

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Minutes**
 - [a.](#) April 25, 2022 Board of Aldermen Meeting Minutes
- 5. Citizen Comments**
- 6. Presentations**
 - a. Audit Review
- 7. Legislation**
 - [a.](#) 4123 - SUE Kids Empire
- 8. Consent Items**
 - [a.](#) Administration - Personnel Manual Changes
- 9. Mayor's Report**
- 10. City Administrator's Report**
- 11. City Attorney's Report**
- 12. Staff Reports**
 - [a.](#) Public Works - Mosquito Spraying
- 13. Aldermanic Comments**
- 14. Closed Session**
- 15. Adjourn**

NOTE: Due to ongoing City business, all meeting agendas should be considered tentative. Additional issues may be introduced during the course of the meeting.

CLOSED SESSION: Pursuant to Section 610.022 RSMo., The Board of Aldermen could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss legal matters, personnel/employee matters, and/or real estate, as provided under Sections 610.021(1) RSMo., 610.021(2) RSMo., 610.021(3) RSMo.

ADA NOTICE: Residents of Ballwin are afforded an equal opportunity to participate in the programs and services of the City of Ballwin regardless of race, color, religion, sex, age, disability, familial status, national origin or political affiliation. If one requires an accommodation, please call (636) 227-8580 V or (636) 527-9200 TDD or 1-800-735-2466 (Relay Missouri) no later than 5:00 p.m. on the third business day preceding the hearing. Offices are open between 8:00 a.m. and 5:00 p.m. Monday through Friday.



BOARD OF ALDERMEN
Meeting Minutes

April 25, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

THE MINUTES ARE PREPARED IN SUMMARY TO REFLECT THE OVERALL DISCUSSIONS, NOT VERBATIM QUOTES.

The meeting was called to order by Mayor Pogue at 7:00 p.m.

ROLL CALL

Present

Mayor Tim Pogue
Alderman Mike Utt
Alderman Michael Finley
Alderman Kevin M. Roach
Alderman Mark Stallmann
Alderman Frank Fleming
Alderman Jim Leahy
Alderman Ross Bullington
Alderman Raymond Kerlagon
City Administrator Eric Sterman
City Attorney Robert Jones

Absent

The Pledge of Allegiance was recited.

MINUTES

The Minutes from the April 11, 2022, Board of Aldermen meeting were submitted for approval. ***A motion was made*** by Alderman Fleming and seconded by Alderman Finley to approve the minutes from the April 11, 2022 Board of Aldermen meeting as submitted. A voice vote was taken with unanimous affirmative result and the motion passed.



BOARD OF ALDERMEN
Meeting Minutes

April 25, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

Mayor Pogue shared that today brings an end to an era of great public servants to the City of Ballwin. Ray and Kathy Kerlagon together, have served the City for over 13 years. Ray was first sworn in April 2006 and served until May 2008. Kathy was appointed to the Board by Mayor Pogue in September 2011 when a vacancy occurred and served until April 2016. Ray again ran and was elected to serve in April 2016 and has been on the Board since. They have both served the community actively through their church, with the citizen police academy and Ray with the FBI academy. The community will definitely miss them. Mayor Pogue presented a plaque to Ray honoring Ray's and Kathy's service to Ballwin.

Alderman Finley shared that during his first term on the Board, he had to have surgery. Ray and Kathy, who were not on the Board at the time, came to the hospital to visit him. He thanked Ray for his kindness.

Alderman Bullington shared that he and his wife have had the good fortune to know Ray and Kathy for many years, as Kathy's father lived next door to him. He thanked Ray for everything he's done, but especially for his friendship, which means the world.

Alderman Fleming shared that he has appreciated Ray's calm and wisdom, but most of all, his kindness and thanked him for everything he has done for the City to make it a better place to live.

Alderman Stallmann shared that when he was first appointed to the Board, Ray and Kathy came to him and asked what they could do to help. He shared it has been a pleasure and honor to work with them.

Ray thanked everyone for the opportunity to serve the City. He shared that he wished Kathy could be able to be here to thank everyone as well.



BOARD OF ALDERMEN
Meeting Minutes

April 25, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

PRESENTATION

SWEARING IN OF ELECTED OFFICIALS

Alderman Michael Finley – oath administered by City Attorney Robert Jones

Alderman Kevin Roach – oath administered by Honorable Judge Virginia Nye

Alderman Frank Fleming – oath administered by Honorable Judge Virginia Nye

Alderman David Siegel – oath administered by Honorable Judge Virginia Nye

Officials were sworn in for a two-year term expiring April 2024.

Call to order at 7:16.

There is a second roll call with newly elected officials.

Present:

Absent

Mayor Tim Pogue

Alderman Mike Utt

Alderman Michael Finley

Alderman Kevin M. Roach

Alderman Mark Stallmann

Alderman Frank Fleming

Alderman Jim Leahy

Alderman Ross Bullington

Alderman David Siegel



BOARD OF ALDERMEN
Meeting Minutes

April 25, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

CONSENT ITEMS

Administration – Health Insurance

Staff recommends accepting the 9% medical insurance premium increase from SLAIT.

Discussion:

Alderman Roach asked if there was any background information on the increase. City Administrator Sterman explained that we are part of SLAIT and that health claims have increased across the board. He also explained that while the increase is costly, premiums would have gone up much more if we were on our own. Alderman Stallmann thanked former City Administrator Bob Kuntz who got the City started with SLAIT. Alderman Roach stated this is different from workman’s comp, so there is less we can do to reduce claims. City Administrator Sterman shared that we don’t know who claims what, but the City does have wellness programs in place which are funded by SLAIT, so we encourage wellness for our employees. Alderman Roach asked what we should expect for the 2023 budget; Mr. Sterman stated that SLAIT looks at a period of 30 months, but it would be hard to speculate what increases could be. Alderman Roach also asked if there was any concern that SLAIT would expect anything different from us; Mr. Sterman explained that Ballwin has been a member for many years and as long as we adhere to rules set forth by SLAIT and remain in good standing, there shouldn’t be any concerns.

A motion was made by Alderman Fleming and seconded by Alderman Bullington to accept staff’s recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

MAYOR’S REPORT

Mayor Pogue nominated Alderman Frank Fleming as Board President. A motion was made by Alderman Finley and seconded by Alderman Stallmann to accept the nomination. A voice vote was taken with unanimous affirmative result and the motion passed.

