



CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, September 23, 2025 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

AGENDA

1. **Call to order.**
2. **Invocation and Pledge.**
3. **Visitors to be heard (shall not exceed 30 minutes total).**

Citizens wishing to be heard may do so on all matters except personnel matters, matters listed on the agenda as a public hearing, and matters under litigation. Each person addressing the council must provide his/her legal name and current address for city records and meeting minute preparation. Each person will only be allowed to speak on matters on the agenda during citizen's forum/public comment. No rebuttals will be permitted. Each person addressing the governing body shall not exceed three (3) minutes. Section 551.042, Government Code, V.T.C.A. (i.e. Texas Open Meetings Act) permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting. All remarks shall be addressed to the council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the council may be requested to leave the meeting.

4. **Consent Agenda.**

A. Approval of minutes from the 8/26/2025 Regular Meeting and 9/9/2025 Regular Meeting.

5. **Discussion and possible action on the following items:**

- A. Discussion and possible action on cut off dates for applications for Promotional Items.
- B. Discussion and possible action on the request for the usage of the Cedar Street Hanger, currently owned by the City of Bandera, to the Bandera Equine Posse for use as the Bandera Livery.
- C. Approval of Resolution 2025-032 Opposing the Howard-To-Soltice Transmission Line.
- D. Discussion and possible action approving resolution approving amendments to the Bandera Economic Development Corporation's Amended Bylaws.
- E. Discussion and possible action approving first reading of resolution approving expenditure by the Bandera Economic Development Corporation for \$10,000.00 for City of Bandera Trail of Lights.
- F. Discussion and possible action approving first reading of resolution approving expenditure by the Bandera Economic Development Corporation for \$15,000.00 for Bandera Disc Golf Course.
- G. Discussion and possible action on approval of Ordinance 456 amending the powers and duties of the City Administrator and City Treasurer.

6. **Closed Session.**

- A. *The City Council will meet in closed session pursuant to Texas Government Code § 551.071 (Consultations with Attorney).*
 - 1) *Main Street Shop and Lofts.*
- B. *The City Council will meet in closed session pursuant to Texas Government Code § 551.072 (Deliberations about the purchase, exchange, lease, or value of real property).*

1) *Wastewater Treatment Plant*

- C. *The City Council will meet in closed session pursuant to Texas Government Code § 551.076 (Deliberation Regarding Security Devices or Security Audits) to deliberate the deployment, or specific occasions for implementation, of security personnel or devices and/or a security audit.*

7. Action following Closed Session.

- A. *Tex. Gov't Code Ann. § 551.071 (Consultations with Attorney)*

1) *Main Street Shop and Lofts.*

- B. *Tex. Gov't Code Ann. § 551.072 (Deliberations about Real Property)*

1) *Wastewater Treatment Plant*

8. Requests and Announcements.

- A. Requests by Council to place items on an agenda.

- B. Announcements by Council.

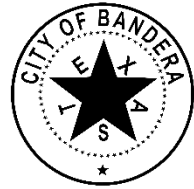
9. Adjourn.

/s/ Jill Shelton

Jill Shelton, *City Secretary*

The City Council for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matter listed above, as authorized by Texas Government Code § 551.071 (Consultations with Attorney), § 551.072 (Deliberations about Real Property), § 551.073 (Deliberations about Gifts and Donations), § 551.074 (Personnel Matters), § 551.076 (Deliberations about Security Devices) and § 551.086 (Economic Development). There may be a quorum of Economic Development Corporation/Planning and Zoning member at any regularly scheduled City Council Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796-3765. This agenda is posted in accordance with the Texas Government Code, Chapter 551 on September 17, 2025.

Pursuant to Section Previous 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun". "Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly".



CITY OF BANDERA
CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, August 26, 2025 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

The meeting was called to order at 6:00PM

PRESENT

Mayor Denise Griffin

Councilmember Tony Battle

Councilmember Jeff Flowers

Councilmember Brett Hicks

Councilmember Debbie Breen

ABSENT

Councilmember Lynn Palmer

2. Invocation and Pledge. Patricia Moore offered the invocation, and all stood for the pledges.

3. Visitors to be heard (shall not exceed 30 minutes total). There were no visitors to be heard.

4. Consent Agenda.

A. Approval of the Minutes from the Regular meeting on July 22, 2025.

Motion made by Councilmember Battle to approve the minutes from the Regular meeting on July 22, 2025, Seconded by Councilmember Hicks.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Breen. Motion Passes.

