



CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, May 12, 2026 at 6:30 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

AGENDA

1. **Call to order.**
2. **Invocation and Pledge.**
3. **Visitors to be heard (shall not exceed 30 minutes total).**

Citizens wishing to be heard may do so on all matters except personnel matters, matters listed on the agenda as a public hearing, and matters under litigation. Each person addressing the council must provide his/her legal name and current address for city records and meeting minute preparation. Each person will only be allowed to speak on matters on the agenda during citizen's forum/public comment. No rebuttals will be permitted. Each person addressing the governing body shall not exceed three (3) minutes. Section 551.042, Government Code, V.T.C.A. (i.e. Texas Open Meetings Act) permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting. All remarks shall be addressed to the council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the council may be requested to leave the meeting.

4. **Presentations.**

- A. Update from Rick Garcia with Ardurra on the issues at the current waste water facility.

5. **Discussion and possible action on the following items:**

- A. Approval of the Emergency expenditure for \$49,000.00 for repairs at the Wastewater Treatment Plant. -Shelton
- B. Update on RED Grant - Scope Of Work change requests. -Biggs
- C. Discussion and possible action regarding Flock Safety cameras and The Motor Vehicle Crime Prevention Authority (MVCPA) Catalytic Converter Grant. -McCabe/Breen
- D. Discussion and possible action on a request from Lisa Kellmann with Bandera Pro Rodeo Association regarding the Longhorns on Main during the Labor Day Parade. -Shelton
- E. Discussion and possible action regarding City of Bandera issued credit cards. -McCabe
- F. Discussion and possible action on posting City Treasurer and Code Enforcement jobs. -Shelton
- G. Discussion and possible action concerning agenda items not being delivered on time – 2 days prior to meeting. -Breen
- H. Discussion and possible action concerning the conflict between council members and their duties and elected officials and the interference to get information in a timely matter. -Breen
- I. Discussion and possible action on moving money from CD's or Bank accounts into TexStar account.
- J. Discussion and possible action on scheduling a budget workshop and a joint workshop with EDC. -Morrow

- K. Discussion and possible action to move the June 9, 2026, regular meeting to June 2, 2026. -
Morrow

6. Requests and Announcements.

- A. Requests by Council to place items on an agenda.
- B. Announcements by Council.

7. Adjourn.

/s/ Jill Shelton

Jill Shelton, *City Secretary*

The City Council for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matter listed above, as authorized by Texas Government Code §551.071 (Consultations with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices) and §551.086 (Economic Development). There may be a quorum of Economic Development Corporation/Planning and Zoning member at any regularly scheduled City Council Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796-3765. This agenda is posted in accordance with the Texas Government Code, Chapter 551 on May 6, 2026.

Pursuant to Section Previous 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun". "Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly".

Pearsall Machine Shop
PO BOX 738
Pearsall, TX 78061
830-334-5898
mariame1121@yahoo.com

PROPOSAL

DATE: 04/24/2026

CITY OF BANDERA
Bandera WWTP: Rotary Fan Repairs

1. Remove damaged bearings.
Install new ones on both sides of roller bearings and labor. \$17,300.00

2. Remove shaft front roller. Build new one and install on roller and gear box.
We will need to rent big fork lift / lift boom truck to move roller and install. \$23,300.00

3. Replace damaged plates and frame on doors or gate. Material and labor. \$9,300.00

TOTAL \$49,900.00

CITY OF BANDERA
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2026

50 -UTILITY FUND
 UTL. ADMINISTRATION

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>UTILITIES</u>					
<u>SERVICES</u>					
<u>MAINTENANCE</u>					
<u>OTHER</u>					
50-500-7500 TRANSFER OUT ADMIN SALARY	135,515.00	0.00	67,757.50	50.00	67,757.50
50-500-7510 COUNCIL CONTINGENCY FUND	75,000.00	0.00	32,300.00	43.07	42,700.00
TOTAL OTHER	210,515.00	0.00	100,057.50	47.53	110,457.50
<u>PROJECTS</u>					
50-500-8500 MISC. EXPENSE	10,000.00	0.00	0.00	0.00	10,000.00
50-500-8560 2018 TWDB DWSRF	85,000.00	7,083.33	49,583.31	58.33	35,416.69
50-500-8561 ESCROW AGENT FEE	5,300.00	0.00	2,450.00	46.23	2,850.00
50-500-8562 2021 TWDB FIF	99,000.00	8,250.00	57,750.00	58.33	41,250.00
TOTAL PROJECTS	199,300.00	15,333.33	109,783.31	55.08	89,516.69
TOTAL UTL. ADMINISTRATION	409,815.00	15,333.33	209,840.81	51.20	199,974.19

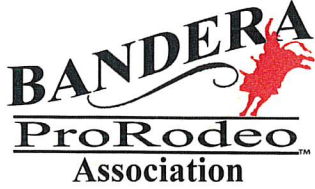
Jill Shelton

From: Bandera ProRodeo <lisa@banderaprorodeo.org>
Sent: Friday, May 1, 2026 3:27 PM
To: Jill Shelton
Subject: Request to be added to the agenda
Attachments: Bandera ProRodeo.pdf; Bandera ProRodeo Assoc..pdf

Good afternoon Jill,
This is Lisa Kellmann with Bandera ProRodeo Association.
I am asking to be included on the agenda for the next City Council meeting regarding the Longhorns on Main during the Labor Day Parade.

