



CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, January 23, 2024 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

AGENDA

1. **Call to order.**
2. **Invocation and Pledge.**
3. **Visitors to be heard (shall not exceed 30 minutes total).**

Citizens wishing to be heard may do so on all matters except personnel matters, matters listed on the agenda as a public hearing, and matters under litigation. Each person addressing the council must provide his/her legal name and current address for city records and meeting minute preparation. Each person will only be allowed to speak on matters on the agenda during citizen's forum/public comment. No rebuttals will be permitted. Each person addressing the governing body shall not exceed three (3) minutes. Section 551.042, Government Code, V.T.C.A. (i.e. Texas Open Meetings Act) permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting. All remarks shall be addressed to the council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the council may be requested to leave the meeting.

4. **Consent Agenda.**

A. Approval of the January 9, 2024 Regular City Council meeting minutes.

5. **Staff Reports.**

- A. Code Enforcement Report - Code Enforcement Officer
- B. Public Works / Street Maintenance Report - Public Works Director
- C. Quarterly Investment Report - City Treasurer
- D. Budget Report - City Treasurer / City Administrator

6. **Discussion and possible action on the following items:**

- A. Discussion and possible action on the presentation of the EDC Quarterly Financial Report.
Andrea Jankowski

7. **Requests and Announcements.**

- A. Requests by Council to place items on an agenda.
- B. Announcements by Council.

8. **Adjourn.**

/s/ Jill Shelton

Jill Shelton, City Secretary

The City Council for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matter listed above, as authorized by Texas Government Code §551.071 (Consultations with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076

(Deliberations about Security Devices) and §551.086 (Economic Development). There may be a quorum of Economic Development Corporation/Planning and Zoning member at any regularly scheduled City Council Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796-3765. This agenda is posted in accordance with the Texas Government Code, Chapter 551 on January 19, 2024.



CITY OF BANDERA
CITY COUNCIL REGULAR MEETING
Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, January 09, 2024 at 6:00 PM

Section 4, Item A.

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

The meeting was called to order at 6:00 pm on January 9, 2024.

Present

Mayor Rebeca Gibson
Council Member Tony Battle
Council Member Debbie Breen
Council Member Jeff Flowers
Council Member Brett Hicks
Council Member Lynn Palmer

2. Invocation and Pledge

All stood for the Invocation and pledge.

3. Visitors to be heard (shall not exceed 30 minutes total).

Patricia Moore announced an Eclipse Meeting at Mansfield Park.

4. Public Hearing

- A. The City of Bandera will hold a public hearing on January 09, 2024, at 6:00 P.M. at the City of Bandera City Hall, located at 511 Main Street in Bandera, Texas to inform the general public of the proposed project to purchase new Marshal vehicles. This meeting is being held at the request of the funding program, the USDA Rural Development Community Facilities Direct Loan & Grant Program, to acquaint all interested parties on economic and environmental impact, service area, and alternatives.

The public meeting was called to order at 6:04. No public comments. Public Hearing was closed at 6:05 pm.

- B. The Bandera City Council will hold a public hearing and consider a recommendation to the City Council for the 2023 update of the Bandera Comprehensive Plan and Code of Ordinances, including Appendix 1, Transportation Master Plan, Appendix 2 Subdivision Ordinance & Appendix 3, Place Type Zoning Ordinance. The 2023 update includes administrative changes and text amendments, including legislative amendments, to remain compliant with state law.

The public hearing was opened at 6:05 pm. No comments. The public hearing was closed at 6:06 pm.

5. Consent Agenda.

- A. Discussion and approval on the 2024 holiday calendar.

A motion was made to approve the 2024 City holiday calendar by Council Member Flowers, seconded by Palmer. Motion passed unanimously.

6. Staff Reports.

- A. City Administrator update:

Stan Farmer reviewed staff reporting expectations for the next few meetings and newsletter examples.

7. Discussion and possible action on the following items:

- A. Discuss and possible action on Resolution 2024-001, authorizing the submission of an application for financial assistance from the Texas Water Development Board for the State Fiscal Year 2024 Clean Water State Revolving Fund.

Presentation by Jonathan Teafatiller and James Bronikowski from Ardurra Engineering and Ben Rosenburg of US Capital Advisors.

A Motion made to authorize the submission of an application for financial assistance from the Texas Water Development Board for the State Fiscal Year 2024 Clean Water State Revolving Fund by Council Member Flowers, seconded by Council Member Palmer. Motion passed unanimously.

