



CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, June 13, 2023 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

AGENDA

1. **Call to order.**
2. **Invocation and Pledge.**
3. **Visitors to be heard (shall not exceed 30 minutes total).**

Citizens wishing to be heard may do so on all matters except personnel matters, matters listed on the agenda as a public hearing, and matters under litigation. Each person addressing the council must provide his/her legal name and current address for city records and meeting minute preparation. Each person will only be allowed to speak on matters on the agenda during citizen's forum/public comment. No rebuttals will be permitted. Each person addressing the governing body shall not exceed three (3) minutes. Section 551.042, Government Code, V.T.C.A. (i.e. Texas Open Meetings Act) permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting. All remarks shall be addressed to the council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the council may be requested to leave the meeting.

4. **Public Hearing**

The City of Bandera will hold a public hearing Tuesday, June 13, 2023, at the Bandera City Hall, 511 Main Street, Bandera, TX regarding the submission of an application to the Texas Parks and Wildlife Department (TPWD) for an Outdoor Recreation grant. The purpose of this meeting is to allow citizens an opportunity to discuss the application. The City encourages citizens to participate in the development of this TPWD application and to make their views known at this public hearing. Citizens unable to attend this meeting may submit their views to Jill Shelton, at City Hall. Persons with disabilities that wish to attend this meeting and require assistance should contact the City Hall to arrange assistance. Individuals who require auxiliary aid or services for this meeting should contact the City Hall at least two days before the meeting so that appropriate arrangements can be made. Para Más información en español, comuníquese con Jill Shelton, City Secretary's Office, at (830) 796-3765.

5. **Awards.**
6. **Consent Agenda.**

A. Approval of City Council meeting minutes from the regular meeting on May 2, 2023, special meeting on May 10, 2023 and regular meeting on May 16, 2023.

7. **Presentations.**

A. Presentation by Financial Consultant Kevin Rule on the final financial report and new control policies.

8. Discussion and possible action on the following items:

- A. Discussion and possible action on Resolution 2023-018 of the City of Bandera approving updates to the following policies: Mayor Gibson
 - 1. Account Payable Policy
 - 2. Credit Card Policy
 - 3. Fund Balance Policy
 - 4. Investment Policy
 - 5. Purchasing Policy
- B. Discussion and possible action on a Resolution 2023-017 of the City of Bandera authorizing the Mayor to execute a HOT fund reimbursement agreement with Bandera ProRodeo Association for the Memorial Day Rodeos for \$7,000.00. Mayor Gibson
- C. Discussion and possible action on a service agreement with Simple City for a maximum of \$25,000.00 for 2040 updates to the **BANDERA 2040: TRUE TO ITS ROOTS COMPREHENSIVE PLAN**. - Mayor Gibson
- D. Discussion and possible action on a request from Carey Reed to use a portion of the City Park from 8:00 am until 12:00 pm on July 4, 2023, for the Annual Pet Parade. - Mayor Gibson
- E. Discussion and possible action on a shared services agreement between the City of Bandera and Bandera Economic Development Corporation for the following: - Mayor Gibson
 - A.) Bandera Economic Development Corporation and City of Bandera Administrative Staff.
 - B.) Bandera Economic Development Corporation and City of Bandera Public Works.
- F. Discussion and possible action of approving a policy on advertising on message boards on City property. Mayor Gibson
- G. Discussion and possible action on Resolution No. 2023-014 of the City Council of the City of Bandera authorizing the placement of wayfinding signs on City property. - Mayor Gibson
- H. Discussion and possible action on appointments of BEDC nominees to fill two vacant seats. - Mayor Gibson
- I. Discussion and possible action concerning City maintenance and repair of the 700 block of the Hwy 16 TXDOT frontage road in front of the Bandera Villages strip center. Russe/Flowers
- J. Discussion and possible action on the Municipal Maintenance Agreement with TXDOT regarding the right of way in front of Bandera Villages. - Mayor Gibson
- K. Discussion and possible action on a Resolution 2023-019 of the City of Bandera for the purpose of participating in the Local Park Grant Program by the Texas Parks and Wildlife Department. - Mayor Gibson
- L. Discussion and possible action on Resolution 2023-020 of the City of Bandera approving a revision to the City of Bandera Personnel Manual regarding the holiday pay policy to reflect hours worked and place all nationally recognized holidays on the staff holiday calendar. - Mayor Gibson
- M. Discussion and possible action on a change order to the City of Bandera Water System Improvement Contract for TWDB Project No. 62793 / Mulberry Well and Water Tower. - Mayor Gibson
- N. Discussion and possible action on filling vacancies on the Planning and Zoning Commission. - Mayor Gibson
- O. Discussion and possible action on Resolution 2023-021 ratifying an agreement regarding disposal of liquid waste from Camp OTX, LLC to prevent a public health crisis. Mayor Gibson

9. Closed Session.

- A. The City Council will meet in closed session pursuant to Texas Government Code Section 551.074 - Personnel Matters; Closed Meeting (a) This chapter does not require a governmental body to conduct an open meeting: (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; City Administrator.

10. Action following Closed Session.

11. Requests and Announcements.

- A. Requests by Council to place items on an agenda.
B. Announcements by Council.

12. Adjourn.

/s/ Jill Shelton

Jill Shelton, City Secretary

The City Council for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matter listed above, as authorized by Texas Government Code §551.071 (Consultations with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices) and §551.086 (Economic Development). There may be a quorum of Economic Development Corporation/Planning and Zoning member at any regularly scheduled City Council Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796-3765. This agenda is posted in accordance with the Texas Government Code, Chapter 551 on June 9, 2023.