



CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, November 12, 2024 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

AGENDA

1. **Call to order.**
2. **Invocation and Pledge.**
3. **Visitors to be heard (shall not exceed 30 minutes total).**

Citizens wishing to be heard may do so on all matters except personnel matters, matters listed on the agenda as a public hearing, and matters under litigation. Each person addressing the council must provide his/her legal name and current address for city records and meeting minute preparation. Each person will only be allowed to speak on matters on the agenda during citizen's forum/public comment. No rebuttals will be permitted. Each person addressing the governing body shall not exceed three (3) minutes. Section 551.042, Government Code, V.T.C.A. (i.e. Texas Open Meetings Act) permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting. All remarks shall be addressed to the council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the council may be requested to leave the meeting.

4. **Consent Agenda.**

A. Approval of minutes from the October 22, 2024, Regular City Council Meeting.

5. **Presentations.**

- A. Recognition of Patricia Moore's for her contribution to Bandera, Texas Travel Industry
- B. Recognition of Commissioner Jack Moseley for his Community Leadership.
- C. Highway 16 Improvements.- TxDot Area Engineer Andres Gonzalez
- D. Solid Waste Services Update - Republic Services, Terry Gawlik

6. **Staff Reports.**

- A. A) Quarterly Investment Report - Allyson Wright
B) Code Enforcement Report- Jon Davis
- B. Update from the committee members on Country Christmas in the Park. - Palmer/Hicks

7. **Discussion and possible action on the following items:**

- A. Canvas of the votes from the November 5, 2024 General Election 305-City, City Council Members and Mayor. -Gibson
- B. Approval of Ordinance for Budget Amendments for the 2023-2024 budget year. - Wright
- C. Approval of Ordinance 447 for Pay Increases for the Mayor and City Council members.- Wright
- D. Approval of Resolution 2024-038 for a Merit Base Raise Policy.- Farmer
- E. Approval of Resolution 2024-039 preventing the use of Prohibited Technology and Covered Applications.

8. Closed Session.

A. The City Council will meet in closed session pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property.

A) Waste Water Treatment Plant

B. The City Council will meet in closed session pursuant to Texas Government Code Section 551.071, Consultation with Attorney, to discuss and receive an update on Best Western.

C. The City Council will meet in closed session pursuant to Texas Government Code Section 551.074, Personnel Matters to wit Jill Shelton- City Secretary.

D. The City Council will meet in closed session pursuant to Texas Government Code Section 551.074, Personnel Matters to wit Stan Farmer- City Administrator.

9. Action following Closed Session.

10. Requests and Announcements.

A. Requests by Council to place items on an agenda.

B. Announcements by Council.

11. Adjourn.

/s/ Jill Shelton

Jill Shelton, City Secretary

The City Council for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matter listed above, as authorized by Texas Government Code §551.071 (Consultations with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices) and §551.086 (Economic Development). There may be a quorum of Economic Development Corporation/Planning and Zoning member at any regularly scheduled City Council Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796-3765. This agenda is posted in accordance with the Texas Government Code, Chapter 551 on November 8, 2024.



CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, October 22, 2024 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

The meeting was called to order at 6:00PM

PRESENT

Mayor Rebeca Gibson
Councilmember Tony Battle
Councilmember Debbie Breen
Councilmember Jeff Flowers
Councilmember Brett Hicks
Councilmember Lynn Palmer

2. Invocation and Pledge.

Mayor Gibson offered the invocation and all stood for the pledges.

3. Visitors to be heard (shall not exceed 30 minutes total).

There was one visitor to be heard Roy Dugosh, he announced that the film “Stop Right There” would be featured at one of the largest Film Festivals in Texas on November 9, 2024 at 2PM in Austin, TX.

4. Consent Agenda.

A. Approval of minutes from the October 8, 2024 regular meeting.

Motion made by Councilmember Palmer to approve the consent agenda, Seconded by Councilmember Flowers.

Voting Yea: Councilmember Battle, Councilmember Breen, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

5. Staff Reports.

A) Marshal Report- Marshal DeFoster gave an update on the Marshal’s office.

B) Grant Report- Specialist Hutcherson gave an update on the grants for the City.

6. Discussion and possible action on the following items:

A. Discussion and approval of expenditure for 26-foot Commercial Grade Christmas Tree for Country Christmas in the Park Event in the amount of \$32,460.00 and a 50-foot drive through tunnel of lights in the amount of \$26,180.00. These expenditures are to be reimbursed by the Economic Development Corporation. - Allyson Wright

There was much discussion on the Christmas event at the park and if the Economic Development Corporation would be reimbursing the expenditures. President McCabe did verify that the expense had already been approved it just had to go back thru the legal process of reading

resolutions. The consensus was definitely that the City Council would like to see the for Christmas and that it will get better each year.

Motion made by Breen to approve the purchase of the tree and the tunnel of lights for the Country Christmas in the park event and have a line item in out budget for all monies associated in and out for revenue and expenses to carry forward to the next year. Seconded by Councilmember Flowers.

Voting Yea: Councilmember Battle, Councilmember Breen, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

7. Closed Session.

Mayor Gibson closed the meeting into Executive session at 7:42PM

A. *The City Council will meet in closed session pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property.*

A) *Waste Water Treatment Plant*

B. *The City Council will meet in closed session pursuant to Texas Government Code Section 551.071, Consultation with Attorney, to discuss and receive an update on Best Western.*

8. Action following Closed Session.

Mayor Gibson opened the meeting at 7:43PM

City Attorney Santee states that for the Councils benefit this is the next step in the quest to acquire property for the Wastewater Treatment Plant which is a public purpose. The City has multiple offers out but at some point if by chance we have to proceed to eminent domain this is Councils right because it serves a public purpose. The first step in that long process is the council passing this resolution which declares the public purpose and establishes and list 8 properties but it is important to know we don't need 8 properties it just authorizes us to negotiate, get appraisals , and surveys on any of these properties that are necessary to build the WWTP.

Councilmember Breen mad a motion to approve Resolution 2024-03_ authorizing the power of eminent domain for the acquisition of real property and certain property rights required for the construction of a wastewater treatment plant and all appurtenances and accessory uses necessary for the transport and treatment of wastewater; authorizing the City Administrator or the City Administrators designee to execute all documents to necessary to initiate eminent domain proceedings; and authorizing the City Attorney to initiate the Eminent Domain Proceedings. Seconded by Councilmember Flowers.

Roll Call Vote:

- Councilmember Battle - Yea
- Councilmember Breen - Yea
- Councilmember Flowers - Yea
- Councilmember – Hicks - Yea
- Councilmember – Palmer - Yea

9. Requests and Announcements.

A. Requests by Council to place items on an agenda.

Update from TxDot on how the traffic is going to work with the 4 lanes of traffic coming in on 16S., Update on Stipends for Council.

B. Announcements by Council.

There were no announcements.

10. Adjourn.

The meeting was adjourned at 7:49PM

/s/ Jill Shelton

Jill Shelton, *City Secretary*

CITY OF BANDERA COUNCIL AGENDA
Regular Meeting: Tuesday, November 12, 2024

AGENDA ITEM: Quarterly Investment Report

SUBMITTED BY: Allyson Wright

APPROVED FOR AGENDA: Stan Farmer

BACKGROUND: 4th Quarter 2023-2024 Investment Report

FISCAL ANALYSIS:
None

RECOMMENDATION:
None.

City of Bandera
Investment Quarterly Report
Quarter Ending 09/30/2024

This report is in compliance with the policies and strategies contained in the City of Bandera Investment Policy and the Public Funds Investment Act (Chapter 2256)

As of June 30, 2024

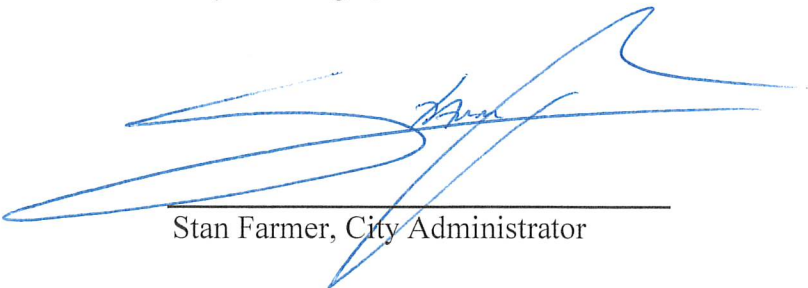
Beginning Book Value	\$ 2,426,525.00
Unrealized Gain/(Loss)	\$ -
Weighted Daily Average to Maturity	65

As of September 30, 2024

Beginning Book Value	\$ 2,708,079.00
Unrealized Gain/(Loss)	\$ -
Weighted Daily Average to Maturity	70



Allyson Wright, Treasurer



Stan Farmer, City Administrator

City of Bandera
Investment Quarterly Report
Quarter Ending 09/30/2024

Funds are invested as following:

Type of Investment	Book Value		Book Value		Percent of Total Portfolio
	Yield	6/30/2024	9/30/2024		

Cash - Bank Account

Checking - 7066	0.10%	747,846	994,503	36.72%
Grant - 2951	0.00%	31,102	31,102	1.15%
Community Policing - 7511	0.00%	18,398	18,398	0.68%

Bank Total	0.10%	\$ 797,345	\$ 1,044,003	38.55%
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Certificates of Deposit - CDs

BANDERA BANK 0624	4.50%	419,665	426,065	15.73%
BANDERA BANK 3134	4%	507,923	515,662	19.04%
TXN BANK 1434	4.50%	347,803	358,726	13.25%
TXN BANK 2304	4.50%	353,788	363,623	13.43%

CD Total	4.35%	\$ 1,629,179	\$ 1,664,077	61.45%
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TOTAL PORTFOLIO 2.71% \$ 2,426,525 \$ 2,708,079 100%

CITY OF BANDERA COUNCIL AGENDA
Regular Meeting: Tuesday, November 12, 2024

AGENDA ITEM: Budget Amendments for 2023-2024

SUBMITTED BY: Allyson Wright

APPROVED FOR AGENDA: Stan Farmer

BACKGROUND: Budget Amendments to balance 2023-2024 budget year, this will allow us to officially close out the year and begin our audit process.

FISCAL ANALYSIS:

None

RECOMMENDATION:

None.

FISCAL YEAR 2023-24

[illegible]

EXPLANATION FOR ADJUSTMENT:

increase projected revenues to match YTD revenue, this will help balance the bottom line of the budget.

**CITY OF BANDERA
BUDGET AMENDMENT FORM
FISCAL YEAR 2023-24**

DEPARTMENT	ACCOUNT NUMBER	ACCOUNT TITLE	DESCRIPTION	CURRENT BUDGET	YTD ACTUAL	REQUESTED AMOUNT
Administrator	10-506-1000	Salary	Increase Expense	\$ 157,255.00	\$ 171,997.33	\$ 14,742.33
Administrator	10-506-1130	Living Expense	Increase Expense	\$ -	\$ 5,225.00	\$ 5,225.00
Administrator	10-506-5250	Engineering Fees	Increase Expense	\$ 35,000.00	\$ 68,470.63	\$ 33,470.63
Administrator	10-506-5210	Bandera Appraisal District	Increase Expense	\$ 12,000.00	\$ 23,036.42	\$ 11,036.42
						\$ 64,474.38

EXPLANATION FOR ADJUSTMENT:

Increase projected Expenses to match YTD actuals, this will result in the Admin budget not being in the red.

CITY OF BANDERA

BUDGET AMENDMENT FORM

FISCAL YEAR 2023-24

[illegible]

EXPLANATION FOR ADJUSTMENT:

Increase projected Expenses to match YTD actuals, this will result in the Marshal budget not being in the red.

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

Section 7, Item B.

10 -GENERAL FUND
FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
PROPERTY TAX	606,322.00	5,952.08	705,164.34	116.30 (98,842.34
OTHER TAXES	867,116.00	79,679.68	914,184.61	105.43 (47,068.61
FRANCHISE FEES	137,800.00	10,194.56	131,869.51	95.70	5,930.49
PERMITS	76,015.00 (26,733.21)	67,870.73	89.29	8,144.27
MARSHAL REVENUE	500.00	122.00	44,711.25	8,942.25 (44,211.25
COURT REVENUE	63,200.00	2,916.54	38,648.22	61.15	24,551.78
PARK REVENUE	128,500.00	0.00	87,666.17	68.22	40,833.83
REVENUE	13,000.00	18,584.98	68,508.78	526.99 (55,508.78
CHARGE FOR SERVICES	604.00	0.00 (45.84)	7.59-	649.84
OTHER REVENUE	89,804.00	35,808.75	113,283.62	126.15 (23,479.62
TOTAL REVENUES	1,982,861.00	126,525.38	2,171,861.39	109.53 (189,000.39
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<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	10,475.00	1,913.26	8,934.23	85.29	1,540.77
ADMINISTRATOR	411,943.00	108,445.74	471,292.28	114.41 (59,349.28
CITY SECRETARY	153,058.00	10,146.92	149,513.44	97.68	3,544.56
FINANCE DEPARTMENT	136,781.00	8,631.90	136,873.81	100.07 (92.81
MARSHAL'S DEPARTMENT	665,082.00	40,367.49	694,407.69	104.41 (29,325.69
ANIMAL CONTROL	5,600.00	236.15	2,992.92	53.45	2,607.08
MUNICIPAL COURT	118,596.00	11,806.78	123,153.48	103.84 (4,557.48
CODE COMPLIANCE	79,155.00	5,262.51	81,902.54	103.47 (2,747.54
PARKS DEPARTMENT	144,151.00	10,956.83	149,951.65	104.02 (5,800.65
SEASONAL PARK DEPARTMENT	36,083.00 (312.88)	15,389.98	42.65	20,693.02
STREET'S DEPARTMENT	252,506.00	11,231.72	251,071.56	99.43	1,434.44
PERMITTING DEPARTMENT	37,441.00	3,509.02	39,892.06	106.55 (2,451.06
FIRE DEPARTMENT	7,000.00	379.05	8,134.35	116.21 (1,134.35
TOTAL EXPENDITURES	2,057,871.00	212,574.49	2,133,509.99	103.68 (75,638.99
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(75,010.00) (86,049.11)	38,351.40	(113,361.40

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

Section 7, Item B.

