



BOARD OF ALDERMAN REGULAR MEETING
1 GOVERNMENT CTR, BALLWIN, MO 63011
MONDAY, MARCH 25, 2024 at 7:00 PM

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Minutes**
 - [a.](#) Minutes of the March 11, 2024 Board of Aldermen Meeting
- 5. Citizen Comments**
- 6. Legislation**
 - [a.](#) Bill 4188 – Zero Property Tax Rate
 - [b.](#) Bill 4189 – CDBG Agreement
- 7. Consent Items**
 - [a.](#) Administration – Delta Dental Renewal
 - [b.](#) Public Works – Tire Changer and Balancer
- 8. Mayor’s Report**
- 9. City Administrator’s Report**
- 10. City Attorney’s Report**
- 11. Staff Reports**
 - [a.](#) Parks & Recreation – North Pointe Concessions
 - [b.](#) Public Works – St. Louis County Vector Control Contract
- 12. Aldermanic Comments**
- 13. Adjourn**

NOTE: Due to ongoing City business, all meeting agendas should be considered tentative. Additional issues may be introduced during the course of the meeting.

CLOSED SESSION: Pursuant to Section 610.022 RSMo., The Board of Aldermen could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss legal matters, personnel/employee matters, and/or real estate, as provided under Sections 610.021(1) RSMo., 610.021(2) RSMo., 610.021(3) RSMo.

ADA NOTICE: Residents of Ballwin are afforded an equal opportunity to participate in the programs and services of the City of Ballwin regardless of race, color, religion, sex, age, disability, familial status, national origin or political affiliation. If one requires an accommodation, please call (636) 227-8580 V or (636) 527-9200 TDD or 1-800-735-2466 (Relay Missouri) no later than 5:00 p.m. on the third business day preceding the hearing. Offices are open between 8:00 a.m. and 5:00 p.m. Monday through Friday.



BOARD OF ALDERMEN
Meeting Minutes

MARCH 11, 2024

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

THE MINUTES ARE PREPARED IN SUMMARY TO REFLECT THE OVERALL DISCUSSIONS, NOT VERBATIM QUOTES.

The meeting was called to order by Mayor Pogue at 7:00 p.m.

ROLL CALL

Present

Mayor Tim Pogue
Alderman Mike Utt
Alderman Michael Finley
Alderman Kevin M. Roach
Alderman Mark Stallmann
Alderman Frank Fleming
Alderman Mark Weaver
Alderman Ross Bullington
Alderman David Siegel
City Administrator Eric Sterman
City Attorney Robert Jones

Absent

The Pledge of Allegiance was recited.

MINUTES

The minutes from the February 26, 2024 Board of Aldermen meeting were submitted for approval. A motion to approve as submitted was made by Alderman Frank Fleming and seconded by Alderman Michael Finley.

CITIZEN COMMENTS

None.



BOARD OF ALDERMEN
Meeting Minutes

MARCH 11, 2024

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

CONSENT ITEMS

Administration – Liquor License for Servicios Internacionales (AKA El Mercadito)

Staff recommends approval of liquor license at 15218 Manchester Road that would allow packaged liquor to be sold at the grocery store seven days a week.

Discussion:

None.

A motion was made by Alderman Frank Fleming and seconded by Alderman Mark Stallmann to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Police Department – Ammo Purchase

Staff recommends the purchase of \$33,954 in ammo from Gulf States Distributing.

Discussion:

Alderman David Siegel questioned why the department was choosing that particular ammo. Captain John Bergfeld noted the department asked the provider of their weapons which ammunition worked best in their guns and this was the response. Alderman Siegel also questioned whether there was enough duty and practice ammunition. Captain Bergfeld noted this purchase order took into account the number of practice rounds already on hand.

A motion was made by Alderman David Siegel and seconded by Alderman Mike Utt to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Public Works – Concrete Slab Replacement Bid

Staff recommends awarding this unit price contract for replacement of concrete street slabs to the low bidder, Kelpe Contracting Inc. not to exceed \$1,446,973.00

Discussion:

Alderman Kevin Roach questioned whether the OSHA issue Kelpe Contracting is under investigation for would impact the City's decision to choose them.

Mayor Tim Pogue noted in the past the City has completely disqualified bidders because of OSHA violations. Public Works Director Jim Link noted the OSHA investigation is for a completely different issue unrelated to what the City would use them for.

A motion was made by Alderman Kevin Roach and seconded by Alderman David Siegel to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.



BOARD OF ALDERMEN
Meeting Minutes

MARCH 11, 2024

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

Public Works – Portland Cement Bid

Staff recommends awarding this contract at the unit bid price to the low bidder, Holcim US Inc.

Discussion:

None.

A motion was made by Alderman Frank Fleming and seconded by Alderman Mark Stallmann to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

MAYOR'S REPORT

None.

CITY ADMINISTRATOR'S REPORT

City Administrator Eric Serman gave an update on Vlasik Park. He noted there were environmental issues found when preparing for demolition of the old Police Station. He also noted the bid package for sitework for the playground was put out. He also noted the City planned to keep the playground open as long as possible, and closure was slated for the first week of April.

CITY ATTORNEY'S REPORT

None.

STAFF REPORTS

Public Works– Crushed Rock/Stone Bid

Staff recommends awarding this unit price contract to Central Stone including all the alternate bids.

Discussion:

Public Works Director Jim Link noted the City only received two bids this year, compared to three last year. Prices increased this year, as anticipated.

Alderman David Siegel questioned whether the price included delivery and whether the City looked outside the area for different providers. Mayor Tim Pogue questioned whether the hauling costs would offset the savings.

Public Works Director Link noted he will usually send someone on a rainy day to get crushed rock/stone.

Alderman Siegel noted he would like Director Link to look at further quarries next year.

A motion was made by Alderman Mark Stallmann and seconded by Alderman Mike Utt to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.



BOARD OF ALDERMEN
Meeting Minutes

MARCH 11, 2024

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

Public Works – Hot Mix Asphalt Bid

Staff recommends awarding the unit price contract to both bidders, New Frontier and Simpson Materials, and to accept alternate bid #1 and #2

Discussion:

Public Works Director Jim Link noted he would like to award the bid to both bidders, but prefers New Frontier. He noted he would have to use Simpson Materials at times when New Frontier does not have any material available. Public Works Director Jim Link also noted there will be less paving this year due to budgetary focus on work orders.

A motion was made by Alderman David Siegel and seconded by Alderman Mark Stallmann to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Public Works– Ready Mix Concrete Bid

Staff recommends awarding this contract at the Unit bid price for the two types of concrete, including the alternate bids, to Valley Material Company.

Discussion:

Public Works Director Jim Link noted there were only two bids this year compared to three last year. The department uses this ready mix concrete when the City's concrete mixer isn't running. Alderman David Siegel questioned what the makeup of the ready mix concrete was.

A motion was made by Alderman Michael Finley and seconded by Alderman Ross Bullington to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Public Works – Ready Mix Sand Bid

Staff recommends awarding this contract at the unit bid price to the only bidder, Central Stone Company.

Discussion:

Public Works Director Jim Link noted the sand is used in concrete. This year, there was only one bid received. He also noted this was the price increase he was expecting to see. Alderman David Siegel questioned the contents of the sand and noted he preferred to use finish sand and not river sand. Public Works Director Jim Link noted the department has to use what's available.

A motion was made by Alderman David Siegel and seconded by Alderman Ross Bullington to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.



BOARD OF ALDERMEN
Meeting Minutes

MARCH 11, 2024

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

Public Works– Street Sweeping Bid

Staff recommends awarding the contract to the only bidder, SCA of Missouri, LLC (formerly Contractors and Municipal Sweeping Service Inc.).

Discussion:

Public Works Director Jim Link noted there was only one bidder this year, the same as last year. He did note the price had decreased. Alderman Frank Fleming noted the City used to have its own street sweeper because Metropolitan Sewer District requires upkeep of curb & gutter. Public Works Director Jim Link noted the City sweeps four times a year to be in compliance. He also noted there may be a time where the City will have to get its own street sweeper again, but it is very expensive, upwards of \$300,000. Alderman David Siegel asked if there was enough money to add in a fifth sweep. Public Works Director Jim Link noted there would be. A motion was made by Alderman David Siegel and seconded by Alderman Ross Bullington to accept staff's recommendation, adding in that the sweeping was not to exceed \$40,000. A voice vote was taken with unanimous affirmative result and the motion passed.

