



**CITY OF BANDERA**  
**CITY COUNCIL REGULAR MEETING**

Bandera City Hall, 511 Main Street, Bandera, Texas  
Tuesday, March 25, 2025 at 6:00 PM

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511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

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**AGENDA**

- 1. Call to order.**
- 2. Invocation and Pledge.**
- 3. Visitors to be heard (shall not exceed 30 minutes total).**

*Citizens wishing to be heard may do so on all matters except personnel matters, matters listed on the agenda as a public hearing, and matters under litigation. Each person addressing the council must provide his/her legal name and current address for city records and meeting minute preparation. Each person will only be allowed to speak on matters on the agenda during citizen's forum/public comment. No rebuttals will be permitted. Each person addressing the governing body shall not exceed three (3) minutes. Section 551.042, Government Code, V.T.C.A. (i.e. Texas Open Meetings Act) permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting. All remarks shall be addressed to the council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the council may be requested to leave the meeting.*

- 4. Proclamations.**

- A. Proclamation from Hill Country Crisis Council proclaiming April as Child Abuse Prevention Month.

- 5. Presentations.**

- A. Presentation by Neffendorf and Blocker of the 2023-2024 Audit.

- 6. Discussion and possible action on the following items:**

- A. Approval of Resolution 2025-013 authorizing the acceptance of the 2023-2024 audit. Treasurer Wright

- B. Discuss and take action on Resolution 2025-014, authorizing the publication and posting of the City's intention to issue combination tax and surplus revenue certificates of obligation, with a maximum principal amount of \$280,000, to finance improvements to the City's water system. City Administrator Farmer

- C. Approval of Resolution 2025-015, appointment of Board Members to the Bandera Economic Development Corporation. Mayor Griffin

- 7. Closed Session.**

- A. *The City Council will meet in closed session pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property.*

- 1) *Waste Water Treatment Plant*

- B. *The City Council will meet in closed session pursuant to Texas Government Code Section §551.071 (Consultations with Attorney), Main Street Shop and Lofts.*
- C. *The City Council will meet in closed session pursuant to Texas Government Code Section §551.071 (Consultations with Attorney), Prohibition of weapons at City Hall.*
- D. *The City Council will meet in closed session pursuant to Texas Governemnt Code Section 551.074, personnel, to wit City Attorney's Office review.*
- E. *The City Council will meet in closed session pursuant to Texas Government Code Section 551.074, personnel, to wit Stan Farmer review.*

**8. Action following Closed Session.**

**9. Requests and Announcements.**

- A. Requests by City Council to place items on an agenda.
- B. Announcements by City Council.

**10. Adjourn.**

*/s/ Jill Shelton*

Jill Shelton, *City Secretary*

*The City Council for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matter listed above, as authorized by Texas Government Code §551.071 (Consultations with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices) and §551.086 (Economic Development). There may be a quorum of Economic Development Corporation/Planning and Zoning member at any regularly scheduled City Council Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796-3765. This agenda is posted in accordance with the Texas Government Code, Chapter 551 on March 21,2025.*

# PROCLAMATION

## CHILD ABUSE PREVENTION MONTH – APRIL 2025

**WHEREAS**, children are our nation’s most vulnerable members as well as our nation’s most valuable resources, helping to shape the future of Texas; and

**WHEREAS**, positive childhood experiences (PCES) – like loving caregivers and safe, stable and nurturing relationships-can help mitigate trauma and the negative impact of adverse childhood experiences (ACES) to promote the social, emotional, and developmental well-being of children; and

**WHEREAS**, childhood trauma can have long-term psychological, emotional and physical effects throughout an individual’s lifetime and impact future generations of their family; and

**WHEREAS**, childhood trauma, including abuse and neglect, is a serious problem affecting every community in the U.S., and finding solutions requires input and action from everyone; and

**WHEREAS**, prevention is possible because of the partnerships created between Texas families, prevention advocates, child welfare professionals, education, health, community, and faith-based organizations, businesses, law enforcement agencies, and local, state and national governments; and

**WHEREAS**, we acknowledge that in order to solve the public health crisis of abuse and neglect we must work together to change hearts and mindsets through story-telling and sharing, center the needs of families, break down bias and barriers, and inspire action from expected and unexpected partners in prevention; and

**WHEREAS**, we are committed to advancing equitable, responsive and effective systems that ensure all children and families are healthy and thriving; and

**WHEREAS**, we recognize the need to prioritize kids and invest in more prevention initiatives like home visiting and family-strengthening policies, economic supports, and community-based child abuse prevention programs at the national, state and local levels; and

**NOW, THEREFORE**, I, Denise Griffin, Mayor of Bandera, do hereby proclaim April as CHILD ABUSE PREVENTION MONTH and urge all citizens to recognize this month by building a narrative of hope for children and families through collaboration and the creation of an ecosystem of primary prevention.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 25th day of March, in the year of our Lord two thousand twenty-five, and of the City of Bandera in the state of Texas.

Signature of:



\_\_\_\_\_  
Denise Griffin, Mayor

Attest:

\_\_\_\_\_  
Jill Shelton, City Secretary



**CITY OF BANDERA  
CITY COUNCIL AGENDA REQUEST FORM  
MEETING DATE: March 25, 2025**

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**AGENDA ITEM:** Approval of Resolution 2025-013 authorizing the acceptance of the 2023-2024 financial audit.

**SUBMITTED BY:** Allyson Wright, City Treasurer

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**BACKGROUND:**

The City of Bandera is required to conduct an annual financial audit in accordance with state law and generally accepted accounting principles (GAAP). The audit for Fiscal Year 2023-2024 has been completed by Neffendorf and Blocker and reviewed by City staff. The final audit report provides an overview of the City's financial position and compliance with applicable financial regulations.

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**FISCAL ANALYSIS:**

None.

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**RECOMMENDATION:**

Approval.

**RESOLUTION 2025-013**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS ACKNOWLEDGING RECEIPT AND PRESENTATION OF THE COMPREHENSIVE ANNUAL AUDIT AND FINANCIAL REPORT FOR FISCAL YEAR ENDING SEPTEMBER 30, 2024; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, Texas Local Government Code Section 103.001 states that a municipality shall have its records audited annually and shall have an annual financial statement prepared based on the audit; and,

**WHEREAS**, the City’s Auditor has completed the annual audit for the fiscal year ending September 30, 2024; and,

**WHEREAS**, the Comprehensive Annual Financial Report is presented to Council after the completion of audit of all City of Bandera funds; and,

**WHEREAS**, the annual financial statement including the auditor’s opinion on the statement, shall be filed in the office of the municipal secretary or clerk within 180 days after the last day of the municipality’s fiscal year; and,

**WHEREAS**, the City Council hereby acknowledges receipt of the comprehensive annual financial report for fiscal year ending September 30, 2024.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS:**

Section 1. The City Council of the City of Bandera, Texas hereby acknowledges the receipt and presentation of the comprehensive annual financial report for fiscal year ending September 30, 2024.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of

such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

**PASSED AND APPROVED this 25<sup>th</sup> day of March 2025.**

\_\_\_\_\_  
Mayor, Denise Griffin

ATTEST:

\_\_\_\_\_  
Jill Shelton, City Secretary

**CITY OF BANDERA COUNCIL AGENDA**  
**Regular Meeting: Tuesday, March 25, 2025**

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**AGENDA ITEM:**

Discussion and take action on Resolution 2025-014 authorizing publication and posting of intention to issue combination tax and surplus revenue certificates of obligation in the maximum principal amount of \$280,000 to finance certain improvements to the City's water system.

**SUBMITTED BY:** Stan Farmer

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**BACKGROUND:**

On March 13, 2025, the TWDB approved a grant and loan package for a total of \$2,755,800 to address water system improvements.

They approved the City of Bandera's RWF Water System Improvement Project with \$2.475Mil of free money (90%) and a small \$280,000 loan component (10%).

Attached are the Board Agenda and the Board Packet for the City of Bandera. It outlines all the conditions and legal requirements that we will need to follow to Close this transaction. Soon we will get a Board Action Letter (BAL) confirming and providing more detailed information.

The City's Financial Advisor Ben Rosenberg will attend the March 25 Council meeting to start the Certificate of Obligation debt issuance process for the \$280,000 loan component with 20-year financing. This will set us up for a City Council approval in late May and Closing on the financing transaction in late June.

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**FISCAL ANALYSIS:**

20-year financing. Payments will start in FY 2026 and range from \$7000 to no more than \$21,500 annually. There is an early pay-off option after 10 years. This low annual payment can easily be paid through the Utility Fund.

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**RECOMMENDATION:**

Approval of Resolution.

## **Texas Water Development Board approves \$2,775,800 to the City of Bandera (Bandera County) for water system improvements**

**For immediate release. Contact:**

**Media Relations (mailto:MediaRelations@twdb.texas.gov) at 512-463-5129**

AUSTIN – (March 13, 2025) – The Texas Water Development Board (TWDB) today approved by resolution financial assistance in the amount of \$2,775,800 to the City of Bandera (Bandera County), consisting of \$280,000 in financing and \$2,475,800 in grant funding, from the Rural Water Assistance Fund (RWF). The City will use the assistance for the planning, design, and construction of a water system improvement project.

In addition to the grant funding, the City could save approximately \$48,000 over the life of the loan by using the RWF.

With the assistance approved today, the City will reduce water loss in its distribution system by replacing 3,000 linear feet of water lines. The City will also add a generator, two booster pumps, and a water well, and develop a water system asset management plan.

The TWDB is the state agency charged with collecting and disseminating water-related data, assisting with regional water and flood planning, and preparing the state water and flood plans. The TWDB administers cost-effective financial assistance programs for the construction of water supply, wastewater treatment, flood mitigation, and agricultural water conservation projects.