10 -GENERAL FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PROPERTY TAX</u>					
10-30102 PROPERTY TAX - CURRENT	597,022.00	5,518.93	703,234.42	117.79 (106,212.42
10-30104 PROPERTY TAX - DELINQUENT	7,000.00 (74.19) (2,512.76)	35.90-	9,512.76
10-30106 PROP TAX - PENALTY	800.00	39.85	743.08	92.89	56.92
10-30110 PROPERTY TAX INTEREST	1,500.00	467.49	3,699.60	246.64 (2,199.60
TOTAL PROPERTY TAX	606,322.00	5,952.08	705,164.34	116.30 (98,842.34
<u>OTHER TAXES</u>					
10-30152 SALES TAX REVENUES	831,216.00	75,707.94	853,444.13	102.67 (22,228.13
10-30160 MIXED BEVERAGE TAX	35,000.00	3,971.74	59,305.32	169.44 (24,305.32
10-30165 BINGO	900.00	0.00	1,435.16	159.46 (535.16
TOTAL OTHER TAXES	867,116.00	79,679.68	914,184.61	105.43 (47,068.61
<u>FRANCHISE FEES</u>					
10-30180 CABLE FRANCHISE	800.00	0.00	288.70	36.09	511.30
10-30185 ELECTRIC FRANCHISE	60,000.00	7,377.44	76,744.23	127.91 (16,744.23
10-30190 GAS FRANCHISE	15,000.00	0.00	12,775.95	85.17	2,224.05
10-30195 TELEPHONE FRANCHISE	12,000.00	9.54	8,275.18	68.96	3,724.82
10-30196 REPUBLIC SERVICES	30,000.00	2,807.58	33,785.45	112.62 (3,785.45
10-30199 STREET RIGHT OF WAY FUND	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL FRANCHISE FEES	137,800.00	10,194.56	131,869.51	95.70	5,930.49
<u>PERMITS</u>					
10-30202 BUILDING PERMITS - RESIDENTIAL	12,000.00	1,555.00	15,214.96	126.79 (3,214.96
10-30203 PLAN REVIEW	0.00	0.00	10,785.13	0.00 (10,785.13
10-30204 BUILDING PERMITS - COMMERCIAL	25,000.00	1,815.00	24,217.60	96.87	782.40
10-30230 SIGN PERMITS	2,000.00	255.00	1,815.00	90.75	185.00
10-30235 BANNER PERMITS	100.00	0.00	0.00	0.00	100.00
10-30240 ANIMAL CONTROL FEES	0.00	11.29	53.29	0.00 (53.29
10-30242 ANIMAL IMPOUND FEES	0.00	0.00	42.00	0.00 (42.00
10-30246 ANIMAL SERVICE CALL	0.00	0.00	100.00	0.00 (100.00
10-30250 ANIMAL TAG FEES	150.00	0.00	392.00	261.33 (242.00
10-30255 CERTIFICATE OF OCCUPANCY	500.00	300.00	6,675.00	1,335.00 (6,175.00
10-30265 PEDDLER'S PERMIT	9,000.00	655.00	9,891.25	109.90 (891.25
10-30280 ALCOHOLIC BEV. PERMIT FEE	26,000.00 (31,974.50) (13,049.50)	50.19-	39,049.50
10-30295 ZONING CHANGE FEE	100.00	0.00	0.00	0.00	100.00
10-30300 VARIANCE FEE	130.00	0.00	200.00	153.85 (70.00
10-30305 OUT OF COUNTY CONTRACTORS	0.00	200.00	2,550.00	0.00 (2,550.00
10-30308 INSPECTION FEE	0.00	50.00	1,680.00	0.00 (1,680.00
10-30310 CHIPPING FEE	35.00	0.00	0.00	0.00	35.00
10-30315 SPECIAL EVENTS PERMIT	1,000.00	400.00	6,500.00	650.00 (5,500.00
10-30316 PROFESSIONAL SERVICES FEE	0.00	0.00	174.00	0.00 (174.00
10-30320 MISCELLANEOUS PERMITS	0.00	0.00	630.00	0.00 (630.00
TOTAL PERMITS	76,015.00 (26,733.21)	67,870.73	89.29	8,144.21
<u>MARSHAL REVENUE</u>					
10-30402 MARSHAL REPORT REVENUE	500.00	12.00	214.35	42.87	285.65
10-30405 MARSHAL MERCH. REVENUE	0.00	0.00	1,518.60	0.00 (1,518.60

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

Section 7, Item B.

10 -GENERAL FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
10-30406 LAPTOP GRANT REVENUE	0.00	0.00	22,500.00	0.00 (22,500.00
10-30408 TRANSFER IN FROM LEOSE FUND	0.00	0.00	1,313.36	0.00 (1,313.36
10-30409 BULLET PROOF VEST GRANT	0.00	0.00	4,756.85	0.00 (4,756.85
10-30411 INSURANCE PROCEEDS	0.00	0.00	7,533.00	0.00 (7,533.00
10-30412 MARSHAL MISCELLANEOUS REVENUES	0.00	110.00	950.00	0.00 (950.00
10-30413 NIGHTMARE ON MAPLE	0.00	0.00	5,125.09	0.00 (5,125.09
10-30414 GREASE TRAP FINES	0.00	0.00	800.00	0.00 (800.00
TOTAL MARSHAL REVENUE	500.00	122.00	44,711.25	8,942.25 (44,211.25
<u>COURT REVENUE</u>					
10-30431 MUNICIPAL COURT FINES	60,000.00	2,816.54	36,066.82	60.11	23,933.18
10-30432 REIMBURSE - JURY FEES	0.00	0.00	5.00	0.00 (5.00
10-30435 WARRANT FEES	3,200.00	100.00	2,576.40	80.51	623.60
TOTAL COURT REVENUE	63,200.00	2,916.54	38,648.22	61.15	24,551.78
<u>PARK REVENUE</u>					
10-30452 PARK ADMISSIONS	125,000.00	0.00	34,227.27	27.38	90,772.73
10-30453 ECLIPSE MERCHANDISE	0.00	0.00	4,727.90	0.00 (4,727.90
10-30456 PARK PAVILLION RENTAL	1,000.00	0.00	1,050.00	105.00 (50.00
10-30462 SPECIAL EVENT INCOME	2,500.00	0.00	0.00	0.00	2,500.00
10-30463 DUE FROM TPW - ANGLER PARK	0.00	0.00	47,661.00	0.00 (47,661.00
TOTAL PARK REVENUE	128,500.00	0.00	87,666.17	68.22	40,833.83
<u>REVENUE</u>					
10-30910 BANK INTEREST INCOME	13,000.00	18,584.98	68,508.78	526.99 (55,508.78
TOTAL REVENUE	13,000.00	18,584.98	68,508.78	526.99 (55,508.78
<u>CHARGE FOR SERVICES</u>					
10-30955 COPIES, REPORTS, MISC OTHER	4.00	0.00	5.40	135.00 (1.40
10-30975 CREDIT CARD SURCHARGE FEE	600.00	0.00	51.24	8.54-	651.24
TOTAL CHARGE FOR SERVICES	604.00	0.00	45.84	7.59-	649.84
<u>OTHER REVENUE</u>					
10-30990 MISCELLANEOUS INCOME	0.00	3,696.21	4,585.12	0.00 (4,585.12
10-30991 OVER/(SHORT)	0.00	0.00	1.06	0.00 (1.06
10-30995 TRANSFER IN OFFICE SALARIES	23,134.00	5,783.50	23,134.00	100.00	0.00
10-30997 TRANSFER IN ADMIN SALARY	61,670.00	15,417.50	61,670.00	100.00	0.00
10-30998 FISH FOR FUN REV.	0.00	0.00	1,000.00	0.00 (1,000.00
10-31115 REBATES	5,000.00	0.00	6,940.95	138.82 (1,940.95
10-31116 SURPLUS PROP. MARSHAL'S OFFICE	0.00	1,845.00	4,442.90	0.00 (4,442.90
10-31117 SURPLUS PROP. PWD	0.00	9,066.54	11,509.59	0.00 (11,509.59
TOTAL OTHER REVENUE	89,804.00	35,808.75	113,283.62	126.15 (23,479.62
TOTAL REVENUES	1,982,861.00	126,525.38	2,171,861.39	109.53 (189,000.39

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

Section 7, Item B.

10 -GENERAL FUND
CITY COUNCIL

100.00% OF FISCAL YE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-501-1000 SALARY	4,320.00	290.00	2,500.00	57.87	1,820.00
10-501-1050 SOCIAL SECURITY TAX EXPENSE	270.00	17.98	155.00	57.41	115.00
10-501-1100 MEDICARE TAX EXPENSE	70.00	4.21	36.73	52.47	33.27
10-501-1250 TWC EMPLOYMENT TAX	175.00	10.79	24.72	14.13	150.28
10-501-1300 BOND EXPENSE	90.00	0.00	87.50	97.22	2.50
TOTAL PERSONNEL	4,925.00	322.98	2,803.95	56.93	2,121.05
<u>EDUCATION</u>					
10-501-1500 TRAVEL & LODGING	3,500.00	0.00	931.50	26.61	2,568.50
10-501-1550 TRAINING	1,100.00	240.00	1,275.00	115.91	175.00
10-501-1600 DUES & MEMBERSHIPS	100.00	0.00	722.00	722.00	622.00
TOTAL EDUCATION	4,700.00	240.00	2,928.50	62.31	1,771.50
<u>MATERIALS & SUPPLIES</u>					
10-501-2000 OFFICE SUPPLIES	350.00	76.00	1,448.25	413.79	1,098.25
TOTAL MATERIALS & SUPPLIES	350.00	76.00	1,448.25	413.79	1,098.25
<u>COMPUTER & OFFICE EQUIP</u>					
10-501-3000 SOFTWARE SUBSCRIPTION FEES	0.00	0.00	337.40	0.00	337.40
TOTAL COMPUTER & OFFICE EQUIP	0.00	0.00	337.40	0.00	337.40
<u>UTILITIES</u>					
10-501-4650 CELL PHONE	0.00	41.85	83.70	0.00	83.70
TOTAL UTILITIES	0.00	41.85	83.70	0.00	83.70
<u>OTHER</u>					
10-501-7550 MISC. EXPENSES	500.00	1,232.43	1,332.43	266.49	832.43
TOTAL OTHER	500.00	1,232.43	1,332.43	266.49	832.43
TOTAL CITY COUNCIL	10,475.00	1,913.26	8,934.23	85.29	1,540.77

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

Section 7, Item B.

10 -GENERAL FUND

ADMINISTRATOR

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-506-1000 SALARY	157,255.00	12,722.97	171,997.33	109.37 (14,742.33
10-506-1020 OVERTIME	0.00	61.59	881.94	0.00 (881.94
10-506-1025 LIFE INSURANCE	800.00	36.44	387.80	48.48	412.20
10-506-1030 WORKER'S COMP INSURANCE	200.00	0.00	200.00	100.00	0.00
10-506-1050 SOCIAL SECURITY TAX EXPENSE	9,800.00	763.15	9,238.83	94.27	561.17
10-506-1100 MEDICARE TAX EXPENSE	2,280.00	178.48	2,160.75	94.77	119.25
10-506-1122 CAR ALLOWANCE	3,600.00	0.00	0.00	0.00	3,600.00
10-506-1130 LIVING EXPENSES	0.00	0.00	5,225.00	0.00 (5,225.00
10-506-1150 HEALTH INSURANCE	19,955.00	1,742.16	19,008.48	95.26	946.52
10-506-1200 TMRS	16,579.00	1,341.10	16,358.12	98.67	220.88
10-506-1250 TWC UNEMPLOYMENT INSUR	784.00	7.83	436.24	55.64	347.76
10-506-1300 BOND EXPENSE	90.00	0.00	87.50	97.22	2.50
10-506-1350 DRUG TESTING	150.00	0.00	0.00	0.00	150.00
10-506-1400 EMPLOYEE APPRECIATION	500.00	345.42	2,237.80	447.56 (1,737.80
TOTAL PERSONNEL	211,993.00	17,199.14	228,219.79	107.65 (16,226.79
<u>EDUCATION</u>					
10-506-1500 TRAVEL & LODGING	2,000.00	221.07	4,683.16	234.16 (2,683.16
10-506-1550 TRAINING	2,600.00	0.00	1,336.92	51.42	1,263.08
10-506-1600 DUES & MEMBERSHIPS	1,750.00	0.00	2,556.40	146.08 (806.40
TOTAL EDUCATION	6,350.00	221.07	8,576.48	135.06 (2,226.48
<u>MATERIALS & SUPPLIES</u>					
10-506-2000 OFFICE SUPPLIES	1,200.00	38.00	1,204.75	100.40 (4.75
10-506-2050 POSTAGE / METER RENTAL	700.00	273.65	671.82	95.97	28.18
10-506-2100 PRINTING / COPYING	900.00	81.87	708.47	78.72	191.53
10-506-2150 JANITORIAL SUPPLIES	1,000.00	0.00	342.98	34.30	657.02
10-506-2200 GENERAL SUPPLIES	200.00	46.82	946.04	473.02 (746.04
TOTAL MATERIALS & SUPPLIES	4,000.00	440.34	3,874.06	96.85	125.94
<u>COMPUTER & OFFICE EQUIP</u>					
10-506-3000 SOFTWARE SUBSCRIPTION FEES	4,150.00	39.98	4,315.52	103.99 (165.52
10-506-3100 WEBSITE/EMAIL MAINTENANCE FEE	300.00	0.00	250.00	83.33	50.00
10-506-3150 COMPUTER EQUIPMENT	500.00	0.00	1,464.00	292.80 (964.00
10-506-3200 COMPUTER MAINTENANCE	500.00	0.00	0.00	0.00	500.00
10-506-3250 SOFTWARE MAINTENANCE	500.00	0.00	0.00	0.00	500.00
TOTAL COMPUTER & OFFICE EQUIP	5,950.00	39.98	6,029.52	101.34 (79.52
<u>UTILITIES</u>					
10-506-4500 UTILITIES	800.00	59.51	874.97	109.37 (74.97
10-506-4600 TELEPHONE - LAND LINE	700.00	76.69	927.24	132.46 (227.24
10-506-4650 CELL PHONE	900.00	30.00	692.74	76.97	207.26
TOTAL UTILITIES	2,400.00	166.20	2,494.95	103.96 (94.97
<u>SERVICES</u>					
10-506-5000 CUSTODIAL SERVICE	1,900.00	191.25	2,208.75	116.25 (308.75
10-506-5100 CONTRACT SERVICES	300.00	17.18	236.45	78.82	63.55

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

Section 7, Item B.