Public Works – Striping Bid

Staff recommends awarding the unit price contract to America's Parking Marking for \$28,942.12.

Discussion:

Public Works Director Jim Link noted there was only one bid this year, the same company as last year's lone bid. He also noted they've had a good experience with this company because they'll work with the department and schedule it when needed. He also noted this is not a requirement. A motion was made by Alderman Frank Fleming and seconded by Alderman Michael Finley to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

ALDERMANIC COMMENTS

Alderman Mark Stallmann recognized the Boy Scouts in attendance at tonight's meeting and thanked them for coming.

CLOSED SESSION

A motion was made by Alderman Frank Fleming and seconded by Alderman Michael Finley to adjourn. The motion was passed by unanimous affirmative voice vote and the meeting adjourned at 7:28 p.m.

TIM POGUE, MAYOR

ATTEST:

MEGAN FREEMAN, CITY CLERK



Bill No. 4188
Ordinance No. _____

INTRODUCED BY
ALDERMEN UTT, FINLEY, STALLMANN, ROACH, FLEMING, WEAVER, SIEGEL, BULLINGTON

AN ORDINANCE SETTING THE REAL ESTATE TAX RATE OF ZERO (0%) PERCENT IN THE CITY OF BALLWIN FOR THE FISCAL PERIOD BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024.

WHEREAS, the voters of the City of Ballwin previously authorized a tax upon real estate located in the City of Ballwin. The City is authorized under the state law of the State of Missouri to collect real estate taxes at the tax rate of 27 cents per one hundred dollars of assessed valuation on real estate within the City of Ballwin; and

WHEREAS, each year, the Board of Aldermen must set the tax rate in order to notify the Collector of Revenue of St. Louis County of the rate in order to provide for collection and remittance of the same.

WHEREAS, the City of Ballwin has maintained a 0% property tax for the last 37 years,

WHEREAS, by consistently imposing a 0% property tax for over three decades, the City of Ballwin is in the minority of municipalities in St. Louis County to do so,

WHEREAS, the residents and taxpayers of the City of Ballwin are satisfied with the level of services provided,

WHEREAS, the residents and taxpayers of the City of Ballwin do not seek higher taxes, and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF BALLWIN, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1. The City of Ballwin hereby determines that the rate for a tax upon real estate located in the City of Ballwin for the year 2024 shall be zero (0%) percent.

Section 2. All ordinances or parts of ordinances in conflict herewith are to the extent of such conflict repealed.



Bill No. 4188

Ordinance No. _____

Section 3. This Ordinance shall take effect and be in full force from and after its passage and approval.

PASSED this _____ day of _____, 2024.

TIM POGUE, MAYOR

APPROVED this _____ day of _____, 2024.

TIM POGUE, MAYOR

ATTEST: _____
CITY CLERK



Bill No. 4189
Ordinance No. _____

INTRODUCED BY
ALDERMEN UTT, FINLEY, STALLMANN, ROACH, FLEMING, WEAVER, SIEGEL,
BULLINGTON

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF BALLWIN, MISSOURI, TO EXECUTE THE MUNICIPAL HOUSING AND COMMUNITY DEVELOPMENT SUPPLEMENTAL COOPERATION AGREEMENT FOR 2023; AND SUPPLEMENTAL AGREEMENTS THERETO WITH ST. LOUIS COUNTY WITH REGARD TO THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974 AS AMENDED.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF BALLWIN AS FOLLOWS:

Section 1. The Mayor of the City of Ballwin, Missouri, is hereby authorized to execute for and on behalf of the City of Ballwin, the Municipal Housing and Community Development Supplemental Cooperation Agreement for 2023 (attached hereto as Exhibit A) and Supplemental Agreements thereto as may be required by law with regard to the Housing and Community Development Act of 1974 as amended.

Section 2. This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED this _____ day of _____, 2024. _____
TIM POGUE, MAYOR

APPROVED this _____ day of _____, 2024. _____
TIM POGUE, MAYOR

ATTEST: _____
ERIC STERMAN, CITY ADMINISTRATOR

ST. LOUIS COUNTY DEPARTMENT OF HUMAN SERVICES
OFFICE OF COMMUNITY DEVELOPMENT

MUNICIPAL HOUSING AND COMMUNITY DEVELOPMENT
SUPPLEMENTAL COOPERATION AGREEMENT

NO. 2023

This Supplemental Cooperation Agreement (hereinafter referred to as the Supplemental Cooperation Agreement) made and entered into this _____ day of _____, by and between ST. LOUIS COUNTY, MISSOURI (hereinafter referred to as "County"), and the City _____ of Ballwin _____, Missouri (hereinafter referred to as "Municipality"),

Witnesseth:

Whereas, the United States Congress enacted the Housing and Community Development Act of 1977 (hereinafter referred to as the "Act") providing federal funds to local units of government for the purposes of developing urban communities and improving housing conditions and community services; and

Whereas, the Act allocates funds to County for the purpose of undertaking Community Development Program activities authorized in Section 105 thereof; and

Whereas, the Act recognizes that Municipality may enter into cooperation agreements with County in order to undertake community development activities with Municipality as authorized by Section 105 of the Act; and

Whereas, County and Municipality have enacted ordinances authorizing their chief executive officers to execute a Municipal Housing and Community Development Cooperation Agreement dated the 26 day of August, 2014, (hereinafter referred to as the "Cooperation Agreement") and Supplemental Cooperation Agreements; and

Whereas, the provisions of Section 70.210 to Section 70.320 R.S.Mo. inclusive empower municipalities or political subdivisions to contract with each other for a common service and Section 2.180 of the 1968 County Charter provides that the County Council may, by ordinance, authorize contracts between County and an incorporated area for a common service; and

Whereas, certain provisions of this Supplemental Cooperation Agreement are intended to amend the Municipal Housing and Community Development Cooperation Agreement previously entered into for the purpose of conforming with HUD requirements; and

Whereas, County and Municipality desire to undertake a cooperative Community Development Program in accordance with the Act;

Now, Therefore, County and Municipality mutually agree as follows:

I. County and Municipality hereby agree to cooperate in the undertaking or assist in the undertaking of essential community development and housing assistance activities, specifically urban renewal and publicly assisted housing as set forth in Exhibit A, "Budget and Scope of Program," attached hereto and made a part hereof. Such activities are to be carried out by Municipality in accordance with County's Community Development Plan and Housing Assistance Plan as submitted to HUD in County's Annual Consolidated Plan for Community Development Block Grant (CDBG), HOME, and Emergency Shelter Grant Programs. The community development activities authorized by the Act and outlined in County's Consolidated Plan will be carried out through funds received as a result of the Act and made available to Municipality by County for the purpose of undertaking community development programs. The community development activities to be undertaken by Municipality as set forth in Exhibit A will be performed in accordance with the terms and conditions of the Cooperation Agreement, the Supplemental Cooperation Agreement, and the Subrecipient Policies and Procedures Manual, and may be governed by additional amendments, if any, executed by County and Municipality. This Agreement shall remain in effect without terminating during any time Municipality has CDBG Funds under Contract, including Program Income, as defined by 24 CFR 570 et seq.

II. Changes in the subprograms and activities as described in Exhibit A may be requested from time to time by either County or Municipality and if mutually agreed upon by and between County and Municipality shall be incorporated by written amendment(s) to the Supplemental Cooperation Agreement. County and Municipality acknowledge and agree that the budget line item "accounts" described in Exhibit A of this Agreement are estimates only and, therefore, the County shall, when necessary, transfer funds between "accounts" without the execution of an amendment to the Supplemental Cooperation Agreement in order to process municipal payment requests.