Mayor Pogue stated he will be reviewing committee assignments and asked the Aldermen to email him, ranking their committee choices. He also asked if anyone had interest in being on Planning & Zoning to please include that in their email.



BOARD OF ALDERMEN
Meeting Minutes

April 25, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

CITY ADMINISTRATOR'S REPORT

As has been discussed, one of the Board's objectives has been to pursue annexation and grow the City's boundaries. As a follow up, we have been in communication with two subdivisions to the South, at Ries Rd. and Big Bend. One subdivision has submitted their petition and the other is working on theirs. Our next step with the petitions is to submit them to the St. Louis County Boundary Commission along with an ordinance indicating our interest in annexing as well as a report showing we are capable of providing services to the subdivisions. This process thus far has been led by the subdivisions. If the Board is interested, a motion for legislation to be drafted would be needed and the legislation would be brought forth at one of the May meetings. Alderman Stallman stated he believes this is an excellent idea and we should encourage and facilitate the process. Alderman Fleming stated we should do our due diligence with cost analysis, etc. A motion was made by Alderman Stallmann and seconded by Alderman Bullington to direct the City Attorney to draft appropriate legislation. A voice vote was taken with unanimous affirmative result and the motion passed.

CITY ATTORNEY'S REPORT

Nothing to report

ALDERMANIC COMMENTS

Alderman Finley talked about his career as an attorney and touched on some low points during his career. He shared that City Attorney Robert Jones has always been an inspiration to him to keep going. For those who didn't know, Mr. Jones is a former Ballwin mayor and municipal judge. Alderman Finley invited Mr. Jones to do the Oath of Office for him this evening because he has been such an inspiration and that he and his colleagues appreciate Mr. Jones. He also thanked Adelia Collier and her father for coming to the meeting. Miss Collier held the Bible for Alderman Finley as he took his Oath of Office. Miss Collier attends West Hills Christian Church and Incarnate Word School and has an interest in history and government.

Alderman Stallmann asked Park Director Chris Conway to commend his staff for their outstanding professionalism during a water rescue that he and his son had witnessed.

Alderman Fleming thanked his wife and son for letting him take the time once again to do this. He appreciates that they give up family time so he is able to do so.



**BOARD OF ALDERMEN
Meeting Minutes**

April 25, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

A motion was made by Alderman Fleming and seconded by Alderman Finley to adjourn. The motion was passed by unanimous affirmative voice vote and the meeting adjourned at 7:35 p.m.

_____ TIM POGUE, MAYOR

ATTEST:

_____ POLLY MOORE, CITY CLERK



INTRODUCED BY
ALDERMEN UTT, FINLEY, STALLMANN, ROACH, FLEMING, LEAHY, SIEGEL, BULLINGTON

AN ORDINANCE GRANTING A SPECIAL USE EXCEPTION TO ALTON M. KLEIN D/B/A KIDS EMPIRE FOR AN INDOOR ENTERTAINMENT FACILITY AT 14880 MANCHESTER ROAD, SUITE B.

WHEREAS, a petition has been received from Alton M. Klein d/b/a Kids Empire for an indoor entertainment facility at 14880 Manchester Road, Suite B; and

WHEREAS, said petition was duly referred to the Planning and Zoning Commission for its investigation and report; and

WHEREAS, due notice of a public hearing before the Planning and Zoning Commission upon said petition was published and posted according to law and ordinance; and

WHEREAS, a public hearing was held before the Planning and Zoning Commission on May 2, 2022, upon said petition; and

WHEREAS, the Planning and Zoning Commission has submitted its report recommending approval to the Board of Aldermen; and

WHEREAS, the Board of Aldermen has determined that an establishment for the purposes disclosed above, under certain conditions, would not substantially increase traffic hazards or congestion; would not adversely affect the character of the neighborhood; would not adversely affect the general welfare of the community; would not over-tax public utilities; would not adversely affect public safety and health; is consistent with good planning practice; can be operated in a manner that is not detrimental to the permitted developments and uses in the District; and can be developed and operated in a manner that is visually compatible with the permitted uses in the surrounding area; and

WHEREAS, all applicable matters in Section 2 of Article XIV of Ordinance No. 557, "The Zoning Ordinance," have been adequately provided for:

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF BALLWIN, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1. A special use exception, subject to the conditions hereinafter specifically set forth, is hereby granted to Alton M. Klein d/b/a Kids Empire for an indoor entertainment facility at 14880 Manchester Road, Suite B, as is made and provided for in Article XIV of Ordinance No. 557.

Section 2. The special use exception hereby issued, and referred to in Section 1, is issued to the named permittee only and shall not be assigned or transferred, without the permission of the Board of Aldermen of the City of Ballwin.



Section 3. The special use exception hereby issued and referred to in Section 1, shall be valid only if the conditions set forth in the Addendum, attached hereto as Exhibit 1 and made a part hereof, are observed by permittee.

Section 4. This Ordinance shall take effect and be in full force from and after its passage and approval.

PASSED this _____ day of _____, 2022. _____
TIM POGUE, MAYOR

APPROVED this _____ day of _____, 2022. _____
TIM POGUE, MAYOR

ATTEST: _____
ERIC STERMAN, CITY ADMINISTRATOR

EXHIBIT ONE

The permittee granted a Special Use Exception per the ordinance hereby appended to, their assignees and successors, as authorized and approved by the Board of Aldermen of the City of Ballwin, agree to abide by the following provisions, the provisions of all ordinances of the City of Ballwin, and all applicable laws of St. Louis County, the State of Missouri and of the United States of America and to require all licensees, franchisees, and lessees to similarly abide by said ordinances, laws and provisions, as appropriate to such special use exception. In addition, the following provisions, as appropriate, shall apply:

1. There is no outdoor storage, display or sale of any merchandise, equipment, vehicle, supplies or product except as may be provided and limited by this Special Use Exception or ordinance of the City of Ballwin.

2. There is no servicing, repair, cleaning, maintenance or other work on any merchandise, equipment, vehicle, materials, supplies, or product except as may be provided and limited by this Special Use Exception or ordinance of the City of Ballwin, except within a fully enclosed building which shall not include carports, porte-cocheres, accessory structures or temporary coverings and/or enclosures such as tents, tarpaulins, flies, or other similar structures.

3. Any violation of the laws, statutes, ordinances, codes, policies and regulations of the City of Ballwin, St. Louis County, the State of Missouri, or the United States of America by the permittee, its agents, servants or employees shall be cause for the revocation of the Special Use Exception hereby granted.