**AGENDA  
TEXAS WATER DEVELOPMENT BOARD  
March 13, 2025 – 9:30 AM**

**1700 Congress Ave., Stephen F. Austin Building, Room 170  
Austin, Texas 78701**

**VIA GO TO WEBINAR  
PLEASE SEE [www.twdb.texas.gov](http://www.twdb.texas.gov)**

1. Discussion regarding outreach efforts and activities by the Board.
2. Consider authorizing the Executive Administrator, Chief Financial Officer, General Counsel, Development Fund Manager and Director of Debt and Portfolio Management to take all necessary actions for the issuance, sale, and delivery of State of Texas Water Financial Assistance and Refunding Bonds, in one or more series; and approving the selection of financial advisor, bond counsel, disclosure counsel, senior managing underwriter, and co-managing underwriters for the negotiation of the bonds. (Thomas Quick)
3. Consider approving by resolution a request from the Ericksdahl Water Supply Corporation (Jones County) for \$2,421,180 in financial assistance consisting of \$550,000 in financing and \$1,871,180 in principal forgiveness from the Drinking Water State Revolving Fund for planning, design, and construction of a water system improvements project. (Nancy Richards)
4. Consider approving by resolution a request from the City of Big Spring (Howard County) for \$3,795,919 in financial assistance consisting of \$1,860,000 in financing and \$1,935,919 in principal forgiveness from the Drinking Water State Revolving Fund Lead Service Line Replacement Program for planning, design, and construction of a water system project. (Tyrone Alcorn)
5. Consider approving by resolution a request from the City of Coleman (Coleman County) for \$1,326,530 in financial assistance consisting of \$650,000 in financing and \$676,530 in principal forgiveness from the Drinking Water State Revolving Fund Lead Service Line Replacement Program for planning, design, and construction of a water system project. (Tyrone Alcorn)
6. Consider approving by resolution a request from the City of Denver City (Yoakum County) for \$2,938,775 in financial assistance consisting of \$1,440,000 in financing and \$1,498,775 in principal forgiveness from the Drinking Water State Revolving Fund Lead Service Line Replacement Program for planning, design, and construction of a water system project. (Tyron Alcorn)
7. Consider approving by resolution a request from the City of Ennis (Ellis County) for \$3,040,816 in financial assistance consisting of \$1,490,000 in financing and \$1,550,816 in principal forgiveness from the Drinking Water State Revolving Fund Lead Service Line Replacement Program for planning, design, and construction of a water system project. (Tyrone Alcorn)

8. Consider approving by resolution a request from the City of Benjamin (Knox County) for \$400,000 in grant funding from the Rural Water Assistance Fund for planning, design, and construction of water system improvements. (Dain Larsen)
9. Consider approving by resolution a request from the City of Benjamin (Knox County) for \$640,000 in principal forgiveness from the Drinking Water State Revolving Fund for planning, design, and construction of a water system project. (Dain Larsen)
10. Consider approving by resolution a request from the Chatt Water Supply Corporation (Hill County) for \$521,475 in grant funding from the Rural Water Assistance Fund for planning, design, and construction of water system improvements. (Dain Larsen)
11. Consider approving by resolution a request from the City of Strawn (Palo Pinto County) for \$367,500 in grant funding from the Rural Water Assistance Fund for planning, design, and construction of water system improvements. (Dain Larsen)
12. Consider approving by resolution a request from the City of Wills Point (Van Zandt County) for \$7,965,000 in financing from the Drinking Water State Revolving Fund for planning, design, and construction of water system improvements. (Dain Larsen)
13. Consider approving by resolution a request from the Ames-Minglewood Water Supply Corporation (Liberty County) for \$4,450,000 in financial assistance consisting of \$445,000 in financing and \$4,005,000 in grant funding from the Rural Water Assistance Fund for planning, design, and construction of water system improvements. (Shubham Aggarwal)
14. Consider approving by resolution a request from the City of Bandera (Bandera County) for \$2,775,800 in financial assistance consisting of \$280,000 in financing and \$2,475,800 in grant funding from the Rural Water Assistance Fund for planning, design, and construction of water system improvements. (Shubham Aggarwal)
15. Consider approving by resolution a request from the City of Daingerfield (Morris County) for \$3,810,000 in financial assistance consisting of \$385,000 in financing and \$3,425,000 in grant funding from the Rural Water Assistance Fund for planning, design, and construction of water system improvements. (Shubham Aggarwal)
16. Consider approving by resolution a request from the City of Honey Grove (Fannin County) for \$4,196,000 in financial assistance consisting of \$420,000 in financing and \$3,776,000 in grant funding from the Rural Water Assistance Fund for planning, design, and construction of water system improvements. (Shubham Aggarwal)
17. Consider approving by resolution a request from the City of Keene (Johnson County) for \$3,523,000 in financial assistance consisting of \$355,000 in financing and \$3,168,000 in grant funding from the Rural Water Assistance Fund for planning, design, and construction of water system improvements. (Shubham Aggarwal)
18. Consider approving by resolution a request from the City of Weimar (Colorado County) for \$5,620,000 in financial assistance consisting of \$565,000 in financing and \$5,055,000 in grant funding from the Rural Water Assistance Fund for planning, design, acquisition, and construction of water system improvements. (Shubham Aggarwal)

19. Consider approving by resolution a request from the City of Winters (Runnels County) for \$3,750,500 in financial assistance consisting of \$380,000 in financing and \$3,370,500 in grant funding from the Rural Water Assistance Fund for planning, design, and construction of water system improvements. (Shubham Aggarwal)
20. Consider approving by resolution a request from the City of Jefferson (Marion County) for \$6,040,000 in financial assistance consisting of \$605,000 in financing and \$5,435,000 in grant funding from the Rural Water Assistance Fund for planning, design, and construction of water system improvements. (Joe Koen)
21. Consider approving by resolution a request from the City of Jefferson (Marion County) for \$2,020,409 in financial assistance consisting of \$990,000 in financing and \$1,030,409 in principal forgiveness from the Drinking Water State Revolving Fund Lead Service Line Replacement Program for planning, design, and construction of a water system project. (Joe Koen)
22. Consider approving by resolution a request from the City of Weatherford (Parker County) for \$14,979,592 in financial assistance consisting of \$7,340,000 in financing and \$7,639,592 in principal forgiveness from the Drinking Water State Revolving Fund Lead Service Line Replacement Program for planning, design, and construction of a water system project. (Joe Koen)
23. Consider approving by resolution a request from the City of Weatherford (Parker County) for \$546,000 in principal forgiveness from the Clean Water State Revolving Fund Emerging Contaminants Program for planning of a wastewater system improvements project. (Joe Koen)
24. Consider amending by resolution the previously adopted Texas Water Development Board Resolution No. 24-083 to extend the East Rio Hondo Water Supply Corporation's Drinking Water State Revolving Fund commitment to September 30, 2025. (William Alfaro)
25. Consider amending by resolution the previously adopted Texas Water Development Board Resolution No. 24-084 to extend the East Rio Hondo Water Supply Corporation's Drinking Water State Revolving Fund commitment to September 30, 2025. (William Alfaro)
26. Consider approving by resolution a request from the Etoile Water Supply Corporation (Nacogdoches County) for \$2,744,091 in financial assistance consisting of \$835,000 in financing and \$1,909,091 in principal forgiveness from the Drinking Water State Revolving Fund for planning, acquisition, design, and construction of a water system project. (Bill Blaik)
27. The Board will receive comments from the public on any matters within the jurisdiction of the TWDB the exception of matters which are subject to the ex parte prohibition found in Texas Government Code Section 2001.061.
28. The Board may adjourn into Executive Session to conduct a closed meeting to consider any item on this agenda if a matter is raised that is appropriate for the Board to conduct a

private consultation with its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. The Board may conduct a closed meeting to receive legal advice and discuss pending or contemplated litigation, settlement offers, or the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of specific Board employees, including the Executive Administrator and General Counsel, as permitted by Sections 551.071 and 551.074, the Texas Open Meetings Act, codified as Chapter 551 of the Texas Government Code. The Board may also meet in open meeting to take action on legal or personnel matters considered in the closed meeting as required by Section 551.102 of the Open Meetings Act, Chapter 551 of the Government Code. The Board may conduct a closed meeting to consider and discuss financial matters related to the investment or potential investment of the Board's funds, as permitted by Section 6.0601(a) of the Texas Water Code. The Board may also meet in open meeting to take action on a financial matter discussed in the closed meeting as required by Section 6.0601(b) of the Texas Water Code.

The next currently scheduled meeting of the Texas Water Development Board will be held on April 10, 2025. Other meetings may be scheduled and will be posted in compliance with the Texas Open Meetings Act.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact Jacque Lustig at (512) 463-8676 two (2) workdays prior to the meeting so that appropriate arrangements can be made.

**NOTICE: ENTRY TO THIS MEETING WITH A HANDGUN IS FORBIDDEN**

**This meeting is a public meeting under Chapter 551 of the Texas Government Code. Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law) may not enter this property with a concealed handgun. Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law) may not enter this property with a handgun that is carried openly. For purposes of this notice, "property" means the room or rooms where the open meeting of the Texas Water Development Board is held.**

**This Board meeting will be held both in person at the Stephen F. Austin Building, Room 170, and via webinar. Visitors who will attend the meeting via webinar can access the meeting using the following link:**

**<https://attendee.gotowebinar.com/register/799073819720073566>**

**Visitors who wish to address the Board should complete a visitor registration card and either attend the meeting in person or arrange to address the Board via video conference. The Texas Open Meetings Act prohibits visitor participation by telephone only. The visitor registration card is available at <https://www.twdb.texas.gov/board/visitor.asp>.**

**For those attending via video conference and wishing to address the Board, please complete the registration form no later than 12:00 p.m. on March 12, 2025. The completed form should be submitted via e-mail to [Customer\\_Service@twdb.texas.gov](mailto:Customer_Service@twdb.texas.gov). In addition, please provide a phone number and email address where you may be reached. The TWDB support staff will contact you to test the video conference functionality before the Board meeting begins.**

**For those attending in person who wish to address the Board, please submit the completed online form no later than 8:00 a.m. on March 13, 2025, or in person at the registration desk on the meeting date.**

**Direct links to this information can be found on our website at [www.twdb.texas.gov](http://www.twdb.texas.gov).**



**PROJECT FUNDING REQUEST**

**BOARD DATE:** March 13, 2025

**Team Manager:** David Firgens

**ACTION REQUESTED**

Consider approving by resolution a request from the City of Bandera (Bandera County) for \$2,775,800 in financial assistance consisting of \$280,000 in financing and \$2,475,800 in grant funding from the Rural Water Assistance Fund for planning, design, and construction of water system improvements.

**STAFF RECOMMENDATION**

Approve       No Action

**BACKGROUND**

The City of Bandera (City) is located 40 miles north of San Antonio. The City provides water and wastewater services to a population of approximately 1,875 residents and approximately 1,070 water and 765 wastewater connections.

**PROJECT NEED AND DESCRIPTION**

The City’s water distribution system has frequent water leaks resulting in high water loss due to aging and deteriorating infrastructure. In addition, the system’s booster pumps are undersized and inefficient.

The City proposes to replace 3,000 linear feet of water lines, and add a generator, two booster pumps, and a water well. The City will also develop a water system asset management plan.

**PROJECT SCHEDULE**

<b>Task</b>	<b>Schedule Date</b>
Closing	June 30, 2025
Engineering Feasibility Report Completion (End of Planning Phase)	November 30, 2025
Design Phase	June 30, 2026
Start of Construction	October 30, 2026
Construction Completion	October 30, 2027

**KEY ISSUES**

The City qualifies for \$2,475,800 in grant funding as an applicant with a population between 1,001 and 10,000 for a water loss mitigation project.

