



## CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas

Tuesday, December 09, 2025 at 5:45 PM

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511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

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### MINUTES

#### **1. Call to order.**

The meeting and Public Hearing were called to order at 5:45PM all Councilmembers were present.  
**PRESENT**

Mayor Denise Griffin

Councilmember Lynn Palmer

Councilmember Jeff Flowers

Councilmember Tammy Morrow

Councilmember DeAnna McCabe arrived at 5:55

Councilmember Debbie Breen arrived at 5:58

#### **2. Invocation and Pledge.**

Councilmember Flowers offered the invocation and all stood for the pledges.

#### **3. Visitors to be heard (shall not exceed 30 minutes total).**

Paricia Moore spoke on behalf of the RED program during visitors to be heard.

#### **4. Consent Agenda.**

##### **A. Approval of Minutes from the October 28, 2025 regular meeting, the November 12, 2025 special meeting, November 25, 2025 Regular meeting.**

Motion made by Councilmember Flowers to approve the consent agenda, Seconded by Councilmember Breen.

Voting Yea: Councilmember Morrow, Councilmember Flowers, Councilmember McCabe, Councilmember Palmer, Councilmember Breen

Motion passes.

#### **5. Public Hearing.**

##### **A. Regarding Amendment to the City's contract with the Texas Department of Agriculture for Texas Community Development Block Grant Program (TxCDBG) RED Program, Contract CRC23-0540. The purpose of this meeting is to discuss the proposed changes to the scope of work.**

Public Hearing was closed at 6:20 PM.

#### **6. Discussion and possible action on the following items:**

##### **A. Discuss and take possible action to adopt Resolution 2025-040 to approve the Amendment for Contract CRC23-0540 to be submitted to TDA.**

There was some discussion about the reason for the change to add lighting to the project.

Motion made by Councilmember Flowers to approve Resolution 2025-040, Seconded by Councilmember Breen.

Voting Yea: Councilmember Morrow, Councilmember Flowers, Councilmember McCabe, Councilmember Palmer, Councilmember Breen

Motion passes.

**B. Discuss and take possible action to adopt Amended Resolution 2025-036 Regarding Civil Rights for TxCDBG Contract CRC23-0540.**

Motion made by Councilmember Breen to approve Resolution 2025-036, Seconded by Councilmember Flowers.

Voting Yea: Councilmember Morrow, Councilmember Flowers, Councilmember McCabe, Councilmember Palmer, Councilmember Breen

Motion passes.

**C. 2026 Holiday Calendar.**

**Motion made by Councilmember Palmer to approve the 2026 Holiday calendar with the removal of Juneteenth, Seconded by Councilmember Morrow.**

Voting Yea: Councilmember Morrow, Councilmember Flowers, Councilmember McCabe, Councilmember Palmer, Councilmember Breen

Motion passes.

**D. Update on the status of the P&Z Board.**

City Secretary Shelton updated the Council on the status of the P&Z board stating there had been no meetings in over a year and there had been no applications. Additionally the previous board most would not like to serve again. There was a consensus to put a call for applicants out.

**E. City Utility Rates.**

Treasurer Wright discussed the process of the sludge removal and the billing for Republic.

There was no action on this item.

**F. Discussion on Filling vacancies on the EDC Board.**

There are two empty seats on the board and three applications had come in.

Motion made by Councilmember Palmer to appoint Andrea Jankoski to the board, Seconded by Councilmember Breen.

Voting Yea: Councilmember Morrow, Councilmember Flowers, Councilmember McCabe, Councilmember Palmer, Councilmember Breen

Motion passes.

Motion made by Councilmember Palmer to appoint Jeff Flowers to the board, Seconded by Councilmember Flowers.

Voting Yea: Councilmember Morrow, Councilmember Flowers, Councilmember Palmer, Councilmember Breen

Voting Nay: Councilmember McCabe

Motion Passes.

**G. Discussion on 1.03.061 Place and Time of regular meetings.**

There was some discussion on the meeting time and conflict with work schedules. There was also discussion on adding an additional meeting day.

Motion made by Councilmember Morrow to have the meetings at 6:30PM on the 2nd, 4th and 5th (when it applies) Tuesday, Seconded by Councilmember Breen.

Voting Yea: Councilmember Morrow, Councilmember McCabe, Councilmember Palmer, Councilmember Breen

Voting Nay: Councilmember Flowers

Motion passes.

**H. Discussion and possible action on canceling the meeting on December 23, 2025.**

There was discussion on cancelling the meeting on the 23rd due to people having plans and traveling for Christmas. There was no action on this item because Morrow, Breen and McCabe said they would attend the meeting.

**I. Request from Bandera Business Association for use of the Bandera City Park for a Market Days event on February 7, 2026 from 7am-5pm.**

Motion made by Councilmember Palmer to approve the request, Seconded by Councilmember Morrow.

Voting Yea: Councilmember Morrow, Councilmember Flowers, Councilmember McCabe, Councilmember Palmer, Councilmember Breen

Motion passes.

**J. Request from Eileen Rogers for Renewal of Heritage Park Facility Use Agreement.**

Motion made by Councilmember Breen to approve the request with a 2-year term, Seconded by Councilmember McCabe.

Voting Yea: Councilmember Morrow, Councilmember Flowers, Councilmember McCabe, Councilmember Palmer, Councilmember Breen

Motion passes.

**K. Discussion and possible action on HOT tax for the past two years.**

Motion made by Councilmember Breen to postpone, Seconded by Councilmember McCabe.

Voting Yea: Councilmember Morrow, Councilmember Flowers, Councilmember McCabe, Councilmember Palmer, Councilmember Breen

Motion passes.

**L. Approval of Ordinance 457 for Budget amendments for 2024-2025 Budget.**

Motion made by Councilmember Flowers to approve Ordinance 457, Seconded by Councilmember Breen.

Voting Yea: Councilmember Morrow, Councilmember Flowers, Councilmember McCabe, Councilmember Palmer, Councilmember Breen

Motion passes.

**M. 2024-2025 End of year Budget Update.**

Treasurer Wright presented the End of year Budget. There was no action needed.

**N. Selection of Auditor Services for the City of Bandera.**

Motion made by Councilmember Palmer to approve Donald L. Allman, CPA, PC for Auditor Services, Seconded by Councilmember Flowers.

Voting Yea: Councilmember Morrow, Councilmember Flowers, Councilmember McCabe, Councilmember Palmer, Councilmember Breen

Motion passes.

**7. Requests and Announcements.**

**A. Requests by Council to place items on an agenda.**

2025-2026 Budget Workshop

Future Sidewalk Development

Employee Cross training

Council Draft Agendas

Street Improvement Plan

EDC property that was approved to sell to City

Public Comment Ordinance

All others will be emailed

**B. Announcements by Council.**

There were no announcements.

**8. Adjourn.** The meeting was adjourned at 8:09PM.

*/s/ Jill Shelton*

Jill Shelton, *City Secretary*