5. Public Hearing.

**A. Formal Request for change in Place Type from P3 Neighborhood to P4 Neighborhood Mix
Legal Description: 152124 & 152125, Lots 54 & 5, Range 10, City of Bandera, TX 78003**

The public hearing was opened at 6:03pm

There was some discussion on the property and its location. The owner of the property was present for the meeting. All surrounding properties were previously zoned P-4 or P-5.

The only comment from the public was in support of granting the request. All certified letters went out to the required property owners.

The public hearing was closed at 6:06PM

6. Public Hearing.

A. 1. Budget

The Public Hearing was open at 6:06PM

There were no comments from the public.

The Public Hearing was closed at 6:08.

7. Discussion and possible action on the following items:

A. Approval of Ordinance 454 adopting the budget for the Fiscal Year beginning October 1, 2025, and ending September 30, 2026.

This budget will raise more revenue from property taxes than last year's budget by an amount of \$150,387.12, which is a 20.36% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$2,496.16.

Motion made by Councilmember Hicks, Seconded by Councilmember Battle.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Breen. Motion Passes.

8. Public Hearing.

A. Tax Rate

The Public Hearing was open at 6:15PM

There were no comments from the public.

The Public Hearing was closed at 6:16PM

9. Discussion and possible action on the following items:

A. Discussion and possible action on the Change in Place type from P3 Neighborhood to P4 Neighborhood Mix Legal Description: 152124 & 152125, Lots 54 & 5, Range 10, City of Bandera, TX 78003

Motion made by Councilmember Breen to approve the Change in Place type from P3 Neighborhood to P4 Neighborhood Mix Legal Description: 152124 & 152125, Lots 54 & 5, Range 10, City of Bandera, TX 78003, Seconded by Councilmember Flowers.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Breen. Motion Passes.

B. Approval of Ordinance 455 levying a property tax rate for the tax rate year 2025 at \$0.569939 per \$100 of value.

Motion made by Councilmember Hicks to approve Ordinance 455, Seconded by Councilmember Flowers.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Breen. Motion passes.

C. Approval of Resolution 2025-029 ratifying the property tax rate to be increased by the adoption of a tax rate of .569939, which consists of .110258 Debt Rate & .459681 Maintenance & Operations Rate, which is effectively a 20.36 percent increase in the tax rate increase reflected in the adopted budget for fiscal year 2025-2026.

Motion made by Councilmember Battle, Seconded by Councilmember Flowers.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Breen. Motion passes.

D. Adoption of the utility rates for 2025-2026 budget year.

Motion made by Councilmember Flowers, Seconded by Councilmember Hicks.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Breen. Motion passes.

E. Adoption of the fee schedule for 2025-2026 budget year.

Motion made by Councilmember Battle, Seconded by Councilmember Flowers.
Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks,
Councilmember Breen. Motion passes.

F. Approval of Resolution 2025-030 of the City of Bandera approving annual Investment Policy.

Motion made by Councilmember Breen, Seconded by Councilmember Hicks.
Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks,
Councilmember Breen. Motion passes.

G. Approval of the BEDC 2025-2026 proposed budget.

This item was tabled.

10. Closed Session. This item was tabled.

A. *The City Council will meet in closed session pursuant to Texas Government Code Section §551.072 to deliberate the purchase, exchange, lease, or value of real property.*

1.) Waste Water Treatment Plant

11. Action following Closed Session. This item was tabled.

12. Requests and Announcements.

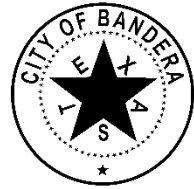
A. Requests by Council to place items on a future agenda. None

B. Announcements by Council. None

13. Adjourn. The meeting was adjourned at 6:38PM

/s/ Jill Shelton Dickerson

Jill Shelton Dickerson, *City Secretary*



CITY OF BANDERA
CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, September 09, 2025 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

The meeting was called to order at 6:00PM

PRESENT

Mayor Denise Griffin
Councilmember Tony Battle
Councilmember Jeff Flowers
Councilmember Brett Hicks
Councilmember Lynn Palmer
Councilmember Debbie Breen

2. Invocation and Pledge.

Mayor Griffin offered the invocation and all stood for the pledges.

3. Visitors to be heard (shall not exceed 30 minutes total).

Bob Brischetto spoke regarding “don't make waste Bandera” a 501c3 organization including Recycling, Litter clean up on roadways and assisting disabled and elderly with yard clean ups. He is looking for volunteers email if interested to dontmakewastebandera@gmail.com.

