

**MINUTES FOR THE REGULAR MEETING OF THE  
BANDERA ECONOMIC DEVELOPMENT CORPORATION  
THURSDAY, JUNE 24, 2021 AT 5:30PM  
AT CITY HALL, 511 MAIN STREET, BANDERA TX**

1. Call to order - *The meeting was called to order at 5:31PM. Board Members Wilcox, Devenport, Morse and Ojeda are present. Board Members Kunz and Arterbury are not present.*
2. All stood for the Pledge of Allegiance
3. Announcements - *President Wilcox states that Board Member Kunz is on vacation and Board Member Arterbury is running late.*
4. Visitors to be heard (please keep comments to 3 minutes) - *Patricia Moore announces that it is Riverfest week and provides a quick rundown of events taking place this week.*
5. Consent Agenda  

(Items on consent agenda are considered being of a routine nature by The Economic Development Corporation and may require only limited discussion. Any Board Member may request that items be removed from the consent agenda and be considered separately for the purpose of discussion and voting.)

  - a. Minutes of the June 10, 2021 and June 17, 2021 Special Meetings
  - b. Reimbursement of QuickBooks subscription payment for June 2021
  - c. Administrative Assistant invoice
  - d. BEDC monthly financial reports as of May 2021

*Vice President Devenport makes a motion to approve the consent agenda, Board Member Morse seconds. No discussion. All in favor, none opposed. Motion Passes.*
6. Presentation from Patricia Moore on Solar Eclipse - *Patricia Moore gives the Board and visitors a briefing on the event and its importance to the community. Brings to the EDC's attention that for 2023 and 2024, she would like to be considered for project funds for this grand future event. Board member Arterbury arrives at 5:40PM*
7. Discussion and possible action on the promotional funds applications
  - a. Bandera Honors Veterans 2021 - *President Wilcox reads through the application and states that they are requesting \$2,000 for promotional funding. Vice President Devenport makes a motion to approve \$2,000, Board Member Arterbury seconds. No discussion. All in favor, none opposed. Motion passes.*

- b. Buckfest - *President Wilcox details that they are requesting \$4,000. Vice President Devenport makes a motion to approve \$2,000, Board Member Morse seconds. Board Member Morse points out the importance of this event for the Chamber of Commerce. All in favor, none opposed. Motion passes.*
8. Discussion and possible action on reviewing of recommendation on EDC Board applications - *President Wilcox starts by reviewing Mario Munoz's application, states that he and his wife are the owners of kickback Corner and they are great and active members of the community. Board Member Ojeda speaks on behalf of Jaqueline Pack, states that she is an elementary school teacher at Medina ISD, she is highly recommended. Billy Greeson was not present in the audience and the Board Members did not know him. Board Member Arterbury states that Nancy Harvey is a director of the Chamber, he believes that she can bring a lot to the Board. Board Member Morse believes she may not be the best fit for the Board, Vice President Devenport agrees. Donna Ross is the only applicant present, Vice President Devenport speaks on behalf of Donna to state that she shows commitment and true interest to the EDC by showing up to every EDC meeting. Board Member Arterbury voices his approval. Vice President Devenport speaks on Andy Wilkerson's behalf to say that he has a very vested interest in the community. VP Devenport makes a motion to nominate Donna Ross to fill the empty seat, Board Member Morse seconds. All in favor, none opposed. Motion passes. VP Devenport motions to recommend two alternates Mario Munoz and Andy Wilkerson to replace future empty seats, Board Member Morse seconds. Board Member Ojeda states we do not have enough information to make a recommendation for Mario Munoz and Andy Wilkerson - Patricia Morse interjects on his behalf for recommendation. President Wilcox motion for recommending Mario Munoz and Andy Wilkerson to City Council. None in favor, all opposed. Motion fails. VP Devenport makes a motion to wait to meet applicants for future nominations before nominating two more individuals, Board Member Ojeda seconds. Board Member Morse agrees that this is the best effort. All in favor, none opposed. Motion passes.*
9. Discussion and possible action on the Christmas lights - *Patricia Moore states that Christmas Lights needs to be a community pride issue. VP Devenport gives a brief*

