CITY OF BANDERA

# CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, July 14, 2026 at 6:30 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

## MINUTES

**1. Call to order.**

Mayor Griffin called the meeting to order at 6:31 PM.

PRESENT

Mayor Denise Griffin, Councilmember DeAnna McCabe, , Councilmember Tammy Morrow, Councilmember Lynn Palmer

Councilmember Debbie Breen arrived at 6:34 PM

ABSENT

Councilmember Jeff Flowers

**2. Invocation and Pledge.**

Mayor Griffin offered the invocation, and all stood for the pledges.

**3. Visitors to be heard (shall not exceed 30 minutes total).**

There were no visitors to be heard.

**4. Discussion and possible action on the following items:**

A. **Discussion and possible action on a request from Zane Jackson with Cowboy Capital Classic for use of Horseshoe Bend Disc Golf Course for a PDGA Disc Golf Tournament on August 29, 2026.**

Zane Jackson addressed Council about an event he would like to have at the Bandera disc golf course.

Councilmember Palmer moved to approve the request from Zane Jackson with Cowboy Capital Classic for use of Horseshoe Bend Disc Golf Course for a PDGA Disc Golf Tournament on August 29, 2026 and enter into an agreement with no fee. Seconded by Councilmember McCabe.
All in favor. Motion passes.

B. **Discussion and possible action on Resolution 2026-005 AUTHORIZING EXECUTION OF AN ADVANCE FUNDING AGREEMENT (AFA) WITH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR TRANSPORTATION ALTERNATIVES – SIDEWALK IMPROVEMENTS ON SH 16 (MAIN ST.) & CHERRY ST.**

Councilmember Breen moved to table until we hear back from the EDC. Seconded by Councilmember Morrow.
Voting Yea: Councilmember Palmers, Councilmember Breen, Councilmember Morrow

Voting Nay: Councilmember McCabe. Motion passes.

C. **Discussion and possible action on Resolution 2026-006 requesting financial assistance from the Texas Water Development Board; and authorizing the filing of an application for assistance.**

Councilmember Breen moved to approve Resolution 2026-006. Seconded by Councilmember McCabe.

All in favor. Motion passes.

D. **Action to name the Key Stakeholders for the Resilient Communities Grant (RCG).**

The council discussed names of people that were interested in being key stakeholders for the committee.

Gary Bitzkie, Lori Walker, Patricia Moore, Debbie Breen, Toni Kunz, Arlene Guerra and possibly a few others. There was no action taken by council on this item. The Mayor will email the names to receive invites for the first meeting.

E. **Approval of the updated fee schedules for 2026-2027.**

This item was skipped.

F**. Discussion and possible action regarding the Request for Proposals (RFP) for Legal Services, including review of the proposed scope of services and direction to staff.**

Councilmember Breen moved to approve the Request for Proposals (RFP) for Legal Services with a cut off date of August 31, 2026. Second by Councilmember McCabe.
Voting Yea: Councilmember Breen, Councilmember Morrow, Councilmember McCabe

Voting Nay: Councilmember Palmer. Motion passes.

**G. Discussion and possible action on the comp-time policy for City employees.**

This item was skipped.

**H. Discussion and possible action to approve Ordinance 460 for a budget amendment transferring $3,500.00 from Account No. 50-502-6580 (Lift Station) to Account No. 50-502-6100 (Repair and Maintenance) to fund the replacement of a bearing at the Wastewater Treatment Plant (WWTP).**

Councilmember Breen moved to approve Ordinance 460 for a budget amendment transferring $3,500.00 from Account No. 50-502-6580 (Lift Station) to Account No. 50-502-6100 (Repair and Maintenance) to fund the replacement of a bearing at the Wastewater Treatment Plant (WWTP), Seconded by Councilmember Morrow.
All in favor. Motion passes.

**I. Accept the resignation of Eric Cothran from the the Bandera Economic Development Corporation and call for applications for the vacant seat on the BEDC board.**

Councilmember Breen moved to approve accepting the resignation of Eric Cothran and a call for applications for the EDC with a deaddline of August 12, 2026, Seconded by Councilmember McCabe.
All in favor. Motion passes.

J. **Call for applications on the Planning and Zoning Commission board.**

This item was skipped.

**5. Closed Session.**

The Mayor closed the meeting at 7:14 PM

*A.* ***The City Council will meet in closed session pursuant to Texas Government Code Section §551.072 to deliberate the purchase, exchange, lease, or value of real property.***

***1.) Waste Water Treatment Plant***

**6. Action following Closed Session.**

The Mayor opened the meeting back at 7:30PM.

Councilmember McCabe moved to authorize the City Administrator Toni Kunz to start negotiations for a piece of property for the Wastewater treatment plant. Seconded by Councilmember Breen. All in favor. Motion passes.

Councilmember McCabe moved to table items E, G and J. Seconded by Councilmember Morrow.
All in favor. Motion passes.

**7. Requests and Announcements.**

A. **Requests by Council to place items on an agenda.**

There were no future agenda items.

B. **Announcements by Council.**

BBQ cookoff at the Pioneer RV park was really a great event that the Chamber put on and National Day of the American Cowboy is coming up next weekend.

**C. City Administrator Update.**

A new budget calendar was provided to the board. Kunz also clarified that the sand in the water tower despite what's being said was a recommendation from the engineer. Staff is also coordinating with all of the Bandera County Emergency Management people in case of possible flooding.

**8. Adjourn.**

The meeting was adjourned at 7:37 PM.

**_/s/ Jill Shelton________**

Jill Shelton, *City Secretary*