

CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, October 13, 2026 at 6:30 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

AGENDA

1. **Call to order.**
2. **Invocation and Pledge.**
3. **Visitors to be heard (shall not exceed 30 minutes total).**

Citizens wishing to be heard may do so on all matters except personnel matters, matters listed on the agenda as a public hearing, and matters under litigation. Each person addressing the council must provide his/her legal name and current address for city records and meeting minute preparation. Each person will only be allowed to speak on matters on the agenda during citizen's forum/public comment. No rebuttals will be permitted. Each person addressing the governing body shall not exceed three (3) minutes. Section 551.042, Government Code, V.T.C.A. (i.e. Texas Open Meetings Act) permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting. All remarks shall be addressed to the council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the council may be requested to leave the meeting.

4. **Proclamation.**

Recognizing The Hal & Charlie Peterson Foundation, of Kerville, Texas, est 1944.

For its generous grant of \$50,000.00 to the City of Bandera Marshal's Department.

5. **Consent Agenda.**

A. Approval of minutes from August 4, 2025, August 17, 2026, August 25, 2026, August 27, 2026, September 8, 2026, and September 22, 2026, City Council Meetings.

6. **Discussion and possible action on the following items:**

A. Authorize procurement of Motorola Solutions camera system for City of Bandera Marshal department per the Motorola Solutions Quote- 3799822, \$86,789.64.

B. Resolution authorizing the submission of an application for the 2027-28 TxCDBG Community Development Fund Grant to be used for street improvements.

C. Approval of the 2027 Holiday Calendar.

D. Request from the EDC board for approval of a \$17,100.00 expenditure for clearing and improving the entire Settlers Park property at Hackberry and 2nd Streets, including stump removal and debris haul-off, using Seventh Generation as recommended by the board at its September 23, 2026 EDC meeting.

E. EDC Budget Amendment, request to move \$17,100.00 from General Fund to Land Improvements.

F. Request from the Cowboy Capital Association for a street closure for the First Friday Vendor Market on November 6, 2026.

G. RFP applicants for auditor services for the City of Bandera.

- H. RFP applicants for legal representation for the City of Bandera.
- I. Street closure policy. (McCabe)
- J. Article 1.03.093 Agenda Officer. (McCabe)
- K. Rezone all of Maple St and all of 10th St (both sides) from P3 zoning to P4. (Breen)
- L. Requirement that all short-term rentals (STRs) register with the City of Bandera and pay a permit or license fee annually. (Breen)

7. Closed Session.

A. The City Council will meet in closed session pursuant to Texas Government Code Section §551.072 to deliberate the purchase, exchange, lease, or value of real property.

1.) Waste Water Treatment Plant

8. Action following Closed Session.

9. Requests and Announcements.

- A. Requests by Council to place items on an agenda.
- B. Announcements by Council.
- C. City Administrator Update.

10. Adjourn.

/s/ Jill Shelton Dickerson

Jill Shelton Dickerson, City Secretary

The City Council for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matter listed above, as authorized by Texas Government Code §551.071 (Consultations with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices) and §551.086 (Economic Development). There may be a quorum of Economic Development Corporation/Planning and Zoning member at any regularly scheduled City Council Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796-3765. This agenda is posted in accordance with the Texas Government Code, Chapter 551 on October 6, 2026.

Pursuant to Section Previous 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun". "Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly".



CITY OF BANDERA PROCLAMATION

Recognizing the Hal & Charlie Peterson Foundation

WHEREAS, the City of Bandera is committed to supporting the Bandera Marshal's Office in its mission to protect and serve our residents, businesses, and visitors; and

WHEREAS, the Hal & Charlie Peterson Foundation has generously awarded a **\$50,000.00 grant** to the Bandera Marshal's Office for body-worn cameras and in-car camera systems; and

WHEREAS, this equipment will help document law enforcement encounters, support evidence collection, enhance officer and public safety, and promote transparency and accountability; and

WHEREAS, this generous investment will strengthen the resources available to the Bandera Marshal's Office and support its continued service to our community; and

WHEREAS, the City of Bandera wishes to express its sincere appreciation to the Foundation's trustees and staff for their generosity and commitment to our community;

NOW, THEREFORE, I, DeAnna McCabe, Mayor Pro Tem of the City of Bandera, Texas, on behalf of the City Council and the citizens of Bandera, do hereby recognize and express our heartfelt gratitude to

THE HAL & CHARLIE PETERSON FOUNDATION OF KERRVILLE, TX, EST 1944 for its generous \$50,000.00 grant supporting body-worn cameras and in-car camera systems for the Bandera Marshal's Office.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Bandera, Texas, to be affixed this 13th day of October, 2026.

Mayor Pro Tem, City of Bandera

SIGNATURE OF:

ATTEST:

DeAnna McCabe, Mayor Pro Tem

Jill Dickerson, City Secretary



**CITY OF BANDERA
CITY COUNCIL SPECIAL MEETING & BUDGET
WORKSHOP**

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, August 04, 2026 at 5:30 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

Mayor Griffin called the meeting to order at 5:30 PM.

