



**CITY OF BANDERA
CITY COUNCIL REGULAR MEETING**

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, February 01, 2022 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

The meeting was called to order at 6:00 pm.

PRESENT

Mayor Suzanne Schauman
Mayor Pro Tem Rebeca Gibson
Councilmember Darcy Hasty
Councilmember Christine Morse
Councilmember Jerry Russe

ABSENT

Councilmember Toni Kunz

Also present was City Administrator David Jordan, Administrative Assistant Keely Hansen and Marshal Will Dietrich.

2. Invocation and Pledge.

Marshal Will Dietrich offered the invocation and all stood for the pledges.

3. Visitors to be heard (shall not exceed 30 minutes total).

Citizens wishing to be heard may do so on all matters except personnel matters, matters listed on the agenda as a public hearing, and matters under litigation. Each person addressing the council must provide his/her legal name and current address for city records and meeting minute preparation. Each person will only be allowed to speak on matters on the agenda during citizen's forum/public comment. No rebuttals will be permitted. Each person addressing the governing body shall not exceed three (3) minutes. Section 551.042, Government Code, V.T.C.A. (i.e. Texas Open Meetings Act) permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting. All remarks shall be addressed to the council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the council may be requested to leave the meeting.

There were no visitors to be heard.

4. Consent Agenda.

A. Approval of the minutes from the January 11, 2022 and January 18, 2022 meetings.

B. Approval of a resolution removing Jill Shelton from all city bank accounts.

Motion to approve.

Motion made by Mayor Pro Tem Gibson, Seconded by Councilmember Russe.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Morse,
Councilmember Russe

Motion passed.

5. Presentations.

A. Update on City of Bandera Projects, Texas Water Development Board Drinking Water State Revolving Fund and Flood Infrastructure Fund, presented Jonathan Teafatiller of Ardurra Group, Inc.

Derek Naiser and Jonathan Teafatiller provided an update on the grant opportunities for funding.

A workshop was requested with Ardurra and the city's financial advisor to give a whole picture to council with all of the grants taken into consideration.

6. Discussion and possible action on the following items:

A. Discussion and possible action to authorize the City Administrator/Mayor to award a construction contract to Spiess Construction for the TWDB DWSRF Water System Improvements Project, contingent upon Texas Water Development Board approval.

Jonathan Teafatiller briefly explained the bid from Spiess Construction and the background information

Motion to approve.

Motion made by Councilmember Russe, Seconded by Mayor Pro Tem Gibson.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Morse, Councilmember Russe

Motion passed.

B. Discussion and possible action on accepting the resignation of Donna Ross from the Bandera Economic Development Corporation.

Motion to approve.

Motion made by Mayor Pro Tem Gibson, Seconded by Councilmember Morse.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Morse, Councilmember Russe

Motion passed.

C. Discussion and possible action to appoint nominee to the Bandera Economic Development Corporation Board of Directors.

Motion to approve Billy Greeson.

Motion made by Mayor Pro Tem Gibson, Seconded by Councilmember Russe.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Russe, Councilmember Morse

Motion passed.

D. Discussion and possible action on appointing Keely Hansen as acting City Secretary.

Motion to approve.

Motion made by Councilmember Hasty, Seconded by Councilmember Russe.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Morse, Councilmember Russe

Motion passed.

E. Discussion and direction regarding amending the personnel policy of the City of Bandera to include a policy for the use of city resources by off-duty employees.

There was discussion about the city's lack of policy for the Marshal's department and city resources being used during off-duty employment, specifically about off-duty Marshal Deputies.

Marshal Dietrich explained he specifically authorized the use of city police units when the officer was working off-duty as a peace officer even if the officer did not request to use a city police unit.

There was discussion about deputies taking the vehicles home being off-duty. It was explained that the deputy required a marked police unit to stay in his place of residence. City Administrator Jordan explained it is an added benefit to have another city police unit within a couple of miles of the city limits in the case of an emergency call and another officer needed back up.

There was discussion about a complete review of the Marshal policy with suggestions from the City Administrator and utilizing some policies from the area and from the state.

There was discussion about a timeline for the review.

There was no action on this item.

7. Requests and Announcements.

A. Requests by Council to place items on an agenda.

Special meeting on Friday, February 4, 2022 for a break down of the EDA grant the city is applying for.

Jerry Russe - building code update, health inspections and licensure requirements incorporated in Certificate of Occupancy requirements

B. Announcements by Council.

There were on announcements.

8. Adjourn.

The meeting was adjourned at 6:34 pm.

/s/ Keely Hansen

Keely Hansen, *Acting City Secretary*