*on the history of the Christmas Lights - confirms that the EDC owns the lights. Commissioner Mosley speaks on his experience and re-emphasizes that this should be a community effort. Patricia asks for a committee to be formed to make this event a possibility. Board Member Morse states she will bring this to the Chambers attention. President Wilcox states that EDC could make a recommendation to the City Council to put up lights with the help of community service volunteers. Board Member Morse makes a motion to put together a workshop inviting representatives from businesses, churches, etc., to discuss the Christmas Lights. Seconded by VP Devenport. President Wilcox would like to see heavy advertising, including the paper. VP Devenport suggests a paper article. Board Member Morse amends motion to have a workshop inviting community and civic leaders at Mansfield park in the first week of August, while maximizing advertisement, seconded by VP Devenport. No discussion. All in favor, none opposed, motion passes.*

10. Discussion and possible action for amending sales tax form - *VP Devenport makes motion that President Jerad makes amendment to State Comptroller. All in favor, none opposed. Motion passes.*
11. Discussion and possible action on personnel files, equipment forms and file checking forms - *President Wilcox would like to make binders for all EDC members with all bylaws and to include forms for tracking equipment/ files/ keys to file cabinets. Personnel files should go into the cabinet to include original application, appointment date and training. VP Devenport believes we need to do background checks on Board Members. President Wilcox and Board Member Morse argue that there is no need because it is too costly. Board Member Morse makes motion to establish necessary forms for Board Members, seconded by VP Devenport. All in favor, none opposed. Motion passes.*
12. Discussion and possible action on required training - *VP Davenport makes motion that all Board Members have their training certificates submitted by the next board meeting. All in favor, none opposed. Motion passes.*
13. Discussion and possible action
  - a. Advertising for applications of promotional funding for FY 2022 and;  
*VP Devenport makes a motion that we notify advertise the deadline for applications to be in by september 30, seconded by Board Member Morse.*

*President Wilcox suggests advertising in newspapers and public forums, and reaching out to previous year applicants via email. Board Member Ojeda suggests we should get information out there to businesses who may not know about it - new ways of advertising, suggests a presence on LinkedIn. President Wilcox states that creating EDC presence on social media should be discussed in the next agenda. All in favor, none opposed, motion passes.*

- b. Setting a deadline for recurring promotional funding applications to be submitted for FY 2022

*President Wilcox re-states promotional funding bylaws, thinks all applications should be in by the end of September. VP Devenport makes a motion to have applications in by the end of September with presentations in November, seconded by Board Member Morse. Two in favor, two opposed. Motion fails. Morse makes a motion to set the deadline to 09/30 for applications to come in and take presentations in the October meeting, and vote in the October meeting, seconded by Board Member Ojeda. No discussion. Board members Arterbury, Ojeda, Morse and Wilcox are in favor, VP Devenport opposed. Motion passes.*

14. Future agenda items

*Discussion and possible action on creating social media accounts for the EDC.*

15. CLOSED SESSION

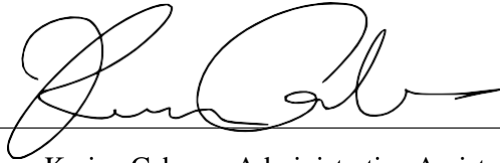
The Bandera Economic Development Corporation will convene in executive session under Texas Government Code 551.072 for deliberation regarding real property; a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property; *to wit; property offer and negotiations.* ACTION FOLLOWING CLOSED SESSION The Bandera Economic Development Corporation will convene to consider any action after the closed session. *Closed Session adjourned at 8:07PM. VP Devenport makes a motion to allow Board Member Morse to proceed contract with purchasing of land not to exceed \$65,000.00, seconded by Board Member Ojeda. Motion amended to change "contract" to "offer." VP Devenport amends her motion to submit an offer not to exceed \$65,000.00 and include a downpayment of \$20,000. Board Member Ojeda*

*amends motion to pay cash for up to \$65,000.00, Board Member Morse seconds. Board Members Morse, Ojeda, and Devenport in favor, Board Member Arterbury abstains. Motion passes.*

16. Comments from the Board - *No comments*

17. Establish next EDC meeting - *July 15, 2021 at 5:30PM*

18. Adjourn - *Meeting adjourns at 8:27PM*

A handwritten signature in black ink, appearing to read 'Karina Cabrera', is written above a horizontal line.

Karina Cabrera, Administrative Assistant