4. Proclamation.

A. Proclamation for National Society Daughters of the American Revolution for Constitution Week.

Mayor Griffin read and presented a proclamation to National Society Daughters of the American Revolution for Constitution Week for the week of September 17 through September 23

5. Grant Update.

Jill Dickerson, Interim City Administrator provided a grant update.

6. Discussion and possible action on the following items:

A. Approval of the BEDC 2025-2026 proposed budget.

City Treasurer Wright provided the BEDC budget that was approved by them at their last meeting.

Motion made by Councilmember Palmer to approve the 2025/2026 BEDC budget , Seconded by Councilmember Hicks.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer, Councilmember Breen. Motion passes.

B. Discussion and possible action on HOT tax reimbursement for 2025 applicants.

Requested Amounts:

* Riding on Faith \$13,000.00

*BBA National Day of the American Cowboy \$9,544.96

***BBA Cowboys on Main / Bandera Cattle Company Gunfighters \$51,650.00**

***Bandera Pro Rodeo Association (Memorial Weekend Stampede) \$7,000.00**

***Bandera Pro Rodeo Association (Labor Day Weekend) \$4,500.00**

There was some discussion on the funding requirements and spreading what money was available to all entities that applied.

Motion made by Councilmember Breen to approve \$5,250.00 to Riding on Faith, \$1,000.00 to BBA National Day of the American Cowboy, \$10,000.00 to BBA Cowboys on Main / Bandera Cattle Company Gunfighters, \$4,000.00 to Bandera Pro Rodeo Association (Memorial Weekend Stampede), and \$2,250.00 to Bandera Pro Rodeo Association (Labor Day Weekend), Seconded by Councilmember Flowers.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer, Councilmember Breen. Motion passes.

C. Update on Utility Rates.

Treasurer Wright updated Council on the utility rates.

7. Closed Session.

Mayor Griffin closed the meeting at 6:49PM

A. The City Council will meet in closed session pursuant to Texas Government Code Section §551.072 to deliberate the purchase, exchange, lease, or value of real property.

1) Waste Water Treatment Plant

2) Texas Local Government Code § 505.158. Projects Related To Business Development In Certain Small Municipalities.

8. Action following Closed Session.

Item A) 1. Council instructed the City Attorney to start negotiation for the 15 acres that the City is looking at for the WWTP.

2. No Action

9. Requests and Announcements.

A. Requests by Council to place items on an agenda.

Update on Best Western- Main Street Shops and Lofts.

B. Announcements by Council.

Patricia Moore retirement party November 13 at 6PM at the Bandera Brewery.

10. Adjourn.

The meeting was adjourned at 7:22PM.

/s/ Jill Shelton Dickerson

Jill Shelton Dickerson, *City Secretary*

MEMORANDUM

To: Bandera City Council

From: Bandera Equine Posse

RE: Bandera Livery Project

Date: September 18, 2025

In preparation for the upcoming City Council meeting on September 23rd, we have prepared some summary information for your review and consideration regarding the Bandera Livery Project.

What is the Bandera Livery Project?

The Bandera Livery will be a new equine support facility located at a central location in the historical area of downtown Bandera. It will safely accommodate horses in town while riders visit shops, restaurants and bars. It is essentially a hitching rail location that is enclosed with a gated fence and a shaded area inside a city-owned metal building with access to water. Although it will be called a “livery,” it will not provide services that would have been historically provided at a town livery, such as stabling, feeding and related care. Rather, it will be a shorter-term place for riders to securely tie up their horses on their day-rides.

Where will the Bandera Livery be?

The Bandera Livery will be located in an existing city-owned storage structure next to the Bandera water tower, equidistant from Main Street and 11th street adjacent to the EDC-owned parking lot. This metal building (referred to as “The Cedar Street Hanger”) is currently being used to house items for the City Park, such as cones and small parts, which may be relocated to other City storage facilities. The City of Bandera currently owns the building and could potentially lease it to the Bandera Equine Posse for use as the Bandera Livery.

Who is the Bandera Equine Posse?

Bandera Equine Posse is a 501 3(c) non-profit organization, formed 17th August 2025 with officers, a Board of Directors and members. Its mission statement is “to work to preserve the heritage of horses and the cowboy way in Bandera TX.”

Why do we need a Bandera Livery?

As the Cowboy Capital of the World, Bandera is unique in the continuation of its tradition of both horses and riders in the city of Bandera and in its surrounding area. Although there are

select places to tie horses up in town (currently available due to the goodwill of business owners), there is no central location where horses can rest and be safe while the riders visit the town. This area will have a fence, water, shaded areas, and remote accessible camera(s), which are important distinctions from the existing tie-ups. The Bandera Livery will also be an attraction to our visitors as evidence of the “Cowboy Capital of the World.” The Bandera Equine Posse has not found another facility of its type in the US and believes it to be one-of-a-kind (see Diagram A).