PRESENT

Mayor Denise Griffin, Councilmember DeAnna McCabe, Councilmember Tammy Morrow, Councilmember Debbie Breen, Councilmember Jeff Flowers.

Councilmember Lynn Palmer arrived at 5:32.

2. Visitors to be Heard (shall not exceed 30 minutes total).

There was one visitor to be heard, Rilla Stephens, who spoke on the budget and not raising rates.

3. Discussion and possible action on the following items:

A. Budget Workshop for 2026-2027.

City Administrator explained that she is combining all employee appreciation line items under administration.

Combine all day-to-day City Hall operation line items under Administration. OFFICE SUPPLIES includes DPW, POSTAGE / METER RENTAL includes DPW, PRINTING / COPYING for main printer, GENERAL SUPPLIES, JANITORIAL SUPPLIES, UTILITIES, TELEPHONE - LAND LINE, and BUILDING MAINTENANCE

There was discussion on the budget, tax, rate, utility rates, budget format, the special street fund that was discontinued, committed contracts, staff retention and permit fees.

The pavement restoration was discussed and following up in about a month to see how it was holding up in another City.

There was also discussion on the upcoming meeting dates and setting some times.

4. Adjourn.

The meeting was adjourned at 7:11PM.

/s/ Jill Shelton

Jill Shelton, City Secretary



CITY OF BANDERA
**CITY COUNCIL SPECIAL MEETING- BUDGET
WORKSHOP**

Bandera City Hall, 511 Main Street, Bandera, Texas
Monday, August 17, 2026 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

Mayor Griffin called the meeting to order at 6:00 PM.

PRESENT

Mayor Denise Griffin, Councilmember DeAnna McCabe, Councilmember Tammy Morrow, Councilmember Debbie Breen, Councilmember Jeff Flowers.

ABSENT

Councilmember Lynn Palmer

2. Visitors to be Heard (shall not exceed 30 minutes total).

There were no visitors to be heard.

3. Discussion and possible action on the following items:

A. Discussion and possible action to approve a sign variance for Prosperity Bank, 800 Main Street, allowing replacement of the existing sign face while maintaining the existing sign structure, frame, and support posts.

Councilmember Breen moved to approve the sign variance. Second, by Councilmember Morrow. All in favor. Motion passes.

4. Budget Workshop.

A. * Fee Schedule- All agree with the changes to the fee schedule.

*** Special Events-** Nightmare on Maple, Christmas in the park, Fish for Fun.

*** Methodist Church Parking Lot-**There was some discussion on the church not putting up the height restrictors to keep large trucks out. Council would like to see this put on an agenda.

*** Employee Compensation -**Permitting software, possibly doing away with one of the positions at City Hall. Benefits package for the employees and what is included.

*** Grants-** Administrator Kunz handed out a spreadsheet with all the current grants and or loans that are active or in process.

*** Budget Calendar-** There was much discussion on the upcoming meeting dates.

The council discussed the topics of the workshop. There was no formal action on this item.

5. Adjourn.

The meeting was adjourned at 7:54PM.

/s/ Jill Dickerson

Jill Dickerson, *City Secretary*



CITY OF BANDERA
CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, August 25, 2026 at 6:30 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

Mayor Griffin called the meeting to order at 6:50 PM.

PRESENT

Mayor Denise Griffin, Councilmember DeAnna McCabe, Councilmember Tammy Morrow, Councilmember Debbie Breen, Councilmember Jeff Flowers.

ABSENT

Councilmember Lynn Palmer

2. Invocation and Pledge.

Mayor Griffin offered the invocation, and all stood for the pledges.

3. Visitors to be heard (shall not exceed 30 minutes total).

There was one visitor to be heard Laura Devenport requesting the council to consider putting money in the budget for the TNR program.

4. Consent Agenda.

A. Approval of minutes from the July 28, 2026 regular meeting.

Councilmember Morrow moved to approve. Seconded by Councilmember McCabe.

All in favor. Motion passes.

5. Discussion and possible action on the following items FY 2027 Budget:

A. Funding options for the TEXAS DEPARTMENT OF TRANSPORTATION FOR TRANSPORTATION ALTERNATIVES – SIDEWALK IMPROVEMENTS ON SH 16 (MAIN ST.) & CHERRY ST.

City Administrator Kunz gave an update on possible funding options for this grant stating it would be a good project to tie the City together and provide safety for the students at the middle school.

There was no formal action on this item at this time.

B. Final Budget Review.

There was some discussion on the final budget review including the Marshal vehicles that are not being used and why the salaries in the Marshal office jumped. Additionally, to discuss code enforcement, permitting software, and air cards. Some discussion on a pay cut for exempt employees. Administrator Kunz stated she would look into all the things that were discussed.

C. City Council pay.

There was some discussion on Council pay and changing it to where the pay goes back to volunteer basis. There are questions about what the legality is with that and Council will readdress it when they have all the details. No action taken on this item.

D. Discussion and possible action on the Salary Range by funded position.

City Administrator Kunz explained that she would like to restructure the salary schedule for all employees to be a salary range so that there is consistency in the departments and employees. No action taken on this item.