III. Municipality agrees that it will contractually obligate funds within twelve months of the executed date of this Supplemental Cooperation Agreement. Funds not contractually obligated as stipulated may be recaptured by County, unless an extension of time has been specifically requested in writing by Municipality and approved in writing by County.

IV. Municipality further agrees to abide by the provisions of Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards to wit:

A. Municipality agrees to abide by the provisions of 2 CFR 200.100 through 200.345 and 2 CFR 200.400 through 200.415, if applicable.

B. Municipality agrees to have an audit made in accordance with 2 CFR 200.500 through 2 CFR 200.520 if total federal grants spent during the fiscal year exceed \$750,000. If total federal grants spent during the fiscal year are less than \$750,000, Municipality shall be exempt from compliance with 2 CFR 200.500 through 2 CFR 200.520 and other federal audit requirements prescribed by state and local law or regulation. Nothing above exempts the Municipality from maintaining records of federal grant expenditures or from providing access to such records to federal agencies.

C. Municipality shall provide a copy of the audit report to the County within 30 days of the completion date of the audit.

V. Municipality agrees to comply with the following provisions as required by 24 CFR 570.503(b), to wit:

A. Municipality agrees to maintain and submit to County such records and reports as requested and specified by County in order to assist County in meeting its record keeping and reporting requirements.

B. Municipality shall inform County of any and all income generated as the result of a CDBG-funded activity. All such program income shall be returned to County. Program income generated by all Rehabilitation of Private Properties Activities will be used by County for grants and/or expenses related to CDBG Rehabilitation of Private Properties Activities administered or undertaken by County. Municipalities that have County-approved revolving loan funds for Rehabilitation of Private Properties Activities will automatically have program income funds reallocated to aforesaid loan programs. All program income that is generated by non-Rehabilitation of Private Properties Activities will be reallocated by Supplemental Agreement Amendments to Municipality for eligible CDBG activities in accordance with all CDBG requirements as may then apply, and any requirements of the Cooperation Agreement as are applicable.

C. Municipality shall comply with applicable administrative requirements as described in 570.502.

D. Municipality shall comply with Subpart K of 24 CFR 570 et seq., specifically Sections 570.600 through 570.612, except for the exceptions noted in the regulations, being the Municipality does not assume County's environmental responsibilities under 570.604 and Municipality does not assume County's responsibility for initiating the review process under Executive Order 12372.

E. Municipality agrees that any real property under Municipality's control that was acquired or improved in whole or in part with CDBG funds (1) is used to meet one of the national objectives in 570.208 until five years after expiration of this Agreement, or such longer period of time as determined appropriate by County; or (2) is disposed of in a manner which results in the County being reimbursed in the amount of the current fair market value of the property less any portion thereof attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property.

VI. Municipality shall comply with Subpart B of 24 CFR part 135 and shall comply with all applicable goals for the utilization of small and disadvantaged businesses in contracting activities of Section 3-covered projects as described in the aforementioned Subpart B.

VII. In accordance with 24 CFR 85.43, suspension or termination of this Agreement may occur if Municipality materially fails to comply with any term of this Agreement of the award of CDBG funds. The Agreement may also be terminated for convenience in accordance with 24 CFR 85.44.

VIII. Municipality certifies that the Community Development Block Grant Program stipulated in Exhibit A gives maximum feasible priority to activities which benefit low or moderate income families, aid in the prevention or elimination of slums or blight, or are an urgent community development need, but that not less than seventy (70%) of funds received shall be used for activities that benefit low- and moderate-income persons.

IX. Municipality certifies that it affirmatively furthers fair housing by having enacted a municipal fair housing ordinance and that this fair housing ordinance has a mechanism for enforcement such as a Human Relations Commission.

X. County hereby certifies that it has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

XI. County certifies that it has a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

XII. County certifies that to the best of its knowledge and belief:

A. No federally appropriated funds have been paid or will be paid by or on behalf of it to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement;

B. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

C. It will require that the language of paragraph XI of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly;

XIII. County certifies that it will or will continue to provide a drug-free workplace by:

A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

B. Establishing an ongoing drug-free awareness program to inform employees about:

1. The dangers of drug abuse in the workplace;
2. The grantee's policy of maintaining a drug-free workplace;
3. Any available drug counseling, rehabilitation, and employee assistance programs; and
4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

C. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph A;

D. Notifying the employee in the statement required by paragraph A that, as a condition of employment under the grant, the employee will:

1. Abide by the terms of the statement; and

2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

E. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph D(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

F. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph D(2), with respect to any employee who is so convicted:

1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency;

G. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs A through F.

XIV. County certifies that it is following:

A. A current Consolidated Plan which has been approved by HUD in accordance with Section 105 of the Cranston-Gonzales National Housing Affordability Act; or

B. A housing assistance plan which was approved by HUD during the 180-day period beginning November 28, 1990, or during such longer period as may be prescribed by the Secretary of HUD in any case for good cause.

MUNICIPAL HOUSING AND COMMUNITY DEVELOPMENT
SUPPLEMENTAL COOPERATION AGREEMENT
NO.2023

In **Witness Whereof**, the parties have signed this Agreement on the day and year first above written.

BALLWIN, MISSOURI

ST. LOUIS COUNTY, MISSOURI

By: _____

By: _____

Title: _____

Title: Director, Department of Human Services

Attest:

Approved:

By: _____

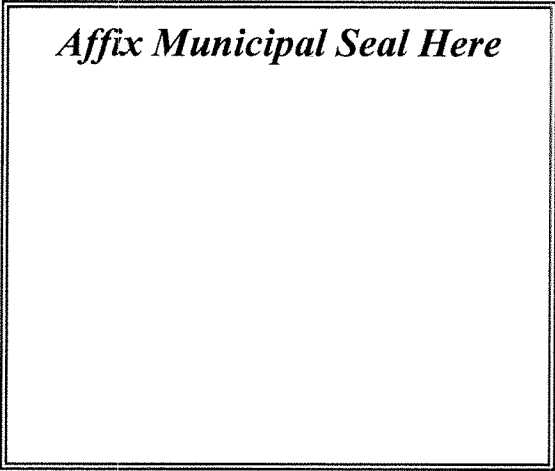
By: _____

Title: _____

Title: Director, Community Development

Approved as to Legal Form:

Municipal Attorney



I hereby certify that balances sufficient to pay the contract sum remain in the appropriation accounts against which this obligation is to be charged, to the extent County continues to receive federal funds sufficient to pay contract sum, in accordance with the applicable Municipal Housing and Community Development Cooperation Agreement, between Municipality and St. Louis County.

By: _____

Title: Community Development Accounting Supervisor

Approved: _____

Title: Community Development Manager

Exhibit A

MUNICIPAL HOUSING AND COMMUNITY DEVELOPMENT
SUPPLEMENTAL COOPERATION AGREEMENT

NO. 2023

BUDGET AND SCOPE OF PROGRAM

Municipality: Ballwin Total Allocation \$ 40,400

HUD Activity Title: Rehab: Single - Unit Residential HUD Matrix Code: 14A

Fund:	Department:	Division:	Section:	Object:
<u>4530</u>	<u>5000</u>	<u>5350</u>	<u>5033</u>	<u>657110</u>

Grant:	Program:	Activity:	Location:	Project:
<u>GB303</u>	<u>GR25</u>	<u>GHP25</u>	<u>0000</u>	<u>GB303</u>

Description: Funds will be used to provide five - year, forgivable \$7,500 loans to income
eligible homeowners to undertake approved, eligible rehabilitation activities.

Amount: \$ 40,400

HUD Activity Title: _____ HUD Matrix Code: _____

Fund:	Department:	Division:	Section:	Object:
_____	_____	_____	_____	_____

Grant:	Program:	Activity:	Location:	Project:
_____	_____	_____	_____	_____

Description: _____

Amount: \$ _____

Consent Item

RE: Delta Dental Renewal

Department/Program: Administration

Explanation:

Our renewal date with Delta Dental will be changed from 6/1/2024 to 7/1/2024 to come in line with our Delta Vision plan that was added 7/1/2023. In addition, Delta has provided for a zero increase for the dental coverage until 7/1/2026.