4. That the site, premises and/or land use described by the permittee in the application and subsequently approved by this ordinance is developed and operated in accordance with the final approved development plan and the provisions of this ordinance, and any failure to do so shall be cause for the revocation of the Special Use Exception hereby granted.

5. All new utility and other service laterals and connections on the site and/or premises, and all connections to site improvements and fixtures installed outside of a fully enclosed building shall be installed underground.

6. All sign illumination and other lighting is selected and arranged so as not to cast light upon, and/or be a nuisance, to any right-of-way or any other property.

7. The permittee and their approved assignees or successors, if any, shall preserve, maintain and care for all plantings, and landscaped and planted areas on the site and/or premises, in accordance with the landscape and site plans of this ordinance. Such maintenance, preservation and care shall include all planted and landscaped rights-of-way adjacent to the site and/or premises addressed and approved by the Special Use Exception hereby granted.

8. Trash and debris shall not be allowed to accumulate and the site/premises shall at all times be kept clean and free of all refuse, debris, leakage and recyclable material accumulation.

9. All trash dumpsters and recyclable material storage areas shall be screened with a 100% opaque screen which shall totally obscure any visibility of the dumpster and recyclables container. Such screening shall be permanent in nature and architecturally compatible with the associated development.



10. Unless otherwise provided by this Special Use Exception or other ordinances of the City of Ballwin, no vehicles, equipment or property may be parked or stored on the premises for which this permit is issued except non-commercial vehicles as defined by the Ballwin Ordinances and one fully operational and licensed delivery/service vehicle per business or tenant or use operated on the premises.

11. This Special Use Exception shall terminate three months following the non-renewal of the business license for the business associated with the location for which the Exception is granted.

12. No alcohol shall be sold or permitted to be carried in or consumed on the premises subject to this special use exception.

Consent Item

RE: Personnel Manual Revision

Department/Program: Administration

Explanation:

Qualifying Period – Text in red is for clarification and housekeeping. This has been and is our current procedure.

Promotions – This section needed further clarification.

Nepotism – This policy was expanded to eliminate any complications and opportunity for conflict during the hiring process.

Holiday Pay – Red text is for additional clarification of our current practice.

Vacation - Housekeeping

City Attorney Jones has reviewed these policy recommendations.

Recommendation: Accept the proposed changes to the Personnel Manual

Submitted By: Haley Morrison

Date: May 5, 2022

Qualifying Period

An employee appointed to a full-time or part-time position or promoted to a new position must serve a qualifying period of one calendar year. Employees may participate in annual evaluations during their qualifying period, and will be given official notifications as to their status at the completion of the qualifying period and periodically thereafter as long as they remain an employee of the City of Ballwin.

New employees in a qualifying period are not eligible for a merit increase until after 12 months of service.

Promotions

It is Ballwin's policy to fill openings by promotion of a qualified employee whenever possible. Job knowledge and meritorious performance are important in preparing for advancement. Employees are required to serve one year as a full-time employee in a subordinate title or longer, depending on each department's policy, before being considered eligible for promotion.

Promoted employees will either have their base salary moved to the minimum range of the new position or receive a 3% raise, depending on whichever is greater. Promotional raises are calculated from base pay only and are exclusive of stipend and/or pay differential due to assignments. Promoted employees will be eligible for their next scheduled annual pay raise.

~~If an employee is moved to a new position that has a starting salary of more than 3% above the starting salary for his or her present job, the move shall be considered a promotion. The employee's anniversary date will remain the original date of hire.~~

Evaluations

In addition to evaluations during the qualifying period, the City will endeavor to provide all full-time and part-time employees with annual evaluations. The purpose of the evaluation is to enhance the employee's value to the City by reviewing his or her job performance with the supervisor.

Although the criteria, format and timing of the evaluations are determined by the City Administrator, the employee will be evaluated by either the employee's immediate supervisor or by a group of supervisors who are familiar with the employee's work and responsibilities.

Personnel Records

All personnel records are confidential. Under certain circumstances, however, the City can and will release certain information, as a matter of public record, to third parties without the specific approval or consent of the employee. Employees releasing personnel information without proper authorization may be subject to disciplinary action.

Upon request, employees or former employees may inspect their personnel files during normal work hours by appointment with the Human Resource Coordinator.

Management Rights

The City shall retain the sole and exclusive right to operate and direct its affairs including setting its mission, establishing standards for services to the public, directing the workforce, planning and determining operations to be conducted and the employees to be assigned, hiring and actions otherwise relating to employees including discipline, relieving employees from work and making and enforcing rules and regulations of employee conduct and work place requirements, as well as selecting methods of performance, assigning equipment and designating facilities, all without challenge through any complaint process except as otherwise set forth in this manual.

Personal Data Changes

To insure that employee personal and payroll records are up to date, it is important that the Human Resources Coordinator be notified of any change in personal data, such as address and telephone number, person to be notified in the event of an emergency, legal name, marital status, number of tax exemptions and insurance beneficiary.

Vacancies

Human Resources will prepare and place advertisements for all vacant positions, as needed. Vacancies may be posted at City Facilities and on the City's Internet Home Page. Postings will also be sent to appropriate organizations and schools depending upon the nature of the position.

All job applications are to be submitted through the City's online application program.

Temporary Supervision

In the event that a vacancy exists in a supervisory position, subject to the approval of the City Administrator, the Department Head may designate an acting supervisor status. Service in acting supervisory capacity shall be voluntary and without additional pay provided the duration of such assignment shall not exceed ninety (90) calendar days.

Transfer

If an employee is moved to a new position that has a minimum starting salary that is no more than 3% above or below the starting salary for the present job, the move shall be considered a transfer and his or her anniversary date will not be affected. The employee will, however, be evaluated within the first six months after the transfer to determine if satisfactory progress is being made in the new position. All transfers are subject to prior approval of the affected Department Heads and the City Administrator.

Nepotism

~~Under no circumstances shall one member of an immediate family be permitted to directly supervise another member of the immediate family. Immediate family is defined as spouse, parent, child, sibling, stepchild, son/daughter-in-law, grandchildren, grandparents, or father/mother-in-law.~~

For the purpose of this section, "immediate family member is defined as: spouse; domestic partner; children (including step-children); parents and siblings; step-parent; uncle, aunt, nephew and niece; and the respective in-laws of all members listed.

