1018 LONGEVITY	1,340.00	0.00	1,340.00	100.00	0.00
10-514-1020 OVERTIME	0.00	0.00	137.18	0.00	( 137.18)
10-514-1025 LIFE INSURANCE	160.00	11.36	68.14	42.59	91.86
10-514-1030 WORKER'S COMP INSURANCE	190.00	0.00	187.24	98.55	2.76
10-514-1050 SOCIAL SECURITY TAX EXPENSE	3,312.00	432.13	2,137.25	64.53	1,174.75
10-514-1100 MEDICARE TAX EXPENSE	775.00	101.06	499.83	64.49	275.17
10-514-1150 HEALTH INSURANCE	11,650.00	985.12	5,909.34	50.72	5,740.66
10-514-1200 TMRS	6,774.00	883.74	4,346.49	64.16	2,427.51
10-514-1250 TWC UNEMPLOYMENT INSUR	63.00	0.00	0.00	0.00	63.00
10-514-1300 BOND EXPENSE	60.00	0.00	0.00	0.00	60.00
TOTAL PERSONNEL	78,947.00	9,383.05	47,618.61	60.32	31,328.39
<u>EDUCATION</u>					
10-514-1500 TRAVEL & LODGING	4,600.00	0.00	247.74	5.39	4,352.26
10-514-1530 TRAINING	1,000.00	0.00	750.00	75.00	250.00
10-514-1600 DUES & MEMBERSHIPS	400.00	0.00	0.00	0.00	400.00
TOTAL EDUCATION	6,000.00	0.00	997.74	16.63	5,002.26
<u>MATERIALS &amp; SUPPLIES</u>					
10-514-2000 OFFICE SUPPLIES	2,000.00	0.00	1,386.18	69.31	613.82
10-514-2050 POSTAGE / METER RENTAL	800.00	0.00	0.00	0.00	800.00
10-514-2100 PRINTING / COPYING	500.00	76.78	343.10	68.62	156.90
10-514-2200 GENERAL SUPPLIES	200.00	0.00	54.78	27.39	145.22
10-514-2350 UNIFORMS	100.00	0.00	0.00	0.00	100.00
TOTAL MATERIALS & SUPPLIES	3,600.00	76.78	1,784.06	49.56	1,815.94
<u>COMPUTER &amp; OFFICE EQUIP</u>					
10-514-3000 SOFTWARE SUBSCRIPTION FEES	9,200.00	202.49	7,799.29	84.77	1,400.71
10-514-3200 COMPUTER MAINTENANCE	500.00	0.00	0.00	0.00	500.00
10-514-3250 SOFTWARE MAINTENANCE	100.00	49.40	114.40	114.40	( 14.40)
10-514-3610 JURY FEES	400.00	0.00	0.00	0.00	400.00
TOTAL COMPUTER & OFFICE EQUIP	10,200.00	251.89	7,913.69	77.59	2,286.31
<u>UTILITIES</u>					
10-514-4500 UTILITIES	900.00	55.51	210.10	23.34	689.90
10-514-4600 TELEPHONE - LAND LINE	1,000.00	78.57	313.85	31.39	686.15
10-514-4650 CELL AIR CARD	375.00	69.36	398.14	106.17	( 23.14)
TOTAL UTILITIES	2,275.00	203.44	922.09	40.53	1,352.91
<u>SERVICES</u>					
10-514-5100 CONTRACT SERVICES	26,250.00	3,775.00	13,333.87	50.80	12,916.13
10-514-5200 LEGAL FEES	10,000.00	486.75	5,370.75	53.71	4,629.25
10-514-5256 PERDUE BRANDON	3,000.00	0.00	618.50	20.62	2,381.50
10-514-5260 PROFESSIONAL SERVICES	900.00	100.00	500.00	55.56	400.00
TOTAL SERVICES	40,150.00	4,361.75	19,823.12	49.37	20,326.88

CITY OF BANDERA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

Section 5, Item A.

10 -GENERAL FUND  
 MUNICIPAL COURT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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<u>MAINTENANCE</u>					
10-514-5500 BUILDING MAINTENANCE	150.00	0.00	0.00	0.00	150.00
TOTAL MAINTENANCE	150.00	0.00	0.00	0.00	150.00
<u>OTHER</u>					
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TOTAL MUNICIPAL COURT	141,322.00	14,276.91	79,059.31	55.94	62,262.69

Section 5, Item A.

10 -GENERAL FUND  
 CODE COMPLIANCE

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-515-1000 SALARY	59,515.00	5,031.52	30,220.96	50.78	29,294.04
10-515-1020 OVERTIME	0.00	0.00	2.17	0.00	( 2.17)
10-515-1030 WORKER'S COMP INSURANCE	190.00	0.00	187.24	98.55	2.76
10-515-1050 SOCIAL SECURITY TAX EXPENSE	3,690.00	311.96	1,873.85	50.78	1,816.15
10-515-1100 MEDICARE EXPENSE	865.00	72.95	438.24	50.66	426.76
10-515-1200 TMRS	7,550.00	638.00	3,809.91	50.46	3,740.09
10-515-1250 TWC UNEMPLOYMENT INSUR	63.00	0.00	0.00	0.00	63.00
10-515-1400 EMPLOYEE APPRECIATION	100.00	0.00	0.00	0.00	100.00
TOTAL PERSONNEL	71,973.00	6,054.43	36,532.37	50.76	35,440.63
<u>EDUCATION</u>					
10-515-1500 TRAVEL & LODGING	1,500.00	0.00	0.00	0.00	1,500.00
10-515-1530 TRAINING	1,000.00	0.00	0.00	0.00	1,000.00
10-515-1600 DUES & MEMBERSHIPS	100.00	0.00	0.00	0.00	100.00
TOTAL EDUCATION	2,600.00	0.00	0.00	0.00	2,600.00
<u>MATERIALS &amp; SUPPLIES</u>					
10-515-2000 OFFICE SUPPLIES	300.00	0.00	177.27	59.09	122.73
10-515-2050 POSTAGE / METER RENTAL	300.00	20.96	105.09	35.03	194.91
10-515-2100 PRINTING / COPYING	400.00	76.79	343.11	85.78	56.89
10-515-2200 GENERAL SUPPLIES	100.00	0.00	76.90	76.90	23.10
10-515-2350 UNIFORMS	250.00	0.00	0.00	0.00	250.00
TOTAL MATERIALS & SUPPLIES	1,350.00	97.75	702.37	52.03	647.63
<u>COMPUTER &amp; OFFICE EQUIP</u>					
10-515-3000 SOFTWARE SUBSCRIPTION FEES	2,340.00	155.50	1,242.16	53.08	1,097.84
TOTAL COMPUTER & OFFICE EQUIP	2,340.00	155.50	1,242.16	53.08	1,097.84
<u>VEHICLE</u>					
10-515-4100 GPS TRACKING	250.00	0.00	234.00	93.60	16.00
TOTAL VEHICLE	250.00	0.00	234.00	93.60	16.00
<u>UTILITIES</u>					
10-515-4600 TELEPHONE - LAND LINE	1,000.00	78.57	313.85	31.39	686.15
10-515-4650 CELL PHONE	500.00	41.89	251.34	50.27	248.66
TOTAL UTILITIES	1,500.00	120.46	565.19	37.68	934.81
<u>SERVICES</u>					
10-515-5100 CONTRACT SERVICES	300.00	0.00	108.87	36.29	191.13
TOTAL SERVICES	300.00	0.00	108.87	36.29	191.13
<u>MAINTENANCE</u>					
10-515-5500 BUILDING MAINTENANCE	100.00	0.00	0.00	0.00	100.00
TOTAL MAINTENANCE	100.00	0.00	0.00	0.00	100.00

CITY OF BANDERA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

Section 5, Item A.

10 -GENERAL FUND  
 CODE COMPLIANCE

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>TOOLS &amp; EQUIPMENT</u>					
10-515-7000 TOOL PURCHASE	500.00	0.00	0.00	0.00	500.00
TOTAL TOOLS & EQUIPMENT	500.00	0.00	0.00	0.00	500.00
<u>OTHER</u>					
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TOTAL CODE COMPLIANCE	80,913.00	6,428.14	39,384.96	48.68	41,528.04

Section 5, Item A.

10 -GENERAL FUND  
 PARKS DEPARTMENT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-516-1000 SALARY	80,000.00	5,635.00	37,798.00	47.25	42,202.00
10-516-1018 LONGEVITY	210.00	0.00	210.00	100.00	0.00
10-516-1020 OVERTIME	5,000.00	145.04	969.50	19.39	4,030.50
10-516-1025 LIFE INSURANCE	200.00	14.17	82.26	41.13	117.74
10-516-1030 WORKER'S COMP INSURANCE	230.00	0.00	226.24	98.37	3.76
10-516-1050 SOCIAL SECURITY TAX EXPENSE	5,300.00	366.38	2,475.75	46.71	2,824.25
10-516-1100 MEDICARE TAX EXPENSE	1,300.00	222.98	1,580.47	121.57 (	280.47)
10-516-1150 HEALTH INSURANCE	21,000.00	1,332.72	7,643.50	36.40	13,356.50
10-516-1200 TMRS	11,000.00	750.35	5,038.86	45.81	5,961.14
10-516-1250 TWC UNEMPLOYMENT INSUR	150.00	0.00	43.08	28.72	106.92
TOTAL PERSONNEL	124,390.00	8,466.64	56,067.66	45.07	68,322.34
<u>EDUCATION</u>					
10-516-1500 TRAVEL & LODGING	500.00	0.00	0.00	0.00	500.00
10-516-1550 TRAINING	150.00	0.00	0.00	0.00	150.00
10-516-1600 DUES & MEMBERSHIPS	150.00	0.00	0.00	0.00	150.00
TOTAL EDUCATION	800.00	0.00	0.00	0.00	800.00
<u>MATERIALS &amp; SUPPLIES</u>					
10-516-2150 JANITORIAL SUPPLIES	4,000.00	58.74	2,728.33	68.21	1,271.67
10-516-2200 GENERAL SUPPLIES	1,000.00	0.00	802.00	80.20	198.00
10-516-2350 UNIFORM EXPENSE	1,000.00	0.00	967.46	96.75	32.54
TOTAL MATERIALS & SUPPLIES	6,000.00	58.74	4,497.79	74.96	1,502.21
<u>VEHICLE</u>					
10-516-4050 FUEL & LUBRICANTS	3,000.00	232.47	1,601.12	53.37	1,398.88
10-516-4100 GPS TRACKING	250.00	0.00	234.00	93.60	16.00
10-516-4150 LIABILITY INSURANCE	730.00	0.00	835.92	114.51 (	105.92)
10-516-4200 VEHICLE MAINTENANCE	2,500.00	0.00	393.76	15.75	2,106.24
TOTAL VEHICLE	6,480.00	232.47	3,064.80	47.30	3,415.20
<u>UTILITIES</u>					
10-516-4500 UTILITIES	4,000.00	471.08	1,651.94	41.30	2,348.06
10-516-4600 TELEPHONE - LAND LINE	750.00	78.57	313.85	41.85	436.15
10-516-4650 CELL AIR CARD	500.00	23.94	143.64	28.73	356.36
TOTAL UTILITIES	5,250.00	573.59	2,109.43	40.18	3,140.57
<u>SERVICES</u>					
10-516-5100 CONTRACT SERVICES	2,400.00	300.00	1,800.00	75.00	600.00
TOTAL SERVICES	2,400.00	300.00	1,800.00	75.00	600.00
<u>MAINTENANCE</u>					
10-516-5500 BUILDING MAINTENANCE	1,500.00	43.97	579.02	38.60	920.98
10-516-5550 SKATE PARK MAINTENANCE	200.00	0.00	50.86	25.43	149.14
10-516-5600 EQUIPMENT MAINTENANCE	1,000.00	24.68	557.92	55.79	442.08
10-516-5750 LANDSCAPING	750.00	19.96	136.84	18.25	613.16
10-516-6100 REPAIRS & MAINTENANCE	500.00	0.00	402.98	80.60	97.02
TOTAL MAINTENANCE	3,950.00	88.61	1,727.62	43.74	2,222.38

CITY OF BANDERA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

Section 5, Item A.