E. Methodist Church Facility Use Agreement.

There was discussion on the use of the Methodist Church parking lot and the contract with the City. Most of the cars that park there visit the 11th street cowboy bar, Trail Boss or one of the area stores.

Councilmember Breen moved to cancel the agreement with the Church. Seconded by Councilmember McCabe.

All in favor. Motion passes.

F. Utility and trash rates.

Councilmember Morrow moved to approve the utility and trash rates. Seconded by Councilmember Breen.

In favor Breen, Morrow, Flowers. Opposed McCabe. Motion passes.

G. Fee Schedule.

Councilmember Morrow moved to approve with the changes discussed given to the City Administrator. Seconded by Councilmember Breen.

In favor Breen, Morrow, Flowers. Opposed McCabe. Motion passes.

6. Requests and Announcements.

A. Requests by Council to place items on an agenda.

Updates on RFQ for Attorney services, Update on Flock camera removal, EDC budget and applications.

B. Announcements by Council.

There were no announcements.

C. City Administrator Update.

Labor Day Parade and Cross-Country Track meet in the park.

EDC Applications closed on the 14th.

HOT fund applications due by August 31, 2026.

7. Adjourn.

The meeting was adjourned at 8:48 PM.

/s/ Jill Shelton Dickerson

Jill Shelton Dickerson, City Secretary



CITY OF BANDERA
CITY COUNCIL SPECIAL MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Thursday, August 27, 2026, at 6:30 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. **Call to order.**

Mayor Griffin called the meeting to order at 6:31 PM.

PRESENT

Mayor Denise Griffin, Councilmember DeAnna McCabe, Councilmember Tammy Morrow,
Councilmember Debbie Breen, Councilmember Jeff Flowers.

ABSENT

Councilmember Lynn Palmer

2. **Invocation and Pledge.** All stood for the pledges; there was no invocation.
3. **Visitors to be heard (shall not exceed 30 minutes total).** There was one visitor to be heard, Allen Jehle, who spoke against cutting the pay for the exempt employees and reducing the staff size.
4. **Discussion and possible action on the following items FY 2027 Budget:**
- A. **Utility and trash rates.** Councilmember Morrow moved to accept the conservation rates and amend the utility rates to reflect. Second, by Councilmember Breen.
In favor Breen, Morrow, Flowers, McCabe. Motion passes.
 - B. **Fee Schedule.**
 - C. **Methodist Church Facility Use Agreement.**
 - D. **Final Budget Review.**

Kunz answered questions and summarized the changes made to the filed budget from the August 25, 2026 meeting.

Councilmember Breen moved to cut the Administrative Assistant position, Second by McCabe

Council discussed staffing and specific positions. Councilmember Breen reiterated her support for cutting one head at City Hall. City Administrator Kunz requested that Council retain the current positions for the budget and allow additional time to evaluate staff duties. She stated that three months was insufficient to complete a full assessment, acknowledged Council’s intent, and indicated that she would identify reductions where feasible. Kunz stated that she did not believe changes to the budget were necessary.

Council also discussed whether the positions had previously been approved by Council. The mayor asked whether a motion had been made. Councilmember Breen stated that no motion had been made, but that she had been told the positions were not approved. Kunz requested that the motion be amended.

**Councilmember Breen amended her motion to alleviate one position within City Hall.
Councilmember McCabe seconded the amended motion.**

In favor Breen, McCabe, Morrow

Opposed Flowers. Motion passes.

Councilmember Breen moved to a reduction of department head salaries by 9 percent, Second by Councilmember Morrow.

Breen explained that when they campaigned last year and hit a lot of doors that the salaries constant gripe about how high the salaries here. She believes some of our department heads are out of line if you look at cities our size. Breen compared to the County where the county has no problem getting people to apply.

City Administrator Kunz questioned the appropriateness of comparisons with County employees, citing differences in duties and responsibilities, including the City's responsibility to provide clean water and wastewater services 24 hours a day. She emphasized the experience and contributions of long-serving City employees in maintaining these services and supporting the City's financial stability. Kunz requested the salary comparisons referenced by Council and expressed concern about reducing salaries based solely on public perceptions. She stated that exempt employees had not received a salary increase since 2022 and opposed salary reductions for employees who had dedicated more than ten years to the City.

Councilmember Flowers expressed support for Kunz's position, referenced statistics, and cautioned that salary reductions could lead to employee departures. Kunz commended City Hall staff's performance and asked for a year to allow her to fully evaluate staffing and operations.

Councilmember Morrow withdrew her second and Councilmember Breen withdrew the motion. Motion dies.

The Mayor explained to Council that there needs to be a record vote for the tax rate of .567163 per \$100.00. The Mayor went one member at a time to get the votes.

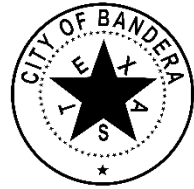
For the proposed tax rate: Councilmember Breen, Councilmember Morrow, Councilmember McCabe, Councilmember Flowers

Absent: Councilmember Palmer

5. Adjourn. The meeting was adjourned at 7:57PM

/s/ Jill Shelton Dickerson

Jill Shelton Dickerson, City Secretary



**CITY OF BANDERA
CITY COUNCIL REGULAR MEETING**

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, September 08, 2026 at 6:30 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

Mayor Griffin called the meeting to order at 6:00 PM.