- A. As of May 2022, no immediate family member of any elected official or of any full-time employee of the City, shall be appointed, hired, or otherwise employed by or contracted with the City of Ballwin, other than in a part-time or seasonal capacity.
- B. No part-time or full-time employee may directly supervise an immediate family member.
- C. No employee shall accept appointment, in other than ex officio capacity, to any Board or Commission within the City of Ballwin.

Anti-fraternization Policy

The City of Ballwin believes that a work environment where employees maintain clear boundaries between employee personal and business interactions is necessary for effective business operations. Although this policy does not prevent the development of friendships or romantic relationships between co-workers, it does establish boundaries as to how relationships are conducted during working hours and within the working environment.

Individuals in supervisory or managerial roles and those with authority over others terms and conditions of employment are subject to more stringent requirements under this policy due to their status as role models, their access to sensitive information, and their ability to affect the employment of individuals in subordinate positions.

This policy does not preclude or interfere with the rights of employees protected by the National Labor Relations Act or any other applicable statute concerning the employment relationship.

Procedures

1. During working time and in working areas, employees are expected to conduct themselves in an appropriate workplace manner that does not interfere with others or with overall productivity.
2. During nonworking time, such as lunches, breaks, and before and after work periods, employees engaging in personal exchanges in non-work areas should observe an appropriate workplace manner to avoid offending other workers or putting them in an uncomfortable position.
3. Employees are strictly prohibited from engaging in physical contact that would in any way be deemed inappropriate in the workplace by a reasonable person while anywhere on City of Ballwin premises, whether during working hours or not.
4. Employees who allow personal relationships with co-workers to adversely affect the work environment will be subject to disciplinary action, including counseling for minor problems. Failure to change behavior and maintain expected work responsibilities is viewed as a serious disciplinary matter.
5. Employee off-duty conduct is generally regarded as private, as long as such conduct does not create problems within the workplace. An exception to this principle, however, is a romantic or sexual relationship between supervisors and subordinates.
6. Any supervisor, manager, executive or other City official in a sensitive or influential position with the City of Ballwin must disclose the existence of a romantic or sexual relationship with another co-worker. Disclosure may be made to the individual's immediate supervisor or the HR Coordinator. The City of Ballwin will review the circumstances to determine whether any conflict of interest exists.
7. When a conflict-of-interest or potential risk is identified due to an employee's relationship with a co-worker, the City will work with the parties involved to consider options for resolving the problem. The initial solution may be to make sure the parties no longer work together on matters where one is able to influence the other or take action for the other. Matters such as hiring, firing, promotions, performance management, compensation decisions and financial transactions are examples of situations that may require reallocation of duties to avoid any actual or perceived reward or disadvantage. In some cases, other measures may be necessary, such as transfer of one or both parties to other positions or departments. If one or both parties refuse to accept a reasonable solution, such refusal may be cause for termination.
8. Failure to cooperate with the City of Ballwin to resolve a conflict or problem caused by a romantic or sexual relationship between co-workers or among managers, supervisors or others in positions of authority in a mutually agreeable fashion may be deemed insubordination and result in disciplinary action up to and including termination.
9. The provisions of this policy apply regardless of the sexual orientation of the parties involved.

10. Where doubts exist as to the specific meaning of the terms used above, employees should make judgements based on the overall spirit and intent of this policy.
11. Any concerns about the administration of this policy should be addressed to the HR Coordinator.

II. COMPENSATION

Every job classification in the City has a description based on the kind and level of duties and the degree of responsibility involved. There is a minimum and maximum salary for each classification. This system enables Ballwin to pay employees on a fair and equitable basis. Salary adjustments are authorized periodically by the Board of Aldermen subject to budgetary considerations.

Hours of Work

City administrative offices are open between the hours of 8:00 a.m. and 5:00 p.m. from Monday through Friday. Other facilities and operations may have different hours. The respective Department Head establishes hours of work and lunch periods for each employee. In the event of inclement weather or emergency situations, City offices will remain open during normal business hours. Individual employees may request time off in accordance with the provisions of this manual. Full-time, non-police employees are expected to work 8-hour shifts exclusive of break periods.

Because of the nature and operation of the Police Department, it is necessary to be staffed seven days a week on a 24-hour a day basis. The standard workday is set by the Chief of Police and scheduled for the employees.

The work week, for purposes of this section, shall be defined as beginning at 12:01 a.m. Monday morning and proceeding for seven (7) full continuous days until Midnight the following Sunday night.

Overtime Pay

Whenever work is performed for the City, whether during the regularly scheduled shift, before or after the scheduled shift, or during meal breaks, the City intends to pay non-exempt employees for that time, and that time must be accurately recorded on the employee's timesheet. Non-exempt employees who work in excess of forty (40) hours in a seven (7) day work week will receive comp time or will be paid 1.5 their regular rate of pay in accordance with applicable law. Employees are required to receive approval in advance from their supervisor before working in excess of forty (40) hours in any work week. Any non-exempt employee who works in excess of forty (40) hours in any work

week, or who performs work off premises without obtaining prior approval will be subject to disciplinary action.

Employees hired for seasonal parks and recreation positions may not qualify for overtime pay. Such employees will be provided that information upon hire.

Employees are not guaranteed overtime hours and all hours employees work in excess of forty (40) must be previously approved by their supervisor. At times it may be necessary to have mandatory overtime. Employees who refuse mandatory overtime are subject to disciplinary action.

Flex Time and Comp Time

Employees who work extra hours in a week may be given time off during another portion of the week to avoid working over forty (40) hours in that week.

Overtime hours that are accumulated and not used within the same 40-hour work week, and not paid as overtime, shall be considered comp time. Comp time shall be taken in accordance with applicable law and is computed at the same rate as overtime (1.5 times hours worked)

The designation and taking of comp time must be mutually agreed upon between supervisor and employee. Comp time accumulation is determined by each individual department head, but in no event shall an employee's comp time accumulation exceed forty (40) hours. These hours must be logged on all time sheets.

Call-In Pay

Employees who are eligible for overtime pay per applicable law, who are called in to duty from home by a supervisor, outside of their normal work shift, shall be guaranteed a minimum of two hours of call-in pay for each call-in. Call-in pay shall be defined as pay for work performed at a time disconnected from an employee's regular schedule of work. Should an employee respond and or report to work, the employee would receive compensation for two (2) hours or for actual hours worked, whichever is greater, at a rate of 1.5 times their regular hourly rate of pay, or receive compensatory time, at the employee's option at a rate of 1.5 times their hourly rate. Under no circumstances will the two-hour minimum guarantee of the call-in pay provisions be applicable for hours worked consecutively before or after a scheduled shift.