10 -GENERAL FUND
ADMINISTRATOR

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
10-506-5200 LEGAL FEES	35,000.00	11,871.13	43,646.81	124.71 (8,646.81
10-506-5210 BANDERA APPRAISAL DISTRICT	12,000.00	5,759.11	23,036.42	191.97 (11,036.42
10-506-5220 TAX COLLECTION FEES	5,000.00	65.20	7,729.95	154.60 (2,729.95
10-506-5250 ENGINEERING FEES	35,000.00	7,400.15	68,470.63	195.63 (33,470.63
TOTAL SERVICES	89,200.00	25,304.02	145,329.01	162.92 (56,129.01
MAINTENANCE					
10-506-5500 BUILDING MAINTENANCE	2,000.00	70.00	4,060.60	203.03 (2,060.60
TOTAL MAINTENANCE	2,000.00	70.00	4,060.60	203.03 (2,060.60
OTHER					
10-506-7510 COUNCIL CONTINGENCY FUND	0.00	0.00	2,158.04	0.00 (2,158.04
10-506-7591 B.W. PROP. TAX REIMB	11,000.00	0.00	0.00	0.00	11,000.00
10-506-7600 ERROR & OMISSION INSURANCE	2,500.00	0.00	2,089.36	83.57	410.64
10-506-7650 DUE TO WWTP FUND	65,000.00	65,000.00	65,000.00	100.00	0.00
10-506-7700 PROPERTY INSURANCE	1,350.00	0.00	1,608.21	119.13 (258.21
10-506-7900 LATE FEES	200.00	4.99	24.99	12.50	175.01
10-506-8300 MISCELLANEOUS EXPENSES	10,000.00	0.00	1,827.27	18.27	8,172.73
TOTAL OTHER	90,050.00	65,004.99	72,707.87	80.74	17,342.13
PROJECTS					
TOTAL ADMINISTRATOR	411,943.00	108,445.74	471,292.28	114.41 (59,349.28

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

Section 7, Item B.

10 -GENERAL FUND

CITY SECRETARY

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-508-1000 SALARY	86,341.00	6,641.60	86,340.80	100.00	0.20
10-508-1016 CERTIFICATION PAY	3,000.00	230.78	3,000.14	100.00	0.14
10-508-1018 LONGEVITY	410.00	0.00	410.00	100.00	0.00
10-508-1025 LIFE INSURANCE	400.00	20.36	238.68	59.67	161.32
10-508-1030 WORKER'S COMP INSURANCE	300.00	0.00	300.00	100.00	0.00
10-508-1050 SOCIAL SECURITY TAX EXPENSE	4,340.00	417.64	5,454.92	125.69	1,114.92
10-508-1100 MEDICARE TAX EXPENSE	1,015.00	97.68	1,275.82	125.70	260.82
10-508-1150 HEALTH INSURANCE	9,978.00	871.08	10,297.68	103.20	319.68
10-508-1200 TMRS	7,560.00	720.92	9,512.09	125.82	1,952.09
10-508-1250 TWC UNEMPLOYMENT INSUR	324.00	0.00	290.14	89.55	33.86
10-508-1300 BOND EXPENSE	90.00	0.00	87.50	97.22	2.50
10-508-1400 EMPLOYEE APPRECIATION	0.00	17.17	383.31	0.00	383.31
TOTAL PERSONNEL	113,758.00	9,017.23	117,591.08	103.37	3,833.08
<u>EDUCATION</u>					
10-508-1500 TRAVEL & LODGING	3,000.00	0.00	480.04	16.00	2,519.96
10-508-1550 TRAINING	2,000.00	0.00	530.00	26.50	1,470.00
10-508-1600 DUES & MEMBERSHIPS	500.00	0.00	301.40	60.28	198.60
TOTAL EDUCATION	5,500.00	0.00	1,311.44	23.84	4,188.56
<u>MATERIALS & SUPPLIES</u>					
10-508-2000 OFFICE SUPPLIES	1,500.00	0.00	204.45	13.63	1,295.55
10-508-2050 POSTAGE / METER RENTAL	1,000.00	273.65	773.74	77.37	226.26
10-508-2100 PRINTING / COPYING	800.00	81.88	708.52	88.57	91.48
10-508-2200 GENERAL SUPPLIES	150.00	72.95	137.43	91.62	12.57
10-508-2350 UNIFORMS	100.00	0.00	35.00	35.00	65.00
TOTAL MATERIALS & SUPPLIES	3,550.00	428.48	1,859.14	52.37	1,690.86
<u>COMPUTER & OFFICE EQUIP</u>					
10-508-3000 SOFTWARE SUBSCRIPTION FEES	2,750.00	35.98	4,615.79	167.85	1,865.79
10-508-3100 WEBSITE/ EMAIL MAINTENANCE	5,000.00	0.00	2,600.00	52.00	2,400.00
10-508-3150 COMPUTER EQUIPMENT	1,000.00	0.00	1,464.00	146.40	464.00
10-508-3200 COMPUTER MAINTENANCE	400.00	0.00	0.00	0.00	400.00
10-508-3250 SOFTWARE MAINTENANCE	3,800.00	0.00	0.00	0.00	3,800.00
10-508-3300 OFFICE EQUIPMENT	500.00	0.00	0.00	0.00	500.00
TOTAL COMPUTER & OFFICE EQUIP	13,450.00	35.98	8,679.79	64.53	4,770.21
<u>UTILITIES</u>					
10-508-4500 UTILITIES	800.00	59.51	874.98	109.37	74.98
10-508-4600 TELEPHONE - LAND LINE	900.00	76.69	927.24	103.03	27.24
10-508-4650 CELL PHONE	1,000.00	71.85	951.34	95.13	48.66
TOTAL UTILITIES	2,700.00	208.05	2,753.56	101.98	53.56
<u>SERVICES</u>					
10-508-5100 CONTRACT SERVICES	300.00	17.18	236.45	78.82	63.55
TOTAL SERVICES	300.00	17.18	236.45	78.82	63.55

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
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Section 7, Item B.

10 -GENERAL FUND
CITY SECRETARY

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MAINTENANCE</u>					
10-508-5500 BUILDING MAINTENANCE	300.00	0.00	59.99	20.00	240.00
TOTAL MAINTENANCE	300.00	0.00	59.99	20.00	240.00
<u>OTHER</u>					
10-508-7500 PUBLICATIONS	1,500.00	440.00	4,200.25	280.02 (2,700.25
10-508-8050 ELECTION EXPENSE	9,000.00	0.00	8,671.74	96.35	328.26
10-508-8100 CODIFICATION EXPENSE	3,000.00	0.00	4,150.00	138.33 (1,150.00
TOTAL OTHER	13,500.00	440.00	17,021.99	126.09 (3,521.99
TOTAL CITY SECRETARY	153,058.00	10,146.92	149,513.44	97.68	3,544.56

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

Section 7, Item B.

10 -GENERAL FUND

FINANCE DEPARTMENT

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-510-1000 SALARY	71,000.00	5,653.87	70,269.55	98.97	730.45
10-510-1018 LONGEVITY	171.00	0.00	171.00	100.00	0.00
10-510-1025 LIFE INSURANCE	400.00	16.57	192.30	48.08	207.70
10-510-1030 WORKER'S COMP INSURANCE	200.00	0.00	200.00	100.00	0.00
10-510-1050 SOCIAL SECURITY TAX EXPENSE	4,402.00	350.55	4,367.47	99.22	34.53
10-510-1100 MEDICARE TAX EXPENSE	1,030.00	81.98	1,021.42	99.17	8.58
10-510-1150 HEALTH INSURANCE	9,978.00	857.05	10,125.20	101.48	147.20
10-510-1200 TMRS	9,325.00	593.10	7,464.95	80.05	1,860.05
10-510-1250 TWC UNEMPLOYMENT INSUR	325.00	0.00	290.14	89.27	34.86
10-510-1300 BOND EXPENSE	125.00	0.00	125.00	100.00	0.00
TOTAL PERSONNEL	96,956.00	7,553.12	94,227.03	97.19	2,728.97
<u>EDUCATION</u>					
10-510-1500 TRAVEL & LODGING	3,000.00	40.00	3,331.21	111.04	331.21
10-510-1550 TRAINING	2,000.00	0.00	1,695.00	84.75	305.00
10-510-1600 DUES & MEMBERSHIPS	400.00	100.00	685.40	171.35	285.40
TOTAL EDUCATION	5,400.00	60.00	5,711.61	105.77	311.61
<u>MATERIALS & SUPPLIES</u>					
10-510-2000 OFFICE SUPPLIES	800.00	19.00	1,920.18	240.02	1,120.18
10-510-2050 POSTAGE / METER RENTAL	500.00	273.70	693.49	138.70	193.49
10-510-2100 PRINTING / COPYING	500.00	81.88	708.52	141.70	208.52
10-510-2200 GENERAL SUPPLIES	200.00	0.00	112.73	56.37	87.27
10-510-2350 UNIFORMS	100.00	0.00	113.75	113.75	13.75
TOTAL MATERIALS & SUPPLIES	2,100.00	374.58	3,548.67	168.98	1,448.67
<u>COMPUTER & OFFICE EQUIP</u>					
10-510-3000 SOFTWARE SUBSCRIPTION FEES	21,250.00	448.97	21,150.76	99.53	99.24
10-510-3150 COMPUTER EQUIPMENT	500.00	0.00	589.06	117.81	89.06
10-510-3200 COMPUTER MAINTENANCE	250.00	0.00	0.00	0.00	250.00
10-510-3300 OFFICE EQUIPMENT	150.00	0.00	49.99	33.33	100.01
TOTAL COMPUTER & OFFICE EQUIP	22,150.00	448.97	21,789.81	98.37	360.19
<u>UTILITIES</u>					
10-510-4500 UTILITIES	800.00	59.51	874.98	109.37	74.98
10-510-4600 TELEPHONE - LAND LINE	775.00	76.69	927.24	119.64	152.24
10-510-4650 CELL AIR CARD	0.00	41.85	498.01	0.00	498.01
TOTAL UTILITIES	1,575.00	178.05	2,300.23	146.05	725.23
<u>SERVICES</u>					
10-510-5100 CONTRACT SERVICES	300.00	17.18	236.47	78.82	63.53
10-510-5150 AUDIT FEES	8,200.00	0.00	9,000.00	109.76	800.00
TOTAL SERVICES	8,500.00	17.18	9,236.47	108.66	736.47
<u>MAINTENANCE</u>					
10-510-5500 BUILDING MAINTENANCE	100.00	0.00	59.99	59.99	40.01
TOTAL MAINTENANCE	100.00	0.00	59.99	59.99	40.01

CITY OF BANDERA
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Section 7, Item B.

10

10 -GENERAL FUND
FINANCE DEPARTMENT

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL FINANCE DEPARTMENT	136,781.00	8,631.90	136,873.81	100.07 (92.81

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
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11

10 -GENERAL FUND

MARSHAL'S DEPARTMENT

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-512-1000 SALARY	371,079.00	26,672.35	372,652.95	100.42 (1,573.95
10-512-1016 CERTIFICATION	11,000.00	769.22	11,730.56	106.64 (730.56
10-512-1017 RESERVES	5,000.00	0.00	9,177.41	183.55 (4,177.41
10-512-1018 LONGEVITY	1,250.00	0.00	1,260.00	100.80 (10.00
10-512-1020 OVERTIME	8,000.00	661.44	7,406.61	92.58	593.39
10-512-1025 LIFE INSURANCE	2,000.00	77.22	882.16	44.11	1,117.84
10-512-1030 WORKER'S COMP INSURANCE	9,100.00	0.00	9,100.38	100.00 (0.38
10-512-1050 SOCIAL SECURITY TAX EXPENSE	21,023.00	1,637.20	23,486.60	111.72 (2,463.60
10-512-1100 MEDICARE TAX EXPENSE	4,917.00	382.91	5,492.97	111.71 (575.97
10-512-1150 HEALTH INSURANCE	39,909.00	3,484.32	41,190.72	103.21 (1,281.72
10-512-1200 TMRS	36,621.00	2,948.00	41,679.58	113.81 (5,058.58
10-512-1250 TWC UNEMPLOYMENT INSUR	1,908.00	23.21	1,161.99	60.90	746.01
10-512-1300 BOND EXPENSE	25.00	0.00	24.50	98.00	0.50
10-512-1400 EMPLOYEE APPRECIATION	500.00	0.00	697.12	139.42 (197.12
TOTAL PERSONNEL	512,332.00	36,655.87	525,943.55	102.66 (13,611.55
<u>EDUCATION</u>					
10-512-1500 TRAVEL & LODGING	4,500.00	577.44	1,473.58	32.75	3,026.42
10-512-1550 TRAINING	3,000.00	0.00	382.49	12.75	2,617.51
10-512-1600 DUES & MEMBERSHIPS	300.00	0.00	76.40	25.47	223.60
10-512-1700 LEOSE TRAINING	1,200.00	0.00	1,198.38	99.87	1.62
TOTAL EDUCATION	9,000.00	577.44	3,130.85	34.79	5,869.15
<u>MATERIALS & SUPPLIES</u>					
10-512-2000 OFFICE SUPPLIES	2,000.00	0.00	1,117.84	55.89	882.16
10-512-2050 POSTAGE / METER RENTAL	800.00	273.70	856.48	107.06 (56.48
10-512-2100 PRINTING / COPYING	500.00	53.63	567.28	113.46 (67.28
10-512-2200 GENERAL SUPPLIES	4,500.00	35.96	1,705.67	37.90	2,794.33
10-512-2300 AMMUNITION	1,000.00	107.76	465.87	46.59	534.13
10-512-2350 UNIFORMS	5,000.00	467.67	5,418.27	108.37 (418.27
TOTAL MATERIALS & SUPPLIES	13,800.00	938.72	10,131.41	73.42	3,668.59
<u>COMPUTER & OFFICE EQUIP</u>					
10-512-3000 SOFTWARE SUBSCRIPTION FEES	10,250.00	19.99	19,104.03	186.38 (8,854.03
10-512-3200 COMPUTER MAINTENANCE	600.00	0.00	851.56	141.93 (251.56
10-512-3250 SOFTWARE MAINTENANCE	100.00	14.70	28.10	28.10	71.90
10-512-3670 DRUG TESTING	500.00	0.00	28.46	5.69	471.54
10-512-3700 LAPTOP PURCHASE (GRANT FUNDED)	0.00	0.00	22,450.48	0.00 (22,450.48
TOTAL COMPUTER & OFFICE EQUIP	11,450.00	34.69	42,462.63	370.85 (31,012.63
<u>VEHICLE</u>					
10-512-4000 VEHICLE PURCHASE	62,000.00	0.00	56,466.61	91.08	5,533.39
10-512-4050 FUEL & LUBRICANTS	15,000.00	883.48	13,344.56	88.96	1,655.44
10-512-4100 GPS TRACKING	1,500.00	0.00	1,309.60	87.31	190.40
10-512-4150 LIABILITY INSURANCE	4,000.00	0.00	4,539.90	113.50 (539.90
10-512-4200 VEHICLE MAINTENANCE	12,000.00	769.22	12,784.69	106.54 (784.69
10-512-4300 VEHICLE UPFITTING	0.00	0.00	754.94	0.00 (754.94
TOTAL VEHICLE	94,500.00	1,652.70	89,200.30	94.39	5,208.70