10 -GENERAL FUND  
 PARKS DEPARTMENT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>TOOLS &amp; EQUIPMENT</u>					
10-516-7000 EQUIPMENT PURCHASE	4,000.00	360.00	488.53	12.21	3,511.47
TOTAL TOOLS & EQUIPMENT	4,000.00	360.00	488.53	12.21	3,511.47
<u>OTHER</u>					
10-516-7700 PROPERTY INSURANCE	960.00	0.00	953.01	99.27	6.99
10-516-8250 FISH 4 FUN	1,300.00	0.00	860.82	66.22	439.18
TOTAL OTHER	2,260.00	0.00	1,813.83	80.26	446.17
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TOTAL PARKS DEPARTMENT	155,530.00	10,080.05	71,569.66	46.02	83,960.34

Section 5, Item A.

10 -GENERAL FUND

SEASONAL PARK DEPARTMENT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-517-1000 SALARY	15,000.00	0.00	0.00	0.00	15,000.00
10-517-1030 WORKER'S COMP INSURANCE	230.00	0.00	226.24	98.37	3.76
10-517-1050 SOCIAL SECURITY TAX EXPENSE	884.00	0.00	0.00	0.00	884.00
10-517-1100 MEDICARE TAX EXPENSE	207.00	0.00	0.00	0.00	207.00
10-517-1250 TWC UNEMPLOYMENT INSURANCE	200.00	0.00	21.51	10.76	178.49
TOTAL PERSONNEL	16,521.00	0.00	247.75	1.50	16,273.25
<u>MATERIALS &amp; SUPPLIES</u>					
10-517-2200 GENERAL SUPPLIES	2,500.00	0.00	0.00	0.00	2,500.00
10-517-2350 UNIFORM EXPENSE	600.00	0.00	0.00	0.00	600.00
TOTAL MATERIALS & SUPPLIES	3,100.00	0.00	0.00	0.00	3,100.00
<u>UTILITIES</u>					
10-517-4650 CELL AIR CARD	700.00	0.00	0.00	0.00	700.00
TOTAL UTILITIES	700.00	0.00	0.00	0.00	700.00
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TOTAL SEASONAL PARK DEPARTMENT	20,321.00	0.00	247.75	1.22	20,073.25

Section 5, Item A.

10 -GENERAL FUND  
 STREETS DEPARTMENT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-518-1000 SALARY	80,000.00	5,635.04	37,797.97	47.25	42,202.03
10-518-1018 LONGEVITY	210.00	0.00	210.00	100.00	0.00
10-518-1020 OVERTIME	5,000.00	145.07	969.58	19.39	4,030.42
10-518-1025 LIFE INSURANCE	200.00	14.17	82.26	41.13	117.74
10-518-1030 WORKER'S COMP INSURANCE	10,500.00	0.00	10,251.17	97.63	248.83
10-518-1050 SOCIAL SECURITY TAX EXPENSE	5,300.00	366.39	2,475.74	46.71	2,824.26
10-518-1100 MEDICARE TAX EXPENSE	1,300.00	222.98	1,580.46	121.57 (	280.46)
10-518-1150 HEALTH INSURANCE	21,000.00	1,332.75	7,643.46	36.40	13,356.54
10-518-1200 TMRS	11,000.00	750.36	5,038.88	45.81	5,961.12
10-518-1250 TWC UNEMPLOYMENT INSUR	150.00	0.00	43.08	28.72	106.92
TOTAL PERSONNEL	134,660.00	8,466.76	66,092.60	49.08	68,567.40
<u>EDUCATION</u>					
10-518-1600 DUES & MEMBERSHIPS	100.00	0.00	0.00	0.00	100.00
TOTAL EDUCATION	100.00	0.00	0.00	0.00	100.00
<u>MATERIALS &amp; SUPPLIES</u>					
10-518-2250 SAFETY GEAR	600.00	112.50	150.50	25.08	449.50
10-518-2350 UNIFORM EXPENSE	1,000.00	0.00	967.48	96.75	32.52
10-518-2550 REPLACEMENT SIGNS	2,000.00	889.37	2,174.45	108.72 (	174.45)
10-518-2600 STREET REPAIR MATERIALS	8,000.00	2,677.59	7,967.07	99.59	32.93
TOTAL MATERIALS & SUPPLIES	11,600.00	3,679.46	11,259.50	97.06	340.50
<u>VEHICLE</u>					
10-518-4000 VEHICLE REPLACEMENT	11,700.00	0.00	9,698.52	82.89	2,001.48
10-518-4050 FUEL & LUBRICANTS	3,000.00	232.47	1,624.26	54.14	1,375.74
10-518-4100 GPS TRACKING	250.00	0.00	234.00	93.60	16.00
10-518-4150 LIABILITY INSURANCE	1,235.00	0.00	1,410.45	114.21 (	175.45)
10-518-4200 VEHICLE MAINTENANCE	3,500.00	86.11	2,145.38	61.30	1,354.62
TOTAL VEHICLE	19,685.00	318.58	15,112.61	76.77	4,572.39
<u>UTILITIES</u>					
10-518-4500 UTILITIES	13,000.00	1,330.39	5,384.59	41.42	7,615.41
10-518-4600 TELEPHONE - LAND LINE	650.00	78.57	313.85	48.28	336.15
10-518-4650 CELL PHONE	500.00	23.94	143.64	28.73	356.36
TOTAL UTILITIES	14,150.00	1,432.90	5,842.08	41.29	8,307.92
<u>MAINTENANCE</u>					
10-518-5500 BUILDING MAINTENANCE	500.00	445.82	448.71	89.74	51.29
10-518-5600 EQUIPMENT MAINTENANCE	1,500.00	200.89	267.18	17.81	1,232.82
10-518-5620 EQUIPMENT LEASE	1,000.00	0.00	0.00	0.00	1,000.00
10-518-5900 STORM WATER / DRAINAGE	500.00	0.00	0.00	0.00	500.00
10-518-6100 REPAIRS & MAINTENANCE	1,500.00	0.00	0.00	0.00	1,500.00
10-518-6300 R.O.W MAINTENANCE	10,000.00	2,752.74	5,630.94	56.31	4,369.06
TOTAL MAINTENANCE	15,000.00	3,399.45	6,346.83	42.31	8,653.17

CITY OF BANDERA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

Section 5, Item A.

10 -GENERAL FUND  
 STREETS DEPARTMENT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TOOLS &amp; EQUIPMENT</u>					
10-518-7050 TOOLS	500.00	0.00	541.91	108.38 (	41.91)
10-518-7175 EQUIPMENT RENTAL	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL TOOLS & EQUIPMENT	1,500.00	0.00	541.91	36.13	958.09
<u>OTHER</u>					
10-518-7700 PROPERTY INSURANCE	<u>1,070.00</u>	<u>0.00</u>	<u>1,062.38</u>	<u>99.29</u>	<u>7.62</u>
TOTAL OTHER	1,070.00	0.00	1,062.38	99.29	7.62
TOTAL STREETS DEPARTMENT	197,765.00	17,297.15	106,257.91	53.73	91,507.09

Section 5, Item A.

10 -GENERAL FUND  
 PERMITTING DEPARTMENT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-519-1000 SALARY	29,000.00	710.91	1,820.60	6.28	27,179.40
10-519-1020 OVERTIME	300.00	44.66	211.34	70.45	88.66
10-519-1025 LIFE INSURANCE	74.00	0.22	4.11	5.55	69.89
10-519-1050 SOCIAL SECURITY TAX EXPENSE	1,800.00	46.80	125.07	6.95	1,674.93
10-519-1100 MEDICARE EXPENSE	420.00	10.94	29.27	6.97	390.73
10-519-1150 HEALTH INSURANCE	5,830.00	18.31	345.86	5.93	5,484.14
10-519-1200 TMRS	3,700.00	95.80	256.56	6.93	3,443.44
10-519-1250 TWC UNEMPLOYMENT INSUR	40.00	0.00	0.00	0.00	40.00
TOTAL PERSONNEL	41,164.00	927.64	2,792.81	6.78	38,371.19
<u>EDUCATION</u>					
10-519-1500 TRAVEL & LODGING	500.00	0.00	0.00	0.00	500.00
10-519-1550 TRAINING	500.00	0.00	150.00	30.00	350.00
10-519-1600 DUES & MEMBERSHIPS	100.00	0.00	0.00	0.00	100.00
TOTAL EDUCATION	1,100.00	0.00	150.00	13.64	950.00
<u>MATERIALS &amp; SUPPLIES</u>					
10-519-2000 OFFICE SUPPLIES	300.00	204.11	226.50	75.50	73.50
10-519-2050 POSTAGE / METER RENTAL	150.00	136.24	271.21	180.81	( 121.21)
10-519-2100 PRINTING / COPING	600.00	76.79	343.13	57.19	256.87
10-519-2200 GENERAL SUPPLIES	100.00	0.00	46.46	46.46	53.54
10-519-2350 UNIFORMS	100.00	0.00	0.00	0.00	100.00
TOTAL MATERIALS & SUPPLIES	1,250.00	417.14	887.30	70.98	362.70
<u>COMPUTER &amp; OFFICE EQUIP</u>					
10-519-3000 SOFTWARE SUBSCRIPTION FEES	19,050.00	48.24	700.85	3.68	18,349.15
10-519-3150 COMPUTER EQUIPMENT	500.00	0.00	0.00	0.00	500.00
10-519-3200 COMPUTER MAINTENANCE	100.00	0.00	0.00	0.00	100.00
10-519-3630 PERMITS, INSPECTIONS	350.00	284.97	459.92	131.41	( 109.92)
TOTAL COMPUTER & OFFICE EQUIP	20,000.00	333.21	1,160.77	5.80	18,839.23
<u>UTILITIES</u>					
10-519-4500 UTILITIES	250.00	0.00	0.00	0.00	250.00
10-519-4600 TELEPHONE - LAND LINE	1,100.00	78.57	313.85	28.53	786.15
TOTAL UTILITIES	1,350.00	78.57	313.85	23.25	1,036.15
<u>SERVICES</u>					
10-519-5100 CONTRACT SERVICES	300.00	0.00	108.87	36.29	191.13
TOTAL SERVICES	300.00	0.00	108.87	36.29	191.13
<u>MAINTENANCE</u>					
10-519-5500 BUILDING MAINTENANCE	150.00	0.00	0.00	0.00	150.00
TOTAL MAINTENANCE	150.00	0.00	0.00	0.00	150.00
TOTAL PERMITTING DEPARTMENT	65,314.00	1,756.56	5,413.60	8.29	59,900.40

Section 5, Item A.

10 -GENERAL FUND  
 FIRE DEPARTMENT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>UTILITIES</u>					
10-522-4500 UTILITIES	3,000.00	179.59	1,005.18	33.51	1,994.82
TOTAL UTILITIES	3,000.00	179.59	1,005.18	33.51	1,994.82
<u>SERVICES</u>					
10-522-5105 CITY FIRE PROTECTION	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL SERVICES	5,000.00	0.00	0.00	0.00	5,000.00
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TOTAL FIRE DEPARTMENT	8,000.00	179.59	1,005.18	12.56	6,994.82
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TOTAL EXPENDITURES	2,071,601.00	130,039.98	1,033,566.77	49.89	1,038,034.23
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REVENUES OVER/(UNDER) EXPENDITURES	25,896.00	138,272.09	246,148.22	(	220,252.22)

CITY OF BANDERA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

Section 5, Item A.

50 -UTILITY FUND  
 FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
REVENUE	2,132,190.00	174,830.98	1,065,192.09	49.96	1,066,997.91
CHARGE FOR SERVICES	15,200.00	1,950.43	11,450.36	75.33	3,749.64
OTHER REVENUE	<u>92,000.00</u>	<u>33,000.00</u>	<u>103,348.33</u>	<u>112.34</u>	<u>( 11,348.33)</u>
TOTAL REVENUES	<u>2,239,390.00</u>	<u>209,781.41</u>	<u>1,179,990.78</u>	<u>52.69</u>	<u>1,059,399.22</u>
<u>EXPENDITURE SUMMARY</u>					
UTL. ADMINISTRATION	409,815.00	49,212.08	194,507.48	47.46	215,307.52
WATER DEPARTMENT	665,626.00	27,685.16	379,777.01	57.06	285,848.99
WASTE WATER DEPARTMENT	473,441.00	32,690.67	236,599.11	49.97	236,841.89
SOLID WASTE	<u>610,000.00</u>	<u>46,443.96</u>	<u>243,215.23</u>	<u>39.87</u>	<u>366,784.77</u>
TOTAL EXPENDITURES	<u>2,158,882.00</u>	<u>156,031.87</u>	<u>1,054,098.83</u>	<u>48.83</u>	<u>1,104,783.17</u>
REVENUES OVER/ (UNDER) EXPENDITURES	80,508.00	53,749.54	125,891.95		( 45,383.95)

Section 5, Item A.