PRESENT

Mayor Denise Griffin, Councilmember DeAnna McCabe, Councilmember Tammy Morrow, Councilmember Debbie Breen, Councilmember Jeff Flowers.

ABSENT

Councilmember Lynn Palmer

2. Invocation and Pledge.

Mayor Griffin offered the invocation, and all stood for the pledges.

3. Visitors to be heard (shall not exceed 30 minutes total).

There were two visitors to be heard Zane Jackson with an update on the Cowboy Classic Golf Tournament and how successful it was with over 70 players. Laura Devenport spoke on being against the street closure for October 2, 2026.

4. Consent Agenda.

This item was skipped.

A. Approval of minutes from August 4, 2025, August 17, 2026 and August 25, 2026 City Council Meetings.

5. Presentations.

A. City of Bandera Utility Collections presentation by Ivy Arroyo.

Ivy Arroyo presented to the Council for the collection of delinquent accounts for the utility department. The only question that was asked was if there was an age limit on what could be collected and he clarified that there was not.

6. Discussion and possible action on the following items:

A. The current contract for delinquent municipal utility collections and approval of a contingent-fee contract with Perdue Brandon Fielder Collins & Mott LLP.

Councilmember McCabe moved to approve the agreement. Seconded by Councilmember Breen.

All in favor. Motion passes.

B. The enactment of an ordinance imposing an add-on collection fee to defray the costs of collection of delinquent municipal utility accounts turned over to the collection firm.

Councilmember McCabe moved to approve Ordinance. Seconded by Councilmember Breen.

All in favor. Motion passes.

- C. **Introduction from James Hernandez with a new non-profit "Cowboy Capital Association" and request for a street closure on October 2, 2026 from 11AM to 8PM for First Friday Vendor Market.**

James presented his idea to Council and there was much conversation regarding the street closure. There were concerns with traffic control and not being able to access the lights at Cypress Street. He stated the reason he wanted it on that street was for visibility from Main Street. There were several ideas of other areas to close to have the market possibly on 11th street. James will work with the City Administrator to come up with a plan, and it can be approved administratively. No action taken on this item.

- D. **Review applicants for appointment to the EDC board.**

Councilmember McCabe moved to appoint Tracy Locke. Seconded by Councilmember Breen.

The Mayor asked that the applicants that were present could introduce themselves and tell a little about themselves before a decision was made. All stood and introduced themselves to the board with some background on what their experience is.

A vote was called.

In favor Breen, Morrow, Mc Cabe. Opposed Flowers. Motion passes.

- E. **Review and approve the EDC 2026-2027 budget.**

There was some discussion on the budget and making a change to the \$100,000.00 that was allocated for future projects that was titled Miscellaneous Projects/EDC Long Term Projects. The Council would like to see that money in the general fund until the board has specific projects.

Councilmember Breen moved to approve with the one change as discussed. Seconded by Councilmember McCabe.

All in favor. Motion passes.

- F. **Determine process to award HOT funds and review applications.**

There was discussion on the process and making some changes to it. The Council would like the changes that were discussed with the City Administrator to be made and have it brought back to update the Ordinance.

There was no formal action on this item at this time.

- G. **Approval of the appointment of current reserve officers for the Bandera Marshals office.**

Jennifer Gonzales, Andy Adam, Shawn Wilson and Oscar Valdez

Marshal Heidleberg explained that to be compliant with TCLEO the Council would need to appoint the reserve offices and have it in the minutes.

Councilmember Mc Cabe moved to approve the current reserve officers as stated. Seconded by Councilmember Flowers.

All in favor. Motion passes.

7. **Closed Session.**

The Mayor closed the meeting at 7:46PM.

- A. ***The City Council will meet in closed session pursuant to Texas Government Code Section §551.072 to deliberate the purchase, exchange, lease, or value of real property.***

1.) Waste Water Treatment Plant

8. Action following Closed Session.

The mayor opened the meeting at 8:06 PM.

There was no formal action on this item at this time.

9. Requests and Announcements.

A. Requests by Council to place items on an agenda.

RFQ update for Attorney Services.

B. Announcements by Council.

December 8, 2026 is Womens Music Month at the Ice Haus.

C. City Administrator Update.

Update on RFP's for Auditors and City Attorney.

10. Adjourn.

The meeting was adjourned at 8:12PM.

/s/ Jill Shelton Dickerson

Jill Shelton Dickerson, City Secretary



CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, September 22, 2026 at 6:30 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. **City Council –Determine quorum present and call meeting to order.**

Mayor Griffin called the meeting to order at 6:31 PM.

PRESENT

Mayor Denise Griffin, Councilmember DeAnna McCabe, Councilmember Tammy Morrow, Councilmember Debbie Breen, Councilmember Jeff Flowers, Councilmember Allen Jehle.

2. **Invocation and Pledge.**

Mayor Griffin offered the invocation, and all stood for the pledges.

3. **Visitors to be heard (shall not exceed 30 minutes total).**

There was one visitor to be heard Laura Devenport who addressed her disappointment for the TNR program not being in the budget.