Recommendation: Accept the proposal submitted by Delta Dental for moving the renewal date to 7/1/2024 with no rate increase until 7/1/2026.

Submitted By: Haley Morrison, HR Coordinator

Date: 3/13/2024

March 12, 2024

Jill Newman
Account Executive
The Daniel and Henry Company
1001 Highlands Plaza Drive West, Suite 500
St. Louis, MO 63110

Re: City of Ballwin – June 1, 2024 Dental Renewal

Dear Jill,

Delta Dental is pleased to submit our renewal package for the City of Ballwin's Dental Plan. We have been pleased to provide this strong dental program to their employees and look forward to continuing to provide outstanding customer service and claims management for the members.

The group's anniversary date with Delta Dental is June 1, 2024. To assist you with their renewal, I have included a summary of the current rates along with the renewal rates for your review and consideration. These rates are guaranteed for 25 months and will renew again on July 1, 2026.

	<u>Current Rates</u>	<u>Renewal Rates</u>
Employee	\$33.10	\$33.10
Employee Plus One	\$66.86	\$66.86
Family	\$122.66	\$122.66

If you have any questions or need additional information, please do not hesitate to contact me directly. Thank you for your continued partnership with Delta Dental.

Sincerely,



Angela Taylor
Account Manager



Consent Item

Subject: Tire Changer and Balancer Purchase

Department/Program: Public Works/Support

Explanation: In the 2024 budget we have, \$60,000 budgeted to replace a Tire Changer and Balancer. In the Fleet maintenance division of Public Works, we maintain over 75 city vehicles plus equipment. The current tire changer and balancer are in need of maintenance and are not the commercial type of equipment best suited for a maintenance operation of this size. Modot and St. Louis County fleet maintenance use this same type of equipment.

Recommendation: Staff recommends we purchase the Tire Changer and Balancer from Mohawk Lifts LLC under Missouri state contract number CC232871003.

Submitted By: Jim Link

Date: 3-19-2024

MOHAWK LIFTS

Vendor: **MOHAWK LIFTS LLC**
PO Box 110, Amsterdam, NY 12010
HUNTER@MOHAWKLIFTS.COM
Karly 800-833-2006 x7777



HUNT
Engineering Co

Section 7, Item b.

For purchase of Hunter equipment using:

Missouri State Contract #

CC232871003

Valid: 06/27/2023 - 04/13/2024

All quoted equipment has been Competitively Bid and Competitively Awarded on Missouri State Contract # CC232871003, and is Guaranteed Best government pricing. Freight, Installation, Training & Training Certificates Included @ No Charge.

CUSTOMER
City of Ballwin Public Works 200 Park Dr Ballwin, MO 63011 (636) 227-9000

QUOTE NUMBER	QUOTE DATE
Ballwin.HDE32.031424	3/14/2024
Freight Terms:	FOB Destination, Prepaid
Payment Terms:	Net 30
Lead Time:	Model Dependent
Good Through:	April 3, 2024

PART #	DESCRIPTION	QTY	LIST PRICE	CONTRACT PRICE	TOTAL
HDE32	Includes no-touch laser vision system, SmartWeight, wheel lift, Spindle-Lok, 3 centering pin kits, Diagnostic Load Roller, TDC Laser System. Mounting adaptors sold separately.	1	\$ 22,615.77	\$ 20,153.30	\$ 20,153.30
20-2765-1	BullsEye collet kit and front mounted storage for Touch balancers - Includes BullsEye collets, offset spacer 20-2711-1, 6" cup 175-392-1, storage 56-70-2, and bracket 14-1470-005. Note: incl. w/RFE, compatible with SWT HDE & SWE, NOT compatible with SWP	1	\$ 1,019.00	\$ 908.05	\$ 908.05
20-3116-1	Medium duty collet kit provides broad coverage for most medium duty applications. Does not handle the large 8 lug/8.7" bore found on some medium duty trucks. 20-3155-1 covers that application and includes 20-3116-1. Includes application chart.	1	\$ 2,265.77	\$ 2,019.07	\$ 2,019.07
TCA34R	Auto34R tire changer. 10-34" capability, Leverless toolhead with memory. Variable speed high-torque 220V motor. Press arm, simple three button control, wheel lift and mirror are standard.	1	\$ 40,293.03	\$ 31,417.57	\$ 31,417.57
20-2341-1	Kit-19.5 Adaptor. Adds clamping capability for 19.5 wheels. Suitable for TCA34/S, TC39, TC3900, TC3700, TCA28, and TC3300 Tire Changers Only.	1	\$ 403.14	\$ 314.34	\$ 314.34
RP6-G1000A87	Flange Plate Kit - For reverse wheel and top down clamping. Used for TCA34/R,TCA34/S,TCA28, TC39/3900,TC37/3700, & TC3300. Includes shaft extensions. Max diameter of 230 mm. For TCR Revolution, TCM Maverick, and TCX51CEN series tire changers use 20-3158-1	1	\$ 1,388.88	\$ 1,082.95	\$ 1,082.95

[Click here for Mohawk Lifts LLC Form W9: mohawklifts.com/w9](https://mohawklifts.com/w9)

NOTES:

Subtotal	\$ 55,895.28
Sales Tax (if applicable)	\$ -
TOTAL	\$ 55,895.28

This quotation is subject to the terms and conditions noted on the following page

STL

V8.23

TERMS AND CONDITIONS

Section 7, Item b.

- 1) This order is subject to the standard terms and conditions of the above named contract and the corresponding master agreement, which are hereby incorporated by reference and accessible at www.govlifts.com.
- 2) The quoted prices have been competitively bid and awarded and are guaranteed to be the lowest government prices.
- 3) Electrical and compressed air connections to equipment are not included on this quotation. Any required concrete or electrical work is to be supplied by an outside contractor or the buyer and is not included in this quote.
- 4) All software pre-installed on, or subsequently released by Hunter for, Hunter equipment is licensed pursuant to the Hunter Engineering Company End User License Agreement ("EULA") accompanying such software. By placing an order for, purchasing, or using Hunter equipment, you acknowledge and agree to be legally bound by the EULA, which is hereby incorporated by reference.
- 5) Each party will agree to defend, hold harmless, and indemnify the other from any cost, loss, or damages of any type, including attorney fees, to the extent that they arise from the breach of the Agreement and/or willful misconduct or negligence.
- 6) The buyer is responsible for inspecting all products at the time of delivery and before signing the delivery receipt, freight bill, or bill of lading. Should the buyer determine at the time of delivery that any items are damaged or missing the buyer must note the item, discrepancy, or condition on the delivery receipt, freight bill, or bill of lading. Mohawk is not responsible for missing or damaged products when the buyer has signed the delivery receipt, freight bill, or bill of lading in good condition.
- 7) A fork truck must be supplied at the offload site to unload the equipment from the freight carriers and, if applicable, for installation.
- 8) Price does not include sales tax (unless applicable), duties, brokerage, or any other fees.
- 9) Any and all permits, licenses, fees, etc. are the buyers responsibility

DUNS: 117797939 / CAGE CODE: 8VDK6 / UEI: F9QME4G11RT5 / FEIN: 85-3221959 / SMALL BUSINESS SAM REGISTERED

STL

Bellwin.HDE32.031424

V8.23

To place your order using this quotation, please fill in the following required information:

☐ Same as
Billing

BILLING INFORMATION

SHIPPING INFORMATION

Name: _____

Name: _____

Address: _____

Address: _____

Contact: _____

Contact: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Delivery Hours/Instructions: _____

Acknowledged and Accepted by:

Authorized Buyers Name (PRINT)

Authorized Buyers Signature

Title

Date

Phone

Email

Remit orders to:

MOHAWK LIFTS LLC
PO Box 110, Amsterdam, NY 12010

HUNTER@MOHAWKLIFTS.COM

Auto34R Tire Changer

Simple operation and unmatched capability

Section 7, Item b.