CITY OF BANDERA
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10 -GENERAL FUND
MARSHAL'S DEPARTMENT

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>UTILITIES</u>					
10-512-4500 UTILITIES	800.00	59.51	875.00	109.38 (75.00
10-512-4600 TELEPHONE - LAND LINE	650.00	76.69	927.24	142.65 (277.24
10-512-4650 CELL PHONE& HOT SPOT	3,200.00	354.69	3,807.06	118.97 (607.06
TOTAL UTILITIES	4,650.00	490.89	5,609.30	120.63 (959.30
<u>SERVICES</u>					
10-512-5100 CONTRACT SERVICES	600.00	17.18	339.54	56.59	260.46
TOTAL SERVICES	600.00	17.18	339.54	56.59	260.46
<u>MAINTENANCE</u>					
10-512-5500 BUILDING MAINTENANCE	1,250.00	0.00	408.00	32.64	842.00
10-512-5600 EQUIPMENT MAINTENANCE	3,000.00	0.00	1,013.98	33.80	1,986.02
TOTAL MAINTENANCE	4,250.00	0.00	1,421.98	33.46	2,828.02
<u>TOOLS & EQUIPMENT</u>					
10-512-7000 EQUIPMENT PURCHASE	8,000.00	0.00	6,546.93	81.84	1,453.07
TOTAL TOOLS & EQUIPMENT	8,000.00	0.00	6,546.93	81.84	1,453.07
<u>OTHER</u>					
10-512-7750 LAW ENFORCEMENT INSURANCE	6,000.00	0.00	4,881.38	81.36	1,118.62
10-512-7950 NIGHTMARE ON MAPLE	500.00	0.00	4,739.82	947.96 (4,239.82
TOTAL OTHER	6,500.00	0.00	9,621.20	148.02 (3,121.20
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TOTAL MARSHAL'S DEPARTMENT	665,082.00	40,367.49	694,407.69	104.41 (29,325.69

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
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Section 7, Item B.

10 -GENERAL FUND

ANIMAL CONTROL

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MATERIALS & SUPPLIES</u>					
10-513-2400 ANIMAL FOOD	500.00	0.00	240.16	48.03	259.84
10-513-2450 ANIMAL SUPPLIES	500.00	18.40	118.07	23.61	381.93
TOTAL MATERIALS & SUPPLIES	1,000.00	18.40	358.23	35.82	641.77
<u>VEHICLE</u>					
10-513-4150 LIABILITY INSURANCE	100.00	0.00	71.05	71.05	28.95
TOTAL VEHICLE	100.00	0.00	71.05	71.05	28.95
<u>UTILITIES</u>					
10-513-4500 UTILITIES	500.00	31.75	608.54	121.71 (108.54
TOTAL UTILITIES	500.00	31.75	608.54	121.71 (108.54
<u>SERVICES</u>					
10-513-5300 VETERINARY SERVICES	3,000.00	186.00	1,834.00	61.13	1,166.00
TOTAL SERVICES	3,000.00	186.00	1,834.00	61.13	1,166.00
<u>MAINTENANCE</u>					
10-513-5500 BUILDING MAINTENANCE	500.00	0.00	121.10	24.22	378.90
10-513-6100 REPAIRS & MAINTENANCE	500.00	0.00	0.00	0.00	500.00
TOTAL MAINTENANCE	1,000.00	0.00	121.10	12.11	878.90
TOTAL ANIMAL CONTROL	5,600.00	236.15	2,992.92	53.45	2,607.08

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

Section 7, Item B.

10 -GENERAL FUND
MUNICIPAL COURT

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-514-1000 SALARY	48,689.00	4,481.20	55,617.82	114.23 (6,928.82
10-514-1016 CERTIFICATION PAY	1,200.00	92.32	1,200.16	100.01 (0.16
10-514-1018 LONGEVITY	550.00	0.00	550.00	100.00	0.00
10-514-1025 LIFE INSURANCE	400.00	12.19	146.26	36.57	253.74
10-514-1030 WORKER'S COMP INSURANCE	200.00	0.00	200.00	100.00	0.00
10-514-1050 SOCIAL SECURITY TAX EXPENSE	3,019.00	283.56	3,556.77	117.81 (537.77
10-514-1100 MEDICARE TAX EXPENSE	706.00	66.32	831.85	117.83 (125.85
10-514-1150 HEALTH INSURANCE	9,978.00	885.11	10,470.16	104.93 (492.16
10-514-1200 TMRS	5,259.00	479.76	6,080.55	115.62 (821.55
10-514-1250 TWC UNEMPLOYMENT INSUR	325.00	0.00	290.14	89.27	34.86
10-514-1300 BOND EXPENSE	60.00	0.00	56.00	93.33	4.00
TOTAL PERSONNEL	70,386.00	6,300.46	78,999.71	112.24 (8,613.71
<u>EDUCATION</u>					
10-514-1500 TRAVEL & LODGING	3,600.00	0.00	816.12	22.67	2,783.88
10-514-1530 TRAINING	600.00	0.00	400.00	66.67	200.00
10-514-1600 DUES & MEMBERSHIPS	400.00	0.00	186.40	46.60	213.60
TOTAL EDUCATION	4,600.00	0.00	1,402.52	30.49	3,197.48
<u>MATERIALS & SUPPLIES</u>					
10-514-2000 OFFICE SUPPLIES	1,500.00	0.00	2,122.76	141.52 (622.76
10-514-2050 POSTAGE / METER RENTAL	800.00	273.70	671.90	83.99	128.10
10-514-2100 PRINTING / COPYING	700.00	53.64	567.30	81.04	132.70
10-514-2200 GENERAL SUPPLIES	200.00	69.43	181.17	90.59	18.83
10-514-2350 UNIFORMS	100.00	0.00	90.00	90.00	10.00
TOTAL MATERIALS & SUPPLIES	3,300.00	396.77	3,633.13	110.09 (333.13
<u>COMPUTER & OFFICE EQUIP</u>					
10-514-3000 SOFTWARE SUBSCRIPTION FEES	9,800.00	19.99	5,642.43	57.58	4,157.57
10-514-3200 COMPUTER MAINTENANCE	500.00	0.00	0.00	0.00	500.00
10-514-3250 SOFTWARE MAINTENANCE	1,400.00	14.70	28.10	2.01	1,371.90
10-514-3610 JURY FEES	200.00	0.00	0.00	0.00	200.00
TOTAL COMPUTER & OFFICE EQUIP	11,900.00	34.69	5,670.53	47.65	6,229.47
<u>UTILITIES</u>					
10-514-4500 UTILITIES	800.00	59.51	875.01	109.38 (75.01
10-514-4600 TELEPHONE - LAND LINE	650.00	76.69	927.26	142.66 (277.26
10-514-4650 CELL AIR CARD	360.00	30.00	360.00	100.00	0.00
TOTAL UTILITIES	1,810.00	166.20	2,162.27	119.46 (352.27
<u>SERVICES</u>					
10-514-5100 CONTRACT SERVICES	19,200.00	3,217.18	22,236.48	115.82 (3,036.48
10-514-5200 LEGAL FEES	3,000.00	1,096.50	2,562.00	85.40	438.00
10-514-5255 MVBA COLLECTION SERVICES	3,000.00	519.98	5,257.48	175.25 (2,257.48
10-514-5260 PROFESSIONAL SERVICES	900.00	75.00	900.00	100.00	0.00
TOTAL SERVICES	26,100.00	4,908.66	30,955.96	118.61 (4,855.96

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
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Section 7, Item B.

10 -GENERAL FUND
MUNICIPAL COURT

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MAINTENANCE</u>					
10-514-5500 BUILDING MAINTENANCE	150.00	0.00	329.36	219.57 (179.36
TOTAL MAINTENANCE	150.00	0.00	329.36	219.57 (179.36
<u>OTHER</u>					
10-514-7500 PUBLICATIONS	350.00	0.00	0.00	0.00	350.00
TOTAL OTHER	350.00	0.00	0.00	0.00	350.00
TOTAL MUNICIPAL COURT	118,596.00	11,806.78	123,153.48	103.84 (4,557.48

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

Section 7, Item B.

10 -GENERAL FUND

CODE COMPLIANCE

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-515-1000 SALARY	54,080.00	4,062.52	54,302.16	100.41 (222.14
10-515-1020 OVERTIME	0.00	0.00	62.66	0.00 (62.66
10-515-1025 LIFE INSURANCE	400.00	0.00	0.00	0.00	400.00
10-515-1030 WORKER'S COMP INSURANCE	22.00	0.00	22.00	100.00	0.00
10-515-1050 SOCIAL SECURITY TAX EXPENSE	3,353.00	251.88	3,370.62	100.53 (17.62
10-515-1100 MEDICARE EXPENSE	784.00	58.90	788.31	100.55 (4.31
10-515-1200 TMRS	5,841.00	426.16	5,759.09	98.60	81.91
10-515-1250 TWC UNEMPLOYMENT INSUR	325.00	0.00	281.14	86.50	43.86
10-515-1400 EMPLOYEE APPRECIATION	100.00	0.00	0.00	0.00	100.00
TOTAL PERSONNEL	64,905.00	4,799.46	64,585.98	99.51	319.02
<u>EDUCATION</u>					
10-515-1500 TRAVEL & LODGING	1,800.00	0.00	0.00	0.00	1,800.00
10-515-1530 TRAINING	1,200.00	0.00	0.00	0.00	1,200.00
10-515-1600 DUES & MEMBERSHIPS	300.00	0.00	59.18	19.73	240.82
TOTAL EDUCATION	3,300.00	0.00	59.18	1.79	3,240.82
<u>MATERIALS & SUPPLIES</u>					
10-515-2000 OFFICE SUPPLIES	500.00	0.00	174.08	34.82	325.92
10-515-2050 POSTAGE / METER RENTAL	1,000.00	273.70	671.90	67.19	328.10
10-515-2100 PRINTING / COPYING	600.00	53.63	567.26	94.54	32.74
10-515-2200 GENERAL SUPPLIES	200.00	0.00	1,162.58	581.29 (962.58
TOTAL MATERIALS & SUPPLIES	2,300.00	327.33	2,575.82	111.99 (275.82
<u>COMPUTER & OFFICE EQUIP</u>					
10-515-3000 SOFTWARE SUBSCRIPTION FEES	2,700.00	0.00	1,707.52	63.24	992.48
10-515-3050 SOFTWARE USER FEES	600.00	0.00	0.00	0.00	600.00
TOTAL COMPUTER & OFFICE EQUIP	3,300.00	0.00	1,707.52	51.74	1,592.48
<u>VEHICLE</u>					
10-515-4100 GPS TRACKING	300.00	0.00	234.00	78.00	66.00
TOTAL VEHICLE	300.00	0.00	234.00	78.00	66.00
<u>UTILITIES</u>					
10-515-4600 TELEPHONE - LAND LINE	650.00	76.69	927.26	142.66 (277.26
10-515-4650 CELL PHONE	900.00	41.85	669.88	74.43	230.12
TOTAL UTILITIES	1,550.00	118.54	1,597.14	103.04 (47.14
<u>SERVICES</u>					
10-515-5100 CONTRACT SERVICES	300.00	17.18	236.48	78.83	63.52
TOTAL SERVICES	300.00	17.18	236.48	78.83	63.52
<u>MAINTENANCE</u>					
10-515-5500 BUILDING MAINTENANCE	200.00	0.00	0.00	0.00	200.00
TOTAL MAINTENANCE	200.00	0.00	0.00	0.00	200.00

CITY OF BANDERA
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10 -GENERAL FUND
CODE COMPLIANCE

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOOLS & EQUIPMENT					
OTHER					
10-515-8200 PERMITS, INSPECTIONS	3,000.00	0.00	10,906.42	363.55 (7,906.42
TOTAL OTHER	3,000.00	0.00	10,906.42	363.55 (7,906.42
TOTAL CODE COMPLIANCE	79,155.00	5,262.51	81,902.54	103.47 (2,747.54

