



**CITY OF BANDERA  
CITY COUNCIL SPECIAL MEETING**

Bandera City Hall, 511 Main Street, Bandera, Texas  
Tuesday, May 20, 2025 at 5:00 PM

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511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

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**MINUTES**

**1. Call to order.**

The meeting was called to order at 5:01PM

PRESENT

Mayor Denise Griffin

Councilmember Tony Battle arrived at 5:11PM

Councilmember Jeff Flowers

Councilmember Brent Hicks

Councilmember Lynn Palmer

Councilmember Debbie Breen

**2. Visitors to be Heard (shall not exceed 30 minutes total).**

There were no visitors to be heard.

**3. Consent Agenda.**

**A. Approval of minutes for the April 8, 2025 Regular Meeting, April 22, 2025 Regular Meeting, April 28 Special Meeting, and May 13, 2025 Regular Meeting.**

Motion made by Councilmember Breen to approve the consent agenda, Seconded by Councilmember Hicks.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer, Councilmember Breen

**4. Discussion and possible action on the following items:**

**A. Appointment of a new Municipal Prosecutor.**

Motion made by Councilmember Palmer to appoint Ilse Bailey as Municipal Prosecutor, Seconded by Councilmember Breen.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer, Councilmember Breen

Motion Passes

**B. Appointment of a new Associate Judge for Municipal Court.**

Motion made by Councilmember Breen to appoint Sharon Verner as Associate Judge for Municipal Court, Seconded by Councilmember Flowers.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer, Councilmember Breen

Motion Passes

**C. Discuss and take possible action on an Ordinance 452 authorizing the issuance of City of Bandera, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Series 2025B, in the principal amount of \$280,000, awarding the sale of such certificates of obligation, and ordaining other matters related thereto.**

Motion made by Councilmember Battle to approve Ordinance 452 authorizing the issuance of City of Bandera, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Series 2025B, in the principal amount of \$280,000, awarding the sale of such certificates of obligation, and ordaining other matters related thereto., Seconded by Councilmember Palmer.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer, Councilmember Breen

Motion Passes

- D. **Discuss and take possible action on a Resolution authorizing and approving the execution of a Grant Agreement with the Texas Water Development Board in the amount of \$2,475,800, and other matters related thereto.**

Motion made by Councilmember Hicks to approve Resolution 2025-021, Seconded by Councilmember Flowers.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer, Councilmember Breen

Motion Passes

- E. **Resolution 2025-022, supporting the City of Bandera application to the Texas Department of Transportation's 2025 Transportation Alternatives Set-Aside (TA) Call for Projects.**

Motion made by Councilmember Battle to approve Resolution 2025-022, Seconded by Councilmember Palmer.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer, Councilmember Breen

Motion Passes

- F. **Approval of Ordinance 453 to repeal and replace items in Chapter 3 Building Regulations Article 3.07 Signs.**

Motion made by Councilmember Breen to approve Ordinance 453, Seconded by Councilmember Palmer.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer, Councilmember Breen

Motion Passes

- G. **Discussion and possible action on the following items related to the Office of City Administrator:**

**a. Accept the resignation of Stan Farmer**

**b. Review and approve the job description for posting the position**

**c. The interview and hiring process**

Motion made by Councilmember Breen authorizing the Mayor to finalize Stan Farmer's resignation, Seconded by Councilmember Palmer.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer, Councilmember Breen

Motion Passes

There was a census to post the City Administrator job as is and everyone would look over the job description . It was also clear that everyone agrees they would like to hire locally to reduce the turnover rate in that position.

**5. Closed Session**

The mayor closed the meeting at 5:15PM

- A. *The City Council will meet in closed session pursuant to Texas Government Code Section §551.071 (Consultations with Attorney), Main Street Shop and Lofts.*
- B. *The City Council will meet in closed session pursuant to Texas Government Code Section §551.072 to deliberate the purchase, exchange, lease, or value of real property.*

*1.) Waste Water Treatment Plant*

**6. Action Following Closed Session.**

The mayor opened the meeting at 6:04 pm

Motion made by Councilmember Battle for the City Attorney to be the designee to work with Best Western on all matters and to open the balconies for the Holiday weekend. , Seconded by Councilmember Breen.

Voting Yea: Councilmember Battle, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer, Councilmember Breen

Motion Passes

**7. Adjourn.**

The meeting was adjourned at 6:25PM

/s/ Jill Shelton

Jill Shelton, *City Secretary*