50 -UTILITY FUND

50.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE</u>					
50-30601 WATER SERV FEE RESID INSIDE	213,770.00	16,564.92	108,060.50	50.55	105,709.50
50-30602 WATER SERV FEE RESID OUTSIDE	244,480.00	20,175.56	123,179.44	50.38	121,300.56
50-30605 WATER SERV FEE COMM INSIDE	305,650.00	23,200.09	140,832.94	46.08	164,817.06
50-30606 WATER SERV FEE COMM OUTSIDE	46,990.00	5,317.47	33,355.57	70.98	13,634.43
50-30611 WW SERV FEE RESID INSIDE	191,800.00	14,864.54	91,443.76	47.68	100,356.24
50-30612 WW SERVICE FEE RESID OUTSIDE	77,030.00	6,301.62	38,423.69	49.88	38,606.31
50-30615 WW COMM SEWER INSIDE	273,700.00	22,008.22	132,333.14	48.35	141,366.86
50-30616 WW COMM SEWER OUTSIDE	27,470.00	2,695.73	17,219.64	62.69	10,250.36
50-30624 WATER TAP FEES	3,000.00	0.00	1,761.48	58.72	1,238.52
50-30628 WASTEWATER TAP FEES	3,000.00	0.00	0.00	0.00	3,000.00
50-30640 DISCONNECT FEES	4,000.00	315.00	1,960.00	49.00	2,040.00
50-30641 RECONNECT FEES	1,000.00	245.00	735.00	73.50	265.00
50-30642 AFTER HOUR FEES	0.00	0.00	223.00	0.00	( 223.00)
50-30670 CONNECTION FEES	3,000.00	350.00	1,715.00	57.17	1,285.00
50-30710 GARBAGE FEES RESIDENTIAL	266,900.00	21,616.37	129,340.99	48.46	137,559.01
50-30711 GARBAGE FEES COMMERCIAL	454,900.00	39,574.21	236,063.23	51.89	218,836.77
50-30902 LATE FEES	15,000.00	1,542.25	8,244.71	54.96	6,755.29
50-30920 NSF FEES	<u>500.00</u>	<u>60.00</u>	<u>300.00</u>	<u>60.00</u>	<u>200.00</u>
TOTAL REVENUE	2,132,190.00	174,830.98	1,065,192.09	49.96	1,066,997.91
<u>CHARGE FOR SERVICES</u>					
50-30970 PAYMENT DISCOUNT REVENUE	200.00	23.67	139.87	69.94	60.13
50-30975 CREDIT CARD SURCHARGE FEE	<u>15,000.00</u>	<u>1,926.76</u>	<u>11,310.49</u>	<u>75.40</u>	<u>3,689.51</u>
TOTAL CHARGE FOR SERVICES	15,200.00	1,950.43	11,450.36	75.33	3,749.64
<u>OTHER REVENUE</u>					
50-30990 MISCELLANEOUS REVENUES	0.00	33,000.00	33,466.02	0.00	( 33,466.02)
50-31115 EDC TO UT FOR DWSRF	42,500.00	0.00	0.00	0.00	42,500.00
50-31116 EDC DUE TO UT - FIF	49,500.00	0.00	0.00	0.00	49,500.00
50-32000 MADRONA LN GRANT REVENUE	<u>0.00</u>	<u>0.00</u>	<u>69,882.31</u>	<u>0.00</u>	<u>( 69,882.31)</u>
TOTAL OTHER REVENUE	92,000.00	33,000.00	103,348.33	112.34	( 11,348.33)
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TOTAL REVENUES	2,239,390.00	209,781.41	1,179,990.78	52.69	1,059,399.22
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Section 5, Item A.

50 -UTILITY FUND  
 UTL. ADMINISTRATION

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>UTILITIES</u>					
<u>SERVICES</u>					
<u>MAINTENANCE</u>					
<u>OTHER</u>					
50-500-7500 TRANSFER OUT ADMIN SALARY	135,515.00	33,878.75	67,757.50	50.00	67,757.50
50-500-7510 COUNCIL CONTINGENCY FUND	<u>75,000.00</u>	<u>0.00</u>	<u>32,300.00</u>	<u>43.07</u>	<u>42,700.00</u>
TOTAL OTHER	210,515.00	33,878.75	100,057.50	47.53	110,457.50
<u>PROJECTS</u>					
50-500-8500 MISC. EXPENSE	10,000.00	0.00	0.00	0.00	10,000.00
50-500-8560 2018 TWDB DWSRF	85,000.00	7,083.33	42,499.98	50.00	42,500.02
50-500-8561 ESCROW AGENT FEE	5,300.00	0.00	2,450.00	46.23	2,850.00
50-500-8562 2021 TWDB FIF	<u>99,000.00</u>	<u>8,250.00</u>	<u>49,500.00</u>	<u>50.00</u>	<u>49,500.00</u>
TOTAL PROJECTS	199,300.00	15,333.33	94,449.98	47.39	104,850.02
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TOTAL UTL. ADMINISTRATION	409,815.00	49,212.08	194,507.48	47.46	215,307.52

Section 5, Item A.

50 -UTILITY FUND  
 WATER DEPARTMENT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
50-501-1000 SALARY	154,000.00	10,253.35	66,988.47	43.50	87,011.53
50-501-1016 CERTIFICATION PAY	6,000.00	346.16	1,865.44	31.09	4,134.56
50-501-1018 LONGEVITY	315.00	0.00	315.00	100.00	0.00
50-501-1020 OVERTIME	5,500.00	254.12	1,679.31	30.53	3,820.69
50-501-1025 LIFE INSURANCE	390.00	26.42	154.51	39.62	235.49
50-501-1030 WORKER'S COMP INSURANCE	1,550.00	0.00	1,500.49	96.81	49.51
50-501-1050 SOCIAL SECURITY TAX EXPENSE	9,600.00	683.22	4,470.79	46.57	5,129.21
50-501-1100 MEDICARE TAX EXPENSE	2,300.00	365.70	2,547.75	110.77 (	247.75)
50-501-1150 HEALTH INSURANCE	41,110.00	3,435.05	15,762.21	38.34	25,347.79
50-501-1200 TMRS	20,000.00	1,402.36	9,119.36	45.60	10,880.64
50-501-1250 TWC UNEMPLOYMENT INSUR	250.00	0.00	84.54	33.82	165.46
50-501-1300 BOND EXPENSE	6.00	0.00	0.00	0.00	6.00
50-501-1350 DRUG TESTING	100.00	0.00	41.20	41.20	58.80
50-501-1400 EMPLOYEE APPRECIATION	500.00	0.00	352.50	70.50	147.50
TOTAL PERSONNEL	241,621.00	16,766.38	104,881.57	43.41	136,739.43
<u>EDUCATION</u>					
50-501-1500 TRAVEL & LODGING	2,000.00	37.12	37.12	1.86	1,962.88
50-501-1550 TRAINING	2,000.00	387.77	1,281.50	64.08	718.50
50-501-1600 DUES & MEMBERSHIPS	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL EDUCATION	5,000.00	424.89	1,318.62	26.37	3,681.38
<u>MATERIALS &amp; SUPPLIES</u>					
50-501-2000 OFFICE SUPPLIES	1,000.00	139.85	601.34	60.13	398.66
50-501-2050 POSTAGE / METER RENTAL	4,000.00	870.49	2,083.48	52.09	1,916.52
50-501-2060 LINE MAINTENANCE	8,000.00	7.16	3,179.93	39.75	4,820.07
50-501-2100 PRINTING / COPYING	2,000.00	210.13	1,143.17	57.16	856.83
50-501-2150 JANITORIAL SUPPLIES	750.00	69.68	69.68	9.29	680.32
50-501-2200 SUPPLIES - GENERAL	1,500.00	30.79	1,066.61	71.11	433.39
50-501-2250 SAFETY GEAR	500.00	112.50	192.48	38.50	307.52
50-501-2350 UNIFORM EXPENSE	1,000.00	0.00	958.20	95.82	41.80
50-501-2650 CHEMICALS - CHLORINE	9,000.00	130.00	3,131.95	34.80	5,868.05
TOTAL MATERIALS & SUPPLIES	27,750.00	1,570.60	12,426.84	44.78	15,323.16
<u>COMPUTER &amp; OFFICE EQUIP</u>					
50-501-3000 SOFTWARE SUBSCRIPTION FEES	13,600.00	0.00	7,849.44	57.72	5,750.56
50-501-3200 COMPUTER MAINTENANCE	400.00	0.00	0.00	0.00	400.00
50-501-3250 SOFTWARE MAINTENANCE	4,500.00	514.25	2,571.25	57.14	1,928.75
50-501-3600 IMMUNIZATIONS	300.00	0.00	0.00	0.00	300.00
TOTAL COMPUTER & OFFICE EQUIP	18,800.00	514.25	10,420.69	55.43	8,379.31
<u>VEHICLE</u>					
50-501-4000 VEHICLE REPLACEMENT	11,700.00	0.00	9,222.95	78.83	2,477.05
50-501-4050 FUEL & LUBRICANTS	2,000.00	232.46	1,637.82	81.89	362.18
50-501-4100 GPS TRACKING	600.00	0.00	585.00	97.50	15.00
50-501-4150 LIABILITY INSURANCE	4,335.00	0.00	4,963.44	114.50 (	628.44)
50-501-4200 VEHICLE MAINTENANCE	1,000.00	0.00	434.37	43.44	565.63
TOTAL VEHICLE	19,635.00	232.46	16,843.58	85.78	2,791.42

Section 5, Item A.

50 -UTILITY FUND  
 WATER DEPARTMENT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>UTILITIES</u>					
50-501-4500 UTILITIES	45,000.00	4,164.49	16,087.34	35.75	28,912.66
50-501-4600 TELEPHONE - LAND LINE	1,000.00	78.56	313.84	31.38	686.16
50-501-4650 CELL PHONE	800.00	53.94	323.64	40.46	476.36
TOTAL UTILITIES	46,800.00	4,296.99	16,724.82	35.74	30,075.18
<u>SERVICES</u>					
50-501-5100 CONTRACT SERVICES	3,420.00	0.00	108.89	3.18	3,311.11
50-501-5150 AUDIT FEES	9,000.00	0.00	8,000.00	88.89	1,000.00
50-501-5255 MVBA COLLECTION SERVICES	100.00	0.00	0.00	0.00	100.00
TOTAL SERVICES	12,520.00	0.00	8,108.89	64.77	4,411.11
<u>MAINTENANCE</u>					
50-501-5500 BUILDING MAINTENANCE	600.00	98.47	204.40	34.07	395.60
50-501-6100 REPAIRS & MAINTENANCE	2,000.00	0.00	10.48	0.52	1,989.52
50-501-6150 WELL MAINT.- MULBERRY	1,000.00	0.00	58.05	5.81	941.95
50-501-6200 WELL MAINT.- INDIAN WATER	1,000.00	0.00	7.99	0.80	992.01
50-501-6250 WELL MAINT.-DALLAS 1 (L.T.)	1,000.00	0.00	0.00	0.00	1,000.00
50-501-6300 WELL MAINT.- DALLAS 2 (M.T.)	96,000.00	2,588.79	45,239.29	47.12	50,760.71
50-501-6400 TANK MAINT. - MULBERRY	500.00	0.00	48.31	9.66	451.69
50-501-6500 TANK MAINT. - INDIAN WATER	120,000.00	0.00	0.00	0.00	120,000.00
50-501-6550 TANK MAINT. - DALLAS	500.00	0.00	0.00	0.00	500.00
TOTAL MAINTENANCE	222,600.00	2,687.26	45,568.52	20.47	177,031.48
<u>TOOLS &amp; EQUIPMENT</u>					
50-501-7050 TOOLS	2,500.00	0.00	894.19	35.77	1,605.81
50-501-7100 EQUIPMENT MAINTENANCE	2,000.00	0.00	193.29	9.66	1,806.71
50-501-7150 EQUIPMENT LEASE	6,500.00	461.23	2,390.03	36.77	4,109.97
50-501-7175 EQUIPMENT RENTAL	2,000.00	0.00	1,086.67	54.33	913.33
50-501-7200 NEW WATER METERS	31,000.00	24.48	28,898.24	93.22	2,101.76
TOTAL TOOLS & EQUIPMENT	44,000.00	485.71	33,462.42	76.05	10,537.58
<u>OTHER</u>					
50-501-7600 ERRORS & OMISIONS INSURANCE	1,350.00	0.00	1,349.25	99.94	0.75
50-501-7700 PROPERTY INSURANCE	11,550.00	0.00	11,506.46	99.62	43.54
50-501-7850 CREDIT CARD FEES	5,500.00	634.62	3,812.20	69.31	1,687.80
50-501-8200 PERMITS & TESTING	8,500.00	72.00	3,553.15	41.80	4,946.85
TOTAL OTHER	26,900.00	706.62	20,221.06	75.17	6,678.94
<u>PROJECTS</u>					
50-501-8500 MADRONA LN EXPENSES	0.00	0.00	109,800.00	0.00	( 109,800.00)
TOTAL PROJECTS	0.00	0.00	109,800.00	0.00	( 109,800.00)
<hr/>					
TOTAL WATER DEPARTMENT	665,626.00	27,685.16	379,777.01	57.06	285,848.99

Section 5, Item A.

