



CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, February 11, 2025 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

AGENDA

1. **Call to order.**
2. **Invocation and Pledge.**
3. **Visitors to be heard (shall not exceed 30 minutes total).**

Citizens wishing to be heard may do so on all matters except personnel matters, matters listed on the agenda as a public hearing, and matters under litigation. Each person addressing the council must provide his/her legal name and current address for city records and meeting minute preparation. Each person will only be allowed to speak on matters on the agenda during citizen's forum/public comment. No rebuttals will be permitted. Each person addressing the governing body shall not exceed three (3) minutes. Section 551.042, Government Code, V.T.C.A. (i.e. Texas Open Meetings Act) permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting. All remarks shall be addressed to the council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the council may be requested to leave the meeting.

4. **Consent Agenda.**

A. Approval of minutes from the Special City Council Meeting on January 2, 2025, The Regular City Council meeting on January 14, 2025 and The Regular City Council meeting on January 28, 2025.

5. **Staff Reports.**

A. Code Enforcement Reports- Jon Davis, Judge Mike Towers, Marshal Earl Heidelberg

6. **Discussion and possible action on the following items:**

A. Approval Of Ordinance 449 for Budget Amendments for 2024-2025 Fiscal Year. Treasurer Allyson Wright

B. Approval of Ordinance 450 changing section 1.03.092 placement of item on the agenda to extend it to 12 days prior to the Council meeting. Mayor Griffin

7. **Closed Session.**

A. The City Council will meet in closed session pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property.

A) Waste Water Treatment Plant

B. The City Council will meet in closed session pursuant to Texas Government Code Section §551.071 (Consultations with Attorney), to wit EDC Petition.

8. Action following Closed Session.

9. Requests and Announcements.

- A. Requests by Council to place items on an agenda.
- B. Announcements by Council.

10. Adjourn.

/s/ Jill Shelton

Jill Shelton, City Secretary

The City Council for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matter listed above, as authorized by Texas Government Code §551.071 (Consultations with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices) and §551.086 (Economic Development). There may be a quorum of Economic Development Corporation/Planning and Zoning member at any regularly scheduled City Council Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796-3765. This agenda is posted in accordance with the Texas Government Code, Chapter 551 on February 7, 2025.

CITY OF BANDERA CITY COUNCIL SPECIAL MEETING MINUTES

Bandera City Hall, 511 Main Street, Bandera, Texas
Thursday, January 02, 2025 at 5:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

1. Call to order.

The meeting was called to order at 5:03PM

PRESENT

Mayor Denise Griffin
Councilmember Tony Battle
Councilmember Debbie Breen
Councilmember Jeff Flowers
Councilmember Brett Hicks
Councilmember Lynn Palmer

2. Visitors to be Heard.

There were five visitors to be heard.

3. Closed Session: The Mayor asked Marshal DeFoster if she would like her session in open or closed session she stated open.

A. The City Council will meet in closed session pursuant to Texas Government Code Section 551.071 to consult with legal counsel regarding any legal questions related to options available to the City Council for removal of officers under Texas Local Government Code Chapter 22.

The Mayor closed the meeting under 551.071 to consult with legal counsel at 5:18PM

The Mayor opened the meeting 551.074, personnel at 5:44 PM the City Administrator started with his memorandum of a timeline of events that had happened with Marshal DeFoster, he covered multiple reprimands and a performance improvement plan that he had put her on. He ended with her lack of respect and disregard for authority.

Marshal DeFoster started her rebuttal at 6:13 stating that Farmer had been late to meetings and scheduled meetings that he did not attend as well. She stated that respect is earned and went on to discuss part of the performance improvement plan as well.

The Mayor closed the meeting under 551.071 to consult with legal counsel at 7:02PM

B. The City Council will meet in closed session pursuant to Texas Government Code Section 551.074, personnel, to deliberate the employment, evaluation, duties, discipline, or dismissal of a public officer or employee; to wit: City Marshal. The City Marshal may request a public hearing.

