



CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, June 25, 2024 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

AGENDA

1. **Call to order.**
2. **Invocation and Pledge.**
3. **Visitors to be heard (shall not exceed 30 minutes total).**

Citizens wishing to be heard may do so on all matters except personnel matters, matters listed on the agenda as a public hearing, and matters under litigation. Each person addressing the council must provide his/her legal name and current address for city records and meeting minute preparation. Each person will only be allowed to speak on matters on the agenda during citizen's forum/public comment. No rebuttals will be permitted. Each person addressing the governing body shall not exceed three (3) minutes. Section 551.042, Government Code, V.T.C.A. (i.e. Texas Open Meetings Act) permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting. All remarks shall be addressed to the council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the council may be requested to leave the meeting.

4. **Consent Agenda.**

A. Approval of minutes from the regular meeting on May 28, 2024 regular meeting and the June 11, 2024 Regular meeting.

5. **Staff Reports.**

A. Public Works Report - Terry Wells, Public Works Director

6. **Presentations.**

A. Presentation of Bandera Court Security Plan. - Judge Towers

B. Presentation from Davinci 3D Tech – Printed 3D Homes- Chase Whittaker, President

7. **Discussion and possible action on the following items:**

A. Approval of Ordinance 443 amending The City of Bandera Code of Ordinances Chapter 13 Drought Contingency Plan, Section 13.09.069 Drought Response Stage Responses and Water Use Restrictions. - Jill Shelton

B. Scope of Request For Proposal for Public Relations firm for City Branding. - Mayor Gibson

C. Create a committee for City Welcome and Wayfinding Signs. -Mayor Gibson

8. **Closed Session.**

A. *The City Council will meet in closed session pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property.*

A) *Waste Water Treatment Plant*

9. Action following Closed Session.

10. Requests and Announcements.

- A. Requests by Council to place items on an agenda.
- B. Announcements by Council.

11. Adjourn.

/s/ Jill Shelton

Jill Shelton, City Secretary

The City Council for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matter listed above, as authorized by Texas Government Code §551.071 (Consultations with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices) and §551.086 (Economic Development). There may be a quorum of Economic Development Corporation/Planning and Zoning member at any regularly scheduled City Council Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796-3765. This agenda is posted in accordance with the Texas Government Code, Chapter 551 on June 21, 2024.



CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, May 28, 2024 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

The meeting was called to order at 6:03PM

PRESENT

Mayor Rebeca Gibson
Councilmember Debbie Breen
Councilmember Jeff Flowers
Councilmember Brett Hicks
Councilmember Lynn Palmer

ABSENT

Councilmember Tony Battle

2. Invocation and Pledge.

Councilmember Flowers offered the invocation and all stood for the pledges.

3. Visitors to be heard (shall not exceed 30 minutes total).

There was one visitor to be heard Mr. John Teich.

4. Consent Agenda.

Motion made by Councilmember Palmer to approve the consent agenda, Seconded by Councilmember Flowers.

Voting Yea: Councilmember Breen, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

Motion passes.

A. Approval of the regular meeting minutes for April 23, 2024 and May 14, 2024.

B. Approval of Resolution 2024-021 approving the Riverfest Facility Use Agreement.

5. Staff Reports.

A. Code Enforcement Update

Marshal DeFoster gave a brief update on Code Enforcement and stated that most of his time this last month was spent on Certificate Of Occupancy and Grease Traps.

6. Discussion and possible action on the following items:

A. Approval of promotional funding expenditure by the Bandera EDC for \$8,500.00 for Longhorns on Main for the Labor Day Parade.

Motion made by Councilmember Palmer to approve the expenditure as stated, Seconded by Councilmember Flowers.

Voting Yea: Councilmember Breen, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

7. Closed Session.

The City Council will meet in closed session pursuant to Texas Government Code Section 551.074, personnel, to

A. The City Council will meet in closed session pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property.

A) Waste Water Treatment Plant

B. The City Council will meet in closed session pursuant to Texas Government Code Section 551.087 Economic Development.

A) Discuss possible incentives for vacant property

C. The City Council will meet in closed session pursuant to Texas Government Code Section 551.071 to consult with legal counsel regarding the Dietrich F5

8. Action following Closed Session.

Mayor Gibson reconvened into open session at 8:06PM

There was no action taken.

9. Requests and Announcements.

A. Requests by Council to place items on an agenda.

Food Truck Ordinance

Discussion on recording meetings.

B. Announcements by Council.

There were no announcements.

10. Adjourn.

The meeting was adjourned at 8:09PM.

/s/ Jill Shelton

Jill Shelton, City Secretary



CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, June 11, 2024 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

The meeting was called to order at 6:00 PM.

Present

Mayor Rebeca Gibson

Councilmember Tony Battle

Councilmember Debbie Breen

Councilmember Jeff Flowers

Councilmember Brett Hicks

Councilmember Lynn Palmer

2. Invocation and Pledge.

Mayor Gibson offered the invocation, all stood for the pledges.

3. Visitors to be heard (shall not exceed 30 minutes total).

Tammy Morrow, 1510 Hackberry Street, addressed the City Council to express opposition to the Sound Ordinance, Food Truck Ordinance, and the Drought Contingency Plan.

Sharon Cummings, Manager at Bandera Pioneer Park Resort, addressed the City Council about the lack of transparency and encourage the City to include area businesses in special committees.

4. Staff Reports.

A. Public Works Report - Terry Wells, Public Works Director

No report.