50 -UTILITY FUND  
 WASTE WATER DEPARTMENT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
50-502-1000 SALARY	154,000.00	10,253.36	66,988.53	43.50	87,011.47
50-502-1016 CERTIFICATION PAY	2,500.00	192.30	1,153.80	46.15	1,346.20
50-502-1018 LONGEVITY	315.00	0.00	315.00	100.00	0.00
50-502-1020 OVERTIME	5,500.00	254.13	1,653.41	30.06	3,846.59
50-502-1025 LIFE INSURANCE	390.00	25.90	152.26	39.04	237.74
50-502-1030 WORKER'S COMP INSURANCE	3,000.00	0.00	2,868.35	95.61	131.65
50-502-1050 SOCIAL SECURITY TAX EXPENSE	9,600.00	673.84	4,425.61	46.10	5,174.39
50-502-1100 MEDICARE TAX EXPENSE	2,300.00	363.48	2,536.92	110.30	(236.92)
50-502-1150 HEALTH INSURANCE	41,110.00	3,404.54	15,651.81	38.07	25,458.19
50-502-1200 TMRS	20,000.00	1,382.76	9,026.13	45.13	10,973.87
50-502-1250 TWC UNEMPLOYMENT INSUR	250.00	0.00	84.54	33.82	165.46
50-502-1300 BOND EXPENSE	6.00	0.00	0.00	0.00	6.00
50-502-1350 DRUG TESTING	100.00	0.00	0.00	0.00	100.00
50-502-1400 EMPLOYEE APPRECIATION	500.00	0.00	132.26	26.45	367.74
TOTAL PERSONNEL	239,571.00	16,550.31	104,988.62	43.82	134,582.38
<u>EDUCATION</u>					
50-502-1500 TRAVEL & LODGING	2,000.00	0.00	0.00	0.00	2,000.00
50-502-1550 TRAINING	2,000.00	0.00	1,094.26	54.71	905.74
50-502-1600 DUES & MEMBERSHIP	500.00	0.00	0.00	0.00	500.00
TOTAL EDUCATION	4,500.00	0.00	1,094.26	24.32	3,405.74
<u>MATERIALS &amp; SUPPLIES</u>					
50-502-2000 OFFICE SUPPLIES	1,000.00	149.26	549.52	54.95	450.48
50-502-2050 POSTAGE / METER RENTAL	4,000.00	870.51	2,083.52	52.09	1,916.48
50-502-2100 PRINTING / COPYING	2,000.00	210.14	1,143.23	57.16	856.77
50-502-2150 JANITORIAL SUPPLIES	200.00	0.00	0.00	0.00	200.00
50-502-2200 GENERAL SUPPLIES	1,000.00	0.00	207.84	20.78	792.16
50-502-2250 SAFETY GEAR	500.00	112.50	134.49	26.90	365.51
50-502-2350 UNIFORM EXPENSE	1,000.00	0.00	958.38	95.84	41.62
50-502-2650 CHEMICALS- CHLORINE	9,000.00	75.42	4,216.45	46.85	4,783.55
TOTAL MATERIALS & SUPPLIES	18,700.00	1,417.83	9,293.43	49.70	9,406.57
<u>COMPUTER &amp; OFFICE EQUIP</u>					
50-502-3000 SOFTWARE SUBSCRIPTION FEES	13,600.00	0.00	5,730.98	42.14	7,869.02
50-502-3200 COMPUTER MAINTENANCE	250.00	0.00	128.98	51.59	121.02
50-502-3250 SOFTWARE MAINTENANCE	4,500.00	514.25	2,571.25	57.14	1,928.75
TOTAL COMPUTER & OFFICE EQUIP	18,350.00	514.25	8,431.21	45.95	9,918.79
<u>VEHICLE</u>					
50-502-4000 VEHICLE REPLACEMENT	11,700.00	0.00	9,421.82	80.53	2,278.18
50-502-4050 FUEL & LUBRICANTS	3,000.00	232.46	1,601.05	53.37	1,398.95
50-502-4100 GPS TRACKING	600.00	0.00	585.00	97.50	15.00
50-502-4150 LIABILITY INSURANCE	3,770.00	0.00	4,318.87	114.56	(548.87)
50-502-4200 VEHICLE MAINTENANCE	2,000.00	0.00	177.87	8.89	1,822.13
TOTAL VEHICLE	21,070.00	232.46	16,104.61	76.43	4,965.39

Section 5, Item A.

50 -UTILITY FUND  
 WASTE WATER DEPARTMENT

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>UTILITIES</u>					
50-502-4500 UTILITIES	30,000.00	2,762.89	10,800.28	36.00	19,199.72
50-502-4600 TELEPHONE - LAND LINE	1,000.00	78.56	313.78	31.38	686.22
50-502-4650 CELL PHONE	500.00	23.95	143.70	28.74	356.30
TOTAL UTILITIES	31,500.00	2,865.40	11,257.76	35.74	20,242.24
<u>SERVICES</u>					
50-502-5100 CONTRACT SERVICES	300.00	0.00	108.89	36.30	191.11
50-502-5150 AUDIT FEES	9,000.00	9,000.00	9,000.00	100.00	0.00
50-502-5250 ENGINEERING FEES	20,000.00	0.00	0.00	0.00	20,000.00
50-502-5255 MVBA COLLECTION SERVICES	100.00	0.00	0.00	0.00	100.00
50-502-5350 SLUDGE REMOVAL SERVICE	41,000.00	0.00	37,500.00	91.46	3,500.00
TOTAL SERVICES	70,400.00	9,000.00	46,608.89	66.21	23,791.11
<u>MAINTENANCE</u>					
50-502-5500 BUILDING MAINTENANCE	500.00	9.98	67.70	13.54	432.30
50-502-5600 EQUIPMENT MAINTENANCE	500.00	0.00	421.59	84.32	78.41
50-502-6050 LINE MAINTENANCE	2,500.00	40.93	428.44	17.14	2,071.56
50-502-6100 REPAIRS & MAINTENANCE	6,100.00	339.99	512.99	8.41	5,587.01
50-502-6700 LIFT STATION - 1ST STREET	10,000.00	283.66	10,674.45	106.74 (	674.45)
50-502-6750 LIFT STATION - OLD MEDINA	5,000.00	0.00	180.89	3.62	4,819.11
50-502-6800 LIFT STATION - HWY 16	5,000.00	0.00	265.48	5.31	4,734.52
50-502-6850 LIFT STATION - HWY 173	5,000.00	0.00	232.70	4.65	4,767.30
TOTAL MAINTENANCE	34,600.00	674.56	12,784.24	36.95	21,815.76
<u>TOOLS &amp; EQUIPMENT</u>					
50-502-7000 EQUIPMENT PURCHASE	8,000.00	0.00	7,532.00	94.15	468.00
50-502-7050 TOOLS	500.00	0.00	17.49	3.50	482.51
50-502-7100 EQUIPMENT MAINTENANCE	2,000.00	0.00	2,187.03	109.35 (	187.03)
50-502-7150 EQUIPMENT PAYMENTS	6,500.00	461.24	2,390.05	36.77	4,109.95
TOTAL TOOLS & EQUIPMENT	17,000.00	461.24	12,126.57	71.33	4,873.43
<u>OTHER</u>					
50-502-7600 ERRORS & OMISSIONS INSURANCE	1,350.00	0.00	1,349.25	99.94	0.75
50-502-7700 PROPERTY INSURANCE	2,900.00	0.00	2,843.93	98.07	56.07
50-502-7850 CREDIT CARD FEES	5,000.00	634.62	3,812.23	76.24	1,187.77
50-502-8200 PERMITS & TESTING	8,500.00	340.00	5,904.11	69.46	2,595.89
TOTAL OTHER	17,750.00	974.62	13,909.52	78.36	3,840.48
<u>PROJECTS</u>					
TOTAL WASTE WATER DEPARTMENT	473,441.00	32,690.67	236,599.11	49.97	236,841.89

CITY OF BANDERA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

Section 5, Item A.

50 -UTILITY FUND  
 SOLID WASTE

50.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>UTILITIES</u>					
50-510-4750 RES.GARBAGE CONTRACT	195,000.00	15,464.53	77,430.96	39.71	117,569.04
50-510-4800 COMM. GARBAGE CONTRACT	<u>415,000.00</u>	<u>30,979.43</u>	<u>165,784.27</u>	<u>39.95</u>	<u>249,215.73</u>
TOTAL UTILITIES	610,000.00	46,443.96	243,215.23	39.87	366,784.77
<u>OTHER</u>					
TOTAL SOLID WASTE	610,000.00	46,443.96	243,215.23	39.87	366,784.77
TOTAL EXPENDITURES	<u>2,158,882.00</u>	<u>156,031.87</u>	<u>1,054,098.83</u>	<u>48.83</u>	<u>1,104,783.17</u>
REVENUES OVER/(UNDER) EXPENDITURES	80,508.00	53,749.54	125,891.95	(	45,383.95)

CITY OF BANDERA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2026

**Section 5, Item A.**

99 - POOLED CASH FUND  
FINANCIAL SUMMARY

50.00% OF FISCAL YEAR

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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EXPENDITURE SUMMARY

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MUNICIPAL COURT  
2025/2026

MICHAEL P. TOWER  
SHARON S. VARNER, ASSOCIATE JUDGE

	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26
<b>NEW CASES FILED:</b>												
CITY MARSHALS CITATIONS	74	73	42	28	25	49						
*FTA & VPTA cases filed	73	66	40	27	24	45						
	1	7	2	1	1	4						
<b>CASES CLOSED:</b>												
Active Cases	71	18	59	38	37	48						
	97	100	109	93	85	75						
<b>NEW WARRANTS ISSUED:</b>												
WARRANTS CLEARED:	16	19	8	9	7	5						
ACTIVE WARRANTS:	4	7	8	9	2	3						
	439	450	449	446	434	612						
<b>CITY ORDINANCE CITATIONS FILED:</b>												
CITY ORDINANCE CITATION CLEARED:	0	2	0	0	0	0						
	0	0	1	3	0	0						
<b>TRIALS BY JUDGE: BENCH/OFFICE TRIALS/SHOW CAUSE:</b>												
PRE-TRIAL HEARING:	39	22	0	2	17	0						
JURY TRIALS:	8	0	0	6	0	0						
	0	0	0	0	0	0						
<b>PENDING</b>												
JURY TRIAL:	0	0	0	1	1	0						
BENCH TRIALS:	2	2	2	0	0	0						
PRE-TRIAL HEARING:	17	19	10	5	5	0						
<b>MAGISTRATION BY JUDGE @ JAIL:</b>												
	2	10	4	23	5	3						
<b>MONEY COLLECTED:</b>												
<b>Monthly 2025/26</b>	\$13,020.00	\$9,796.00	\$15,263.76	\$8,481.20	\$8,440.00	\$12,115.37						
<b>FY 2024/25 TO DATE</b>	\$13,020.00	\$22,816.00	\$38,079.76	\$46,560.96	\$55,000.96	\$67,116.33						



# CITY OF BANDERA

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (210)761-7352

## Public Agenda Item Request

The submission of a request for an item to be placed on the agenda must be specific and contain an explanation of the purpose of the item and the effect of the item's enactment.

Agenda items must be submitted to the City Secretary's office by 5:00 pm Wednesday a week prior to the scheduled meeting. Any person may address their respective item until 2:00 pm prior to posting (72 hours in advance of the meeting).

All agenda item requests are given to the Mayor for approval. It is at the Mayor's discretion whether or not your request is put on an agenda. If the request is not approved by the Mayor, it takes the approval and signatures from two (2) council members to be on an agenda.

### Summary of proposed agenda item for discussion and possible action on:

Discussion & possible action regarding cancelling / rescheduling regular scheduled meetings, especially with time sensitive agenda items.

*Tomono*  
Signature (Required)

3-24-26  
Date

### **FOR CITY USE ONLY**

This request is for the City Council meeting held on 4/28/26.

