



**CITY OF BANDERA**  
**CITY COUNCIL REGULAR MEETING**

The Conference Center, Best Western Hotel, 711 Main Street, Bandera, Texas  
Tuesday, April 19, 2022 at 6:00 PM

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**MINUTES**

**1. Call to order.**

The meeting was called to order at 6:00PM

**PRESENT**

Mayor Suzanne Schauman  
Mayor Pro Tem Rebeca Gibson  
Councilmember Toni Kunz  
Councilmember Christine Morse  
Councilmember Jerry Russe

**ABSENT**

Councilmember Darcy Hasty

**2. Invocation and Pledge.**

Marshal Dietrich offered the invocation and all stood for the pledge.

**3. Visitors to be heard (shall not exceed 30 minutes total).**

*Citizens wishing to be heard may do so on all matters except personnel matters, matters listed on the agenda as a public hearing, and matters under litigation. Each person addressing the council must provide his/her legal name and current address for city records and meeting minute preparation. Each person will only be allowed to speak on matters on the agenda during citizen's forum/public comment. No rebuttals will be permitted. Each person addressing the governing body shall not exceed three (3) minutes. Section 551.042, Government Code, V.T.C.A. (i.e. Texas Open Meetings Act) permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting. All remarks shall be addressed to the council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the council may be requested to leave the meeting.*

Patricia Moore announced that May 1-7 is National Tourism Week. The Visitors Center will be hosting the Chamber of Commerce Cork Poppers and everyone is invited to attend. She is happy to say tourism is alive and well in Bandera County.

**4. Presentations.**

**A. Presentation to Terry Wells in recognition of 5 years of dedicated service to the City of Bandera.**

Mayor Schauman presented Terry Wells a soaring eagle award for 5 years of dedicated service to the City of Bandera.

**B. Presentation by Cindy Beckham with the Bandera Business Association on Riverfest 2022.**

Cindy Beckham presented the Council with her request for use of the City Park for Riverfest 2022. She stated this would be the 25th anniversary and the BBA supports Cowboys on Main, Market Days, Shoppers Jubilee and National Day of the American Cowboy.

**C. Presentation by Vicki Browning with the Bandera County 4H Shotgun Team on Riverfest 2022.**

Vicki Browning presented her request for use of the City Park for Riverfest 2022 and that it will help support the Bandera County 4H shotgun Team with ammunition and scholarships. They teach gun safety and the mechanics of competitive shotgun shooting. The team members do community service for Bandera Rehab, Cedar Creek Nursing, Castle Hills VFD, Pipe Creek VFD, and Bandera VFD, Women's Ranch Rodeo and Bandera Livestock Association.

**5. Consent Agenda.**

**A. Approval of minutes for the February 22, 2022, March 15, 2022 and March 23, 2022 meetings.**

Secretary Shelton announced that only minutes from March 23, 2022 were included.

Motion made by Mayor Pro Tem Gibson to approve only minutes from March 23, 2022, Seconded by Councilmember Russe.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Kunz, Councilmember Morse, Councilmember Russe

**6. Discussion and possible action on the following items:**

**A. Discussion and possible action on proposals presented for Riverfest 2022 and authorizing the Mayor to negotiate and execute a facility use agreement with the approved applicant.**

There was much discussion regarding the previous Riverfest, previous administrators, Riverfest leaving the City Park, then coming back and the turmoil over the years. There was a lot of back and forth about who caused the turmoil with the event. There was discussion about why the events could not be done together and work together some way to support both events. One event was to include a cookoff and one without. City Attorney Dan Santee explains it will have to come back to Council for a resolution for a finding of a public purpose on either of the events.

Motion made by Mayor Pro Tem Gibson to grant the 4-H club the use of the Bandera City Park for Riverfest 2022, Seconded by Councilmember Russe.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Morse, Councilmember Russe

Voting Nay: Councilmember Kunz

**B. Discussion and possible action on options presented by Adurra for emergency repairs required by the Dallas Street Well.**

Jonathon Teafatiller with Adurra spoke regarding the leaking water tank and how it is an emergency situation that needs to be fixed. It is critical infrastructure and they are trying to talk to as many contractors as they can. At this time they only have one bid for approximately \$100,000. He also states they are trying to talk to USDA and possibly get a grant that could be used for reimbursement. The tank has a life span of 20 years, and it is already 20 years old. There was no action on this item.

**C. Discussion and possible action on approving an ordinance amending the 2021-2022 budget transferring up to \$100,000.00 from 50-500-7510, Council Contingency Fund, to 50-501-6550, Dallas Street Tank Repair, for the emergency repair to the Dallas Street Well Ground Storage Tank.**

No action on this item.

**D. Discussion and possible action on approving a resolution amending the Bandera Personnel Policy Manual to amend Chapter 20 for Work Status Pay.**

Mayor Schauman explains that we are short handed right now and everyone is doing double duty and deserves a temporary raise. Attorney Santee explains that if you are doing the job you are entitled to the pay, and it is not subjective. He explained he filled it in with what is common with other cities and it is more for a guide. He states that if someone is doing a job that they did not apply for or is out of their job duties then they are fulfilling someone else roll. It is geared more for out of classification pay. There was some discussion on how long the position should be vacant. He also stated the reason for the increase would be because you have a vacancy that you are not currently paying someone for.