5. Presentations.

A. Update from City Specialist Susan Hutcherson on Grants.

B. Update from City Administrator on CWSRF (Clean Water State Revolving Fund).

6. Discussion and possible action on the following items:

A. Reconsideration of Ordinance 441 Amending Article 8.04 Noise of the Code of Ordinances.
Rebeca Gibson

A motion was made by Tony Battle, seconded by Brett Hicks, to amend Ordinance 441 with the following changes;

1. Section 8.04.033, Item 2, strike the word “Battle.”
2. Item 5, strike the last sentence.
3. Item 9, change 12:30 am to 1:00 am on Friday and Saturday.

All in favor, the motion passed.

- B. Reconsideration of Ordinance 442 Amending by Repealing and Replacing Article 4.04 Mobile Food Vendors and adding Article 4.09 Trades or Cottage Food Businesses. Rebeca Gibson

A motion was made by Lynn Palmer, seconded by Debbie Breen, to accept the amendments to Article 4.04 Mobile Food Vendors and add Article 4.09 Trades or Cottage Food Businesses as presented. All in favor, the motion passed.

- C. Approval of Resolution 2024-019 in support of the Tx Dot project on Hwy 173 / Hwy 16 (Main Street). Stan Farmer

A motion was made by Lynn Palmer, seconded by Tony Battle, to approve Resolution 2024-019 in support of the TxDOT project at Highway 173 & Highway 16 (Main Street). All in favor, the motion passed.

- D. Approval of amended 2023-2024 Comprehensive Fee Schedule. Stan Farmer

A motion was made by Brett Hicks, seconded by Lynn Palmer, to approve the amended 2023-2024 Comprehensive Fee Schedule as presented. All in favor, the motion passed.

7. Closed Session.

City Council adjourned to closed session at 8:28 pm.

- A. *The City of Bandera will meet in closed session as authorized by Texas Government Code §551.074, Personnel Matters to wit: Annual reviews to wit, Allyson Wright, City Treasurer and Nancy DeFoster, City Marshal.*
- B. *The City Council will meet in closed session pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property.*
 - A) Waste Water Treatment Plant

8. Action following Closed Session.

Reconvened in open session at 11:00 PM. No action was taken.

9. Requests and Announcements.

None.

10. Adjourn.

The meeting adjourned at 11:00 pm.

CITY OF BANDERA COUNCIL AGENDA

Regular Meeting: Tuesday June 25th , 2024

AGENDA ITEM: Presentation on Court Security Plan

SUBMITTED BY: Judge Michael Towers

APPROVED FOR AGENDA: Stan Farmer

BACKGROUND: In accordance with State Statutes, the Justice of the Supreme Court and the Office of Court Administration, the Bandera Municipal Court Security Committee *must* establish a security plan and recommendations for the safety of its judge, clerks and occupants.

Attached is the plan created by the committee which consists of Judge Towers, Stan Farmer, Jannett Pieper, Allyson Wright, Nancy De Foster and Jon Davis.

The recommendations are: Walk-through metal detector, hand-held metal detector, duress/panic buttons, an emergency exit door and security cameras. (Security cameras are already in place).

FISCAL ANALYSIS:

The cost will be paid by the Court Security Fund. The court security fee of \$4.90 collected from each conviction as court cost is the revenue for this Fund.

RECOMMENDATION:

The City Council doesn't need to vote on this plan; however the committee welcomes the city council's questions and thoughts.

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COURT SECURITY

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BANDERA MUNICIPAL COURT SECURITY PLAN

Approved by Court Security Committee on June 7, 2024

I. PURPOSE

The purpose of this policy is to establish and maintain the security of the Bandera Municipal Courtroom and provide for the safety of its occupants. It is intended to accomplish this objective with the minimum intrusion necessary on the personal freedoms of those people who appear in court.

II. SCOPE

All persons entering the Bandera Municipal Courtroom, except the following, are subject to the procedures set out in this policy:

1. Bandera Court Judge or the Associate Judge.
2. The Bandera Bailiff and designee(s).
3. Employees of the Bandera Court clerk's office.
4. Uniformed peace officers appearing in court on official business.
5. Non-uniformed peace officers appearing in court on official business who present proper department identification.
6. Attorneys who possess and present a valid Attorney Identification (AID) card issued.

Should circumstances arise which cause the judge or those persons with responsibility for enforcing the courtroom security policy to reasonably believe that ensuring the safety of one or more persons in the courtroom requires any of the above persons to undergo security screening, then such persons shall be subject to the procedures set out in this security policy.

No one will be allowed into the courtroom (except Sworn Texas Peace Officers) with any type of weapon, contraband, or any device that may pose a threat to the safety of any person in the courtroom. In the event a person is discovered to have an illegal weapon and/or contraband in their possession, that person should be removed immediately from the courtroom and if necessary, confiscate the weapon and/or contraband for safety and notify the Bandera Marshal's Office.

III. GENERAL COURTROOM SCREENING PROCEDURES

All persons entering the courtroom who are subject to this policy must undergo security screening. Persons who refuse to undergo security screening will be denied entry to the courtroom.

Security screening procedures shall be conducted in a manner that allows the officer to accomplish the task and allows the individual to maintain his or her personal dignity. Officers will be consistent and will not make exceptions due to a person's race, gender, or other factors. Everyone will be treated the same regarding security screening.

