



CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, August 26, 2025 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

AGENDA

1. **Call to order.**
2. **Invocation and Pledge.**
3. **Visitors to be heard (shall not exceed 30 minutes total).**

Citizens wishing to be heard may do so on all matters except personnel matters, matters listed on the agenda as a public hearing, and matters under litigation. Each person addressing the council must provide his/her legal name and current address for city records and meeting minute preparation. Each person will only be allowed to speak on matters on the agenda during citizen's forum/public comment. No rebuttals will be permitted. Each person addressing the governing body shall not exceed three (3) minutes. Section 551.042, Government Code, V.T.C.A. (i.e. Texas Open Meetings Act) permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting. All remarks shall be addressed to the council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the council may be requested to leave the meeting.

4. **Consent Agenda.**

A. Approval of the Minutes from the Regular meeting on July 22, 2025.

5. **Public Hearing.**

A. Formal Request for change in Place Type from P3 Neighborhood to P4 Neighborhood Mix Legal
Description: 152124 & 152125, Lots 54 & 5, Range 10, City of Bandera, TX 78003

6. **Public Hearing.**

A. 1. Budget

7. **Discussion and possible action on the following items:**

A. Approval of Ordinance 454 adopting the budget for the Fiscal Year beginning October 1, 2025, and ending September 30, 2026.

This budget will raise more revenue from property taxes than last year's budget by an amount of \$150,387.12, which is a 20.36% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$2,496.16.

8. **Public Hearing.**

A. Tax Rate

9. **Discussion and possible action on the following items:**

A. Discussion and possible action on the Change in Place type from P3 Neighborhood to P4 Neighborhood Mix Legal Description: 152124 & 152125, Lots 54 & 5, Range 10, City of Bandera, TX 78003

B. Approval of Ordinance 455 levying a property tax rate for the tax rate year 2026 at \$0.569939 per \$100 of value.

- C. Approval of Resolution 2025-029 ratifying the property tax rate to be increased by the adoption of a tax rate of .569939, which consists of .110258 Debt Rate & .459681 Maintenance & Operations Rate, which is effectively a 20.36 percent increase in the tax rate increase reflected in the adopted budget for fiscal year 2025-2026.
- D. Adoption of the utility rates for 2025-2026 budget year.
- E. Adoption of the fee schedule for 2025-2026 budget year.
- F. Approval of Resolution 2025-030 of the City of Bandera approving annual Investment Policy.
- G. Approval of the BEDC 2025-2026 proposed budget.

10. Closed Session.

- A. *The City Council will meet in closed session pursuant to Texas Government Code Section §551.072 to deliberate the purchase, exchange, lease, or value of real property.*

1.) Waste Water Treatment Plant

11. Action following Closed Session.

12. Requests and Announcements.

- A. Requests by Council to place items on a future agenda.
- B. Announcements by Council.

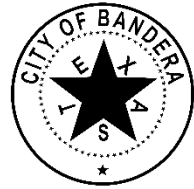
13. Adjourn.

/s/ Jill Shelton

Jill Shelton, *City Secretary*

The City Council for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matter listed above, as authorized by Texas Government Code §551.071 (Consultations with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices) and §551.086 (Economic Development). There may be a quorum of Economic Development Corporation/Planning and Zoning member at any regularly scheduled City Council Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796-3765. This agenda is posted in accordance with the Texas Government Code, Chapter 551 on August 22, 2025.

Pursuant to Section Previous 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun". "Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly".



CITY OF BANDERA
CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, August 12, 2025 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

The meeting was called to order at 6PM

PRESENT

Mayor Denise Griffin
Councilmember Tony Battle
Councilmember Jeff Flowers
Councilmember Brett Hicks
Councilmember Lynn Palmer
Councilmember Debbie Breen

2. Invocation and Pledge.

All stood for the pledges and the invocation by Dee Dee Jensen.

3. Visitors to be heard (shall not exceed 30 minutes total).

Ramona Boeker spoke about the trash service on Rugh Hill and wanted other options. Rilla Stephens also spoke on her thoughts of Council decisions.

4. Consent Agenda.

A. Approval of the Minutes from the Regular meeting on July 22, 2025.

Motion made by Councilmember Hicks to approve the consent agenda, Seconded by Councilmember Battle.
Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer, Councilmember Breen.
Motion Passes.

5. Budget Workshop.

A. Budget Workshop 2025-2026.

- * 2025-2026 Fee Schedule
- * 2025-2026 Utility Rates
- * 2025-2026 Tax Rate

Council had an open discussion on all items on the workshop agenda. The utility and trash rates will increase by 5%. There was discussion on the streets as well and actively looking at them to see if there is a solution to get some work done.

6. Discussion and possible action on the following items:

A. Discussion and possible action on the Environmental Study for the Wastewater Treatment Plant PAD for \$130,000.00.

Councilmember Battle spoke stating we have to move forward with a study because it can take over 6 months to contact all entities that have to sign off on any potential property.

Motion made by Councilmember Breen to approve the Environmental Study for the Water Treatment Plant PAD for \$130,000.00, Seconded by Councilmember Flowers.
Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer, Councilmember Breen

Motion passes.

B. Discussion and action on adopting the Proposed 2025 Tax Rate.

Motion made by Councilmember Battle to approve the Proposed Voter Approval Tax Rate of 0.569939, Seconded by Councilmember Flowers.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer, Councilmember Breen.

Motion Passes.

C. Discussion and action on scheduling Public Hearing and Adoption Dates for the FY2025-2026 Tax Rates.

Motion made by Councilmember Breen to schedule the Public Hearing for the Budget adoption on August 26, 2025, Seconded by Councilmember Flowers.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer, Councilmember Breen.

Motion Passes.

7. Requests and Announcements.

A. Requests by Council to place items on an agenda.

Resolution to remove the \$2.00 street fee from the fee schedule. Presentation by flock and a grant status update in September.

B. Announcements by Council.

There were no announcements.

8. Adjourn.

Meeting was adjourned at 7:14PM

/s/ Jill Shelton Dickerson

Jill Shelton, City Secretary



CITY OF BANDERA

Section 5, Item A.

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 522-3126 • F: (210) 761-7352

GENERAL PLANNING APPLICATION

Property Owner Information

Property owner's name: George Tinsley

Property owner's mailing address: 302 Bandera Ridge Ln

City/State/Zip: Bandera, TX 78003

Phone number: 830 460 1291

Email: gtinsley7@gmail.com

Applicant Information (Leave blank if same as owner)

Applicant's name: _____

Applicant's mailing address: _____

City/State/Zip: _____

Phone number: _____

Email: _____

Type of project submission:

(Submit associated checklist)

Policy

- ☐ Annexation
- ☐ New Neighborhood Plan
- ☒ Place Type Zoning Change

Subdivision

- ☐ Amending Plat
- ☐ Final Plat
- ☐ Minor Plat (less than 4 lots)
- ☐ Preliminary Plat
- ☐ Public Improvement Plan
- ☐ Replat

Development

- ☐ Site Development Plan
- ☐ Warrant
- ☒ Zoning Variance

Property Information

Property address(s): 1003 Maple St Bandera, TX

Legal description(s): Lot 54, 55, 1/2 Lot 56, 1/2 Lot 57 - block 8 Range 1 X

Parcel ID #(s): 152124, 152125

Parcel size(s) (in acres): .636 .318

Current zoning: P-2 P3 Heritage

I certify that I am the property owner or the applicant designated by the property owner, and that the information submitted in this application is true and correct to the best of my knowledge.

George Tinsley
Signature

7-1-2025
Date

FOR CITY USE ONLY:

Received by: Biggs Date: 7-1-25 Routed to: CE Team on 7-1-25



CITY OF BANDERA

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Pre App Mtg 7/9/19

Permit #:

Section 5, Item A.

PLACE TYPE ZONING CHANGE APP AND CHECKLIST

Applicant Information

Applicant's name: George Timesley

Applicant's mailing address: 302 Bandera Ridge LN
Bandera, TX 78003

Phone number: 830-460-1291

Email: gted1h7@gmail.com

Pre-Application Meeting

The Pre-Application meeting is an opportunity for an applicant to describe the proposed development project and for City Staff to explain the development process, including:

- Applications / Checklists
- Timelines
- Review Procedures
- Governing Approval
- Development Standards

Schedule a pre-application meeting before submitting a project to the City (see Pre-Application Meeting application). The meeting lasts 30 to 60 minutes and is between the applicant and City Staff.

Pre-Application meetings are scheduled within 2 to 3 weeks after this request is submitted to the City.

Applicability

For the purposes of establishing and maintaining sound, stable and desirable development within the corporate limits of the City.

Consideration for Place Type Zoning Change

In making a determination regarding a requested Place Type Zoning Change, the City Council shall consider the following factors:

- Whether the Place Type characteristics permitted by the proposed Place Type Zoning change shall be appropriate in the immediate area concerned and the City as a whole.
- Whether the proposed change is in accord with the Comprehensive Plan, any existing or proposed plans for providing public schools, streets, water supply, sanitary sewers, and other utilities to the area, and shall note the findings.
- The amount of vacant land currently classified for similar development in the vicinity and elsewhere in the City, and any special circumstances that may make a substantial part of such vacant land unavailable for development.
- The recent rate that land is being developed in the same Place Type classification as the request, particularly in the vicinity of the proposed change.
- How other areas designated for similar development will be, or are unlikely to be, affected if the proposed amendment is approved.

REVIEW & PUBLIC PROCESS

SCHEDULE A PRE-APPLICATION MEETING

SUBMIT THIS APPLICATION WITH CHECKLIST ITEMS AND PAY FEE TO THE CITY ✓

Application will be deemed complete/incomplete within 5 days after submission

ADMINISTRATIVE REVIEW AND RECOMMENDATION

Timeline for review will be determined by City Staff.

NOTICE REQUIREMENTS FOR PUBLIC HEARINGS:

Newspaper: 15 days in advance
Notice to property owners with 200': 10 days in advance

PUBLIC HEARING #1
PLANNING & ZONING REVIEW AND RECOMMENDATION

PUBLIC HEARING #2
CITY COUNCIL FINAL ACTION

-Any other factors that will substantially affect the public health, safety, or general welfare.

Submission Requirements

In applying for a Place Type Zoning Change for initial consideration by the Planning and Zoning Commission and the City Council, the applicant shall deliver the following to the City Administrator no later than 21 calendar days prior to the date of the zoning change is to be considered by the Commission:

Submittal Package Detail

- Completed and signed General Planning Application ✓
- Completed Place Type Zoning Change Checklist (this list)
- Project Description Letter explaining why a Place Type zoning change is being requested and how it conforms to the Bandera 2040 Comprehensive Plan. You may include future plans for the property, photos, drawings, surveys or other descriptive materials with the application as additional pages. ✓
- Copy of plat if platted or metes and bound plus legal description of property if not platted
- Place Type Zoning Change fee ✓
- Copy of deed showing ownership ✓

FOR CITY USE ONLY:

Received by: SBiggs Date: 7-1-25 Routed to: CE Team on 7-1-25
Proposed Planning & Zoning meeting date: 8-12-25
Proposed City Council meeting date: 8-26-25

Requesting change from P3 to P4
Heritage district 11. Flood

City of Bandera

REC#: 00100004 7/01/2025 10:23 AM
OPER: SB TERM: 011
REF#:

TRAN: 150.0000 ZONING CHANGE FEE
GEORGE TINSLEY
1003 MAPLE
10 -30295
ZONING CHANGE FEE 100.00CR

TENDERED: 100.00 CASH
APPLIED: 100.00-

CHANGE: 0.00

PUBLIC HEARING AND NOTICE.

	PUBLISHED NOTICE	OPTIONAL PERSONAL NOTICE	MAILED NOTICE
NOTIFICATION LOCATION	Newspaper	Subject Property	United States Mail
TIME BEFORE SET HEARING	15 days	10 days	10 days
INCLUDE IN NOTICE	<div>» Date, time, and location of hearing;</div> <div>» Purpose of the hearing; and,</div> <div>» Identification of the subject property if the decision concerns an individual tract or parcel of land.</div>	<div>» Purpose of the request; and</div> <div>» All public hearing dates.</div>	<div>» Name of the applicant;</div> <div>» Date, time, and location of the hearing;</div> <div>» Purpose of the hearing;</div> <div>» Identification of the subject property; and,</div> <div>» The name of the appellant if an appeal.</div>
NOTIFICATION INSTRUCTIONS	City Secretary or designee will be responsible for posting the notice in the newspaper of general circulation.	<div>» Minimum 2'x2' sign placed on the street frontage in visible unobstructed location.</div> <div>» Utilize a minimum 6" lettering.</div> <div>» Shall stay in place until final action is taken or request is withdrawn.</div>	<div>» Each owner of real property located within two hundred (200) feet of the exterior boundary of the property in question and any other persons deemed by the Lead Officer or decision-maker to be affected by this application;</div> <div>» The applicant and/or property owner; and</div> <div>» The appellant if an appeal.</div>

Dear City Council, Mayor Griffin, and City Staff,

The vision for the Heritage District in the Bandera 2040 Comprehensive Plan is to maintain the original functionality both in building form and it’s mixed commercial makeup. This area has provided commerce to Bandera since its settlement. My property has been classified as a Historic Building by the City of Bandera and is located within the Heritage District.

I am writing to present a compelling case for the zoning adjustment from Neighborhood (P3) to Neighborhood Mix (P4) for my property in the Heritage District located at 1003 Maple Street, specifically designated in the Bandera 2040 Comprehensive Plan as Core or commercial (P5). This proposed zoning change holds immense potential for enhancing the property's value and diversifying the business opportunities available within the vibrant Heritage District.

By transitioning from a Neighborhood (P3) zoning classification to the more dynamic Neighborhood Mix (P4) designation, the property stands to benefit from increased flexibility in land use, allowing for a broader range of commercial activities and business ventures. The Heritage District, characterized by its rich historical significance and bustling commercial activity, presents an ideal setting for fostering economic growth and community engagement through mixed-use developments and diverse business establishments.

This I have done the 22^d. day of July 1897. at Springfield Mo. and returned the 24th day of July 1897.
at _____ of _____ Co. Mo.

John H. Smith

County Clerk _____ County, Mo.

0130598

WARRANTY DEED
WITH VENDOR'S LIEN

THE STATE OF TEXAS

COUNTY OF BANDERA

KNOW ALL MEN BY THESE PRESENTS:

That we, **RUBY MAE WRIGHT** now known as **RUBY MAE PRESTON** and **JOE B. PRESTON**, of Bandera County, Texas, hereinafter collectively referred to as **GRANTOR**, for and in consideration of the sum of TEN AND NO/100THS (\$10.00) DOLLARS and other valuable consideration to the undersigned paid by **GEORGE T. TINSLEY** and **MERIDA A. TINSLEY**, whose address is **P.O. Box 2318, Bandera, Bandera County, Texas 78003**, hereinafter collectively referred to as **GRANTEE**, the receipt of which is hereby acknowledged, and the further consideration of the execution and delivery by the **GRANTEE** herein of that one certain Promissory Note of even date herewith in the principal sum of **FORTY THOUSAND AND NO/100 (\$40,000.00) DOLLARS**, payable to the order of **RUBY MAY PRESTON**, as therein provided and bearing interest at the rate therein specified providing for acceleration of maturity in event of default and for attorney's fees, the payment of which note is secured by a vendor's lien retained, and is additionally secured by a deed of trust of even date herewith to **SUSAN SMOOT SIMS**, Trustee, have **GRANTED, SOLD AND CONVEYED**, and by these presents do **GRANT, SELL AND CONVEY** unto **GRANTEE**, all of the following described real property in Bandera County, Texas, including all improvements thereon to-wit:

BEING Lot Nos. 54 and 55 and the Southwest 1/2 of Lot Nos. 56 and 57, Block 8, Range X, **CITY OF BANDERA**, Bandera County, Texas, according to plat filed of record in Volume 1, Page 81, Plat Records of Bandera County.

Current ad valorem taxes on said property have been prorated as of date hereof and are assumed by **GRANTEE**.

This conveyance is subject to all easements, restrictions, reservations, exceptions, and

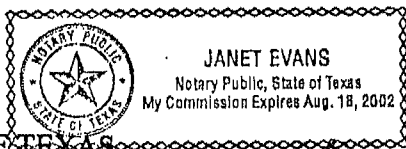
0130598

STATE OF TEXAS §

COUNTY OF BANDERA §

BEFORE ME, the undersigned authority, on this day personally appeared **RUBY MAE WRIGHT** now known as **RUBY MAE PRESTON**, known to me through Texas drivers license identification to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this 3rd day of May, 2002.



Janet Evans
NOTARY PUBLIC, STATE OF TEXAS

STATE OF TEXAS §

COUNTY OF BANDERA §

BEFORE ME, the undersigned authority, on this day personally appeared **JOE B. PRESTON**, known to me through Texas drivers license identification to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this 3rd day of May, 2002.



Janet Evans
NOTARY PUBLIC, STATE OF TEXAS

After Recording Return to:

Mr. & Mrs. George T. Tinsley
P.O. Box 2318
Bandera, Texas 78003

Prepared by the Law Office of:

SUSAN SMOOT SIMS, P.C.
P.O. Box 441
Bandera, Texas 78003
830/796-3061

CAWINNT\Profiles\four\Desktop\DOCUMENTS\Preston, Tinsley, WDWL

Benita Smith,
Bandera County Clerk

May 03, 2002

3

Any provision herein which restricts the sale, rental or use of the described real property because of color or race is invalid and unenforceable under Federal Law.
STATE OF TEXAS
COUNTY OF BANDERA
I hereby certify that this instrument was filed on the date and time stamped hereon by me and was duly recorded in the volume and page of the named records of:
Bandera County
as stamped hereon by me.

Filed for Record in:
Bandera County
On: May 03, 2002 at 04:24PM
As a
Recording
Document Number: 0130598
Amount: 13.00
Receipt Number - 25908
By:
Patty Boaglio

0130598

conditions of title, if any, as all the same are reflected by the applicable records filed in the office of the County Clerk, Bandera County, Texas, including the following:

1. Any visible and apparent easements on or across the property herein described, which are not shown of record.
2. Rules, regulations and orders governing flood boundary management, subdivisions and waste disposal as passed by the Commissioner's Court of Bandera County, Texas and the Texas Water Quality Board.
3. Springhills Water Management District rules, regulations and statutory authority.
4. Any building and/or zoning ordinances adopted by the City of Bandera, which may affect the subject property.

TO HAVE AND TO HOLD the above described premises, together with all and singular the rights and appurtenances thereto in anywise belonging, unto the said **GRANTEE, GRANTEE'S** heirs and assigns forever; and **GRANTOR** does hereby bind **GRANTOR, GRANTOR'S** heirs, executors and administrators to **WARRANT AND FOREVER DEFEND** all and singular the said premises unto the said **GRANTEE, GRANTEE'S** heirs and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

But it is expressly agreed that the Vendor's Lien, as well as the Superior Title in and to the above described premises, is retained against the above described property, premises and improvements until the above described note and all interest thereon are fully paid according to the face, tenor, effect and reading thereof, when this Deed shall become absolute.

EXECUTED this 3rd day of May, 2002.

Ruby Mae Preston
RUBY MAE WRIGHT n/k/a
RUBY MAE PRESTON, Grantor

Joe B. Preston
JOE B. PRESTON, Grantor

Heritage District
Place Type Map

Legend

- Historic District
- Historic District
- Historic District

Scale: 0 500 1000 feet

Map Date: 10/2/2011

5-8

Chapter 5: Character Districts

HERITAGE DISTRICT STANDARDS.