On-Call

The City may from time to time, designate certain employees for "on-call" duty, such that employees are subject to work at times designated outside their regular work hours. (i.e. Detectives, Building Systems.) Should an employee respond and or report to work, the employee would receive compensation for two (2) hours or for actual hours worked,

whichever is greater, at a rate at two (2.0) times their regular hourly rate of pay, or receive compensatory time, at the employees option, at a rate of (2.0) times their hourly rate.

On-Call pay does not apply to the snow removal operations.

Emergency Operations

In the event of an emergency, as defined in the Comprehensive Emergency Management Plan or determined by the City Administrator, a premium pay provision will apply for all employees eligible for overtime pay, who are assigned to participate in the emergency operation. This pay premium shall be twice the regular rate of pay for all hours worked in excess of the employee's regular workday period (i.e., double time). In the event that the emergency assignment falls within a 24-hour period when the employee is not scheduled for normal duty, double time will apply for all hours worked in the emergency capacity (i.e., weekends or holidays). In the event that employees who were scheduled for regular duty are relieved of emergency shift duty prior to the completion of a period equal in length to the regular work day, and an appropriate supervisor determines that it is not possible to resume normal duties at the time, employees will be paid for a period not less than the employee's regular work day period at his or her regular rate of pay.

Holiday Pay

The City observes the following holidays and full-time employees (with noted exceptions) shall receive time off with pay.

- New Year's Day
- Martin Luther King, Jr. Birthday
- President's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day & Friday after Thanksgiving
- Christmas Eve Day
- Christmas Day

In the event that one of the above holidays is on a Saturday, the preceding Friday will be observed. If the holiday is on Sunday, the following Monday will be observed. For employees working rotating shifts (police officers, dispatchers, and selected parks and recreation employees) the holiday shall be observed on the official day.

All full-time employees who work rotating shifts (police officers, dispatchers and selected parks and recreation employees) and are scheduled to work one of the holidays listed in this manual, will receive in addition to their regular pay, additional

compensation for such time at the rate of one times the employee's regular rate of pay. (i.e. Double time; 8 hours worked + 8 hours holiday pay, 10 hours worked + 10 hours holiday pay or 12 hours worked + 12 hours holiday pay).

Full-time employees' whose scheduled days off fall on a holiday, shall be compensated an additional twelve (12), ten (10) or eight (8) hours in the form of a "bonus holiday" pay, whichever is appropriate for their assigned shift. "Bonus Holidays" are accrued paid leave to be used with supervisor approval. "Bonus Holidays" earned during the months of November and December may be taken on or before March 31 or the following calendar year. However, an employee who uses a sick day, vacation day or a personal day on a holiday shall not earn a Bonus Holiday.

Personal leave, vacation and comp time may be taken, but in that event no double time will be paid. Employees who call in sick on a holiday will be entitled to use accrued hours of sick/medical pay, but no double time will be paid. Employees with unauthorized absence, or on unpaid FMLA leave occurring on the day preceding and/or following a holiday, shall not receive holiday pay.

Benefit eligible part-time employees shall be eligible for holiday pay on a pro-rata basis in accordance with the above described conditions after completion of twelve (12) consecutive months of continuous service. The pro-rata basis shall be based on the number of hours worked during the preceding 12-month period. Part-time employees must work at least 1,040 hours a year in order to qualify (anniversary to anniversary) as benefit eligible. The employee must physically work the time period in which a holiday falls in order to receive holiday pay.

Regular part-time employees who do not qualify for holiday pay shall receive 1.5 times their regular rate of pay for actual hours worked on the holiday.

Seasonal employees are not eligible for holiday pay.

Pay Statements

Pay is distributed biweekly via direct deposit only. The funds are then allocated to each employees account on the scheduled payday. Deductions will be made to employee paychecks because they are required by law or because the employee is required to make them. Voluntary wage assignments other than recognized deductions are not honored. Federal, state, and/or local withholding tax, social security tax, benefit premium contributions, and court-ordered garnishments are examples of the types of deductions that will be made and the amounts will be shown on the pay stub. Wage assignments will be honored to the extent required by applicable law.

No advance payments or special arrangements will be made under any circumstances.

III. EMPLOYEE BENEFITS

Once an employee begins a scheduled paid leave, the leave may not be transferred to another form of leave.

Vacation Pay

Full time employees

After having completed the first six months of continuous service, each full-time employee shall be eligible for forty (40) hours of vacation leave with pay to begin using ~~after his or her anniversary date~~. Thereafter, vacation pay will accrue monthly in accordance with the following schedule:

- Six months to five years of service: 6.6666 hours per month
- Five to 10 years of service: 10 hours per month.
- More than 10 years of service: 13.3333 hours per month.

Employees may accrue no more than 240 hours of vacation leave (30 days). Those who have more than 240 hours of vacation leave at their anniversary date will forfeit all hours over that amount, unless an exception is approved by the City Administrator for good cause shown.



Staff Report

Subject: Mosquito Fogging - Vector Control

Department/Program: Property Services

Recommendation: Staff recommends the Board consider contracting with St. Louis County for mosquito spraying for the 2022 season.

Explanation:

Since the Covid pandemic in early 2020, Ballwin Public Works has experienced a shortage of maintenance workers. The 2022 budget provides for 34 full time employees, however we are currently staffed at 26 full time employees, 3 full-time seasonal employees and 1 part-time seasonal employee. In order to provide for seasonal mosquito spraying, one employee's schedule is modified from mid-May to mid-September to spray for mosquitos four times per week (one night in each ward). This takes that employee away from other duties (i.e. street and sidewalk repair) for the entirety of the summer. In addition, the employee that has performed this duty in recent years has some health issues that may prevent him from doing the spraying this year, requiring the department to train another employee and ensure he has the proper licensing. Due to the shortage of staff we believe the City should consider contracting out with St. Louis County for the 2022 season.

