



CITY OF BANDERA  
**CITY COUNCIL REGULAR MEETING**

Bandera City Hall, 511 Main Street, Bandera, Texas  
Tuesday, May 03, 2022 at 6:00 PM

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511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

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## MINUTES

### 1. Call to order.

Meeting was called to order at 6:00PM

#### PRESENT

Mayor Suzanne Schauman  
Mayor Pro Tem Rebeca Gibson  
Councilmember Darcy Hasty  
Councilmember Toni Kunz  
Councilmember Christine Morse  
Councilmember Jerry Russe

### 2. Invocation and Pledge.

Marshal Dietrich offered the invocation and all stood for the pledge.

### 3. Visitors to be heard (shall not exceed 30 minutes total).

*Citizens wishing to be heard may do so on all matters except personnel matters, matters listed on the agenda as a public hearing, and matters under litigation. Each person addressing the council must provide his/her legal name and current address for city records and meeting minute preparation. Each person will only be allowed to speak on matters on the agenda during citizen's forum/public comment. No rebuttals will be permitted. Each person addressing the governing body shall not exceed three (3) minutes. Section 551.042, Government Code, V.T.C.A. (i.e. Texas Open Meetings Act) permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting. All remarks shall be addressed to the council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the council may be requested to leave the meeting.*

There were no visitors to be heard.

### 4. Consent Agenda.

*The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the consent Agenda upon the request of the Mayor or a Councilmember.*

#### A. Approval of minutes from the March 23, 2022 meetings.

Motion made by Councilmember Hasty to approve the consent agenda, Seconded by Councilmember Morse.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Kunz, Councilmember Morse, Councilmember Russe

#### B. Second reading of a resolution allocating \$42,500 to the City of Bandera for half of the principal of the Texas Water Development Board Loan for the Drinking Water State Revolving Fund.

### 5. Staff Reports.

All staff reports were approved as read.

#### A. Public Works Department

#### B. Marshal's Office

- C. **Municipal Court**
- D. **Code Enforcement**
- E. **Permitting**

6. **Discussion and possible action on the following items:**

A. **Discussion and possible action on options presented by Ardurra for emergency repairs required at the Dallas Street Well.**

Jonathon Teafatiller explained to Council the emergency repairs that need to be done at the Dallas Well. They received three bids, but his recommendation is option three. The rehab of the existing tank with NG painting will give the tank 5-10 years. This would include a bypass that will pump to the elevated tank so that all the wells will be pumping. They would be able to start in the next week and able to complete in approximately 3-4 weeks.

Motion made by Mayor Pro Tem Gibson to approve proposal number 3 with NG painting in the amount of \$100,000.00, Seconded by Councilmember Morse.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Kunz, Councilmember Morse, Councilmember Russe

B. **Discussion and possible action on approving an ordinance amending the 2021-2022 budget transferring up to \$125,000.00 from 50-500-7510, Council Contingency Fund, to 50-501-6550, Dallas Street Tank Repair, for the emergency repair to the Dallas Street Well Ground Storage Tank.**

Motion made by Mayor Pro Tem Gibson approving an ordinance amending the 2021-2022 budget transferring up to \$125,000.00 from 50-500-7510, Council Contingency Fund, to 50-501-6550, Dallas Street Tank Repair, for the emergency repair to the Dallas Street Well Ground Storage Tank, Seconded by Councilmember Hasty.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Kunz, Councilmember Morse, Councilmember Russe

C. **Discussion and possible action on approving a resolution amending the Bandera Personnel Policy Manual to amend Chapter 20 for Work Status Pay.**

There was discussion on the exhibit and some possible changes to make it more clear on the time and that it is only on vacant positions that have been vacant for over 2 weeks. Item F out of classification pay should come out because that does not apply to the city.

Motion made by Councilmember Hasty approving a resolution amending the Bandera Personnel Policy Manual to amend Chapter 20 for Work Status Pay eliminating item F and amending E from 10 percent to 20 percent, Seconded by Mayor Pro Tem Gibson.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Kunz, Councilmember Morse, Councilmember Russe

D. **Discussion and possible action on a resolution amending the personnel policy regarding longevity pay.**

Motion made by Councilmember Kunz approving a resolution amending the personnel policy regarding longevity pay as it states in the packet section C item D, Seconded by Councilmember Russe.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Kunz, Councilmember Morse, Councilmember Russe

**E. Discussion and possible action on a Cost of Living Adjustment for employees.**

Motion made by Councilmember Hasty to give across the board COLA of 7 percent for all City employees, Seconded by Mayor Pro Tem Gibson for discussion.

