CITY OF BANDERA

ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas

Tuesday, May 27, 2026, at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

AGENDA

1. **Call to order and Member Roll Call. Time:** *6:02 pm. All 7 board members in attendance*

2. **Pledge of Allegiance.** *All Stood for the Pledge*

3. **Announcements**. None

4. **Citizen Comments (please keep comments to 3 minutes).** ***No Citizen Comments***

5. **Consent Agenda.**

   Items on the consent agenda are considered to be of a routine nature by The Economic Development Corporation and may require only limited discussion. Any Board Member may request that items be removed from the consent agenda and be considered separately for the purpose of discussion and voting.

   a) Minutes for April 21, 2026 Regular Meeting – ***Spelling/word corrections motion by Walters Second by Cothran approved All in Favor – None Opposed***

   b) Minutes for January 22, 2026 Regular Meeting (revised per EDC Board) – ***motion by Walters Second by DeFoster – Approved – All in Favor - None Opposed***

   c) EDC financials- ***Motion to approve by Jankoski Second by Walters – Approved – All in Favor -None Opposed***

   d) Approve the following Invoices for payment:

   e) 1. Denton, Navarro, Rodriguez, Bernal, Santee and Zech, P.C. Law Firm $231 (Invoice #63901; 03/09/2026) - ***Motion to approve and pay by Jankoski Second by Walters – Approved – All in Favor None Opposed***

      2. Main Street Shops and Lofts, Ltd, Job Training Grant $12,000 (Invoice dated 03/20/2026)- ***Motion by Walters Second by Jankoski to remove item from Consent Agenda and discuss – All in Favor - None Opposed***
      Item Moved to Discussion – Motion to obtain more documentation needed from Main Street Shops and move item to June's Agenda to aprove next payment by Jankoski Second by Walters – All in Favor - None Opposed

6. **Discussion and possible action on the following items:**

   a) Discussion and Possible Action on Publishing an Annual Schedule of EDC Meetings. – **Nancy**

Calendar with Annual Meeting Dates presented – 3rd Tuesday of each month for remaining of 2026 Jankoski moved to accept second by DeFoster – All in Favor - None Opposed

b) Discussion and Possible Action on EDC Bylaws including Policies and Procedures. – Nancy -***Tabled until EDC Workshop***

c) Discussion and Possible Action on 2025-2026 Budget. – ***Moved to change date of Budget error 2026-27 by Walters Second by DeFoster – Discussion tabled until Budget Workshop – All in Favor -None Opposed***

d) Discussion and Possible Action on Seeking and Administrative Assistant for the EDC. – **Diana** ***Motion by Jankoski Second by Walters to place ad and seek Admin Asst with a deadline of June 10 including Job Description – All in Favor - None Opposed***

e) Discussion and Possible Action on the EDC Audit Invoice. – **Andrea-** ***motion by Jankoski Second by Walters to pay the Auditors Invoice, Board members in favor with the exception of DeFoster was opposed.***

f) Discussion and Possible Action on an Audit Firm for Fiscal Year 2026. – **Andrea** – ***motion by Jankoski Second by DeFoster to move forward and obtain 3 RFQ's for a new auditor – All in Favor - None Opposed***

g) Discussion and Possible Action to roll over two current CD's with Bandera Bank. – **Nancy - questions were asked about the interest rate and 6-month notification? Shop CD rates were suggested.** – ***Motion by Walters Seconded by Cothran to move this item to the August Agenda due to the maturity of the CD – All in Favor - None Opposed***

h) Discussion and Possible Action on Accessibility to the EDC Webpage. – **Kim** – ***Access to the Webpage granted No Action Needed***

i) Discussion and Possible Action on the Accessibility to the EDC Email Account. – **Kim** – ***Access to the EDC email – Motion by DeFoster Second by McMullan to create positional email accounts for executive directors- to use and then transfer to future board members - All in Favor - None Opposed***

EDCPresident@banderatx.gov
EDCVicepresident@banderatx.gov
EDCTreasurer@banderatx.gov
EDCSecretary@banderatx.gov

j) Discussion and Possible Action on Attorney Services for EDC. – ***Walters motion to obtain bids for Attorney services, second by Jankoski, all in favor none opposed***

a. ***Process to interview legal counsel - standard operating procedure for most businesses was suggested to procure three bids/quotes for anything over $1000; fairness and integrity. Discussion whether current legal counsel should participate in new bid process, Use city attorney or have separate EDC counsel was discussed. Proposal was made to take bids for attorney services: Letter of engagement and BIO***

b. ***Who will be our counsel and how to access said counsel – it was decided that funneling questions to the attorney should be done thru the board president as to prevent multiple billings for the same question by more than one board member. Communication will be key that the information obtained gets shared with the board after a consult.***

k) Discussion and Possible Action on Performance Agreement Structure. – ***motion by Walters Second by McMullan to table this item until the EDC workshop – All in Favor - None Opposed***

l) Discussion and Possible Action Regarding Funding on the Disc Golf Course Improvements in the amount of $15,000. – **Andrea** – ***Motion by Jankoski Seconded by Cothran to request the City return the funds set aside for the Disc Golf Course Improvements for EDC to manage. All in favor – None opposed.***

m) Discussion and Possible Action on Establishing a Policy for Soliciting Bids. Nancy

– Nancy suggested Standard operation procedure for most businesses to obtain 3 bids/quotes to maintain fairness and integrity while also keeping in mind to go local if possible. Service and vendors over $1000 minimum.

Motion by Jankoski and seconded by Cothran. All in favor -none opposed

n) Discussion and Possible Action on Buck Creek Properties Owned by the EDC. –

Eric suggested the use of property for a Fire station, a serious concern was brought up about 48 year old waste water station and it current condition, was said to be in constant state of repair and parts are basically none existent after 48 years. A suggestion was made to come up with a mission for the property and discuss this at the EDC workshop. A motion by DeFoster Seconded by Walters to table this item until the EDC Workshop – All in Favor -None Opposed.

o) Discussion and Possible Action on Scheduling a joint workshop with City Council on Tuesday June 2, 2026 at 5:30 pm (as requested by city council). – **Kim** – ***No Action Taken (announcement only)***

7. Comments from the Board - None

8. Future Agenda Items

a. **EDC Workshop**
b. **Main Street Shops/Best Western Check Distribution**
c. **Treasury Report**
d. **Promotion Funding**
e. **Longhorns going down main for Labor day parade**
f. **Getting class certifications from EDC board members**

9. Adjourn 8 ;23pm

/s/ Denise Lauricella

Denise Lauricella , Administrative Assistant

The Economic Development Corporation for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code §551.071 (Consultations with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices) and §551.086 (Economic Development). There may be a quorum of Planning and Zoning/City Council members at any regularly scheduled Economic Development Corporation Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodation or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796- 3765. **This agenda is posted in accordance with the Texas Government Code, Chapter 551 on May 19, 2026.**