4. **Consent Agenda.**

A. Approval of minutes from August 4, 2025, August 17, 2026, August 25, 2026, and September 8, 2026 City Council Meetings.

Councilmember Morrow moved to pull the consent agenda, Seconded by Councilmember McCabe.

All in favor. Motion passes.

There was some discussion on a few mistakes in the minutes and adding more to them. City Administrator Kunz explained these are action minutes and are not meant to have the back-and-forth conversation.

Councilmember Breen moved to bring the minutes back with changes. Seconded by Councilmember Morrow.

All in favor. Motion passes.

5. **Proclamation.**

A. Proclamation for DAR Constitution Week.

Mayor Griffin read and presented the proclamation for Constitution week.

6. **Public Hearing.**

A. Proposed Budget for the Fiscal Year beginning October 1, 2026, and ending September 30, 2027.

Mayor Griffin opened the public hearing at 6:50PM.

There was discussion on the budget and why the salaries were not reduced and how they were split in each department and how it does not look very transparent. There was more discussion about the positions at city hall. There was some confusion about the documents that were in the packet and what was sent later in the week. Administrator Kunz explained the table that she sent out in more detail. Breen asked where the head that was cut was at. Kunz stated there was no dollar amount

associated with the cut to remove from the budget. She further stated that she agreed to do jobs with two people but there was no dollar amount that was agreed to.

Mayor Griffin closed the public hearing at 7:18PM.

7. Discussion and possible action on the following items:

- A. Approval of Ordinance 462 adopting the budget for the Fiscal Year beginning October 1, 2026, and ending September 30, 2027. This budget will raise less revenue from property taxes than last year's budget by an amount of \$24,168, which is a 2.40% decrease from last year's budget.**

Mayor Griffin read the Ordinance aloud. There was some confusion on what the Ordinance was approving.

Councilmember Flowers moved to approve Ordinance 462 adopting the budget for the Fiscal Year beginning October 1, 2026, and ending September 30, 2027, seconded by Councilmember Morrow.

Councilmember Breen suggests they move out \$30,000.00 and then approve. There was discussion about leaving it there and moving it later. Kunz stated that she has no idea what the repercussions are of not passing it. Councilmember Breen continues to say she wanted a head cut. Councilmember Flowers called for a vote.

Voting Yea: Councilmember Flowers

Voting Nay: Councilmember Morrow, Councilmember McCabe, Councilmember Breen

Motion fails

Kunz continues to tell them that they cannot have another public hearing to adopt the budget before the deadline September 30, 2026, at 5PM. Mayor Griffin suggests adopting as is and then at the next meeting make a budget amendment. The mayor stated she cannot make the motion, so Breen asked Jeff to remake his motion.

Councilmember Flowers moved to approve Ordinance 462 adopting the budget for the Fiscal Year beginning October 1, 2026, and ending September 30, 2027, seconded by Councilmember Morrow.

Voting Yea: Councilmember Flowers, Councilmember Breen, Councilmember Morrow,

Voting Nay: Councilmember McCabe

Motion passes

Councilmember Breen made a motion to make budget amendments in the next City council meeting, second Councilmember Morrow.

All in favor. Motion passes.

8. Public Hearing.

A. Proposed Tax Rate for 2026

Mayor Griffin opened the public hearing at 7:49 pm read the information about the tax rate and closed the public hearing at 7:52

9. Discussion and possible action on the following items:

- A. Approval of Ordinance 463 levying a property tax rate for the tax rate year 2027 at ~~\$0.569939~~ \$0.567163 per \$100 of value.**

Councilmember Flowers moved to approve Ordinance 463, seconded by Councilmember Morrow.

Voting Yea: Councilmember Flowers, Councilmember Breen, Councilmember Morrow, Councilmember McCabe

All in favor. Motion passes.

- B. Approval of Resolution 2026-009 ratifying the property tax rate by the adoption of a tax rate of \$0.569939, which consists of a \$0.110258 Debt Rate and a \$0.459681 Maintenance & Operations Rate. The adopted tax rate represents no change from the tax rate adopted for the previous fiscal year.**

This item was skipped and was not necessary.

- C. Acceptance of resignation from Lynn Palmer from the Bandera City Council.**

Councilmember Breen moved to accept the resignation and remove Lynn Palmer from the City bank accounts. Seconded by Councilmember Morrow.

All in favor. Motion passes.

- D. Appoint a City Council member to fill the vacancy on the City Council Board until the November 3, 2026 election.**

Councilmember Morrow moved to appoint Allen Jehle to fill the vacancy. Seconded by Councilmember Flowers.

All in favor. Motion passes.

Mayor Griffin swore in Allen Jehle. Councilmember Jehle joined the council at the dais.

- E. Discuss and consider approving the recommendation of the Selection Review Committee to award by resolution a contract for administrative services pertaining to the application and implementation, if awarded, of the City's 2027 Texas Community Development Block Grant Program – Community Development Fund (TxCDBG-CD) grant of the Texas Department of Agriculture (TDA) and authorizing the execution of a contract.**

Councilmember McCabe moved to table items E and F. Seconded by Councilmember Morrow.