NEW



Specifications

Power requirements

208-230V, 6A, 60Hz, 1ph
NEMA 20 amp plug, L6-20P

Air supply requirements

115-175 psi (8-12 bar)

Mount / demount tool

Self-inserting,
polymer leverless head
Center w/Quick Clamp
and cam plate

Clamping type

Bead loosening type

Upper and lower roller

Match-mounting capable

Yes

Adjustable clamping height

Yes

Rim diameter range

10-34 in.

Maximum...

Tire diameter

65 in.

Wheel width

19 in.

Drive

Variable up to 14 rpm CW,
7 rpm CCW

Torque

867 ft-lbs (1175 Nm)

Shipping weight

1172 lbs (531 kg)

Dimensions

Height (H)

81" (2067 mm)

Width (W)

59" (1494 mm)

Depth (D1)

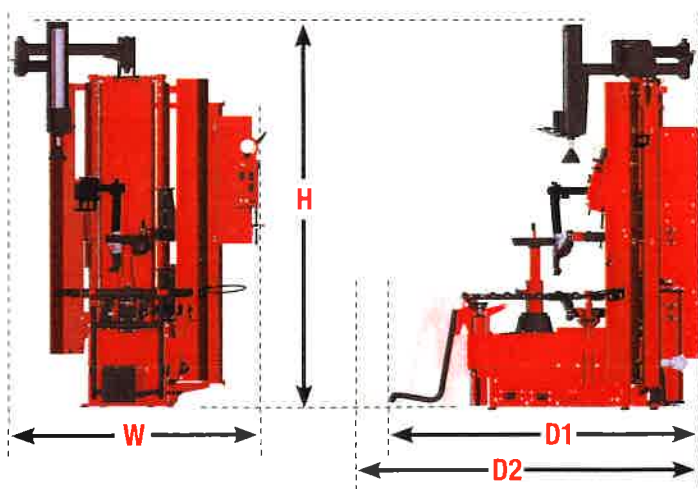
65" (1651 mm) – chassis retracted

Depth (D2)

79" (2015 mm) – chassis extended



TCA34R



Because of continuing technological advancements, specifications, models and options are subject to change without notice.

HD Elite Balancer

The world's #1 heavy-duty diagnostic balancer

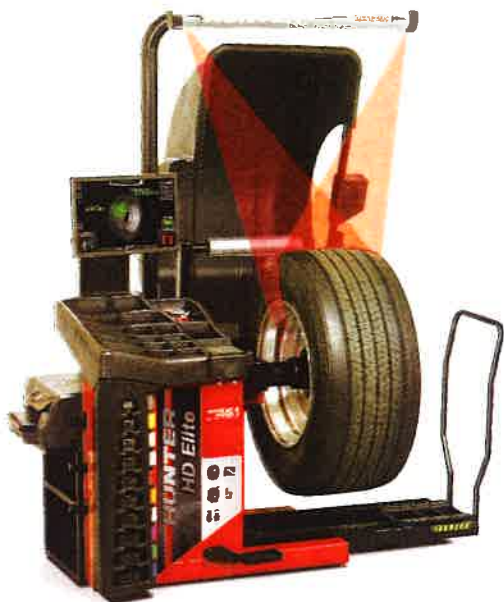
Section 7, Item b.

**AUTOMATIC WHEEL
MEASUREMENTS!**

**MADE
IN USA**
HUNTER ENGINEERING COMPANY ST. LOUIS, MO



Specifications*



HDE33 shown

Power requirements

196-253V, 10 amp, 50/60 Hz, 1 ph
NEMA L6-20P plug included

Air supply requirements

100-175 psi (7-12 bar)

Capacity

Rim width

1.5 in to 19.5 in (38 mm to 495 mm)

Rim diameter

10 in to 30 in (254 mm to 762 mm)*

ALU

7.5 in to 38 in (191 mm to 965 mm)*

Max. tire diameter

52 in (1321 mm)

Max. tire width

19.5 in (495 mm)

Max. tire weight

500 lbs (227 kg)

Min. tire diameter for roller application

26 in (660 mm)

Imbalance resolution

± 0.05 oz (1.0 g)

Placement accuracy

512 positions, ± 0.35°

Balancing speed

100 rpm

Motor

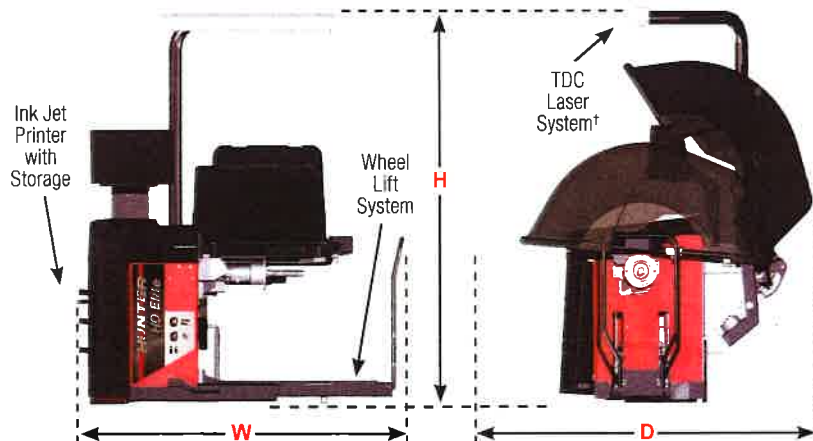
Programmable drive system and DC motor

* Extreme wheel sizes may require manual data entry.

Model Overview

MADE IN USA
HUNTER ENGINEERING COMPANY, ST. LOUIS, MO

	HDE33	HDE32	HDE11	HDE10
Diagnostic Load Roller	✓	✓		
TDC Laser System	✓	✓		
Ink Jet Print w/Storage	✓		✓	
Width (W)	75.75 in 1924 mm	71 in 1803 mm	75.75 in 1924 mm	71 in 1803 mm
Height (H)	88 in 2223 mm	88 in 2223 mm	80.5 in 2045 mm	80.5 in 2045 mm
Depth (D)	73.5 in 1867 mm	73.5 in 1867 mm	73.5 in 1867 mm	73.5 in 1867 mm
Weight	824 lb 374 kg	804 lb 365 kg	762 lb 346 kg	742 lb 337 kg



Because of continuing technological advancements, specifications, models and options are subject to change without notice. Printer may differ from versions shown throughout brochure images.

The HD Elite Wheel Balancer is a Class 1 laser product.

CLASS 1 LASER PRODUCT
IEC 60825-1 ed. 2 2007 USA
EN/IEC 60825-1 ed. 3 2014 non-USA



Be sure to check out other Hunter literature for more quality products from Hunter Engineering.

† When equipped with the TDC system, the balancer is a Class 2M laser product.

LASER RADIATION - DO NOT STARE INTO THE BEAM OR VIEW DIRECTLY WITH OPTICAL INSTRUMENTS. Viewing the laser output with magnifiers or related optical instruments within a distance of 100 mm from the laser aperture may pose an eye hazard



HUNTER
Engineering Company

www.hunter.com

Staff Report

RE: 2024 North Pointe Concessions Bid

Department/Program: Parks and Recreation

Explanation:

Each year the city solicits bids for food stock from local food service vendors. In the bid packet, a list of items that are sold at the North Pointe Concession stand is provided and the vendors provide their best pricing for each item. This year Martin Bros, Four Seasons and US Foods were invited to bid. Martin Bros and Four Seasons were the only vendors to reply by the deadline.

The city spends approximately \$40,000 with a food service vendor each summer.

Recommendation:

Staff recommends awarding the North Pointe Concessions Contract to Martin Bros. based on the pricing provided. The City has worked with Martin Bros for the past three summers and staff would be pleased to work with them again.