4. Action after Closed Session – Discussion and possible action on one or more of the following items: The Mayor opened the meeting at 7:22PM

A. Consideration and possible action on a Resolution removing the City Marshal due to City Council lack of confidence in the City Marshal. To be effective, this Resolution must receive an affirmative vote by two-thirds of the elected aldermen.

Councilmember Palmer made a motion to adopt Resolution 2025-001 to remove Marshal DeFoster for lack of confidence. Seconded by Councilmember Battle. In Favor Councilmember Palmer, Councilmember Battle, Councilmember Hicks, Councilmember Flowers. Opposed, Councilmember Breen.

B. Consideration and possible action on a Resolution removing the City Marshal for incompetency, corruption, misconduct, or malfeasance in office. The City Marshal has a right to speak before any consideration of this Resolution.

No Action on this item.

C. Consideration and possible action on a Resolution appointing an Interim City Marshal.

Councilmember Battle made a motion to approve Resolution 2025-002 to appoint Earl Heidelberg as Interim City Marshal. Seconded by Councilmember Hicks. In Favor Councilmember Palmer, Councilmember Battle, Councilmember Hicks, Councilmember Flowers. Opposed, Councilmember Breen.

5. Adjourn. The meeting was adjourned at 7:31PM

/s/ Jill Shelton

Jill Shelton, *City Secretary*



CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, January 14, 2025 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

The meeting was called to order at 6:00 PM

PRESENT

Mayor Denise Griffin
Councilmember Debbie Breen
Councilmember Jeff Flowers
Councilmember Brett Hicks
Councilmember Lynn Palmer

ABSENT

Councilmember Tony Battle

2. Invocation and Pledge.

DeeDee Jensen offered the invocation and all stood for the pledges.

3. Visitors to be heard (shall not exceed 30 minutes total).

There were no visitors to be heard.

4. Consent Agenda.

A. Approval of minutes from the December 10, 2025, Regular City Council Meeting.

Motion made by Councilmember Hicks to approve December 10, 2024, minutes, Seconded by Councilmember Flowers.

Voting Yea: Councilmember Breen, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

5. Staff Reports.

A. Quarterly Investment Report- City Treasurer

There was no action on this item.

6. Discussion and possible action on the following items:

A. Approval of Resolution 2025-003 changing the bank signers on the City of Bandera bank account. - Allyson Wright

Motion made by Councilmember Breen to approve Resolution 2025-003, Seconded by Councilmember Palmer.

Voting Yea: Councilmember Breen, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

B. Approval of Resolution 2025-004 approving a policy for Vacation Payout. - Jill Shelton

Motion made by Councilmember Hicks to approve Resolution 2025-004, Seconded by Councilmember Palmer.

Voting Yea: Councilmember Breen, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

C. Approval of Resolution 2025-005 approving a Social Media Policy. - Allyson Wright

Motion made by Councilmember Hicks to approve Resolution 2025-005 with the amendment to include procedures and steps to facilitate the policy, Seconded by Councilmember Flowers.

Voting Yea: Councilmember Breen, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

D. Approval Resolution 2025-006 for an Employee Compensation Adjustment Policy. - Stan Farmer

This item was tabled until the next meeting.

E. Approval to remove the Raised Pavement Delineators that are at Main Street and Highway 173. -Brett Hicks

There was some discussion as to why the raised pavement delineators were placed on the highway. Farmer explained it was not a TXDot project but was requested by the City Marshal and they were fine with removing them. Hicks explained they are causing traffic to backup especially during school hours.

Motion made by Councilmember Hicks to remove, Seconded by Councilmember Palmer.

Voting Yea: Councilmember Breen, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

F. Second reading and approval of Resolution 2024-041 approving a project of the Bandera Economic Development Board for an expenditure of \$60,000.00 to the City Of Bandera for Cowboy Christmas.