**COMMITMENT PERIOD: SIX (6) MONTHS TO EXPIRE SEPTEMBER 30, 2025**

**LEGAL/SPECIAL CONDITIONS**

- Water rights certification
- Executed grant agreement

Attachments:

- Financial Review
- Project Budget
- Resolution (25- )
- Water Conservation Review
- Location Map

# Financial Review City of Bandera

Risk Score: 2B

Audit Reviewed: FY 2023

## Key Indicators

Indicator	Result	Benchmark
Population Growth, Average Annual 2010-2020	City: -0.33%	State: 1.49%
Top 10 Customers % of Total Revenue	18%	10-15%
Median Household Income as % of State	48%	100%
Days of Cash on Hand (3-year Average)	179 days	30-149 days
Net Fixed Assets/ Annual Depreciation	22 years	12-24 years
Debt Service Coverage Ratio	1.6x	1.0x
Cash Balance Ratio	-19.74%	0-9.99%
Debt-to-Operating Revenues	4.59	4.00-5.99x
Unemployment Rate (November, 2024)	County: 3.7%	State: 4.1%
Working Capital Ratio	2.9	> 1.0

### Key Risk Score Strengths

- Based on 2023 audited financial figures, the City is projected to meet coverage over the life of the loan.
- The City’s days of cash on hand is above the benchmark, indicating existing reserves can cover operating expenses.
- A high working capital ratio provides the City with ample resources to cover short-term liabilities and shows a strong liquidity position.

### Key Risk Score Concerns

- The City’s population has declined slightly in the last ten years. However, the water connections have increased by five percent in the last five years.
- The top 10 customers of the City’s water system make up 18 percent of the total water system revenues; however, its largest customer, a medical treatment center, makes up less than five percent of those total revenues.
- The City’s cash balance ratio is below the benchmark due to transferring funds to support its capital project fund and enterprise fund over the last five years. The City’s cash flow remains healthy, and revenue streams are stable. The City does not anticipate needing to draw additional cash reserves in the next few years.
- The City has a high household cost factor at 4.54 percent; however, the household cost factor is primarily driven by a low median household income that is 48 percent of the State average. The City has collected 96 percent of its levied property taxes over the last three years, indicating that the high household cost factor hasn’t impacted the City’s ability to collect its obligations. In addition, the water utility system accounts receivable has improved from a high of 19 percent of revenues in 2018 to 8.8 percent in 2023.

### PLEDGE

Legal Pledge Name	Ad Valorem Tax and Utility System Revenues
Type of Pledge	<input type="checkbox"/> Tax <input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Tax & Revenue <input type="checkbox"/> Contract <input type="checkbox"/> Other
Revenue Pledge Level	<input type="checkbox"/> First <input type="checkbox"/> Second <input checked="" type="checkbox"/> Third <input type="checkbox"/> N/A

**RATES AND CHARGES**

Average Residential Use	Gallons/Month	Current Rates	Projected Rates	Current Household Cost Factor	Projected Household Cost Factor
Water	5,927	\$67.80	\$67.80	4.54	4.54
Wastewater	5,611	\$55.09	\$55.09		

**TAXES**

	2024 Tax Year Rate	Max Projected Tax Rate (Year 2024)	Maximum Allowable Rate	3-Year Avg Current Tax Collections	Assessed Valuation
Maintenance & Operation	\$0.4391	\$0.4391	\$1.50	96%	\$181,583,693
Interest & Sinking	\$0.0309	\$0.0309			
Total Tax Rate	\$0.4700	\$0.4700			

Cost Savings

Based on a 20-year maturity schedule and current interest rates, the City could save approximately \$47,621 over the life of the financing. The City is also saving \$2,475,800 in grant funding.

<b>Responsible Authority</b>	City of Bandera
<b>Program</b>	RWAF
<b>Commitment Number</b>	G1002044, L1002045
<b>Project Number</b>	21856
<b>List Year</b>	2024
<b>Type of Pledge</b>	Combo Tax and Revenue
<b>Pledge Level (if applicable)</b>	Third Lien
<b>Legal Description</b>	\$2,475,800 City of Bandera Grant Agreement; \$280,000 City of Bandera, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Proposed Series 2025
<b>Tax-exempt or Taxable</b>	Tax-Exempt
<b>Refinance</b>	No
<b>Outlay Requirement</b>	Yes
<b>Disbursement Method</b>	Escrow
<b>Outlay Type</b>	Outlay = Escrow Release
<b>Qualifies as Disadvantaged</b>	Yes
<b>Financial Managerial &amp; Technical Complete</b>	N/A
<b>Phases Funded</b>	Planning, Design, and Construction
<b>Pre-Design</b>	Yes
<b>Project Consistent with State Water Plan</b>	Yes
<b>Water Conservation Plan</b>	Adopted
<b>Overall Risk Score</b>	2B

**PROJECT TEAM**

<b>Team Manager</b>	<b>Financial Analyst</b>	<b>Engineering Reviewer</b>	<b>Environmental Reviewer</b>	<b>Attorney</b>
David Firgens	Jacob Berdoll	Shubham Aggarwal	Stephannie Resendez	Marshall Walters

ISSUE BEING EVALUATED  
FOR ILLUSTRATION PURPOSES ONLY  
City of Bandera

Section 6, Item B.

**\$280,000 City of Bandera, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Proposed Series 2025**

<b>Dated Date:</b> 6/30/2025	<b>Source:</b> RWAF
<b>Delivery Date:</b> 6/30/2025	<b>Rate:</b> 2.91%
<b>First Interest:</b> 9/15/2025	<b>IUP Year:</b> 2024
<b>First Principal:</b> 3/15/2027	<b>Case:</b> Tax and Revenue
<b>Last Principal:</b> 3/15/2046	<b>Admin.Fee:</b> \$0
<b>Fiscal Year End:</b> 09/30	<b>Admin. Fee Payment Date:</b> N/A
<b>Required Coverage:</b> 1.1	<b>Total Assessed Valuation:</b> \$181,583,693

FISCAL YEAR	CURRENT TAX RATE	TAX REVENUES WITH COLL. @ 96%	PROJECTED NET SYSTEM REVENUES	PROJECTED TOTAL REVENUES	CURRENT DEBT SERVICE	\$280,000 ISSUE					TOTAL DEBT SERVICE	TOTAL DEBT COVERAGE
						PRINCIPAL PAYMENT	INTEREST RATE	INTEREST PAYMENT	TOTAL PAYMENT	TOTAL DEBT SERVICE		
2025	\$0.0309	\$53,773	\$539,998	\$593,771	\$243,425	\$0	-	\$1,606	\$1,606	\$245,031	2.42	
2026	0.0309	53,773	539,998	593,771	347,014	-	0.00%	7,710	7,710	354,724	1.67	
2027	0.0309	53,773	539,998	593,771	350,460	10,000	2.11%	7,605	17,605	368,064	1.61	
2028	0.0309	53,773	539,998	593,771	348,781	10,000	2.15%	7,392	17,392	366,173	1.62	
2029	0.0309	53,773	539,998	593,771	347,026	10,000	2.22%	7,173	17,173	364,199	1.63	
2030	0.0309	53,773	539,998	593,771	350,152	10,000	2.27%	6,949	16,949	367,101	1.62	
2031	0.0309	53,773	539,998	593,771	348,171	10,000	2.36%	6,717	16,717	364,888	1.63	
2032	0.0309	53,773	539,998	593,771	351,089	15,000	2.40%	6,419	21,419	372,508	1.59	
2033	0.0309	53,773	539,998	593,771	348,904	15,000	2.45%	6,055	21,055	369,959	1.60	
2034	0.0309	53,773	539,998	593,771	351,618	15,000	2.51%	5,683	20,683	372,301	1.59	
2035	0.0309	53,773	539,998	593,771	349,240	15,000	2.63%	5,298	20,298	369,537	1.61	
2036	0.0309	53,773	539,998	593,771	351,772	15,000	2.72%	4,897	19,897	371,669	1.60	
2037	0.0309	53,773	539,998	593,771	349,209	15,000	2.78%	4,484	19,484	368,693	1.61	
2038	0.0309	53,773	539,998	593,771	351,554	15,000	2.84%	4,063	19,063	370,616	1.60	
2039	0.0309	53,773	539,998	593,771	348,823	15,000	2.89%	3,633	18,633	367,455	1.62	
2040	0.0309	53,773	539,998	593,771	351,026	15,000	2.95%	3,195	18,195	369,221	1.61	
2041	0.0309	53,773	539,998	593,771	348,164	15,000	3.02%	2,747	17,747	365,911	1.62	
2042	0.0309	53,773	539,998	593,771	350,230	15,000	3.07%	2,290	17,290	367,520	1.62	
2043	0.0309	53,773	539,998	593,771	347,224	15,000	3.10%	1,828	16,828	364,051	1.63	
2044	0.0309	53,773	539,998	593,771	349,145	15,000	3.15%	1,359	16,359	365,503	1.62	
2045	0.0309	53,773	539,998	593,771	345,931	15,000	3.19%	883	15,883	361,815	1.64	
2046	0.0309	53,773	539,998	593,771	342,644	20,000	3.22%	322	20,322	362,966	1.64	
					\$7,571,599	\$280,000		\$98,305	\$378,305	\$7,949,905		

AVERAGE (MATURITY) LIFE	12.05 YEARS
NET INTEREST RATE	2.914%
COST SAVINGS	\$ 47,311
AVERAGE ANNUAL REQUIREMENT	\$17,196

Disclaimer: This is a working document and is provided as a courtesy. All information contained herein, including the proposed interest rate, is subject to change upon further review of the TWDB in accordance with 31 Texas Administrative Code Chapters 363, 371, 375, or 384, as applicable. The TWDB does not function as a financial advisor to anyone in connection with this financing. The information contained in this document is used by TWDB staff to analyze the application for financing is illustrative only and does not constitute any guaranty of future rates. The TWDB makes no claim regarding the applicability of the information at closing, at which time actual rates will be set.



**Project Budget Summary**  
 City of Bandera  
 21856 - Water Supply Improvements

Budget Items	TWDB Funds	Total
<b>Construction</b>		
Construction	\$1,760,200.00	\$1,760,200.00
<b>Subtotal for Construction</b>	<b>\$1,760,200.00</b>	<b>\$1,760,200.00</b>
<b>Basic Engineering Services</b>		
Construction Engineering	\$15,000.00	\$15,000.00
Design	\$303,540.00	\$303,540.00
Planning	\$75,020.00	\$75,020.00
<b>Subtotal for Basic Engineering Services</b>	<b>\$393,560.00</b>	<b>\$393,560.00</b>
<b>Special Services</b>		
Environmental	\$8,000.00	\$8,000.00
Geotechnical	\$5,000.00	\$5,000.00
Inspection	\$35,000.00	\$35,000.00
Permits	\$5,000.00	\$5,000.00
Special Service Other (Asset Management Plan)	\$75,000.00	\$75,000.00
Surveying	\$22,000.00	\$22,000.00
<b>Subtotal for Special Services</b>	<b>\$150,000.00</b>	<b>\$150,000.00</b>
<b>Fiscal Services</b>		
Bond Counsel	\$28,000.00	\$28,000.00
Financial Advisor	\$51,070.00	\$51,070.00
Issuance Costs	\$10,930.00	\$10,930.00
<b>Subtotal for Fiscal Services</b>	<b>\$90,000.00</b>	<b>\$90,000.00</b>
<b>Contingency</b>		
Contingency	\$362,040.00	\$362,040.00
<b>Subtotal for Contingency</b>	<b>\$362,040.00</b>	<b>\$362,040.00</b>
<b>Total</b>	<b>\$2,755,800.00</b>	<b>\$2,755,800.00</b>

A RESOLUTION OF THE TEXAS WATER DEVELOPMENT BOARD  
APPROVING AN APPLICATION FOR FINANCIAL ASSISTANCE TO  
THE CITY OF BANDERA  
FROM THE RURAL WATER ASSISTANCE FUND  
IN AN AMOUNT OF  
\$2,755,800 THROUGH THE PROPOSED PURCHASE OF  
\$280,000 CITY OF BANDERA, TEXAS COMBINATION TAX AND SURPLUS REVENUE  
CERTIFICATES OF OBLIGATION, PROPOSED SERIES 2025 AND EXECUTION OF A  
GRANT AGREEMENT IN THE AMOUNT OF \$2,475,800

(25 - \_\_)

Recitals:

The City of Bandera (City), located in Bandera County, filed an application for financial assistance in the amount of \$2,755,800, to finance certain water system improvements, identified as Project No. 21856.