A. Screening Subject through Metal Detector

- Prior to passing through the metal detector the person should empty their pockets of all change, keys, and any metal objects, including cell phones, large belt buckles, etc.
- If the machine is activated, the officer will ask if the person has other metal objects in their possession such as steel-toed boots, knee-brace, etc. After a second activation of the sensor, the officer will screen that person with a hand-held detector.
- If the hand-held detector activates, then a pat search will be conducted of that person. If the person is a female, then a female officer will conduct the pat search.
- Non-English speaking, hearing impaired, or elderly persons can be processed as anyone else by demonstrating what you want done. Screeners must ensure that these visitors are thoroughly screened while being sensitive to the visitor's physical or mental condition.
- Persons who wear or have implanted medical devices that are adversely affected by the screening equipment will be allowed to undergo modified screening.
- Anytime the detector is activated or if an officer becomes suspicious about a person, a container, or an object, the officer is expected to satisfy those suspicions before allowing the person or object into the courtroom. Officers are expected to use sound judgment and a responsible application of procedures and the law.
- Anyone leaving the courtroom will be required to undergo security screening before they are allowed to re-enter the courtroom.

B. Courtroom Dress Code

Anyone violating the dress code will be asked to leave and/or denied entry into the Bandera Municipal Courtroom.

The following will not be allowed in the courtroom:

- No shorts/halter tops.

- All clothes with offensive language or images must be worn inside out.
- No Caps, Hats, Bandanas, or Do-Rags
- No Tanks, Midriffs, or Unreasonable Revealing Attire
- No Obscene / Profane Language and/or Any Illustrations on Clothing

C. Physical Inspection/Search of Carry-In Items

A person may refuse to allow the search of their belongings; however, those items will not be allowed into the courtroom. The item(s) not searched may be taken to the owner's vehicle and secured inside it.

While physically inspecting purses, briefcases, backpacks, and other items; attempt to position the item(s) so it is in the owner's view, yet far enough away to avoid reach and/or easy access.

Inspect the exterior/interior of the item for signs of tampering, unusual weight, or any other type of alterations.

D. CONTRABAND

Contraband includes any items that may pose a threat to the safety and security of the people in the courtroom. While this obviously includes all of the items listed in Penal Code 46.02 (UCW) and Penal Code 46.05 (Prohibited Weapons), it may also include other items that are legal to own and carry; but may, *in the officer's opinion*, pose a threat to the safety and security of the courtroom.

E. ARMED PERSONS

Despite the best efforts at preventing the introduction of weapons in the courtroom. Should this occur, the officer will call for law enforcement backup, keeping the person under observation. Once the backup officer arrives, they should approach the person, ask if they are armed, and take immediate custody of the weapon if found. Have the person removed from the area quickly and quietly.

F. ARREST

When an individual(s) is remanded into custody, the person will immediately be handcuffed and advised of the purpose of arrest. The bailiff and/or law enforcement officer will ensure the individual(s) are turned over to the Bandera Marshal's Office and remanded to jail.

IV. EMERGENCY PLAN

The purpose of the Emergency Plan is to ensure the safety of judges, court employees and the public who are in the Bandera Municipal Court by establishing procedures for various types of emergencies.

A. EVACUATION

Some emergency events will require the immediate evacuation of the court facility. The evacuation may be made by the Judge, Court Clerk, and/or the Bailiff.

1. Primary Location:

The primary evacuation location will be the **agreed designated area**. All clerks will quickly and safely go out of the exit and proceed to the designated area.

2. Secondary Location: In the event the primary location is deemed unsafe, personnel will divert and proceed to the **agreed designated area**.

3. Handicapped or Injured Personnel:

Able bodied personnel should make reasonable efforts to assist those who are handicapped or injured in evacuating the court facility.

4. Remain at Evacuation Location:

All personnel should remain at the evacuation location until released by the Judge, Bailiff and/or Bandera Marshal's Office.

5. Bailiff Responsibilities During Court Session Evacuation:

Peace Officers assigned as Bailiffs will assist the court if an evacuation is ordered by assisting with evacuating civilians and securing the building. The Marshal's Office will assist in the evacuation of all personnel.

B. COURTROOM INCIDENTS

Sometimes a disturbance and/or violence may erupt inside the courtroom, which necessitates intervention by the Bailiff. Should an eruption occur in the courtroom, the Judge and all clerks should immediately exit the courtroom.

Officers in the courtroom will take necessary steps to suppress and control the disturbance and/or violence in the courtroom until assistance arrives.

Following a courtroom incident, the Bailiff will notify the judge and clerks of the incident as soon as practicable. If future contact by anyone from the court with the person causing the disruption is reasonably expected, the Bailiff will make every effort to identify that person to court staff so they might be aware of potential problems in the future.

If an evacuation order is given, the judge, all clerks, and the public should evacuate to the agreed designated area.

V. REPORTING SECURITY INCIDENTS TO OFFICE OF COURT ADMINISTRATION

Pursuant to Article 102.017(f) of the Texas Code of Criminal Procedure, the Bailiff/Marshals Office will submit to the Office of Court Administration a report regarding any security incident online at <https://www.txcourts.gov/programs-services/court-security/court-security-incident-reporting/> involving court security that occurs in or around the court building not later than the third business day after the date the incident occurred. A copy of the report must also be provided to the presiding judge.

A "security incident" is any adverse event that threatens the security of a person or property or causes or may cause significant disruption to the function of the court due to a breach in security. This includes, but is not limited to, threats to harm a person or property, disorderly conduct, assaults, escape/attempts, weapons, introduction of weapons or contraband, or any other serious situation involving security issues that disrupts court activities. Note: This report should not be completed for medical emergencies or non-threatening personnel matters.

VI. COURTROOM SECURITY TRAINING FOR STAFF

It is the objective of the Office of Court Administrators to administer yearly courtroom security training to each employee and equip them with the knowledge and tools necessary to obtain a safe environment. The safety training will be provided with the support of the Bandera Marshal's Office and should consist of safety practices in the courtroom and court area.