Motion made by Mayor Pro Tem Gibson to postpone, Seconded by Councilmember Russe.  
Voting Yea: Mayor Pro Tem Gibson, Councilmember Kunz, Councilmember Morse,  
Councilmember Russe

**E. Update on Heritage Park project by Roy Dugosh to discuss new project that needs to take place because the previous contractor backed out. Authorization for the Mayor to enter into an agreement with a new contractor not to exceed \$10,000.00.**

No action will be on next agenda.

**F. Discussion and possible action on approving a payment to Main Street Shops & Lofts in the amount of \$12,085.13 for property tax reimbursement.**

Motion made by Councilmember Russe to approve, Seconded by Mayor Pro Tem Gibson.

There was some discussion about some items that have still not been brought into compliance and needing to make amendments to the 380 agreement.

Attorney Santee asks to go into closed session for consultation with Attorney at 7:02 pm.

Mayor Schauman called the meeting back into open session at 7:24 pm.

Councilmember Russe amended his motion to approve a payment to Main Street Shops & Lofts in the amount of \$12,085.13 for property tax reimbursement while reserving the right to address outstanding issues under the 380 agreement. Seconded by Mayor Pro Tem Gibson.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Kunz, Councilmember Morse,  
Councilmember Russe

**G. Discussion and possible action on approving a payment to Main Street Shops & Lofts in the amount of \$41,359.58 for Hotel Occupancy Tax reimbursement.**

Motion made by Mayor Pro Tem Gibson approving a payment to Main Street Shops & Lofts in the amount of \$41,359.58 while reserving the right to address outstanding issues under the 380 agreement, Seconded by Councilmember Morse.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Kunz, Councilmember Morse,  
Councilmember Russe

**H. Discussion and possible action on an ordinance amending Chapter 3, Article 3.02 Technical and Construction Codes and Standards and Chapter 5, Article Fire Code of the Bandera Code of Ordinance, adopting updated codes and local amendments.**

Motion made by Mayor Pro Tem Gibson to approve an Ordinance amending Chapter 3, Article 3.02 Technical and Construction Codes and Standards of the Bandera Code of Ordinance, adopting updated codes and local amendments, Seconded by Councilmember Kunz.

There was some discussion that if someone needed they could come before the board of appeals for a reasonable safety alternative and to make sure that was included.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Kunz, Councilmember Morse, Councilmember Russe

Motion made by Mayor Pro Tem Gibson to postpone adopting Chapter 5, Article Fire Code, Seconded by Councilmember Kunz.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Kunz, Councilmember Morse, Councilmember Russe

**I. Discussion and possible action on approval of a resolution amending the job organizational structure.**

Motion made by Mayor Pro Tem Gibson amending the job organizational structure, Seconded by Councilmember Russe.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Kunz, Councilmember Morse, Councilmember Russe

**J. Discussion and possible action on a resolution authorizing the Mayor to execute a HOT fund reimbursement agreement with Bandera ProRodeo Association for the Memorial Day Rodeos and Labor Day Rodeos.**

Motion made by Mayor Pro Tem Gibson to approve the Mayor to execute a HOT fund reimbursement agreement with Bandera ProRodeo Association for the Memorial Day Rodeo for \$7,000.00, Seconded by Councilmember Russe.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Kunz, Councilmember Morse, Councilmember Russe

Motion made by Mayor Pro Tem Gibson to approve the Mayor to execute a HOT fund reimbursement agreement with Bandera ProRodeo Association for the Labor Day Rodeo for \$6,000.00, Seconded by Councilmember Russe.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Kunz, Councilmember Morse, Councilmember Russe

**K. Discussion and possible action on a resolution authorizing the Mayor to execute a HOT fund reimbursement agreement with Riding on Faith Rodeo for the Summer Rodeo Series and the Hooey Qualifier Rodeo.**

Motion made by Councilmember Kunz authorizing the Mayor to execute a HOT fund reimbursement agreement with Riding on Faith Rodeo for the Summer Rodeo Series and the Hooey Qualifier Rodeo up to \$11,000.00, Seconded by Mayor Pro Tem Gibson.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Kunz, Councilmember Morse, Councilmember Russe

**L. Discussion and possible action on a resolution authorizing the Mayor to execute a HOT fund reimbursement agreement with Bandera Business Association for the Cowboys on Main.**

Motion made by Mayor Pro Tem Gibson resolution authorizing the Mayor to execute a HOT fund reimbursement agreement with Bandera Business Association for the Cowboys on Main for \$10,000, Seconded by Councilmember Morse.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Kunz, Councilmember Morse, Councilmember Russe

**7. Requests and Announcements.**

**A. Requests by Council to place items on an agenda.**

Financial Statements, City Eclipse task force, Health Inspection for food service, City Administrator Applications and process, Department updates, status on land acquisition, 380 drainage for concrete.

**B. Announcements by Council.**

Wine Share May 3

Best Western 5-7 region wide app presentation this Thursday.

Bandera Wranglers very successful event, need to recruit members meetings 2nd Monday at 6:30 at the American Legion

**8. Adjourn.**

Meeting was adjourned at 8:01PM

/s/ Jill Shelton

Jill Shelton, *City Secretary*