Ballwin has an existing contract with St. Louis County Vector Control that is in effect until November 2024. This contract includes adulticiding (truck mounted fogging). However, keep in mind that their program does not provide "routine" spraying. Per CDC protocols and best practices, St. Louis County will only adulticide if surveillance (trapping and testing adult mosquitoes) shows that there are high numbers of the particular types of mosquitoes that are capable of transmitting disease to humans and/or those mosquitoes have tested positive for disease. Attached is a list of the locations of these traps. In order to maintain an IPM (Integrated Pest Management) best practices compliant program, St. Louis County now includes all services to contracting municipalities. Larviciding occurs throughout the season and ULV spray applications are only conducted when trap data indicates that high numbers of Culex mosquitoes are present and/or those mosquitoes have tested positive for disease. This could result in less spraying throughout Ballwin as there will not necessarily be regular weekly spraying like we normally do unless the traps indicate a high enough presence to warrant it.

We expect this switch to be relatively cost neutral. St. Louis County charges \$95 per hour for adulticiding. However, should the City do it in house we do have to procure approximately \$5,000 in chemicals each year. The biggest concern for this proposed changes is time and manpower savings. The Public Works Department currently has over 300 open service requests for things such as street/pothole repair, sidewalk repair or grinding, tree trimming, permit review, etc. Having an extra employee available during the summer would assist us with working through those service requests quicker.

Lastly, we are also looking into options for additional sprays from an outside contractor should the County program prove to be insufficient. There are not many contractors that have the capability to cover an area our size so this may or may not be possible.

At this time we only recommend consideration for using St. Louis County for spraying for the 2022 season only. Depending on success or failure of the program, along with available manpower moving forward, this should be reconsidered for 2023 and beyond.

Submitted By: Jim Link

Date: 5/3/22

*Sam Page
County Executive*



*Dr. Emily Doucette
Acting Director*

*Spring Schmidt
Acting Director*

August 1, 2019

To whom it may concern,

I wanted to reach out to you today to inform you that, according to our records, your contract with Saint Louis County regarding vector control services for your municipality has or will be expiring soon. Should you wish to renew your service, I have enclosed a new contract for your review and signature. Or, if you are interested in Saint Louis County Vector Control providing services for your municipality, please review the following description of the services we provide.

Vector Control Services are particularly important in protecting the public from vector-borne diseases. Arboviruses such as West Nile, Saint Louis Encephalitis, Zika, Dengue, and Chikungunya are all transmitted by mosquitos. Salmonella, Leptospirosis, and Tularemia are just a few of the diseases that can be spread by rodents, such as Norway Rats. Rodents are further capable of spreading diseases such as Ehrlichiosis, Rocky Mountain Spotted Fever, Heartland Virus, and Bourbon Virus indirectly through the bite of infected ticks and mites that they may be carrying. Furthermore, rodents can cause extensive damage by contaminating property with their urine and feces, or by gnawing on structures and wiring. Extensive burrowing by Norway Rats can also cause damage by undermining foundations and concrete slabs and increase erosion to stream banks.

The Saint Louis County Department of Public Health Vector Control Program provides full-scale vector control services for the majority of Saint Louis County which includes all contracted municipalities in addition to all unincorporated areas. Services provided include: adult mosquito surveillance, laboratory testing of adult mosquitoes for the presence of arboviral disease, larvicidal treatment of mosquito breeding sites, Ultra-Low Volume (ULV) and barrier applications for the control of adult mosquitoes, and comprehensive rodent abatement in public areas.

Saint Louis County Department of Public Health – Vector Control strives to provide the best service possible to protect the health of our residents from the threat of vector-borne disease. All operations are conducted in accordance with Integrated Pest Management (IPM) principles which are overseen by Vector Control Specialists who are licensed and certified by the Missouri Department of Agriculture in Public Health Pest Control.

Vector Control Services provided will include all of the following services:

1. Larviciding

The Saint Louis County Vector Control Program regularly monitors known mosquito breeding sites within the contracting municipality throughout the mosquito season. Types of sites monitored include ditches, ponds, lakes, creeks, canals, swamps, marshes, sewers, storm water detention basins, and any other areas on public property where standing water is present and the potential exists for mosquito breeding to occur. Sites in which mosquito breeding is identified or where conditions show a high potential for mosquito breeding are treated with an appropriate EPA-registered mosquito larvicide in accordance with the product label. Whenever possible, environmentally friendly mosquito control products and application methods are used to minimize potential impacts to beneficial organisms and the environment.

2. Adulticiding

To control adult disease carrying mosquitoes, the Saint Louis County Vector Control Program conducts nighttime Ultra-Low Volume (ULV) mosquito adulticide applications on public roads, using truck mounted ULV machines. Adulticiding is done at the discretion of Saint Louis County Vector Control and is based primarily upon mosquito surveillance and testing results. Adulticiding efforts are focused in areas where arboviral disease has been identified in the mosquito population and/or where surveillance has indicated the presence of high numbers of adult mosquitoes with the potential to transmit disease. In addition, the Vector Control Program may apply adult mosquito barrier applications in public areas, such as parks or ball fields, or outdoor event areas, where conditions and criteria warrant the application of a barrier treatment. Barrier treatments are conducted upon reasonable advance request only and are applied at the discretion of Saint Louis County Vector Control.

3. Rodent Abatement

Saint Louis County Vector Control's Rodent Abatement Program is a request-driven program that provides rodent abatement services for the control of Norway Rats in public areas within the contracting municipality. Vector Control will investigate reports of rat activity on public and private property as a reactive approach to rodent control. Rodent activity that is reported to Vector Control will initiate an investigation by a Vector Control Specialist in the area of the complaint. Based on the specialist's findings, proper control methods are utilized in public areas according to Integrated Pest Management protocols. Public areas where Norway Rat activity has been identified will be re-treated by prescribed methods as indicated on rodenticide labeling until rodent activity has been eradicated. If rodent activity is noted on private property, residents receive professional recommendations on the control and exclusion of rodents and/or the resident is advised to contact a licensed private pest control operator to

treat their property. Per licensing restrictions, Saint Louis County cannot apply rodenticides on private property or provide residents with rodenticides.

Fees for the 2019 season are as follows:

Larviciding - \$65.00/Hour

Adulticiding- \$92.00/Hour

Rodent Abatement - \$42.00/Hour

We are asking you to:

- 1) Complete, sign and return both copies of the enclosed contract, and
- 2) Enclose a copy of your enabling legislation that authorizes the contract (see enclosed model ordinance).

Vector Control is committed to providing the best service possible in accordance to Integrated Pest Management protocols. Your timely response is appreciated. Should you have any questions, please feel free to contact me via email (JSayers@stlouisco.com) or phone (314-615-0654).