There was much discussion on when it was going to be in effect and what it would cost the City, there was some discussion about doing half now and more during budget. There was discussion about the times that we are living in and how prices are going up on everything.

Councilmember Hasty withdrew her motion

Motion made by Councilmember Hasty to effective immediately give a 3 percent COLA to all Bandera employees through the end of the budget year and then revisit during the budget, added effective May 9, 2022 payroll. Seconded by Mayor Pro Tem Gibson.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Kunz, Councilmember Morse

Voting Nay: Councilmember Russe

**F. Update on Heritage Park project by Roy Dugosh to discuss new project that needs to take place because the previous contractor backed out. Authorization for the Mayor to enter into an agreement with a new contractor not to exceed \$10,000.00.**

Mr. Dugosh explained he would like to change the original plan because the curb would become a tripping hazard. He would like to remove the brick and go in with crushed granite that slopes up to the trees. He would also like to keep the bricks with names on them and make a pathway on one side. He will keep the first 8 rows that go up to the historical marker.

Motion made by Councilmember Hasty authorize the Mayor to enter into an agreement with a new contractor not to exceed \$10,000.00 for the heritage park project, Seconded by Councilmember Kunz.

Voting Yea: Mayor Schauman, Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Kunz, Councilmember Morse, Councilmember Russe

**G. Update and discussion on the enforcement of city ordinances.**

The topic was opened about complaints for sell of animals, signs, people living in RV's and other violations that are happening after hours and on weekends. There was also some talk about outdoor lighting and permits not being visible as well as the violations at the City park on the weekends. There was discussion about the lighting ordinance and everyone has to come into compliance within five years. Marshal Dietrich commented that some things have gotten better, some have gotten worse and he is going to make sure code enforcement will be aware of the lighting ordinance and handing it out with all new permitting. He went on to state it is hard to prove that someone is living in the RV's. He also explained he is still two officers down and he will do his best for enforcement.

At 8:13PM Jerry Russe left the meeting and council took a recess.

At 8:18 the meeting was reconvened.

**H. Public hearing, discussion and possible action on an ordinance amending Chapter 5 Fire Prevention and Protection of the Bandera Code of Ordinance, adopting updated codes and local amendments.**

Mayor Schauman opened the public hearing at 8:20PM there was no one present with any questions or comments. The public hearing was closed at 8:21PM

There was some discussion about the fire codes and wanting more clarification on the fire chief part and permitting. They would like to get possibly the county fire marshal look at the amendments and see if he has any problems.

Motion made by Councilmember Hasty to table, Seconded by Councilmember Kunz.  
Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Kunz,  
Councilmember Morse

**I. Discussion and possible action on possible budget workshop dates.**

There was a budget calendar sent out to Council to start the budget process. Consider 1st and 3rd Thursdays starting in July for budget workshops.

No action on this item.

**J. Discussion and possible action on a logo for the new Mulberry elevated storage tank.**

No action on this item it will come back to Council.

**7. Closed Session.**

Mayor Schauman closed the meeting at 8:37PM

**A. *The City Council will meet in closed session pursuant to Texas Government Code Section 551.074, personnel, to discuss and receive an update from Public Safety Solutions, LLC on the City Administrator search process.***

**B. *The City Council will meet in closed session pursuant to Texas Government Code Section 551.072, real property, to discuss and receive an update on land acquisition for the wastewater treatment plant relocation.***

**8. Action following Closed Session.**

Mayor Schauman reconvened the meeting at 8:51PM

Mayor Pro Tem Gibson made a motion on Item A) to put a closed date for City Administrator position as May 13, 2022, Seconded by Councilmember Kunz.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Kunz,  
Councilmember Morse

Item B) No Action

**9. Requests and Announcements.**

**A. Requests by Council to place items on an agenda.**

EDC financial obligation for Heritage Park, Engineering services for Riverside RV Park, Salary for City Administrator position, funding opportunities for WWTP, workshop with code enforcement.

**B. Announcements by Council.**

Council member Hasty announces voting for constitutional amendments is important please go vote. There is one about property tax so its important.

**10. Adjourn.**

Meeting was adjourned at 8:55PM

/s/ Jill Shelton

Jill Shelton, *City Secretary*