The City seeks financial assistance from the Texas Water Development Board (TWDB) in the amount of \$2,755,800 through the TWDB's purchase of \$280,000 City of Bandera, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Proposed Series 2025, and execution of a Grant Agreement in the amount of \$2,475,800, all as is more specifically set forth in the application and in recommendations of the TWDB's staff.

The City has offered a pledge of ad valorem taxes and surplus revenue of the City's waterworks and sewer system as sufficient security for the repayment of the Obligations.

The commitment is approved for funding under the TWDB's pre-design funding option, and initial and future releases of funds are subject to 31 TAC § 363.16, 363.43 and 365.23.

The Board hereby authorizes the transfer of \$2,755,800 from the Texas Water Fund to the Rural Water Assistance Fund, as authorized by Texas Water Code § 15.504(a), to finance the Project.

In accordance with Texas Water Code § 15.995, the TWDB has considered all matters required by law and in particular the following:

1. The needs of the area to be served by the project, the benefit of the project to the area, the relationship of the project to the overall statewide water needs, and the relationship of the project to the approved regional and state water plans.
2. The availability of revenue to the City from all sources for the ultimate repayment of the cost of the project, including all interest.

Findings:

1. The public interest is served by state assistance for the project, in accordance with Texas Water Code § 15.995(d).

2. The revenue or taxes pledged by the City will be sufficient to meet all the Obligations assumed by the City during the succeeding period of not more than 50 years in accordance with Texas Water Code § 15.995(d).
3. The City has adopted and implemented a water conservation program for the more efficient use of water that will meet reasonably anticipated local needs and conditions and that incorporates practices, techniques or technology prescribed by the Texas Water Code and TWDB's rules.
4. The TWDB has approved a regional water plan for the region of the state that includes the area benefiting from the project and the needs to be addressed by the project will be addressed in a manner that is consistent with the approved regional and state water plans, as required by Texas Water Code § 16.053(j).
5. A current water audit required by Texas Water Code § 16.0121 and 31 TAC § 358.6 has been completed by the City and filed with the TWDB in accordance with Texas Water Code § 16.053(j).

NOW, THEREFORE, based on these findings, the TWDB resolves as follows:

A commitment is made by the TWDB to the City of Bandera for financial assistance in the amount of \$2,755,800 from the Rural Water Assistance Fund through a transfer from the Texas Water Fund to be evidenced by the TWDB's purchase of \$280,000 City of Bandera, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Proposed Series 2025, and the execution of a Grant Agreement in the amount of \$2,475,800. This commitment will expire September 30, 2025.

The commitment is conditioned as follows:

Standard Conditions:

1. The commitment is contingent on a future sale of bonds by the TWDB or on the availability of funds on hand.
2. The commitment is contingent upon the City's continued compliance with all applicable laws, rules, policies, and guidance (as these may be amended from time to time to adapt to a change in law, in circumstances, or any other legal requirement), including but not limited to 31 TAC Chapter 363 and 365.
3. The Obligations must contain a provision that the TWDB may exercise all remedies available to it in law or equity, and any provision of the Obligations that restricts or limits the TWDB's full exercise of these remedies shall be of no force and effect.
4. Loan proceeds and Grant funds are public funds and, as such, the Grant Agreement and Obligations must include a provision requiring that these proceeds shall be held at a designated state depository institution or other properly chartered and authorized institution in accordance with the Public Funds Investment Act, Government Code, Chapter 2256, and the Public Funds Collateral Act, Government Code, Chapter 2257.

5. Loan proceeds and Grant funds shall not be used by the City when sampling, testing, removing, or disposing of contaminated soils and/or media at the project site. The Obligations and Grant Agreement shall include an environmental indemnification provision wherein the City agrees to indemnify, hold harmless and protect the TWDB from any and all claims, causes of action or damages to the person or property of third parties arising from the sampling, analysis, transport, storage, treatment and disposition of any contaminated sewage sludge, contaminated sediments and/or contaminated media that may be generated by the City, its contractors, consultants, agents, officials and employees as a result of activities relating to the project to the extent permitted by law.
6. Before closing, and if not previously provided with the application, the City shall submit executed contracts for engineering, and, if applicable, financial advisor, and bond counsel contracts for the project that are satisfactory to the Executive Administrator. Fees to be reimbursed under the contracts must be reasonable in relation to the services performed under the contract and acceptable to the Executive Administrator.
7. Before closing, when any portion of the financial assistance is to be held in escrow or in trust, the City shall execute an escrow agreement or trust agreement, approved as to form and substance by the Executive Administrator, and shall submit that executed agreement to the TWDB.
8. The Executive Administrator may require that the City execute a separate financing agreement in form and substance acceptable to the Executive Administrator.
9. This commitment is contingent upon the issuance of a written approving opinion of the Attorney General of the State of Texas stating that all of the requirements of the laws under which said Obligations were issued have been complied with; that said Obligations were issued in conformity with the Constitution and laws of the State of Texas; and that said Obligations are valid and binding obligations of the City.
10. The Obligations must provide that the Obligations can be called for early redemption only in inverse order of maturity, and on any date beginning on or after the first interest payment date which is 10 years from the dated date of the Obligations, at a redemption price of par, together with accrued interest to the date fixed for redemption.
11. The City, or an obligated person for whom financial or operating data is presented to the TWDB in the application for financial assistance either individually or in combination with other issuers of the City's Obligations or obligated persons, will, at a minimum, regardless of the amount of the Obligations, covenant to comply with requirements for continuing disclosure on an ongoing basis substantially in the manner required by Securities and Exchange Commission (SEC) in 17 CFR § 240.15c2-12 (Rule 15c2-12) and determined as if the TWDB were a Participating Underwriter within the meaning of such rule, such continuing disclosure undertaking being for the benefit of the TWDB and the beneficial owners of the City's Obligations, if the TWDB sells or otherwise transfers such Obligations, and the beneficial owners

of the TWDB's bonds if the City is an obligated person with respect to such bonds under SEC Rule 15c2-12.

12. The Obligations must contain a provision requiring the City to levy a tax or maintain and collect sufficient rates and charges to produce system revenues in an amount necessary to meet the debt service requirements of all outstanding obligations and to maintain the funds established and required by the Obligations.
13. The Obligations must include a provision requiring the City to use any loan proceeds from the Obligations that are determined to be surplus proceeds remaining after completion of the project and after completion of a final accounting in a manner approved by the Executive Administrator.
14. Before closing, the City shall submit documentation evidencing the adoption and implementation of sufficient system rates and charges or, if applicable, the levy of an interest and sinking tax rate sufficient for the repayment of all system debt service requirements.
15. The City must immediately notify TWDB, in writing, of any suit against it by the Attorney General of Texas under Texas Penal Code § 1.10(f) (related to federal laws regulating firearms, firearm accessories, and firearm ammunition).
16. The Obligations must provide that the City will comply with all applicable TWDB laws and rules related to the use of the financial assistance.
17. The Obligations must provide that the City must comply with all conditions as specified in the final environmental finding of the Executive Administrator when issued, including the standard emergency discovery conditions for threatened and endangered species and cultural resources.
18. The Obligations must contain a provision requiring the City to maintain insurance coverage sufficient to protect the TWDB's interest in the project.
19. The Obligations must provide that the City will submit annually an audit prepared by a certified public accountant in accordance with generally accepted auditing standards.
20. The Obligations must contain a covenant that the City will abide by all applicable construction contract requirements related to the use of iron and steel products and manufactured goods produced in the United States, as required by Texas Water Code § 17.183.

Conditions Related to Tax-Exempt Status:

21. The City's bond counsel must prepare a written opinion that states that the interest on the Obligations is excludable from gross income or is exempt from federal income taxation. Bond counsel may rely on covenants and representations of the City when rendering this opinion.

22. The City's bond counsel opinion must also state that the Obligations are not "private activity bonds." Bond counsel may rely on covenants and representations of the City when rendering this opinion.
23. The Obligations must include a provision prohibiting the City from using the proceeds of this loan in a manner that would cause the Obligations to become "private activity bonds" within the meaning of § 141 of the Internal Revenue Code of 1986, as amended (Code), and the Treasury Regulations promulgated thereunder (Regulations).
24. The Obligations must provide that no portion of the proceeds of the loan will be used, directly or indirectly, in a manner that would cause the Obligations to be "arbitrage bonds" within the meaning of § 148(a) of the Code and Regulations, including to acquire or to replace funds which were used, directly or indirectly, to acquire Nonpurpose Investments (as defined in the Code and Regulations) which produce a yield materially higher than the yield on the TWDB's bonds that are issued to provide financing for the loan (Source Series Bonds), other than Nonpurpose Investments acquired with:
  - a. proceeds of the TWDB's Source Series Bonds invested for a reasonable temporary period of up to three (3) years after the issue date of the Source Series Bonds until such proceeds are needed for the facilities to be financed;
  - b. amounts invested in a bona fide debt service fund, within the meaning of § 1.148-1(b) of the Regulations; and
  - c. amounts deposited in any reasonably required reserve or replacement fund to the extent such amounts do not exceed the least of maximum annual debt service on the Obligations, 125% of average annual debt service on the Obligations, or 10 percent of the stated principal amount (or, in the case of a discount, the issue price) of the Obligations.
25. The Obligations must include a provision requiring the City take all necessary steps to comply with the requirement that certain amounts earned on the investment of gross proceeds of the Obligations be rebated to the federal government in order to satisfy the requirements of § 148 of the Code. The Obligations must provide that the City will:
  - a. account for all Gross Proceeds as defined in the Code and Regulations, (including all receipts, expenditures, and investments thereof) on its books of account separately and apart from all other funds (and receipts, expenditures, and investments thereof) and retain all records of such accounting for at least six years after the final Computation Date. The City may, however, to the extent permitted by law, commingle Gross Proceeds of its loan with other money of the City, provided that the City separately accounts for each receipt and expenditure of such Gross Proceeds and the obligations acquired therewith;