This request was received at 3/24 am / pm on \_\_\_\_\_.

Date stamp

**RESOLUTION NO. 2026-002**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS DECLARING CERTAIN CITY PROPERTY SURPLUS AND AUTHORIZING THE SALE OF SAID PROPERTY; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the attached properties listed have been determined to no longer have a use for the City of Bandera and staff respectfully requests it to be declared surplus; and

**WHEREAS**, the attached surplus property will be sold in a manner in which to be the most advantageous to the City of Bandera.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS:**

Section 1. The City Council of the City of Bandera, Texas hereby declares the attached city property, Exhibit A, as surplus and authorizes the sale of said property in accordance with the forgoing legislative findings.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

[Type here]

Section 6, Item B.

**PASSED AND APPROVED this 28<sup>th</sup> day of April 2026**

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Denise Griffin, Mayor

ATTEST:

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Jill Shelton, City Secretary

# Exhibit A

Lincon ac-225 arc welder

Hustler 60" mower super Z mdl# 928887a serial# 10031085

Galvanized running boards for a 2020-2026 Chevy pickup

1976 C-50 Chevrolet water truck vin # ce539p827670

PTO Tiller

2009 Dodge 1500 Pickup Vin# 1d3hb18p49s766293

2012 Tahoe (Marshal cruiser) Vin# 1gnlc2e05cr315828

2014 Ford Explorer (Marshal cruiser) Vin# 1fm5k8ar1fgb62131

Assorted galvanized Pipe ranging from 3"-5"-6"

Diesel generator

Marshal office miscellaneous items in the Connex;

- 2 Cargo boxes

- 2 transport panels

- Used emergency lights

## **CHAPTER 19. OVERTIME, COMPENSATORY TIME, AND FLSA COMPLIANCE**

- A. For purposes of determining the City’s obligations to pay overtime rates as per federal law, all Employees shall be classified for FLSA purposes as either “exempt” or “non-exempt” in accordance with the guidelines established by federal law.
- B. “Exempt” Employees are those who are not subject to the overtime provisions of the FLSA. “Non-exempt” employees are those employees who are covered by the overtime provisions of the FLSA that is, employees who under this federal law are entitled to earn overtime pay under criteria set by federal law.
- C. It is the responsibility of the Mayor and the City Council, along with the City Administrator, with the advice of counsel, to determine the appropriate employees which are FLSA exempt. Any employees not qualifying as exempt shall be carried as non-exempt.
- D. FLSA exempt employees shall not be entitled to receive overtime pay as per FLSA standards. FLSA non-exempt employees shall be afforded overtime pay at the rate of time and one-half the employee’s regular rate of pay for hours worked more than forty (40) hours within a given workweek.
- E. Law enforcement personnel covered under the FLSA 7(k) exemption shall be on a 43-hour requirement before FLSA overtime is triggered in a workweek or 86 hours for 14-day work period. Other statutory exceptions to the standard 40-hour workweek shall be used if applicable.
- F. For purposes of calculating overtime pay obligations, if any, the City’s work week begins at 12:00 AM (midnight) each Monday and runs through 11:59 PM on the following Sunday, as specified above.
- G. Paid time off in the form of holidays, annual leave, sick leave, jury duty, military leave, and other absences from productive work will not be counted as time worked for purpose of overtime pay computations under FLSA, except as otherwise required by law.
- H. Any unscheduled hours worked that would trigger an overtime pay obligation must be approved in advance by a supervisory employee in the chain of command, including the City Administrator, or the Mayor.
- I. Non-approved overtime work shall be compensated, as required by law, but may serve as grounds for disciplinary action for failure to abide by this pre- approval requirement.
- J. Compensatory Time
- i. Each job description designates whether persons hired in that classification are Exempt or Non-exempt by the overtime provisions of the Fair Labor Standards Act (FLSA).
  - ii. Overtime Compensation for Non-Exempt. Non-exempt employees are entitled to compensatory time. Compensatory time hours accrued shall be used within three (3) months of accrual or get bought back by the City. If it is found to be at no fault of the employees that

compensatory time was not used in a timely manner, employees may request permission to extend use of comp time up to six (6) months.

iii. The City of Bandera shall pay the non-exempt employee any unused Compensatory Time in accordance with one and one half of the regular rate of pay at the time of separation.

iv. Certain executive, administrative, and professional employees are exempt from the overtime provisions of the FLSA and are expected to provide necessary and reasonable overtime services with no additional compensation. The salaries of these positions are established with this requirement in mind. Compensatory time off is at the discretion of and with approval by the City Administrator for Exempt employees for special reasons or extenuating circumstances.

v. Public safety -- i.e., police officers, are subject to an 80-hour cap on accrual of compensatory time. All other employees are subject to a cap of 60 hours without the express written consent of the City Administrator. Compensatory time off for Exempt employees, if granted, is accrued at the employee's regular rate of pay and subject to the same accrual caps.

#### 1. Compensatory Time Hours Definition

- a. Compensatory time may also be referred to as comp time.
- b. Compensatory time hours shall include hours worked for the City of Bandera in excess of 40 hours in any work week.
- c. Paid leave, such as holiday or vacation, shall not be counted in determining if compensatory time hours.

#### 2. Compensatory Time Hours Qualifications

- a. Compensatory hours and pay qualification shall be determined by the employee's position and duties.
- b. Employees may be required to work compensatory time hours, however, employees required to work compensatory time hours shall be reasonable and in compliance with the laws governing working hours and the City of Bandera policy due to their positional duties and responsibilities and level of decision-making authority.
- c. Compensatory time hours for employees performing law enforcement/fire protection duties is to be actual hours worked in excess of 86 in the 14-day work period, as defined by the Fair Labor Standards Act (FLSA) and its regulations.

#### 3. Compensatory Time Hours Accrued

- a. Compensatory Time Hours Accrued may also be referred to as compensatory time hours earned.
- b. Exempt employees shall accrue compensatory time hours at a rate of one and one-half times their hours worked over 40 and up to 45 hours

of work in a workweek and at the rate of one times their hours worked over 45 hours worked in a workweek.

- c. Compensatory time hours accrued shall not exceed 40 hours. If it is found to be at no fault of the employees that compensatory time exceeds the maximum amount, employees may request permission to accrue up to 80 hours. Department heads shall make request to City Administrator. City Administrator shall makes request to City Council.
- d. Nonexempt employees shall accrue compensatory time hours.
- e. Compensatory time for law enforcement employees shall be handled in accordance with the policy for overtime compensation established, as defined by the Fair Labor Standards Act (FLSA) and its regulations.

#### 4. Compensatory Time Hours Used

- a. Compensatory time may be used for any purpose desired by the employee; however the City of Bandera shall have the right to require employees to use earned compensatory time at the convenience of the City.
- b. City Administrator and department heads shall be responsible for ensuring each employee is using compensatory time accrued as soon as possible after earning it.
- c. Exempt Employees: Compensatory time hours accrued shall be used within 3 months of accrual or it will be forfeited. If it is found to be at no fault of the employees that compensatory time was not used in a timely manner, employees may request permission to extend up to 6 months. Department heads shall make request to City Administrator. City Administrator shall makes request to City Council.
- d. Nonexempt Employees: Compensatory time hours accrued shall be used within 3 months of accrual or get bought back by the City. If it is found to be at no fault of the employees that compensatory time was not used in a timely manner, employees may request permission to extend up to 6 months.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS AMENDING THE CITY OF BANDERA PERSONNEL POLICIES BY AMENDING PROVISIONS GOVERNING THE ACCRUAL OF COMPENSATORY TIME OFF; ESTABLISHING AN EFFECTIVE DATE**

**WHEREAS**, pursuant to the Fair Labor Standards Act of 1938, Non-exempt (hourly) employees may be compensated for overtime by being given the choice payment at the rate of one and one-half times the employee's regular hourly rate, or compensatory time off (comp-time), at one and one-half times the number of hours worked, up to a maximum number of 40 accrued comp-time hours; and,

**WHEREAS**, certain executive, administrative, and professional employees are exempt from the overtime provisions of the Fair Labor Standards Act (FLSA) and are expected to provide necessary and reasonable overtime services with no additional compensation; and,

**WHEREAS**, the current comp-time policy currently authorizes the accrual of compensatory time off for nonexempt and exempt of the City of Bandera; and,

**WHEREAS**, the City Council of the City of Bandera, Texas hereby find that it is in the best interest of the City to amend the Personnel Policies of the City of Bandera to clearly define the circumstances under which non-exempt employees may be eligible to earn compensatory time off.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BANDERA TEXAS;**

Section 1. The City Council, by majority vote, hereby amends the Personnel Policies of the City of Bandera as set forth in the attached Exhibit A.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

**PASSED AND APPROVED this 28<sup>th</sup> day of April, 2026.**

\_\_\_\_\_  
Mayor, Denise Griffin

ATTEST:

\_\_\_\_\_  
Jill Shelton, City Secretary

**Compensatory Time Hours Definition**

Compensatory time may also be referred to as comp time.

Compensatory time hours shall include hours worked for the City of Bandera in excess of 40 hours in any work week.

Paid leave, such as holiday or vacation, shall not be counted in determining if compensatory time hours.

**Compensatory Time Hours Qualifications**

Compensatory hours and pay qualification shall be determined by the employee’s position and duties.

Employees may be required to work compensatory time hours, however, employees required to work compensatory time hours shall be reasonable and in compliance with the laws governing working hours and the City of Bandera policy due to their positional duties and responsibilities and level of decision-making authority.

Compensatory time hours for employees performing law enforcement/fire protection duties is to be actual hours worked in excess of 86 in the 14-day work period, as defined by the Fair Labor Standards Act (FLSA) and its regulations.

**Compensatory Time Hours Accrued**

Compensatory Time Hours Accrued may also be referred to as compensatory time hours earned.

~~Exempt employees shall not accrue compensatory time hours at a rate of one and one-half times their hours worked over 40 hours of work in a workweek.~~

Compensatory time hours accrued shall not exceed 40 hours. If it is found to be at no fault of the employees that compensatory time exceeds the maximum amount, employees may request permission to accrue up to 80 hours. Department heads shall make request to City Administrator.

City Administrator shall makes request to City Council.

Nonexempt employees shall accrue compensatory time hours.

Compensatory time for law enforcement employees shall be handled in accordance with the policy for overtime compensation established, as defined by the Fair Labor Standards Act (FLSA) and its regulations.

**Compensatory Time Hours Used**

Compensatory time may be used for any purpose desired by the employee; however the City of Bandera shall have the right to require employees to use earned compensatory time at the convenience of the City.

City Administrator and department heads shall be responsible for ensuring each employee using compensatory time accrued as soon as possible after earning it.

Exempt Employees

~~Compensatory time hours accrued shall be used within 3 months of accrual or it will be forfeited. If it is found to be at no fault of the employees that compensatory time was not used in a timely manner, employees may request permission to extend up to 6 months. Department heads shall make request to City Administrator. City Administrator shall makes request to City Council.~~

Nonexempt Employees

Compensatory time hours accrued shall be used within 3 months of accrual or get bought back by the City. If it is found to be at no fault of the employees that compensatory time was not used in a timely manner, employees may request permission to extend up to 6 months.

**Buyback of Compensatory Time for Nonexempt Employees**

The City of Bandera shall retain the right to buy back all or part of the employee’s accrued compensatory at the rate of one and one-half the employee’s calculated hourly rate. This is not a “buyback” but really a limit on how many hours you will allow employees to take in comp time; the rest must be paid out if it was worked.

**Compensatory Time Hours Accrued at Termination**

The City of Bandera shall retain the right to pay or not to pay all or part of the employee’s accrued compensatory at the rate of one and one-half the employee’s calculated hourly rate at the time of termination.



# CITY OF BANDERA

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (210)761-7352

## Public Agenda Item Request

The submission of a request for an item to be placed on the agenda must be specific and contain an explanation of the purpose of the item and the effect of the item's enactment.

Agenda items must be submitted to the City Secretary's office by 5:00 pm Wednesday a week prior to the scheduled meeting. Any person may address their respective item until 2:00 pm prior to posting (72 hours in advance of the meeting).

All agenda item requests are given to the Mayor for approval. It is at the Mayor's discretion whether or not your request is put on an agenda. If the request is not approved by the Mayor, it takes the approval and signatures from two (2) council members to be on an agenda.

**Summary of proposed agenda item for discussion and possible action on:**

*Discussion a possible action on water restrictions revisions.*

*Tom...*  
Signature (Required)

*3-24-20*  
Date

**FOR CITY USE ONLY**

This request is for the City Council meeting held on \_\_\_\_\_.