CITY OF BANDERA
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10 -GENERAL FUND
PARKS DEPARTMENT

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-516-1000 SALARY	74,814.00	6,326.76	80,568.17	107.69 (5,754.17
10-516-1018 LONGEVITY	262.00	0.00	262.20	100.08 (0.20
10-516-1020 OVERTIME	5,000.00	297.08	3,999.91	80.00	1,000.09
10-516-1025 LIFE INSURANCE	640.00	16.63	186.78	29.18	453.22
10-516-1030 WORKER'S COMP INSURANCE	1,700.00	0.00	1,700.00	100.00	0.00
10-516-1050 SOCIAL SECURITY TAX EXPENSE	4,949.00	410.70	5,259.66	106.28 (310.66
10-516-1100 MEDICARE TAX EXPENSE	1,158.00	96.05	1,229.98	106.22 (71.98
10-516-1150 HEALTH INSURANCE	15,964.00	1,278.78	14,618.98	91.57	1,345.02
10-516-1200 TMRS	8,620.00	694.87	8,986.54	104.25 (366.54
10-516-1250 TWC UNEMPLOYMENT INSUR	699.00	17.72	450.13	64.40	248.87
TOTAL PERSONNEL	113,806.00	9,138.59	117,262.35	103.04 (3,456.35
<u>EDUCATION</u>					
10-516-1600 DUES & MEMBERSHIPS	60.00	0.00	116.40	194.00 (56.40
TOTAL EDUCATION	60.00	0.00	116.40	194.00 (56.40
<u>MATERIALS & SUPPLIES</u>					
10-516-2150 JANITORIAL SUPPLIES	3,000.00	477.60	3,514.46	117.15 (514.46
10-516-2200 GENERAL SUPPLIES	500.00	0.00	624.71	124.94 (124.71
10-516-2350 UNIFORM EXPENSE	1,000.00	60.07	844.06	84.41	155.94
TOTAL MATERIALS & SUPPLIES	4,500.00	537.67	4,983.23	110.74 (483.23
<u>VEHICLE</u>					
10-516-4050 FUEL & LUBRICANTS	3,500.00	297.26	3,721.65	106.33 (221.65
10-516-4100 GPS TRACKING	985.00	0.00	557.85	56.63	427.15
10-516-4150 LIABILITY INSURANCE	650.00	0.00	639.87	98.44	10.13
10-516-4200 VEHICLE MAINTENANCE	2,000.00	378.20	1,700.40	85.02	299.60
TOTAL VEHICLE	7,135.00	675.46	6,619.77	92.78	515.23
<u>UTILITIES</u>					
10-516-4500 UTILITIES	4,000.00	330.03	3,982.12	99.55	17.88
10-516-4600 TELEPHONE - LAND LINE	750.00	76.69	927.25	123.63 (177.25
10-516-4650 CELL AIR CARD	800.00	33.46	391.24	48.91	408.76
TOTAL UTILITIES	5,550.00	440.18	5,300.61	95.51	249.39
<u>SERVICES</u>					
10-516-5100 CONTRACT SERVICES	2,400.00	100.00	3,700.00	154.17 (1,300.00
TOTAL SERVICES	2,400.00	100.00	3,700.00	154.17 (1,300.00
<u>MAINTENANCE</u>					
10-516-5500 BUILDING MAINTENANCE	1,000.00	58.34	1,072.42	107.24 (72.42
10-516-5550 SKATE PARK MAINTENANCE	200.00	0.00	3.98	1.99	196.02
10-516-5600 EQUIPMENT MAINTENANCE	500.00	6.59	498.38	99.68	1.62
10-516-5750 LANDSCAPING	500.00	0.00	476.80	95.36	23.20
TOTAL MAINTENANCE	2,200.00	64.93	2,051.58	93.25	148.42

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10 -GENERAL FUND
PARKS DEPARTMENT

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TOOLS & EQUIPMENT</u>					
10-516-7000 EQUIPMENT PURCHASE	8,000.00	0.00	8,000.00	100.00	0.00
TOTAL TOOLS & EQUIPMENT	8,000.00	0.00	8,000.00	100.00	0.00
<u>OTHER</u>					
10-516-7700 PROPERTY INSURANCE	500.00	0.00	669.80	133.96 (169.80
10-516-8250 FISH 4 FUN	0.00	0.00	1,247.91	0.00 (1,247.91
TOTAL OTHER	500.00	0.00	1,917.71	383.54 (1,417.71
TOTAL PARKS DEPARTMENT	144,151.00	10,956.83	149,951.65	104.02 (5,800.65

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10 -GENERAL FUND

SEASONAL PARK DEPARTMENT

100.00% OF FISCAL YE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-517-1000 SALARY	27,000.00	0.00	11,439.36	42.37	15,560.64
10-517-1025 LIFE INSURANCE	0.00	0.00	1.36	0.00 (1.36
10-517-1030 WORKER'S COMP INSURANCE	725.00	0.00	725.00	100.00	0.00
10-517-1050 SOCIAL SECURITY TAX EXPENSE	1,674.00	0.00	709.25	42.37	964.75
10-517-1100 MEDICARE TAX EXPENSE	392.00	0.00	165.86	42.31	226.14
10-517-1150 HEALTH INSURANCE	0.00	0.00	144.26	0.00 (144.26
10-517-1200 TMRS	0.00	0.00	68.42	0.00 (68.42
10-517-1250 TWC UNEMPLOYMENT INSURANCE	972.00	44.12	343.61	35.35	628.39
TOTAL PERSONNEL	30,763.00	44.12	13,597.12	44.20	17,165.88
<u>MATERIALS & SUPPLIES</u>					
10-517-2200 GENERAL SUPPLIES	4,000.00 (400.00)	1,117.86	27.95	2,882.14
10-517-2350 UNIFORM EXPENSE	600.00	0.00	0.00	0.00	600.00
TOTAL MATERIALS & SUPPLIES	4,600.00 (400.00)	1,117.86	24.30	3,482.14
<u>UTILITIES</u>					
10-517-4650 CELL AIR CARD	720.00	43.00	675.00	93.75	45.00
TOTAL UTILITIES	720.00	43.00	675.00	93.75	45.00
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TOTAL SEASONAL PARK DEPARTMENT	36,083.00 (312.88)	15,389.98	42.65	20,693.02

CITY OF BANDERA
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10 -GENERAL FUND
STREETS DEPARTMENT

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-518-1000 SALARY	74,814.00	6,326.77	80,568.34	107.69 (5,754.34
10-518-1018 LONGEVITY	262.00	0.00	262.20	100.08 (0.20
10-518-1020 OVERTIME	5,000.00	297.09	3,999.94	80.00	1,000.06
10-518-1025 LIFE INSURANCE	640.00	16.63	186.78	29.18	453.22
10-518-1030 WORKER'S COMP INSURANCE	1,700.00	0.00	1,700.00	100.00	0.00
10-518-1050 SOCIAL SECURITY TAX EXPENSE	4,949.00	410.70	5,259.65	106.28 (310.65
10-518-1100 MEDICARE TAX EXPENSE	1,158.00	96.05	1,229.98	106.22 (71.98
10-518-1150 HEALTH INSURANCE	15,964.00	1,278.79	14,619.03	91.57	1,344.97
10-518-1200 TMRS	8,620.00	694.88	8,986.63	104.25 (366.63
10-518-1250 TWC UNEMPLOYMENT INSUR	699.00	17.72	240.92	34.47	458.08
TOTAL PERSONNEL	113,806.00	9,138.63	117,053.47	102.85 (3,247.47
<u>EDUCATION</u>					
10-518-1600 DUES & MEMBERSHIPS	100.00	0.00	76.40	76.40	23.60
TOTAL EDUCATION	100.00	0.00	76.40	76.40	23.60
<u>MATERIALS & SUPPLIES</u>					
10-518-2250 SAFETY GEAR	650.00	289.98	683.33	105.13 (33.33
10-518-2350 UNIFORM EXPENSE	1,000.00	60.07	844.08	84.41	155.92
10-518-2550 REPLACEMENT SIGNS	2,000.00	56.08	2,080.87	104.04 (80.87
10-518-2600 STREET REPAIR MATERIALS	8,000.00	0.00	8,055.09	100.69 (55.09
TOTAL MATERIALS & SUPPLIES	11,650.00	406.13	11,663.37	100.11 (13.37
<u>VEHICLE</u>					
10-518-4000 VEHICLE REPLACEMENT	77,000.00	0.00	70,277.99	91.27	6,722.01
10-518-4050 FUEL & LUBRICANTS	3,500.00	297.26	3,793.07	108.37 (293.07
10-518-4100 GPS TRACKING	985.00	0.00	557.85	56.63	427.15
10-518-4150 LIABILITY INSURANCE	1,100.00	0.00	1,034.39	94.04	65.61
10-518-4200 VEHICLE MAINTENANCE	3,000.00	0.00	3,008.00	100.27 (8.00
TOTAL VEHICLE	85,585.00	297.26	78,671.30	91.92	6,913.70
<u>UTILITIES</u>					
10-518-4500 UTILITIES	13,000.00	1,279.55	15,357.06	118.13 (2,357.06
10-518-4600 TELEPHONE - LAND LINE	650.00	76.69	927.25	142.65 (277.25
10-518-4650 CELL PHONE	600.00	33.46	391.24	65.21	208.76
TOTAL UTILITIES	14,250.00	1,389.70	16,675.55	117.02 (2,425.55
<u>MAINTENANCE</u>					
10-518-5500 BUILDING MAINTENANCE	500.00	0.00	327.85	65.57	172.15
10-518-5600 EQUIPMENT MAINTENANCE	1,000.00	0.00	1,156.46	115.65 (156.46
10-518-5620 EQUIPMENT LEASE	1,000.00	0.00	958.49	95.85	41.51
10-518-5900 STORM WATER / DRAINAGE	500.00	0.00	83.75	16.75	416.25
10-518-6100 REPAIRS & MAINTENANCE	1,000.00	0.00	490.58	49.06	509.42
10-518-6300 R.O.W MAINTENANCE	20,000.00	0.00	21,779.36	108.90 (1,779.36
TOTAL MAINTENANCE	24,000.00	0.00	24,796.49	103.32 (796.49

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

10 -GENERAL FUND
STREETS DEPARTMENT

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TOOLS & EQUIPMENT</u>					
10-518-7000 EQUIPMENT PURCHASE	1,000.00	0.00	928.41	92.84	71.59
10-518-7050 TOOLS	500.00	0.00	459.90	91.98	40.10
10-518-7175 EQUIPMENT RENTAL	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL TOOLS & EQUIPMENT	2,500.00	0.00	1,388.31	55.53	1,111.69
<u>OTHER</u>					
10-518-7700 PROPERTY INSURANCE	<u>615.00</u>	<u>0.00</u>	<u>746.67</u>	<u>121.41</u>	<u>131.67</u>
TOTAL OTHER	615.00	0.00	746.67	121.41	131.67
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TOTAL STREETS DEPARTMENT	252,506.00	11,231.72	251,071.56	99.43	1,434.44

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

Section 7, Item B.

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10 -GENERAL FUND

PERMITTING DEPARTMENT

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-519-1000 SALARY	22,800.00	1,894.10	24,334.28	106.73 (1,534.28
10-519-1020 OVERTIME	300.00	54.10	464.59	154.86 (164.59
10-519-1025 LIFE INSURANCE	200.00	5.74	69.02	34.51	130.98
10-519-1030 WORKER'S COMP INSURANCE	30.00	0.00	30.00	100.00	0.00
10-519-1050 SOCIAL SECURITY TAX EXPENSE	1,438.00	120.79	1,236.51	85.99	201.49
10-519-1100 MEDICARE EXPENSE	337.00	28.25	289.19	85.81	47.81
10-519-1150 HEALTH INSURANCE	4,989.00	435.54	5,148.83	103.20 (159.83
10-519-1200 TMRS	2,504.00	204.38	2,628.04	104.95 (124.04
10-519-1250 TWC UNEMPLOYMENT INSUR	173.00	0.00	58.50	33.82	114.50
TOTAL PERSONNEL	32,771.00	2,742.90	34,258.96	104.54 (1,487.96
<u>EDUCATION</u>					
10-519-1500 TRAVEL & LODGING	500.00	194.42	244.42	48.88	255.58
10-519-1550 TRAINING	300.00	0.00	185.00	61.67	115.00
10-519-1600 DUES & MEMBERSHIPS	100.00	0.00	59.18	59.18	40.82
TOTAL EDUCATION	900.00	194.42	488.60	54.29	411.40
<u>MATERIALS & SUPPLIES</u>					
10-519-2000 OFFICE SUPPLIES	300.00	46.95	275.58	91.86	24.42
10-519-2050 POSTAGE / METER RENTAL	600.00	273.70	671.91	111.99 (71.91
10-519-2100 PRINTING / COPING	500.00	53.63	567.28	113.46 (67.28
10-519-2200 GENERAL SUPPLIES	150.00	73.56	138.06	92.04	11.94
10-519-2350 UNIFORMS	50.00	0.00	49.50	99.00	0.50
TOTAL MATERIALS & SUPPLIES	1,600.00	447.84	1,702.33	106.40 (102.33
<u>COMPUTER & OFFICE EQUIP</u>					
10-519-3000 SOFTWARE SUBSCRIPTION FEES	570.00	29.99	647.64	113.62 (77.64
10-519-3150 COMPUTER EQUIPMENT	100.00	0.00	1,464.00	1,464.00 (1,364.00
10-519-3200 COMPUTER MAINTENANCE	100.00	0.00	0.00	0.00	100.00
10-519-3250 SOFTWARE MAINTENANCE	100.00	0.00	0.00	0.00	100.00
TOTAL COMPUTER & OFFICE EQUIP	870.00	29.99	2,111.64	242.72 (1,241.64
<u>UTILITIES</u>					
10-519-4500 UTILITIES	200.00	0.00	166.80	83.40	33.20
10-519-4600 TELEPHONE - LAND LINE	650.00	76.69	927.23	142.65 (277.23
TOTAL UTILITIES	850.00	76.69	1,094.03	128.71 (244.03
<u>SERVICES</u>					
10-519-5100 CONTRACT SERVICES	300.00	17.18	236.50	78.83	63.50
TOTAL SERVICES	300.00	17.18	236.50	78.83	63.50
<u>MAINTENANCE</u>					
10-519-5500 BUILDING MAINTENANCE	150.00	0.00	0.00	0.00	150.00
TOTAL MAINTENANCE	150.00	0.00	0.00	0.00	150.00
TOTAL PERMITTING DEPARTMENT	37,441.00	3,509.02	39,892.06	106.55 (2,451.06