- b. calculate the Rebate Amount, as defined in the Code and Regulations, with respect to its loan, not less frequently than each Computation Date, in accordance with rules set forth in § 148(f) of the Code, § 1.148-3 of the Regulations, and the rulings thereunder. The City shall maintain a copy of such calculations for at least six years after the final Computation Date;
  - c. as additional consideration for the making of the loan, and in order to induce the making of the loan by measures designed to ensure the excludability of the interest on the TWDB's Source Series Bonds from the gross income of the owners thereof for federal income tax purposes, pay to the United States the amount described in paragraph (b) above within 30 days after each Computation Date; and
  - d. exercise reasonable diligence to assure that no errors are made in the calculations required by paragraph (b) and, if such error is made, to discover and promptly to correct such error within a reasonable amount of time, thereafter, including payment to the United States of any interest and any penalty required by the Regulations.
26. The Obligations must include a provision prohibiting the City from taking any action that would cause the interest on the Obligations to be includable in gross income for federal income tax purposes.
27. The Obligations must provide that the City will not cause or permit the Obligations to be treated as "federally guaranteed" obligations within the meaning of § 149(b) of the Code.
28. The transcript must include a No Arbitrage Certificate or similar Federal Tax Certificate setting forth the City's reasonable expectations regarding the use, expenditure and investment of the proceeds of the Obligations.
29. The transcript must include evidence that the information reporting requirements of § 149(e) of the Code will be satisfied. This requirement may be satisfied by filing an IRS Form 8038 with the Internal Revenue Service. In addition, the applicable completed IRS Form 8038 or other evidence that the information reporting requirements of § 149(e) have been satisfied must be provided to the Executive Administrator within fourteen (14) days of closing. The Executive Administrator may withhold the release of funds for failure to comply.
30. The Obligations must provide that neither the City nor a related party thereto will acquire any of the TWDB's Source Series Bonds in an amount related to the amount of the Obligations to be acquired from the City by the TWDB.
31. Before closing, the City shall provide certification that the average weighted maturity of the Obligations purchased by the TWDB does not exceed 120% of the average reasonably expected economic life of the Project.

The Following Conditions Must Be Included in the Grant Agreement:

43. The Grant Agreement must provide that the City must comply with all conditions as specified in the final environmental finding of the Executive Administrator when issued, including the standard emergency discovery conditions for threatened and endangered species and cultural resources.
44. The Grant Agreement must provide that the City will not begin construction for a portion of the Project until the environmental finding has been issued for that portion of the Project.
45. The Grant Agreement must contain a provision requiring the City to maintain insurance coverage sufficient to protect the TWDB's interest in the project.
46. The Grant Agreement must include a provision requiring a final accounting to be made of the total sources and authorized use of Project funds within 60 days of the completion of the Project.
47. The Grant Agreement must include a provision stating that the City shall return any grant funds that are determined to be surplus funds remaining after completion of the Project and completion of a final accounting, including any interest earned on the grant funds in a manner approved by the executive administrator.
48. The Grant Agreement must contain a provision stating that the City shall abide by all applicable construction contract requirements related to the use of iron and steel products produced in the United States, as required by Texas Government Code, Chapter 2252, Subchapter G.
49. Before release of funds for the relevant services, and if required under the TWDB's financial assistance program and if not previously provided with the application, the City shall submit executed contracts for engineering and, if applicable, financial advisor and legal services, for the Project that are satisfactory to the Executive Administrator. Fees to be reimbursed under the contracts must be reasonable in relation to the services performed, reflected in the contract, and acceptable to the Executive Administrator.
50. Before closing, when any portion of financial assistance is to be held in escrow or in trust, the City shall execute an escrow agreement or trust agreement, approved as to form and substance by the Executive Administrator, and shall submit that executed agreement to the TWDB.
51. Before release of funds for construction, the City must provide the TWDB with evidence that the necessary acquisitions of land, leases, easements and rights-of-way have been completed or, with prior approval by the executive administrator if all acquisitions have not been completed, evidence that the applicant has the legal City necessary to complete the acquisitions.

Pledge Conditions for the Loan:

52. The Obligations must contain a provision that provides as follows:

- a. if system revenues are actually on deposit in the Interest and Sinking Fund in advance of the time when ad valorem taxes are scheduled to be levied for any year, then the amount of taxes which otherwise would have been required to be levied and collected may be reduced to the extent and by the amount of revenues then on deposit in the Interest and Sinking Fund; or
- b. if surplus revenues are based upon budgeted amounts:
  - i. The Obligations must include a requirement that the City transfer and deposit in the Interest and Sinking Fund each month an amount of not less than 1/12th of the annual debt service on the Obligations until the amount on deposit in the Interest and Sinking Fund equals the amount required for annual debt service on the Obligations; further, that the ordinance authorizing the issuance of the Obligations must include a requirement that the City shall not transfer any funds from the City's pledged system revenues to any fund other than the Interest and Sinking Fund until such time as an amount equal to the annual debt service on the Obligations for the then-current fiscal year has been deposited in the Interest and Sinking Fund.
  - ii. The Obligations must include a requirement that for each year the Obligations are outstanding, and Before the time taxes are to be levied for such year, the City shall establish, adopt, and maintain an annual budget that provides for either the monthly deposit of sufficient surplus pledged revenues and/or tax revenues, the monthly deposit of any other legally available funds on hand at the time of the adoption of the annual budget, or a combination thereof, into the Interest and Sinking Fund for the repayment of the Obligations. and
  - iii. The Obligations must include a requirement that the City shall at all times maintain and collect sufficient rates and charges in conjunction with any other legally available funds so that after payment of the costs of operating and maintaining the system, it produces revenues in an amount not less than 1.10 times debt service requirements of all outstanding Obligations of the City and other obligations of the City which are secured in whole or in part by the pledged revenues, for which the City is budgeting the repayment of such Obligations, or the City shall provide documentation which evidences the levy and collection of an ad valorem tax rate dedicated to the Interest and Sinking Fund, in conjunction with any other legally available funds, sufficient for the repayment of debt service requirements.

Special Conditions:

- 66. Before the release of construction funds for that portion of a project that proposes surface water or groundwater development, the Executive Administrator must have issued a written finding that the City has the right to use the water that the project financed by the TWDB will provide.

- 67. Before closing, the City shall execute a Grant Agreement in a form and substance acceptable to the Executive Administrator.

APPROVED and ordered of record this, the 13th day of March 2025.

TEXAS WATER DEVELOPMENT BOARD

\_\_\_\_\_  
L'Oreal Stepney, P.E., Chairwoman

DATE SIGNED: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Bryan McMath, Interim Executive Administrator

- Water
- Wastewater
- Other RWAF

## WATER CONSERVATION REVIEW

Entity: City of Bandera Other entity: \_\_\_\_\_

**WATER CONSERVATION PLAN DATE:** 2024  **Approvable**  **Adopted**

	Total GPCD	Residential GPCD	Water Loss GPCD
<b>Baseline</b>	72	31	6
<b>5-year Goal</b>	71	28	6
<b>10-year Goal</b>	70	27	5

**WATER LOSS AUDIT YEAR:** 2023

Service connections: 1052 Length of main lines (miles): 30 Water Loss GCD: 22  
 Retail population: 3066 Connections per mile: 35 Water Loss GPCD: 8  
 ILI: 0.83  
 Real Loss GMD: 398

**WATER LOSS THRESHOLDS** Water Loss Project:  Waiver Requested:

Wholesale Adjusted:

Threshold Type:

Connection Density >= 32 per mile

Apparent Loss GCD		Real Loss GCD	
Reported	Threshold	Reported	Threshold
<b>10.7</b>	<b>11</b>	<b>11</b>	<b>30</b>

Does the applicant meet Water Loss Threshold Requirements? Yes  No  NA

**ADDITIONAL INFORMATION**

According to the city's water conservation plan, it is important that the city make efficient use of its water supplies. The objectives mentioned include reducing seasonal peak demands, reducing the loss and waste of water, improving the efficient use of water, and maintaining quality of life. The city is currently taking action to reduce loss by changing all water meters to electrical meters by 2025, utilizing billing system algorithm to flag abnormal consumption, metering fire department flushing, and combining efforts of city staff and the public works department to identify leaks. Since 2023, links to the Texas AgriLife Extension and conservation information were added to the website. The continuing public education and information campaign will be expanded to include the insertion of water conservation information with water bills that includes material developed by staff and material obtained from the TWDB, the TCEQ, and other sources as well as local media coverage of conservation issues and the importance of water conservation.

**STAFF NOTES AND RECOMMENDATIONS**

The utility is below their apparent and real loss thresholds. This project includes replacing 3,000 (LF) linear feet (2%) of aging, leaky water lines to reduce water loss and enhance system reliability. Although the utility is below the threshold for apparent loss they are very close to exceeding it. As a consideration to address its apparent water loss, TWDB conservation staff recommend the city consider a meter replacement program in the near future. TWDB conservation staff believes this project will help the city mitigate its apparent and real water loss.

**Adopted** refers to a water conservation plan that meets the minimum requirements of the water conservation plan rules and has been formally approved and adopted by the applicant's governing body.

**Apparent losses** are paper losses that occur when the water reaches a customer, but the volume is not accurately measured and/or recorded due to unauthorized consumption, customer meter inaccuracy, or billing system and collection data errors.

**Approvable** refers to a water conservation plan that substantially meets the minimum requirements of the water conservation plan rules but has not yet been adopted by the applicant's governing body.

**Best Management Practices** are voluntary efficiency measures that save a quantifiable amount of water, either directly or indirectly, and that can be implemented within a specific time frame.

**GPCD** means gallons per capita per day.

**GCD** means gallons per connection per day.

**GMD** means gallons per mile per day.

**Infrastructure Leakage Index (ILI)** is the current annual real loss divided by the unavoidable annual real loss (theoretical minimum real loss) and only applies to utilities with more than 3,000 connections and a connection density of more than 16 connections per mile. The **ILI** is recommended to be less than 3 if water resources are greatly limited and difficult to develop, between 3 and 5 if water resources are adequate to meet long-term needs but water conservation is included in long-term water planning, and between 5 and 8 if water resources are plentiful, reliable, and easily extracted. The **ILI** is recommended as a bench marking tool, but until there is increased data validity of the variables used in the calculation, the **ILI** should be viewed with care.

**NA** means not applicable.

**Real losses** are the physical losses, largely leakage, from the infrastructure: mains, valves, and storage tank overflows. Real loss constitutes background leakage (unreported and difficult to detect), unreported leakage (leaks that do not surface but could be detected), and reported leakage (leaks that often surface and those that are detected by the utility through leak detection).

**Residential GPCD** is the amount of residential water use (single and multi-family customer use) divided by the residential population divided by 365.

**Total GPCD** is the amount of total system input volume divided by the retail population divided by 365.

**Total water loss** is the sum of the apparent and real water losses.

**Water loss** is the difference between the input volume and the authorized consumption within a water system. Water Loss consists of real losses and apparent losses.