- B. Discuss and possible action on Resolution 2024-002, selecting Professional Bond Counsel Services to as required for the preparation and submission of the 2024 Texas Water Development Board Clean Water State Revolving Fund grant application.

A motion was made to approve Resolution 2024-002 by Council Member Battle, seconded by Council Member Palmer. The motion passed unanimously.

- C. Discuss and possible action on Resolution 2024-003, selecting Professional Engineering Services as required for the preparation and submission of the 2024 Texas Water Development Board Clean Water State Revolving Fund grant application.

A motion was made to approve Resolution 2024-003 by Council Member Flowers, seconded by Council Member Battle. The motion passed unanimously.

- D. Discuss and possible action on Resolution 2024-004, selecting Professional Financial Advising Services as required for the preparation and submission of the 2024 Texas Water Development Board Clean Water State Revolving Fund grant application.

A motion was made to approve Resolution 2024-004 by Council Member Battle, seconded by Council Member Palmer. Motion passed unanimously.

- E. Discussion and possible action on Resolution 2024-005, amending Resolution 2023-008, correcting the agency title of the United States Department of Agriculture Rural Development Community Facilities Direct Loan & Grant Program.

A motion was made to approve Resolution 2024-005 by Council Member Palmer, seconded by Council Member Flowers. The motion passed unanimously.

- F. Discussion and possible action on Resolution 2024-006, authorizing the application for grant financial assistance from the Office of the Governor Public Safety Office Criminal Justice Division, FY 2024 Body-Worn Camera Grant Program.

A motion was made to approve Resolution 2024-005 by Council Member Palmer, seconded by Council Member Flowers. The motion passed unanimously.

- G. Discussion and possible action on Resolution 2024-007, authorizing the application for grant financial assistance from the Bureau of Justice Assistance and Justice & Securities Strategies.

A motion was made to approve Resolution 2024-007 by Council Member Flowers, seconded by Council Member Battle. The motion passed unanimously.

- H. Discussion and possible action on Resolution 2024-008 declaring a pressure tank property that is abandoned and selling to Medina water system for \$2,500.00.

A motion was made to approve Resolution 2024-008 by Council Member Palmer, seconded by Council Member Battle. The motion passed unanimously.

- I. Discussion and possible action for an extension of the City water and wastewater lines on 3240 to the TXDOT office.

TxDOT did not have a representative present. No action taken.

- J. Discussion and possible action on Resolution 2024-009 authorizing HOT fund reimbursement agreement with Social Hill Music, LLC dba 11th Street Cowboy Bar for music events and projects throughout the year.

Cowboy Bar owner, Dee Foster, addressed City Council about the Cowboy Bar application packet. A motion was made to approve Resolution 2024-009 by Council Member Palmer, seconded by Council Member Flowers. Council Member Breen, Council Member Palmer, and Council Member Flowers voted in favor, Council Member Battle and Council Member Hicks abstained. The motion passes.

- K. Discussion and possible action on appointing board members to the Planning and Zoning commission.

No applications have been received. No action.

- L. Discussion and possible action on approving Resolution 2024-010 declaring surplus property for the Bandera Marshal's office.

A motion was made to approve Resolution 2024-010 by Council Member Battle, seconded by Council Member Flowers. Motion passes unanimously.

- M. Discussion and possible action on the 2024 update of the Bandera Comprehensive Plan and Code of Ordinances, including Appendix 1, Transportation Master Plan, Appendix 2 Subdivision Ordinance & Appendix 3, Place Type Zoning Ordinance.

A motion was made to approve the 2024 update of the Bandera Comprehensive Plan and Code of Ordinances, including all Appendixes, by Council Member Palmer, seconded by Council Member Battle. The motion passed unanimously.

8. Closed Session.

- A. *The City Council will meet in closed session pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property necessary for locating future municipal utility infrastructure and improvements.*

City Council went into closed session at 7:22 pm and concluded closed session at 7:48 pm.

9. Action following closed session.

No action taken after closed session.

10. Requests and Announcements.

- A. Requests by Council to place items on an agenda.

City Council workshop on January 23rd from 11:00 am to 1:00 pm.

- B. Announcements by Council.

Lynn Palmer announced the juvenile probation kids took down all the holiday lights around town.

Bandera Stock Show this weekend.

Boys and Girls Club Youth Basketball starts this weekend.

City of Bandera Eclipse Planning meeting coming soon.

11. Adjourn.

Adjourned at 7:58 pm.

/s/ Jill Shelton

Jill Shelton, *City Secretary*

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