How will the Bandera Livery Benefit Bandera?

The livery will allow riders to explore some of the shops, restaurants, and boutiques that they currently don’t have access to due to the lack of hitching rails in front of businesses. With the livery, horses will be secure so that the rider can shop and patronize businesses in Bandera without concern if their horse somehow becomes untied. This will ultimately lead to riders being able to spend more time and money around the city. It will also provide endorsement to the notion that Bandera is truly “horse friendly” and deserves the name Cowboy Capital. In addition, it will utilize an existing city storage asset in a beneficial way using a very small footprint. In the future, the Bandera Livery (and indeed additional Bandera Trails) could potentially be incorporated into the xTx (xTexas.org) system.

What is the scope of the changes necessary to the existing building to convert it into the Bandera Livery?

Modifications have been reviewed initially with our City Public Works Director and will include (see Diagram B):

- Remove the tin front panels of the building (panels to be stored and saved for future)
- Add a steel pipe fence around the asphalt area in front of the building, to include a securable, spring-loaded gate
- Add hitching rails inside the building along the back wall and select other areas, to be installed into the ground (not attached to the building)
- Spigot access for water (individual buckets, not a water trough)
- Electricity for seasonal fans mounted inside the building and for security lighting

Who will pay for the modifications?

Modifications to the existing structure are not expected to be financially onerous and will be done by volunteers from the Bandera Equine Posse in coordination with the City of Bandera.

The Bandera Equine Posse will seek a combination of private and public funds (including EDC but excluding direct funds from the City of Bandera).

How will the Bandera Livery operate and who will be responsible?

Each person who leaves their horse in the Livery will be responsible for their own horse as well as any damage that their horse causes. Each user of the Livery will also be responsible for cleaning up any manure or mess that their horse creates. Emergency contact numbers will be posted. Negative Coggins tests will be required as they are elsewhere in the city.

How would garbage and horse manure be removed?

Garbage and manure will be placed in a standard tote trash bin, which will be emptied at the same time as collections around the city.

How is owner liability being addressed?

The Texas Legislature has enacted a number of laws that protect owners and lessees from equine activities (known as “FALA”). Farm animal professionals, farm owners, or lessees must post the required statutory warning sign so they can take advantage of FALA’s protection. The warning must have the following language:

WARNING

UNDER TEXAS LAW (CHAPTER 87, CIVIL PRACTICE AND REMEDIES CODE), A FARM ANIMAL PROFESSIONAL OR FARM OWNER OR LESSEE IS NOT LIABLE FOR AN INJURY TO OR THE DEATH OF A PARTICIPANT IN FARM ANIMAL ACTIVITIES, INCLUDING AN EMPLOYEE OR INDEPENDENT CONTRACTOR, RESULTING FROM THE INHERENT RISKS OF FARM ANIMAL ACTIVITIES.

This sign will be posted in a clearly visible location on or near Bandera Livery.

What are the lease terms being requested from the City for use of the building?

Suggested term of 7 years at \$1/year.

How will riders know where to go and how to use the Bandera Equine Livery?

After parking their trailer on the existing designated Horse Trailer Parking at 210 Cypress Street, horse owners will have access to a way-finder sign with a QR code with instructions regarding the Bandera Livery. After riding into town, horse owners will see the EDC parking lot with visible hoof prints spray painted on the asphalt (see attachment) so they know how to access and enter the Bandera Livery. Once at the Livery, they will pay using a QR Code (approximately \$10 “parking fee”) and secure their horse in the Livery area. Water buckets and water will be available as well as hitching posts inside the gated area.

What will be the Bandera Livery hours?

Suggested hours will be dawn to dusk.

How will horse owners monitor their horses once inside the Livery?

Each horse owner will have access to a phone APP that ties into video cameras that will be mounted both inside and outside the Livery. As such, they can check on their horses at any establishment at any time as they visit various places in Bandera.

In summary, what is the Bandera Equine Posse asking from the City of Bandera?