**Water Loss GPCD** is the amount of water loss divided by the retail population divided by 365.

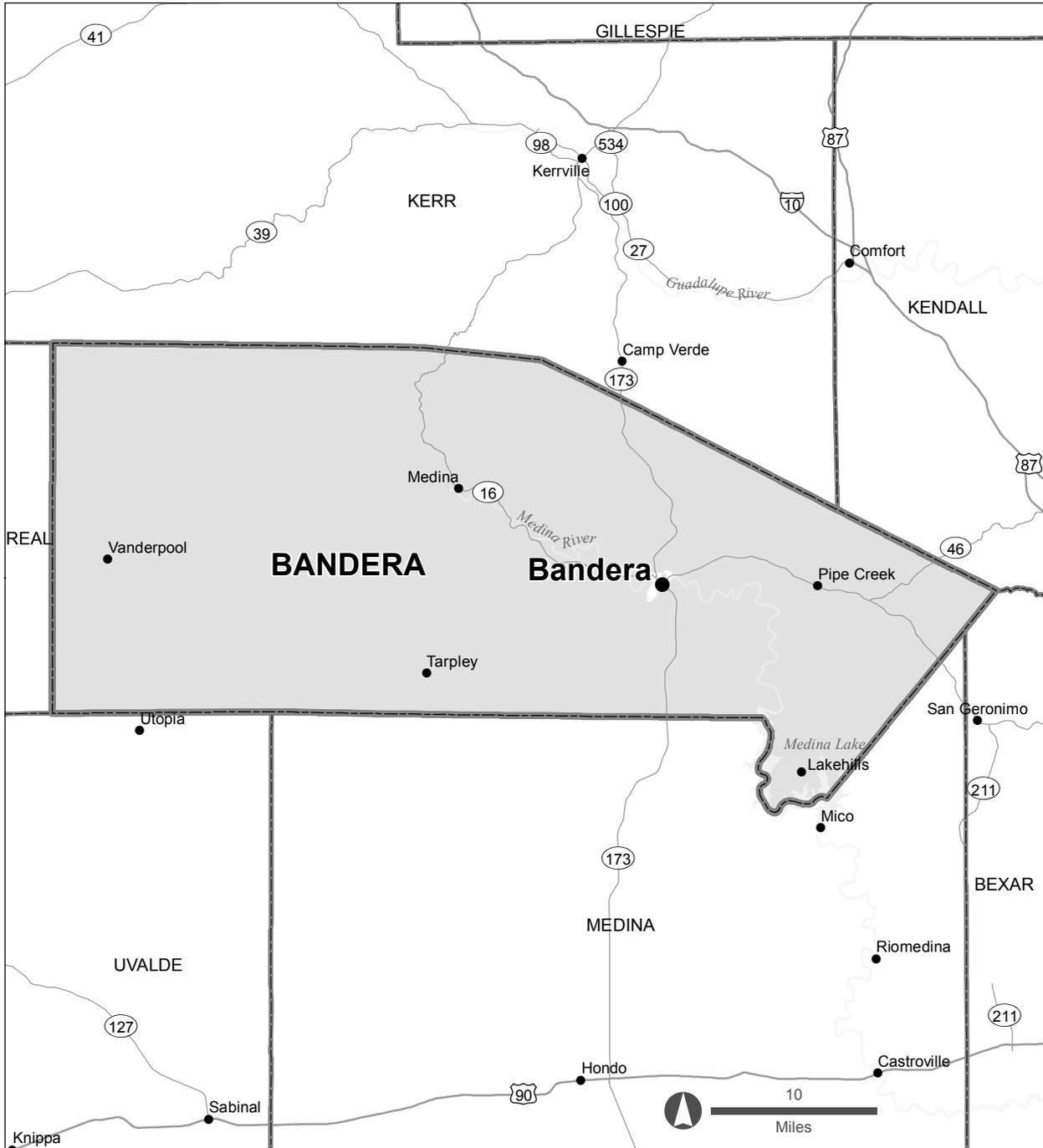
**Water Loss per Connection per Day** Calculated as the water loss volume divided by the number service connections divided by 365. This indicator allows for reliable performance tracking in the water utility's efforts to reduce water losses. It replaces water loss percentage.

**Water Loss Thresholds** are levels of real and apparent water loss determined by the connection density of a retail public utility, at or above which a utility receiving financial assistance from the Texas Water Development Board must use a portion of that financial assistance to mitigate the utility's system water loss.

**Wholesale Adjusted** represents that some utilities provide large volumes of wholesale water to other providers that travel through the general distribution system, so a calculation has been established to adjust for that volume of wholesale water. These adjustments are only applicable for use in determining whether a utility meets or exceeds water loss thresholds in review of their application for financial assistance. These adjustments should not be used for performance tracking or benchmarking.



# City of Bandera Bandera County



**RESOLUTION NO. 2025-014**

**RESOLUTION AUTHORIZING PUBLICATION AND POSTING OF NOTICE OF INTENTION TO ISSUE COMBINATION TAX AND SURPLUS REVENUE CERTIFICATES OF OBLIGATION IN THE MAXIMUM PRINCIPAL AMOUNT OF \$280,000 TO FINANCE CERTAIN IMPROVEMENTS TO THE CITY’S WATER SYSTEM**

**THE STATE OF TEXAS** ,  
**COUNTY OF BANDERA** ,  
**CITY OF BANDERA** .

*WHEREAS*, the City Council of the **CITY OF BANDERA, TEXAS** (the "*City*") has determined that it is necessary and desirable to finance all or a portion of the City’s contractual obligations incurred for the purpose planning, designing, constructing, acquiring, equipping, and improving, water system improvements (the "*Project*"), and for paying all or a portion of the legal, fiscal and engineering fees in connection with the Project and the costs of issuance related to the Certificates; and

*WHEREAS*, the City Council of the City intends to finance the Project from proceeds derived from the sale of one or more series of Combination Tax and Revenue Certificates of Obligation issued by the City pursuant to Sections 271.041 - 271.064, Texas Local Government Code, as amended; and

*WHEREAS*, pursuant to Section 271.049, Texas Local Government Code, the City Council deems it advisable to give notice of intention to issue certificates of obligation in an amount not to exceed an aggregate of \$280,000 for the purpose of paying, in whole or in part, the Project, to pay all or a portion of the legal, fiscal and engineering fees in connection with the Project, and to pay the costs of issuance related to the certificates of obligation; and

*WHEREAS*, it is hereby officially found and determined that the meeting at which this resolution was passed was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code;

***THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS:***

**SECTION 1. APPROVAL OF NOTICE OF INTENTION.** Attached hereto as *Exhibit A* is a form of the *Notice of Intention to Issue Combination Tax and Revenue Certificates of Obligation* (the "*Notice*"), the form and substance of which is hereby adopted and approved. The City Administrator, the City Treasurer, and the City Secretary of the City are each authorized to make changes to the Notice as necessary prior to its publication and posting as described in Sections 2 and 3 below.

**SECTION 2. PUBLICATION OF NOTICE OF INTENTION IN NEWSPAPER.** The City Secretary shall cause the Notice to be published in substantially the form attached hereto in a newspaper, as defined by Subchapter C, Chapter 2051, Government Code, that is of general

circulation in the area of the City, on the same day in each of two consecutive weeks, the date of the first publication thereof to be at least 46 days before the date tentatively set for the passage of the ordinance authorizing the issuance of such certificates of obligation as shown in the Notice.

**SECTION 3. POSTING OF NOTICE OF INTENTION ON CITY'S WEBSITE.** The City Secretary shall further cause the Notice to be posted on the City's internet website beginning at least 45 days before, and continuing through, the date tentatively set for the passage of the ordinance authorizing the issuance of such certificates of obligation as shown in the Notice.

**SECTION 4. INCORPORATION OF RECITALS.** The City Council hereby finds that the statements set forth in the recitals of this Resolution are true and correct, and the City Council hereby incorporates such recitals as a part of this Resolution.

**SECTION 5. EFFECTIVE DATE.** This Resolution shall become effective immediately upon passage.

*[The remainder of this page intentionally left blank]*

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF BANDERA,  
TEXAS AT A REGULAR MEETING HELD ON THE 25<sup>th</sup> DAY OF MARCH, 2025.**

By: \_\_\_\_\_  
Mayor, Dennis Griffin  
City of Bandera, Texas

Attest:

\_\_\_\_\_  
City Secretary, Jill Shelton  
City of Bandera, Texas

(Seal)

**EXHIBIT A**

**CITY OF BANDERA, TEXAS  
NOTICE OF INTENTION TO ISSUE  
COMBINATION TAX AND SURPLUS REVENUE CERTIFICATES OF OBLIGATION**

The City Council of the City of Bandera, Texas (the "City") does hereby give notice of intention to issue one or more series of *City of Bandera, Texas Combination Tax and Surplus Revenue Certificates of Obligation* (the "Certificates") in the maximum aggregate principal amount not to exceed \$280,000 for the purpose of paying, in whole or in part, contractual obligations for planning, designing, constructing, acquiring, equipping, and improving, water system improvements (the "Project"), and for paying all or a portion of the legal, fiscal and engineering fees in connection with the Project and the costs of issuance related to the Certificates. The City proposes to provide for the payment of the Certificates from the levy and collection of ad valorem taxes in the City as provided by law and from a lien on and pledge of "Surplus Revenues," if any, received by the City from the ownership and operation of the City's municipal waterworks and sewer system. The current principal of all currently outstanding debt obligations of the City is \$8,253,000, the combined principal and interest required to pay all currently outstanding debt obligations of the City on time and in full is \$9,019,240, the estimated combined principal and interest required to pay the proposed Certificates on time and in full is \$378,305, the maximum interest rate for the proposed Certificates may not exceed the maximum legal rate, and the maximum maturity date of the proposed Certificates is March 15, 2046. For more information, please contact the City Administrator. The City Council proposes to authorize the issuance of the Certificates at 6:00 p.m. on May 27, 2025, at a Regular Meeting to be held at the City Hall, located at 511 Main St., Bandera, Texas 78003.