APPENDIX 3: PLACE TYPE ZONING ORDINANCE

CHARACTER DISTRICTS

A3 - 35

	P2	P4	P5
BLOCKS			
LENGTH	750 ft	335 ft	335 ft
PERIMETER	3,000 ft	1,340 ft	1,340 ft
LOTS			
WIDTH	60 ft min.	no min.	no min.
AREA	no min.	no min.	no min.
LOT COVERAGE (MAX.)	40%	70%	80%
BUILD-TO-LINE "BTL"	10 ft - no max.	5 ft - 15 ft	2 ft - 15 ft
FACADE BUILDOUT AT BTL (MIN.)	40%	60%	80%
BUILDINGS			
MAX. HEIGHT (STORIES)	2	3	3
EDGEYARD	P	P	NP
SIDEYARD	NP	P	P
COURTYARD	NP	NP	P
REARYARD	NP	P	P
PRIVATE FRONTAGE			
COMMON YARD	P	P	NP
PORCH (OPTIONAL FENCE)	P	P	NP
SHOPFRONT	NP	P	P
GALLERY	NP	NP	P
ARCADE	NP	NP	P
PUBLIC FRONTAGE			
RURAL FRONTAGE	P	NP	NP
NEIGHBORHOOD FRONTAGE	P	P	NP
MIX FRONTAGE	NP	P	P
MAJOR FRONTAGE	NP	NP	P
CIVIC SPACE			
PARK	P	NP	NP
GREEN	NP	P	P
SQUARE	NP	P	P
PLAZA	NP	NP	P
PLAYGROUND	P	P	P
>3 ACRES DEVELOPMENT			
CLD REQUIRES	50% min.	20% - 40%	NP
TND REQUIRES	no min.	40% - 60%	10% - 30%
BUNKHOUSE			
FRONT SETBACK	BTL+20 ft min.	BTL+20 ft min.	n/a
REAR SETBACK	IBC	40 ft max.	IBC
SIDE SETBACK	IBC	IBC	IBC
MAX. HEIGHT (STORIES)	2 max.	2 max.	2 max.
PARKING LOCATION			
FIRST LAYER	P	P	NP
SECOND LAYER	P	P	NP
THIRD LAYER	P	P	P

“This budget will raise more total property taxes than last year's budget by an amount of \$150,387.12, which is a 20.36 percent increase from last year's budget and of that amount \$2,496.16 is tax revenue to be raised from new property added to the tax roll this year.”

The municipal property tax rates for the preceding fiscal year is *0.47* per \$100.00 in value. Each municipal property tax rate that has been adopted or calculated for the current fiscal year is set out below, including:

1. the property tax rate is *0.569939* per \$100.00 in value;
2. the no new revenue rate *0.475618* per \$100.00 in value;
3. The maintenance and operations rate is *0.459681* per \$100.00 in value;
4. the voter approval tax rate *0.569939* per \$100.00 in value; and
5. the debt rate *0.110258* per \$100.00 in value.

The total amount of municipal debt obligations is \$171,945.

AN ORDINANCE OF THE CITY OF BANDERA, TEXAS, ADOPTING THE BUDGET FOR THE CITY OF BANDERA, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING ON SEPTEMBER 30, 2026; AND PROVIDING FOR A CUMULATIVE CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, DECLARING AN EFFECTIVE DATE, AND; DECLARING PROPER NOTICE OF MEETING.

WHEREAS, Section 102.002, Texas Local Government Code, requires that the budget officer prepare a municipal budget each year to cover the proposed expenditures of the municipal government for the succeeding fiscal year; and

WHEREAS, the proposed budget was prepared by the budget officer for the City of Bandera, Texas (“City”) and filed with the City Secretary on July 17th, 2025; and

WHEREAS, the proposed budget has been available for inspection by any person at City Hall and on the City’s website since July 17th, 2025; and

WHEREAS, notice of a public hearing on the proposed budget of the City for fiscal year 2025 - 2026 has been posted in accordance with Chapter 102, Texas Local Government Code; and

WHEREAS, said budget has been submitted to the City Council by the Mayor, in accordance with state law; and

WHEREAS, public notice of a public hearing upon this budget has been duly and legally made as required by state law; and

WHEREAS, a public hearing was duly held prior to the City Council’s consideration of this Ordinance on August 26th, 2025 at City Hall as provided for in the notice of such public hearing and all interested persons were given an opportunity to be heard on said proposed budget; and

WHEREAS, the City Council finds that all provisions pertaining to the adoption of a budget have been in all things complied with; and

WHEREAS, after full and final consideration, the City Council is of the opinion that the budget should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BANDERA:

SECTION 1. The above recitals contained in the preamble are hereby found to be true, and such recitals are incorporated herein for all purposes and are adopted as legislative findings of the City Council of the City of Bandera, Texas. The appropriations for the 2025-2026 fiscal year for the different administrative units and purposes of the City of Bandera, Texas be fixed and determined for said fiscal year in accordance with the expenditures shown in said budget, and that the distribution and division of said appropriations be made in accordance with said budget including such amounts shown for providing for sinking funds for payment of the principal and interest and the retirement of the bonded debt of the City of Bandera.

Section 2. That the City hereby approves and adopts the budget as finally considered for the year of October 1, 2025, to September 30, 2026, a copy of which shall be filed with the office of the City Secretary and with the Bandera County Clerk, and which is incorporated herein for all intents and purposes. That the cover page provided in accordance with Texas Local Government Code § 102.007(d) is incorporated herein for all purposes.

Section 3. This Ordinance shall be cumulative of all provisions of ordinances of the City of Bandera, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

section 4. If any section, subsection, paragraph, clause, phrase, or provision of this Ordinance shall be adjudged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or provision thereof, other than the part so adjudged to be invalid or unconstitutional.

Section 5. That all ordinances and appropriations for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

Section 6. The necessity for making and approving a budget for the fiscal year, as required by the laws of the State of Texas, requires that this Ordinance shall take effect and be in full force immediately from and after its passage, as the law in such case provides.

Section 7. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, and Chapter 551.

PASSED, APPROVED AND ADOPTED this 26th day of August 2025, by a record vote of ___ ayes, ___ nays, and ___ abstentions of the City Council of Bandera, Texas.

Record Vote:

Tony Battle	Aye ____	Nay ____	Abstain ____
Debbie Breen	Aye ____	Nay ____	Abstain ____
Jeff Flowers	Aye ____	Nay ____	Abstain ____
Brett Hicks	Aye ____	Nay ____	Abstain ____
Lynn Palmer	Aye ____	Nay ____	Abstain ____

Denise Griffin, Mayor

ATTEST:

Jill Shelton, City Secretary

10 -GENERAL FUND

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>PROPERTY TAX</u>						
10-30102 PROPERTY TAX - CURRENT	514,458	703,234	690,000	713,576	715,000	
10-30104 PROPERTY TAX - DELINQUENT	5,796	(2,513)	4,000	(5,726)	4,000	
10-30106 PROP TAX - PENALTY	703	743	750	1,201	750	
10-30110 PROPERTY TAX INTEREST	<u>1,589</u>	<u>3,700</u>	<u>1,500</u>	<u>3,377</u>	<u>1,500</u>	
TOTAL PROPERTY TAX	522,545	705,164	696,250	712,428	721,250	
<u>OTHER TAXES</u>						
10-30152 SALES TAX REVENUES	845,341	848,644	840,000	593,029	873,000	
10-30160 MIXED BEVERAGE TAX	51,022	58,236	50,000	39,582	55,000	
10-30165 BINGO	<u>1,167</u>	<u>1,435</u>	<u>1,000</u>	<u>2,020</u>	<u>1,400</u>	
TOTAL OTHER TAXES	897,530	908,315	891,000	634,631	929,400	
<u>FRANCHISE FEES</u>						
10-30180 CABLE FRANCHISE	905	289	500	112	200	
10-30185 ELECTRIC FRANCHISE	62,875	76,744	70,000	55,013	70,000	
10-30190 GAS FRANCHISE	14,642	12,776	12,500	13,712	13,000	
10-30195 TELEPHONE FRANCHISE	11,048	8,275	8,000	9,401	10,000	
10-30196 REPUBLIC SERVICES	<u>32,006</u>	<u>33,785</u>	<u>34,000</u>	<u>26,254</u>	<u>34,000</u>	
TOTAL FRANCHISE FEES	121,476	131,870	125,000	104,492	127,200	
<u>PERMITS</u>						
10-30202 BUILDING PERMITS - RESIDENTIAL	14,436	15,215	10,000	2,050	5,000	
10-30203 PLAN REVIEW	0	10,785	0	2,584	1,000	
10-30204 BUILDING PERMITS - COMMERCIAL	33,764	24,218	20,000	11,396	15,000	
10-30230 SIGN PERMITS	2,990	1,815	1,500	2,090	1,500	
10-30235 BANNER PERMITS	100	0	100	0	100	
10-30240 ANIMAL CONTROL FEES	275	53	50	60	50	
10-30242 ANIMAL IMPOUND FEES	240	42	50	1,285	500	
10-30246 ANIMAL SERVICE CALL	245	100	50	225	100	
10-30250 ANIMAL TAG FEES	170	392	300	15	150	
10-30255 CERTIFICATE OF OCCUPANCY	700	6,675	500	4,225	500	
10-30265 PEDDLER'S PERMIT	11,985	9,891	7,000	4,322	6,000	
10-30280 ALCOHOLIC BEV. PERMIT FEE	12,585	(10,861)	10,000	2,895	5,665	
10-30295 ZONING CHANGE FEE	100	0	50	100	0	
10-30300 VARIANCE FEE	127	200	50	200	100	
10-30305 OUT OF COUNTY CONTRACTORS	0	2,550	500	2,050	1,500	
10-30308 INSPECTION FEE	0	1,680	500	1,193	500	
10-30310 CHIPPING FEE	35	0	25	40	0	
10-30315 SPECIAL EVENTS PERMIT	2,750	6,500	1,500	2,775	2,000	
10-30316 PROFESSIONAL SERVICES FEE	0	174	0	174	0	
10-30317 INVESTIGATIVE FEE	0	0	0	190	0	
10-30320 MISCELLANEOUS PERMITS	<u>0</u>	<u>630</u>	<u>1,000</u>	<u>0</u>	<u>500</u>	
TOTAL PERMITS	80,502	70,060	53,175	37,869	40,165	
<u>MARSHAL REVENUE</u>						
10-30402 MARSHAL REPORT REVENUE	524	214	150	595	300	
10-30405 MARSHAL MERCH. REVENUE	625	1,519	1,000	744	0	
10-30406 LAPTOP GRANT REVENUE	0	22,500	0	0	0	

10 -GENERAL FUND

	(----- 2024-2025 -----)		(----- 2025-2026 -----)			
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
10-30407 MVCPA GRANT PROCEEDS	0	0	0	0	14,167	
10-30408 TRANSFER IN FROM LEOSE FUND	0	1,313	0	0	1,200	
10-30409 BULLET PROOF VEST GRANT	0	4,757	0	0	0	
10-30411 INSURANCE PROCEEDS	2,157	7,533	0	0	0	
10-30412 MARSHAL MISCELLANEOUS REVENUES	1,190	950	500	963	0	
10-30413 NIGHTMARE ON MAPLE	7,744	1,600	5,000	0	0	
10-30414 GREASE TRAP FINES	0	800	0	0	0	
TOTAL MARSHAL REVENUE	12,240	41,186	6,650	2,302	15,667	
COURT REVENUE						
10-30430 DUE FROM MVBA	0	0	0	98	0	
10-30431 MUNICIPAL COURT FINES	52,693	36,067	50,000	42,213	50,000	
10-30432 REIMBURSE - JURY FEES	0	5	0	0	0	
10-30435 WARRANT FEES	3,491	2,576	2,500	1,194	1,500	
TOTAL COURT REVENUE	56,184	38,648	52,500	43,505	51,500	
PARK REVENUE						
10-30452 PARK ADMISSIONS	54,681	34,227	20,000	26,039	20,000	
10-30453 ECLIPSE MERCHANDISE	0	4,728	0	0	0	
10-30456 PARK PAVILLION RENTAL	925	1,050	1,000	375	500	
10-30461 DUE FROM TPW - PLAYGROUND	0	0	0	3,750	0	
10-30462 SPECIAL EVENT INCOME	2,150	0	1,000	0	0	
TOTAL PARK REVENUE	57,756	40,005	22,000	30,164	20,500	
REVENUE						
10-30910 BANK INTEREST INCOME	39,714	55,874	50,000	52,485	50,000	
TOTAL REVENUE	39,714	55,874	50,000	52,485	50,000	
CHARGE FOR SERVICES						
10-30955 COPIES, REPORTS, MISC OTHER	4	5	0	27	0	
10-30975 CREDIT CARD SURCHARGE FEE	671	(51)	0	(0)	0	
TOTAL CHARGE FOR SERVICES	674	(46)	0	27	0	
OTHER REVENUE						
10-30990 MISCELLANEOUS INCOME	22,272	4,585	0	30,624	0	
10-30991 OVER/(SHORT)	(51)	1	0	0	0	
10-30995 TRANSFER IN OFFICE SALARIES	23,134	23,134	0	0	135,515	
10-30996 DONATIONS TO ANIMAL CONTROL	5,000	0	0	10,000	0	
10-30997 TRANSFER IN ADMIN SALARY	61,670	61,670	139,120	69,560	0	
10-30998 FISH FOR FUN REV.	0	1,000	1,300	1,500	1,300	
10-30999 TRANSFER IN MASTER PLAN	100,568	48,688	0	0	0	
10-31114 CHRISTMAS IN THE PARK	0	0	5,000	0	0	
10-31115 REBATES	4,271	6,941	7,000	5,956	5,000	
10-31116 SURPLUS PROP. MARSHAL'S OFFICE	0	4,443	0	0	0	
10-31117 SURPLUS PROP. PWD	0	11,510	0	0	0	
10-31121 SALE OF REAL AND PERSONAL PROP	0	5,000	0	0	0	
TOTAL OTHER REVENUE	216,864	166,972	152,420	117,640	141,815	
TOTAL REVENUES						
	2,005,485	2,158,048	2,048,995	1,735,543	2,097,497	
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10 -GENERAL FUND
CITY COUNCIL

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>PERSONNEL</u>						
10-501-1000 SALARY	2,590	2,529	3,169	1,481	12,600	
10-501-1050 SOCIAL SECURITY TAX EXPENSE	158	155	200	96	781	
10-501-1100 MEDICARE TAX EXPENSE	36	37	50	23	183	
10-501-1250 TWC EMPLOYMENT TAX	3	25	40	5	88	
10-501-1300 BOND EXPENSE	<u>88</u>	<u>88</u>	<u>90</u>	<u>88</u>	<u>90</u>	
TOTAL PERSONNEL	2,874	2,833	3,549	1,693	13,742	
<u>EDUCATION</u>						
10-501-1500 TRAVEL & LODGING	3,804	932	2,500	1,398	1,500	
10-501-1550 TRAINING	1,050	1,275	1,500	530	1,000	
10-501-1600 DUES & MEMBERSHIPS	<u>120</u>	<u>722</u>	<u>300</u>	<u>654</u>	<u>650</u>	
TOTAL EDUCATION	4,974	2,929	4,300	2,583	3,150	
<u>MATERIALS & SUPPLIES</u>						
10-501-2000 OFFICE SUPPLIES	<u>674</u>	<u>1,448</u>	<u>250</u>	<u>2,136</u>	<u>250</u>	
TOTAL MATERIALS & SUPPLIES	674	1,448	250	2,136	250	
<u>COMPUTER & OFFICE EQUIP</u>						
10-501-3000 SOFTWARE SUBSCRIPTION FEES	<u>0</u>	<u>337</u>	<u>945</u>	<u>786</u>	<u>945</u>	
TOTAL COMPUTER & OFFICE EQUIP	0	337	945	786	945	
<u>UTILITIES</u>						
10-501-4650 CELL PHONE	<u>0</u>	<u>84</u>	<u>505</u>	<u>452</u>	<u>500</u>	
TOTAL UTILITIES	0	84	505	452	500	
<u>OTHER</u>						
10-501-7510 TRANSFER OUT TO CHRISTMAS	0	0	22,696	22,696	0	
10-501-7550 MISC. EXPENSES	<u>456</u>	<u>1,604</u>	<u>500</u>	<u>1,855</u>	<u>1,000</u>	
TOTAL OTHER	456	1,604	23,196	24,551	1,000	
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TOTAL CITY COUNCIL	8,979	9,235	32,745	32,201	19,587	

10 -GENERAL FUND
ADMINISTRATOR

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>PERSONNEL</u>						
10-506-1000 SALARY	88,470	174,252	170,503	122,540	166,201	
10-506-1019 INCENTIVE PAY	0	0	9,000	5,600	0	
10-506-1020 OVERTIME	578	909	0	463	0	
10-506-1025 LIFE INSURANCE	140	388	440	433	438	
10-506-1030 WORKER'S COMP INSURANCE	22	200	200	232	190	
10-506-1050 SOCIAL SECURITY TAX EXPENSE	5,207	9,239	10,572	7,640	10,304	
10-506-1100 MEDICARE TAX EXPENSE	833	2,161	2,473	1,787	2,409	
10-506-1122 CAR ALLOWANCE	2,169	(107)	0	0	0	
10-506-1130 LIVING EXPENSES	7,538	5,225	0	0	0	
10-506-1150 HEALTH INSURANCE	4,603	19,008	20,906	20,045	23,300	
10-506-1200 TMRS	7,447	16,358	20,911	15,325	21,074	
10-506-1250 TWC UNEMPLOYMENT INSUR	190	436	285	134	126	
10-506-1300 BOND EXPENSE	88	88	90	88	88	
10-506-1350 DRUG TESTING	0	0	150	0	150	
10-506-1400 EMPLOYEE APPRECIATION	305	2,325	1,000	1,136	1,000	
10-506-1450 CYBER INSURNACE	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>980</u>	<u>1,500</u>	
TOTAL PERSONNEL	117,590	230,482	237,530	176,404	226,780	
<u>EDUCATION</u>						
10-506-1500 TRAVEL & LODGING	1,300	4,683	2,000	2,874	2,000	
10-506-1550 TRAINING	2,077	1,802	1,400	510	1,400	
10-506-1600 DUES & MEMBERSHIPS	<u>694</u>	<u>2,556</u>	<u>2,500</u>	<u>1,385</u>	<u>2,500</u>	
TOTAL EDUCATION	4,071	9,041	5,900	4,769	5,900	
<u>MATERIALS & SUPPLIES</u>						
10-506-2000 OFFICE SUPPLIES	2,047	1,205	1,400	704	1,000	
10-506-2050 POSTAGE / METER RENTAL (229)	197	350	89	150	
10-506-2051 PRINCIPAL PMT.-RIGHT TO USE	461	800	0	0	0	
10-506-2052 INTEREST PMT. RIGHT TO USE	13	17	0	0	0	
10-506-2100 PRINTING / COPYING	270	366	750	532	700	
10-506-2101 PRINCIPAL PAYMENT - RIGHT T	342	0	0	0	0	
10-506-2102 INTEREST PAYMENT - RIGHT TO	10	0	0	0	0	
10-506-2150 JANITORIAL SUPPLIES	720	343	250	473	250	
10-506-2200 GENERAL SUPPLIES	630	946	1,000	552	1,000	
10-506-2350 UNIFORMS	<u>25</u>	<u>0</u>	<u>100</u>	<u>103</u>	<u>100</u>	
TOTAL MATERIALS & SUPPLIES	4,289	3,874	3,850	2,453	3,200	
<u>COMPUTER & OFFICE EQUIP</u>						
10-506-3000 SOFTWARE SUBSCRIPTION FEES	4,353	4,356	5,544	4,362	5,455	
10-506-3100 WEBSITE/EMAIL MAINTENANCE F	300	250	0	250	300	
10-506-3150 COMPUTER EQUIPMENT	27	1,464	500	0	500	
10-506-3200 COMPUTER MAINTENANCE	0	0	500	0	0	
10-506-3250 SOFTWARE MAINTENANCE	<u>0</u>	<u>0</u>	<u>500</u>	<u>0</u>	<u>0</u>	
TOTAL COMPUTER & OFFICE EQUIP	4,680	6,070	7,044	4,612	6,255	