All in favor. Motion passes.

- F. Discuss and consider approving the recommendation of the Selection Review Committee to award by resolution a contract for administrative services pertaining to the application and implementation, if awarded, of the City's 2028 Texas Community Development Block Grant Program – Community Development Fund (TxCDBG-CD) grant of the Texas Department of Agriculture (TDA) and authorizing the execution of a contract.**

- G. Adopt updated HOT Funds Policy.**

There was discussion on the new policy versus the old policy. Kunz explained she did some clean up on the wording, removed the restriction of only awarding 50% of available funds and one applicant could not receive more than 25% is still part of the policy. There was further discussion on saving some of the HOT funds for the welcome signs.

Councilmember Breen moved to adopt the new HOT funds policy. Second, by Councilmember McCabe. All in favor. Motion passes.

Councilmember Breen moved that we ear tag \$40,000.00 for the city council welcome sign project. Second, by Councilmember McCabe. All in favor. Motion passes.

- H. Award HOT funds for 2025-2026 year.**

Councilmember McCabe moved to table. Second by Councilmember Jehle.

All in favor. Motion passes.

10. Requests and Announcements.

- A. Requests by Council to place items on an agenda.** Hot funds Applicants, Grant, review RFP at the next meeting for Attorneys.
- B. Announcements by Council.** Looking for volunteers for the Bandera County Fair.
- C. City Administrator Update.** No update

11. Adjourn. The meeting was adjourned at 8:15PM

/s/ Jill Shelton Dickerson

Jill Shelton Dickerson, City Secretary

MEMORANDUM

To: Honorable Mayor & City Council

From: Stephanie Biggs, Administrative Assistant, Earl Heidelberg, City Marshal, and Toni Kunz, City Administrator

Date: October 5, 2026

Agenda Item: Body Worn & Dash Cameras

Action Requested: Discussion and action

Overview and Background:

Body cameras provide transparency and accountability for the department and the City. They also provide critical evidence for prosecutors and help protect deputies, the department, and the City from unfounded claims and lawsuits, making them a vital tool for the department.

The WatchGuard camera system currently in use by our Marshal's Department is no longer supported by Motorola. This system has been patched and maintained for years and is overdue for replacement. Failing components are being replaced with used parts purchased through eBay and the WatchGuard cameras do not stay charged for an entire shift, which becomes more problematic with each passing day.

The Marshal has researched available options and is requesting the failing camera system be replaced with the most recent release of state-of-the-art equipment from Motorola Solutions. The Motorola system has been thoroughly tested by The Texas Department of Public Safety and is currently used by their State Troopers.

The new Motorola system will sync body-worn and dash cameras, eliminating the need for deputies to carry separate in-car microphones. Video will be automatically uploaded to Motorola's secure, cloud-based storage, eliminating our current storage limitations and the time deputies spend downloading video to a USB drive and physically bringing it to the office for server upload. And, with this new release, it is the system that will have the longest support and set up our Marshal's Department for many years to come.

On July 29, 2026, the City applied for a grant from The Hal & Charlie Peterson Foundation, established 1944 in Kerrville, Texas, to procure the desperately needed new camera system. On September 8th, we were notified by the foundation that they were awarding us \$50,000. Working with new information regarding our vehicle requirements, Sgt. Teer reached out to Motorola for an updated quote for the patrol units only. The new quote, included in your packet, totals \$86,789.64. The pricing summary outlined on page 4 of the quote includes installation (page 2). The cost of this new system includes body camera replacement after three years and professional installation by a licensed Motorola installer, ensuring the equipment is properly installed and warranted. This choice of system, which is designed to minimize future costs, has no major upgrades anticipated anytime soon. The in-car equipment can also be transferred to replacement vehicles when leases expire, eliminating the need to purchase new equipment with each vehicle.

Staff Recommendation: The remaining balance, after the awarded \$50,000, is applied, of \$36,789.64 would need to be budgeted and paid annually from the Marshal's budget starting in 2028, year 2 of the contract, in the amount of \$9,197.41 per year for 4 years. Depending on what month the first payment in 2027 is due, we may need to make a budget amendment for FY27. Otherwise, it can be budgeted accordingly beginning FY28.



QUOTE-3799822
(6) V700s / (5) M500s DEMS

Billing Address:
BANDERA MARSHAL
511 MAIN ST
BANDERA, TX 78003
US

Shipping Address:
BANDERA MARSHAL
511 MAIN ST
BANDERA, TX 78003
US

Quote Date:09/02/2026
Expiration Date:11/01/2026
Quote Created By:
Joseph Skrypkun
Joseph.Skrypkun@
motorolasolutions.com

End Customer:
BANDERA MARSHAL

Summary:

This Motorola quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then the following Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products which is found at <http://www.motorolasolutions.com/product-terms>