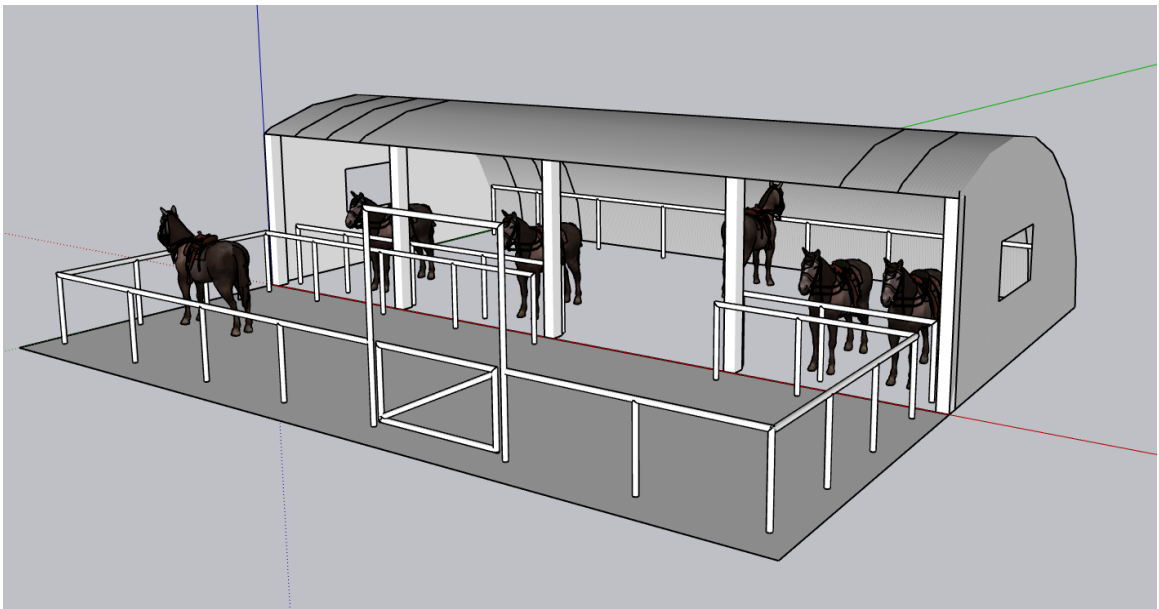
- Approval to lease the existing Cedar Street Hangar for 7 years at \$1/year.
- Access to water (existing at site, cost share TBD)
- Access to power (existing at site, cost share TBD)
- Removal of manure from garbage totes (cost share TBD)
- Clean-up around historic water tower adjacent to the Livery
- Selected way-finding signs TBD
- No direct financial assistance

Diagrams

“A”



“B”





CITY OF BANDERA RESOLUTION 2025-031
OPPOSING THE HOWARD-TO-SOLSTICE TRANSMISSION LINE

WHEREAS, the City of Bandera, known as the “Cowboy Capital of the World,” is located in the heart of the Texas Hill Country, a region renowned for its scenic beauty, cultural heritage, environmental significance, and rural character; and

WHEREAS, the proposed Howard-To-Solstice transmission line project poses significant environmental, economic, and aesthetic threats to the Texas Hill Country and the Bandera community; and

WHEREAS, the construction and presence of large-scale transmission infrastructure would permanently alter the landscape, negatively impact wildlife habitats, threaten water resources, and degrade the natural beauty that defines Bandera and attracts residents and visitors alike; and

WHEREAS, tourism is a vital component of Bandera’s economy, and the potential visual and environmental degradation resulting from the proposed transmission line could deter tourism, harm local businesses, and reduce economic activity; and

WHEREAS, the proposed transmission line offers little to no direct benefit to the residents or businesses of Bandera, who would bear the burdens of the project without receiving improved energy service, reliability, or affordability; and

WHEREAS, significant public opposition has been expressed by residents and stakeholders throughout the Hill Country, including in Bandera County, and the City Council finds that outreach efforts and stakeholder engagement related to this project have been insufficient and lacking in transparency; and

WHEREAS, the City Council of the City of Bandera believes that the values of environmental stewardship, community integrity, and sustainable development must be upheld in all infrastructure planning and implementation.

NOW, THEREFORE, BE IT RESOLVED, the Bandera City Council hereby formally opposes the proposed Howard-To-Solstice Transmission Line project in any part of Bandera County.

Dated this day, the 10th of September 2025

BANDERA CITY COUNCIL

Denise Griffin
Mayor

Jill Shelton Dickerson
City Secretary

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANDERA,
TEXAS APPROVING AMENDMENTS TO THE BANDERA ECONOMIC
DEVELOPMENT CORPORATION'S BYLAWS**

WHEREAS, the Bandera Economic Development Corporation ("BEDC") has existing bylaws; and

WHEREAS, Texas Local Government Code § 501.064 authorizes a corporation to amend its bylaws; and

WHEREAS, Texas Local Government Code § 501.064 requires that the bylaws and each amendment of the bylaws be approved by resolution of the Governing Body; and

WHEREAS, BEDC has amended its bylaws ("Amended Bylaws") as provided in "Exhibit A" (attached hereto and incorporated by reference) and requests the Amended Bylaws be approved by the City Council; and

WHEREAS, it is hereby officially found and determined that the Amended Bylaws are consistent with the certificate of formation of the Corporation and state law; and

WHEREAS, it is hereby officially found and determined that the meeting at which this Resolution was passed was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BANDERA THAT:

SECTION 1. Finding and Determination

The Council hereby finds and determines that it is advisable to adopt the amendments to BEDC's bylaws as provided for in Exhibit A.