Sincerely,



James Sayers

Vector Control Services Supervisor

- Enclosures:
- One (1) Instruction Form
 - Two (2) Original Contracts
 - One (1) Sample Ordinance



CITY OF BALLWIN
14811 Manchester Road, Ballwin, MO 63011

BILL NO. 3870

ORDINANCE NO. 15-11

INTRODUCED BY
ALDERMEN TERBROCK, FINLEY, STALLMANN, SCHWENT, FLEMING, LEAHY, KERLAGON, BOLAND

AN ORDINANCE AUTHORIZING THE CITY OF BALLWIN TO ENTER INTO AND EXECUTE A CONTRACT WITH ST. LOUIS COUNTY, MISSOURI FOR THE MOSQUITO CONTROL SERVICE, AND AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR OF THE CITY OF BALLWIN TO ENTER INTO ON BEHALF OF SAID CITY, A CONTRACT WITH ST. LOUIS COUNTY, MISSOURI FOR MOSQUITO CONTROL SERVICE.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF BALLWIN, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

SECTION ONE: The City Administrator is authorized to execute a contract with St. Louis County, Missouri, whereby said County, by and through its Department of Health will perform mosquito control service within said City.

SECTION TWO: The City shall compensate St. Louis County, Missouri for services rendered at the hourly rate set forth in the contract and as such rates are changed in accordance with the terms and conditions of the contract between the City and County.

SECTION THREE: All ordinances or parts of ordinances in conflict herewith are to the extent of such conflict repealed.

SECTION FOUR: This ordinance shall take full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

PASSED this 23 day of Feb, 2015.

[Signature]
TIM POGEE, MAYOR

APPROVED this 23 day of Feb, 2015.

[Signature]
TIM POGEE, MAYOR

ATTEST: [Signature]
ROBERT KUNTZ, CITY ADMINISTRATOR

County, as agreed to by Municipality. This contract term is for a total of 5 years, which includes initial one-year term and annual renewals. Either party may terminate this contract upon thirty days written notice.

By: [Signature] St. Louis County, Missouri
County Executive

Attest:
[Signature]
Administrative Director

Approved As To Legal Form:
[Signature]
County Counselor 3-16-15

APPROVED:
[Signature] 3/12/15
Director, Department of Health

APPROVED:
[Signature]
Accounting Officer

MUNICIPALITY
Ballwin

(name of)
By: [Signature]
(Signature of authorized individual)
Robert Kuntz C.A.
(Type name/title of authorized individual)

ATTEST:
[Signature]
City/Village Clerk

LOCAL GOVERNMENT CONTRACT WITH ST. LOUIS COUNTY, MISSOURI FOR MOSQUITO CONTROL SERVICES

This contract is made and entered into this 23rd day of February, 2015, by and between the City of Ballwin, a Municipal Corporation, (hereinafter referred to as "Municipality") and St. Louis County, Missouri, (hereinafter referred to as "County").

Witnesseth:

Whereas, Municipality has enacted its Ordinance No. /Resolution No. 15-11 authorizing said Municipality to enter into this contract with County for mosquito control services to be performed within said Municipality through County's Department of Health; and

Whereas, County is authorized by Article II, Section 2.180 (20) of County's Charter to cooperate and contract with other political subdivisions for common services; and

Whereas, Section 604.020 SLCRO 1974, as amended, authorizes the County Executive to contract on behalf of the Department of Health with political subdivisions for the public health services; and

Whereas, in conformity with Section 604.040 SLCRO 1974, as amended, the St. Louis County Council has adopted Resolution No. 3670, 1992 that sets forth the terms and conditions upon which mosquito control services are to be provided to Municipality; and

Now therefore, in consideration of the mutual promises and undertakings herein set forth, County and Municipality agree as follows:

1. County shall provide mosquito control services as indicated:

	Yes	No
a. Mosquito Control Services including adulticiding per County guidelines – to include all necessary materials, equipment, and personnel.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Other mosquito control services including larviciding Per County guidelines – to include all necessary materials, equipment, and personnel.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2. Municipality shall:
 - a. Pay County for mosquito control services including adulticiding at the hourly rate of seventy-two dollars (\$72.00) and for other mosquito services including larviciding at the hourly rate of forty-five dollars (\$45.00).
 - b. Make all payments by check payable to the order of "St. Louis County Health Department". Billing will occur in November. Payments under above paragraph "a" of this section must be received by County before the 31st day of December, for the initial contract term and before the same day and month in succeeding periods of renewal. Remit payment to St. Louis County Department of Health, 6121 N. Hanley Road, Berkeley, MO 63134.

3. The initial contract term shall be for one year with automatically renewable one year periods, for a maximum of five (5) years, subject to changes in prices and services provided therein by

604.040

Route Name	House Num	House Txt	St Name	Site Type	Site Description
Ballwin	51		Meadowbrook Country Club Estates	Creek	Creek across from address on edge of golf course.
Ballwin	64		Meadowbrook Country Club Estates	Standing Water	Standing water SE corner of front yard.
Ballwin	65		Meadowbrook Country Club Estates	Creek	Creek runs under road just E of address. Check both sides for pooling.
Ballwin	79		Meadowbrook Country Club Estates	Standing Water	Standing water in trees/brush E of address, between 79 and 78 Meadowbrook Country Club Estates.
Ballwin	80		Meadowbrook Country Club Estates	Creek	Creek across street, E of address. Check for pooling from 80 - 87 Meadowbrook Country Club Estates.
Ballwin	44		Meadowbrook Country Club Estates	Creek	Creek SE corner of property. Check for pooling on both sides of street.
Ballwin	19		Meadowbrook Country Club Estates	Creek	Creek north of address; access both sides of road.
Ballwin	546		Charbray	Creek	Access creek at dead end of Charbray Dr. Treat creek in both directions.
Ballwin	1117		Lering	Creek	Creek in rear, check near culvert.
Ballwin	539		Lering	Detention Basin	Detention Basin across street through trees.
Ballwin	310		Clayheath	Detention Basin	Detention Basin E of address.
Ballwin	407		Clayheath	Detention Basin	Detention Basin across street from address.
Ballwin			Clayton Ridge	Detention Basin	Detention Basin N side of street behind UMB Bank.
Ballwin	426		Claymont	Creek	Creek E of address.
Ballwin	319		Claymont Cove	Creek	Creek N of address. Check both sides of street for pooling.
Ballwin	507		Claymont Place	Detention Basin	Detention Basin behind address. Access between 507 and 519 Claymont Place Dr.