Councilmember Hicks read the second reading of Resolution 2024-41.

Motion made by Councilmember Hicks, Seconded by Councilmember Flowers.

Voting Yea: Councilmember Breen, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

G. Flock Safety systems, thoughts and ideas on the presentation from the last meeting. -Jeff Flowers

Flock Safety answered some additional questions from Council. It was a consensus of the Council to look for grant opportunities to fund this item.

H. Discuss and possible action on the number of signatories for EDC checks. - Debbie Breen

There was some discussion on when this was approved or voted on to have a City employee sign EDC checks it was brought to Council's attention that it was done during a workshop in 2019 but the bylaws were not updated to reflect this change. There was no action on this item.

I. Update on the contract with Methodist Church for the parking lot. - Debbie Breen

Administrator Farmer updated Council that he had sent the contract over to the Church but it had not been returned. There was some discussion as to if it was agreed that they would put in height restriction gates to eliminate big trucks from coming into the parking lot. There was no action on this item.

7. Closed Session.

Mayor Griffin closed the meeting at 7:40PM pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property.

A. *The City Council will meet in closed session pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property.***A) *Waste Water Treatment Plant*****8. Action following Closed Session.**

Mayor Griffin opened the meeting at 8:08PM and there was no action.

9. Requests and Announcements.**A. Requests by Council to place items on an agenda.**

Methodist Church Parking Lot and Marshal's department workshop.

B. Announcements by Council.

There were no announcements

10. Adjourn.

The meeting was adjourned at 8:09PM

/s/ Jill Shelton

Jill Shelton, *City Secretary*



CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, January 28, 2025 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

The meeting was called to order at 6:00PM

PRESENT

Mayor Denise Griffin
Councilmember Tony Battle
Councilmember Debbie Breen
Councilmember Jeff Flowers
Councilmember Brett Hicks
Councilmember Lynn Palmer

2. Invocation and Pledge.

Dee Dee Jensen offered the invocation and all stood for the pledges.

3. Visitors to be heard (shall not exceed 30 minutes total).

There were two visitors to be heard.

4. Proclamations.

A. Joint Proclamation 89th Legislature of the State of Texas hereby designates Bandera as the official Cowboy Capital of Texas

Mayor Griffin read the Joint Proclamation from the 89th Legislature of the State of Texas designating Bandera as the official Cowboy Capital of Texas.

5. Staff Reports.

A. Quarterly Budget Report- City Treasurer / City Administrator

City Treasurer Wright and Administrator Farmer went over the quarterly budget and explained where the money from the Christmas lights in the park were coming from.

6. Discussion and possible action on the following items:

A. Approval of Resolution 2025-007 Appointment of City Marshal.

There was some discussion on the process of appointing the City Marshal. Mayor Griffin closed the meeting into executive session per section Texas Government Code §551.071 (Consultations with Attorney) at 6:44PM.

Mayor Griffin opened the meeting at 6:56PM.

Motion made by Hicks to Appoint Earl Heidelberg as City Marshal Resolution 2025-011, Seconded by Councilmember Battle.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

Voting Nay: Councilmember Breen

B. Approval of Resolution 2025-010 for the denial regarding the application to increase rates Atmos Energy - MidTex Division filed with your city on Dec. 16, 2024. Jill Shelton

Motion made by Councilmember Hicks to approve the denial regarding the application to increase rates by Atmos Energy - MidTex Division Resolution 2025-007, Seconded by Councilmember Battle.

Voting Yea: Councilmember Battle, Councilmember Breen, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

C. Approval Resolution 2025-006 for an Employee Compensation Adjustment Policy. - Stan Farmer

Motion made by Councilmember Battle to approve the Employee Compensation Adjustment Policy with an amendment of no two consecutive years in a row Resolution 2025-006, Seconded by Councilmember Flowers.