10 -GENERAL FUND
ADMINISTRATOR

	(----- 2024-2025 -----)				(----- 2025-2026 -----)	
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>UTILITIES</u>						
10-506-4500 UTILITIES	672	940	1,000	562	1,000	
10-506-4600 TELEPHONE - LAND LINE	855	1,005	1,000	780	1,000	
10-506-4650 CELL PHONE	<u>1,132</u>	<u>693</u>	<u>360</u>	<u>267</u>	<u>360</u>	
TOTAL UTILITIES	2,659	2,637	2,360	1,609	2,360	
<u>SERVICES</u>						
10-506-5000 CUSTODIAL SERVICE	2,441	2,167	2,400	1,863	9,400	
10-506-5100 CONTRACT SERVICES	231	236	300	195	300	
10-506-5200 LEGAL FEES	61,008	43,647	20,000	50,333	50,000	
10-506-5210 BANDERA APPRAISAL DISTRICT	14,463	23,036	14,000	16,745	25,737	
10-506-5220 TAX COLLECTION FEES	5,910	7,730	18,300	7,626	10,000	
10-506-5250 ENGINEERING FEES	<u>43,974</u>	<u>68,471</u>	<u>30,000</u>	<u>69,133</u>	<u>30,000</u>	
TOTAL SERVICES	128,027	145,287	85,000	145,895	125,437	
<u>MAINTENANCE</u>						
10-506-5500 BUILDING MAINTENANCE	<u>4,942</u>	<u>4,061</u>	<u>2,000</u>	<u>2,804</u>	<u>1,500</u>	
TOTAL MAINTENANCE	4,942	4,061	2,000	2,804	1,500	
<u>OTHER</u>						
10-506-7510 COUNCIL CONTINGENCY FUND	3,596	4,327	2,500	2,500	2,500	
10-506-7515 CHRISTMAS IN THE PARK	0	751	5,000	(751)	0	
10-506-7591 B.W. PROP. TAX REIMB	10,864	11,004	11,000	0	0	
10-506-7600 ERROR & OMISSION INSURANCE	1,885	2,089	2,200	2,586	2,700	
10-506-7650 DUE TO WWTP FUND	0	65,000	0	0	0	
10-506-7700 PROPERTY INSURANCE	1,316	1,608	2,050	1,973	2,300	
10-506-7900 LATE FEES	25	25	200	50	50	
10-506-8300 MISCELLANEOUS EXPENSES	<u>1,258</u>	<u>2,157</u>	<u>5,000</u>	<u>5,753</u>	<u>5,000</u>	
TOTAL OTHER	18,944	86,962	27,950	12,111	12,550	
<u>PROJECTS</u>						
TOTAL ADMINISTRATOR	285,203	488,415	371,634	350,657	383,982	

10 -GENERAL FUND
CITY SECRETARY

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>PERSONNEL</u>						
10-508-1000 SALARY	130,438	87,131	86,340	71,160	88,931	
10-508-1016 CERTIFICATION PAY	3,000	3,025	3,000	2,473	3,000	
10-508-1018 LONGEVITY	350	410	470	470	530	
10-508-1020 OVERTIME	714	0	0	0	0	
10-508-1025 LIFE INSURANCE	297	239	245	212	245	
10-508-1030 WORKER'S COMP INSURANCE	22	300	200	232	190	
10-508-1050 SOCIAL SECURITY TAX EXPENSE	9,457	5,455	5,353	4,644	5,514	
10-508-1100 MEDICARE TAX EXPENSE	1,744	1,276	1,252	1,086	1,290	
10-508-1150 HEALTH INSURANCE	17,676	10,298	10,453	8,942	11,650	
10-508-1200 TMRS	15,033	9,512	10,828	8,763	11,277	
10-508-1250 TWC UNEMPLOYMENT INSUR	196	290	118	63	100	
10-508-1300 BOND EXPENSE	88	88	90	88	90	
10-508-1400 EMPLOYEE APPRECIATION	<u>34</u>	<u>383</u>	<u>150</u>	<u>433</u>	<u>200</u>	
TOTAL PERSONNEL	179,049	118,406	118,499	98,565	123,017	
<u>EDUCATION</u>						
10-508-1500 TRAVEL & LODGING	1,587	1,423	3,000	1,915	3,000	
10-508-1550 TRAINING	2,240	1,575	2,000	5,417	2,000	
10-508-1600 DUES & MEMBERSHIPS	<u>225</u>	<u>301</u>	<u>500</u>	<u>346</u>	<u>500</u>	
TOTAL EDUCATION	4,052	3,300	5,500	7,679	5,500	
<u>MATERIALS & SUPPLIES</u>						
10-508-2000 OFFICE SUPPLIES	1,554	225	1,500	528	1,000	
10-508-2050 POSTAGE / METER RENTAL (229)	299	1,000	58	200	
10-508-2051 PRINCIPAL PMT.-RIGHT TO USE	461	800	0	0	0	
10-508-2052 INTEREST PMT. RIGHT TO USE	13	17	0	0	0	
10-508-2100 PRINTING / COPYING	270	366	800	532	500	
10-508-2101 PRINCIPAL PAYMENT-RIGHT TO	342	0	0	0	0	
10-508-2102 INTEREST PAYMENT-RIGHT TO U	10	0	0	0	0	
10-508-2200 GENERAL SUPPLIES	280	137	150	388	150	
10-508-2350 UNIFORMS	<u>23</u>	<u>35</u>	<u>100</u>	<u>102</u>	<u>100</u>	
TOTAL MATERIALS & SUPPLIES	2,724	1,880	3,550	1,608	1,950	
<u>COMPUTER & OFFICE EQUIP</u>						
10-508-3000 SOFTWARE SUBSCRIPTION FEES	4,288	4,652	2,523	2,075	2,500	
10-508-3100 WEBSITE/ EMAIL MAINTENANCE	2,600	2,600	5,000	5,350	5,500	
10-508-3150 COMPUTER EQUIPMENT	3,324	1,464	1,000	125	1,500	
10-508-3200 COMPUTER MAINTENANCE	350	0	400	0	400	
10-508-3250 SOFTWARE MAINTENANCE	0	0	3,800	0	3,800	
10-508-3300 OFFICE EQUIPMENT	<u>130</u>	<u>0</u>	<u>500</u>	<u>356</u>	<u>500</u>	
TOTAL COMPUTER & OFFICE EQUIP	10,692	8,716	13,223	7,907	14,200	

10 -GENERAL FUND
CITY SECRETARY

	(----- 2024-2025 -----)				(----- 2025-2026 -----)	
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>UTILITIES</u>						
10-508-4500 UTILITIES	681	940	800	562	800	
10-508-4600 TELEPHONE - LAND LINE	855	1,005	900	780	900	
10-508-4650 CELL PHONE	<u>919</u>	<u>951</u>	<u>1,000</u>	<u>719</u>	<u>1,000</u>	
TOTAL UTILITIES	2,455	2,896	2,700	2,061	2,700	
<u>SERVICES</u>						
10-508-5100 CONTRACT SERVICES	<u>231</u>	<u>236</u>	<u>300</u>	<u>195</u>	<u>300</u>	
TOTAL SERVICES	231	236	300	195	300	
<u>MAINTENANCE</u>						
10-508-5500 BUILDING MAINTENANCE	<u>154</u>	<u>60</u>	<u>300</u>	<u>0</u>	<u>300</u>	
TOTAL MAINTENANCE	154	60	300	0	300	
<u>OTHER</u>						
10-508-7500 PUBLICATIONS	3,975	4,200	3,000	1,040	1,500	
10-508-8050 ELECTION EXPENSE	8,682	8,672	10,000	8,615	10,000	
10-508-8100 CODIFICATION EXPENSE	<u>7,945</u>	<u>4,150</u>	<u>4,000</u>	<u>6,145</u>	<u>5,000</u>	
TOTAL OTHER	20,603	17,022	17,000	15,800	16,500	
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TOTAL CITY SECRETARY	219,958	152,516	161,072	133,814	164,467	

10 -GENERAL FUND
FINANCE DEPARTMENT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>PERSONNEL</u>						
10-510-1000 SALARY	81,912	71,049	70,000	57,693	72,100	
10-510-1018 LONGEVITY	135	171	345	345	405	
10-510-1020 OVERTIME	171	(61)	0	0	0	
10-510-1025 LIFE INSURANCE	161	192	203	165	220	
10-510-1030 WORKER'S COMP INSURANCE	22	200	200	232	190	
10-510-1050 SOCIAL SECURITY TAX EXPENSE	4,443	4,367	4,340	3,694	4,470	
10-510-1100 MEDICARE TAX EXPENSE	870	1,021	1,015	864	1,045	
10-510-1150 HEALTH INSURANCE	9,110	10,125	10,453	8,545	11,650	
10-510-1200 TMRS	7,286	7,465	8,778	6,784	9,142	
10-510-1250 TWC UNEMPLOYMENT INSUR	178	290	118	63	100	
10-510-1300 BOND EXPENSE	<u>125</u>	<u>125</u>	<u>125</u>	<u>125</u>	<u>125</u>	
TOTAL PERSONNEL	104,413	94,946	95,577	78,509	99,447	
<u>EDUCATION</u>						
10-510-1500 TRAVEL & LODGING	1,374	3,889	3,000	3,467	3,000	
10-510-1550 TRAINING	1,475	3,845	3,000	1,766	3,000	
10-510-1600 DUES & MEMBERSHIPS	<u>538</u>	<u>685</u>	<u>500</u>	<u>190</u>	<u>500</u>	
TOTAL EDUCATION	3,387	8,420	6,500	5,423	6,500	
<u>MATERIALS & SUPPLIES</u>						
10-510-2000 OFFICE SUPPLIES	807	1,920	800	1,071	800	
10-510-2050 POSTAGE / METER RENTAL (229)	219	500	0	200	
10-510-2051 PRINCIPAL PMT.-RIGHT TO USE	461	800	0	0	0	
10-510-2052 INTERST PMT. RIGHT TO USE	13	17	0	0	0	
10-510-2100 PRINTING / COPYING	270	366	500	532	500	
10-510-2101 PRINCIPAL PAYMENT-RIGHT TO	342	0	0	0	0	
10-510-2102 INTEREST PAYMENT-RIGHT TO U	10	0	0	0	0	
10-510-2200 GENERAL SUPPLIES	191	113	200	167	300	
10-510-2350 UNIFORMS	<u>23</u>	<u>114</u>	<u>150</u>	<u>150</u>	<u>150</u>	
TOTAL MATERIALS & SUPPLIES	1,889	3,549	2,150	1,919	1,950	
<u>COMPUTER & OFFICE EQUIP</u>						
10-510-3000 SOFTWARE SUBSCRIPTION FEES	21,217	21,151	22,790	22,567	24,200	
10-510-3150 COMPUTER EQUIPMENT	984	589	500	976	500	
10-510-3200 COMPUTER MAINTENANCE	0	0	250	0	250	
10-510-3300 OFFICE EQUIPMENT	<u>300</u>	<u>50</u>	<u>150</u>	<u>160</u>	<u>150</u>	
TOTAL COMPUTER & OFFICE EQUIP	22,501	21,790	23,690	23,703	25,100	
<u>UTILITIES</u>						
10-510-4500 UTILITIES	685	940	800	562	800	
10-510-4600 TELEPHONE - LAND LINE	855	1,005	775	780	800	
10-510-4650 CELL AIR CARD	<u>538</u>	<u>498</u>	<u>600</u>	<u>419</u>	<u>600</u>	
TOTAL UTILITIES	2,078	2,443	2,175	1,761	2,200	

10 -GENERAL FUND
FINANCE DEPARTMENT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>SERVICES</u>						
10-510-5100 CONTRACT SERVICES	231	236	300	195	300	
10-510-5150 AUDIT FEES	<u>0</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	
TOTAL SERVICES	231	9,236	9,300	9,195	9,300	
<u>MAINTENANCE</u>						
10-510-5500 BUILDING MAINTENANCE	<u>174</u>	<u>60</u>	<u>100</u>	<u>0</u>	<u>100</u>	
TOTAL MAINTENANCE	174	60	100	0	100	
TOTAL FINANCE DEPARTMENT	134,673	140,443	139,492	120,510	144,597	

10 -GENERAL FUND
MARSHAL'S DEPARTMENT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>PERSONNEL</u>						
10-512-1000 SALARY	298,689	377,307	403,000	295,099	343,000	
10-512-1010 MARSHAL INVESTIGATION	22,904	0	0	0	0	
10-512-1016 CERTIFICATION	9,288	11,827	15,500	8,857	13,000	
10-512-1017 RESERVES	10,713	9,193	8,300	6,725	8,300	
10-512-1018 LONGEVITY	565	1,260	1,380	1,380	1,737	
10-512-1020 OVERTIME	7,825	7,549	8,000	4,552	8,000	
10-512-1025 LIFE INSURANCE	415	882	1,110	946	890	
10-512-1030 WORKER'S COMP INSURANCE	10,204	9,100	10,250	12,372	10,000	
10-512-1050 SOCIAL SECURITY TAX EXPENSE	20,714	23,487	25,500	18,999	21,800	
10-512-1100 MEDICARE TAX EXPENSE	4,092	5,493	6,000	4,443	5,090	
10-512-1150 HEALTH INSURANCE	32,259	41,191	52,300	43,492	58,220	
10-512-1200 TMRS	33,656	41,680	51,550	37,509	44,500	
10-512-1250 TWC UNEMPLOYMENT INSUR	75	1,162	810	439	380	
10-512-1300 BOND EXPENSE	25	25	25	25	25	
10-512-1400 EMPLOYEE APPRECIATION	<u>1,075</u>	<u>697</u>	<u>750</u>	<u>542</u>	<u>750</u>	
TOTAL PERSONNEL	452,499	530,852	584,475	435,381	515,692	
<u>EDUCATION</u>						
10-512-1500 TRAVEL & LODGING	77	1,474	4,500	4,840	4,500	
10-512-1550 TRAINING	960	549	3,000	450	3,000	
10-512-1600 DUES & MEMBERSHIPS	145	76	300	438	300	
10-512-1700 LEOSE TRAINING	<u>0</u>	<u>1,198</u>	<u>1,200</u>	<u>0</u>	<u>1,200</u>	
TOTAL EDUCATION	1,182	3,298	9,000	5,728	9,000	
<u>MATERIALS & SUPPLIES</u>						
10-512-2000 OFFICE SUPPLIES	395	1,259	2,000	1,043	2,000	
10-512-2050 POSTAGE / METER RENTAL (185)	382	800	87	300	
10-512-2051 PRINCIPAL PMT.-RIGHT TO USE	461	800	0	0	0	
10-512-2052 INTEREST PMT. RIGHT TO USE	26	17	0	0	0	
10-512-2100 PRINTING / COPYING	185 (118)	500	532	550	
10-512-2101 PRINCIPAL PAYMENT-RIGHT TO	342	0	0	0	0	
10-512-2102 INTEREST PAYMENT-RIGHT TO U	10	0	0	0	0	
10-512-2200 GENERAL SUPPLIES	5,106	1,830	2,500	618	2,000	
10-512-2300 AMMUNITION	583	466	1,000	1,048	1,000	
10-512-2350 UNIFORMS	<u>4,402</u>	<u>5,418</u>	<u>5,000</u>	<u>1,391</u>	<u>5,000</u>	
TOTAL MATERIALS & SUPPLIES	11,325	10,053	11,800	4,720	10,850	
<u>COMPUTER & OFFICE EQUIP</u>						
10-512-3000 SOFTWARE SUBSCRIPTION FEES	11,714	19,124	18,325	15,257	20,500	
10-512-3200 COMPUTER MAINTENANCE	118	852	900	39	150	
10-512-3250 SOFTWARE MAINTENANCE	18	28	100	0	0	
10-512-3670 DRUG TESTING/PSYC. EVAL	1,225	28	500	0	500	
10-512-3700 LAPTOP PURCHASE (GRANT FUND	0	22,450	0	0	0	
10-512-3800 LPR CAMERAS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>17,001</u>	
TOTAL COMPUTER & OFFICE EQUIP	13,075	42,483	19,825	15,296	38,151	

10 -GENERAL FUND
MARSHAL'S DEPARTMENT

	(----- 2024-2025 -----)				(----- 2025-2026 -----)	
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>VEHICLE</u>						
10-512-4000 VEHICLE PURCHASE	0	61,467	0	0	60,000	
10-512-4050 FUEL & LUBRICANTS	11,902	13,345	18,000	10,008	18,000	
10-512-4100 GPS TRACKING	2,124	1,310	1,200	1,170	1,200	
10-512-4150 LIABILITY INSURANCE	3,889	4,540	4,700	5,325	3,000	
10-512-4200 VEHICLE MAINTENANCE	10,744	12,785	14,000	11,429	7,000	
10-512-4300 VEHICLE UPFITTING	<u>0</u>	<u>755</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL VEHICLE	28,659	94,200	37,900	27,932	89,200	
<u>UTILITIES</u>						
10-512-4500 UTILITIES	681	940	1,000	148	1,000	
10-512-4600 TELEPHONE - LAND LINE	855	1,005	1,000	780	1,000	
10-512-4650 CELL PHONE& HOT SPOT	<u>3,217</u>	<u>3,807</u>	<u>4,000</u>	<u>3,607</u>	<u>4,400</u>	
TOTAL UTILITIES	4,753	5,752	6,000	4,535	6,400	
<u>SERVICES</u>						
10-512-5100 CONTRACT SERVICES	<u>5,231</u>	<u>340</u>	<u>300</u>	<u>195</u>	<u>300</u>	
TOTAL SERVICES	5,231	340	300	195	300	
<u>MAINTENANCE</u>						
10-512-5500 BUILDING MAINTENANCE	2,600	408	500	184	250	
10-512-5600 EQUIPMENT MAINTENANCE	<u>257</u>	<u>1,014</u>	<u>1,000</u>	<u>568</u>	<u>1,000</u>	
TOTAL MAINTENANCE	2,857	1,422	1,500	753	1,250	
<u>TOOLS & EQUIPMENT</u>						
10-512-7000 EQUIPMENT PURCHASE	<u>0</u>	<u>6,547</u>	<u>8,000</u>	<u>65,183</u>	<u>8,000</u>	
TOTAL TOOLS & EQUIPMENT	0	6,547	8,000	65,183	8,000	
<u>OTHER</u>						
10-512-7750 LAW ENFORCEMENT INSURANCE	3,727	4,881	5,020	10,258	6,160	
10-512-7950 NIGHTMARE ON MAPLE	<u>6,840</u>	<u>4,929</u>	<u>5,000</u>	<u>(189)</u>	<u>0</u>	
TOTAL OTHER	10,567	9,811	10,020	10,068	6,160	
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TOTAL MARSHAL'S DEPARTMENT	530,148	704,757	688,820	569,791	685,003	

