



**CITY OF BANDERA
CITY COUNCIL REGULAR MEETING**

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, July 05, 2022 at 5:30 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

Mayor Pro Tem Gibson called the meeting to order at 5:31 pm.

PRESENT

Mayor Pro Tem Rebeca Gibson
Councilmember Darcy Hasty
Councilmember Toni Kunz
Councilmember Jerry Russe
Councilmember Christine Morse

ABSENT

Mayor Suzanne Schauman

2. Invocation and Pledge.

Marshal Dietrich offered the invocation and all stood for the pledges.

3. Visitors to be heard (shall not exceed 30 minutes total).

Citizens wishing to be heard may do so on all matters except personnel matters, matters listed on the agenda as a public hearing, and matters under litigation. Each person addressing the council must provide his/her legal name and current address for city records and meeting minute preparation. Each person will only be allowed to speak on matters on the agenda during citizen's forum/public comment. No rebuttals will be permitted. Each person addressing the governing body shall not exceed three (3) minutes. Section 551.042, Government Code, V.T.C.A. (i.e. Texas Open Meetings Act) permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting. All remarks shall be addressed to the council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the council may be requested to leave the meeting.

Cindy Beckham, President of the BBA, is asking for consideration from the City and City Council for a temporary halt from charging admission to City Park on the weekends due to the drought and low water flow.

Tammi Boultinghouse, an employee of the Chamber of Commerce, also asked for consideration from City Council to stop charging admission at the park.

Rilla Stephens commented on the status of the City Treasurer applications.

4. Workshop.

A. Discussion over the 2022-2023 fiscal year general fund departments:

- Finance Department
- Marshal's Department

There was discussion over the finance department and Marshal's department.

5. Consent Agenda.

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the consent Agenda upon the request of the Mayor or a Councilmember.

Motion to approve.

Motion made by Councilmember Hasty, Seconded by Councilmember Kunz.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Kunz, Councilmember Morse, Councilmember Russe

Motion passed.

- A. Approval of minutes from the May 17, 2022 Public Hearing, May 17, 2022 Regular Meeting, June 7, 2022 Regular Meeting, June 15, 2022 Special Meeting, and June 21, 2022 Regular Meeting.
- B. Discussion and possible action on a Resolution ordering a General Election of the qualified voters of the City of Bandera for the purpose of electing a mayor and two (2) City Council members to serve two-year terms.

6. Discussion and possible action on the following items:

- A. Consideration, discussion and possible action concerning award of a construction contract for the TxCDBG Grant #7220011 - City of Bandera's water system improvement project, to include TxCDBG Section 3 goals.

Derek Naiser of Ardurra explained this grant was awarded to the city for the installation of automatic water meters for most residential areas in the utility system. He recommended the contract be awarded to Secure Vision of America for the amount of \$217,820.11. There was discussion over the Section 3 portion of the grant and those requirements are being met.

Motion to award the construction contract to Secure Vision of American in the amount of \$217,820.11.

Motion made by Councilmember Hasty, Seconded by Councilmember Russe.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Kunz, Councilmember Morse, Councilmember Russe

Motion passed.

- B. Discussion and possible action on choosing a closing date for City Treasurer applications.

Motion to make the closing day July 15, 2022.

Motion made by Councilmember Kunz, Seconded by Councilmember Morse.

There was discussion about possibly having the date be at the end of July since the discussion for the position will be the first meeting in August. This would give council a little more time to review the applications before the action.

Motion amended to have the closing date be July 22, 2022.

Motion made by Councilmember Kunz, Seconded by Councilmember Morse.
Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Kunz,
Councilmember Morse, Councilmember Russe

Motion passed.

- C. Discussion and possible action on a request from the BEDC to have the Public Works Department repair potholes in the BEDC parking lot at 11th Street and Cedar.

There was discussion about the request from the BEDC and the estimate given by the DPW.

Motion to postpone until the first regular meeting after the July 28th joint workshop with the EDC.

Motion made by Councilmember Kunz, Seconded by Councilmember Russe.

There was discussion about making sure all BEDC board members are aware of the workshop on July 28th.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Kunz,
Councilmember Morse, Councilmember Russe

Motion passed.

- D. Discussion and possible action on RFQs for a forensic audit.

There was discussion about past issues with the budget and making sure all the correct numbers are in the correct places as well as the amount of treasurers the city as employed. There was also discussion about the difference between a regular auditor and a forensic auditor.

Motion to go out for RFQs for a forensic audit.

Motion made by Councilmember Hasty, Seconded by Councilmember Kunz.

There was more discussion about the different types of audits and the cost variation between them. There was also discussion about the process of putting together an RFQ.

Motion amended to specify a detailed audit and/or forensic audit.

Motion made by Councilmember Hasty, Seconded by Councilmember Kunz.

Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Kunz,
Councilmember Morse, Councilmember Russe

Motion passed.

7. Closed Session.

Mayor Pro Tem Gibson recessed the regular meeting at 6:38 pm to go into executive session.

- A. *The City Council will meet in closed session pursuant to Texas Government Code Section 551.074, personnel, to conduct interviews for city administrator position.*

8. Action following Closed Session.

After deliberation in closed session, the City Council will re-convene in open session to take any final action necessary for item discussed in closed session.

Mayor Pro Tem Gibson reconvened the regular meeting at 7:12 pm.

Motion to have the Mayor Pro Tem with the assistance of the City Attorney begin negotiations to hire Erica Berry as the City Administrator.

Motion made by Councilmember Kunz, Seconded by Councilmember Russe.
Voting Yea: Mayor Pro Tem Gibson, Councilmember Hasty, Councilmember Kunz,
Councilmember Morse, Councilmember Russe

Motion passed.

9. Requests and Announcements.

A. Requests by Council to place items on an agenda.

Ordinance for non-licensed motorized vehicles in the city limits

Proposal from the Methodist Church about the parking lot

Update on the Street Improvement Project

Short term rental utility rates

B. Announcements by Council.

Village of Hope, July 15th at the Arthur Nagel facility

10. Adjourn.

The meeting was adjourned at 7:17 pm.

/s/ Jill Shelton

Jill Shelton, *City Secretary*

The City Council for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matter listed above, as authorized by Texas Government Code §551.071 (Consultations with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices) and §551.086 (Economic Development). There may be a quorum of Economic Development Corporation/Planning and Zoning member at any regularly scheduled City Council Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796-3765. This agenda is posted in accordance with the Texas Government Code, Chapter 551 on July 1, 2022.

