



**CITY OF BANDERA
ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING**

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, August 19, 2025 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

The meeting was called to order at 8:19PM all board members were present except for Betheny Tankersley.

2. Pledge of Allegiance.

All stood for the Pledge.

3. Announcements.

Member Breen announced her resignation from the board.

4. Visitors to be Heard (please keep comments to 3 minutes).

There were no visitors to be heard.

5. Consent Agenda.

A. 1) Invoice from Jill Shelton for administrative services for \$387.50

2) Invoice for the Intuit \$ 122.59.

B. Approval of minutes from the regular meeting from the July 15, 2025 meeting.

C. Monthly Financial Statements.

Item A, 1, was pulled from the consent agenda.

Motion made by member Palmer to approve the consent agenda, Seconded by Devenport.

All in favor, none opposed. Motion passes.

Item A, 1 was discussed when there would be an agreement, Shelton explained her invoice was for May, June, July for after-hours only. All other work for EDC has been done on City time. So until such time an agreement is made there will continue to be bills for services.

Motion made by member Palmer to approve the consent agenda A1, Seconded by Devenport.

All in favor, none opposed. Motion passes.

6. Discussion and possible action on the following items:

A. Budget Workshop for the 2025-2026 budget year.

The board agreed they would like to have a special meeting to discuss budget once the financials are caught up.

7. Discussion and possible action on the following items:

A. Discussion and approval for funding for upgrades to City park facilities disc golf course, skate park safety and horse trails.

There was discussion from the board about what all needed to be done and what the cost would be. The board agreed they would like to see quotes on what all needs to be done.

B. Discussion and possible action on the Performance Agreement for City of Bandera Country Christmas in the Park for \$5,000.00.

Motion made by Palmer to approve as written, Seconded by Cothran. All in favor, none opposed. Motion passes.

C. Discussion and possible action on the Performance Agreement for City of Bandera Trail of Lights in the Park for \$10,000.00.

Motion made by Palmer to approve as written, Seconded by McMullen. All in favor, none opposed. Motion passes. EDC attorney advised there will need to be a public hearing on future meeting.

D. Approval of letter of support submission to LCRA for funding for restrooms at the Bandera Playground and Skate park for \$50,000.00.

Motion made by Breen to approve letter of support submission to LCRA for funding for restrooms at the Bandera Playground and Skate Park for \$50,000.00, Seconded by Devenport. All in favor, none opposed. Motion passes.

E. Discussion and possible action on the Performance Agreement for Bandera Marshal Office for Nightmare on Maple for \$3,000.00.

Motion made by Palmer to approve as written, Seconded by Breen. All in favor, none opposed. Motion passes.

F. Discussion and possible action on the Performance Agreement for Bandera Disc Golf Club in the amount of \$15,000.00.

Motion made by Palmer to approve once a committee has been formed for cost and scope of work, Seconded by McMullen. All in favor. Motion Passes. The Attorney states there will need to be a public hearing on this item.

G. Discussion and possible action on funding for the TNR program for the year 2025-2026 year.

Moved to table by Palmer, Seconded by Breen. All in favor, motion passes.

H. Discussion on Settlers Park and what needs to be done with the property.

Moved to table by Breen, Seconded by Cothran. All in favor, motion passes.

I. Update on the bylaws and policy and procedures that have been sent to the Attorney for review.

EDC Attorney advised the board he is working on the bylaws and will have them available at the next regular meeting. He added that the changes will need to be posted for the public as well.

J. Discussion and possible action on the administrative assistant position.

McMullen moved to interview any qualifying applicants until a management service agreement is in place, Seconded by Palmer. All in favor, Motion passes.

8. Comments from the Board.

There was a comment that they were sorry for the resignation of Breen but appreciated all she has done for the board.

9. Future agenda items.

Acceptance of Breen Resignation and to discuss a replacement.

New signature cards for Bank and TX Star.

Schedule public hearing for Performance Agreements.

Appointment for Investment Officer.

Workshop for Parks for \$50,000.00 expenditure.

10. Adjourn.

The meeting was adjourned at 7:13PM

11. /s/ Jill Shelton Dickerson

Jill Shelton Dickerson, *Administrative Assistant*