VII. COURTROOM SECURITY EQUIPMENT AND TESTING

Metal Detector (walk-through) and Wand (hand-held detector)
Duress Alarms (Panic Buttons)
Security Cameras

All courtroom security equipment will be tested monthly to ensure that it operates properly. The bailiff is responsible for scheduling and/or conducting the testing. Security Cameras will be retained for at least ten working days. Equipment determined to be inoperable should be addressed immediately.

Committee Members:

Judge Towers (Judge/Chair)
Stan Farmer (City Administrator)
Jannett Pleper — Court Clerk
Allyson Wright — Deputy Clerk
Nancy De Foster — Marshal
Jon Davis — Code Enforcement Officer

Govt Code Sec. 29.014. COURT SECURITY COMMITTEE. (a) The presiding or **municipal judge**, as applicable, shall establish a court security committee composed of:

- (1) the presiding or municipal judge, or the judge's designee;
- (2) a representative of the law enforcement agency or other entity that provides the primary security for the court;
- (3) a representative of the municipality; and
- (4) any other person the committee determines necessary to assist the committee.

(b) The person described by Subsection (a)(1) serves as presiding officer of the committee.

(c) The committee shall establish the policies and procedures necessary to provide adequate security to the municipal courts served by the presiding or municipal judge, as applicable.

(d) A committee may recommend to the municipality the uses of resources and expenditures of money for courthouse security but may not direct the assignment of those resources or the expenditure of those funds.

GOVERNMENT CODE
TITLE 2. JUDICIAL BRANCH
SUBTITLE L. COURT PROFESSIONS REGULATION
CHAPTER 158. COURT SECURITY OFFICERS

Sec. 158.001. DEFINITION. In this chapter, "court security officer" means a constable, sheriff, sheriff's deputy, **municipal peace officer**, or any other person assigned to provide security for an appellate, district, statutory county, county, municipal, or justice court in this state.

Sec. 158.002. COURT SECURITY CERTIFICATION. (a) Except as provided by Subsection (b), a person may not serve as a court security officer for an appellate, district, statutory county, county, municipal, or justice court in this state unless the person holds a court security certification issued by a training program approved by the Texas Commission on Law Enforcement.

(b) A court security officer is not required to hold a court security certification to provide security to a court described by Subsection (a) before the first anniversary of the date the officer begins providing security for the court.

Sec. 158.003. VERIFICATION. The sheriff, constable, law enforcement agency, or other entity that provides security for a court shall verify that each court security officer holds the court security certification as required by this chapter.

CODE OF CRIMINAL PROCEDURE
TITLE 2. CODE OF CRIMINAL PROCEDURE
CHAPTER 102. COSTS, FEES, AND FINES PAID BY DEFENDANTS
SUBCHAPTER A. COSTS; REIMBURSEMENT FEES; FINES

Art. 102.017. COURTHOUSE SECURITY FUND; **MUNICIPAL COURT BUILDING SECURITY FUND**; JUSTICE COURT BUILDING SECURITY FUND.

(a) The courthouse security fund is a fund in the county treasury, and **the municipal court building security fund is a fund in the municipal treasury.** The funds consist of money allocated to the funds under Sections 134.101, 134.102, 134.103, 135.101, and 135.102, Local Government Code.

(b) Money deposited in a courthouse security fund may be used only for security personnel, services, and items related to buildings that house the operations of district, county, or justice courts, and money deposited in a **municipal court building security fund may be used only for security personnel, services, and items related to buildings that house the operations of municipal courts.**

LOCAL CONSOLIDATED FEE ALLOCATION

The Local Consolidated Fee is a \$14 cost collected on all nonjailable misdemeanor offenses, including criminal violation of a municipal ordinance (Section 134.103, Local Government Code). The municipal treasurer is required to allocate the \$14 to four separate funds or accounts outlined below, based on percentages in the statute, and maintain that individual fund or account. The money in the fund or account may only be used for the purposes provided by law (Section 134.151(a), Local Government Code).

	Allocation	Specific Statute	Percentage	Dollar Amount	Allowed Uses
Local Consolidated Fee	Municipal Court Building Security Fund	Article 102.017, Code of Criminal Procedure	35%	4.90	May only be used for security personnel, services, and items related to buildings that house the operation of municipal court. A non-exhaustive list of potential uses is included in Article 102.017(c), Code of Criminal Procedure.
	Local Truancy Prevention and Diversion Fund	Section 133.125, Local Government Code	35.7143%	5.00	May only be used to finance the salary, benefits, training, travel expenses, office supplies, and other necessary expenses relating to the position of juvenile case manager. Money may not be used to supplement the income of an employee whose primary role is not juvenile case manager.
	Municipal Court Technology Fund	Article 102.0172, Code of Criminal Procedure	28.5714%	4.00	May only be used to finance the purchase of or to maintain technological enhancements for a municipal court. A non-exhaustive list of potential uses is included in Article 102.0172(b), Code of Criminal Procedure.
	Municipal Jury Fund	Section 134.154, Local Government Code	0.7143%	10	May only be used by municipality to fund juror reimbursements and otherwise finance jury services.

City Clerk

From: michael evans <mkekerv@outlook.com>
Sent: Friday, June 7, 2024 2:29 PM
To: City Clerk
Subject: Panic Buttons

City of Bandera
Judge Mike Towers
511 Main St
Bandera, TX. 78003

1 - Master Alarm Unit Panel
w/ Touchpad
w/ Wireless Receiver
w/ Cell Network Module
5 - Wireless Panic Buttons

\$1765.00

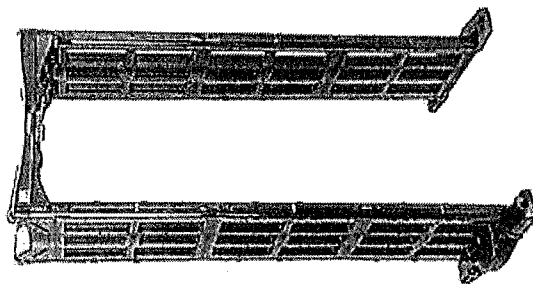
Monthly breakdown for monitoring is \$38. per month .
We bill quarterly or annually for the alarm monitoring.

