



CITY OF BANDERA
CITY COUNCIL REGULAR MEETING

The Conference Center, Best Western Hotel, 711 Main Street, Bandera, Texas
Thursday, May 06, 2021 at 5:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

Mayor Schauman called the meeting to order at 5:00 pm. All councilmembers are present as well as City Secretary Jill Shelton and Marshal Will Dietrich.

PRESENT

Mayor Suzanne Schauman
Mayor Pro Tem Rebeca Gibson
Councilmember Christine Morse
Councilmember Toni Kunz
Councilmember Darcy Hasty
Councilmember Jerry Russe

2. Invocation and Pledge.

Marshal Dietrich offered the invocation, and all stood for the pledge.

3. Visitors to be heard.

This time is set aside for any person who wishes to address the City Council. Presentations should be limited to no more than 3 minutes. Individuals not able to attend due to space limitations may email the City Secretary at least two (2) hours prior to the meeting and provide your comments to be read.

There were no visitors to be heard.

4. Joint Workshop with the Bandera Economic Development Corporation.

Members of the EDC along with Council discussed HOT funds, what was available, who requested funds last year, and how COVID has impacted the events. Discussion was had about extending the deadline for applicants to apply for funds.

A. Discuss applications for funding from Hotel Occupancy Tax and promotional expense.

Members of the EDC along with Council discussed HOT funds, what was available, who requested funds last year, and how COVID has impacted the events. Discussion was had about extending the deadline for applicants to apply for funds.

5. Workshop.

A. Discussion of local amendments to the International Building Code.

There was much discussion about the building codes and which version would work best for our City. Code Officer Allen updated the Council of his meetings with local contractors and his opinion of adoption of the new building codes.

6. Consent Agenda.

A. Approval of minutes from the May 6, 2021 Regular Meeting.

Motion made by Mayor Pro Tem Gibson, Seconded by Councilmember Hasty.
Voting Yea: Mayor Pro Tem Gibson, Councilmember Morse, Councilmember Kunz,
Councilmember Hasty, Councilmember Russe

7. Discussion and possible action on the following items:

A. Discussion and possible action on the 2021 Hotel Occupancy Tax application that came in prior to the deadline.

Motion made by Mayor Pro Tem Gibson, to approve \$3,620.00 for the request from the Chamber of Commerce for Buckfest, Seconded by Councilmember Morse.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Morse, Councilmember Kunz, Councilmember Hasty, Councilmember Russe

Motion made by Mayor Pro Tem Gibson, to approve \$14,000.00 for the request from the Bandera Pro Rodeo for Labor day and Memorial day, Seconded by Councilmember Russe.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Morse, Councilmember Kunz, Councilmember Hasty, Councilmember Russe

Motion made by Mayor Pro Tem Gibson, to approve \$9,100.00 for the request from Riding on Faith for Rodeo Summer Series , Seconded by Councilmember Russe.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Morse, Councilmember Kunz, Councilmember Hasty, Councilmember Russe

Motion made by Mayor Pro Tem Gibson, to approve \$5,000.00 for the request from the Bandera Business Association for Cowboys on Main, Seconded by Councilmember Morse.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Morse, Councilmember Kunz, Councilmember Hasty, Councilmember Russe

B. Presentation from Kirk Franklin about recodification of the ordinances.

Kirk Franklin with Franklin legal gave a presentation on how codification works. Franklin Legal Publishing has been doing the City codification since 2007. They recommended that they City recodify all existing code into an easy to use completely new code of ordinances. There will be revision of all the updates and conflicting ordinances to Council before the new version would go online. The estimate on time would be 4-6 months and they would work together with Simple City on what codes they are changing. the estimate is \$5,950.00 for the recodification. It was agreed a workshop would be necessary on this item.

C. Approving \$3,800.00 for upgrades to the drive-up window in the Utility Department to better serve utility customers.

Motion made by Councilmember Hasty to approve improvements to the drive-thru window in the amount of \$3800.00 , Seconded by Mayor Pro Tem Gibson.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Morse, Councilmember Kunz, Councilmember Hasty, Councilmember Russe

D. Update and possible action on the Bandera Historical Commission application in designating the "Tin Man" water tower as a historical marker.

Councilmember Kunz updated the Council that they took a peace out of all the research that had been done and that was sent to Council. What is needed from the City is the coordinates of where the historical marker should be. They would like to place it on the corner of 11th and Cedar in the corner of the EDC parking lot for the placement of the marker. There was no motion required on this item. The resolution was already approved in a prior meeting.

E. Discussion and possible action on a contract with MVBA for collections of unpaid utility accounts and court fees.

Ivy Arroyo with MVBA was present and presented to Council members on they way the collections work. He said their is no cost to the City because they will add an additional 30 percent over and above. There was a question if this had been approved by the Attorney, it has not gone to the Attorney for review yet. There was no numbers run prior to the meeting to see what was outstanding. Councilmember Kunz made a motion to table to the first meeting in June and ask the staff to make a recommendation on when the account is delinquent and the amount currently delinquent of court cost and utilities. Seconded by Mayor Pro Tem Gibson. Mayor Schauman pointed out many errors in the contract that she would like corrected before it goes to the Attorney as well.

Motion made by Councilmember Kunz, Seconded by Mayor Pro Tem Gibson.
Voting Yea: Mayor Pro Tem Gibson, Councilmember Morse, Councilmember Kunz, Councilmember Hasty, Councilmember Russe

8. Requests and Announcements.

A. Requests by Council to place items on an agenda.

International Building Code
Bids from other codification companies

B. Announcements by Council.

Second meeting in June Mayor & Mayor Pro Tem will not be in town. Since this meeting Mayor Schauman has changed her plans and will be present due to publication requirements.

9. Adjourn.

Meeting was adjourned at 7:55pm

/s/ Jill Shelton

Jill Shelton, *City Secretary*