This request was received at \_\_\_\_\_ am / pm on \_\_\_\_\_.

Date stamp



440 FM 3240  
Bandera, Texas 78003  
(830) 796-7260  
[www.bcragd.org](http://www.bcragd.org)

**FILED**  
AT 11:38 O'CLOCK A.M. ON

**APR 02 2026**

TANDIE MANSFIELD, COUNTY CLERK  
BANDERA COUNTY, TEXAS  
BY [Signature] DEPUTY

Section 6, Item D.

**NOTICE TO ALL RESIDENTS OF BANDERA COUNTY**  
**SEVERE DROUGHT RESTRICTIONS IN EFFECT**

The Bandera County River Authority and Groundwater District has moved the County to Severe Drought Restrictions. The move was based on the current groundwater levels and the rainfall deficit.

Below is a comprehensive breakdown of the current drought restrictions for well owners in effect as of April 2, 2026:

**The following drought restrictions and any subsequent enforcement actions not only apply to all permit holders and public water suppliers but to anyone who utilizes water from a public water supply system or any District permit holder in the County.**

- A. Water permit users shall limit irrigation, including the irrigation of landscaped areas and turf to every other day during the designated watering hours before 8:00 AM and after 8:00 PM.
- B. The following use of water defined as non-essential shall be prohibited:
  - 1. Washing down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas.
  - 2. Washing down buildings or structures for purposes other than immediate fire protection.
  - 3. Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such a leak.
  - 4. Washing any motor vehicle, motorbike, boat, trailer or other vehicle other than a public safety vehicle on a premises other than a commercial car wash or service station and not in the immediate interest of public health, safety, and welfare.
  - 5. Permittees with wells permitted to pump into surface impoundments shall discontinue pumping. This does not apply to those wells permitted for non-domestic irrigation.
  - 6. The filling of swimming pools is prohibited, however, pool levels may be maintained because of evaporation.

For more information, please visit the District's website: [www.bcragd.org](http://www.bcragd.org) David Mauk

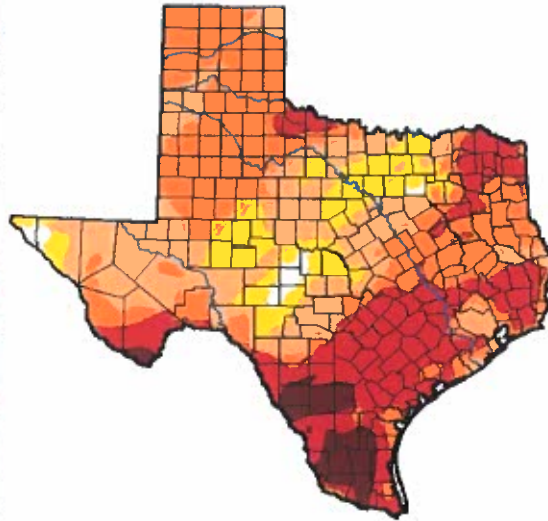
General Manager, BCragd



Sabinal River near Utopia, TX @ SH 187

### U.S. Drought Monitor Texas

March 31, 2026  
(Released Thursday, Apr. 2, 2026)  
Valid 8 a.m. EDT



Intensity:

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor go to [mpa.droughtmonitor.unl.edu/about.aspx](http://mpa.droughtmonitor.unl.edu/about.aspx)

Author:

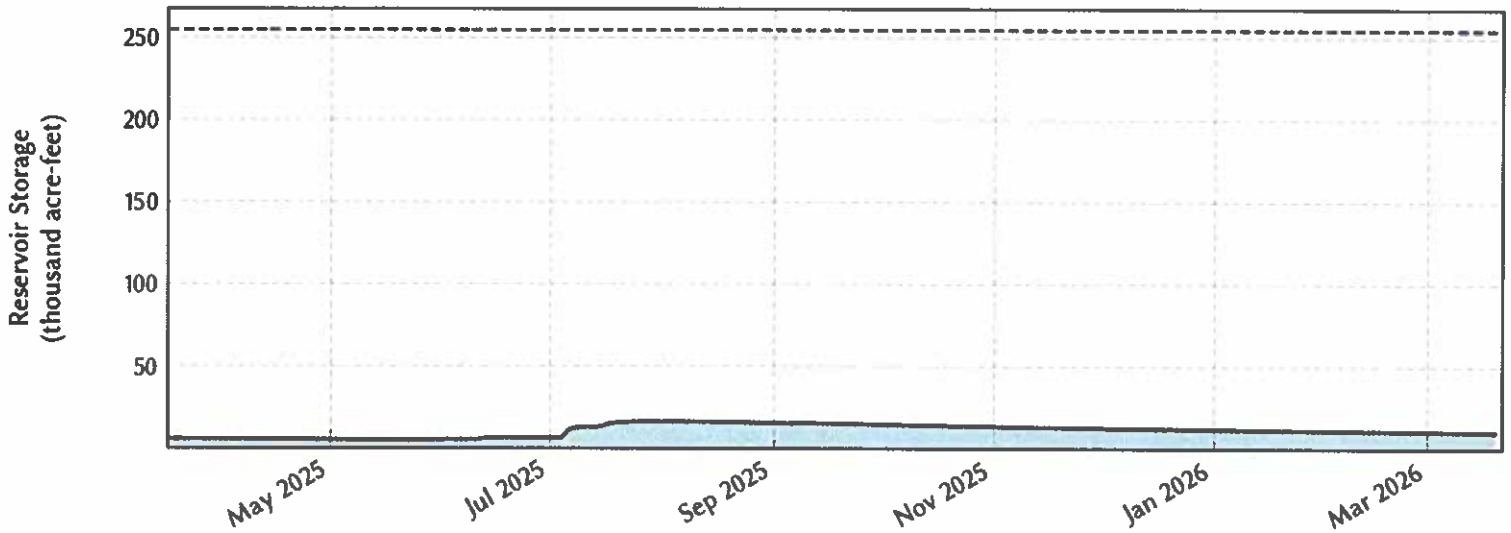
David Smeral  
Western Regional Climate Center



[droughtmonitor.unl.edu](http://droughtmonitor.unl.edu)

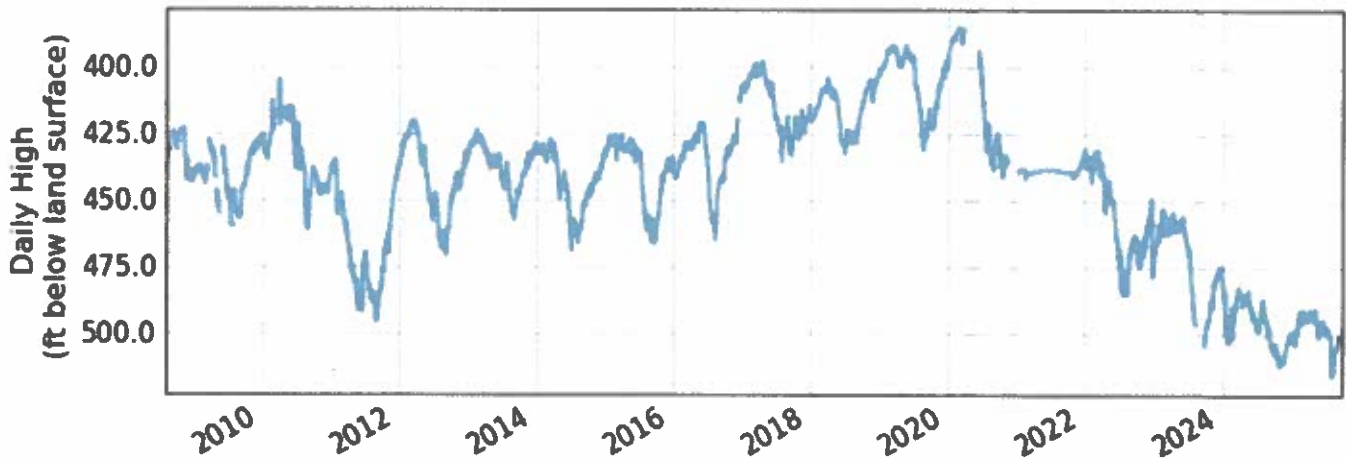
### Medina Lake level 3.9% full as of 02.APR.2026

---- Top of Conservation Pool



### City of Bandera Lower Trinity Well - Past 15 Years

— Water Level    Missing Data





**Managed Services Agreement: MSA #1174**

This Managed Services Agreement (“Agreement”) is made between **City of Bandera** (herein referred to as the “Client”), with primary operations located 511 Main St., Bandera, TX 78003, and **Knight Office Solutions, Inc.** (herein referred to as “KOS”), with headquarters at 12961 Park Central, Suite 1470, San Antonio, TX, 78216. This Agreement is effective upon the date signed, shall remain in force for a period of **24-month** (s) from first full month’s billing cycle, and will automatically renew at the end of the prior term on an annual basis, unless either party gives the other minimum sixty (60) days written notice of its intent not to renew this Agreement in accordance with the termination provision provided herein.

**SECTION 1: Recurring Fees and Payment Schedule for Included Services<sup>1</sup>**

Service fees will be invoiced to Client on a monthly basis, and will become due and payable within thirty (30) days of receipt. The first month’s invoice may include an additional one-time setup fee for onboarding services. Recurring monthly service fees are billed in advance of the service period to cover costs of services provided under this agreement. KOS may suspend any and all services if payment is not received within forty-five (45) days of payment due date. Services agreed upon and provided under this agreement include:

**Support Plan: Omni-Cloud Remote<sup>1</sup>**

**Base Plan Monthly Support Fee: \$2,133.00**

**Omni Cloud-Remote\* Plan Base Monthly Fees include:**

- Microsoft Azure Servers Support to include Hosting, Backup/DR, Patching & Maintenance
- Unlimited<sup>1</sup> Business Hours Help Desk (Remote Support; 8a-5p) with Remediation
- Total Desktop Care for PC: Virus/Malware protection, System Monitoring, and Patching only
- Omni-Plus Feature: Future Installs for new user hardware (Desktop or Laptop PC or MAC)
- Firewall Management: Firmware, management & remediation + ConnectWise SIEM
- Network Devices (Switches, Access points): Firmware, management & remediation
- Webroot Security Awareness Training and Testing; Annual phishing testing
- **Microsoft M365 & Email Management** (to include SharePoint, Teams, etc.)
- **vCIO + Technical Account Manager (TAM) Service Team:** Reporting, Planning, Procurement

**Client Initials** \_\_\_\_\_

# of Servers: N/A\*\*  
 # of Users: 19  
 # of PC's: 19  
 Included. Y/N No  
 # of FW: 1  
 # of Devices: N/A  
 # of Users: All  
Included  
Included

\*Onsite Help Desk Billable Level 1 or 2 (see Sec 2.3, rates Page 5); Network gear to be evaluated for supportability.  
 \*\*Knight to support Client servers until SharePoint project can be completed (estimate 60-90 days).

**Backup and Disaster Recovery (BDR) Plan with Enhanced Security: Knight Shield**

**BDR Monthly Fee: \$491.00**

- **SentinelOne MDR** (Managed Detect & Response + 24/7 SOC; \$10.00): # PC's: 19
- **Huntress ITDR – Identity Threat Detect & Response:** # 19 **Synology C-2 Cloud Backup** (\$20.00/TB Prorated): 4 TB
- **Datto Continuity:** Backup local PC drive with Cloud Recovery (\$15.00/PC): Qty: \_\_\_\_\_
- **Datto SaaS Protection:** (O365 Cloud Backup) # mailboxes (Infintite Cloud Retention; \$4.50): 28

**Client Initials** \_\_\_\_\_

**Email/O365/Cloud Services Plan: Tenant Management + Billing**

**Email/Cloud Fee: \$1,068.00**

Microsoft O365 subscriptions:

**Client Initials** \_\_\_\_\_

Business Plans: Basic (\$9.00): \_\_\_\_\_ Standard (\$18.00): \_\_\_\_\_ Premium with InTune (\$32.00): \_\_\_\_\_

Office 365 G1 (\$14.50): 2 Office 365 G2 (\$31.00): 19 Exch Plan 2 (50GB; \$11.00): \_\_\_\_\_

Entra ID Plan 2 (\$15.00): \_\_\_\_\_ SharePoint Added Storage (\$300.00/TB prorated): 1.5 TB

**Total Monthly Recurring Fees<sup>2</sup>: \$3,692.00**

**One-Time Client On-Boarding Fee + SharePoint Project: Included**

**Client Initials** \_\_\_\_\_

<sup>1</sup> Reference Section 2.2 for all included and out-of-plan billable activities.