Voting Yea: Councilmember Battle, Councilmember Breen, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

7. Closed Session.

Mayor Griffin closed the meeting at 7:07 pursuant to Texas Government Code Section 551.072.

A. *The City Council will meet in closed session pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property.*

A) *Waste Water Treatment Plant*

B. *The City Council will meet in closed session pursuant to Texas Government Code Section §551.071 (Consultations with Attorney),*

8. Action following Closed Session.

Mayor Griffin opened the meeting at 7:33PM and there was no action.

9. Requests and Announcements.

A. Requests by Council to place items on an agenda.

Special Meeting regarding the EDC Petition and workshop with Earl regarding the Marshalls office.

B. Announcements by Council.

There were no announcements.

10. Adjourn.

The meeting was adjourned at 7:35PM.

/s/ Jill Shelton

Jill Shelton, City Secretary

CITY OF BANDERA COUNCIL AGENDA
Regular Meeting: Tuesday, February 11, 2025

AGENDA ITEM:
Code Enforcement Reports- Jon Davis, Judge Mike Towers, Marshal Earl Heidelberg

SUBMITTED BY: Jon Davis

APPROVED FOR AGENDA: Stan Farmer

BACKGROUND:
This is the fiscal year code enforcement report.

FISCAL ANALYSIS:
None

RECOMMENDATION:
None.



Violations FY 24-25

Description	Oct	Nov	Dec	Jan	Total
RV	3	2	4	2	11
Junk POV	2	1	0	5	8
Vehicles	15	12	43	18	88
Lawns	23	2	7	8	40
Signs	39	24	18	11	92
Lighting	2	1	0	1	4
No Permit	7	0	2	2	11
Trash Bins	14	16	19	21	70
Total	105	58	93	68	324



Reported Violations

Type	Oct	Nov	Dec	Jan	Total
Phone Call	35	14	30	18	97
E-Mailed	2	6	3	1	12
Walk-In Report	4	3	17	13	37
City Discovered	64	35	43	36	178
Overall	105	58	93	68	324



Violations FY 24-25

Type	Oct	Nov	Dec	Jan	Total	Open
RV	3	2	4	2	11	3
Junk POV	2	1	0	5	8	1
Vehicles	15	12	43	18	88	0
Lawns	23	2	7	8	40	4
Signs	39	24	18	11	92	0
Lighting	2	1	0	1	4	1
No Permit	7	0	2	2	11	1
Trash Bins	14	16	19	21	70	0
Total	105	58	93	68	324	10

As of 4 February 2025
3.1% of violations are
still open.

CITY OF BANDERA COUNCIL AGENDA

Regular Meeting: Tuesday February 11, 2025

AGENDA ITEM:

Budget Amendment

SUBMITTED BY:

Allyson Wright

APPROVED FOR AGENDA:

Stan Farmer

BACKGROUND:

Budget amendment moving excess salary expense from Council Salary into new line-item Transfer out to Christmas. Funds will be transferred out as an expense and moved into Christmas in the Park fund as revenue. This transfer will bring the revenues to match the expenses and balance that fund to \$0.

FISCAL ANALYSIS:

None

RECOMMENDATION:

None

54 -CHRISTMAS IN THE PARK
FINANCIAL SUMMARY

33.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
OTHER REVENUE	0.00	39,000.00	39,000.00	0.00	(39,000.00)
TOTAL REVENUES	0.00	39,000.00	39,000.00	0.00	(39,000.00)
<u>EXPENDITURE SUMMARY</u>					
CHRISTMAS EXPENSE	0.00	61,696.09	61,696.09	0.00	(61,696.09)
TOTAL EXPENDITURES	0.00	61,696.09	61,696.09	0.00	(61,696.09)
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(22,696.09)	(22,696.09)		22,696.09

CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2025

54 -CHRISTMAS IN THE PARK

33.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>OTHER REVENUE</u>					
54-31114 CHRISTMAS REVENUE	<u>0.00</u>	<u>39,000.00</u>	<u>39,000.00</u>	<u>0.00</u>	<u>(39,000.00)</u>
TOTAL OTHER REVENUE	0.00	39,000.00	39,000.00	0.00	(39,000.00)
<hr/>					
TOTAL REVENUES	0.00	39,000.00	39,000.00	0.00	(39,000.00)
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CITY OF BANDERA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2025

54 -CHRISTMAS IN THE PARK

33.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
CHRISTMAS EXPENSE					
=====					
OTHER					
54-501-7950 CHRISTMAS EXPENSE	0.00	61,696.09	61,696.09	0.00 (61,696.09)
TOTAL OTHER	0.00	61,696.09	61,696.09	0.00 (61,696.09)
<hr/>					
TOTAL CHRISTMAS EXPENSE	0.00	61,696.09	61,696.09	0.00 (61,696.09)
<hr/>					
TOTAL EXPENDITURES	0.00	61,696.09	61,696.09	0.00 (61,696.09)
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (22,696.09) (22,696.09)		22,696.09

ORDINANCE NO. 449

AN ORDINANCE OF THE CITY OF BANDERA, TEXAS, APPROVING BUDGET AMENDMENTS, PROVIDING FOR SEVERABILITY, REPEALING ALL ORDINANCES IN CONFLICT AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Bandera’s 2024-2025 Annual Budget was passed and approved on September 19, 2024; and

WHEREAS, department specific equipment, projects, and staffing are each an integral part of the annual budget and efficient and productive operations for the City as a whole; and

WHEREAS, staff recommends the various changes and amendments to the original budget to meet the challenges that serve a municipal purpose and have arisen since the original budget adoption, as authorized by Local Government Code Section 102.010; and

WHEREAS, the City Council has determined that these budget amendments are necessary and proper, serves a municipal purpose and will help the City better protect the health, safety and welfare of the general public

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS:

SECTION 1. The City Council of the City of Bandera, Texas does hereby approve the amended budget for the City of Bandera General Fund for the Fiscal Year beginning October 1, 2024 and ending September 30, 2025, as set forth in the attached Exhibit A.

SECTION 2. That all other portions of the original adopted budget shall remain as adopted.

SECTION 3. Severability. Should any section, subsection or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity of the Ordinance as a whole or any other remaining portions of this Ordinance.

SECTION 4. Repeal. This Ordinance shall be cumulative of all provisions of ordinances of the City of Bandera, Texas, except where the provisions of the Ordinance are in direct conflict with the provisions such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 5. Effective Date. This ordinance shall take effect from and after the earliest date provided by law following its adoption and publication as provided by law.

PASSED and APPROVED this the 11th Day of February 2025.

Denise Griffin, Mayor

ATTEST:

Jill Shelton, City Secretary

EXHIBIT A

CITY OF BANDERA
BUDGET AMENDMENT FORM
FISCAL YEAR 2024-25

GENERAL FUND DEPARTMENT	ACCOUNT NUMBER	ACCOUNT TITLE	DESCRIPTION	Amount Changed	CURRENT BUDGET	YTD ACTUAL	AMENDED BUDGET
City Council	10-501-1000	Salary	Decrease expense	\$20,831.09	\$ 24,000.00	\$ 590.00	\$ 3,168.91
City Council	10-501-1050	Social Security Tax	Decrease expense	\$1,290.00	\$ 1,490.00	\$ 36.58	\$ 200.00
City Council	10-501-1100	Medicare Tax	Decrease expense	\$300.00	\$ 350.00	\$ 8.71	\$ 50.00
City Council	10-501-1250	TWC Employment Tax	Decrease expense	\$275.00	\$ 315.00	\$ -	\$ 40.00
			Total	\$22,696.09	\$ 26,155.00	\$ 635.29	\$ 3,458.91
City Council	10-501-7510	Transfer out to Christmas Fund	Add Expense to New Line Item	\$22,696.09			
		Net Change in General Fund		\$0.00			
Christmas Fund							
Christmas in the Park	54-31114	Christmas Fund Revenue	Add Revenue to Christmas Fund	\$22,696.09	\$ -	\$ 39,000.00	\$61,696.09