10 -GENERAL FUND
ANIMAL CONTROL

	(----- 2024-2025 -----)				(----- 2025-2026 -----)	
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>MATERIALS & SUPPLIES</u>						
10-513-2400 ANIMAL FOOD	69	240	500	145	500	
10-513-2450 ANIMAL SUPPLIES	<u>165</u>	<u>118</u>	<u>250</u>	<u>137</u>	<u>250</u>	
TOTAL MATERIALS & SUPPLIES	235	358	750	282	750	
<u>VEHICLE</u>						
10-513-4150 LIABILITY INSURANCE	<u>62</u>	<u>71</u>	<u>100</u>	<u>80</u>	<u>100</u>	
TOTAL VEHICLE	62	71	100	80	100	
<u>UTILITIES</u>						
10-513-4500 UTILITIES	<u>419</u>	<u>640</u>	<u>700</u>	<u>489</u>	<u>700</u>	
TOTAL UTILITIES	419	640	700	489	700	
<u>SERVICES</u>						
10-513-5000 BUILDING EXPENSE	0	0	5,000	0	0	
10-513-5300 VETERINARY SERVICES	<u>425</u>	<u>1,834</u>	<u>3,000</u>	<u>9,111</u>	<u>3,000</u>	
TOTAL SERVICES	425	1,834	8,000	9,111	3,000	
<u>MAINTENANCE</u>						
10-513-5500 BUILDING MAINTENANCE	<u>0</u>	<u>121</u>	<u>250</u>	<u>21</u>	<u>250</u>	
TOTAL MAINTENANCE	0	121	250	21	250	
TOTAL ANIMAL CONTROL	1,140	3,025	9,800	9,982	4,800	

10 -GENERAL FUND
MUNICIPAL COURT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>PERSONNEL</u>						
10-514-1000 SALARY	53,584	56,141	51,864	47,316	53,423	
10-514-1016 CERTIFICATION PAY	1,200	1,210	1,200	989	1,200	
10-514-1018 LONGEVITY	490	550	1,220	1,220	1,340	
10-514-1025 LIFE INSURANCE	152	146	144	121	160	
10-514-1030 WORKER'S COMP INSURANCE	22	200	200	232	190	
10-514-1050 SOCIAL SECURITY TAX EXPENSE	3,730	3,557	3,216	3,145	3,312	
10-514-1100 MEDICARE TAX EXPENSE	750	832	752	736	775	
10-514-1150 HEALTH INSURANCE	9,301	10,470	10,453	8,622	11,650	
10-514-1200 TMRS	6,183	6,081	6,504	6,015	6,774	
10-514-1250 TWC UNEMPLOYMENT INSUR	178	290	118	63	63	
10-514-1300 BOND EXPENSE	<u>56</u>	<u>56</u>	<u>60</u>	<u>56</u>	<u>60</u>	
TOTAL PERSONNEL	75,646	79,533	75,731	68,514	78,947	
<u>EDUCATION</u>						
10-514-1500 TRAVEL & LODGING	488	816	4,600	1,409	4,600	
10-514-1530 TRAINING	1,000	400	1,000	1,390	1,000	
10-514-1600 DUES & MEMBERSHIPS	<u>185</u>	<u>186</u>	<u>400</u>	<u>247</u>	<u>400</u>	
TOTAL EDUCATION	1,672	1,403	6,000	3,046	6,000	
<u>MATERIALS & SUPPLIES</u>						
10-514-2000 OFFICE SUPPLIES	473	2,123	1,500	2,107	2,000	
10-514-2050 POSTAGE / METER RENTAL (229)	197	800	678	800	
10-514-2051 PRINCIPAL PMT.-RIGHT TO USE	461	800	0	0	0	
10-514-2052 INTEREST PMT. RIGHT TO USE	0	17	0	0	0	
10-514-2100 PRINTING / COPYING	185	567	700	532	500	
10-514-2101 PRINCIPAL PAYMENT-RIGHT TO	342	0	0	0	0	
10-514-2102 INTEREST PAYMENT-RIGHT TO U	10	0	0	0	0	
10-514-2200 GENERAL SUPPLIES	191	181	200	28	200	
10-514-2350 UNIFORMS	<u>23</u>	<u>90</u>	<u>100</u>	<u>0</u>	<u>100</u>	
TOTAL MATERIALS & SUPPLIES	1,456	3,976	3,300	3,345	3,600	
<u>COMPUTER & OFFICE EQUIP</u>						
10-514-3000 SOFTWARE SUBSCRIPTION FEES	9,844	5,662	9,750	10,153	9,200	
10-514-3200 COMPUTER MAINTENANCE	8	0	500	0	500	
10-514-3250 SOFTWARE MAINTENANCE	58	28	1,400	0	100	
10-514-3610 JURY FEES	<u>420</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>400</u>	
TOTAL COMPUTER & OFFICE EQUIP	10,330	5,691	11,850	10,153	10,200	
<u>UTILITIES</u>						
10-514-4500 UTILITIES	685	940	900	562	900	
10-514-4600 TELEPHONE - LAND LINE	855	1,005	750	780	1,000	
10-514-4650 CELL AIR CARD	<u>360</u>	<u>360</u>	<u>375</u>	<u>300</u>	<u>375</u>	
TOTAL UTILITIES	1,900	2,305	2,025	1,642	2,275	

10 -GENERAL FUND
MUNICIPAL COURT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>SERVICES</u>						
10-514-5100 CONTRACT SERVICES	19,431	22,236	26,250	19,695	26,250	
10-514-5200 LEGAL FEES	2,430	2,562	3,000	6,635	10,000	
10-514-5255 MVBA COLLECTION SERVICES	4,232	0	3,000	1,929	0	
10-514-5256 PERDUE BRANDON	0	0	0	0	3,000	
10-514-5260 PROFESSIONAL SERVICES	825	900	900	750	900	
TOTAL SERVICES	26,918	25,698	33,150	29,010	40,150	
<u>MAINTENANCE</u>						
10-514-5500 BUILDING MAINTENANCE	198	329	150	0	150	
TOTAL MAINTENANCE	198	329	150	0	150	
<u>OTHER</u>						
TOTAL MUNICIPAL COURT	118,120	118,934	132,206	115,709	141,322	

10 -GENERAL FUND
CODE COMPLIANCE

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>PERSONNEL</u>						
10-515-1000 SALARY	48,180	54,617	57,374	46,806	59,515	
10-515-1016 CERTIFICATION	1,538	(34)	0	0	0	
10-515-1018 LONGEVITY	565	0	0	0	0	
10-515-1020 OVERTIME	2,357	(4)	100	3	0	
10-515-1025 LIFE INSURANCE	111	0	0	0	0	
10-515-1030 WORKER'S COMP INSURANCE	22	22	200	232	190	
10-515-1050 SOCIAL SECURITY TAX EXPENSE	3,515	3,371	3,557	2,977	3,690	
10-515-1100 MEDICARE EXPENSE	534	788	832	696	865	
10-515-1150 HEALTH INSURANCE	5,338	0	0	0	0	
10-515-1200 TMRS	5,925	5,759	7,195	5,712	7,550	
10-515-1250 TWC UNEMPLOYMENT INSUR	178	281	118	63	63	
10-515-1400 EMPLOYEE APPRECIATION	<u>0</u>	<u>0</u>	<u>100</u>	<u>0</u>	<u>100</u>	
TOTAL PERSONNEL	68,263	64,800	69,476	56,489	71,973	
<u>EDUCATION</u>						
10-515-1500 TRAVEL & LODGING	0	0	1,800	0	1,500	
10-515-1530 TRAINING	550	0	1,200	1,248	1,000	
10-515-1600 DUES & MEMBERSHIPS	<u>75</u>	<u>59</u>	<u>100</u>	<u>71</u>	<u>100</u>	
TOTAL EDUCATION	625	59	3,100	1,319	2,600	
<u>MATERIALS & SUPPLIES</u>						
10-515-2000 OFFICE SUPPLIES	140	174	300	473	300	
10-515-2050 POSTAGE / METER RENTAL (229)	197	300	329	300	
10-515-2051 PRINCIPAL PMT.-RIGHT TO USE	461	800	0	0	0	
10-515-2052 INTEREST PMT. RIGHT TO USE	13	17	0	0	0	
10-515-2100 PRINTING / COPYING	185	224	400	532	400	
10-515-2101 PRINCIPAL [AYMENT-RIGHT TO	342	0	0	0	0	
10-515-2102 INTEREST PAYMENT-RIGHT TO U	10	0	0	0	0	
10-515-2200 GENERAL SUPPLIES	191	1,163	250	398	100	
10-515-2350 UNIFORMS	<u>510</u>	<u>0</u>	<u>250</u>	<u>140</u>	<u>250</u>	
TOTAL MATERIALS & SUPPLIES	1,624	2,576	1,500	1,872	1,350	
<u>COMPUTER & OFFICE EQUIP</u>						
10-515-3000 SOFTWARE SUBSCRIPTION FEES	<u>2,124</u>	<u>1,708</u>	<u>2,310</u>	<u>2,003</u>	<u>2,340</u>	
TOTAL COMPUTER & OFFICE EQUIP	2,124	1,708	2,310	2,003	2,340	
<u>VEHICLE</u>						
10-515-4100 GPS TRACKING	<u>540</u>	<u>234</u>	<u>250</u>	<u>234</u>	<u>250</u>	
TOTAL VEHICLE	540	234	250	234	250	
<u>UTILITIES</u>						
10-515-4600 TELEPHONE - LAND LINE	855	1,005	1,000	780	1,000	
10-515-4650 CELL PHONE	<u>898</u>	<u>670</u>	<u>505</u>	<u>419</u>	<u>500</u>	
TOTAL UTILITIES	1,753	1,674	1,505	1,199	1,500	

Section 7, Item B.

10 -GENERAL FUND
CODE COMPLIANCE

	(----- 2024-2025 -----)				(----- 2025-2026 -----)	
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>SERVICES</u>						
10-515-5100 CONTRACT SERVICES	<u>231</u>	<u>236</u>	<u>300</u>	<u>195</u>	<u>300</u>	
TOTAL SERVICES	231	236	300	195	300	
<u>MAINTENANCE</u>						
10-515-5500 BUILDING MAINTENANCE	<u>0</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>100</u>	
TOTAL MAINTENANCE	0	0	200	0	100	
<u>TOOLS & EQUIPMENT</u>						
10-515-7000 TOOL PURCHASE	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>500</u>	
TOTAL TOOLS & EQUIPMENT	0	0	500	500	500	
<u>OTHER</u>						
10-515-8200 PERMITS, INSPECTIONS	<u>34,123</u>	<u>10,906</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL OTHER	34,123	10,906	0	0	0	
TOTAL CODE COMPLIANCE	109,282	82,193	79,141	63,810	80,913	

10 -GENERAL FUND
PARKS DEPARTMENT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>PERSONNEL</u>						
10-516-1000 SALARY	98,992	81,255	78,963	64,077	80,000	
10-516-1018 LONGEVITY	247	262	264	264	210	
10-516-1020 OVERTIME	5,861	3,911	5,000	3,251	5,000	
10-516-1025 LIFE INSURANCE	221	187	1,072	1,044	200	
10-516-1030 WORKER'S COMP INSURANCE	26	1,700	250	280	230	
10-516-1050 SOCIAL SECURITY TAX EXPENSE	7,272	5,260	5,206	4,311	5,300	
10-516-1100 MEDICARE TAX EXPENSE	1,417	1,230	1,218	1,154	1,300	
10-516-1150 HEALTH INSURANCE	17,376	14,619	18,816	16,291	21,000	
10-516-1200 TMRS	11,911	8,987	10,529	8,165	11,000	
10-516-1250 TWC UNEMPLOYMENT INSUR	227	450	275	89	150	
TOTAL PERSONNEL	143,550	117,861	121,593	98,926	124,390	
<u>EDUCATION</u>						
10-516-1500 TRAVEL & LODGING	0	0	500	0	500	
10-516-1550 TRAINING	0	0	150	0	150	
10-516-1600 DUES & MEMBERSHIPS	217	116	150	131	150	
TOTAL EDUCATION	217	116	800	131	800	
<u>MATERIALS & SUPPLIES</u>						
10-516-2150 JANITORIAL SUPPLIES	2,020	3,514	3,000	3,472	4,000	
10-516-2200 GENERAL SUPPLIES	499	625	500	589	1,000	
10-516-2350 UNIFORM EXPENSE	1,250	844	1,000	953	1,000	
TOTAL MATERIALS & SUPPLIES	3,769	4,983	4,500	5,013	6,000	
<u>VEHICLE</u>						
10-516-4050 FUEL & LUBRICANTS	3,087	3,722	3,000	2,841	3,000	
10-516-4100 GPS TRACKING	1,650	558	600	234	250	
10-516-4150 LIABILITY INSURANCE	498	640	650	643	730	
10-516-4200 VEHICLE MAINTENANCE	2,487	1,700	2,000	2,056	2,500	
TOTAL VEHICLE	7,722	6,620	6,250	5,774	6,480	
<u>UTILITIES</u>						
10-516-4500 UTILITIES	3,184	4,304	4,000	3,735	4,000	
10-516-4600 TELEPHONE - LAND LINE	855	1,005	750	780	750	
10-516-4650 CELL AIR CARD	605	391	500	321	500	
TOTAL UTILITIES	4,645	5,700	5,250	4,837	5,250	
<u>SERVICES</u>						
10-516-5100 CONTRACT SERVICES	3,400	3,700	2,400	1,600	2,400	
TOTAL SERVICES	3,400	3,700	2,400	1,600	2,400	
<u>MAINTENANCE</u>						
10-516-5500 BUILDING MAINTENANCE	1,964	1,072	1,000	1,458	1,500	
10-516-5550 SKATE PARK MAINTENANCE	185	4	200	161	200	
10-516-5600 EQUIPMENT MAINTENANCE	2,053	498	1,000	1,003	1,000	
10-516-5750 LANDSCAPING	384	477	500	515	750	
10-516-6100 REPAIRS & MAINTENANCE	469	0	0	1	500	
TOTAL MAINTENANCE	5,055	2,052	2,700	3,138	3,950	

10 -GENERAL FUND
PARKS DEPARTMENT

	(----- 2024-2025 -----)				(----- 2025-2026 -----)	
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<hr/>						
<u>TOOLS & EQUIPMENT</u>						
10-516-7000 EQUIPMENT PURCHASE	<u>12,964</u>	<u>8,000</u>	<u>8,000</u>	<u>8,024</u>	<u>4,000</u>	
TOTAL TOOLS & EQUIPMENT	12,964	8,000	8,000	8,024	4,000	
<hr/>						
<u>OTHER</u>						
10-516-7700 PROPERTY INSURANCE	548	670	900	822	960	
10-516-8250 FISH 4 FUN	(<u>104</u>)	<u>1,248</u>	<u>1,300</u>	<u>1,067</u>	<u>1,300</u>	
TOTAL OTHER	445	1,918	2,200	1,888	2,260	
<hr/>						
TOTAL PARKS DEPARTMENT	181,767	150,949	153,693	129,332	155,530	

10 -GENERAL FUND
SEASONAL PARK DEPARTMENT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>PERSONNEL</u>						
10-517-1000 SALARY	18,143	11,439	15,000	10,939	15,000	
10-517-1025 LIFE INSURANCE	0	1	0	5	0	
10-517-1030 WORKER'S COMP INSURANCE	26	725	250	224	230	
10-517-1050 SOCIAL SECURITY TAX EXPENSE	1,029	709	884	678	884	
10-517-1100 MEDICARE TAX EXPENSE	241	166	207	159	207	
10-517-1150 HEALTH INSURANCE	0	144	0	588	0	
10-517-1200 TMRS	0	68	0	275	0	
10-517-1250 TWC UNEMPLOYMENT INSURANCE	<u>221</u>	<u>344</u>	<u>186</u>	<u>(51)</u>	<u>200</u>	
TOTAL PERSONNEL	19,660	13,597	16,527	12,817	16,521	
<u>MATERIALS & SUPPLIES</u>						
10-517-2200 GENERAL SUPPLIES	2,320	1,118	2,500	2,314	2,500	
10-517-2350 UNIFORM EXPENSE	<u>555</u>	<u>0</u>	<u>600</u>	<u>84</u>	<u>600</u>	
TOTAL MATERIALS & SUPPLIES	2,875	1,118	3,100	2,398	3,100	
<u>UTILITIES</u>						
10-517-4650 CELL AIR CARD	<u>730</u>	<u>675</u>	<u>720</u>	<u>840</u>	<u>700</u>	
TOTAL UTILITIES	730	675	720	840	700	
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TOTAL SEASONAL PARK DEPARTMENT	23,265	15,390	20,347	16,054	20,321	

10 -GENERAL FUND
STREETS DEPARTMENT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>PERSONNEL</u>						
10-518-1000 SALARY	98,993	81,256	78,963	64,078	80,000	
10-518-1018 LONGEVITY	247	262	264	264	210	
10-518-1020 OVERTIME	6,440	3,911	5,000	3,251	5,000	
10-518-1025 LIFE INSURANCE	221	187	1,072	1,044	200	
10-518-1030 WORKER'S COMP INSURANCE	1,193	1,700	10,500	12,743	10,500	
10-518-1050 SOCIAL SECURITY TAX EXPENSE	7,272	5,260	5,206	4,311	5,300	
10-518-1100 MEDICARE TAX EXPENSE	1,417	1,230	1,218	1,154	1,300	
10-518-1150 HEALTH INSURANCE	17,481	14,619	18,816	16,291	21,000	
10-518-1200 TMRS	11,912	8,987	10,529	8,165	11,000	
10-518-1250 TWC UNEMPLOYMENT INSUR	9,292	241	275	89	150	
TOTAL PERSONNEL	154,469	117,652	131,843	111,390	134,660	
<u>EDUCATION</u>						
10-518-1600 DUES & MEMBERSHIPS	57	76	100	54	100	
TOTAL EDUCATION	57	76	100	54	100	
<u>MATERIALS & SUPPLIES</u>						
10-518-2250 SAFETY GEAR	286	683	600	631	600	
10-518-2350 UNIFORM EXPENSE	1,492	844	1,000	993	1,000	
10-518-2550 REPLACEMENT SIGNS	915	2,081	2,000	2,240	2,000	
10-518-2600 STREET REPAIR MATERIALS	2,601	8,055	8,000	9,618	8,000	
TOTAL MATERIALS & SUPPLIES	5,293	11,663	11,600	13,482	11,600	
<u>VEHICLE</u>						
10-518-4000 VEHICLE REPLACEMENT	0	71,305	0	0	11,700	
10-518-4050 FUEL & LUBRICANTS	3,113	3,793	3,000	2,761	3,000	
10-518-4100 GPS TRACKING	3,395	558	600	234	250	
10-518-4150 LIABILITY INSURANCE	840	1,034	1,110	1,085	1,235	
10-518-4200 VEHICLE MAINTENANCE	4,827	3,008	3,500	3,595	3,500	
TOTAL VEHICLE	12,175	79,698	8,210	7,674	19,685	
<u>UTILITIES</u>						
10-518-4500 UTILITIES	12,467	16,643	13,000	12,610	13,000	
10-518-4600 TELEPHONE - LAND LINE	855	1,005	650	780	650	
10-518-4650 CELL PHONE	605	391	500	321	500	
TOTAL UTILITIES	13,928	18,039	14,150	13,711	14,150	
<u>MAINTENANCE</u>						
10-518-5500 BUILDING MAINTENANCE	473	328	500	194	500	
10-518-5600 EQUIPMENT MAINTENANCE	711	1,156	1,500	766	1,500	
10-518-5620 EQUIPMENT LEASE	24	958	1,000	163	1,000	
10-518-5900 STORM WATER / DRAINAGE	0	84	500	47	500	
10-518-6100 REPAIRS & MAINTENANCE	100	491	1,000	2,406	1,500	
10-518-6300 R.O.W MAINTENANCE	9,415	2,279	20,000	9,549	10,000	
10-518-6650 INFRASTRUCTURE	0	19,500	0	0	0	
TOTAL MAINTENANCE	10,722	24,796	24,500	13,126	15,000	