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

10 -GENERAL FUND
FIRE DEPARTMENT

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>UTILITIES</u>					
10-522-4500 UTILITIES	2,000.00	379.05	3,134.35	156.72 (1,134.35
TOTAL UTILITIES	2,000.00	379.05	3,134.35	156.72 (1,134.35
<u>SERVICES</u>					
10-522-5105 CITY FIRE PROTECTION	5,000.00	0.00	5,000.00	100.00	0.00
TOTAL SERVICES	5,000.00	0.00	5,000.00	100.00	0.00
TOTAL FIRE DEPARTMENT	7,000.00	379.05	8,134.35	116.21 (1,134.35
TOTAL EXPENDITURES	2,057,871.00	212,574.49	2,133,509.99	103.68 (75,638.95
REVENUES OVER/(UNDER) EXPENDITURES	(75,010.00)	(86,049.11)	38,351.40	(113,361.40

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

50 -UTILITY FUND
FINANCIAL SUMMARY

100.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
REVENUE	2,080,775.00	165,133.81	1,940,988.21	93.28	139,786.79
CHARGE FOR SERVICES	6,600.00	1,709.04	19,188.91	290.74 (12,588.91)
OTHER REVENUE	<u>92,000.00</u>	<u>0.00</u>	<u>324,827.10</u>	<u>353.07 (</u>	<u>232,827.10)</u>
TOTAL REVENUES	<u>2,179,375.00</u>	<u>166,842.85</u>	<u>2,285,004.22</u>	<u>104.85 (</u>	<u>105,629.22)</u>
<u>EXPENDITURE SUMMARY</u>					
UTL. ADMINISTRATION	514,891.00	21,201.00	388,606.05	75.47	126,284.95
WATER DEPARTMENT	446,918.00	25,335.62	558,432.38	124.95 (111,514.38)
WASTE WATER DEPARTMENT	807,441.00	27,670.73	620,210.50	76.81	187,230.50
SOLID WASTE	<u>506,528.40</u>	<u>45,140.94</u>	<u>548,533.32</u>	<u>108.29 (</u>	<u>42,004.92)</u>
TOTAL EXPENDITURES	<u>2,275,778.40</u>	<u>119,348.29</u>	<u>2,115,782.25</u>	<u>92.97</u>	<u>159,996.15</u>
REVENUES OVER/(UNDER) EXPENDITURES	(96,403.40)	47,494.56	169,221.97	(265,625.37)

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

50 -UTILITY FUND

100.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE</u>					
50-30601 WATER SERV FEE RESID INSIDE	209,000.00	17,411.28	182,416.27	87.28	26,583.73
50-30602 WATER SERV FEE RESID OUTSIDE	257,000.00	18,777.56	239,806.95	93.31	17,193.05
50-30605 WATER SERV FEE COMM INSIDE	262,000.00	22,270.34	251,307.13	95.92	10,692.87
50-30606 WATER SERV FEE COMM OUTSIDE	38,000.00	4,164.93	44,266.79	116.49 (6,266.79)
50-30611 WW SERV FEE RESID INSIDE	187,450.00	14,791.62	176,259.40	94.03	11,190.60
50-30612 WW SERVICE FEE RESID OUTSIDE	86,250.00	5,888.99	80,529.78	93.37	5,720.22
50-30615 WW COMM SEWER INSIDE	240,350.00	19,666.07	225,894.48	93.99	14,455.52
50-30616 WW COMM SEWER OUTSIDE	19,550.00	2,340.78	26,029.72	133.14 (6,479.72)
50-30624 WATER TAP FEES	10,000.00	2,999.00	4,969.00	49.69	5,031.00
50-30628 WASTEWATER TAP FEES	2,000.00	1,657.48	8,246.92	412.35 (6,246.92)
50-30640 DISCONNECT FEES	7,000.00	490.00	5,320.00	76.00	1,680.00
50-30641 RECONNECT FEES	1,000.00	0.00	1,095.00	109.50 (95.00)
50-30642 AFTER HOUR FEES	100.00	0.00	100.00	100.00	0.00
50-30670 CONNECTION FEES	7,000.00	245.00	3,395.00	48.50	3,605.00
50-30710 GARBAGE FEES RESIDENTIAL	275,625.00	20,473.95	238,159.42	86.41	37,465.58
50-30711 GARBAGE FEES COMMERCIAL	463,050.00	33,878.17	435,552.09	94.06	27,497.91
50-30902 LATE FEES	15,000.00 (11.36)	16,990.26	113.27 (1,990.26)
50-30920 NSF FEES	400.00	90.00	650.00	162.50 (250.00)
TOTAL REVENUE	2,080,775.00	165,133.81	1,940,988.21	93.28	139,786.79
<u>CHARGE FOR SERVICES</u>					
50-30935 INSURANCE PROCEEDS	0.00	0.00	546.35	0.00 (546.35)
50-30955 DUE FROM MVBA	900.00	0.00	37.52	4.17	862.48
50-30970 PAYMENT DISCOUNT REVENUE	200.00	21.03	252.00	126.00 (52.00)
50-30975 CREDIT CARD SURCHARGE FEE	5,500.00	1,688.01	18,353.04	333.69 (12,853.04)
TOTAL CHARGE FOR SERVICES	6,600.00	1,709.04	19,188.91	290.74 (12,588.91)
<u>OTHER REVENUE</u>					
50-30990 MISCELLANEOUS REVENUES	0.00	0.00	82,813.15	0.00 (82,813.15)
50-31115 EDC TO UT FOR DWSRF	42,500.00	0.00	42,500.00	100.00	0.00
50-31116 EDC DUE TO UT - FIF	49,500.00	0.00	49,500.00	100.00	0.00
50-32000 MADRONA LN GRANT REVENUE	0.00	0.00	150,013.95	0.00 (150,013.95)
TOTAL OTHER REVENUE	92,000.00	0.00	324,827.10	353.07 (232,827.10)
TOTAL REVENUES	2,179,375.00	166,842.85	2,285,004.22	104.85 (105,629.22)
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CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

50 -UTILITY FUND
UTL. ADMINISTRATION

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>UTILITIES</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>SERVICES</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>MAINTENANCE</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>OTHER</u>					
50-500-7500 TRANSFER OUT ADMIN SALARY	61,670.00	15,417.50	61,670.00	100.00	0.00
50-500-7510 COUNCIL CONTINGENCY FUND	234,587.00	0.00	76,846.08	32.76	157,740.92
50-500-7515 TSF OUT TO GF FOR OFF. STAFF	<u>23,134.00</u>	<u>5,783.50</u>	<u>23,134.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL OTHER	319,391.00	21,201.00	161,650.08	50.61	157,740.92
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<u>PROJECTS</u>					
50-500-8500 MISC. EXPENSE	10,000.00	0.00	41,205.97	412.06 (31,205.97)
50-500-8560 2018 TWDB DWSRF	85,000.00	0.00	85,000.00	100.00	0.00
50-500-8561 ESCROW AGENT FEE	1,500.00	0.00	1,750.00	116.67 (250.00)
50-500-8562 2021 TWDB FIF	<u>99,000.00</u>	<u>0.00</u>	<u>99,000.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL PROJECTS	195,500.00	0.00	226,955.97	116.09 (31,455.97)
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TOTAL UTL. ADMINISTRATION	514,891.00	21,201.00	388,606.05	75.47	126,284.95

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

50 -UTILITY FUND
WATER DEPARTMENT

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL					
50-501-1000 SALARY	136,661.00	11,156.04	142,569.56	104.32 (5,908.56)
50-501-1016 CERTIFICATION PAY	6,150.00	346.16	4,511.61	73.36	1,638.39
50-501-1018 LONGEVITY	392.00	0.00	393.30	100.33 (1.30)
50-501-1020 OVERTIME	10,500.00	413.95	6,014.26	57.28	4,485.74
50-501-1025 LIFE INSURANCE	1,280.00	31.12	350.43	27.38	929.57
50-501-1030 WORKER'S COMP INSURANCE	3,000.00	0.00	3,039.71	101.32 (39.71)
50-501-1050 SOCIAL SECURITY TAX EXPENSE	9,125.00	738.78	9,365.60	102.64 (240.60)
50-501-1100 MEDICARE TAX EXPENSE	2,135.00	172.84	2,190.92	102.62 (55.92)
50-501-1150 HEALTH INSURANCE	28,935.00	2,427.37	27,507.50	95.07	1,427.50
50-501-1200 TMRS	15,893.00	1,250.03	16,261.41	102.32 (368.41)
50-501-1250 TWC UNEMPLOYMENT INSUR	1,361.00	26.58	1,842.00	135.34 (481.00)
50-501-1300 BOND EXPENSE	6.00	0.00	0.00	0.00	6.00
50-501-1350 DRUG TESTING	300.00	0.00	153.85	51.28	146.15
50-501-1400 EMPLOYEE APPRECIATION	500.00	0.00	574.34	114.87 (74.34)
TOTAL PERSONNEL	216,238.00	16,562.87	214,774.49	99.32	1,463.51
EDUCATION					
50-501-1500 TRAVEL & LODGING	3,000.00	248.20	663.16	22.11	2,336.84
50-501-1550 TRAINING	3,000.00	0.00	1,406.25	46.88	1,593.75
50-501-1600 DUES & MEMBERSHIPS	1,500.00	0.00	1,482.84	98.86	17.16
TOTAL EDUCATION	7,500.00	248.20	3,552.25	47.36	3,947.75
MATERIALS & SUPPLIES					
50-501-2000 OFFICE SUPPLIES	1,000.00	275.17	1,267.02	126.70 (267.02)
50-501-2050 POSTAGE / METER RENTAL	4,000.00	957.85	5,731.29	143.28 (1,731.29)
50-501-2060 LINE MAINTENANCE	10,000.00	384.75	6,751.89	67.52	3,248.11
50-501-2100 PRINTING / COPYING	1,500.00	179.86	1,925.17	128.34 (425.17)
50-501-2150 JANITORIAL SUPPLIES	750.00	0.00	15.96	2.13	734.04
50-501-2200 SUPPLIES - GENERAL	800.00	0.00	871.78	108.97 (71.78)
50-501-2250 SAFETY GEAR	650.00	0.00	784.02	120.62 (134.02)
50-501-2350 UNIFORM EXPENSE	1,000.00	60.07	925.31	92.53	74.69
50-501-2650 CHEMICALS - CHLORINE	8,700.00	519.86	5,652.85	64.98	3,047.15
50-501-2700 METER REPLACEMENT	3,000.00	0.00	4,653.03	155.10 (1,653.03)
TOTAL MATERIALS & SUPPLIES	31,400.00	2,377.56	28,578.32	91.01	2,821.68
COMPUTER & OFFICE EQUIP					
50-501-3000 SOFTWARE SUBSCRIPTION FEES	8,500.00	0.00	9,291.33	109.31 (791.33)
50-501-3200 COMPUTER MAINTENANCE	650.00	0.00	732.00	112.62 (82.00)
50-501-3250 SOFTWARE MAINTENANCE	5,700.00	0.00	5,332.00	93.54	368.00
50-501-3575 BOND EXPENSE	0.00	0.00	5.25	0.00 (5.25)
TOTAL COMPUTER & OFFICE EQUIP	14,850.00	0.00	15,360.58	103.44 (510.58)
VEHICLE					
50-501-4000 VEHICLE REPLACEMENT	10,000.00	0.00	10,000.00	100.00	0.00
50-501-4050 FUEL & LUBRICANTS	3,500.00	297.25	3,714.39	106.13 (214.39)
50-501-4100 GPS TRACKING	985.00	0.00	557.85	56.63	427.15
50-501-4150 LIABILITY INSURANCE	4,600.00	0.00	3,540.04	76.96	1,059.96

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

Section 7, Item B.

