



**CITY OF BANDERA
ECONOMIC DEVELOPMENT CORPORATION
SPECIAL MEETING**

Bandera City Hall, 511 Main Street, Bandera, Texas

Monday, May 8, 2023, at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

I. Call to order

Meeting called to order at 6:00 pm

Present: Andrea Jankoski, president Absent: Lindsay Barnett
 Laura Devenport, vice president
 Elaine Good, treasurer
 Alan Arterbury, secretary
 Rebeca Gibson, mayor

II. Pledge of Allegiance

All stood for the pledge of allegiance.

III. Visitors to be heard (please keep comments to 3 minutes)

No visitors to be heard.

IV. Comments from the Board

May 13th Barks and Brews event at the Bandera Brewery (spay and neuter event) - Devenport.

V. Consent Agenda

(Items on consent agenda are considered being of a routine nature by The Economic Development Corporation and may require only limited discussion. Any Board Member may request that items be removed from the consent agenda and be considered separately for the purpose of discussion and voting.)

- a) Minutes for Feb. 27, 2023, regular meeting, March 27, 2023, regular meeting, and April 5, 2023, special meeting
- b) Reimbursement of recording device: Jankoski \$49.99

- c) Invoices Due: Bandera Bulletin \$65.00 (INV#8475), \$60.00 (INV#8479), Bandera Prophet \$40.00 (INV#4.21.23), CNA Surety (bond) \$1,200, Web-Wagon (INV#EDC5423) \$750.00

Motion by Devenport to accept the Consent Agenda items. Seconded by Good.

All in favor. None opposed.

VI. Discussion and possible action on the following items:

- a) Establish a closing date for accepting applications to fill vacancies on the EDC.

Devenport suggested that the deadline be set for the date of our next meeting – May 22, 2023, to allow ample time for applicants to submit their applications.

Motion by Devenport to set deadline for May 22, 2023. Seconded by Arterbury.

All in favor. None opposed.

- b) Printing and installation of wayfinding signs by Bandera Signs & Advertising in the amount of \$520.00 – Devenport

Motion by Devenport to allocate \$600 to the installation and printing of wayfinding signs by Bandera Signs & Advertising. Seconded by Arterbury.

All in favor. None opposed.

- c) Determine a method of installation for the wayfinding sign boxes in three (3) locations: EDC parking lot, 800 block of Maple at the Bandera City Park, and Heritage Park

Devenport offered to meet with someone from City public works to determine a cost for them to install the three (3) wayfinding signs and the bollards necessary to offer protection of the signs. Once an estimate is acquired, it will come back to the board for discussion/approval.

No other action taken.

- d) Permission for letter of support from the EDC to the Texas Historical Commission’s Heritage Tourism/Smithsonian Institution Project – Patricia Moore

Motion by Devenport to send a letter of support from the EDC to the Texas Historical Commission’s Heritage Tourism/Smithsonian Institution Project. Seconded by Good.

All in favor. None opposed.

- e) Permission for Neffendorf & Blocker to perform annual audit of the BEDC.

Motion made by Devenport to accept the proposal from Neffendorf & Blocker to perform the annual audit of the BEDC. Seconded by Good.

All in favor. None opposed.

- f) Consider dates for a joint workshop of City Council and BEDC

It was suggested that we wait until the BEDC has a full board before considering a workshop with City Council.

No action taken.

- g) Reestablish BEDC board member terms and determine dates for appointments.

Motion made by Devenport to consult the BEDC attorney to draw up a resolution outlining the new terms and current board member positions and term expirations. Seconded by Arterbury.

All in favor. None opposed.

OPEN SESSION ended at 6:43 PM

VII. CLOSED SESSION

- a) The Bandera Economic Development Corporation will meet in closed executive session pursuant to Texas Government Code Section 551.074, Personnel Matters; to wit: conducting interviews of candidates being considered for the BEDC Administrative Assistant position.

CLOSED SESSION called to order at 6:47 PM

VIII. ACTION FOLLOWING CLOSED SESSION

- a) The Bandera Economic Development Corporation will reconvene in open session to discuss and take possible action on Item VII (a)

OPEN SESSION reconvened at 7:13 PM

At this time, the BEDC offered the position of Administrative Assistant to Roxanne Yoder. She accepted the offer and details will be worked out in the upcoming week.

IX. Requests and announcements

No remarks

X. Adjourn

Meeting adjourned at 7:34 PM

/s/ Andrea K Jankoski

Andrea K. Jankoski
EDC president