10 -GENERAL FUND
STREETS DEPARTMENT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
TOOLS & EQUIPMENT						
10-518-7000 EQUIPMENT PURCHASE	0	928	15,000	14,828	0	
10-518-7050 TOOLS	847	460	500	378	500	
10-518-7175 EQUIPMENT RENTAL	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>0</u>	<u>1,000</u>	
TOTAL TOOLS & EQUIPMENT	847	1,388	17,500	15,206	1,500	
OTHER						
10-518-7700 PROPERTY INSURANCE	<u>611</u>	<u>747</u>	<u>950</u>	<u>916</u>	<u>1,070</u>	
TOTAL OTHER	611	747	950	916	1,070	
TOTAL STREETS DEPARTMENT	198,103	254,060	208,853	175,559	197,765	

10 -GENERAL FUND
PERMITTING DEPARTMENT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>PERSONNEL</u>						
10-519-1000 SALARY	9,656	24,871	25,174	21,267	29,000	
10-519-1020 OVERTIME	128	471	300	246	300	
10-519-1025 LIFE INSURANCE	20	69	162	121	74	
10-519-1030 WORKER'S COMP INSURANCE	0	30	0	0	0	
10-519-1050 SOCIAL SECURITY TAX EXPENSE	502	1,237	1,561	1,349	1,800	
10-519-1100 MEDICARE EXPENSE	118	289	365	315	420	
10-519-1150 HEALTH INSURANCE	2,004	5,149	5,227	4,342	5,830	
10-519-1200 TMRS	1,087	2,628	3,157	2,626	3,700	
10-519-1250 TWC UNEMPLOYMENT INSUR	<u>5</u>	<u>59</u>	<u>59</u>	<u>32</u>	<u>40</u>	
TOTAL PERSONNEL	13,520	34,802	36,005	30,298	41,164	
<u>EDUCATION</u>						
10-519-1500 TRAVEL & LODGING	0	244	500	273	500	
10-519-1550 TRAINING	0	185	300	125	500	
10-519-1600 DUES & MEMBERSHIPS	<u>75</u>	<u>59</u>	<u>100</u>	<u>71</u>	<u>100</u>	
TOTAL EDUCATION	75	489	900	469	1,100	
<u>MATERIALS & SUPPLIES</u>						
10-519-2000 OFFICE SUPPLIES	128	276	500	182	300	
10-519-2050 POSTAGE / METER RENTAL (229)	197	350	151	150	
10-519-2051 PRINCIPAL PMT.-RIGHT TO USE	461	800	0	0	0	
10-519-2052 INTEREST PMT. RIGHT TO USE	13	17	0	0	0	
10-519-2100 PRINTING / COPING	185	224	500	532	600	
10-519-2101 PRINCIPAL PAYMENT-RIGHT TO	342	0	0	0	0	
10-519-2102 INTEREST PAYMENT-RIGHT TO U	10	0	0	0	0	
10-519-2200 GENERAL SUPPLIES	191	138	150	28	100	
10-519-2350 UNIFORMS	<u>23</u>	<u>50</u>	<u>100</u>	<u>68</u>	<u>100</u>	
TOTAL MATERIALS & SUPPLIES	1,125	1,702	1,600	961	1,250	
<u>COMPUTER & OFFICE EQUIP</u>						
10-519-3000 SOFTWARE SUBSCRIPTION FEES	1,286	668	1,010	985	19,050	
10-519-3150 COMPUTER EQUIPMENT	0	1,464	500	446	500	
10-519-3200 COMPUTER MAINTENANCE	0	0	100	0	100	
10-519-3250 SOFTWARE MAINTENANCE	0	0	100	0	0	
10-519-3630 PERMITS, INSPECTIONS	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,756</u>	<u>350</u>	
TOTAL COMPUTER & OFFICE EQUIP	1,286	2,132	1,710	4,187	20,000	
<u>UTILITIES</u>						
10-519-4500 UTILITIES	163	167	250	14	250	
10-519-4600 TELEPHONE - LAND LINE	<u>855</u>	<u>1,005</u>	<u>1,100</u>	<u>780</u>	<u>1,100</u>	
TOTAL UTILITIES	1,018	1,171	1,350	794	1,350	

10 -GENERAL FUND
PERMITTING DEPARTMENT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>SERVICES</u>						
10-519-5100 CONTRACT SERVICES	<u>231</u>	<u>237</u>	<u>300</u>	<u>195</u>	<u>300</u>	
TOTAL SERVICES	231	237	300	195	300	
<u>MAINTENANCE</u>						
10-519-5500 BUILDING MAINTENANCE	<u>62</u>	<u>0</u>	<u>150</u>	<u>0</u>	<u>150</u>	
TOTAL MAINTENANCE	62	0	150	0	150	
TOTAL PERMITTING DEPARTMENT	17,315	40,533	42,015	36,904	65,314	

10 -GENERAL FUND
FIRE DEPARTMENT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
UTILITIES						
10-522-4500 UTILITIES	2,095	3,549	3,000	3,238	3,000	
TOTAL UTILITIES	2,095	3,549	3,000	3,238	3,000	
SERVICES						
10-522-5105 CITY FIRE PROTECTION	5,000	5,000	5,000	0	5,000	
TOTAL SERVICES	5,000	5,000	5,000	0	5,000	
TOTAL FIRE DEPARTMENT	7,095	8,549	8,000	3,238	8,000	
TOTAL EXPENDITURES	1,835,048	2,168,998	2,047,818	1,757,561	2,071,601	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	170,437	(10,950)	1,177	(22,018)	25,896	
	=====	=====	=====	=====	=====	=====

20 -HOTEL MOTEL TAX FUND

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
REVENUES					DR	WORKSPACE
<hr/>						
FRANCHISE FEES						
20-30175 HOTEL OCCUPANCY TAX	<u>27,157</u>	<u>47,456</u>	<u>45,000</u>	<u>38,771</u>	<u>45,000</u>	
TOTAL FRANCHISE FEES	27,157	47,456	45,000	38,771	45,000	
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TOTAL REVENUES	27,157	47,456	45,000	38,771	45,000	
	=====	=====	=====	=====	=====	=====

20 -HOTEL MOTEL TAX FUND
HOTEL TAX DEPARTMENT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
TOOLS & EQUIPMENT						
20-500-7440 ECLIPSE EXPENSE	4,136	14,063	0	0	0	
TOTAL TOOLS & EQUIPMENT	4,136	14,063	0	0	0	
OTHER						
20-500-7593 BBA (COWBOYS ON MAIN)	5,000	8,500	0	0	0	
20-500-7595 BANDERA PRO RODEO ASSOC.	8,738	10,500	0	0	0	
20-500-7599 11ST COUNTRY MUSIC -LABOR D	2,500	0	0	0	0	
20-500-7600 RIDING ON FAITH RODEO	12,000	9,000	0	0	0	
20-500-8300 MISCELLANEOUS EXPENSES	0	55,150	45,000	3,150	45,000	
TOTAL OTHER	28,238	83,150	45,000	3,150	45,000	
TOTAL HOTEL TAX DEPARTMENT	32,374	97,213	45,000	3,150	45,000	
TOTAL EXPENDITURES	32,374	97,213	45,000	3,150	45,000	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	(5,217)	(49,757)	0	35,621	0	
	=====	=====	=====	=====	=====	=====

21 -BEST WESTERN ESCROW

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
REVENUES					DR	WORKSPACE
<hr/>						
FRANCHISE FEES						
21-30175 HOTEL OCCUPANCY TAX	<u>42,876</u>	<u>42,281</u>	<u>40,000</u>	<u>30,551</u>	<u>40,000</u>	
TOTAL FRANCHISE FEES	42,876	42,281	40,000	30,551	40,000	
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TOTAL REVENUES	42,876	42,281	40,000	30,551	40,000	
	=====	=====	=====	=====	=====	=====

21 -BEST WESTERN ESCROW
BEST WESTERN HOTEL GRANT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
OTHER						
21-500-7591 BEST WESTERN HOTEL	42,110	41,974	40,000	0	40,000	
TOTAL OTHER	42,110	41,974	40,000	0	40,000	
TOTAL BEST WESTERN HOTEL GRANT	42,110	41,974	40,000	0	40,000	
TOTAL EXPENDITURES	42,110	41,974	40,000	0	40,000	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	766	307	0	30,551	0	
	=====	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND

	(----- 2024-2025 -----)				(----- 2025-2026 -----)	
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
PROPERTY TAX						
30-30100 INTEREST & SINKING TAXES	68,491	67,832	59,425	50,145	171,945	
TOTAL PROPERTY TAX	68,491	67,832	59,425	50,145	171,945	
OTHER REVENUE						
30-30995 TRANSFER IN UT. FUND DWSRF	0	0	42,500	42,500	42,500	
30-30996 TRANSFER IN UT. FUND FIF	0	0	49,500	49,500	49,500	
30-30997 PRINCIPAL PMT FROM EDC DWSRF	0	0	42,500	42,500	42,500	
30-30998 PRINCIPAL PMT FROM EDC FIF	0	0	49,500	49,500	49,500	
30-30999 TRANSFER IN FROM UT. FUND	184,000	184,000	1,300	0	5,300	
TOTAL OTHER REVENUE	184,000	184,000	185,300	184,000	189,300	
TOTAL REVENUES	252,491	251,832	244,725	234,145	361,245	
	=====	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND
I&S

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
PROJECTS						
30-500-8500 INTEREST PAYMENTS DWSRF	61,903	60,725	59,425	59,425	58,014	
30-500-8501 PAYING AGENT FEES	0	275	1,300	1,300	5,300	
30-500-8502 2012 TWDB DWSRF	184,000	184,000	85,000	85,000	85,000	
30-500-8503 2021 TWDB FIF	0	0	99,000	99,000	99,000	
30-500-8504 CWSRF- P.A.D.	0	0	0	0	105,000	
30-500-8505 CWSRF	0	0	0	0	8,931	
TOTAL PROJECTS	245,903	245,000	244,725	244,725	361,245	
TOTAL I&S	245,903	245,000	244,725	244,725	361,245	
TOTAL EXPENDITURES	245,903	245,000	244,725	244,725	361,245	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	6,589	6,831	0	(10,579)	0	
	=====	=====	=====	=====	=====	=====

34 -OPIOID ABATEMENT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
REVENUES					DR	WORKSPACE
MARSHAL REVENUE						
34-30410 OPIOID ABATEMENT REVENUE	908	177	250	862	800	
TOTAL MARSHAL REVENUE	908	177	250	862	800	
TOTAL REVENUES	908	177	250	862	800	
	=====	=====	=====	=====	=====	=====

34 -OPIOID ABATEMENT
HOTEL TAX DEPARTMENT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
EDUCATION						
34-501-1550 TRAINING	0	0	250	0	800	
TOTAL EDUCATION	0	0	250	0	800	
TOTAL HOTEL TAX DEPARTMENT	0	0	250	0	800	
TOTAL EXPENDITURES	0	0	250	0	800	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	908	177	0	862	0	
	=====	=====	=====	=====	=====	=====

36 -LEOSE FUND

	(----- 2024-2025 -----)				(----- 2025-2026 -----)	
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<hr/>						
MARSHAL REVENUE						
36-30410 LEOSE REVENUE	944	1,313	1,000	1,878	1,200	
TOTAL MARSHAL REVENUE	944	1,313	1,000	1,878	1,200	
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TOTAL REVENUES	944	1,313	1,000	1,878	1,200	
	=====	=====	=====	=====	=====	=====

36 -LEOSE FUND
LEOSE FUNDS

	(----- 2024-2025 -----)				(----- 2025-2026 -----)	
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
EDUCATION						
36-501-1550 TRAINING	938	0	1,000	0	1,200	
TOTAL EDUCATION	938	0	1,000	0	1,200	
OTHER						
36-501-7600 TRANSFER OUT	0	1,313	0	0	0	
TOTAL OTHER	0	1,313	0	0	0	
TOTAL LEOSE FUNDS	938	1,313	1,000	0	1,200	

36 -LEOSE FUND
INTEREST PAYMENTS

[illegible]

MATERIALS & SUPPLIES

TOTAL EXPENDITURES	938	1,313	1,000	0	1,200	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	6	0	0	1,878	0	
	=====	=====	=====	=====	=====	=====

37 -MC SECURITY

	(----- 2024-2025 -----)				(----- 2025-2026 -----)	
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
REVENUES					DR	WORKSPACE
<hr/>						
COURT REVENUE						
37-30441 MC SECURITY FEE	<u>1,200</u>	<u>707</u>	<u>750</u>	<u>880</u>	<u>750</u>	
TOTAL COURT REVENUE	1,200	707	750	880	750	
<hr/>						
TOTAL REVENUES	1,200	707	750	880	750	
	=====	=====	=====	=====	=====	=====

Section 7, Item B.

37 -MC SECURITY
MC SECURITY

	(----- 2024-2025 -----)				(----- 2025-2026 -----)	
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
OTHER						
37-501-7500 EQUIPMENT PURCHASE	0	2,348	750	4,842	5,000	
TOTAL OTHER	0	2,348	750	4,842	5,000	
TOTAL MC SECURITY	0	2,348	750	4,842	5,000	

37 -MC SECURITY
INTEREST PAYMENTS

			(----- 2024-2025 -----)	(----- 2025-2026 -----)		
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE

MATERIALS & SUPPLIES

TOTAL EXPENDITURES	0	2,348	750	4,842	5,000	
	=====	=====	=====	=====	=====	=====

REVENUE OVER/(UNDER) EXPENDITURES	1,200	(1,641)	0	(3,961)	(4,250)
=====	=====	=====	=====	=====	=====

38 -MC TECHNOLOGY

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<hr/>						
COURT REVENUE						
38-30441 MC TECHNOLOGY FEES	1,031	620	500	729	500	
38-30442 PROCEEDS FROM SBITA	24,889	0	0	0	0	
38-30443 OTHER REVENUE	<u>0</u>	<u>5,250</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL COURT REVENUE	25,920	5,870	500	729	500	
<hr/>						
TOTAL REVENUES	25,920	5,870	500	729	500	
	=====	=====	=====	=====	=====	=====

38 -MC TECHNOLOGY
MC TECHNOLOGY

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
MAINTENANCE						
38-500-6912 PRINCIPAL PAYMENT-RIGHT TO	5,250	0	0	0	0	
TOTAL MAINTENANCE	5,250	0	0	0	0	
TOOLS & EQUIPMENT						
38-500-7001 SBITA ASSET	24,889	0	0	0	0	
TOTAL TOOLS & EQUIPMENT	24,889	0	0	0	0	
OTHER						
38-500-7500 COMPUTER EQUIPMENT	0	4,684	500	2,390	500	
TOTAL OTHER	0	4,684	500	2,390	500	
TOTAL MC TECHNOLOGY	30,139	4,684	500	2,390	500	

38 -MC TECHNOLOGY
INTEREST PAYMENTS

			(----- 2024-2025 -----)	(----- 2025-2026 -----)		
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE

MATERIALS & SUPPLIES

TOTAL EXPENDITURES	30,139	4,684	500	2,390	500	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	(4,219)	1,186	0	(1,661)	0	
	=====	=====	=====	=====	=====	=====

39 -TRUANCY PREVENTION

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
REVENUES					DR	WORKSPACE
<hr/>						
COURT REVENUE						
39-30441 TRUANCY FEES	<u>1,125</u>	<u>642</u>	<u>500</u>	<u>878</u>	<u>650</u>	
TOTAL COURT REVENUE	1,125	642	500	878	650	
<hr/>						
TOTAL REVENUES	1,125	642	500	878	650	
	=====	=====	=====	=====	=====	=====
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	=====	=====	=====	=====	=====	=====
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REVENUE OVER/ (UNDER) EXPENDITURES	1,125	642	500	878	650	
	=====	=====	=====	=====	=====	=====

50 -UTILITY FUND

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>REVENUE</u>						
50-30601 WATER SERV FEE RESID INSIDE	207,522	182,416	197,467	176,814	213,770	
50-30602 WATER SERV FEE RESID OUTSIDE	234,745	239,807	279,535	193,316	244,480	
50-30605 WATER SERV FEE COMM INSIDE	278,982	251,307	274,260	217,435	305,650	
50-30606 WATER SERV FEE COMM OUTSIDE	36,725	44,267	55,398	39,479	46,990	
50-30611 WW SERV FEE RESID INSIDE	162,976	176,259	195,473	154,679	191,800	
50-30612 WW SERVICE FEE RESID OUTSIDE	66,600	80,530	97,982	61,806	77,030	
50-30615 WW COMM SEWER INSIDE	213,200	225,894	247,886	198,112	273,700	
50-30616 WW COMM SEWER OUTSIDE	20,213	26,030	32,321	22,408	27,470	
50-30618 RECLAIMED WATER	3,858	(553)	0	(1,671)	0	
50-30624 WATER TAP FEES	14,819	4,969	3,000	19,320	3,000	
50-30628 WASTEWATER TAP FEES	6,416	8,247	3,000	8,080	3,000	
50-30640 DISCONNECT FEES	7,315	5,320	4,500	3,647	4,000	
50-30641 RECONNECT FEES	3,007	1,095	1,000	792	1,000	
50-30642 AFTER HOUR FEES	0	100	100	50	0	
50-30670 CONNECTION FEES	4,060	3,395	3,000	2,445	3,000	
50-30710 GARBAGE FEES RESIDENTIAL	224,644	238,159	247,952	212,358	266,900	
50-30711 GARBAGE FEES COMMERCIAL	392,635	435,552	452,379	367,080	454,900	
50-30902 LATE FEES	15,322	16,990	15,000	14,398	15,000	
50-30920 NSF FEES	<u>1,020</u>	<u>650</u>	<u>400</u>	<u>570</u>	<u>500</u>	
TOTAL REVENUE	1,894,060	1,940,436	2,110,653	1,691,119	2,132,190	
<u>CHARGE FOR SERVICES</u>						
50-30935 INSURANCE PROCEEDS	112,269	78,922	0	0	0	
50-30955 DUE FROM MVBA	470	38	0	158	0	
50-30970 PAYMENT DISCOUNT REVENUE	(31)	252	200	223	200	
50-30975 CREDIT CARD SURCHARGE FEE	<u>5,946</u>	<u>18,353</u>	<u>15,000</u>	<u>16,324</u>	<u>15,000</u>	
TOTAL CHARGE FOR SERVICES	118,654	97,564	15,200	16,705	15,200	
<u>OTHER REVENUE</u>						
50-30990 MISCELLANEOUS REVENUES	0	4,438	0	18,056	0	
50-31115 EDC TO UT FOR DWSRF	42,500	42,500	0	0	0	
50-31116 EDC DUE TO UT - FIF	49,500	49,500	0	0	0	
50-32000 MADRONA LN GRANT REVENUE	0	277,118	0	0	0	
50-32001 CAPITAL CONTRIBUTIONS	<u>0</u>	<u>184,180</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL OTHER REVENUE	92,000	557,736	0	18,056	0	
TOTAL REVENUES	2,104,714	2,595,735	2,125,853	1,725,880	2,147,390	
	=====	=====	=====	=====	=====	=====

