



**CITY OF BANDERA  
CITY COUNCIL REGULAR MEETING**

Bandera City Hall, 511 Main Street, Bandera, Texas  
Tuesday, January 17, 2023 at 6:00 PM

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511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

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**MINUTES**

**1. Call to order.**

Meeting was called to order at 6:00 PM.

**PRESENT**

Mayor Rebeca Gibson  
Mayor Pro Tem Jerry Russe  
Councilmember Christine Morse  
Councilmember Jeff Flowers  
Councilmember Lynn Palmer  
Councilmember Tony Battle

**2. Invocation and Pledge.**

Mayor Gibson offered the Invocation and all stood for the pledges.

**3. Visitors to be heard (shall not exceed 30 minutes total).**

*Citizens wishing to be heard may do so on all matters except personnel matters, matters listed on the agenda as a public hearing, and matters under litigation. Each person addressing the council must provide his/her legal name and current address for city records and meeting minute preparation. Each person will only be allowed to speak on matters on the agenda during citizen's forum/public comment. No rebuttals will be permitted. Each person addressing the governing body shall not exceed three (3) minutes. Section 551.042, Government Code, V.T.C.A. (i.e. Texas Open Meetings Act) permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting. All remarks shall be addressed to the council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the council may be requested to leave the meeting.*

**There was one visitor to be heard Tom McEachin, he spoke highly of the progress in the City with the playground, Disc Golf Course, and the park.**

**4. Consent Agenda.**

A. Approval of meeting minutes from November 7, 2022 special meeting, November 30, 2022 special meeting, December 6, 2022 regular meeting, December 21, 2022 special meeting - Shelton

**Motion made by Councilmember Palmer to approve, Seconded by Councilmember Morse. Voting Yea: Mayor Pro Tem Russe, Councilmember Morse, Councilmember Flowers, Councilmember Palmer, Councilmember Battle**

**5. Presentations.**

- A. Longevity Assessment by Texas Water Development - Assah Al Kurdi and James Golab

**Assah Al Kurdi presented the Longevity Assessment performed by Innovative Water Technologies Texas Water Development Board. This presentation was regarding a 50 year state water plan.**

- B. Presentation and update from Adurra Engineering on current City projects, grants, and future grant opportunities - Jonathon Teafatiller

**Jonathon Teafatiller with Adurra Engineering gave a status report on all projects in the City with an update on each one. He also discussed future funding opportunities for the waste water treatment plant.**

**6. Discussion and possible action on the following items:**

- A. Approval of Ordinance 422 amending Sec 7.01.003 of the Bandera Code of Ordinances adding an appointment of a Deputy Municipal Court Clerk.

**Motion made by Mayor Pro Tem Russe to approve Ordinance 422, Seconded by Councilmember Palmer. Voting Yea: Mayor Pro Tem Russe, Councilmember Morse, Councilmember Flowers, Councilmember Palmer, Councilmember Battle**

- B. Appointment of Municipal Court Judge per Sec 7.01.002 (a) - Gibson

**Motion made by Councilmember Palmer to appoint Michael Towers as Municipal Court Judge, Seconded by Councilmember Flowers. Voting Yea: Mayor Pro Tem Russe, Councilmember Morse, Councilmember Flowers, Councilmember Palmer, Councilmember Battle**

- C. Appointment of Associate Municipal Court Judge per Sec 7.01.002 (e) - Gibson

**Motion made by Councilmember Palmer to appoint Eino Zapata as Associate Municipal Court Judge, Seconded by Councilmember Flowers. Voting Yea: Mayor Pro Tem Russe, Councilmember Morse, Councilmember Flowers, Councilmember Palmer, Councilmember Battle**

- D. Appointment of Municipal Court Clerk per Sec 7.01.003 (a) - Gibson

**Motion made by Mayor Pro Tem Russe to appoint Jannett Pieper as Municipal Court Clerk, Seconded by Councilmember Morse. Voting Yea: Mayor Pro Tem Russe, Councilmember Morse, Councilmember Flowers, Councilmember Palmer, Councilmember Battle**

- E. Appointment of Municipal Deputy Court Clerk per Sec 7.01.003 (c) - Gibson

**Motion made by Councilmember Morse to appoint Allyson Wright as Municipal Deputy Court Clerk, Seconded by Councilmember Battle. Voting Yea: Mayor Pro Tem Russe, Councilmember Morse, Councilmember Flowers, Councilmember Palmer, Councilmember Battle**

- F. Discussion and possible action on a request from BEDC to erect a wayfinding sign on City owned property, specifically located at 415 Main Street, Heritage Park and 1102 Maple Street, City Park - Devenport

**There was no action taken on this item.**

G. Discussion and Update on City Community Liaison information - Gibson

**There was discussion and suggested updates to the Community Liaison list. No action taken.**

H. Update from the City Marshal Vetting Advisory Committee - Flowers

**Councilmember Flowers updated Council on what has happened with the committee so far, he states they have 4 good candidates and will start interview February 3 and 4th. He states the committee has had 2 meetings and have narrowed down to 5 applicants and hope to bring the top 3 to Council. No Action on this item.**

I. Preliminary diagnostic review of Zoning and Subdivision Ordinances and fee comparison - Teafatiller/Cox

**Jonathon Teafatiller with Adurra explained that they have a plan review specialist on staff and she has been going thru all the zoning and subdivision Ordinances to help get them in sync with the new codes. He discussed the permitting fees for Bandera being very low compared to other Cities. There was no action on this item but it will come back with a proposed cost to update on a future agenda.**

## **7. Requests and Announcements.**

A. City Administrator Report

- A) Update on land acquisition for Waste Water Treatment Plant
- B) Financial Update
- C) Update on new City playground
- D) Update on smart water meter installation

**City Administrator Cox updated Council on some ongoing projects in the City. He recommends the Council put together a Committee to get a plan on how to move forward with land acquisition. Cox updated Council on the financials and that most departments are right on target at 25 percent. Shelton updated Council on the playground being 90 percent complete just waiting on new tables, benches and native landscaping. Cox announced that the new water meter project for the grant portion has been complete.**

B. Requests by Council to place items on an agenda.

**Marshal Vetting update, Waste Water Treatment Plant land acquisition.**

C. Announcements by Council.

**Flowers commends Bandera Sports Complex for all the improvements and encourages the public to support BAFIT, Bandera Athletic Facility Improvement Team.**

## **8. Adjourn.**

The meeting was adjourned at 8:25 PM

/s/ Jill Shelton

Jill Shelton, *City Secretary*