



## CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas  
Tuesday, December 23, 2025 at 6:00 PM

---

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

---

### AGENDA

1. **Call to order.**
2. **Invocation and Pledge.**
3. **Visitors to be heard (shall not exceed 30 minutes total).**

*Citizens wishing to be heard may do so on all matters except personnel matters, matters listed on the agenda as a public hearing, and matters under litigation. Each person addressing the council must provide his/her legal name and current address for city records and meeting minute preparation. Each person will only be allowed to speak on matters on the agenda during citizen's forum/public comment. No rebuttals will be permitted. Each person addressing the governing body shall not exceed three (3) minutes. Section 551.042, Government Code, V.T.C.A. (i.e. Texas Open Meetings Act) permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting. All remarks shall be addressed to the council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the council may be requested to leave the meeting.*

4. **Discussion and possible action on the following items:**

- A. Approval of Procurement Policies & Procedures and Local Financial Policy and Procedures for grant awards. Stephanie Biggs, Administrative Assistant
- B. Approval of Resolution 2025-041 to change the time and date of City Council Regular Meetings. Councilmember DeAnna McCabe
- C. Discussion and possible action to review or recommend a policy on City Council receiving draft agendas. Councilmember DeAnna McCabe
- D. Discussion and possible action regarding EDC property that the EDC voted to sell to the City for \$1.00: specifically, 11<sup>th</sup> & Cedar, Hackberry & 2nd. Councilmember DeAnna McCabe
- E. Discussion on Chapter 1.03.094 Citizen's Forum/Public Comment. Councilmember Tammy Ott Morrow

5. **Closed Session.**

- A. Pursuant to Section 551.071 of the Texas Open Meetings Act which allows the Bandera City Council to meet in closed session to consult with legal counsel on a matter which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code.

(1) Code of Ordinances, City of Bandera, Texas, Article 1.04 Code of Ethics and Conduct for City Officials and Employees.

6. **Action following Closed Session.**

7. **Staff Reports / Updates.**

- A. Update on Cross Training in City Hall.

## **8. Requests and Announcements.**

- A. Requests by Council to place items on an agenda.
- B. Announcements by Council.

## **9. Adjourn.**

/s/ Jill Shelton

Jill Shelton, City Secretary

*The City Council for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matter listed above, as authorized by Texas Government Code § 551.071 (Consultations with Attorney), § 551.072 (Deliberations about Real Property), § 551.073 (Deliberations about Gifts and Donations), § 551.074 (Personnel Matters), § 551.076 (Deliberations about Security Devices) and § 551.086 (Economic Development). There may be a quorum of Economic Development Corporation/Planning and Zoning member at any regularly scheduled City Council Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796-3765. This agenda is posted in accordance with the Texas Government Code, Chapter 551 on December 17, 2025.*

*Pursuant to Section Previous 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun". "Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly".*