<sup>2</sup>Above pricing is based on estimated user/equipment counts. Monthly pricing will reflect actual counts following Client on-boarding. Monthly invoices will detail counts for all services and subscriptions such as Microsoft O365. Pricing excludes applicable tax.

**The Monthly Base Plan fees will be increased or decreased shall services be added or removed.** See Section 2.3 for other fees for added equipment and/or services not listed in Section 1.

**SECTION 2: Service Level Agreement (SLA) Contractual Obligations**

KOS responsibilities and obligations under this agreement include:

**A. Preferred Server Care**

- 24/7/365 server & network monitoring, and preventative maintenance
- Server environment maintenance not including configuration changes on request
- Unlimited troubleshooting and resolution for alert notification
- Security Patch management
- Anti-virus/malware protection and management

**B. Total Desktop Care for PC's (Window or Mac O/S only)**

- Security Patch management
- System and application remediation
- Anti-virus/malware protection and management (system/ data recovery available for fee following Ransomware attacks<sup>5</sup>)

**C. Business Hours Help Desk**

- Remote User support for desktop hardware troubleshooting, resolution, and basic application<sup>4</sup> support
- Escalation as needed to onsite and/or upper tiered support
- User onboarding and offboarding (AD account/Email setup and removal); User off-boarding
- Target: 90% or better support ticket Response times as defined in Section 2.1
- After-hours support for Priority Level 1 issues

**D. Backup and Disaster Recovery**

- Device Management and remediation
- Server files and configuration backup management and recovery (KOS approved devices only)
- Missing, Deleted, or corrupt file restoration
- Local or Cloud Server virtualization in the event of failure (Datto Siris only)
- Monthly data backup and Annual system recovery testing

**E. Cybersecurity Services (if selected as part of support plan)**

- SentinelOne MDM (Managed Detect & Response) with 24/7 SOC (Security Operation Center) includes remediation.
- Huntress ITDR (Identity Threat Detect & Response) 24/7 SOC; ConnectWise SIEM (Security Incident Event Manager): includes firewall event logging, 24/7 SOC.; Microsoft 365 Hardening: 2FA, conditional access rules, etc.

<sup>4</sup>Support for applications (other than Microsoft) is covered for the 1<sup>st</sup> hour and all support thereafter will be billed through resolution.

<sup>5</sup>Ransomware attacks may result in total system or data loss and as such require extensive recovery efforts and can result in additional fees.

**2.1 Support Request Response Times**

<b>Trouble<sup>6</sup></b>	<b>Priority Level</b>	<b>Response Time<sup>7</sup></b>
<b>Service not available</b> (work stoppage: all users affected or user down and/or network functions/services unavailable i.e., Server or network equipment outage, email services, VPN/remote access)	<b>1</b>	<b>Within 1 hour</b>
<b>Significant degradation of service</b> (large # of users or critical business functions or programs affected; key personnel cannot operate or access central programs)	<b>2</b>	<b>Within 2 hours</b>
<b>Limited degradation of service</b> (limited # of users or functions affected, business process can continue)	<b>3</b>	<b>Within 4 hours</b>

<sup>6</sup>KOS has been alerted to an issue through remote monitoring and a ticket has been created, or via a Client-submitted ticket by phone or email, which has been assigned to the appropriate level of Engineer within the support queue. Business Hours: during normal operations Monday-Friday, 8:00am-5:00pm. After-hours emergency remote and onsite desktop support will be provided as needed for Priority Level 1 or 2 service tickets; such service is billable unless covered by the specific plan type outlined in this Agreement.

<sup>7</sup>Actual resolution time will be dependent on severity of the issue, conditions present in the network, and availability of access to affected systems and/or user interaction. KOS will make every attempt and best effort to resolve issues in a timely manner once a service ticket has been created.

but cannot specify resolution time until a determination of the cause of the issue and corrective path is made. KOS shall not be held responsible for failure to meet SLA Response times and objectives or to provide service if any of the following exclusions or conditions exist:

Exclusions continued from paragraph above:

- Problems caused by Client resources which are not under management by KOS or not compliant with the Terms and Conditions prescribed in Appendix A.
- Problems caused by changes made to the network by Client or Client vendor, which Client failed to communicate to KOS.
- Negligent actions by the Client resulting in failure or failure to follow KOS configuration and use recommendations.
- Circumstances that constitute a Force Majeure event as described in Appendix A.
- Delays or downtime due to any factor outside of KOS's reasonable control.
- Loss of remote access connectivity to Client site or users' devices.

## 2.2 Services included/not included under this Omni Cloud-Remote Plan as applicable<sup>8</sup>

Services	Work Type	X = included
3rd Party <b>Remote Support</b> 1 <sup>st</sup> hour - desktops	3rd Party Support	<b>X</b>
3rd Party <b>Remote Support</b> - after 1 hour - desktops	3rd Party Support (other than Microsoft)	<b>Billable</b>
Onsite for 3rd party support / vendor projects / vendor installs	3rd Party Support	<b>Billable</b>
After-Hours Support – Priority 2 & 3 user support	After Hours / Non-Emergency	<b>Billable</b>
After-Hours Support – Priority 1 user and server support	After Hours / Emergency	<b>X</b>
File and server restoration / recovery – Datto or Datto SaaS	BDR - Restoration and Maintenance	<b>X</b>
Crypto / Virus – Data recovery from approved BDR solution	BDR - Restoration and Maintenance	<b>X</b>
Crypto / Virus - System recovery <u>other than</u> data restores and/or system rollback via SentinelOne remediation	BDR - Out of Scope	<b>Billable</b>
Reimaging operating system at client's request	Labor / Project (No SO)	<b>Billable</b>
Project Support - any out of <b>Sales Order</b> (SO) work	Labor / Project (No SO)	<b>Billable</b>
Labor for all desktop / OS installs (outside of SO)	Labor / Project (No SO)	<b>Billable</b>
Labor for network and server installations (outside of SO)	Labor / Project (No SO)	<b>Billable</b>
Moving equipment (PC / Server / Network)	Labor / Project (No SO)	<b>Billable</b>
Correspondence / Documentation / Administration	Non-Billable	<b>X</b>
Office 365 Management (mailboxes / licenses)	Office 365 Management	<b>X</b>
Onsite support for desktop ( <b>Billable with Omni Remote</b> )	Onsite - Non-Server	<b>Billable</b>
Onsite support for network: Firewall	Onsite - Non-Server	<b>X</b>
Troubleshoot and maintenance of <b>desktops</b> (Service Desk / Tickets)	Remote Support - Non-Server	<b>X</b>
Network support (troubleshooting) – firewalls, switches or APs	Remote Support - Non-Server	<b>X</b>
All labor charged in SOs (Projects / Installations)	Sales Order Labor	<b>Billable</b>
<b>Onsite support for servers</b>	Server Support	<b>N/A</b>
Remediation of server alerts and after-hours issues on servers	Server Support	<b>N/A</b>
After-Hours Support - Server remediation	Server Support	<b>N/A</b>
Server support (troubleshooting)	Server Support	<b>N/A</b>
Support for non-managed (personal) devices	Unmanaged Device Support	<b>Billable</b>

<sup>8</sup>Changes to this table altering included services will incur additional fees. Client Wireless Access Points may be added to the support plan in the future if approved KOS devices and/or purchased through and/or configured by KOS.

**Definitions:** Sales Order (SO), hardware/software and/or Project work quote with equipment pricing and labor charges; Desktops/PCs: all devices (desktop, laptop, Mac) with either a supported Windows O/S or Mac O/S that a remote monitoring agent can be installed on. VIP: Client upper management and partner tickets are triaged as Priority 1 if needed. Operating System (OS).

### Support Plan Monthly Fees<sup>9</sup> / Project Work Fees

Actual monthly Client pricing can be increased or decreased as services, users, or managed devices are added or removed.

#### Plan Additions: Monthly Pricing

The Monthly Base Plan fees will be increased or decreased shall services be added or removed. Omni Cloud-Remote plan will incur a FEE of ~ **\$75.00/user (excludes O365 subscription plan)**. Knight's automated monthly invoices will detail all system, service and subscription counts; Knight will periodically audit counts with Client to assure accuracy.

- Additional devices with Total Desktop Care (Patch & Basic AV only): \$10.00;
- SentinelOne Endpoint Protection with 24/7 SOC: \$15.00/PC
- Managed Firewalls: \$75.00; ConnectWise SIEM – Security Incident Event Manager = 24/7 SOC: \$100.00 / firewall
- Managed Network Devices (Switch or Wifi Access Point – AP); \$25.00/device
- Datto Continuity: PC local drives Cloud Backup (3x/day) with Virtualization (Desktop/Laptop): \$15.00/PC
- Annual Phishing campaign as part of Cybersecurity training: One (1) hour Level 2 per quarter.

**Microsoft Azure Cloud Hosting** costs are based on estimated server specifications (RAM, Processor, Hard Drives), data size, etc, including “transactional fees” on accessing data, which can vary month to month. Knight will assess the included Cloud servers on a quarterly basis and make recommended changes to enhance productivity (if needed). Changes to server resources and/or transaction fees can impact monthly fees; Knight will advise Client if changes will result in increases to the monthly fees.

Additional services, such as special projects, equipment installations, and 3<sup>rd</sup> party support, will be performed per rates and fees quoted by KOS and agreed upon in writing by Client, in advance of implementation. Current hourly rates are:

<u>Outside-of-Plan / Project Work Rates</u>	<u>Normal Rate</u>	<u>Non-Profit Rate</u>
Level I: Desktop, laptop, & basic network	\$120.00/hour	\$96.00/hour
Level II: Network/Server support; advanced applications	\$150.00/hour	\$120.00/hour
Level III: Engineer Advanced server, network design and build	\$180.00/hour	\$150.00/hour
Level IV: Security, Application/Services Design and Development	\$200.00/hour	\$180.00/hour

- Above pricing excludes any applicable tax. Chargeable remote support is billed in ¼-hour increments.
- Onsite support is billed as a one (1) hour minimum ticket, including travel time for locations more than 50 miles outside city of San Antonio.
- After-Hours rates will be billed at 1.5x normal service rates. Holiday rates will be billed at 2x normal service rates.
- Project services will be provided per fixed price upon customer acceptance.

### 2.3 Business Reviews / vCIO and TAM (Technical Account Manager) Services

Business Reviews will be conducted by the Account Manager (or Designee) at least annually to provide a summary of service and support history. Reviews may also include the following:

- Device Inventory Reports detailing assets under Knight Management (with an active monitoring agent).
- Support ticket history, e.g., volume, categories and usage, to date from prior review
- Support ticket response times and SLA performance
- Customer Satisfaction (CSAT) score and outliers
- Server state including CPU, Drive and Memory utilization; System warranty status

vCIO Services include periodic engagements (at least annually) to identify areas to help leadership align business objectives with IT systems, formulate a strategic IT plan, and analyze business processes to facilitate changes in technology.

<sup>9</sup>This agreement shall be subject to a reasonable rate increase on an annual basis not to exceed 8.9%, to account for increases in costs of applied services.

**Section 3: Acceptance of Managed Service Agreement**

This Agreement covers only those services listed **above** and provided within the boundaries of Appendix A. Knight Office Solutions, Inc. must approve any equipment and/or services Client may want to add to this Agreement (after the effective date). The addition of equipment and/or services not listed in **above** on the date of signing of this Agreement, shall result in an adjustment to the Client's monthly charges.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for Managed Services to be signed by their duly authorized representatives as of the date set forth below. Client acknowledges that the Effective Term Date of the Agreement will begin once the on-boarding process is complete, and coincide with the Client's first month's billing cycle.

**Accepted by:**

**Knight Office Solutions, Inc.**

**Client Authorization**

\_\_\_\_\_

X \_\_\_\_\_

*Authorized Signature*

*Authorized Signature*

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Appendix A: Terms and Conditions

### 1. Contract Termination

- a) This Agreement may be terminated by the **Client** upon minimum sixty (60) days written notice if KOS:
  - I. Fails to fulfill its obligations under this Agreement and does not remediate said failure within thirty (30) days of receipt of written notice of failure.
  - II. Breaches any material term or condition of this Agreement and fails to remedy such breach within thirty (30) days of receipt of such written notice
  - III. Terminates or suspends business operations, unless succeeded by a permitted assignee, in which case the terms of this Agreement shall remain in effect.
- b) If Client elects to terminate this Agreement without cause as specified above or elects to not renew this Agreement, Client shall pay either six (6) months of service fees, or the remaining monthly service fees if less than six (6) months remaining on this Agreement, in full at the time of cancellation.
- c) This Agreement may be terminated by KOS upon minimum sixty (60) days written notice if the Client fails to:
  - I. Provide a suitable environment for the supported equipment as outlined in **Section 6** and KOS has notified Client in writing of any needed repairs.
  - II. Client fails to meet minimum network requirements as outlined in **Section 6** or specified under *Special Provisions* in **Section 13**.
- d) If either party terminates this Agreement, KOS will assist Client in the orderly termination of services, including the timely transfer of services to another designated provider of Client's choice.