Submitted By: Chris Conway, CPRP, Director of Parks and Recreation

Date: March 11, 2024

Item	Description	Martin Bros 2024				Four Seasons 2024			
		Unit Price	Total Price	Count /Case	Unit	Unit Price	Total Price	Count/Case	Unit
BBQ Sauce Cups	heinz 1oz, ready to use	\$0.30	\$30.22	100	qty	\$0.18	\$45.00	250	qty
BBQ Sauce	heinz 1.5 Gal. Dis. Pack	\$34.76	\$69.52	2	qty	\$0.16	\$43.00	2	qty
Boat Food Bowl	3 Pound/48 oz	\$0.05	\$23.95	500	qty	\$0.05	\$26.00	500	qty
Boat Food Bowl	2 Pound	\$0.04	\$39.54	1000	qty	\$0.30	\$32.65	4/250	qty
Bowl	Paper, 8oz								
Bowl	Styrofoam, 8oz								
Bratwurst	Johnsonville, pre-cooked	\$0.84	\$38.75	46	qty	\$0.92	\$46.00	50	qty
Candy: Airheads	AIRHEAD	\$1.24	\$14.89	12	cs	\$0.16	\$15.00	90	cs
Candy: M&M	M&M	\$1.02	\$36.85	36	cs	\$1.04	\$50.00	48	cs
Candy: Reese's	REESES	\$1.04	\$37.29	36	cs	\$1.05	\$38.00	36	cs
Candy: Skittles	SKITTLES	\$1.02	\$36.88	36	cs	\$1.05	\$38.00	36	cs
Candy: Snickers	SNICKERS	\$1.02	\$49.01	48	cs	\$1.04	\$50.00	48	cs
Candy: Airhead Extreme	Airhead Extreme	\$1.19	\$171.34	144	cs	\$0.92	\$16.60	18	cs
Carrots	UNIPRO	\$0.09	\$28.08	320	oz	\$0.25	\$51.00	200-1.6oz	oz
Cheese Slices	BONGARG	\$0.28	\$44.51	160	qty	\$0.07	\$48.00	160	qty
Cheese Stuffed Breadsticks	Bosco	\$0.62	\$67.06	108	qty	\$0.71	\$77.00	108	qty
Pepperoni and Cheese Stuffed Breadsticks	Bosco	\$0.76	\$54.75	72	qty	\$0.79	\$57.00	72	qty
Item	Description	Martin Bros 2024				Four Seasons 2024			

Item	Description	Unit Price	Total Price	Count /Case	Unit	Unit Price	Total Price	Count/Case	Unit
Chips: Cheetos	LAYS 1.75oz	\$0.68	\$43.62	64	cs	\$0.71	\$46.00	64	cs
Chips: Plain BBQ	LAYS 1.75oz	\$0.68	\$43.62	64	cs	\$0.71	\$46.00	64	cs
Chips: Plain Lays	LAYS 1.75oz	\$0.68	\$43.62	64	cs	\$0.71	\$46.00	64	cs
Chips: Tortilla	TOSTITOS 3oz	\$0.72	\$20.25	28	cs	\$0.50	\$24.00	48	cs
Chips: Doritos	LAYS 1.75oz	\$0.68	\$43.62	64	cs	\$0.71	\$46.00	64	cs
Cup: Plastic	DART 12oz clear dome	\$0.05	\$54.11	1000	cs	\$0.05	\$50.00	1000	cs
Cup: Plastic	DART 16oz Clear dome	\$0.07	\$72.04	1000	cs	\$0.06	\$58.00	1000	cs
Grapes: Purple	packer	\$2.60	\$49.37	19	lbs				
Hamburger Patty	Valley meat-10lb	\$0.94	\$37.46	40	lbs	\$1.00	\$60.00	60	lbs
Hamburger Bun	alpha- 3.75", Seedless	\$0.28	\$33.09	120	cs	\$0.25	\$3.00	12	cs
Hot Dog	smithfield-5-1 Beef	\$0.61	\$30.74	50	lbs	\$0.92	\$46.00	50	lbs
Hot Dog Bun	rotella	\$0.31	\$22.06	72	cs	\$0.25	\$4.00	16	cs
Ice Cream Cone	keebler- Flat Bottom, with paper, #30				cs	\$0.15	\$92.00	600	cs
Ice Cream Sandwich	Blue Bunny	\$0.41	\$39.21	96	cs	\$0.41	\$5.00	12	cs
ICEE	red/ble mix								
Jalapeno: Sliced	Santa Lucia								
Ketchup	1.5Gal. Dis. Pack	\$29.28	\$58.56	2	gal	0.05/oz	\$29.00	3/1.5gal	gal
Lids DOME	plastic with hole				cs	\$0.03	\$31.00	1000	cs
Marinara	2 oz ready top use	\$0.60	\$36.00	60	cs	\$0.44	\$37.00	84	cs
Item	Description	Martin Bros 2024				Four Seasons 2024			
		Unit Price	Total Price	Count /Case	Unit	Unit Price	Total Price	Count/Case	Unit

Nacho Cheese Sauce	gehls	\$0.13	\$71.15	560	oz	\$0.07	\$44.00	560	oz
Popcorn	Kits for 8 oz Popper								
Pretzel	5oz	\$0.94	\$47.11	50	cs	\$0.96	\$48.00	50	cs
Salsa Cups	Ready to use								
Napkins	hynap- 13"x8" One Ply	\$0.01	\$65.69	10000	cs	\$0.06	\$39.00	6,000	cs
Paper Plate	AJM 9" White	\$0.03	\$36.93	1200	cs	\$0.03	\$35.00	1000	cs
Pizza-Personal	TONYS	\$1.15	\$69.00	60	cs	\$0.33	\$3.90	12	cs
Plastic Fork	White Plas med wt	\$0.01	\$10.94	1000	cs	\$0.01	\$10.00	1000	cs
Plastic Knife	White	\$0.01	\$10.94	1000	cs	\$0.01	\$10.00	1000	cs
Plastic Spoon	White	\$0.01	\$10.94	1000	cs	\$0.01	\$10.00	1000	cs
Plastic Film	18"x2000' Roll Cutter	\$22.32	\$22.32	1	qty		\$27.00	1	qty
Propane	30 lb.								
Ranch Cups	1oz, Lite Portion	\$0.29	\$29.27	100	cs	\$0.27	\$26.90	100	cs
Soufflé Cups	4oz	\$0.02	\$43.29	2500	cs	\$0.02	\$41.00		cs
Soufflé Cups Lids	3-7oz	\$0.02	\$39.39	2500	cs				cs
Straw: Plastic	Unwrapped	\$0.01	\$79.02	12500	cs	\$0.00	\$0.95	250	cs
Wax Paper	Wrap wax paper 8x10.75								



Staff Report

Subject: Mosquito/Vector control-St. Louis County

Department/Program: Public Works - Property Services

Explanation:

Mosquito Control

St. Louis County Health Department will again provide mosquito control services for the City of Ballwin. The County provides two distinct types of treatments: larviciding and adulticiding. Larviciding consists of applying mosquitocide products directly to standing water known to breed mosquitoes. Typical sites include creeks and swampy or low-lying areas. Larviciding is scheduled in advance and depends upon the weather. St. Louis County anticipates beginning larviciding in mid-April and fogging in May.

Adulticiding (trucks spraying for adult mosquitoes) is not done on a regular schedule. Instead, the County decides by 6pm on Sundays where spraying will occur that evening. They analyze recent surveillance information (mosquito traps) and then spray where mosquitoes are worst. The County records a message on their hotline at 314-614-4BUG (615-4284) listing where they intend to spray that evening (or, occasionally, the following morning before sunrise). Residents may report mosquito problems by calling the County Health Department at (314) 615-0680 and the City of Ballwin Public Works Department at 636-227-9000

Recommendation: Staff recommends the City of Ballwin continue the contract with St. Louis County along with our program spraying for Mosquitos.

Submitted By: Jim Link, Director of Public Works

Date: 3/18/2024



SAINT LOUIS COUNTY
Public Health

To whom it may concern,

I wanted to reach out to you today to inform you that, according to our records, your contract with Saint Louis County Department of Public Health regarding vector prevention and abatement services for your municipality has or will be expiring soon. Should you wish to renew your service, I have included a new contract for your review and signature. Conversely, if you do not have a contract for services and are interested in contracting with Saint Louis County Department of Public Health to provide vector prevention and abatement services for your municipality, we have provided more information regarding these services for your review and consideration. The Saint Louis County Department of Public Health Vector-Borne Disease Prevention Program provides full-scale vector prevention and abatement services for the majority of Saint Louis County which includes all contracted municipalities and all unincorporated areas. Services provided include the following: adult mosquito surveillance, laboratory testing of field-collected adult mosquitoes for the presence of arboviral disease, larvicidal treatment of mosquito breeding sites, Ultra-Low Volume (ULV) and barrier applications for the control of adult mosquitoes, and comprehensive rodent abatement in public areas.