Thank You

Protect All Security
Michael K. Evans
mkekerv@outlook.com
c. 830-370-8889
o. 800-250-8540

TXDPS PSB Lic# B10291
TDI Lic# ACR-1918946

Walk-Through Metal Detector



[View More Images](#)

Quickly detects guns, knives and razor blades at schools, concerts, night clubs and government buildings.

- Portable and easy to use. 5-minute setup with no tools required.
- Operates up to 40 hours on rechargeable 12V batteries. No cords needed.
- 3 sensor zones with LED indicators provide head-to-foe detection.
- Carry strap and 2 wheels make transportation quick and easy.
- 100 sensitivity settings. Can be adjusted to pick up items as small as a bobby pin.

+ Free Offer

MODEL NO.	DESCRIPTION	SIZE H x W x D	WT. (LBS.)	PRICE EACH	IN STOCK SHIPS TODAY
H-8541	Walk-Through Metal Detector	88 x 46 x 34"	120	\$4,950	<input type="text" value="1"/> <input type="button" value="ADD"/>

SHIPS VIA MOTOR FREIGHT



Hill Country Elite Construction & Excavation

Po Box 638 | Bandera, TX 78003
830-522-6435 | Hillcountryelite@yahoo.com

RECIPIENT:

City of Bandera
511 main st
Bandera, Texas 78003

Quote #17	
Sent on	Jun 04, 2024
Total	\$0.00

Product/Service	Description	Qty.	Unit Price	Total
Emergency Exit Bid #1	Remove glass on back of building, frame in door opening. Install 30/68 commercial steel emergency door with exit only lock and escape bar. Install interior and exterior trim. Install sheetrock, tape float and textured. Paint to match existing color.	1	\$0.00	\$0.00
	Total Material and Labor		\$4920.00	
Emergency Exit Bid #2	Side of building, cut door opening through rock. Install 30/68 commercial steel door with exit only lack and escape bar. Frame will consist of steel framing. Sheetrock interior, tape float and textured. Paint to match existing color. Install interior and exterior trim.	1	\$0.00	\$0.00
	Total Material and labor		\$11820.00	
Door Latch	If electric door latch is desired for project instead of exit bar an additional \$2,200.00 will be added to either bid accepted.	1	\$0.00	\$0.00

This quote is valid for the next 30 days, after which values may be subject to change.

Total	\$0.00
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Signature: _____ Date: _____



Final Details for Order #112-6861075-7715462

Order Placed: May 29, 2024
Amazon.com order number: 112-6861075-7715462
Order Total: \$361.98

Shipped on May 30, 2024	
Items Ordered	Price
2 of: Garrett Super Scanner V Metal Detector, Made in USA	\$180.99
Sold by: Garrett Metal Detectors (seller profile)	
Business Price	
Condition: New	
Shipping Address:	
City Of Bandera	Item(s) Subtotal: \$361.98
511 MAIN ST	Shipping & Handling: \$8.25
PO BOX 896	Free Shipping: -\$8.25
BANDERA, TX 78003-3983	-----
United States	Total before tax: \$361.98
	Sales Tax: \$0.00
Shipping Speed:	-----
FREE Shipping	Total for This Shipment: \$361.98

Payment information	
Payment Method:	Item(s) Subtotal: \$361.98
MasterCard Last digits: 5522	Shipping & Handling: \$8.25
	Promotion applied: -\$8.25
Billing address	-----
City Of Bandera	Total before tax: \$361.98
511 MAIN ST	Estimated Tax: \$0.00
PO BOX 896	-----
BANDERA, TX 78003-3983	Grand Total: \$361.98
United States	
Credit Card transactions	MasterCard ending in 5522: May 30, 2024: \$361.98

To view the status of your order, return to [Order Summary](#) .

CITY OF BANDERA COUNCIL AGENDA
Regular Meeting: Tuesday, June 25, 2024

AGENDA ITEM:

Approval of Ordinance 443 amending The City of Bandera Code of Ordinances Chapter 13 Drought Contingency Plan, Section 13.09.069 Drought Response Stage Responses and Water Use Restrictions

SUBMITTED BY: Jill Shelton

APPROVED FOR AGENDA: Stan

BACKGROUND:

The amendments were approved during the February 27, 2024 meeting by vote. An ordinance needs to be adopted to finalize the adoption and codification.

FISCAL ANALYSIS:

None

RECOMMENDATION:

None.

§ 13.09.069. Drought response state responses and water use restrictions.