### 2. Taxes

It is understood that any Federal, State or local taxes applicable shall be added to each invoice for services and materials rendered under this Agreement, and paid by Client, unless a valid exemption certificate is furnished to KOS.

### 3. Coverage

Helpdesk services and management of the Client's IT network(s) will be provided by KOS through remote means between the hours of 8:00am – 5:00pm Monday through Friday, excluding public Holidays. Network and server monitoring services will be provided 24/7/365. KOS will perform onsite work as needed and/or when remote access is not possible. All services to be provided will fall under the scope of **Section 2 of the Managed Services Agreement (MSA)**.

Hardware costs of any kind are not covered. Equipment type and quantity to be covered under this Agreement is listed on **Section 1 of the MSA**.

### 4. Support and Escalation

KOS will respond to Client's trouble tickets under the provisions of **Section 2 of the MSA**, and with best effort on work performed after hours or on Holidays. Emergency services performed outside of the hours of 8:00am – 5:00pm Monday through Friday, will be billable at rates outlined in **Section 2.3 of the MSA**, unless covered by addendum to this Agreement.

### 5. Included Maintenance Services

**Hardware/System Support** - KOS shall provide troubleshooting and maintenance support of all servers and user PC/MAC (Desktop or Laptop) hardware and systems specified on **Section 1 of the MSA**, provided that all hardware is covered under a currently active vendor support contract (warranty), or replacement parts be readily available; and all operating software be genuine, currently licensed and vendor-supported. Should any hardware or systems fail to meet these provisions, or damaged due to negligent use they may be excluded from this Agreement. Should any 3<sup>rd</sup> party vendor support charges be required in order to resolve a Client service ticket, costs beyond specified MSA requirements will be passed on to, or paid directly by, the Client, with Client pre-approval of charges.



**RX Technology**  
 14220 Northbrook Suite 500  
 San Antonio, Texas 78232  
 United States  
 www.rx-tech.com  
 (P) 210-828-6081

**Quote (Open)**

**Section 6, Item E.**

<b>Date</b> Feb 23, 2026 07:36 PM EST	<b>Expiration Date</b> 03/25/2026
<b>Modified Date</b> Feb 23, 2026 07:58 PM EST	
<b>Quote #</b> RXQ203135 - rev 1 of 1	
<b>Description</b> MSP Agreement- 3YR Agreement- Monthly Billing	
<b>SalesRep</b> Huston, DJ (P) 2108286810	
<b>Customer Contact</b> Shelton, Jill (P) 8307963765 ext. #7 (F) 8307964247 jill.shelton@banderatx.gov	

**Customer**  
 City Of Bandera (COB)  
 Shelton, Jill  
 511 Main St.  
 Bandera, TX 78003-0896  
 United States  
 (P) 8307963765  
 (F) 8307964247

**Bill To**  
 City Of Bandera  
 511 Main St.  
 Bandera, TX 78003-0896  
 United States  
 (P) 8307963765  
 (F) 8307964247  
 Main

**Ship To**  
 City Of Bandera  
 511 Main St.  
 Bandera, TX 78003-0896  
 United States  
 (P) 8307963765  
 (F) 8307964247  
 Main

**Customer PO:**

**Terms:**  
 Undefined

**Ship Via:**  
 UPS Ground

**Special Instructions:**

**Carrier Account #:**

#	Image	Description	Tax	Qty	Unit Price	Total
<b>City of Bandera- Manage Service Agreement (3YR)- Starting 5/1/2026</b>						
1		RX Technology- MSP Contract ( Supported Users)	Yes	28	\$75.00	\$2,100.00
2		Datto- File Protect/Workstation Backup	Yes	28	\$15.00	\$420.00
3		Cisco Duo Essentials Subscription license - 1 user - hosted	Yes	28	\$5.00	\$140.00
4		Cisco Umbrella	Yes	28	\$6.00	\$168.00
						Subtotal \$2,828.00
<b>Microsoft Email and Spam Filter</b>						
5		Office 365 G1 Governmental Community Cloud Pricing	Yes	2	\$5.00	\$10.00
6		Office 365 G3 Governmental Community Cloud Pricing	Yes	26	\$24.50	\$637.00
7		Proofpoint Essentials Pro License	Yes	28	\$4.50	\$126.00
						Subtotal \$773.00
<b>Back Up Solutions- Email Work Station and Server</b>						
8		Datto 365 SaaS Backup	Yes	28	\$5.00	\$140.00
						Subtotal \$140.00
<b>Email Phishing and Training</b>						
9		Breach Secure Now- Phishing, Dark Web Monitoring, and training platform for organization- Monthly	Yes	1	\$95.00	\$95.00
						Subtotal \$95.00
					<b>Subtotal:</b>	<b>\$3,836.00</b>
					<i>Product Subtotal:</i>	<i>\$3,836.00</i>
					Tax (.0000%):	\$0.00
					Shipping:	\$0.00
					<b>Total:</b>	<b>\$3,836.00</b>

**Pricing & Availability Disclaimer**

Pricing, product availability, and specifications are subject to change at any time without prior notice—this applies throughout the quotation, ordering, and fulfillment. All pricing is listed in U.S. Dollars and is provided for informational purposes only. Quotes do not represent an order, offer to sell, or commitment to ship.

Quoted products reflect the most accurate information available at the time of quotation but may not meet bid specifications. Changes may occur due to factors outside of Rx Technology's control, including:

- Shifts in market conditions affecting pricing and availability
- Global transportation challenges impacting freight costs and delivery schedules
- Raw material shortages contributing to price fluctuations
- Tariffs or regulatory changes from importing/exporting countries

Additional freight surcharges may apply to residential, rural, or other designated delivery locations—even for orders that qualify for free shipping. Any such charges will be confirmed at the time of ordering.

Provider reserves the right to correct any errors, inaccuracies or omissions, and to change or update information or cancel orders if any information, including services or pricing is inaccurate.

**Acceptance and Incorporation by Reference**

This Order together with the Master Services Agreement and Service Attachments and other terms and conditions identified on Exhibit A, all of which are incorporated herein by reference (collectively, the "Agreement") is between Rx Technology (sometimes referred to as "we," "us," "our," or "Provider"), and the customer identified on the Order (sometimes referred to as "you," "your," or "Client"). This Agreement is effective as of the date the Client accepts the Order (the "Effective Date").

By signing or accepting this Order, Client acknowledges, represents, and warrants that it has read and agrees to the terms and conditions identified on Exhibit A to this Order which are incorporated as if fully set forth herein.

The parties hereby agree that electronic signatures to this Order shall be relied upon and will bind them to the obligations stated herein. Each party hereby warrants and represents that it has the express authority to execute this Agreement(s).

Provider may make changes to the Agreement at any time. If there are changes, Provider will revise the date at the top of the document. Provider may or may not provide Client with additional notice regarding such changes. Client should review the terms and conditions regularly. Unless otherwise noted, the amended terms and conditions will be effective immediately, and your continued use of the Services thereafter constitutes your acceptance of the changes. If you do not agree to the amended terms and conditions, you must stop using the Services immediately. Please note, you may incur a termination fee or other third-party fees, if applicable. You may access the current version of the terms and conditions at any time by visiting <https://rx-tech.com/legal>. [JMF1] [JMF1]

The parties, acting through their authorized officers, hereby execute this Agreement.

IN WITNESS WHEREOF, this Order Form is agreed to by the parties below and entered into as of the Order Effective Date.

**Acceptance:**

Accepted by: \_\_\_\_\_

(Print)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Rx Technology is ready to take on this project and be your go-to solutions provider for all your business technology needs.

Please feel free to contact me should you have any questions regarding the content of this proposal.

Exhibit A

- Master Services Agreement
- Service Attachment for Managed Services
- Service Attachment for Managed Video Surveillance
- Service Attachment for Managed Compliance Services
- Service Attachment for Co-Managed Services
- Service Attachment for Access Control
- Service Attachment for Alarm Monitoring
- Schedule of Services
- Data Processing Agreement
- Service Level Objectives
- Schedule of Third-Party Services



www.BridgeheadIT.com | (210) 477-7900

Rep: Jason Henning  
Direct: (210) 477-7916  
Email: jhenning@bridgeheadit.com

## Bandera, TX

**We have prepared a quote for you**

Executive Network Assessment

Quote #042188

Version 1



Rep:  
Direct:  
Email:

Jason Henning  
(210) 477-7916  
jhenning@bridgeheadit.com



# Quotation

**Attention:** Allyson Wright  
Bandera, TX  
511 Main Street  
Bandera, TX 78003  
allyson.wright@banderatx.gov

**Quote ID:** 042188  
**Date:** Tuesday, April 07, 2026  
**Expires:** Thursday, May 07, 2026

**RE: Executive Network Assessment**

Dear Allyson,

On behalf of Bridgehead IT Inc., thank you for the opportunity to provide you a quote for our Executive Network Assessment. I appreciated the opportunity to meet with you to discuss your IT situation and some of your concerns. As I mentioned, our assessment will provide you a customized report of items we feel should be addressed based on industry best practices. In addition, and more importantly, it will provide you a roadmap for how best to spend future IT dollars.

**Below is our proposal for the assessment. Please review and let me know if you have any questions.**

Jason Henning  
Technical Sales Consultant  
Bridgehead I.T. Inc.



Rep:  
Direct:  
Email:

Jason Henning  
(210) 477-7916  
jhenning@bridgeheadit.com

## Scope of Work

This assessment is the first step of our 5 step ITSM process.

1. Assess
2. Secure & Stabilize
3. Utilize
4. Optimize
5. Innovate

The focus of the assessment is to identify and report to you at a high level the deficiencies and concerns with the security and stability of your network infrastructure. In addition, the assessment will highlight your exposure to data loss based on your current disaster recovery systems and methodology. After completion you will be provided invaluable detailed documentation of your deficiencies, so they can be acted upon immediately either by Bridgehead or some other vendor.

Included in this service is an on-site visit to your corporate office by a senior technical adviser, the necessary review of hardware and software and the in person delivery of the site observation report (SOR) from our CTO or other senior technical advisor. The SOR will document in detail, items we uncover as either existing or potential issues within your environment. Our goal is to provide your organization a customized report with relevant information regarding the stability and security of your network along with industry best practices we recommend.

Each item in the SOR will be classified as either **High Risk = Recommend Immediate Attention**, **Medium Risk = Recommend Attention in the Near Term** or **Low Risk = Advisory of a Best Practice, Purely Optional**. Along with the explanation of the item and why it is being reported, we also provide detail instructions to resolving each item. The assessment is for your benefit. Therefore, we encourage companies to tailor the scope to cover areas of concern they want reviewed.

Below is just a general outline of the basic areas we cover in our assessment.

- Baseline security observations of your network domain and hardware infrastructure
- Hardware/software configuration review with recommendations
- Backup system integrity observation
- Data loss risk assessment with realistic recovery point and recovery time estimates
- Downtime and recovery time exposure to business loss
- Power distribution system and setup
- Hardware and application deployment assignment observations and recommendations

### **Deliverable**

In person meeting with IT and executive management to deliver the SOR and review the items reported.

Please provide me with any additional areas of concern you feel should be addressed within the scope of the assessment. I will add them to your proposal. It may or may not require additional cost.



Rep:  
Direct:  
Email:

Jason Henning  
(210) 477-7916  
jhenning@bridgeheadit.com

**Prepared For:**

Bandera, TX  
Allyson Wright  
511 Main Street  
Bandera, TX 78003  
allyson.wright@banderatx.gov

**Prepared By**

Jason Henning  
Phone: (210) 477-7916  
Email: jhenning@bridgeheadit.com

**Quote ID:** 042188  
**Date:** Tuesday, April 07, 2026  
**Expires:** Thursday, May 07, 2026

Services	Price	Qty	Ext. Price
Executive Network Assessment	\$1,950.00	1	\$1,950.00
Special Discount	(\$750.00)	1	(\$750.00)
<b>Services Subtotal</b>			<b>\$1,200.00</b>

Quote Summary	Amount
Services	\$1,200.00
<b>Total</b>	<b>\$1,200.00</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date