SECTION 2. Authorization of Adoption

The Council hereby authorizes BEDC to adopt the Amended Bylaws provided in Exhibit A.

SECTION 3. Approval

The Bandera City Council hereby approves the form of the amendments to the BEDC's bylaws as established in Exhibit A.

READ and ADOPTED on the 23rd day of September, 2025.

CITY OF BANDERA

Denise Griffin, Mayor

ATTEST:

Section 5, Item D.

Jill Shelton, City Secretary

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS, APPROVING A TYPE B ECONOMIC DEVELOPMENT PROJECT AND PERFORMANCE AGREEMENT, BY AND BETWEEN THE BANDERA ECONOMIC DEVELOPMENT CORPORATION AND THE CITY OF BANDERA, TEXAS, A TEXAS TYPE A GENERAL-LAW MUNICIPALITY, FOR ECONOMIC DEVELOPMENT PURPOSES AUTHORIZED PURSUANT TO SECTIONS 501.152 AND 505.158 OF THE TEXAS LOCAL GOVERNMENT CODE; AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE.

WHEREAS, the Bandera Economic Development Corporation (hereinafter referred to as the “BEDC”) is a Type B Economic development corporation, created pursuant to Chapter 505 of the Texas Local Government Code, as amended; and

WHEREAS, Texas Local Government Code § 501.152, in pertinent part, defines the term project to include “land, buildings, equipment, facilities, and improvements found by the board of directors to be required or suitable for: public park purposes and events; parks and park facilities; open space improvements; and related store, restaurant, concession and other related improvements that enhance any of the items described by this section”; and

WHEREAS, Texas Local Government Code § 505.158 provides that “[f]or a Type B corporation authorized to be created by a municipality with a population of 20,000 or less, “project” also includes the land, buildings, equipment, facilities, expenditures, targeted infrastructure, and improvements found by the corporation’s board of directors to promote new or expanded business development.” Further, the statute provides that “[a] Type B corporation may not undertake a project authorized by this section that requires an expenditure of more than \$10,000 until the governing body of the corporation’s authorizing municipality adopts a resolution authorizing the project after giving the resolution at least two separate readings”; and

WHEREAS, BEDC has approved a project with the City of Bandera, a Texas Type A general-law municipality, and the Performance Agreement is attached hereto as “Exhibit A”; and

WHEREAS, the City Council of the City of Bandera, Texas, finds and determines that the expenditure as specified in the Performance Agreement, attached hereto as “Exhibit A,” will promote new or expanded business development, and otherwise meets the definition of “project,” as that term is defined by Sections 501.152 and 505.158 of the Texas Local Government Code.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS, AS FOLLOWS:

Section 1. That the foregoing recitals are hereby found to be true and correct findings of the City of Bandera, Texas, and are fully incorporated into the body of this Resolution.

Section 2. That the City Council of the City of Bandera, Texas, finds and determines that the project and Performance Agreement attached hereto as Exhibit A, will promote new and expanded business development, and is otherwise consistent with Sections 501.152 and 505.158 of the Texas Local Government Code.

Section 3. That the City Council of the City of Bandera, Texas, following the reading of this Resolution authorizes the project and Performance Agreement attached hereto as Exhibit A, and authorize the Mayor to execute this Resolution.

Section 4. That this Resolution shall become effective from and after its passage.

DULY RESOLVED by the City Council of the City of Bandera, Texas, on this the 23rd day of September 2025.

APPROVED:

Denise Griffin, Mayor

ATTEST:

Jill Shelton, City Secretary

Exhibit A

Section 5, Item E.