The mayor, or his/her designee, shall monitor water supply and/or demand condition on a weekly basis and, in accordance with the triggering criteria set forth in section 13.09.068, shall determine that a mild, moderate, severe, critical, or emergency condition exists and shall implement the following action upon publication of notice in a newspaper of general circulation:

- (1) Stage 1: Mild water shortage conditions ~~(green flag)~~.
 - (4) (A) Goal. Raise public awareness of the supply situation and initiate voluntary conservation measures.
 - (B) Supply management measures. The city will manage limited water supplies and/or reduce water demand. Examples of water reduction include: reduced or discontinued flushing of water mains, immediate repairs of any water leak, and use of reclaimed water for non-potable purposes.
 - (C) Voluntary water use restrictions.
 - (i) Water customers are requested to voluntarily limit the irrigation of landscaped areas to between the hours 8:00 p.m. to 8:00 a.m.
 - (ii) All operations of the city shall adhere to water use restrictions prescribed for Stage 2 of the plan.
 - (iii) Water customers are requested to practice water conservation and to minimize or discontinue water use for nonessential purposes.
- ~~(A) Requirements for initiation. Customers shall be requested to voluntarily conserve water and adhere to the prescribed restrictions on certain water uses defined in section 13.09.067 (definitions), annually beginning on May 1st through September 30th.~~
- (2) Stage 2: Moderate water shortage conditions ~~(blue flag)~~.
 - ~~(B) Goal. Achieve a 20 percent reduction in total water use per day.~~
 - ~~(A)~~
 - (B) Water use restrictions. Under threat of penalty for violation, the following water use restrictions shall apply to all persons:
 - (i) Irrigation of landscaped areas and turf shall be limited to the designated watering hours between 8:00 p.m. to 8:00 a.m. However, irrigation of landscaped areas is permitted at any time if it is by means of a hand-held hose, a faucet-filled bucket or watering can of five (5) gallons or less, or a drip irrigation system. Watering of Trees via a hand-held hose is allowed, watering of gardens for the use of private

nourishment and watering in a foundation to avoid structural damage is permitted.

(ii) Use of water to wash any motor vehicle, motorbike, boat, trailer, other vehicle is allowed if done before 8:00 am or after 8:00 pm. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rinses. Vehicle washing may be done at any time on the immediate premises of a commercial carwash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.

(iii) Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or jacuzzi-type is allowed if done before 8:00 am or after 8:00 pm.

(iv) Use of water from hydrants shall be limited to firefighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except that use of water from designated fire hydrants for construction purposes may be allowed under special permit from the city.

(v) The following uses of water are defined as nonessential and are prohibited:

a. Washdown of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas.

b. Use of water to wash down buildings or structures for purposes other than immediate fire protection.

c. Use of water for dust control except for properties under current construction with valid permit;

d. Flushing street gutters or permitting water to run or accumulate in any gutter or street; and

e. Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).

(C) Requirements for initiation. Drought stages are triggered by the U.S. Drought Monitor, <https://droughtmonitor.unl.edu/> as determined by BCRAGD and coordinated with the BCRAGD and Bandera County. However, drought stages can be adjusted at the discretion of the district when aquifer levels, rainfall, and river flow conditions warrant.

(D) Requirements for termination. Stage 2 of the plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days. Upon termination of stage 2, stage 1 becomes operative.

~~(2)~~(3) Stage 3: Severe water shortage conditions (yellow flag).

~~(A) Requirements for initiation. Drought stages are triggered by the U.S. Drought Monitor, <https://droughtmonitor.unl.edu/> as determined by BCRAGD and coordinated with the BCRAGD and Bandera County. However, drought stages can be adjusted at the discretion of the district when aquifer levels, rainfall, and river flow conditions warrant.~~

~~(A) Goal. Achieve a 30 percent reduction in daily water use.~~

~~(B) (B) Water use restrictions. All requirements of Stage 2 shall remain in effect during Stage 3 except Requirements for termination. Stage 3 of the plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days. Upon termination of stage 3, stage 2 becomes operative.~~

~~(3) Stage 4: Critical water shortage conditions (orange flag):~~

~~(i) Irrigation of landscaped areas shall be limited to designated watering days (Tuesday and Sunday for residents with even number addresses and Wednesday and Saturday for residents with odd number addresses) between the hours of 8:00 am and after 8:00 pm and shall be by means of hand-held hoses, hand-held buckets, drip irrigation, or a permanently installed automatic sprinkler system only; watering of Trees via a hand-held hose is allowed, watering of gardens for the use of private nourishment and watering in a foundation to avoid structural damage is permitted. The use of hose-end sprinklers is prohibited at all times.~~

~~(ii) The filling of newly constructed swimming pools from a City of Bandera water source is prohibited; however, pool levels may be maintained because of evaporation.~~

~~(4) Stage 4. Critical water shortage conditions.~~

~~(A) Goal. Achieve a 40 percent reduction in daily water use.~~

~~(B) Water use restrictions. All requirements of Stages 2 and 3 shall remain in effect during State 4 except:~~

~~(i) Irrigation of landscaped areas shall be limited to designated watering days (Tuesday and Sunday for residents with even number addresses and Wednesday and Saturday for residents with odd number addresses between the hours of 8:00 p.m. and 8:00 a.m. and shall be by means of hand-held hoses, hand-held buckets, or drip irrigation only. ; watering of Trees via a hand-held hose is allowed, and watering of gardens for the use of private nourishment and watering in a foundation to avoid structural damage is permitted. The use of hose-end sprinklers or permanently installed automatic sprinkler~~

systems is prohibited at all times.

(ii) Use of water to wash any motor vehicle, motorbike, boat, trailer, or other vehicle not occurring on the premises of a commercial carwash and commercial service stations and not in the immediate interest of public health, safety, and welfare is prohibited. Further, such vehicle washing at commercial carwashes and commercial service stations shall occur only between the hours of 9:00 a.m. and 4:00 p.m. and between 10:00 p.m. and 4:00 a.m.

(iii) Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system. § 13.09.068
§ 13.09.068

(A) — (5) Requirements for initiation. Drought stages are triggered by the U.S. Drought Monitor, <https://droughtmonitor.unl.edu/> as determined by BCRAGD and coordinated with the BCRAGD and Bandera County. However, drought stages can be adjusted at the discretion of the district when aquifer levels, rainfall, and river flow conditions warrant.

