



**CITY OF BANDERA**  
**ECONOMIC DEVELOPMENT CORPORATION**  
**JOINT WORKSHOP & REGULAR MEETING**

Bandera City Hall, 511 Main Street, Bandera, Texas  
Tuesday, May 20, 2025 at 6:00 PM

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511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

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**AGENDA**

**1. Call to order joint workshop.**

**2. Pledge of Allegiance.**

**3. Workshop**

- A. Joint workshop with EDC Attorney Sara Kerr with Messer & Fort Law Firm on EDC 101 and question and answer.

**4. Adjourn Workshop.**

**5. Call to order Regular Meeting.**

**6. Visitors to be Heard (please keep comments to 3 minutes).**

**7. Consent Agenda.**

*Items on consent agenda are considered being of a routine nature by The Economic Development Corporation and may require only limited discussion. Any Board Member may request that items be removed from the consent agenda and be considered separately for the purpose of discussion and voting.*

- A. Approval of minutes from the April 15, 2025 and April 29, 2025 meetings.

- B. Approval of the following invoices for payment

1. Bandera Bulletin (\$153.50)

- C. Financial Report.

**8. Discussion and possible action on the following items:**

- A. During this time that the EDC is in open hiring for an administrative assistant the EDC requests to utilize/contract the services of the City Secretary, the City Treasurer, and the City Administrator and any other staff members or employees of the City of Bandera to temporarily assist with the Position of the EDC Administrative Assistant.
- B. Discussion and possible action on an agreement with the BBA for a project park benches.
- C. Discussion and possible action on a promotional funding agreement for the American Legion Post 157 for \$1,200.00 for the Bandera Honors Veterans Parade on November 8, 2025.
- D. Discussion and possible action on renewing the amended BEDC Surety Bond from CNA Insurance Company.
- E. Review the updating the 2020 Bylaws and added amendments.
- F. Process for monthly updates on the budget process.
- G. Approval of invoices to Lodging Host for Employee Training \$12,000.00 for 2023-24 and \$12,000.00 for 2024-25.

**9. Comments from the Board.**

**10. Future agenda items.**

**11. Adjourn.**

**/s/ Jill Shelton**

Jill Shelton /City Secretary

The Economic Development Corporation for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matter listed above, as authorized by Texas Government Code §551.071 (Consultations with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices) and §551.086 (Economic Development). There may be a quorum of Planning and Zoning/City Council members at any regularly scheduled Economic Development Corporation Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796-3765. This agenda is posted in accordance with the Texas Government Code, Chapter 551 on May 16, 2025.