Performance Agreement

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS, APPROVING A TYPE B ECONOMIC DEVELOPMENT PROJECT EXPENDITURE OF AN AMOUNT NOT TO EXCEED \$15,000 BY THE BANDERA ECONOMIC DEVELOPMENT CORPORATION FOR IMPROVEMENTS TO THE BANDERA DISC GOLF COURSE; AUTHORIZING THE BANDERA ECONOMIC DEVELOPMENT CORPORATION TO NEGOTIATE AND EXECUTE A PROJECT AGREEMENT FOR ECONOMIC DEVELOPMENT PURPOSES AUTHORIZED PURSUANT TO SECTIONS 501.152 AND 505.158 OF THE TEXAS LOCAL GOVERNMENT CODE; AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE.

WHEREAS, the Bandera Economic Development Corporation (hereinafter referred to as the “BEDC”) is a Type B Economic development corporation, created pursuant to Chapter 505 of the Texas Local Government Code, as amended; and

WHEREAS, Texas Local Government Code § 501.152, in pertinent part, defines the term project to include “land, buildings, equipment, facilities, and improvements found by the board of directors to be required or suitable for: public park purposes and events; parks and park facilities; open space improvements; and related store, restaurant, concession and other related improvements that enhance any of the items described by this section”; and

WHEREAS, Texas Local Government Code § 505.158 provides that “[f]or a Type B corporation authorized to be created by a municipality with a population of 20,000 or less, “project” also includes the land, buildings, equipment, facilities, expenditures, targeted infrastructure, and improvements found by the corporation’s board of directors to promote new or expanded business development.” Further, the statute provides that “[a] Type B corporation may not undertake a project authorized by this section that requires an expenditure of more than \$10,000 until the governing body of the corporation’s authorizing municipality adopts a resolution authorizing the project after giving the resolution at least two separate readings”; and

WHEREAS, BEDC desires to undertake a project to improve the Bandera Disc Golf Course in an amount not to exceed \$15,000.00; and

WHEREAS, BEDC desires to negotiate and execute a project agreement to improve the Bandera Disc Golf Course in an amount not to exceed \$15,000.00; and

WHEREAS, the City Council of the City of Bandera, Texas, finds and determines that the expenditure will promote new or expanded business development, and otherwise meets the definition of “project,” as that term is defined by Sections 501.152 and 505.158 of the Texas Local Government Code.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS, AS FOLLOWS:

Section 1. That the foregoing recitals are hereby found to be true and correct findings of the City of Bandera, Texas, and are fully incorporated into the body of this Resolution.

Section 2. That the City Council of the City of Bandera, Texas, finds and determines that the project will promote new and expanded business development, and is otherwise consistent with Sections 501.152 and 505.158 of the Texas Local Government Code.

Section 3. That the City Council of the City of Bandera, Texas, following the second reading of this Resolution, authorizes the project expenditure in an amount not to exceed \$15,000.00 and authorizes the Mayor to execute this Resolution.

Section 4. That the City Council of the City of Bandera, Texas, following the second reading of this resolution, authorizes the BEDC to negotiate and execute a project agreement for improvements to the Bandera Disc Golf Course in accordance with Chapter 504, Texas Local Government Code and authorizes the Mayor to execute this Resolution.

Section 5. That this Resolution shall become effective from and after its passage.

DULY RESOLVED by the City Council of the City of Bandera, Texas, on this 23rd day of September 2025.

APPROVED:

Denise Griffin, Mayor

ATTEST:

Jill Shelton, City Secretary

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BANDERA AMENDING CHAPTER 1 ARTICLE 5 CITY OFFICERS DIVISION 2 CITY ADMINISTRATOR SECTION 1.05.036 POWERS AND DUTIES AMENDING CHAPTER 1 ARTICLE 5 CITY OFFICERS DIVISION 4 CITY TREASURER SECTION 1.05.131 APPOINTMENT; SUPERVISION; REMOVAL OF THE CITY OF BANDERA CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR PROPER NOTICE AND MEETING; REPEALING ALL ORDINANCES OR SECTIONS OF ORDINANCES IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Bandera, Texas (the “City”), has appointed Allyson Wright as City Treasurer; and,

WHEREAS, Jill Shelton, is employed as the City Administrator of the City; and,

WHEREAS, Ms. Shelton and Ms. Wright are related within the first degree of consanguinity; and

WHEREAS, it is in the best interest of the City to make certain amendments to the City Code to allow for the position of City Treasurer to directly report and/or be supervised in certain circumstances by the City Council.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS THAT:

I. DIVISION OF DUTIES

Chapter 1, Article 1.05 City Officers, Division 2 City Administrator Section 1.05.036 Powers and Duties, is hereby as set forth in the attached Exhibit A, which is fully incorporated herein by reference.

Chapter 1, Article 1.05 City Officers, Division 4 City Treasurer Section 1.05.131 Powers and Duties, is hereby as set forth in the attached Exhibit A, which is fully incorporated herein by reference.