50 -UTILITY FUND
UTL. ADMINISTRATION

	(----- 2024-2025 -----)		(----- 2025-2026 -----)			
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<hr/>						
<u>UTILITIES</u>						
<hr/>						
<u>SERVICES</u>						
50-500-5080 DEPRECIATION EXPENSE	205,879	231,668	0	0	0	
TOTAL SERVICES	205,879	231,668	0	0	0	
<hr/>						
<u>MAINTENANCE</u>						
50-500-6921 INTEREST PAYMENT-RIGHT TO U	177	121	0	0	0	
TOTAL MAINTENANCE	177	121	0	0	0	
<hr/>						
<u>OTHER</u>						
50-500-7500 TRANSFER OUT ADMIN SALARY	61,670	61,670	139,120	69,560	135,515	
50-500-7510 COUNCIL CONTINGENCY FUND	52,568	62,055	100,000	20,689	75,000	
50-500-7515 TSF OUT TO GF FOR OFF. STAF	23,134	23,134	0	0	0	
50-500-7600 TRANSFER OUT	531,560	184,000	0	0	0	
TOTAL OTHER	668,933	330,859	239,120	90,249	210,515	
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<u>PROJECTS</u>						
50-500-8500 MISC. EXPENSE	160	13,269	10,000	17,766	10,000	
50-500-8560 2018 TWDB DWSRF	0	0	42,500	42,500	42,500	
50-500-8561 ESCROW AGENT FEE	1,125	1,750	1,300	0	5,300	
50-500-8562 2021 TWDB FIF	0	0	49,500	49,500	49,500	
TOTAL PROJECTS	1,285	15,019	103,300	109,766	107,300	
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TOTAL UTL. ADMINISTRATION	876,274	577,667	342,420	200,015	317,815	

50 -UTILITY FUND
WATER DEPARTMENT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>PERSONNEL</u>						
50-501-1000 SALARY	121,613	146,458	150,313	120,005	154,000	
50-501-1016 CERTIFICATION PAY	5,994	4,535	6,000	3,382	6,000	
50-501-1018 LONGEVITY	247	393	396	396	315	
50-501-1020 OVERTIME	6,638	5,951	5,000	4,808	5,500	
50-501-1025 LIFE INSURANCE	276	350	1,317	1,241	390	
50-501-1030 WORKER'S COMP INSURANCE	175	3,040	1,550	1,857	1,550	
50-501-1050 SOCIAL SECURITY TAX EXPENSE	9,008	9,366	9,320	8,178	9,600	
50-501-1100 MEDICARE TAX EXPENSE	1,797	2,191	2,180	2,131	2,300	
50-501-1150 HEALTH INSURANCE	21,797	27,508	36,063	30,837	41,110	
50-501-1200 TMRS	21,806	23,608	18,850	15,589	20,000	
50-501-1250 TWC UNEMPLOYMENT INSUR	1,390	1,842	404	169	250	
50-501-1300 BOND EXPENSE	5	0	6	0	6	
50-501-1350 DRUG TESTING	269	154	150	82	100	
50-501-1400 EMPLOYEE APPRECIATION	<u>362</u>	<u>574</u>	<u>500</u>	<u>631</u>	<u>500</u>	
TOTAL PERSONNEL	191,377	225,969	232,049	189,306	241,621	
<u>EDUCATION</u>						
50-501-1500 TRAVEL & LODGING	3,851	663	2,000	1,605	2,000	
50-501-1550 TRAINING	1,791	1,406	2,000	1,655	2,000	
50-501-1600 DUES & MEMBERSHIPS	<u>2,419</u>	<u>1,533</u>	<u>1,000</u>	<u>71</u>	<u>1,000</u>	
TOTAL EDUCATION	8,060	3,602	5,000	3,332	5,000	
<u>MATERIALS & SUPPLIES</u>						
50-501-2000 OFFICE SUPPLIES	1,476	1,349	1,000	2,845	1,000	
50-501-2050 POSTAGE / METER RENTAL	1,487	5,731	2,000	4,281	4,000	
50-501-2060 LINE MAINTENANCE	5,983	6,752	10,000	8,595	8,000	
50-501-2100 PRINTING / COPYING	630	725	1,300	1,768	2,000	
50-501-2150 JANITORIAL SUPPLIES	306	16	750	619	750	
50-501-2200 SUPPLIES - GENERAL	465	872	1,000	1,224	1,500	
50-501-2250 SAFETY GEAR	640	784	500	209	500	
50-501-2350 UNIFORM EXPENSE	1,500	925	1,000	998	1,000	
50-501-2650 CHEMICALS - CHLORINE	8,678	5,653	8,700	4,422	9,000	
50-501-2700 METER REPLACEMENT	<u>239</u>	<u>4,653</u>	<u>5,000</u>	<u>3,713</u>	<u>0</u>	
TOTAL MATERIALS & SUPPLIES	21,403	27,460	31,250	28,673	27,750	
<u>COMPUTER & OFFICE EQUIP</u>						
50-501-3000 SOFTWARE SUBSCRIPTION FEES	6,454	9,291	14,800	8,594	13,600	
50-501-3200 COMPUTER MAINTENANCE	76	0	650	33	400	
50-501-3250 SOFTWARE MAINTENANCE	5,619	5,332	4,500	5,143	4,500	
50-501-3575 BOND EXPENSE	0	5	0	5	0	
50-501-3600 IMMUNIZATIONS	<u>82</u>	<u>0</u>	<u>500</u>	<u>107</u>	<u>300</u>	
TOTAL COMPUTER & OFFICE EQUIP	12,231	14,629	20,450	13,882	18,800	

50 -UTILITY FUND
WATER DEPARTMENT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>VEHICLE</u>						
50-501-4000 VEHICLE REPLACEMENT	0	0	0	0	11,700	
50-501-4050 FUEL & LUBRICANTS	3,061	3,714	3,000	2,761	2,000	
50-501-4100 GPS TRACKING	825	558	600	585	600	
50-501-4150 LIABILITY INSURANCE	2,957	3,540	3,790	3,818	4,335	
50-501-4200 VEHICLE MAINTENANCE	3,202	2,007	3,000	820	1,000	
TOTAL VEHICLE	10,045	9,819	10,390	7,983	19,635	
<u>UTILITIES</u>						
50-501-4500 UTILITIES	35,951	52,023	45,000	40,634	45,000	
50-501-4600 TELEPHONE - LAND LINE	855	1,005	1,000	780	1,000	
50-501-4650 CELL PHONE	926	796	800	621	800	
TOTAL UTILITIES	37,733	53,824	46,800	42,035	46,800	
<u>SERVICES</u>						
50-501-5100 CONTRACT SERVICES	231	237	2,000	456	3,420	
50-501-5150 AUDIT FEES	0	9,000	9,000	9,000	9,000	
50-501-5255 MVBA COLLECTION SERVICES	179	6	150	24	100	
TOTAL SERVICES	410	9,242	11,150	9,480	12,520	
<u>MAINTENANCE</u>						
50-501-5500 BUILDING MAINTENANCE	216	260	600	619	600	
50-501-6100 REPAIRS & MAINTENANCE	2,354	1,225	2,000	53	2,000	
50-501-6150 WELL MAINT.- MULBERRY	1,134	1,655	1,000	149	1,000	
50-501-6200 WELL MAINT.- INDIAN WATER	97,153	385	5,000	3,661	1,000	
50-501-6250 WELL MAINT.-DALLAS 1 (L.T.)	860	940	2,500	2,415	1,000	
50-501-6300 WELL MAINT.- DALLAS 2 (M.T.)	906	1,623	2,500	4	96,000	
50-501-6400 TANK MAINT. - MULBERRY	19,156	710	500	0	500	
50-501-6500 TANK MAINT. - INDIAN WATER	0	0	500	0	120,000	
50-501-6550 TANK MAINT. - DALLAS	24	0	500	259	500	
50-501-6600 TANK MAINT.- CEDAR	0	0	1,000	0	0	
50-501-6650 INFRASTRUCTURE	14,577	55	0	0	0	
TOTAL MAINTENANCE	136,381	6,852	16,100	7,159	222,600	
<u>TOOLS & EQUIPMENT</u>						
50-501-7050 TOOLS	1,740	1,290	2,500	2,416	2,500	
50-501-7100 EQUIPMENT MAINTENANCE	1,145	970	2,000	723	2,000	
50-501-7150 EQUIPMENT LEASE	(2,534)	6,781	6,500	4,795	6,500	
50-501-7175 EQUIPMENT RENTAL	0	0	2,000	290	2,000	
50-501-7200 NEW WATER METERS	339	51,011	30,000	26,953	31,000	
50-501-7250 CLEAN WATER PROJECT	0	0	0	1,460	0	
TOTAL TOOLS & EQUIPMENT	690	60,054	43,000	36,637	44,000	
<u>OTHER</u>						
50-501-7600 ERRORS & OMISIONS INSURANCE	942	1,045	1,100	1,293	1,350	
50-501-7700 PROPERTY INSURANCE	6,620	8,087	10,250	9,921	11,550	
50-501-7850 CREDIT CARD FEES	7,458	7,627	5,500	6,582	5,500	
50-501-8100 BAD DEBT EXPENSE	25,356	1,025	0	0	0	
50-501-8200 PERMITS & TESTING	4,180	6,017	8,500	5,940	8,500	
TOTAL OTHER	44,556	23,800	25,350	23,736	26,900	

50 -UTILITY FUND
WATER DEPARTMENT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<hr/>						
PROJECTS						
50-501-8500 MADRONA LN EXPENSES	0	0	0	11,375	0	
TOTAL PROJECTS	0	0	0	11,375	0	
<hr/>						
TOTAL WATER DEPARTMENT	462,884	435,252	441,539	373,598	665,626	

50 -UTILITY FUND
WASTE WATER DEPARTMENT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>PERSONNEL</u>						
50-502-1000 SALARY	121,614	146,458	150,313	120,255	154,000	
50-502-1016 CERTIFICATION PAY	3,388	3,209	4,000	2,654	2,500	
50-502-1018 LONGEVITY	247	393	396	396	315	
50-502-1020 OVERTIME	6,638	5,951	5,000	4,809	5,500	
50-502-1025 LIFE INSURANCE	270	347	1,317	1,239	390	
50-502-1030 WORKER'S COMP INSURANCE	334	3,040	3,000	3,550	3,000	
50-502-1050 SOCIAL SECURITY TAX EXPENSE	8,861	9,283	9,320	8,132	9,600	
50-502-1100 MEDICARE TAX EXPENSE	1,761	2,170	2,180	2,120	2,300	
50-502-1150 HEALTH INSURANCE	21,377	27,311	36,063	30,759	41,110	
50-502-1200 TMRS	21,406	23,401	18,850	15,500	20,000	
50-502-1250 TWC UNEMPLOYMENT INSUR	2,627	3,107	404	169	250	
50-502-1300 BOND EXPENSE	5	0	6	0	6	
50-502-1350 DRUG TESTING	228	72	100	0	100	
50-502-1400 EMPLOYEE APPRECIATION	<u>154</u>	<u>135</u>	<u>500</u>	<u>0</u>	<u>500</u>	
TOTAL PERSONNEL	188,910	224,877	231,449	189,582	239,571	
<u>EDUCATION</u>						
50-502-1500 TRAVEL & LODGING	2,704	133	2,000	0	2,000	
50-502-1550 TRAINING	1,865	290	2,000	1,990	2,000	
50-502-1600 DUES & MEMBERSHIP	<u>75</u>	<u>786</u>	<u>500</u>	<u>71</u>	<u>500</u>	
TOTAL EDUCATION	4,643	1,209	4,500	2,061	4,500	
<u>MATERIALS & SUPPLIES</u>						
50-502-2000 OFFICE SUPPLIES	1,507	1,429	1,000	2,877	1,000	
50-502-2050 POSTAGE / METER RENTAL	1,460	1,250	1,000	4,281	4,000	
50-502-2100 PRINTING / COPYING	805	725	1,500	1,768	2,000	
50-502-2150 JANITORIAL SUPPLIES	331	0	200	37	200	
50-502-2200 GENERAL SUPPLIES	628	529	500	654	1,000	
50-502-2250 SAFETY GEAR	1,351	427	500	404	500	
50-502-2350 UNIFORM EXPENSE	1,492	976	1,000	998	1,000	
50-502-2650 CHEMICALS- CHLORINE	<u>10,022</u>	<u>8,635</u>	<u>9,000</u>	<u>4,255</u>	<u>9,000</u>	
TOTAL MATERIALS & SUPPLIES	17,595	13,971	14,700	15,273	18,700	
<u>COMPUTER & OFFICE EQUIP</u>						
50-502-3000 SOFTWARE SUBSCRIPTION FEES	6,454	6,367	14,800	8,594	13,600	
50-502-3200 COMPUTER MAINTENANCE	0	0	500	0	250	
50-502-3250 SOFTWARE MAINTENANCE	5,619	5,332	0	5,143	4,500	
50-502-3575 BOND EXPENSE	<u>0</u>	<u>5</u>	<u>0</u>	<u>5</u>	<u>0</u>	
TOTAL COMPUTER & OFFICE EQUIP	12,073	11,705	15,300	13,742	18,350	
<u>VEHICLE</u>						
50-502-4000 VEHICLE REPLACEMENT	0	0	0	0	11,700	
50-502-4050 FUEL & LUBRICANTS	3,356	3,703	3,000	2,761	3,000	
50-502-4100 GPS TRACKING	1,245	558	600	585	600	
50-502-4150 LIABILITY INSURANCE	2,573	2,966	3,300	3,322	3,770	
50-502-4200 VEHICLE MAINTENANCE	<u>762</u>	<u>2,052</u>	<u>2,500</u>	<u>683</u>	<u>2,000</u>	
TOTAL VEHICLE	7,936	9,278	9,400	7,350	21,070	

50 -UTILITY FUND
WASTE WATER DEPARTMENT

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<u>UTILITIES</u>						
50-502-4500 UTILITIES	25,597	35,885	30,000	25,233	30,000	
50-502-4600 TELEPHONE - LAND LINE	855	1,004	1,000	780	1,000	
50-502-4650 CELL PHONE	<u>605</u>	<u>391</u>	<u>500</u>	<u>321</u>	<u>500</u>	
TOTAL UTILITIES	27,058	37,281	31,500	26,334	31,500	
<u>SERVICES</u>						
50-502-5100 CONTRACT SERVICES	291	237	1,500	196	300	
50-502-5150 AUDIT FEES	0	9,000	9,000	9,000	9,000	
50-502-5250 ENGINEERING FEES	0	0	20,000	0	20,000	
50-502-5255 MVBA COLLECTION SERVICES	179	6	150	24	100	
50-502-5350 SLUDGE REMOVAL SERVICE	<u>29,058</u>	<u>30,579</u>	<u>35,000</u>	<u>28,183</u>	<u>41,000</u>	
TOTAL SERVICES	29,528	39,821	65,650	37,403	70,400	
<u>MAINTENANCE</u>						
50-502-5500 BUILDING MAINTENANCE	549	488	500	102	500	
50-502-5600 EQUIPMENT MAINTENANCE	565	496	1,000	916	500	
50-502-6050 LINE MAINTENANCE	2,981	1,247	2,500	2,730	2,500	
50-502-6100 REPAIRS & MAINTENANCE	14,349	11,444	38,000	39,560	6,100	
50-502-6700 LIFT STATION - 1ST STREET	0	350	5,000	0	10,000	
50-502-6750 LIFT STATION - OLD MEDINA	985	6,880	5,000	0	5,000	
50-502-6800 LIFT STATION - HWY 16	0	0	5,000	148	5,000	
50-502-6850 LIFT STATION - HWY 173	<u>422</u>	<u>0</u>	<u>5,000</u>	<u>2,459</u>	<u>5,000</u>	
TOTAL MAINTENANCE	19,851	20,906	62,000	45,916	34,600	
<u>TOOLS & EQUIPMENT</u>						
50-502-7000 EQUIPMENT PURCHASE	798	911	0	0	8,000	
50-502-7050 TOOLS	556	233	500	496	500	
50-502-7100 EQUIPMENT MAINTENANCE	1,483	1,451	2,000	3,402	2,000	
50-502-7150 EQUIPMENT PAYMENTS	<u>4,938</u>	<u>6,231</u>	<u>6,500</u>	<u>4,796</u>	<u>6,500</u>	
TOTAL TOOLS & EQUIPMENT	7,775	8,826	9,000	8,694	17,000	
<u>OTHER</u>						
50-502-7600 ERRORS & OMISIONS INSURANCE	942	1,045	1,100	1,293	1,350	
50-502-7700 PROPERTY INSURANCE	1,636	1,999	2,600	2,452	2,900	
50-502-7850 CREDIT CARD FEES	7,458	6,275	5,000	4,350	5,000	
50-502-8100 BAD DEBT EXPENSE	13,245	0	0	0	0	
50-502-8200 PERMITS & TESTING	8,500	7,746	8,500	5,815	8,500	
50-502-8300 MISCELLANEOUS EXPENSE	<u>75</u>	<u>5,563</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL OTHER	31,856	22,627	17,200	13,910	17,750	
<u>PROJECTS</u>						
50-502-8555 SEWER LINE HWY 16	0	100	0	0	0	
50-502-8911 TRANSFER OUT TO GEN. FUND	<u>0</u>	<u>1,027</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL PROJECTS	0	1,127	0	0	0	
<hr/>						
TOTAL WASTE WATER DEPARTMENT	347,225	391,626	460,699	360,266	473,441	

50 -UTILITY FUND
SOLID WASTE

	(----- 2024-2025 -----)				(----- 2025-2026 -----)	
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
UTILITIES						
50-510-4750 RES.GARBAGE CONTRACT	149,534	184,798	208,635	152,487	195,000	
50-510-4800 COMM. GARBAGE CONTRACT	332,889	408,337	464,123	323,714	415,000	
TOTAL UTILITIES	482,423	593,135	672,758	476,201	610,000	
OTHER						
50-510-8100 BAD DEBT EXPENSE	13,913	670	0	0	0	
TOTAL OTHER	13,913	670	0	0	0	
TOTAL SOLID WASTE	496,336	593,805	672,758	476,201	610,000	
TOTAL EXPENDITURES	2,182,719	1,998,350	1,917,416	1,410,079	2,066,882	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	(78,005)	597,385	208,437	315,800	80,508	
	=====	=====	=====	=====	=====	=====

53 -NIGHTMARE ON MAPLE

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
<hr/>						
MARSHAL REVENUE						
53-30410 NOM INCOME	0	0	0	6,500	5,000	
TOTAL MARSHAL REVENUE	0	0	0	6,500	5,000	
<hr/>						
TOTAL REVENUES	0	0	0	6,500	5,000	
	=====	=====	=====	=====	=====	=====

53 -NIGHTMARE ON MAPLE
NOM EXPENSE

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
OTHER						
53-501-7950 NOM EXPENSES	0	0	0	4,884	5,000	
TOTAL OTHER	0	0	0	4,884	5,000	
TOTAL NOM EXPENSE	0	0	0	4,884	5,000	
TOTAL EXPENDITURES	0	0	0	4,884	5,000	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	0	0	0	1,616	0	
	=====	=====	=====	=====	=====	=====

54 -CHRISTMAS IN THE PARK

	(----- 2024-2025 -----) (----- 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
REVENUE						
54-30910 TRANSFER IN FROM GEN. FUND	0	0	0	22,696	0	
TOTAL REVENUE	0	0	0	22,696	0	
OTHER REVENUE						
54-31114 CHRISTMAS REVENUE	0	0	0	39,000	10,000	
TOTAL OTHER REVENUE	0	0	0	39,000	10,000	
TOTAL REVENUES	0	0	0	61,696	10,000	
	=====	=====	=====	=====	=====	=====

54 -CHRISTMAS IN THE PARK
CHRISTMAS EXPENSE

	(------ 2024-2025 -----) (------ 2025-2026 -----)					
	2022-2023	2023-2024	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
					DR	WORKSPACE
OTHER						
54-501-7950 CHRISTMAS EXPENSE	0	0	0	61,696	10,000	
TOTAL OTHER	0	0	0	61,696	10,000	
TOTAL CHRISTMAS EXPENSE	0	0	0	61,696	10,000	
TOTAL EXPENDITURES	0	0	0	61,696	10,000	
	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====

AN ORDINANCE OF THE CITY OF BANDERA, TEXAS APPROVING THE CERTIFIED APPRAISAL ROLL; SETTING THE TAX RATE; LEVYING AND ASSESSING GENERAL AND SPECIAL AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF BANDERA, TEXAS FOR THE FISCAL YEAR 2025-2026; APPORTIONING THE LEVIES FOR SPECIFIC PURPOSES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to the Texas Constitution and Texas Property Tax Code, a general law municipality such as the City of Bandera (the “City”) has the authority to levy and collect ad valorem tax on property; and

WHEREAS, the City Council finds that the Bandera Central Appraisal District has prepared, certified, and submitted to the tax assessor/collector the appraisal roll of the City of Bandera, Texas (the “City”) for 2025; and

WHEREAS, after a full and final consideration, the City Council is of the opinion the tax rate and ad valorem tax appraisal roll should be approved and adopted; and

WHEREAS, a public hearing was held by the City Council of the City of Bandera on August 26, 2025.