Vector prevention and abatement services are particularly important in protecting the public from vector-borne diseases. Mosquitoes are competent vectors for many arboviruses such as West Nile, Saint Louis Encephalitis, Zika, Dengue, and Chikungunya while rodents are competent vectors for Salmonella, Leptospirosis, and Tularemia. Rodents are also capable of indirectly spreading tick-borne diseases such as Ehrlichiosis, Rocky Mountain Spotted Fever, Heartland Virus, and Bourbon Virus by carrying infected ticks. Furthermore, rodents can cause extensive damage by contaminating properties with their urine and feces, gnawing on structures and wiring, and extensive burrowing can undermine concrete slabs and foundations and increase erosion to stream banks.

Saint Louis County Department of Public Health strives to provide the best service possible to protect the health of our residents and visitors from the threat of vector-borne disease. All operations are conducted in accordance with Integrated Pest Management (IPM) principles which are overseen by Vector Control Specialists who are licensed and certified by the Missouri Department of Agriculture in Public Health Pest Control. IPM principles are prevention and abatement measures that are surveillance-driven, meaning that surveillance dictates when abatement measures are warranted and what abatement methods are selected and applied in a manner that reduces pesticide resistance and

minimizes risks to human health, non-target species, beneficial organisms, and the environment.

Vector Prevention Services provided will include all of the following services:

1. Surveillance

The Saint Louis County Vector-borne Disease Prevention Program conducts surveillance for roughly 523 square miles of Saint Louis County, monitoring 234 preselected trap sites throughout the County. Mosquito traps are set five nights a week, Sunday – Thursday, and picked up the following morning. Adult mosquitoes collected from these trap sites are identified for medically significant species, sorted and laboratory tested for arboviruses. Surveillance data determines if and when adult mosquito abatement is necessary. Adult mosquito abatement will occur only when trap and test data show that high numbers of mosquitoes with the capability of spreading disease are present and/or those mosquitoes have tested positive for disease. There is no additional charge for this service.

2. Larviciding

Currently there are over 6000 known breeding sites within Saint Louis County that are regularly monitored throughout the mosquito season. Types of sites monitored include ditches, ponds, lakes, creeks, canals, swamps, marshes, sewers, storm water detention basins, and any other areas on public property where standing water is present, and the potential exists for mosquito breeding to occur. Sites in which mosquito breeding is identified or where conditions show a high potential for mosquito breeding are treated with an appropriate EPA-registered mosquito larvicide in accordance with the product label. Whenever possible, environmentally friendly mosquito abatement products and application methods are used to minimize potential impacts to beneficial organisms and the environment.

3. Adulticiding

The Saint Louis County Vector-borne Disease Prevention Program conducts nighttime Ultra-Low Volume (ULV) mosquito adulticide applications on public roads, using truck mounted ULV machines, focusing treatments in areas where surveillance data has identified an abundance of medically significant species of mosquitoes and/or areas where those mosquitoes have tested positive for arbovirus. In addition, the Vector-borne Disease Prevention Program may apply adult mosquito barrier applications in public areas, such as parks, ball fields, or outdoor event areas, where conditions and criteria warrant the application of a barrier treatment. Barrier treatments are conducted upon reasonable

advance request only and are applied at the discretion of the Saint Louis County Vector-borne Disease Prevention Program.

4. Rodent Abatement

Rodent abatement provided by the Vector-borne Disease Prevention Program is a request-driven service that provides rodent abatement for the reduction of Norway Rat populations in public areas within the contracting municipality. A Vector Control Specialist will investigate reports of rat activity on public and private property as a reactive approach to rodent control. Reported rodent activity will initiate an investigation by a Vector Control Specialist in the area of the complaint. Based on the specialist's findings, proper abatement methods are utilized in public areas according to Integrated Pest Management protocols, using only EPA registered rodenticides. Public areas where Norway Rat activity has been identified will be re-treated by prescribed methods as indicated on rodenticide labeling until rodent activity has been eradicated. If rodent activity is noted on private property, residents will receive professional recommendations on abatement and exclusion of rodents and/or the resident is advised to contact a licensed private pest control operator to treat their property. Per licensing restrictions, Saint Louis County cannot apply rodenticides on private property or provide residents with rodenticides.

Fees for the 2024 season are as follows:

Surveillance/Testing – No Charge
 Larviciding - \$72.00/Hour
 Adulticiding- \$102.00/Hour
 Rodent Abatement - \$48.00/Hour

Should you wish to renew or begin services, please:

- 1) Fill out the attached contact information form
- 2) Prepare an ordinance/resolution for authority approval (template attached)
- 3) Email the above completed documents to Andrea Zeilman at AZeilman@stlouiscountymo.gov

Once proper documentation is received, the signing authority will sign the contract electronically via DocuSign (signing platform subject to change). Click the link in the email to sign the contract electronically. A fully executed copy of the contract will be sent to the contact person indicated in the information sheet.

The Vector-borne Disease Prevention Program is committed to providing the best service possible in accordance to Integrated Pest Management protocols. Your timely response is

appreciated. Should you have any questions, please feel free to contact me via email (JSayers@stlouiscountymo.gov) or phone at 314-615-0654.

Sincerely,

A handwritten signature in cursive script that reads "James Sayers".

James Sayers
Environmental Manager
Vector-Borne Disease Prevention Program
Saint Louis County Department of Public Health



SAINT LOUIS COUNTY
Public Health

Thank you for choosing St. Louis County for Vector Abatement Services. Below are instructions for completing your contract.

STEP 1:

Complete the following information.

Municipality Name: _____

Name of contact for this contract: _____

Contact's email address: _____

Contact's phone number: _____

Contact's address: _____

Name of person authorized to sign the contract: _____

Signing Authority's direct email address: _____

Ordinance or Resolution Number that Authorizes the contract: _____

STEP 2:

Email this form AND a copy of the signed ordinance/resolution to Andrea Zeilman at azeilman@stlouiscountymo.gov.

STEP 3:

Once the proper documentation is received, the signing authority will receive the contract to sign electronically via DocuSign. Click the link in the email to sign the contract. A fully executed copy of the contract will be sent to the contact person listed above.

QUESTIONS:

For questions regarding the contract process, please contact Andrea Zeilman at azeilman@stlouiscountymo.gov or 314-615-6408

For questions regarding vector abatement services, please contact James Sayers at jsayers@stlouiscountymo.gov or 314-615-0654

BILL NO.: 37ORDINANCE NO.: 37-2024

AN ORDINANCE AUTHORIZING THE (CITY/VILLAGE) OF Smithville
 TO ENTER INTO AND EXECUTE A CONTRACT WITH ST. LOUIS COUNTY, MISSOURI FOR
 VECTOR CONTROL SERVICES AND AUTHORIZING AND DIRECTING THE City Manager
 OF THE (CITY/VILLAGE) OF Smithville TO ENTER INTO ON
 BEHALF OF SAID (CITY/VILLAGE) A CONTRACT WITH ST LOUIS COUNTY, MISSOURI FOR
 VECTOR CONTROL SERVICES.

BE IT ORDAINED BY THE Council OF THE (CITY/VILLAGE) OF Smithville
 AS FOLLOWS:

SECTION 1 The (Mayor/City Manager/Chairman of the Board of Trustees) is
 authorized to execute a Contract with St. Louis County, Missouri,
 whereby said County, by and through its Department of Public Health,
 will provide Vector Control Services within said (City/Village).

SECTION 2 The (City/Village) shall compensate St. Louis County, Missouri for
 services rendered at the hourly rate set forth in the contract and as
 such rates are changed in accordance with the terms and conditions
 of the contract between the (City/Village) and St. Louis County,
 Missouri.