50 -UTILITY FUND
WATER DEPARTMENT

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
50-501-4200 VEHICLE MAINTENANCE	2,000.00	0.00	2,006.57	100.33 (6.57)
TOTAL VEHICLE	21,085.00	297.25	19,818.85	94.00	1,266.15
<u>UTILITIES</u>					
50-501-4500 UTILITIES	40,000.00	4,012.48	48,396.46	120.99 (8,396.46)
50-501-4600 TELEPHONE - LAND LINE	1,000.00	76.69	927.23	92.72	72.77
50-501-4650 CELL PHONE	1,000.00	63.46	796.15	79.62	203.85
TOTAL UTILITIES	42,000.00	4,152.63	50,119.84	119.33 (8,119.84)
<u>SERVICES</u>					
50-501-5100 CONTRACT SERVICES	500.00	17.20	236.60	47.32	263.40
50-501-5150 AUDIT FEES	8,250.00	0.00	9,000.00	109.09 (750.00)
50-501-5255 MVBA COLLECTION SERVICES	150.00	0.00	5.63	3.75	144.37
TOTAL SERVICES	8,900.00	17.20	9,242.23	103.85 (342.23)
<u>MAINTENANCE</u>					
50-501-5500 BUILDING MAINTENANCE	500.00	0.00	259.79	51.96	240.21
50-501-6100 REPAIRS & MAINTENANCE	2,000.00	0.00	1,224.71	61.24	775.29
50-501-6150 WELL MAINT.- MULBERRY	1,000.00	0.00	1,655.26	165.53 (655.26)
50-501-6200 WELL MAINT.- INDIAN WATER	5,000.00	0.00	385.00	7.70	4,615.00
50-501-6250 WELL MAINT.-DALLAS 1 (L.T.)	2,500.00	112.56	939.73	37.59	1,560.27
50-501-6300 WELL MAINT.- DALLAS 2 (M.T.)	2,500.00	0.00	1,622.50	64.90	877.50
50-501-6400 TANK MAINT. - MULBERRY	500.00	0.00	710.37	142.07 (210.37)
50-501-6500 TANK MAINT. - INDIAN WATER	500.00	0.00	0.00	0.00	500.00
50-501-6550 TANK MAINT. - DALLAS	500.00	0.00	0.00	0.00	500.00
50-501-6650 INFRASTRUCTURE	15,000.00	0.00	54.96	0.37	14,945.04
TOTAL MAINTENANCE	30,000.00	112.56	6,852.32	22.84	23,147.68
<u>TOOLS & EQUIPMENT</u>					
50-501-7050 TOOLS	1,500.00	0.00	1,290.49	86.03	209.51
50-501-7100 EQUIPMENT MAINTENANCE	2,000.00	0.00	970.46	48.52	1,029.54
50-501-7150 EQUIPMENT LEASE	5,000.00	926.55	6,781.42	135.63 (1,781.42)
50-501-7175 EQUIPMENT RENTAL	1,000.00	0.00	0.00	0.00	1,000.00
50-501-7200 NEW WATER METERS	50,995.00	0.00	51,011.45	100.03 (16.45)
TOTAL TOOLS & EQUIPMENT	60,495.00	926.55	60,053.82	99.27	441.18
<u>OTHER</u>					
50-501-7600 ERRORS & OMISIONS INSURANCE	1,450.00	0.00	1,044.68	72.05	405.32
50-501-7700 PROPERTY INSURANCE	6,000.00	0.00	8,086.99	134.78 (2,086.99)
50-501-7850 CREDIT CARD FEES	0.00	574.80	7,626.57	0.00 (7,626.57)
50-501-8200 PERMITS & TESTING	7,000.00	66.00	5,807.49	82.96	1,192.51
TOTAL OTHER	14,450.00	640.80	22,565.73	156.16 (8,115.73)
<u>PROJECTS</u>					
50-501-8500 MADRONA LN EXPENSES	0.00	0.00	127,513.95	0.00 (127,513.95)
TOTAL PROJECTS	0.00	0.00	127,513.95	0.00 (127,513.95)
TOTAL WATER DEPARTMENT	446,918.00	25,335.62	558,432.38	124.95 (111,514.38)

50 -UTILITY FUND
WASTE WATER DEPARTMENT

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
50-502-1000 SALARY	136,661.00	11,156.04	142,569.50	104.32 (5,908.50)
50-502-1016 CERTIFICATION PAY	5,150.00	269.22	3,172.95	61.61	1,977.05
50-502-1018 LONGEVITY	392.00	0.00	393.30	100.33 (1.30)
50-502-1020 OVERTIME	10,500.00	413.96	6,014.39	57.28	4,485.61
50-502-1025 LIFE INSURANCE	1,280.00	30.88	346.81	27.09	933.19
50-502-1030 WORKER'S COMP INSURANCE	3,000.00	0.00	3,039.71	101.32 (39.71)
50-502-1050 SOCIAL SECURITY TAX EXPENSE	9,125.00	733.99	9,282.62	101.73 (157.62)
50-502-1100 MEDICARE TAX EXPENSE	2,135.00	171.62	2,170.47	101.66 (35.47)
50-502-1150 HEALTH INSURANCE	28,935.00	2,419.24	27,311.48	94.39	1,623.52
50-502-1200 TMRS	15,893.00	1,241.85	16,118.83	101.42 (225.83)
50-502-1250 TWC UNEMPLOYMENT INSUR	1,361.00	26.58	3,106.88	228.28 (1,745.88)
50-502-1300 BOND EXPENSE	6.00	0.00	0.00	0.00	6.00
50-502-1350 DRUG TESTING	300.00	0.00	71.85	23.95	228.15
50-502-1400 EMPLOYEE APPRECIATION	500.00	0.00	135.10	27.02	364.90
TOTAL PERSONNEL	215,238.00	16,463.38	213,733.89	99.30	1,504.11
<u>EDUCATION</u>					
50-502-1500 TRAVEL & LODGING	3,000.00	0.00	132.70	4.42	2,867.30
50-502-1550 TRAINING	3,000.00	0.00	290.25	9.68	2,709.75
50-502-1600 DUES & MEMBERSHIP	1,000.00	0.00	735.94	73.59	264.06
TOTAL EDUCATION	7,000.00	0.00	1,158.89	16.56	5,841.11
<u>MATERIALS & SUPPLIES</u>					
50-502-2000 OFFICE SUPPLIES	1,000.00	256.18	1,428.82	142.88 (428.82)
50-502-2050 POSTAGE / METER RENTAL	3,000.00	957.85	4,572.41	152.41 (1,572.41)
50-502-2100 PRINTING / COPYING	1,500.00	179.87	1,925.18	128.35 (425.18)
50-502-2150 JANITORIAL SUPPLIES	300.00	0.00	0.00	0.00	300.00
50-502-2200 GENERAL SUPPLIES	500.00	0.00	528.83	105.77 (28.83)
50-502-2250 SAFETY GEAR	650.00	0.00	427.32	65.74	222.68
50-502-2350 UNIFORM EXPENSE	1,000.00	185.10	975.70	97.57	24.30
50-502-2650 CHEMICALS- CHLORINE	8,700.00	519.86	8,635.05	99.25	64.95
TOTAL MATERIALS & SUPPLIES	16,650.00	2,098.86	18,493.31	111.07 (1,843.31)
<u>COMPUTER & OFFICE EQUIP</u>					
50-502-3000 SOFTWARE SUBSCRIPTION FEES	8,500.00	0.00	6,367.37	74.91	2,132.63
50-502-3200 COMPUTER MAINTENANCE	500.00	0.00	732.00	146.40 (232.00)
50-502-3250 SOFTWARE MAINTENANCE	6,000.00	0.00	5,332.00	88.87	668.00
50-502-3575 BOND EXPENSE	0.00	0.00	5.25	0.00 (5.25)
TOTAL COMPUTER & OFFICE EQUIP	15,000.00	0.00	12,436.62	82.91	2,563.38
<u>VEHICLE</u>					
50-502-4000 VEHICLE REPLACEMENT	10,000.00	0.00	10,000.00	100.00	0.00
50-502-4050 FUEL & LUBRICANTS	3,500.00	297.24	3,702.61	105.79 (202.61)
50-502-4100 GPS TRACKING	985.00	0.00	557.85	56.63	427.15
50-502-4150 LIABILITY INSURANCE	3,300.00	0.00	2,965.70	89.87	334.30
50-502-4200 VEHICLE MAINTENANCE	2,000.00	27.33	2,051.58	102.58 (51.58)
TOTAL VEHICLE	19,785.00	324.57	19,277.74	97.44	507.26

50 -UTILITY FUND
WASTE WATER DEPARTMENT

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>UTILITIES</u>					
50-502-4500 UTILITIES	22,000.00	2,820.64	32,943.98	149.75 (10,943.98)
50-502-4600 TELEPHONE - LAND LINE	1,000.00	76.61	927.00	92.70	73.00
50-502-4650 CELL PHONE	1,000.00	33.46	391.15	39.12	608.85
TOTAL UTILITIES	24,000.00	2,930.71	34,262.13	142.76 (10,262.13)
<u>SERVICES</u>					
50-502-5100 CONTRACT SERVICES	500.00	17.20	236.61	47.32	263.39
50-502-5150 AUDIT FEES	8,250.00	0.00	9,000.00	109.09 (750.00)
50-502-5255 MVBA COLLECTION SERVICES	150.00	0.00	5.63	3.75	144.37
50-502-5350 SLUDGE REMOVAL SERVICE	35,000.00	3,581.78	30,578.80	87.37	4,421.20
TOTAL SERVICES	43,900.00	3,598.98	39,821.04	90.71	4,078.96
<u>MAINTENANCE</u>					
50-502-5500 BUILDING MAINTENANCE	700.00	0.00	488.49	69.78	211.51
50-502-5600 EQUIPMENT MAINTENANCE	500.00	0.00	495.52	99.10	4.48
50-502-6050 LINE MAINTENANCE	2,500.00	0.00	1,247.33	49.89	1,252.67
50-502-6100 REPAIRS & MAINTENANCE	20,000.00	17.98	11,444.25	57.22	8,555.75
50-502-6700 LIFT STATION - 1ST STREET	1,000.00	0.00	349.95	35.00	650.05
50-502-6750 LIFT STATION - OLD MEDINA	1,000.00	0.00	6,880.00	688.00 (5,880.00)
50-502-6800 LIFT STATION - HWY 16	1,000.00	0.00	0.00	0.00	1,000.00
50-502-6850 LIFT STATION - HWY 173	1,000.00	0.00	0.00	0.00	1,000.00
50-502-6900 REPLACE 8" LINE	169,459.00	0.00	0.00	0.00	169,459.00
TOTAL MAINTENANCE	197,159.00	17.98	20,905.54	10.60	176,253.46
<u>TOOLS & EQUIPMENT</u>					
50-502-7000 EQUIPMENT PURCHASE	62,750.00	239.00	57,608.45	91.81	5,141.55
50-502-7050 TOOLS	500.00	74.90	233.19	46.64	266.81
50-502-7100 EQUIPMENT MAINTENANCE	2,000.00	105.00	1,451.06	72.55	548.94
50-502-7150 EQUIPMENT PAYMENTS	5,000.00	926.54	6,230.95	124.62 (1,230.95)
TOTAL TOOLS & EQUIPMENT	70,250.00	1,345.44	65,523.65	93.27	4,726.35
<u>OTHER</u>					
50-502-7600 ERRORS & OMISIONS INSURANCE	1,200.00	0.00	1,044.68	87.06	155.32
50-502-7700 PROPERTY INSURANCE	1,600.00	0.00	1,998.78	124.92 (398.78)
50-502-7850 CREDIT CARD FEES	0.00	574.81	6,274.52	0.00 (6,274.52)
50-502-8200 PERMITS & TESTING	7,000.00	316.00	7,090.05	101.29 (90.05)
50-502-8300 MISCELLANEOUS EXPENSE	0.00	0.00	30,253.98	0.00 (30,253.98)
TOTAL OTHER	9,800.00	890.81	46,662.01	476.14 (36,862.01)
<u>PROJECTS</u>					
50-502-8555 SEWER LINE HWY 16	188,659.00	0.00	147,935.68	78.41	40,723.32
TOTAL PROJECTS	188,659.00	0.00	147,935.68	78.41	40,723.32
TOTAL WASTE WATER DEPARTMENT	807,441.00	27,670.73	620,210.50	76.81	187,230.50

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

50 -UTILITY FUND
SOLID WASTE

100.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>UTILITIES</u>					
50-510-4750 RES.GARBAGE CONTRACT	161,264.25	14,320.00	170,478.28	105.71 (9,214.03)
50-510-4800 COMM. GARBAGE CONTRACT	<u>345,264.15</u>	<u>30,820.94</u>	<u>378,055.04</u>	<u>109.50 (</u>	<u>32,790.89)</u>
TOTAL UTILITIES	506,528.40	45,140.94	548,533.32	108.29 (42,004.92)
<u>OTHER</u>					
TOTAL SOLID WASTE	506,528.40	45,140.94	548,533.32	108.29 (42,004.92)
TOTAL EXPENDITURES	2,275,778.40	119,348.29	2,115,782.25	92.97	159,996.15
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(96,403.40)	47,494.56	169,221.97	(265,625.37)

CITY OF BANDERA COUNCIL AGENDA
Regular Meeting: Tuesday, November 12, 2024

AGENDA ITEM: Ordinance for Pay Increases for Mayor & Council

SUBMITTED BY: Allyson Wright

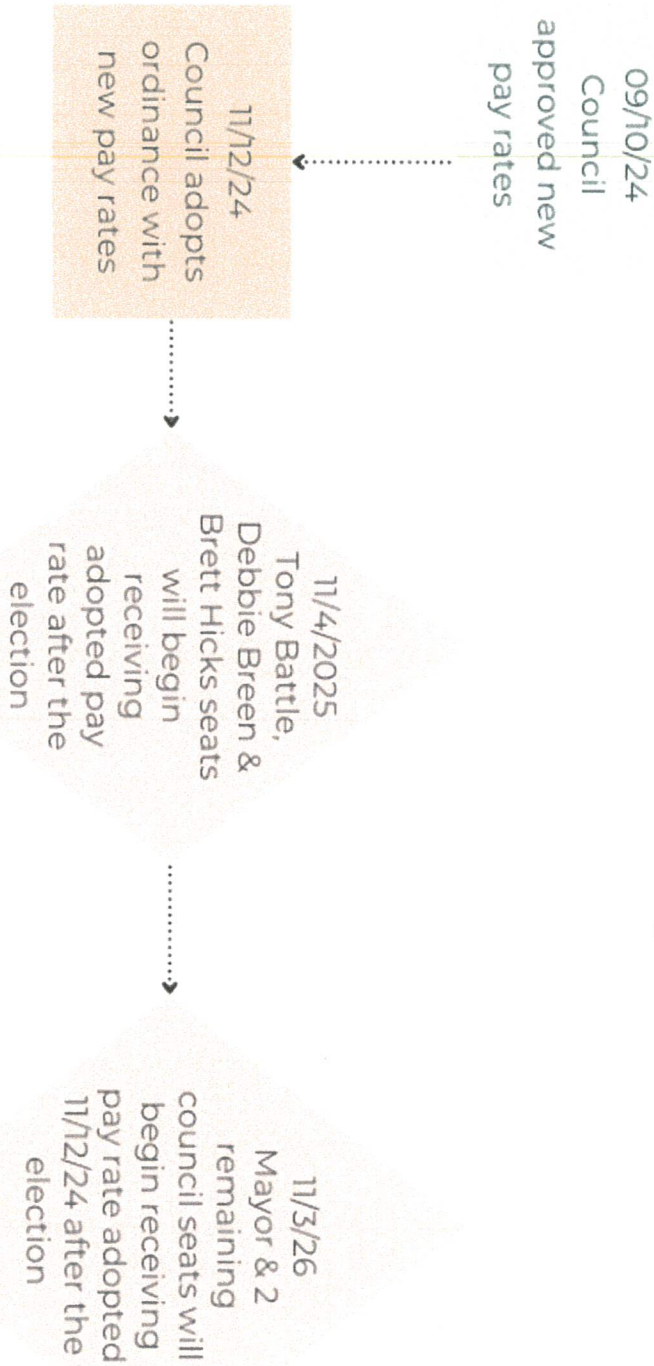
APPROVED FOR AGENDA: Stan Farmer

BACKGROUND: Council passed a budget that included raises for the Mayor & Council in 2024-2025, however per Texas Local Government Code Chapter 141, council must adopt the ordinance that sets the salaries before January 1, preceding a regular municipal election.