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price	Refresh Duration
V700								
1	WGB-0879A	V700 BWC 1080P FN READY W/REM BATT CM	6		Included	Included	Included	3 YEAR
2	LSV07S03512A	ESSENTIAL SERVICE W/ACC DMG AND ADV REPLACEMENT - V700	6	5 YEARS	Included	Included	Included	
3	WGP02950A	BATT LIION IP67 4050T	6		\$123.75	\$123.75	\$742.50	
4	WGB-0178AAS	VIDEO EQUIPMENT, V700 USB DESKTOP DOCK VAAS	6		Included	Included	Included	
5	SSV00S05614A	V700 BODY CAMERA HARDWARE AS A SUBSCRIPTION	6	5 YEAR	\$2,325.00	\$1,697.25	\$10,183.50	
6	AAS-BWC-USB-DOC	V300/V700 USB CHARGE/UPLOAD DOCK - VIDEO-AS-A-SERVICE	6	5 YEAR	\$240.00	\$175.20	\$1,051.20	
M500								
7	WGB-0703A	M500 ICV SYSTEM, V300 WIFI DOCK	4		\$8,219.00	\$5,999.87	\$23,999.48	
8	WGP01459-018-KIT	BRKT KIT 4RE REDICED VISOR HOLE GENFIT	4		Included	Included	Included	



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



QUOTE-3799822
(6) V700s / (5) M500s DEMS

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price	Refresh Duration
9	LSV07S05296A	5Y ESSENTIAL - M500	4	5 YEARS	\$1,063.20	\$776.14	\$3,104.56	
10	DS6001511	SEMTECH AIRLINK 7IN1 DUAL SHARKFIN ANTENNA, THREADED BOLT, BLACK 4M, 4 5G/LTE (SMA M), 2 WIFI (RP SMA M), 1 GNSS (SMA M)	4		\$658.61	\$480.79	\$1,923.16	
11	DSGWS10025	BASIC ROUTER PROFESSIONAL SERVICES - UPDATE ROUTER FIRMWARE -RECORD IMEISERIAL NUMBERREGISTRATIO N CODE	4		\$47.04	\$34.34	\$137.36	
12	DS9010324	UPGRADE AIRLINK COMPLETE TO 5 YEAR (NEW DEVICE)	4		\$279.89	\$204.32	\$817.28	
13	DS1105346	SEMTECH AIRLINK XR60 DUAL ETHERNET WIFI 5G - GLOBAL - ANTERIX - DC CABLE - INCLUDES 5-YEAR AIRLINK COMPLETE	4		\$2,516.64	\$1,837.15	\$7,348.60	
CommandCentral DEMS								
14	SSV00S05158A	COMMANDCENTRAL DEMS PLUS SERVICE*	10	5 YEAR	\$3,000.00	\$2,190.00	\$21,900.00	
15	SSV00S05160A	COMMANDCENTRAL DEMS UNLIMITED STORAGE PER BODYWORN CAMERA*	6	5 YEAR	\$1,020.00	\$744.60	\$4,467.60	
16	SSV00S05161A	COMMANDCENTRAL DEMS UNLIMITED STORAGE PER IN-CAR VIDEO CAMERA*	4	5 YEAR	\$1,020.00	\$744.60	\$2,978.40	
17	PSV00S05487A	MOBILE VIDEO REMOTE CLOUD DEPLOYMENT	1		\$3,200.00	\$2,336.00	\$2,336.00	
Product Services								
18	LSV07Q04324A	MOBILE VIDEO INSTALLATION	4		\$2,071.43	\$1,450.00	\$5,800.00	
Subtotal							\$118,955.74	



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Total Discount Amount

\$32,166.10

Grand Total

\$86,789.64(USD)

Pricing Metric :

Price is indicative of the following -
of Devices - 10



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



QUOTE-3799822
(6) V700s / (5) M500s DEMS

Pricing Summary

	Sale Price
Upfront Costs for Hardware, Accessories and Implementation (if applicable)	\$50,000.00
Year 2 Subscription Fee	\$9,197.41
Year 3 Subscription Fee	\$9,197.41
Year 4 Subscription Fee	\$9,197.41
Year 5 Subscription Fee	\$9,197.41
Grand Total System Price (Inclusive of Upfront and Annual Costs)	\$86,789.64

**Upfront costs include the cost of Hardware, Accessories and Implementation, where applicable.*

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- Additional information is required for one or more items on the quote for an order.
- This quote contains items with approved price exceptions applied against them.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

MEMORANDUM**To:** Honorable Mayor & City Council**From:** Stephanie Biggs, Administrative Assistant and Toni Kunz, City Administrator**Date:** October 6, 2026**Agenda Item:** Authorizing the City's 2027 and 2028 TxCDBGP-CD TDA grants**Action Requested:** Discussion and action**Overview and Background:**

The TDA's biennial CDBG Community Development Fund Grant for '27-'28 opportunity was first discussed in the budget workshop on August 17, 2026 meeting (see *2026Aug17_Grant Opportunity Streets Memo* for details). If this \$750,000 grant is awarded to us, we could use existing Street fund balance for the match obligation and remaining balance, we could complete Year 1 (\$381,225) and Year 2 (\$444,816) of the Street Assessment plan.