Attached you will find a cover letter & application

We appreciate your time,
Lisa



Eric Kellmann, President
Ron Walter, Vice President
Bonnie Sharp, Vice President
Linda James, Secretary
Lisa Kellmann, Treasurer

April 30, 2026

Bandera, Texas
City Council

Dear Board Members,

We have recently learned that the EDC is unable to fund the Longhorns on Main, Labor Day Parade. We had approached the EDC board to consider it as a project but we were not within the guidelines. The EDC does not have any promotional funding available for the rest of the year.

Bandera ProRodeo Association has historically procured and coordinated the Longhorns, but we have never been, nor can we be, financially responsible for this event.

I realize that we are outside of the normal fund request timeline but feel this is a slight emergency and would like to be included on the agenda for the next city council meeting so we can discuss a means for this promotional event.

We look forward to seeing everyone and appreciate the support,

Eric & Lisa Kellmann
Bandera ProRodeo Association

Thank you for partnering with Bandera ProRodeo Association in 2025
We are a registered 501(c)(3) non-profit organization.



CITY OF BANDERA

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Event Information

Name of event or project: Longhorns on Main Labor Day Parade

Date of event or project: Saturday, September 5, 2026

Primary location of event or project: Main Street

Name/title of officer authorized to act for entity: Eric & Lisa Kellmann President
Treasurer

Applicant/contact person: Lisa Kellmann Phone: 830-832-9227

Select Category/Categories and Amount Requested

- Advertising, Solicitations, and Promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

Amount requested under this category: \$ 8500 we may be able to negotiate to \$8000

- Promotion of the Arts that Directly Enhance Tourism and the Hotel Convention Industry: the encouragement, promotion, improvement, and application of the arts that can be shown to have some direct impact on tourism and the hotel/convention industry. The impact may be that the art facility or event. Eligible forms of art include instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms

Amount requested under this category: \$ _____

- Historical Restoration and Preservation Activities that Directly Promote Tourism and the Hotel and Convention Industry: historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

Amount requested under this category: \$ _____

Sporting Event Expenses that Substantially Increase Economic Activity at Hotels: expenses including promotional expenses, directly related to a sporting event in which the majority of participants are tourists. The event must substantially increase economic activity at hotels within the city or its vicinity.

Amount requested under this category: \$ _____

CITY OF BANDERA
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2026

Section 5, Item D.

20 -HOTEL MOTEL TAX FUND

FINANCIAL SUMMARY

58.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
FRANCHISE FEES	45,000.00	5,372.15	19,301.39	42.89	25,698.61
TOTAL REVENUES	45,000.00	5,372.15	19,301.39	42.89	25,698.61
<u>EXPENDITURE SUMMARY</u>					
HOTEL TAX DEPARTMENT	45,000.00	10.48	2,535.48	5.63	42,464.52
TOTAL EXPENDITURES	45,000.00	10.48	2,535.48	5.63	42,464.52
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	5,361.67	16,765.91		(16,765.91)

CITY OF BANDERA
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2026

20 -HOTEL MOTEL TAX FUND

HOTEL TAX DEPARTMENT

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>TOOLS & EQUIPMENT</u>					
<u>OTHER</u>					
20-500-8300 MISCELLANEOUS EXPENSES	45,000.00	10.48	2,535.48	5.63	42,464.52
TOTAL OTHER	45,000.00	10.48	2,535.48	5.63	42,464.52
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TOTAL HOTEL TAX DEPARTMENT	45,000.00	10.48	2,535.48	5.63	42,464.52
<hr/>					
TOTAL EXPENDITURES	45,000.00	10.48	2,535.48	5.63	42,464.52
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	5,361.67	16,765.91	(16,765.91)



CITY OF BANDERA

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2. All grants are awarded on a reimbursement basis with proper documentation.
3. No more than 50% of the annual HOT budget will be awarded in grants. This may be spread across multiple applicants. However, one applicant may not receive more than 25% of the annual budget for HOT funds.
4. Grants awards are always based on the monies available at the time of the award in September.

The application will be reviewed and, if complete, will be placed on the agenda at a regularly scheduled City Council meeting in September. Qualified applicants will be asked to present their funding application to City Council. Applicants will be notified at least one week prior to the meeting of the time and place for the review. The City Council will make the final funding decision. **This funding opportunity is reimbursement only. No funding will be given out before the event takes place.**

Eligibility and Priority for Hotel Tax Funds: Priority will be given to those events and entities ability to generate overnight visitors to Bandera.

Use of Revenues from Event: No other outside event(s), project, charity, etc., sponsored by the host organization may profit from the City of Bandera's funding of a particular event.

CDs as of 05/06/2026

Bandera Bank - \$454,026.74, 3% interest, 02/15/2027 maturity

Bandera Bank - \$546,686.37, 3.10% interest, 07/18/2026 maturity

TXN Bank - \$376,106.70, 3.70% interest, 09/03/2026

TXN Bank - \$381,848.65, 3.70% interest, 11/18/2026 maturity