\_\_\_\_\_/s/\_\_\_\_\_  
Mayor, Dennis Griffin  
City of Bandera, Texas

**CERTIFICATE FOR RESOLUTION**

**THE STATE OF TEXAS** §  
**COUNTY BANDERA** §  
**CITY OF BANDERA** §

I, the undersigned City Secretary of the **CITY OF BANDERA, TEXAS** (the "*City*"), hereby certify as follows:

1. The City Council of the City (the "*City Council*") convened in Regular Meeting on March 25, 2025 at the designated meeting place (the "*Meeting*"), and the roll was called of the duly constituted officers and members of the City Council, to wit:

- Denise Griffin, Mayor
- Tony Battle, Mayor Pro Tem
- Debbie Breen
- Jeff Flowers
- Brett Hicks
- Lynn Palmer

and all of said officers and members of the City Council were present, except the following absentees: \_\_\_\_\_, thus constituting a quorum. Whereupon, among other business, the following was transacted at the Meeting: a written Resolution (the "*Resolution*") entitled

**RESOLUTION AUTHORIZING PUBLICATION AND POSTING OF NOTICE OF INTENTION TO ISSUE COMBINATION TAX AND SURPLUS REVENUE CERTIFICATES OF OBLIGATION IN THE MAXIMUM PRINCIPAL AMOUNT OF \$280,000 TO FINANCE IMPROVEMENTS TO THE CITY'S WATER SYSTEM**

was duly introduced for the consideration of the City Council. It was then duly moved and seconded that the Resolution be adopted; and, after due discussion, said motion carrying with it the adoption of the Resolution, prevailed and carried by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_

2. A true, full and correct copy of the Resolution adopted at the Meeting described in the above and foregoing paragraph is attached to and follows this Certificate; the Resolution will be duly recorded in the City Council's minutes of the Meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the City Council as indicated therein; each of the officers and members of the City Council was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the Meeting, and that the Resolution would be introduced and considered for passage at the Meeting, and each of said officers and members consented, in advance, to the holding of the Meeting for such purpose; and the Meeting was open to the public and public notice of the time, place and purpose of the Meeting was given, all as required by Chapter 551, Texas Government Code.

SIGNED AND SEALED the 25<sup>th</sup> day of March, 2025.

(SEAL)

---

City Secretary, Jill Shelton  
City of Bandera, Texas



**CITY OF BANDERA COUNCIL AGENDA**  
**Regular Meeting: Tuesday, March 25, 2025**

---

**AGENDA ITEM:** Approval of Resolution 2025-015, appointment of Board Members to the Bandera Economic Development Corporation.

**SUBMITTED BY:** Mayor Griffin

---

**BACKGROUND:** Review applications for appointment to the EDC board.

On March 18, the EDC Board reviewed nine applications for consideration for appointment by the City Council. The Board chose not to make a recommendation to the Council.

The current terms for Deanna McCabe, Andrea Jankowski, and Tom McEachin expire on March 30, 2025. Only Andrea Jankowski reapplied and is one of the nine applicants.

Attached are all 9 applications for your consideration.

---

**FISCAL ANALYSIS:**

None

---

**RECOMMENDATION:**

None.

**RESOLUTION NO. 2025-015**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS APPOINTING CERTAIN PERSONS TO SERVE AS DIRECTORS OF THE BANDERA ECONOMIC DEVELOPMENT CORPORATION; ESTABLISHING AN EFFECTIVE DATE**

**WHEREAS**, the Bandera Economic Development Corporation (BEDC) is a Type B Texas Economic Development Corporation operating under the Chapters 501, 502 and 505 of the Texas Local Government Code and Chapter 22 of the Texas Business Organizations Code established by the City of Bandera; and,

**WHEREAS**, the board of directors of a Type B corporation consists of seven directors appointed by the governing body of the authorizing municipality for a two-year term who may be removed by the governing body of the authorizing municipality at any time without cause; and,

**WHEREAS**, Each director of a Type B corporation authorized to be created by a municipality with a population of less than 20,000 must be a resident of the municipality, or be a resident of the county in which the major part of the area of the municipality is located; and,

**WHEREAS**, three directors of a Type B corporation must be persons who are not employees, officers, or members of the governing body of the authorizing municipality.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BANDERA TEXAS;**

Section 1. The individuals set forth in the attached Exhibit A are hereby found to meet the foregoing requirements to serve as Directors of the Bandera Economic Development Corporation and are appointed to serve a two year term, or to complete such remaining term as indicated, if applicable.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

**PASSED AND APPROVED this 25<sup>th</sup> day of March, 2025.**

\_\_\_\_\_  
Denise Griffin, Mayor

ATTEST:

\_\_\_\_\_  
Jill Shelton, City Secretary

**Exhibit A**

**The following individuals are hereby appointed to serve as Directors of the Bandera Economic Development Corporation for a two-year term, or for such an unexpired term indicated, if applicable**

- 1.
- 2.
- 3.



# CITY OF BANDERA

Section 6, Item C.

511 Main St. \* PO Box 896 \* Bandera, Texas 78003 \* P: (830) 796-3765 \* F: (210) 761-7352

## Application for Consideration of Appointment

The Public Information Act (PIA) may allow for public review of this application upon request.

New application

Re-appointment application

Board or Committee:  City Council vacancy

Planning & Zoning Commission

Economic Development Corporation

Other: \_\_\_\_\_

### Personal Information

Name:	<u>Cothran</u>	<u>Eric</u>	<u>S.</u>
	Last Name	First Name	Middle Initial

Address: 131 S. Fork Bandera, Tx 78003

Phone number: 210-585-7766

Are you a qualified voter in the city?  Yes  No

Do you live inside the city limits?  Yes  No

### Employment

Employer: Select Building Systems

Occupation: Project Manager

Business address: 17 Scenic Loop Rd, Boerne, Tx 78003

To the best of your knowledge, are you employed by, or a member of, any entity (business or non-profit) with proposals, programs, requests, business, applications, licenses or any other matters which may come before a board or commission for review, funding, support or approval during the next two years? Yes  No

If yes, please list the name of entity and interest: \_\_\_\_\_

**Board or Commission Interest**

- Live in the city
- Work in the city
- Own a business in the city
- Attend school within the city
- Other significant interest: \_\_\_\_\_

What do you hope to accomplish by serving?

I strive to serve the city and count of Bandera to the best of my ability by assisting in the  
Development and preservation of the culture and community.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Certification**

I am not employed by the City of Bandera or by a City Council Member.

If appointed, I will notify the City of Bandera of any changes in my residence or business, or of any other relevant changes that would affect my appointment. I will also notify the city if any potential conflicts of interest arise.

I recognize that my appointment requires my regular attendance and participation at all scheduled meeting. Failure to do so may result in my removal. I am willing to make this commitment of time and effort.

I hereby certify that all information in this application is complete, truthful, and accurate to the best of my knowledge.

Sign 

\_\_\_\_\_  
 Signature

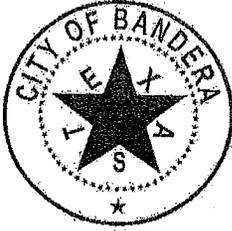
\_\_\_\_\_  
 Date

2-26-2025

Some boards/commissions/committees require members to reside within the city limits. Please return completed form to the City Secretary's office for processing: 511 Main Street Bandera, TX 78003. Your application will be kept on file for 12 months.

Note: When filed at City Hall, this will become public record that may be disclosed per the Texas Public Information Act.

RECEIVED  
MAR 10 2025  
City Secretary, City of Bandera



# CITY OF BANDERA

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (210) 761-7352

## Application for Consideration of Appointment

The Public Information Act (PIA) may allow for public review of this application upon request.

New application  Re-appointment application

Board or Committee:  City Council vacancy  Planning & Zoning Commission  
 Economic Development Corporation  Other: \_\_\_\_\_

### Personal Information

Name: McMullan Patricia S.  
Last Name First Name Middle Initial

Address: 2157 FM 1077 Bandera, TX 78003

Phone number: 830 796 5862

Are you a qualified voter in the city?  Yes  No

Do you live inside the city limits?  Yes  No

### Employment

Employer: Joe W. McMullan Insurance Agency, Inc.

Occupation: Insurance Agent

Business address: P.O. Box 997 Bandera TX 78003

To the best of your knowledge, are you employed by, or a member of, any entity (business or non-profit) with proposals, programs, requests, business, applications, licenses or any other matters which may come before a board or commission for review, funding, support or approval during the next two years? Yes  No

If yes, please list the name of entity and interest: \_\_\_\_\_

\_\_\_\_\_



RECEIVED  
FEB 4 2025  
City Secretary, City of Bandera



# CITY OF BANDERA

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (210) 761-7352

## Application for Consideration of Appointment

The Public Information Act (PIA) may allow for public review of this application upon request.

New application

Re-appointment application

Board or Committee:  City Council vacancy

Planning & Zoning Commission

Economic Development Corporation

Other: \_\_\_\_\_

### Personal Information

Name: Wright Allison E  
Last Name First Name Middle Initial

Address: 310 Chaparral Dr. Bandera, TX 78003

Phone number: 301-537-3501

Are you a qualified voter in the city?  Yes  No

Do you live inside the city limits?  Yes  No

### Employment

Employer: City of Bandera

Occupation: Treasurer

Business address: 511 main St. Bandera, TX 78003

To the best of your knowledge, are you employed by, or a member of, any entity (business or non-profit) with proposals, programs, requests, business, applications, licenses or any other matters which may come before a board or commission for review, funding, support or approval during the next two years? Yes  No

If yes, please list the name of entity and interest: City of Bandera - Christmas in the park

**Board or Commission Interest**

- Live in the city
- Work in the city
- Own a business in the city
- Attend school within the city
- Other significant interest: \_\_\_\_\_

What do you hope to accomplish by serving?

I hope to contribute to the development & growth  
of our community. By collaborating with other  
board members, local businesses & community leaders  
I hope to create actionable solutions that will drive  
long term economic growth.

**Certification**

I am not employed by the City of Bandera or by a City Council Member.

If appointed, I will notify the City of Bandera of any changes in my residence or business, or of any other relevant changes that would affect my appointment. I will also notify the city if any potential conflicts of interest arise.

I recognize that my appointment requires my regular attendance and participation at all scheduled meeting. Failure to do so may result in my removal. I am willing to make this commitment of time and effort.

I hereby certify that all information in this application is complete, truthful, and accurate to the best of my knowledge.

Amg/NA \_\_\_\_\_ 2-4-25 \_\_\_\_\_  
 Signature Date

Some boards/commissions/committees require members to reside within the city limits. Please return completed form to the City Secretary's office for processing: 511 Main Street Bandera, TX 78003. Your application will be kept on file for 12 months.

Note: When filed at City Hall, this will become public record that may be disclosed per the Texas Public Information Act.



# CITY OF BANDERA

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (210) 761-7352

## Application for Consideration of Appointment

The Public Information Act (PIA) may allow for public review of this application upon request.

New application

Re-appointment application

Board or Committee:  City Council vacancy

Planning & Zoning Commission

Economic Development Corporation

Other: \_\_\_\_\_

### Personal Information

Name: Bones Nelda J (Joyne)  
Last Name First Name Middle Initial

Address: 170 Deer Valley, Bandera, Tx 78003

Phone number: 210 240 4603

Are you a qualified voter in the city?  Yes  No

Do you live inside the city limits?  Yes  No

### Employment

Employer: owner/operator Lily Pearl's

Occupation: \_\_\_\_\_

Business address: 328 main st., Bandera, Texas 78003

To the best of your knowledge, are you employed by, or a member of, any entity (business or non-profit) with proposals, programs, requests, business, applications, licenses or any other matters which may come before a board or commission for review, funding, support or approval during the next two years? Yes  No

If yes, please list the name of entity and interest: \_\_\_\_\_

**Board or Commission Interest**

- Live in the city
- Work in the city
- Own a business in the city
- Attend school within the city
- Other significant interest: \_\_\_\_\_

What do you hope to accomplish by serving?