II. REPEALER

All ordinances, or part thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein for the period of time stated.

III. SEVERABILITY

It is hereby declared to be the intention of the City Council of the City that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance,

since the same would have been enacted by the City Council without the incorporation Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

IV. PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code, as amended.

V. EFFECTIVE DATE

This ordinance shall become effective immediately upon its passage.

PASSED, ADOPTED, APPROVED, AND EFFECTIVE THE 23rd DAY of SEPTEMBER, 2025.

CITY OF BANDERA, TEXAS

By: _____
Denise Griffin, Mayor

ATTEST:

Jill Shelton, City Secretary

APPROVED AS TO FORM:

City Attorney

EXHIBIT A:**CHAPTER 1 ARTICLE 1.05 CITY OFFICERS DIVISION 2 CITY ADMINISTRATOR
SECTION 1.05.036 POWERS AND DUTIES OF THE CITY OF BANDERA CODE OF
ORDINANCES IS HEREBY AMENDED AS FOLLOWS:**

Amend as shown and highlighted below:

§ 1.05.036 Powers and duties

The city administrator shall be the chief administrative officer of the city and shall report to the governing body for the proper administration of the affairs of the city and to that end shall be required to accomplish or see to the accomplishment of the following:

- (1) Devote his or her working time and attention to the affairs of the city and be responsible to the governing body for the efficient administration of its affairs;
- (2) See that the applicable laws and all ordinances of the city are enforced;
- (3) Attend all meetings of the governing body with the right to take part in the discussion, but having no vote, and he or she shall be notified of all special and emergency meetings of said governing body;
- (4) See that all terms and conditions imposed in favor of the city and/or its inhabitants in any public franchises are faithfully kept and performed, and upon knowledge of any violation thereof call the same to the attention of the governing body;
- (5) Oversee the preparation of a budget of proposed expenditures for the ensuing year, and ensure that the same is submitted to the governing body, prior to the beginning of each fiscal year;
- (6) Make purchases on behalf of the city without seeking additional approval from the governing body provided the purchase is allowed in the current budget or the amount of such purchase is less than \$5,000.00, unless there is an emergency event, in which case the purchase limit is up to \$10,000.00, with ratification by the city council at a regular meeting;
- (7) With regard to personnel matters and chain of command, the city administrator shall:
 - (A) Oversee the preparation of job descriptions for all officers and employees of the city;
 - (B) Except for the city treasurer, supervise, provide direction, discipline, hire and fire the employees of all of the departments of the city, including authority to discipline city officers, in a manner consistent with the city's personnel policies;
 - (C) Provide direction, assign projects, and conduct business with all department heads, including the city secretary, city attorney, city engineer, city marshal, city treasurer, public works director, and municipal judge, and serve as liaison between those department heads and the city council;
 - (D) With regard to any personnel matter that is of public interest, involves termination of an employee, or which may affect the business of the city, the city administrator shall advise the mayor and council electronically on the same day;
 - (E) Prepare and maintain the components of the city's personnel management system and interpret city policies as needed and requested for department heads and employees;
- (8) In case of an accident or other circumstances creating an emergency, the city administrator may, with the consent of the governing body, award contracts and make purchases for the purpose of repairing damages caused by said accident or avoiding said public emergency, but, immediately afterwards, he shall file with the mayor an affidavit showing such emergency and the necessity of such action together with an itemized account of all expenditures;
- (9) Recommend to the governing body in writing, from time to time, the adoption of such measures as the administrator deems necessary or expedient;

- (10) In accordance with generally accepted governmental accounting principles, supervising accounting and financial records system for the city and exercise financial control over city activities;
- (11) Respond to citizens' inquiries and requests;
- (12) Act as first alternate to the city secretary for attesting to and countersigning of the mayor's or mayor pro tem's signature on warrants/check payments, as provided under Texas Local Government Code sections 22.073 and 22.074; and
- (13) Do and perform such other duties as may be prescribed by ordinance, resolution, or direction of the governing body of the city.

**CHAPTER 1 ARTICLE 1.05 CITY OFFICERS DIVISION 4 CITY TREASURER
SECTION 1.05.131 APPOINTMENT; SUPERVISION; REMOVAL OF THE CITY OF
BANDERA CODE OF ORDINANCES IS HEREBY AMENDED AS FOLLOWS:**

§ 1.05.131 Appointment; supervision; removal.

The city council shall appoint a treasurer of the city, who shall perform duties under the direction of the mayor, city administrator and who may be removed in accordance with chapter 22 of the Texas Local Government Code.