WHEREAS, the City Council of the City of Bandera, Texas, has approved the municipal budget for the fiscal year beginning October 1, 2025, and ending September 30, 2026; and

WHEREAS, it is necessary that an ordinance be passed levying an ad valorem tax on all property, both real and personal, within the corporate limits of the City of Bandera, Texas in accordance with such budget and the Texas Tax Code; and

WHEREAS, the City Council finds all requirements contained in the Texas Tax Code have been met and all required notices have been issued in accordance with Texas law permitting this tax levy.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS, THAT:

Section 1. The above recitals contained in the preamble are hereby found to be true, and such recitals are incorporated herein for all purposes and are adopted as legislative findings of the City Council of the City of Bandera, Texas.

Section 2. That there is hereby levied and ordered to be assessed and collected for the year 2025 on all taxable property, real, personal, and mixed, situated within the corporate limits of the City of Bandera, Texas, and not exempt from taxation by the State Constitution or State law, an ad valorem tax of and at the rate of \$0.569939 on each One Hundred Dollars (\$100.00) assessed value of taxable property, which tax rate is apportioned and distributed as follows:

- A. For the purpose of defraying the current maintenance and operation expenses of the City (General Fund), a tax of \$0.459681 on each One Hundred Dollars (\$100.00) assessed value of taxable property; and
- B. For the purpose of paying interest and principle on all outstanding indebtedness, \$0.110258 on each One Hundred Dollars (\$100.00) assessed value of taxable property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE
AND OPERATIONS THAN LAST YEAR’S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY _____PERCENT AND WILL
RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY
APPROXIMATELY \$____.

Section 3. Taxes levied under this Ordinance shall be due October 1, 2025, and shall become delinquent after January 31, 2026. The Bandera County Tax Assessor/Collector is hereby authorized to assess, collect and remit to the City the taxes on said property in accordance with the provisions of this Ordinance and the Constitution and laws of the State of Texas.

Section 4. Said delinquent taxes shall become a lien upon the property against which assessed, and the Bandera County Tax Assessor/Collector is hereby authorized to enforce the collection of such delinquent taxes, according to the Constitution and laws of the State of Texas and ordinances of the City, and shall, and by virtue of the tax rolls, fix and establish a lien by levying upon such property whether real, personal or mixed for the payment of said delinquent taxes, penalty and interest. All delinquent taxes shall bear interest from the date of delinquency at the rate prescribed by law. The penalty and interest collected from such delinquent taxes shall be deposited in the General Fund of the City of Bandera.

Section 5. The City Administrator of said City shall keep accurate and complete records of all monies remitted to the City by each respective County under this Ordinance, and the purposes for which the same are expended.

Section 6. Monies collected pursuant to this Ordinance shall be expended as set forth in the City of Bandera’s Annual Budget FY 2025-2026.

Section 7. If any section, subsection, paragraph, clause, phrase, or provision of this Ordinance shall be adjudged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or provision thereof, other than the part so adjudged to be invalid or unconstitutional.

Section 8. This Ordinance shall take effect and be in full force immediately from and after its passage.

PASSED, APPROVED AND ADOPTED this 26th day of August 2025, by a record vote of ____ ayes, ____ nays and ____ abstentions of the City Council of Bandera, Texas.

Record Vote:

Mayor Pro Tem Tony Battle	Aye ____	Nay ____	Abstain ____
Debbie Breen	Aye ____	Nay ____	Abstain ____
Jeff Flowers	Aye ____	Nay ____	Abstain ____
Brett Hicks	Aye ____	Nay ____	Abstain ____
Lynn Palmer	Aye ____	Nay ____	Abstain ____

Denise Griffin, Mayor

ATTEST:

Jill Shelton, City Secretary

RESOLUTION NO. 2025-029**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE ADOPTED BUDGET FOR FISCAL YEAR 2025-26, AND OTHER MATTERS IN CONNECTION THEREWITH.**

WHEREAS, the Local Government Code Section 102.007(c) states when a budget will require raising more property taxes than in the previous year a vote separate from adopting the budget or tax rate must be taken to ratify the property tax increase; and

WHEREAS, the City staff of the City of Bandera (the “City”) has recommended that the City ratify the property tax increase in accordance with the Local Government Code; and

WHEREAS, the City Council has determined that it is in the best interest of the City to ratify the property tax increase.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS THAT:

Section 1. The City Council hereby ratifies the budget will raise more total property taxes than last year's budget by \$150,387.12 or 20.36% increase, and of that amount, \$2,496.16 is tax revenue to be raised from new property added to the tax roll this year.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this 26th day of August 2025.

CITY OF BANDERA, TEXAS

Denise Griffin, Mayor

ATTEST:

Jill Shelton, City Secretary

(CITY SEAL)



CITY OF BANDERA

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

2025-2026 Residential Water and Sewer Rates EFFECTIVE OCTOBER 21, 2025

INSIDE CITY LIMITS

Water

Conservation Rate (0-1,500 gallons):	<u>Current Rate</u>	<u>% Change</u>	<u>New Rate</u>
	\$25.39	5.00%	\$26.66
1,501 - 2,000 gallons:	\$30.46	5.00%	\$31.98
Consumption rates (rate per 1,000 gallons):	<u>Current Rate</u>	<u>% Change</u>	<u>New Rate</u>
2,001 - 5,000 gallons	\$5.49	5.00%	\$5.76
5,001 - 15,000 gallons	\$7.62	5.00%	\$8.00
15,001 - 25,000 gallons	\$8.88	5.00%	\$9.32
25,000 + gallons	\$10.16	5.00%	\$10.67

Sewer

Conservation Rate (0-1,500 gallons):	<u>Current Rate</u>	<u>% Change</u>	<u>New Rate</u>
	\$24.34	5.00%	\$25.56
1,501 - 2,000 gallons:	\$29.21	5.00%	\$30.67
Consumption rates (rate per 1,000 gallons):	<u>Current Rate</u>	<u>% Change</u>	<u>New Rate</u>
	\$6.31	5.00%	\$6.63

OUTSIDE CITY LIMITS

Water

Conservation Rate (0-1,500 gallons):	<u>Current Rate</u>	<u>% Change</u>	<u>New Rate</u>
	\$61.09	5.00%	\$64.14
1,501 - 2,000 gallons:	\$61.09	5.00%	\$63.20
Consumption rates (rate per 1,000 gallons):	<u>Current Rate</u>	<u>% Change</u>	<u>New Rate</u>
2,001 - 5,000 gallons	\$4.99	5.00%	\$5.24
5,001 - 15,000 gallons	\$6.93	5.00%	\$7.28
15,001 - 25,000 gallons	\$8.07	5.00%	\$8.47
25,000 + gallons	\$9.24	5.00%	\$9.70

Sewer

Conservation Rate (0-1,500 gallons):	<u>Current Rate</u>	<u>% Change</u>	<u>New Rate</u>
	\$43.48	5.00%	\$45.65
1,501 - 2,000 gallons:	\$43.48	5.00%	\$45.65
Consumption rates (rate per 1,000 gallons):	<u>Current Rate</u>	<u>% Change</u>	<u>New Rate</u>
	\$5.74	5.00%	\$6.03



CITY OF BANDERA

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2025-2026 Residential Garbage Rates

EFFECTIVE OCTOBER 21, 2025

	<u>Current Rate</u>	<u>% Change</u>	<u>New Rate</u>
1 90-gallon toter:	\$32.90	5.00%	\$34.55
2 90-gallon toters:	\$46.43	5.00%	\$48.75
3 90-gallon toters:	\$59.92	5.00%	\$62.92
4 90-gallon toters:	\$73.41	5.00%	\$77.08
5 90-gallon toters:	\$86.91	5.00%	\$91.26



CITY OF BANDERA

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2025-2026 Commercial Water and Sewer Rates

EFFECTIVE OCTOBER 21 , 2025

INSIDE CITY LIMITS

Water

Conservation Rate (0-2,000 gallons):	<u>Current Rate</u>	<u>% Change</u>	<u>New Rate</u>
	\$33.85	5.00%	\$35.54
Consumption rates (rate per 1,000 gallons):	<u>Current Rate</u>	<u>% Change</u>	<u>New Rate</u>
2,001 - 5,000 gallons	\$5.49	5.00%	\$5.76
5,001 - 15,000 gallons	\$7.62	5.00%	\$8.00
15,001 - 25,000 gallons	\$8.88	5.00%	\$9.32
25,000 + gallons	\$10.16	5.00%	\$10.67

Sewer

Conservation Rate (0-2,000 gallons):	<u>Current Rate</u>	<u>% Change</u>	<u>New Rate</u>
	\$48.66	5.00%	\$51.09
Consumption rates (rate per 1,000 gallons):	<u>Current Rate</u>	<u>% Change</u>	<u>New Rate</u>
	\$6.31	5.00%	\$6.63

OUTSIDE CITY LIMITS

Water

Conservation Rate (0-2,000 gallons):	<u>Current Rate</u>	<u>% Change</u>	<u>New Rate</u>
	\$85.52	5.00%	\$89.80
Consumption rates (rate per 1,000 gallons):	<u>Current Rate</u>	<u>% Change</u>	<u>New Rate</u>
2,001 - 5,000 gallons	\$4.99	5.00%	\$5.24
5,001 - 15,000 gallons	\$6.93	5.00%	\$7.28
15,001 - 25,000 gallons	\$8.07	5.00%	\$8.47
25,000 + gallons	\$9.24	5.00%	\$9.70

Sewer

Conservation Rate (0-2,000 gallons):	<u>Current Rate</u>	<u>% Change</u>	<u>New Rate</u>
	\$44.24	5.00%	\$46.45
Consumption rates (rate per 1,000 gallons):	<u>Current Rate</u>	<u>% Change</u>	<u>New Rate</u>
	\$5.74	5.00%	\$6.03



CITY OF BANDERA

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2025-2026 Commercial Garbage Rates

EFFECTIVE OCTOBER 21, 2025

	<u>Current Rate</u>	<u>% Change</u>	<u>New Rate</u>
1 90-gallon toter:	\$48.55	5.00%	\$50.98
2 90-gallon toters:	\$97.06	5.00%	\$101.91
3 90-gallon toters:	\$145.60	5.00%	\$152.88
4 90-gallon toters:	\$194.16	5.00%	\$203.87
5 90-gallon toters:	\$242.69	5.00%	\$254.82

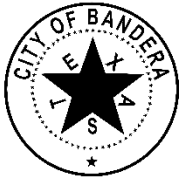
Current Dumpster Rates:

Pickups/week:	<u>Every other</u>	<u>1x</u>	<u>2x</u>	<u>3x</u>	<u>4x</u>	<u>5x</u>
2 cu yard	\$104.28	\$151.31	\$283.69	\$403.41	\$520.57	\$635.75
3 cu yard	\$111.03	\$170.76	\$320.15	\$453.57	\$581.82	\$708.09
4 cu yard	-	\$193.00	\$360.52	\$508.22	\$647.75	\$782.30
6 cu yard	-	\$237.76	\$444.08	\$615.07	\$774.57	\$927.12
8 cu yard	-	\$276.36	\$518.57	\$765.80	\$986.19	\$1,205.72

NEW Dumpster Rates:

Pickups/week:	<u>Every other</u>	<u>1x</u>	<u>2x</u>	<u>3x</u>	<u>4x</u>	<u>5x</u>
2 cu yard	\$109.49	\$158.88	\$297.87	\$423.58	\$546.60	\$667.54
3 cu yard	\$116.58	\$179.30	\$336.16	\$476.25	\$610.91	\$743.49
4 cu yard	-	\$202.65	\$378.55	\$533.63	\$680.14	\$821.42
6 cu yard	-	\$249.65	\$466.28	\$645.82	\$813.30	\$973.48
8 cu yard	-	\$290.18	\$544.50	\$804.09	\$1,035.50	\$1,266.01

Commercial container delivery:	\$45.00
Commercial container removal or exchange fee:	\$15.00
Commercial container extra pick-up fee:	\$125.00



2025-2026 Comprehensive Fee Schedule

ADMINISTRATION

Administrative Fees:

Copies – black (8 1/2" x 11")	\$0.10 per page
Copies – black (8 1/2" x 14")	\$0.10 per page
Copies – black (11" x 17")	\$0.25 per page
Copies – color	\$1.00 per page
Certified copies	\$1.00 per page
Labor (compiling, redacting)	\$15.00 per hour
Returned payment fee	\$30.00
Stop Payment Check Fee	\$20.00

ANIMAL CARE

1 st impoundment	\$40.00 per animal, per day
2 nd impoundment	\$60.00 per animal, per day
3 rd impoundment	\$80.00 per animal, per day

Impoundment Fee to be waived if animal is picked up by 5:00 pm on the first day. Animal Service Call Fee is still due.

Overnight Fee (begins at 5:01 pm each day)	\$25.00 per animal, per night.
Animal service call	\$25.00
Animal service call (after-hours, weekends, or holidays)	\$50.00
Animal tags (neutered/spayed)	\$15.00
Animal tags (not neutered/spayed)	\$25.00

PARKS – Closure 8:00 pm

City Park: Seasonal (to be determined each calendar year) and valid only Fridays-Sundays and holidays.

General admission fee (adults & children 12+)	\$10.00 per person per day
Bandera County residents (with ID) & children 6-12	\$5.00 per person per day
City resident, active & retired military, disabled vet, first responders, available at City Hall children under 6, BISD students (ID), Seniors (65+)	Free w/Season Park Pass
Season Park passes	\$100.00
City park use fee (agreement required)	\$1,000.00 per section

Pavilion:

Pavilion rental fee	\$150.00 + \$75.00 refundable deposit <i>PARK ADMISSION NOT INCLUDED w/ RENTAL FEE</i>
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SPECIAL EVENTS

Application fee	\$0
Road closure	\$300.00
Parade or Public Assembly Permit	\$400.00

Sound or Noise Permit	\$150.00
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CONTRACTOR REGISTRATION:

Annual Registration Fee	\$50
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COMMERCIAL CONSTRUCTION PERMITS/FIRE PREVENTION*

Professional Services Fee (Fee = Actual Cost)

Applicants may be responsible for paying additional fees for any application review or predevelopment conference requiring City Consultants (i.e. contracted planners, engineers, attorneys, architects, plan reviewers, inspectors, etc.). To the extent possible, City Staff will provide the Owner/Applicant with an estimate of fees should outside consultation be required.

Investigative Fee (formerly Work done w/o permit fee)	2x Original Permit Fee
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Multiple offenses may result in the contractor being barred from working in the City for up to 6 months

Application fee	\$0
Plan Review Fee	3 rd party actual cost
Inspection Fee – New Construction. Addition, Remodel	\$300
Inspection Fee – Basic work	\$30/Hr. (1 hr. min.)
New commercial building, Addition, Remodel Permit	\$.75 per sf.
New accessory commercial building Permit	\$.75 per sf.

TRADE PERMITS: GC/M/E/P - Basic Work

New fence (7' or taller)	\$0
Portable Building (over 120 sq ft)	\$30 Inspection fee only*
Repair/replace porch (structural)	Up to 75 sf \$75 / Over 75 sf \$100.
Siding Replacement	Up to 75 sf \$75 / Over 75 sf \$100
FULL Window Replacement	Up to 75 sf \$75 / Over 75 sf \$100
Flatwork	Up to 75 sf \$75 / Over 75 sf \$100
All other Commercial Permits	\$100

Visit our Permitting Page to view an inclusive listing of work that requires a permit - <https://www.banderatx.gov/permitting/page/do-i-need-permit>

Certificate of Occupancy:

Certificate of Occupancy – New Construction, Addition or Remodel is included with permit fees.	
Certificate of Occupancy – Administrative	\$50
Certificate of Occupancy – New w/inspection	\$125

RESIDENTIAL CONSTRUCTION PERMITS

Professional Services Fee (Fee = Actual Cost)

Applicants may be responsible for paying additional fees for any application review or predevelopment conference requiring City Consultants (i.e. contracted planners, engineers, attorneys, architects, plan reviewers, inspectors, etc.). To the extent possible, City Staff will provide the Owner/Applicant with an estimate of fees should outside consultation be required.

Investigative Fee (formerly Work done w/o permit fee)

2x Original Permit Fee

Multiple offenses may result in the contractor being barred from working in the City for up to 6 months

Application fee	\$0
Plan Review Fee	3 rd party actual cost
Inspection Fee – New Construction, Addition, Remodel	\$300
Inspection Fee –Basic	\$30/Hr. (1 hr. min.)
New Residential home Permit	\$.60 per square foot of project
Residential addition or remodel Permit	\$50 per trade

TRADE PERMITS: GC/M/E/P - Basic Work

New fence (7' or taller)	\$0
Portable Building (over 120 sq ft)	\$30 Inspection fee only*
Repair/replace porch (structural)	Up to 75 sf \$25 / Over 75 sf \$50.
Siding Replacement	Up to 75 sf \$25 / Over 75 sf \$50
FULL Window Replacement	Up to 75 sf \$25 / Over 75 sf \$50
Flatwork	Up to 75 sf \$25 / Over 75 sf \$50
All other Residential Permits	\$50

Visit our Permitting Page to view an inclusive listing of work that requires a permit - <https://www.banderatx.gov/permitting/page/do-i-need-permit>

***Unless wired or plumbed – Trade permit fees will apply**

Signs:

Application fee	\$0
Permit fee	\$50
Temporary sign application fee	\$0
Temporary sign permit fee	\$20

Vendor Permits:

Daily	\$20 + \$10 for each additional day
Monthly	\$60 Can purchase up to 12 months.
Bandera C of O holders	50% discount
Non-profits	Free w/documentation
Arts & Crafts Fairs	Free
BBA Market Days Annual	\$175
Chamber of Commerce Market Day Events Annual	\$85
BBA/Chamber Combo Annual (3) 2 day events	\$260
Late fee	\$50
Selling without valid permit	\$100 (1 st offense)
<i>Multiple offenses may result in the vendor being barred from selling in the City for up to 6 months</i>	

SOLICITOR PERMITS:

90 Days	\$60.00
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Horse Drawn Carriage

Horse permit fee	\$100.00 per horse per year.
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TABC Maximum Local Fees (Alcoholic Beverage Permit)

Pursuant to V.T.C.A., Alcoholic Beverage Code sections 11.38 and 61.36, the city does hereby levy one-half the permit or license fee levied by the state for licenses and permits issued for premises within the city.

(1989 Code, sec. 10-17; 2009 Code, sec. 4.02.002)

<https://www.tabc.texas.gov/static/sites/default/files/2021-08/tabc-sept-2021-maximum-local-fees.pdf>

Burn Permit	\$0
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PLATTING

Minor Plat/Minor Re-plat: Plat administratively reviewed and approved only.