*As an owner of a small retail business in the first block of historic downtown that bring in sales tax revenue to the city as well as EDC, I would like to help support our local businesses and help with other to preserve our small town integrity and further our economic development.*

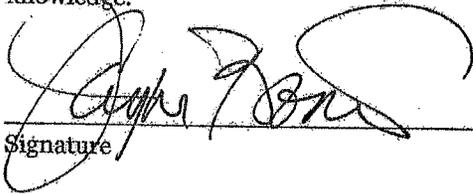
**Certification**

I am not employed by the City of Bandera or by a City Council Member.

If appointed, I will notify the City of Bandera of any changes in my residence or business, or of any other relevant changes that would affect my appointment. I will also notify the city if any potential conflicts of interest arise.

I recognize that my appointment requires my regular attendance and participation at all scheduled meeting. Failure to do so may result in my removal. I am willing to make this commitment of time and effort.

I hereby certify that all information in this application is complete, truthful, and accurate to the best of my knowledge.



Signature

Date

*3/14/25*

Some boards/commissions/committees require members to reside within the city limits. Please return completed form to the City Secretary's office for processing: 511 Main Street Bandera, TX 78003. Your application will be kept on file for 12 months.

Note: When filed at City Hall, this will become public record that may be disclosed per the Texas Public Information Act.



# CITY OF BANDERA

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (210) 761-7352

## Application for Consideration of Appointment

The Public Information Act (PIA) may allow for public review of this application upon request.

New application

Re-appointment application

Board or Committee:  City Council vacancy

Economic Development Corporation

Planning & Zoning Commission

Other: \_\_\_\_\_

### Personal Information

Name: Covey-Harrell Robin T  
Last Name First Name Middle Initial

Address: 6272 State Hwy 16 S, Pipe Creek, TX 78063

Phone number: 832-607-9100

Are you a qualified voter in the city?  Yes  No

Do you live inside the city limits?  Yes  No

### Employment

Employer: Texas Farm Bureau

Occupation: Insurance Agent

Business address: 1003 13th St., Bandera TX 78003

To the best of your knowledge, are you employed by, or a member of, any entity (business or non-profit) with proposals, programs, requests, business, applications, licenses or any other matters which may come before a board or commission for review, funding, support or approval during the next two years? Yes  No

If yes, please list the name of entity and interest: \_\_\_\_\_

\_\_\_\_\_

**Board or Commission Interest**

- Live in the city
- Work in the city
- Own a business in the city
- Attend school within the city
- Other significant interest: live in the county

What do you hope to accomplish by serving?

As a business owner and resident in Bandera County,  
I would like to help attract new businesses that help  
Bandera flourish. Those businesses will need help  
navigating the county rules, restrictions and  
guidelines for them to be successful.

**Certification**

I am not employed by the City of Bandera or by a City Council Member.

If appointed, I will notify the City of Bandera of any changes in my residence or business, or of any other relevant changes that would affect my appointment. I will also notify the city if any potential conflicts of interest arise.

I recognize that my appointment requires my regular attendance and participation at all scheduled meeting. Failure to do so may result in my removal. I am willing to make this commitment of time and effort.

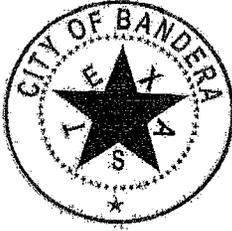
I hereby certify that all information in this application is complete, truthful, and accurate to the best of my knowledge.

Robin Conroy-Hawell \_\_\_\_\_ Date 2.28.25.

Signature \_\_\_\_\_ Date

Some boards/commissions/committees require members to reside within the city limits. Please return completed form to the City Secretary's office for processing: 511 Main Street Bandera, TX 78003. Your application will be kept on file for 12 months.

Note: When filed at City Hall, this will become public record that may be disclosed per the Texas Public Information Act.



# CITY OF BANDERA

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (210) 761-7352

## Application for Consideration of Appointment

The Public Information Act (PIA) may allow for public review of this application upon request.

- New application
- Re-appointment application

- Board or Committee:
- City Council vacancy
  - Economic Development Corporation
  - Planning & Zoning Commission
  - Other: \_\_\_\_\_

### Personal Information

Name: TANKERSLEY BETHANY D.  
 Last Name First Name Middle Initial

Address: 1509 DAK STREET BANDERA TX

Phone number: 830-328-3463

Are you a qualified voter in the city?  Yes  No

Do you live inside the city limits?  Yes  No

### Employment

Employer: Self Employed

Occupation: Business Owner Sage Therapeutic / Body & Soul

Business address: 650 Hwy 165 BANDERA TX

To the best of your knowledge, are you employed by, or a member of, any entity (business or non-profit) with proposals, programs, requests, business, applications, licenses or any other matters which may come before a board or commission for review, funding, support or approval during the next two years? Yes  No

If yes, please list the name of entity and interest: \_\_\_\_\_

**Board or Commission Interest**

- Live in the city
- Work in the city
- Own a business in the city
- Attend school within the city
- Other significant interest: \_\_\_\_\_

What do you hope to accomplish by serving?

*Open new opportunities for Community growth and County wellbeing. Assist with tourism events, planning & implementing economic development area wide. I would also like to increase communication with businesses throughout town with upcoming events & individual needs to support each other.*

**Certification**

I am not employed by the City of Bandera or by a City Council Member.

If appointed, I will notify the City of Bandera of any changes in my residence or business, or of any other relevant changes that would affect my appointment. I will also notify the city if any potential conflicts of interest arise.

I recognize that my appointment requires my regular attendance and participation at all scheduled meeting. Failure to do so may result in my removal. I am willing to make this commitment of time and effort.

I hereby certify that all information in this application is complete, truthful, and accurate to the best of my knowledge.

*[Handwritten Signature]*  
 Signature \_\_\_\_\_ Date 8-14-25

Some boards/commissions/committees require members to reside within the city limits. Please return completed form to the City Secretary's office for processing: 511 Main Street Bandera, TX 78003. Your application will be kept on file for 12 months.

Note: When filed at City Hall, this will become public record that may be disclosed per the Texas Public Information Act.



# CITY OF BANDERA

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (210)761-7352

## Application for Consideration of Appointment

The Public Information Act (PIA) may allow for public review of this application upon request.

New application

Re-appointment application

Board or Committee:  City Council vacancy

Planning & Zoning Commission

Economic Development Corporation

Other: \_\_\_\_\_

### Personal Information

Name: Jankoski Andrea K  
Last Name First Name Middle Initial

Address: 454 Woods End Rd., Tarpley, TX 78883

Phone number: 830-522-0222

Are you a qualified voter in the city?  Yes  No

Do you live inside the city limits?  Yes  No

### Employment

Employer: Bandera County

Occupation: Tax Assessor-Collector

Business address: 403 12th St., Bandera TX 78003

To the best of your knowledge, are you employed by, or a member of, any entity (business or non-profit) with proposals, programs, requests, business, applications, licenses or any other matters which may come before a board or commission for review, funding, support or approval during the next two years? Yes  No

If yes, please list the name of entity and interest: \_\_\_\_\_

**Board or Commission Interest**

- Live in the city
- Work in the city
- Own a business in the city
- Attend school within the city
- Other significant interest: \_\_\_\_\_

What do you hope to accomplish by serving?

*My goal is to promote Bandera through thoughtful consideration of worthy projects that are fiscally responsible and have the greatest economic impact.*

**Certification**

I am not employed by the City of Bandera or by a City Council Member.

If appointed, I will notify the City of Bandera of any changes in my residence or business, or of any other relevant changes that would affect my appointment. I will also notify the city if any potential conflicts of interest arise.

I recognize that my appointment requires my regular attendance and participation at all scheduled meeting. Failure to do so may result in my removal. I am willing to make this commitment of time and effort.

I hereby certify that all information in this application is complete, truthful, and accurate to the best of my knowledge.

*Andrea K Jankowski*  
 \_\_\_\_\_  
 Signature

*2/19/2025*  
 \_\_\_\_\_  
 Date

Some boards/commissions/committees require members to reside within the city limits. Please return completed form to the City Secretary's office for processing: 511 Main Street Bandera, TX 78003. Your application will be kept on file for 12 months.

Note: When filed at City Hall, this will become public record that may be disclosed per the Texas Public Information Act.



# CITY OF BANDERA

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (210) 761-7352

## Application for Consideration of Appointment

The Public Information Act (PIA) may allow for public review of this application upon request.

New application

Re-appointment application

Board or Committee:  City Council vacancy

Planning & Zoning Commission

Economic Development Corporation

Other: \_\_\_\_\_

### Personal Information

Name: Morrow Tammy O.  
Last Name First Name Middle Initial

Address: 1510 Hackberry St., Bandera

Phone number: (210) 219-7712

Are you a qualified voter in the city?  Yes  No

Do you live inside the city limits?  Yes  No

### Employment

Employer: Bandera County

Occupation: deputy tax clerk

Business address: 403 12<sup>th</sup> St., Bandera

To the best of your knowledge, are you employed by, or a member of, any entity (business or non-profit) with proposals, programs, requests, business, applications, licenses or any other matters which may come before a board or commission for review, funding, support or approval during the next two years? Yes  No

If yes, please list the name of entity and interest: \_\_\_\_\_

**Board or Commission Interest**

- Live in the city
- Work in the city
- Own a business in the city
- Attend school within the city
- Other significant interest: \_\_\_\_\_

What do you hope to accomplish by serving?

Develop events to stimulate our local business,  
provide for a planned growth that fits our  
Bandera culture

**Certification**

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I hereby certify that all information in this application is complete, truthful, and accurate to the best of my knowledge.

Tom Jorro \_\_\_\_\_ 2-10-25 \_\_\_\_\_  
 Signature Date

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## Application for Consideration of Appointment

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New application

Re-appointment application

Board or Committee:  City Council vacancy

Economic Development Corporation

Planning & Zoning Commission

Other: \_\_\_\_\_

### Personal Information

Name: Stephenson IV Orlando W  
Last Name First Name Middle Initial

Address: 1155 Madrona Ridge Dr, Bandera, TX 78003

Phone number: 830 282 7898

Are you a qualified voter in the city?  Yes  No

Do you live inside the city limits?  Yes  No

### Employment

Employer: Singularly Security Group.

Occupation: Senior Technical Advisor / Instructor

Business address: Residence

To the best of your knowledge, are you employed by, or a member of, any entity (business or non-profit) with proposals, programs, requests, business, applications, licenses or any other matters which may come before a board or commission for review, funding, support or approval during the next two years? Yes  No

If yes, please list the name of entity and interest: \_\_\_\_\_

**Board or Commission Interest**

Live in the city     Work in the city     Own a business in the city

Attend school within the city

Other significant interest: County Residency  
who feels Bandera is my home

What do you hope to accomplish by serving?

Ensuring that the EDC makes Economic  
Development its first, foremost, and utmost  
priority

**Certification**

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I hereby certify that all information in this application is complete, truthful, and accurate to the best of my knowledge.



Signature

2-7-2025

Date

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