FISCAL ANALYSIS:
None

RECOMMENDATION:
None.

Council Pay Schedule



Texas Local Government Code Chapter 141 authorizes the governing body of a Type A General Law municipality to set the salary and fees of the office of mayor and for the office of other elected or appointed officers on or before January 1, preceding a regular municipal election

ORDINANCE NO. _____

**AN ORDINANCE OF THE BANDERA CITY COUNCIL SETTING THE
COMPENSATION FOR THE MAYOR AND COUNCIL MEMBERS;
PROVIDING REPEALER, CUMULATIVE AND SEVERABILITY
CLAUSES; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City of Bandera is a Type A General Law municipality operating under the laws and Constitution of the State of Texas; and,

WHEREAS, the City of Bandera continues to experience increasingly complex issues related to city administration and the policy decisions of the city; and

WHEREAS, the Mayor and Council Members dedicate a significant amount of time in service to the City; and

WHEREAS, Texas Local Government Code Chapter 141 authorizes the governing body of a Type A General Law municipality to set the salary and fees of the office of mayor and for the office of other elected or appointed officers on or before January 1, preceding a regular municipal election; and

WHEREAS, once set, compensation may not be changes during the term for which the Councilmember is elected or appointed; and,

WHEREAS, the salaries provided for herein will be effective for officers elected at the next regular municipal election held after January 1, 2025, or for any officer appointed thereafter.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS:

Section 1. That the compensation for the mayor and council members shall be:

Office of the Mayor: \$500.00 per month
Office of Council Member: \$300.00 per month

Section 2. That the compensation for the office of the mayor and council members authorized by this Ordinance shall not include medical or any other benefits.

Section 3. That the compensation set under this Ordinance shall be effective for the office of the mayor and council members for those officers elected at the next regular municipal election held after January 1, 2025; as required by Texas Local Government Code Section 141.001(a); whether the office is contested, or not, by two or more candidates at the election.

Section 4. That the recitals contain in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 5. All ordinances of parts of the ordinance in force when the provisions of this Ordinance become effective which are inconsistent or in conflict with the terms and provisions contained in this Ordinance are hereby repealed only to the extent of such conflict.

Section 6. Should any part, sentence or phrase of this Ordinance be determined to be unlawful, void or unenforceable, the validity of the remaining portions of this Ordinance shall not be adversely affected. No portion of this Ordinance shall fail or become inoperative by reason of the invalidity of any other part. All provisions of this Ordinance are severable.

Section 7. That it is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 8: This Ordinance shall take effect immediately from and after its passage and any publication requirements.

PASSED AND APPROVED THIS, the ____ DAY OF _____ 2024.

CITY OF BANDERA

Rebeca Gibson, Mayor

ATTEST:

Jill Shelton, City Secretary



CITY OF BANDERA COUNCIL AGENDA
Regular Meeting: Tuesday, November 12, 2024

AGENDA ITEM: Approval of Resolution 2024-039 for a Merit Base Raise Policy

SUBMITTED BY: Stan Farmer

APPROVED FOR AGENDA: SF

BACKGROUND:
Per the City Council request staff is providing a merit-based raise policy for review and approval.

FISCAL ANALYSIS:
None

RECOMMENDATION:
Approve.

Merit-Based Raise Policy

Purpose

This policy aims to reward employees for their individual contributions to the organization, encouraging high performance and aligning employee goals with company objectives.

Eligibility

All full-time employees are eligible for merit-based raises, provided they meet the following criteria:

- Successfully completed at least one performance review cycle.
- No disciplinary actions within the review period.

Performance Criteria

Raises will be based on the following performance metrics:

1. **Job Knowledge:** Technical, Procedural, Organizational knowledge, and problem-solving skills.
2. **Productivity:** Ability to meet or exceed project deadlines and output expectations.
3. **Innovation:** Contribution of new ideas or improvements to processes.
4. **Teamwork:** Collaboration and support of team members and overall contribution to team success.
5. **Communication Skills:** Clarity, Articulation, Tone of Voice, Active Listening, Body Language, Eye Contact, and Gestures.

Evaluation Process

1. **Performance Evaluations:** Conducted annually in the first quarter of the fiscal year by the direct report.
2. **Goal Setting:** Employees will set SMART goals at the beginning of the review period, which will be referenced during evaluations.
3. **Feedback:** Regular feedback sessions will occur quarterly to track progress and address concerns.

Merit Raise Determination

- **Performance Rating Scale:**
 - Exceeds Expectations: 3% raise
 - Meets Expectations: 2% raise
 - Needs Improvement: No raise
- Raises will be evaluated annually, and budgets for merit-based increases will be reviewed each year.

Transparency

Employees will be informed about:

- The criteria for merit raises.
- The evaluation process.
- How raises are determined based on performance.

Appeal Process

See personnel manual.

Review and Adjustments

This policy will be reviewed annually for effectiveness and may be adjusted based on feedback and organizational changes.

Merit-Based Evaluation Form for Employee Performance

Employee Name: _____

Position: _____

Department: _____

Evaluation Period: _____

Evaluator Name: _____

Evaluation Criteria

1. Job Knowledge (20 points)

- Understands job responsibilities and tasks
- Keeps up with industry trends and developments
- Demonstrates expertise in relevant tools/technologies

Score: ____ / 20

Comments:

2. Quality of Work (20 points)

- Produces accurate and thorough work
- Meets or exceeds quality standards
- Shows attention to detail

Score: ____ / 20

Comments:

3. Productivity (20 points)

- Meets deadlines consistently
- Manages time effectively
- Prioritizes tasks efficiently

Score: ____ / 20

Comments:

4. Communication Skills (20 points)

- Clearly conveys information to team members
- Actively listens and responds appropriately
- Writes clearly and effectively

Score: ____ / 20

Comments:

5. Teamwork and Collaboration (20 points)

- Works well with others
- Contributes to team goals
- Supports and encourages colleagues

Score: ____ / 20

Comments:

Overall Score: ____ / 100

Additional Comments:



CITY OF BANDERA COUNCIL AGENDA
Regular Meeting: Tuesday, November 12, 2024

AGENDA ITEM: Approval of Resolution 2024-038 preventing the use of Prohibited Technology and Covered Applications.

SUBMITTED BY: Stan Farmer

APPROVED FOR AGENDA: SF

BACKGROUND:
On December 7, 2022, Governor Greg Abbott required all state agencies to ban the video-sharing application TikTok from all state-owned and state-issued devices and networks over the Chinese Communist Party’s ability to use the application for surveilling Texans. Governor Abbott also directed the Texas Department of Public Safety (DPS) and the Texas Department of Information Resources (DIR) to develop a plan providing state agencies guidance on managing personal devices used to conduct state business. Following the issuance of the Governor’s directive, the 88th Texas Legislature passed [Senate Bill 1893](#), which prohibits the use of covered applications on governmental entity devices.

FISCAL ANALYSIS:
None

RECOMMENDATION:
Approve.

City of Bandera

Covered Applications and Prohibited Technology Policy

Date: November 12, 2024

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1.0 INTRODUCTION

1.1 PURPOSE

On December 7, 2022, Governor Greg Abbott required all state agencies to ban the video-sharing application TikTok from all state-owned and state-issued devices and networks over the Chinese Communist Party’s ability to use the application for surveilling Texans. Governor Abbott also directed the Texas Department of Public Safety (DPS) and the Texas Department of Information Resources (DIR) to develop a plan providing state agencies guidance on managing personal devices used to conduct state business. Following the issuance of the Governor’s directive, the 88th Texas Legislature passed [Senate Bill 1893](#), which prohibits the use of covered applications on governmental entity devices.

1.2 SCOPE AND APPLICATION

The City of Bandera’s covered applications policy is as described by [Section 2.0](#).

2.0 COVERED APPLICATIONS POLICY

2.1 SCOPE AND DEFINITIONS

This policy applies to all City of Bandera full- and part-time employees, contractors, paid or unpaid interns, and other users of City networks. All City of Bandera employees are responsible for complying with this policy.

A covered application is:

- The social media service TikTok or any successor application or service developed or provided by ByteDance Limited, or an entity owned by ByteDance Limited.
- A social media application or service specified by proclamation of the governor under Government Code Section 620.005.

2.2 COVERED APPLICATIONS ON GOVERNMENT-OWNED OR LEASED DEVICES

Except where approved exceptions apply, the use or installation of covered applications is prohibited on all city-owned or -leased devices, including cell phones, tablets, desktop and laptop computers, and other internet-capable devices.

The city will identify, track, and manage all city-owned or -leased devices including mobile phones, tablets, laptops, desktop computers, or any other internet-capable devices to:

- a. Prohibit the installation of a covered application.
- b. Prohibit the use of a covered application.
- c. Remove a covered application from a city-owned or -leased device that was on the device prior to the passage of S.B. 1893 (88th Leg, R.S.).
- d. Remove an application from a city-owned or -leased device if the Governor issues a proclamation identifying it as a covered application.

The city will manage all city-owned or leased mobile devices by implementing the security measures listed below:

- a. Restrict access to “app stores” or unauthorized software repositories to prevent the installation of unauthorized applications.
- b. Maintain the ability to remotely wipe non-compliant or compromised mobile devices.
- c. Maintain the ability to remotely uninstall unauthorized software from mobile devices.
- d. Other city-implemented security measures.

2.3 ONGOING AND EMERGING TECHNOLOGY THREATS

To provide protection against ongoing and emerging technological threats to the government’s sensitive information and critical infrastructure, DPS and DIR will regularly monitor and evaluate additional social media applications or services that pose a risk to this state.

DIR will annually submit to the Governor a list of social media applications and services identified as posing a risk to Texas. The Governor may proclaim items on this list as covered applications that are subject to this policy.

If the Governor identifies an item on the DIR-posted list described by this section, then the city will remove and prohibit the covered application.

The city may also prohibit social media applications or services in addition to those specified by proclamation of the Governor.

2.4 PERSONAL DEVICE POLICY

2.5 AS TO ALL PERSONAL DEVICES, OFFICERS AND EMPLOYEES MUST NOT UTILIZE THE TIKTOK OR OTHER PROHIBITED APPLICATIONS RELATED TO CITY OFFICIAL BUSINESS, INCLUDING ACCESSING ANY CITY OWNED DATA, APPLICATIONS, NONPUBLIC FACING COMMUNICATIONS, AND OTHER ELECTRONIC DATA EXCHANGE AND OTHER DEVICES CAPABLE OF INTERNET CONNECTIVITY IN THEIR CARE, CUSTODY, OR CONTROL. COVERED APPLICATION EXCEPTIONS

Upon written request, the city may authorize the installation and use a covered application on an applicable device to the extent necessary for:

- (1) Providing law enforcement; or
- (2) Developing or implementing information security measures.

If the City authorizes an exception allowing for the installation and use of a covered application, the city will use measures to mitigate the risks posed to the state during the application’s use

The city will document whichever measures it takes to mitigate the risks posed to the state during the use of the covered application.

Policy Compliance

The city will verify compliance with this policy through various methods, including but not limited to, IT/security system reports and feedback to leadership.

An employee found to have violated this policy may be subject to disciplinary action, including termination of employment.

3.0 POLICY REVIEW

This policy will be reviewed periodically and updated as necessary to reflect changes in state law, additions to applications identified under Government Code Section 620.006, updates to the prohibited technology list posted to DIR’s website, or to suit the needs of the city.

RESOLUTION 2024-040

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANDERA, TX AUTHORIZING THE ADOPTION OF UPDATES TO THE CITY'S PERSONNEL POLICY MANUAL; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City desires to provide a set of guidelines intended to create and maintain understanding and cooperation among the employees of the City and to set forth results and procedures to enhance the services of the City to its service area constituents; and

WHEREAS, state and federal rules and regulations set certain provisions regarding City employees, some of which must be set forth in writing; and,

WHEREAS, it is the policy of the City to manage risks and safeguard the City's resources from threats posed by malware and other cyber security threats including software and social media applications that intercept and deliver it to a third party including sensitive information without authorization including the social media application TikTok; and

WHEREAS, the Texas Legislature passed SB 1381 in the regular 88th session that bans TikTok and associated applications from being downloaded or used by officers and employees from TikTok on any government-issued devices, including cell phones, laptops, tablets, desktop computers, and other devices capable of Internet connectivity as well as prohibitions related to CITY business on personal devices with TikTok and affiliated applications; and

WHEREAS, the City Council agrees that it is in the best interest of the City based on the new legislation requiring such policy and for its employees to adopt a written personnel policy to maintain control over cyber security threats to City; and

WHEREAS, the City Council and City Administrator have reviewed the existing personnel policy and believe the proposed updates to the Personnel Policy Manual should be adopted, to be effective November 12, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUCNIL FOR THE CITY OF BANDERA THAT:

I. PERSONNEL POLICY MANUAL UPDATES

The City of Bandera City Council authorizes the updates and amendments to the City Personnel Policy Manual set forth in the attached Exhibit A and directs the City Administrator or designee to distribute to each employee with an effective date of November 12, 2024.

II. PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Resolution was adopted was open to the public and that public notice of the time, place, and purpose of said

meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code, as amended.

III. CONFLICTS & ENFORCEMENT

All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

IV. SEVERABILITY

If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

V. EFFECTIVE DATE

This resolution shall become effective immediately upon its passage.

PASSED AND APPROVED this 12th day of November, 2024.

Rebeca Gibson, Mayor

ATTEST:

Jill Shelton, City Secretary