(B) — Requirements for termination. Stage 4 of the plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days. Upon termination of stage 4, stage 3 becomes operative.

Stage 5: Emergency water shortage conditions. /water rationing (red flag):

(A) Goal. Achieve a 50 percent reduction in daily water use.

(B) Water use restriction. All requirements of Stages 2, 3, and 4 shall remain in effect during Stage 5 except:

(i) Irrigation of landscaped areas is absolutely prohibited; However, watering of Trees via a hand-held hose is allowed, watering of gardens for the use of private nourishment and watering in a foundation to avoid structural damage is permitted during designated watering days (Tuesday and Sunday for residents with even number addresses and Wednesday and Saturday for residents with odd number addresses) between the hours of 8:00 p.m. and 8:00 a.m.

Requirements for initiation. Customers shall be required to comply with the requirements and restrictions for stage 5 of this plan when triggered by the U.S. Drought Monitor, <https://droughtmonitor.unl.edu/> as determined by BCRAGD and coordinated with the BCRAGD and Bandera County. However, drought stages can be adjusted at the discretion of the district when aquifer levels, rainfall, and river flow conditions warrant or when the mayor, or his/her designee, determines that a water supply emergency exists based on:

(i) — (6) Major water line breaks, or pump or system failures occurring, which cause unprecedented loss of capability to provide water service; or

~~(ii) — Customers shall be required to comply with the water allocation plan prescribed in section 13.09.070 and comply with the requirements and restrictions for stage 5 of this plan~~

~~(C) — Requirements for termination. Stage 5 of the plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days.~~

~~(4) — Stage 6: Complete water loss (black flag).~~

~~Requirements for initiation. Customers shall be required to comply with the requirements and restrictions for stage 6 of this plan when the mayor, or his/her designee, determines that there is no potable water available based on:~~

~~In the event that all water production has ceased due to massive pump failures, power outages or any other natural or man-made causes [resulting in] complete water loss due to contamination of all water sources, the mayor, or his/her designee, is hereby authorized to notify the public by a newspaper of general circulation, radio announcements and/or a black flag to be flown at 511 Main Street that no water from the system will be available for use.~~

~~(i) — Total shutdown of all pumps due to power failures, or loss of all water sources; or~~

~~(ii) — Natural or manmade contamination of all water sources.~~

~~(B) — Requirements for termination. Stage 6 of the plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days.~~

~~(Ordinance 203, app. A, sec. VIII, adopted 6/8/00 ; 2009 Code, sec. 13.08.008; Ordinance 412B adopted 9/20/2022 ; Ordinance 434 adopted 8/22/2023)~~

DRAFT

AN ORDINANCE AMENDING THE CITY OF BANDERA CODE OF ORDINANCES CHAPTER 13 UTILITIES ARTICLE 13.09.069 DROUGHT RESPONSE STAGE RESPONSES AND WATER USE RESTRICTIONS; PROVIDING A REPEALING SECTION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

WHEREAS, the City of Bandera (City) has previously adopted an ordinance to raise public awareness of the water supply situation and initiate voluntary conservation measures; and,

WHEREAS, the City Council has determined that some drought water use restrictions are far more restrictive than comparable Cities and may lead to adverse damage to homes and structures within the City; and,

WHEREAS, the City Council hereby finds it to be in the best interest of the citizens of Bandera to amend the City Code as set forth herein.

NOW THEREFORE: BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS:

SECTION 1. AMENDMENT.

This Ordinance amends Chapter 13 Utilities, Article 13.09.069, Drought Response Stage Responses and Water Use Restrictions, of the City of Bandera Code of Ordinances as set forth in the attached Exhibit A

SECTION 2. EFFECTIVE DATE.

This ordinance shall take effect immediately from and after its passage and publication as may be required by governing law.

SECTION 3. CUMULATIVE.

The provisions of this ordinance shall be cumulative of all ordinances not repealed by this ordinance and ordinances governing or regulating the same subject matter as that covered herein. This ordinance shall not be construed to require or allow any act which is prohibited by any other ordinance.

SECTION 4. SEVERABILITY.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance be severable, and, if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared invalid by judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance and the remainder of this ordinance shall be enforced as written.

SECTION 5. PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED AND APPROVED, this, the 25^h day of June, 2024.

Section 7, Item A.

Rebeca Gibson, Mayor

ATTEST:

Jill Shelton, City Secretary

DRAFT

§ 13.09.069. Drought response state responses and water use restrictions.

The mayor, or his/her designee, shall monitor water supply and/or demand condition on a weekly basis and, in accordance with the triggering criteria set forth in section 13.09.068, shall determine that a mild, moderate, severe, critical, or emergency condition exists and shall implement the following action upon publication of notice in a newspaper of general circulation:

- (1) Stage 1: Mild water shortage conditions.
 - (A) Goal. Raise public awareness of the supply situation and initiate voluntary conservation measures.
 - (B) Supply management measures. The city will manage limited water supplies and/or reduce water demand. Examples of water reduction include: reduced or discontinued flushing of water mains, immediate repairs of any water leak, and use of reclaimed water for non-potable purposes.
 - (C) Voluntary water use restrictions.
 - (i) Water customers are requested to voluntarily limit the irrigation of landscaped areas to between the hours 8:00 p.m. to 8:00 a.m.
 - (ii) All operations of the city shall adhere to water use restrictions prescribed for Stage 2 of the plan.
 - (iii) Water customers are requested to practice water conservation and to minimize or discontinue water use for nonessential purposes.
- (2) Stage 2: Moderate water shortage conditions
 - (A) Goal. Achieve a 20 percent reduction in total water use per day.
 - (B) Water use restrictions. Under threat of penalty for violation, the following water use restrictions shall apply to all persons:
 - (i) Irrigation of landscaped areas and turf shall be limited to the designated watering hours between 8:00 p.m. to 8:00 a.m. However, irrigation of landscaped areas is permitted at any time if it is by means of a hand-held hose, a faucet-filled bucket or watering can of five (5) gallons or less, or a drip irrigation system. Watering of Trees via a hand-held hose is allowed, watering of gardens for the use of private nourishment and watering in a foundation to avoid structural damage is permitted.
 - (ii) Use of water to wash any motor vehicle, motorbike, boat, trailer, other vehicle is allowed if done before 8:00 am or after 8:00 pm. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rinses. Vehicle washing may be done at any time on the immediate premises of a commercial carwash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to

transport food and perishables.