EXPLANATION FOR ADJUSTMENT:
Decrease expense in Council salary related line items, since it will not be paid out this year and move expense to new line item Transfer out to Christmas Fund.
Move expense from General Fund to Christmas Fund as a revenue

CITY OF BANDERA COUNCIL AGENDA
Regular Meeting: Tuesday, February 11, 2025

AGENDA ITEM:
Approval of Ordinance 450 changing section 1.03.092 placement of item on the agenda to extend it to 12 days prior to the Council meetings.

SUBMITTED BY: Mayor Griffin

APPROVED FOR AGENDA: Stan Farmer

BACKGROUND:
The Mayor would like a deadline added to the Ordinance to place a deadline for turning in items for the agenda.

FISCAL ANALYSIS:
None

RECOMMENDATION:
None.

ORDINANCE NO. 450

**AN ORDINANCE OF THE CITY OF BANDERA, TEXAS,
AMENDING CHAPTER 1 GENERAL PROVISIONS, PART III
ORDER OF BUISNESS, SECTION 1.03.092 PLACEMENT OF ITEM
ON AGENDA; PROVIDING FOR A SEVERABILITY CLAUSE;
AND AN EFFECTIVE DATE.**

WHEREAS, the City of Bandera has procedures for the placement of items on agendas in § 1.03.092 in the City’s Code of Ordinances; and

WHEREAS, the procedures in § 1.03.092 reference a deadline for submission of agenda items but do not establish one; and

WHEREAS, the City Council desires to establish a deadline for the submission of agenda items and believe 12 days prior to the Council meeting the item is requested for is in the best interest of administrative efficiency.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF BANDERA, TEXAS:**

SECTION 1. The findings set forth above are found to be true and correct and are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2. That the City Code of Ordinances of the City of Bandera is hereby amended as set forth in Exhibit A, deletions as ~~striketroughs~~ and additions as underlines.

SECTION 3. The provisions of this ordinance shall be cumulative of all ordinances not repealed by this ordinance and ordinances governing or regulating the same subject matter as that covered herein. This ordinance shall not be construed to require or allow any act which is prohibited by any other ordinance.

SECTION 4. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance be severable, and, if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared invalid by judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance and the remainder of this ordinance shall be enforced as written.

SECTION 5. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION 6. This ordinance shall take effect immediately from and after its passage and publication as may be required by governing law.

PASSED AND APPROVED ON THIS THE 11 DAY OF FEBRUARY 2025.

Denise Griffin, Mayor

Attest:

Jill Shelton, City Secretary

Exhibit A

§ 1.03.092 Placement of item on agenda.

- (a) All items for placement on an agenda shall be coordinated through the mayor and city administrator. The city administrator shall be responsible for coordinating items and supporting documentation for the agenda for timely submission to the city secretary.
- (b) Members of the city council wishing to place any item on an agenda may do so at the end of a council meeting during the section provided for “items for future agendas.”
- (c) Should a city council member need an item placed on the agenda before the council convenes in a council meeting and the item has already been removed from the agenda by the mayor, the councilmember shall obtain a signed statement from one (1) additional city council member explaining the item they wish to appear on the next agenda, prepare an agenda item request form and submit the completed agenda item request form 12 days prior to the Council meeting the item is being requested ~~for deadline for agenda items~~. The city secretary will provide the necessary statement form. This form may be submitted to the city administrator or the city secretary.
- (d) The mayor, city administrator or appropriate city council member shall be listed as the sponsor for each agenda item that has been individually requested.