Single and multi-family residential	\$100.00
Non-residential/mixed use/other residential	\$100.00

ZONING

Variances:

Variance fee	\$100.00
Request for zoning amendments	\$100.00
Appeal from administrative decision	\$250.00

Vested Rights:

Vested rights petition or developmental rights determination	\$500.00
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MARSHAL DEPARTMENT

Standard paper copy	\$0.10 per page
Fax – outgoing (same as area code)	\$0.50 per page
Fax – outgoing (long distance)	\$1.00 per page
Fax – incoming	\$0.20 per page
CD-RW/CD-R	\$25.00 each
Digital video disc (DVD)	\$25.00 each
Body cam recording	\$10.00 each + \$1.00 per minute.
Offense/accident report	\$6.00
Color photo	\$0.50 each
Labor (compiling, redacting)	\$15.00 per hour
PC or LAN resource fee	\$15.00 per hour
Miscellaneous Supplies	Actual Cost
Postage/Shipping	Actual Cost

UTILITIES

Water connect fee	\$35.00
Water disconnect fee	\$35.00
Late fee	10% of bill amount
Enhanced service fee (same day service, weekend, holiday and after-hours requests)	\$50.00
Residential inside city limits deposit	\$150.00
Residential outside city limits deposit	\$200.00
Commercial deposit	\$300.00
1 st meter re-read in a billing period	Free
Any meter re-reads in the same billing period thereafter	\$35.00 each

Chipping:

Minimum fee	\$40.00
Per hour	\$80.00

Water Taps:

¾" tap (material, labor & equipment)	\$1,761.48
1" tap (material, labor & equipment)	\$1,855.48
1 ½" tap (material, labor & equipment)	\$3,320.48
1" water service – split	\$282.00
2" water service – commercial & domestic	\$4,668.00
2" water service – irrigation	\$4668.00
Above 2" will be quoted using current prices & materials	To be determined by job
Water taps in TxDOT right of way	To be determined by job

Water Meter Install, if tap exists:

⅝" meter (material, labor & equipment)	\$307.00
¾" meter (material, labor & equipment)	\$307.00
1" meter (material, labor & equipment)	\$557.86
1 ½" meter (material, labor & equipment)	\$1,259.56
2" meter (material, labor & equipment)	\$1593.67

Sewer Taps:

4" tap – out of manhole (material, labor & equipment)	\$1,796.48
4" tap – internal manhole drop (material, labor & equipment)	\$1,509.48
6" tap – out of manhole (material, labor & equipment)	\$1,924.48
6" tap – within manhole (material, labor & equipment)	\$4,219.48
Additional charge per foot of depth for manhole over 8 feet deep	\$210.00
Sewer tap in TxDOT right of way	To be determined by job

Hourly fees:

Tap installation (labor)	\$25.00 per hour per person
Tap installation (equipment)	\$50.00 per hour.

RESOLUTION NO. 2025-030**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS, AUTHORIZING APPROVAL OF THE CITY OF BANDERA INVESTMENT POLICIES; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City desires to adopt a investment policy that reflect and establish best practices for fulfilling the fiduciary responsibility held by city personnel and members of city council; and

WHEREAS, state and federal rules and standards establish what the best practices are for the handling of public funds, some of which must be set forth in writing; and,

WHEREAS, the City Treasurer has recommended to the City Administrator and City Council that it is in the best interest of the City to adopt a written investment policy to establish the responsibilities and duties expected of all City employees and officials involved in the financial decisions of the City; and,

WHEREAS, the City Council has determined that it would be in the City's best interest to adopt the attached investment policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS:

Section 1. The City Council of the City of Bandera, Texas hereby adopts the policy attached in Exhibits A and authorizes the Mayor and City Treasurer to distribute and implement the policy.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject

matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

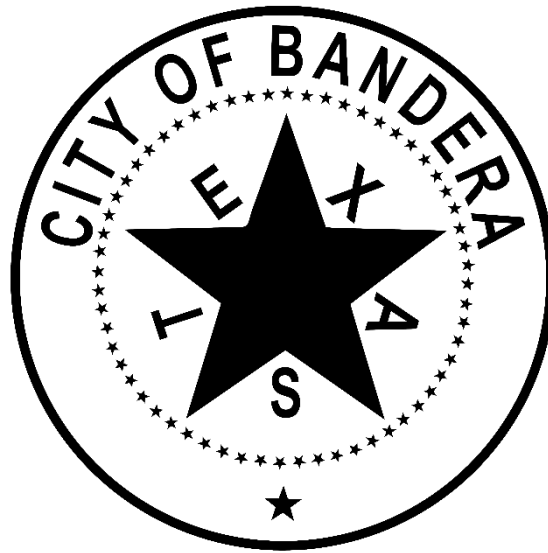
Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND APPROVED this 26th day of August 2025.

Mayor, Denise Griffin

ATTEST:

Jill Shelton, City Secretary



City of Bandera Investment Policy & Strategy

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I. PURPOSE

A. Introduction

This investment policy documents policies and procedures to be followed by the City of Bandera, Texas (City), to ensure the proper investment of public funds. This policy will be reviewed by the City Council annually. At such time, the City Council will adopt by resolution a policy that (1) states that the investment policy has been reviewed and (2) enumerates the changes to be made to the policy.

B. Statutory Authority

This policy serves to satisfy the statutory requirements of defining and adopting a formal investment policy in accordance with the Public Funds Investment Act.

C. Scope

This investment policy applies to all financial assets of the City, held in all funds.

II. OBJECTIVES

The City's investment program will be conducted to accomplish the following objectives, listed in priority order:

A. Safety

The primary objective of the City's investment program is the preservation and safety of principal in the overall portfolio. Each investment transaction shall seek first to ensure that capital losses are avoided, whether they are from security defaults or erosion of market value.

B. Liquidity

The City's investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; thereby avoiding the need to liquidate investments under adverse market condition. It is the intent of the City to invest its funds to maturity.

C. Diversification

The investment portfolio will be designed to limit risk by avoiding the concentration of assets with a specific maturity, with a specific issuer, or in a specific class of securities.

D. Yield

A fundamental rule of investing is that risk equals return. The City has deliberately established a low risk threshold to protect its financial resources and ensure that cash is available when needed. The City will invest idle cash at the highest possible rate of return, consistent with the objectives and provisions of this policy, and in compliance with state and federal laws governing the investment of public funds

III. STANDARDS OF CARE

A. Prudence

The standard of care used by the City shall be the "prudent person" standard which shall be applied in the context of managing the overall portfolio within the applicable legal constraints. The Public Funds Investment Act states:

"Investments shall be made with judgment and care, under circumstances then prevailing, that persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

All participants in the investment process shall seek to act responsibly as custodians of the public trust. Investment Officers shall avoid any transactions that might impair public confidence in the City's ability to govern effectively. The City Council recognizes that in maintaining a diversified portfolio, occasional measured losses due to market volatility are inevitable, and must be considered within the context of the overall portfolio's investment return, provided that adequate diversification has been implemented.

B. Ethics and Conflicts of Interest

Investment officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or that which could impair their ability to make impartial investment decisions. Investment Officers and subordinate employees shall disclose any material interests in financial institutions or broker/dealer firms with which they conduct business. They shall further disclose any personal investment positions that could be related to the performance of the investment portfolio. Investment Officers and subordinate employees shall refrain from undertaking personal investment transactions with the same individual(s) with whom business is conducted on behalf of the City.

C. Delegation of Authority

Management responsibility for the investment program is delegated to the City Treasurer, as Investment Officer for the City, and is responsible for the day-to-day administration of the investment program and shall supervise the activities of subordinate employees. No person may engage in investment transactions except as provided under the terms of this policy.

D. Training

Investment Officers shall attend at least one training session related to their duties as Investment Officers within 12 months of assuming office or duties; a training session not less than once in a two-year period that begins on the first day of the City of Bandera's fiscal year and consists of the two consecutive years after that date; each training session shall contain not less than 10 hours of training. This training must include education in investment controls, security risks, strategy risks, market risks and compliance with the Public Funds Investment Act. The training provider must be an independent provider approved by City Council. The City Council hereby authorizes the following entities to serve as qualified training providers for the City:

1. The Texas Municipal League, or any of its affiliate organizations;

2. The Government Treasurers Organization of Texas;
3. The Government Finance Officers Association;
4. The State of Texas, Comptroller's Office, or any other department/division of the State of Texas;
5. The University of Texas at Austin, or any other public University or College of higher education in Texas;
6. Investment pool administrators to include LOGIC, TexPool and Lone Star Investment Pool; and
7. Other training providers as approved by the City Council.

E. Indemnity

Investment Officers and subordinate employees, acting in accordance with the provisions of this investment policy, shall not be held personally liable for a specific security's credit risk or market price change, provided that any unexpected deviations are reported in a timely manner and that appropriate action is taken to control adverse developments.

IV. AUTHORIZED AND SUITABLE INVESTMENTS

A. Investment Types

The following investments are permitted under this policy, in compliance with the Public Funds Investment Act:

1. Certificates of Deposit. Fully insured or collateralized certificates issued by state and national banks, a savings bank, or a state and federal credit union domiciled in the State of Texas.
2. U.S. Treasuries and Agencies. Securities issued by the United States Treasury or its Governmental Agencies. U. S. Treasuries and Agencies are guaranteed as to principal and interest by the full faith and credit of the United States of America.
3. Obligations of the States, agencies thereof, Counties, Cities, and other political subdivisions of any state having been rated as investment quality by a nationally recognized investment rating firm and having received a rating of not less than "A" or its equivalent.
4. Investment Pools. Investment pools that meet the following criteria:
 - a. An investment pool must provide an offering circular or other similar disclosure instrument and provide monthly transaction reporting.
 - b. A public funds investment pool created to function as a money market mutual fund must (1) mark its portfolio to market daily, (2) include in its investment objectives the maintenance of a stable net asset value of \$1 for each share and (3) be continuously rated no lower than "AAA" or "AAA-m" or at an equivalent rating by at least one nationally recognized rating service.

- c. An investment pool must invest solely in (1) obligations of the United States or its agencies and instrumentalities, (2) repurchase agreements involving those same obligations and (3) SEC regulated AAA no-load money market mutual funds with a weighted average of maturity of 60 days or less and an investment objective of a \$1.00 stable net asset value.
6. **Money Market Mutual Funds.** No-load money market mutual funds if the fund:
- a. Is registered with and regulated by the Securities and Exchange Commission (SEC);
 - b. Provides a prospectus and other information required by federal law.
 - c. Invests exclusively in U.S. Treasuries or Agencies and/or repurchase agreements fully collateralized by such obligations;
 - d. Has a dollar-weighted average stated maturity of 90 days or less; and
 - e. Includes in its investment objectives the maintenance of a stable net asset value of \$1 per share.
7. **Other Investments.** Other as approved by the City Council and not prohibited by law.

B. Prohibited Investments

City Investment Officers and employees have no authority to invest in any of the following instruments which are strictly prohibited by the Public Funds Investment Act:

- 1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
- 2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
- 3. Collateralized mortgage obligations that have a stated final maturity date of greater than ten years; and
- 4. Collateralized mortgage obligations whereby the interest rate is determined by an index that adjusts opposite to the changes in a market index.

C. Length of Investments

The City intends to match the holding period of investment funds with liquidity needs of the City. In no case will the average maturity of investments of the City's operating funds exceed one year. The maximum final stated maturity of any investment shall not exceed five years.

The Investment Officer will monitor rating changes in Investment acquired with public funds that require a minimum rating and shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating thereby making that investment an unauthorized investment.

D. Measuring Market Value

The City's investment portfolio will be designed with the objective of using the 13-week U.S. Treasury Bill as a basis to determine whether market yields are being achieved.

V. SELECTION OF BANKS AND DEALERS

The City will only purchase investments from financial institutions and broker/dealer firms as approved by the City Council. All institutions and brokers/dealers are required to supply a Certification Form signed by a qualified representative of the firm stating that the City's investment policy has been reviewed and that reasonable procedures and controls are in place to preclude unauthorized investment transactions (Appendix A). Transactions are unauthorized unless this certification is on file with the City.

A. Depository

1. **Bidding Process.** Depositories shall be selected through the City's banking service procurement process, which shall include a formal request for proposals at least every five years. In selecting depositories, the City shall evaluate the credit worthiness of the institution and shall thoroughly review the institution's financial history and financial statements.
2. **Insurability.** Depositories shall provide evidence that deposits are insured by the Federal Deposit Insurance Corporation (FDIC).

B. Investment Dealers

A broker/dealer may be used by the City only if the broker/dealer is:

1. Included on the Federal Reserve Bank of New York's list of primary government securities dealers, or is licensed by the State of Texas and is recommended in writing by at least three Texas cities.
2. Regulated by the Securities and Exchange Commission (SEC).
3. A member in good standing of the National Association of Securities Dealers, Inc. (NASD).
4. Able to provide independent certification by an outside auditor or similar agency that the broker/dealer complied with the capital adequacy standard on its most recent year-end balance sheet date.

VI. SAFEKEEPING AND CUSTODY**A. Insurance or Collateral**

All deposits and investments of City funds other than direct purchases of U.S. Treasuries or U.S. Agencies shall be (1) guaranteed or insured by the FDIC or (2) collateralized 102% of the market value of all uninsured collected balances, including accrued interest, less an amount insured by the

FDIC. Repurchase agreements shall be documented by a specific agreement noting the collateral pledged in each agreement.

Securities pledged as collateral must be held by an independent third party in the State of Texas. Evidence of pledged collateral shall be provided to the City and reviewed monthly to ensure the market value of the securities pledged equals or exceeds the value of total deposits and investments.

B. Types of Collateral

The City of Bandera shall accept only the following as collateral:

1. FDIC insurance coverage.
2. United States Treasuries and Agencies.
3. Other obligations of the U.S. or its agencies and instrumentalities; and
4. Texas State, City, County, School or Road District bonds with an investment grade bond rating of not less than "A" or its equivalent from a nationally recognized investment rating firm.

C. Audit

All collateral shall be subject to inspection and audit by the City.

D. Delivery vs. Payment

With the exception of investment pools and mutual funds, all investment transactions will be executed using the delivery versus payment method. That is, City funds shall not be released until verification has been made that the purchased security or collateral has been received by a third party/safekeeping agent (Trustee). The security or collateral shall be held in the name of or held on behalf of the City. The Trustee's records shall evidence the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City.

VII. REPORTING REQUIREMENTS

A. Quarterly Reports

Not less than quarterly, the Investment Officers shall prepare and submit to the City Council, an investment report that describes in detail the investment position of the City as of the date of the report. These reports will be prepared to allow the City Council to ascertain whether investment activities have conformed to the City's investment policy.

Quarterly investment reports will summarize recent market conditions, economic developments and anticipated investment conditions. Reports must be signed and dated by both the City Administrator and the City Treasurer and must contain the following statement: "This report is in full compliance with the investment strategies as established by the City of Bandera Investment Policy and the Public Funds Investment Act."

At a minimum, quarterly reports submitted to the City Council will include the following:

1. A summary statement of investment activity for each pooled fund group prepared in compliance with Generally Accepted Accounting Principles to include fully accrued interest for the reporting period. The summary shall also state the:
 - a. Beginning market value for the reporting period.
 - b. Additions and changes to the market value during the period.
 - c. Ending market value for the period.
2. State the book value and market value of each separately invested asset at the beginning and end of the reporting period by fund type.
3. State the maturity date of each separately invested asset that has a maturity date.

B. Annual Report

The Investment Officers shall prepare an annual report on the investment program and investment activity. This annual report will be presented to the City Council and will include investment activities for the entire fiscal year and shall suggest policy revisions and improvements that might enhance the investment program. At such time, the City Council shall pass a resolution to document its review of the City's investment policies and strategies. This resolution shall also document whether changes or revisions to investment policies and/or strategies are required.

VIII. INTERNAL CONTROLS AND ANNUAL REVIEW

A. Internal Controls

The City strives to effectively prevent the loss of public funds caused by fraud, misrepresentation by third parties, unanticipated changes in financial markets, employee error or imprudent actions by City employees. Internal controls have been designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits require estimates and judgments by management. The following guidelines establish a system of internal controls over investment procedures for the City of Bandera.

1. **Separation of Duties.** A separation of custodial, accounting and record keeping systems shall be maintained to the extent possible.
2. **Clear Delegation of Authority.** The City Administrator is charged with management responsibility for the investment program.
3. **Adequate Training and Development of Investment Officials.** All Investment Officials are to be educated in the area of investment management in order to make informed decisions.
4. **Control of Collusion.** All investment transactions must be approved by two duly authorized Investment Officers or subordinate employees. Subordinate employees are designated by the City Administrator.
5. **Documentation of Investments.** Purchase and sales transactions, including telephone transactions, must be documented in writing and evidenced by the signatures of two duly

authorized Investment Officers or subordinate employees. A copy of such documentation shall be placed in an investment transaction file to be maintained in the City's Finance department.

6. **Verification of all Interest Income and Security Purchase and Sell Computations.** All investment interest income, fees, gains and/or losses shall be recalculated monthly by the Finance department.
7. **Reconcilement of Security Receipts with Subsidiary Records.** All security safekeeping receipts shall be reconciled to the general ledger monthly by the Finance department.
8. **Custodial Safekeeping.** Securities purchased from any bank or dealer including appropriate collateral shall be placed with an independent third party for custodial safekeeping.
9. **Avoidance of Bearer-Form Securities.** Negotiable securities are more susceptible to misappropriation than book entry only securities and must be properly safeguarded against loss, destruction or fraud.

B. Annual Review

The City shall engage an external independent auditor to conduct an annual review of the City's investment policies, investment procedures, and quarterly and annual investment reports to ensure compliance with the Public Funds Investment Act. This audit is to be performed by a Certified Public Accountant in conjunction with the City's annual financial audit and shall be reported to the City Council during the same meeting at which the City's Comprehensive Annual Financial Report is presented.

The Public Funds Investment Act states that if the City's investment portfolio is limited to money market mutual funds, investment pools, or depository bank investments such as certificates of deposit or money market accounts, the City is not subject to this formal annual review.

APPENDIX A

CERTIFICATION

I hereby certify that I have personally read and understand the investment policy of the City of Bandera and have implemented reasonable procedures and controls designed to fulfill these objectives and conditions. Transactions between this firm and the City Bandera will be directed toward precluding imprudent investment activities and protecting the City from credit and market risk.

This firm pledges due diligence in informing the City of Bandera of foreseeable risks associated with financial transactions connected to this firm.

I attest that I am a qualified representative of this firm, authorized to sign on its behalf.

Firm: _____

Signature: _____

Name: _____

Title: _____

Date: _____

GLOSSARY

AGENCIES: Federal agency securities.

ASKED: The price at which securities are offered.

BANKERS' ACCEPTANCE (BA): A draft or bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

BID: The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.

BROKER: A broker brings buyers and sellers together for a commission.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities by a bank to secure deposits of public monies.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR): The official annual report for the City of Bandera.

COUPON: (a) The annual rate of interest that bond issuers promises to pay the bondholder on the bond's face value. (B) A certificate attached to a bond evidencing due on a payment date.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling from his own account.

DEBENTURE: A bond secured only by the general credit of the issuer.

DELIVERY VERSUS PAYMENT: There are two (2) methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

DISCOUNT: The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price after sale also is considered to be at a discount.

DISCOUNT SECURITIES: Non-interest-bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g. U.S. Treasury Bills.

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns.

FEDERAL CREDIT AGENCIES: Agencies of the Federal government set up to supply credit to various classes of agencies.