- (iii) Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or jacuzzi-type is allowed if done before 8:00 am or after 8:00 pm.
- (iv) Use of water from hydrants shall be limited to firefighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except that use of water from designated fire hydrants for construction purposes may be allowed under special permit from the city.
- (v) The following uses of water are defined as nonessential and are prohibited:
 - a. Washdown of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas.
 - b. Use of water to wash down buildings or structures for purposes other than immediate fire protection.
 - c. Use of water for dust control except for properties under current construction with valid permit;
 - d. Flushing street gutters or permitting water to run or accumulate in any gutter or street; and
 - e. Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).

(3) Stage 3: Severe water shortage conditions.

- (A) Goal. Achieve a 30 percent reduction in daily water use.
- (B) Water use restrictions. All requirements of Stage 2 shall remain in effect during Stage 3 except:
 - (i) Irrigation of landscaped areas shall be limited to designated watering days (Tuesday and Sunday for residents with even number addresses and Wednesday and Saturday for residents with odd number addresses) between the hours of 8:00 am and after 8:00 pm and shall be by means of hand-held hoses, hand-held buckets, drip irrigation, or a permanently installed automatic sprinkler system only; watering of Trees via a hand-held hose is allowed, watering of gardens for the use of private nourishment and watering in a foundation to avoid structural damage is permitted The use of hose-end sprinklers is prohibited at all times.
 - (ii) The filling of newly constructed swimming pools from a City of Bandera water source is prohibited; however, pool levels may be maintained because of evaporation.

(4) Stage 4. Critical water shortage conditions.

- (A) Goal. Achieve a 40 percent reduction in daily water use.
- (B) Water use restrictions. All requirements of Stages 2 and 3 shall remain in effect during

State 4 except:

- (i) Irrigation of landscaped areas shall be limited to designated watering days (Tuesday and Sunday for residents with even number addresses and Wednesday and Saturday for residents with odd number addresses between the hours of 8:00 p.m. and 8:00 a.m. and shall be by means of hand-held hoses, hand-held buckets, or drip irrigation only. ; watering of Trees via a hand-held hose is allowed, and watering of gardens for the use of private nourishment and watering in a foundation to avoid structural damage is permitted. The use of hose-end sprinklers or permanently installed automatic sprinkler systems is prohibited at all times.
- (ii) Use of water to wash any motor vehicle, motorbike, boat, trailer, or other vehicle not occurring on the premises of a commercial carwash and commercial service stations and not in the immediate interest of public health, safety, and welfare is prohibited. Further, such vehicle washing at commercial carwashes and commercial service stations shall occur only between the hours of 9:00 a.m. and 4:00 p.m. and between 10:00 p.m. and 4:00 a.m.
- (iii) Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.

(5) Stage 5: Emergency water shortage conditions.

- (A) Goal. Achieve a 50 percent reduction in daily water use.
- (B) Water use restriction. All requirements of Stages 2, 3, and 4 shall remain in effect during Stage 5 except:
 - (i) Irrigation of landscaped areas is absolutely prohibited; However, watering of Trees via a hand-held hose is allowed, watering of gardens for the use of private nourishment and watering in a foundation to avoid structural damage is permitted during designated watering days (Tuesday and Sunday for residents with even number addresses and Wednesday and Saturday for residents with odd number addresses) between the hours of 8:00 p.m. and 8:00 a.m.

(6) Stage 6: Complete water loss.

In the event that all water production has ceased due to massive pump failures, power outages or any other natural or man-made causes [resulting in] complete water loss due to contamination of all water sources, the mayor, or his/her designee, is hereby authorized to notify the public by a newspaper of general circulation, radio announcements and/or a black flag to be flown at 511 Main Street that no water from the system will be available for use.

CITY OF BANDERA COUNCIL AGENDA
Regular Meeting: Tuesday, June 25, 2024

AGENDA ITEM:

Scope of Request For Proposal for Public Relations firm for City Branding.

SUBMITTED BY: Mayor Gibson

APPROVED FOR AGENDA: Stan

BACKGROUND:

The Mayor would like to discuss a possible RFP for a public relations firm for City Branding.

FISCAL ANALYSIS:

None

RECOMMENDATION:

Possibly create a small working group with Citizen volunteers and the City Administrator.

CITY OF BANDERA COUNCIL AGENDA

Regular Meeting: Tuesday, June 25, 2024

AGENDA ITEM:

Create a committee for City Welcome and Wayfinding Signs.

SUBMITTED BY: Mayor Gibson

APPROVED FOR AGENDA: Stan

BACKGROUND:

The Mayor would like to create a committee to discuss City “Welcome to Bandera” signs at major entrances to town, as well as wayfinding signs for visitors driving thru town and pedestrians on Main Street, 11th Street and around the City Park.

FISCAL ANALYSIS:

None

RECOMMENDATION:

Create Committee.