Per next discussed steps, we published a notice of RFP for Grant Administration Services in the August 23, 2026 issue of the newspaper and on our website with a submissions due date of September 9th and we received 3 submissions. The selection committee scored the submitted proposals and recommended the highest scoring contractor. In the September 22nd meeting, Council tabled to discuss and take action on the resolution to determine if the City shall move forward. In the September 29th meeting, Council approved the resolution to award the contract to Traylor and Associates and allow the Mayor to enter into an agreement with the chosen contractor.

Traylor and Associates is preparing our formal application and requires Council's approval to submit on our behalf.

If the City is selected through Phase I, TDA invites the City to apply for Phase II. In Phase II, we will develop the full application, including the detailed project scope, budget, and other required information. This is also when the City would move forward with procurement for engineering services to assist with the application. We estimate \$25K for engineering services for Phase II which could be paid out of the Street Right of Way funds. This is paid whether we are awarded the grant or not. These engineering services are needed for the street project and are paid, whether we are awarded the grant or not. At that point, we essentially "back into" an eligible project/application based on the \$750,000 award amount and TDA's program requirements. TDA will then review the full application, and if the project is determined to be eligible, TDA will move forward with the award.

Due on Bandera's population our match amount will be only 1% (\$7,500). If TDA does vote to make this an annual grant, we will only be able to apply for 2028 if we are **not** awarded in 2027. Therefore, we will need to seek other funding sources for the remainder of the repairs outlined in the Street Assessment.

Staff Recommendations:

Council approve authorizing the submission of an application for the 2027-2028 TX CDBG Community Block Grant.

Council to consider reinstating the utility bill fee to build up the fund's balance, to prepare for Year 3. This should be requested as an agenda item and considered for action.

MEMORANDUM**To:** Honorable Mayor & City Council**From:** Toni Kunz, City Administrator**Date:** October 2, 2026**Agenda Item:** City of Bandera 2027 Holiday Schedule**Action Requested:** Discussion and consideration of action**Overview and Background:**

Each calendar year the City Council approves the City Hall holiday calendar. We typically mimic the Bandera County Calendar; however, the Bandera County Calendar does not recognize all federal “banking” holidays.

2027 Federal Holidays:

- New Year's Day: Friday, January 1
- Birthday of Martin Luther King, Jr.: Monday, January 18
- Washington's Birthday (Presidents' Day): Monday, February 15
- Memorial Day: Monday, May 31
- Juneteenth National Independence Day: Friday, June 18
 - (observed, as June 19 falls on a Saturday)
- Independence Day: Monday, July 5
 - (observed, as July 4 falls on a Sunday)
- Labor Day: Monday, September 6
- Columbus Day: Monday, October 11
- Veterans Day: Thursday, November 11
- Thanksgiving Day: Thursday, November 25
- Christmas Day: Friday, December 24
 - (observed, as December 25 falls on a Saturday)

2027 Bandera County 2027 Holidays (12):

- New Year's Day: Friday, January 1
- President's Day: Monday, February 15
- Good Friday: Friday, March 26
- Memorial Day: Monday, May 31
- Independence Day: Monday, July 5
- Labor Day: Monday, September 6
- Columbus Day: Monday, October 11
- Veterans Day: Thursday, November 11
- Thanksgiving: Thursday & Friday, November 25 & 26
- Christmas: Thursday & Friday, December 23 & 24

Staff Recommendation (12):

- New Year's Day: Friday, January 1
 - + *Birthday of Martin Luther King, Jr.: Monday, January 18*
- President's Day: Monday, February 15
 - *Good Friday: Friday, March 26*
- Memorial Day: Monday, May 31
- Independence Day: Monday, July 5
- Labor Day: Monday, September 6
- Columbus Day: Monday, October 11
- Veterans Day: Thursday, November 11
- Thanksgiving: Thursday & Friday, November 25 & 26
- Christmas: Thursday & Friday, December 23 & 24



CITY OF BANDERA

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 522-3126 • F: (210) 761-7352

Street Closure Application

APPLICANT INFORMATION

Organization: Cowboy Capital Association
Name/Contact: James Hernandez
Address: 1107 Cypress St., Bandera, TX 78003
Phone: 830-688-0906 Email: james@ccabandera.org

EVENT INFORMATION

Event Name/Title: First Friday Frontier Night
Date(s) of Event: November 6, 2026 Time of Event: 1pm-8pm
Type of Event/Description: Vendor Market

ROAD CLOSURE REQUEST

Begin Date: November 6, 2026 Begin Time: 11am
End Date: November 6, 2026 End Time: 8pm

Special Requests: Please do not block off Bandera Bank Cypress St. entrance. Close from 1107 Cypress alleyway to 11th Street.

Event Closure Request Location: 1100 Block of Cypress St.

Address/Street Name: 1107 Cypress St. to 11th Street

(Please complete the map noting the location of requested closures on the back of this application.)

Applicant Signature: James Hernandez Date: October 6, 2026

FOR CITY USE ONLY:

Permit Number: _____
Date Received: _____ By: _____
Date fee paid: _____ Amount: \$ _____ Date permit expires: _____
Approval signature: _____
Title: _____

MAP OF STREET CLOSURE REQUEST:

Clearly indicate with a color marker or pen the locations which you are requesting to be closed.