SECTION 3 After execution thereof, this agreement shall be in effect for five (5)
 years. Either party may terminate the contract by written notice at
 least thirty (30) days prior thereto.

ADOPTED: March 13, 2024

APPROVED: March 15, 2024


 (Mayor/City Manager/Chairman of the Board of Trustees)

ATTEST: Suzie Simmons
 (City/Village) Clerk

Bill No. _____

Ordinance No. _____

AN ORDINANCE

AUTHORIZING THE Choose One OF _____ TO ENTER INTO AND EXECUTE A CONTRACT WITH ST. LOUIS COUNTY, MISSOURI FOR VECTOR CONTROL SERVICES AND AUTHORIZING AND DIRECTING THE Choose One: OF THE Choose One OF _____ TO ENTER INTO ON BEHALF OF SAID Choose One A CONTRACT WITH ST LOUIS COUNTY, MISSOURI FOR VECTOR CONTROL SERVICES.

BE IT ORDAINED BY THE _____ OF THE Choose One OF _____ AS FOLLOWS:

SECTION 1 The Choose One: _____ is authorized to execute a Contract with St. Louis County, Missouri, whereby said County, by and through its Department of Public Health, will provide Vector Control Services within said Choose One: _____.

SECTION 2 The Choose One: _____ shall compensate St. Louis County, Missouri for services rendered at the hourly rate set forth in the contract and as such rates are changed in accordance with the terms and conditions of the contract between the Choose One: _____ ad St. Louis County, Missouri.

SECTION 3 After execution thereof, this agreement shall be in effect for five (5) years. Either party may terminate the contract by written notice at least thirty (30) days prior thereto.

ADOPTED: _____

APPROVED: _____

Choose One:

ATTEST: _____
Choose One: Clerk

Bill No. _____

Ordinance No. _____

AN ORDINANCE

AUTHORIZING THE (CITY/VILLAGE) OF _____ TO
 ENTER INTO AND EXECUTE A CONTRACT WITH ST. LOUIS COUNTY, MISSOURI FOR VECTOR
 CONTROL SERVICES AND AUTHORIZING AND DIRECTING THE _____ OF THE
 (CITY/VILLAGE) OF _____ TO ENTER INTO ON BEHALF OF SAID
 (CITY/VILLAGE) A CONTRACT WITH ST LOUIS COUNTY, MISSOURI FOR VECTOR CONTROL
 SERVICES.

BE IT ORDAINED BY THE _____ OF THE (CITY/VILLAGE) OF

_____ AS FOLLOWS:

- SECTION 1. The (Mayor/ City Manager/ Chairman of Board of Trustees) is authorized to execute a Contract with St. Louis County, Missouri, whereby said County, by and through its Department of Public Health, will provide Vector Control Services within said (City/Village).
- SECTION 2. The (City/Village) shall compensate St. Louis County, Missouri for services rendered at the hourly rate set forth in the contract and as such rates are changed in accordance with the terms and conditions of the contract between the (City/Village) and St. Louis County.
- SECTION 3. After execution thereof, this agreement shall be in effect for five (5) years. Either party may terminate the contract by written notice with at least thirty (30) days prior thereto.

ADOPTED: _____

APPROVED: _____

 (Mayor/ City Manager/Chairman of Board of Trustees)

ATTEST: _____
 (City/Village Clerk)

wd: 2024 Contract Renewal - Vector-Borne Disease Prevention Services

message

rgan Freeman <mfreeman@ballwin.mo.us>

Fri, Mar 15, 2024 at 11:02 /

Denise Keller <denisekeller@ballwin.mo.us>, Eric Sterman <esterman@ballwin.mo.us>, James Link <jlink@ballwin.mo.us>

----- Forwarded message -----

From: 'Sayers, James' via City Clerk <cityclerk@ballwin.mo.us>

Date: Fri, Mar 15, 2024 at 11:00 AM

Subject: 2024 Contract Renewal - Vector-Borne Disease Prevention Services

To: Sayers, James <JSayers@stlouiscountymo.gov>

Cc: Zeilman, Andrea <AZeilman@stlouiscountymo.gov>

To whom it may concern,

wanted to reach out to inform you that, according to our records, your contract with Saint Louis County Department of Public Health regarding vector prevention and abatement services for your municipality has or will be expiring soon. Should you wish to renew your service, I have enclosed the required contract renewal instructions and documents for your review and submittal. Conversely, if you do not have a contract for services and are interested in contracting with Saint Louis County Department of Public Health to provide vector prevention and abatement services for your municipality, we have provided more information regarding these services along with the required documents and submittal instructions for your review and consideration.

Should you have any questions regarding the contract process, please contact Andrea Zeilman at azeilman@stlouiscountymo.gov or 314-615-6408

Should you have any questions regarding vector abatement services, please contact James Sayers at jsayers@stlouiscountymo.gov or 314-615-0654

Sincerely,

James Sayers

Environmental Manager

Vector-Borne Disease Prevention Program

Saint Louis County Dept. of Public Health

10521 Baur Blvd.

Olivette, MO 63132

314-615-0654 (Office)

sayers@stlouiscountymo.gov

<https://stlouiscountymo.gov/st-louis-county-departments/public-health/vector-borne-disease-prevention/>

Disclaimer






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Marketing & Communications Specialist/City Clerk
City of Ballwin
phone 636.207.2359
website www.ballwin.mo.us

Section 11, Item b.



5 attachments

-  **2024 VBDP Renewal Letter.pdf**
135K
-  **2024 VBDP Municipal Information.pdf**
332K
-  **2024 VBDP Municipal Ordinance Example.pdf**
792K
-  **2024 Vector Ordinance - TEMPLATE.pdf**
121K
-  **2024 VBDP Municipal Ordinance BLANK.pdf**
74K



CITY OF BALLWIN
14811 Manchester Road, Ballwin, MO 63011

BILL NO. 3870

ORDINANCE NO. 15-11

INTRODUCED BY
ALDERMEN TERBROCK, FINLEY, STALLMANN, SCHWENT, FLEMING, LEAHY, KERLAGON, BOLAND

AN ORDINANCE AUTHORIZING THE CITY OF BALLWIN TO ENTER INTO AND EXECUTE A CONTRACT WITH ST. LOUIS COUNTY, MISSOURI FOR THE MOSQUITO CONTROL SERVICE, AND AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR OF THE CITY OF BALLWIN TO ENTER INTO ON BEHALF OF SAID CITY, A CONTRACT WITH ST. LOUIS COUNTY, MISSOURI FOR MOSQUITO CONTROL SERVICE.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF BALLWIN, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

SECTION ONE: The City Administrator is authorized to execute a contract with St. Louis County, Missouri, whereby said County, by and through its Department of Health will perform mosquito control service within said City.

SECTION TWO: The City shall compensate St. Louis County, Missouri for services rendered at the hourly rate set forth in the contract and as such rates are changed in accordance with the terms and conditions of the contract between the City and County.

SECTION THREE: All ordinances or parts of ordinances in conflict herewith are to the extent of such conflict repealed.

SECTION FOUR: This ordinance shall take full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

PASSED this 23 day of Feb, 2015.

Tim Pogue
TIM POGUE, MAYOR

APPROVED this 23 day of Feb, 2015.

Tim Pogue
TIM POGUE, MAYOR

ATTEST:

Robert Kuntz
ROBERT KUNTZ, CITY ADMINISTRATOR

County, as agreed to by Municipality. This contract term is for a total of 5 years, which includes initial one-year term and annual renewals. Either party may terminate this contract upon thirty days written notice.

By: [Signature] St. Louis County, Missouri
County Executive

Attest:
[Signature]
Administrative Director

Approved As To Legal Form:
[Signature]
County Counselor 3-16-15

APPROVED: [Signature] 3/12/15
Director, Department of Health

APPROVED: [Signature]
Accounting Officer

MUNICIPALITY
Ballwin
(name of)

By: [Signature]
(Signature of authorized individual)
Robert E. Kuntz C.A.
(Type name/title of authorized individual)

ATTEST:
[Signature]
City/Village Clerk