Ballwin	494	Trailwood	Creek	Pooling water at outflow in treeline behind 494.
Ballwin	581	Fieldstone	Culvert	Pooling @ large culvert in rear
Ballwin	502	Iron Lantern	Creek	Creek across street from address.
Ballwin	500	Iron Lantern	Creek	Creek E of address. Large pool on W side of street.
Ballwin	408	Brooktree	Creek	Creek N of address. Check for pooling on both sides of street.
Ballwin	512	Kingridge	Drainage	Drainage creek behind homes. Access between 512 and 510 Kingridge. Drainage runs along treeline across field to pond.
Ballwin	730	Henry	Ruts	Ruts on W side of road
Ballwin	744	Henry	Ruts	Ruts on W side of road
Ballwin	758	Henry	Ruts	Ruts on W side of road. Standing water in treeline.
Ballwin	732	Clayton Corners	Detention Basin	(#37 in mapbook) Detention Basin N of address.
Ballwin	892	Woods Mill	Detention Basin	Detention Basin in front of address along Woods Mill Rd.
Ballwin	861	Green Lantern	Drainage	Creek/Drainage. Access between 861 and 859 Green Lantern Ln.
Ballwin	850	Gardenway	Drainage	Creek/Drainage. Access between 850 and 848 Gardenway Dr.
Ballwin	902	Dutch Mill	Creek	Creek opens up into a pool behind this house.
Ballwin	829	Hollyridge	Ditch	Runs along right side of 829 @ intersection w/ Helmsdale Ct
Ballwin	715	Guenevere	Drainage	Drainage behind address. Access between 715 and 717 Guenevere Dr. Check for pooling water along entire drainage area.
Ballwin	469	Brightspur	Creek	Creek just E of address. Pools on S side of street.
Ballwin	628	Forest Leaf	Creek	Creek to left of address.
Ballwin	604	Forest Leaf	Creek	Creek across the street (at intersection w/ Oakleigh Woods).

Ballwin	200	Greenmore	Drainage	Drainage areas across street. Drainage runs to the N and E. Check along drainage areas for standing water.
Ballwin	219	Wildbrier	Creek	Creek W of address. (Ballwin Rec Center) Drainage runs along rear of property starting behind SW corner of parking lot. Treat standing water behind Rec Center up to golf course. Do NOT treat any standing water on golf course.
Ballwin	333	Holloway	Drainage	
Ballwin	316	St. Andrews	Drainage	Access drainage area between 316 and 308 St. Andrews Ct.
Ballwin	6	Cool Meadows	Sewer	Storm sewer behind home. Access between 6 and 5 Cool Meadows Dr.
Ballwin	255	Spring Oaks	Drainage	Access drainage area between 255 and 251 Spring Oaks Dr.
Ballwin	405	Valley Trail	Creek	(#67 in Mapbook) Creek NE of address. Check along creek for pooling.
Ballwin	114	Seven Trails	Ditch	@ intersection w/ Valley Trail (#67), ditch runs along edge of parking lot.
Ballwin	15101	Manchester	Detention Basin	(Ballwin Baptist Church) Detention basins in field W of parking lot behind church. Church between Steamboat and Shirley Ln.
Ballwin	225	Pointe Lucern	Drainage	(#50 in Mapbook) Drainage S of address.
Ballwin	636	Kehr's Mill Ridge	Detention Basin	Detention Basin E of address.
Ballwin	124	Log Hill	Detention Basin	Detention Basin S of address.
Ballwin	609	Cross Hill	Detention Basin	Detention Basin in rear.
Ballwin	234	W. Skyline	Creek	Creek S of address. Check both sides for pooling water.
Ballwin	107	Hillsdale	Detention Basin	Detention Basin S of address. Access from NW corner of strip mall parking lot S of address.
Ballwin	205	Highview	Drainage	Drainage S of address.

Ballwin	640	Highland	Drainage	Drainage begins E of address and runs S. Check for pooling water along ditch.
Ballwin	235	New Ballwin	Detention Basin	Selvige Middle School. Detention Basin SE corner of property.
Ballwin	235	New Ballwin	Drainage	Drainage ditch behind soccer field, W of previous site, culvert by #5 Frisbee Golf hole.
Ballwin	109	Windy Acres Estates	Detention Basin	(#76 in mapbook) Detention Basin E of address. Access between 109 and 117 Windy Acres Estates Dr.
Ballwin	235	Windy Acres Estates	Detention Basin	(#76 in mapbook) Detention Basin between 227 & 235.
Ballwin	201	Village Creek	Drainage	Drainage ditch in rear, pools at culvert and in several other spots.
Ballwin	873	Kylewood	Detention Basin	Detention Basin N of address. Access from sidewalk off Reinke Rd.
Ballwin	873	Kylewood	Detention Basin	Detention Basin across street from previous site on other side of Reinke Rd.
Ballwin	1070	Columbard	Detention Basin	Detention Basin SW of address. Access down hill between 1070 and 1073.
Ballwin	224	Oakbriar Farm	Detention Basin	Detention Basin S of address. Access between 224 and 228 Oakbriar Farm. Also check creek beyond the basin just over the ridge in the woods.
Ballwin	341	Oakmont Farm	Detention Basin	Detention Basin S of address, down the hill. Read next site before you walk all the way down hill. You're welcome...
Ballwin	341	Oakmont Farm	Detention Basin	Detention Basin/drainage @ 100yds E of previous site.
Ballwin	884	Village Brook	Standing Water	N end of cul-de-sac. Standing water in rear, where drainage runs down the hill.
Ballwin	931	Westrun	Detention Basin	Detention basin in rear; follow concrete drain to its beginning & look for pooling.
Ballwin	952	Westrun	Drainage	Drainage creek across street from address.

Ballwin	1352	Richland Meadows	Detention Basin	Detention Basin across street and up the hill.
Ballwin	457	Gateford	Detention Basin	Detention basin across the street (& up the hill).
Ballwin	Kiefer Creek and Richland Meadows		Standing Water	Check for standing water along N side of Kiefer Creek Rd between Richland Meadows and 1110 Kiefer Creek Rd.
Ballwin	1110	Kiefer Creek	Creek	From Kiefer Creek & Forest Valley, go 0.4 mi South. Go 25 yds down driveway, then look on both sides for sizeable pools.
Ballwin	Kiefer Creek Rd		Standing Water	Check for standing water along N side of Kiefer Creek Rd beginning at previous site to New Ballwin Rd.
Ballwin	New Ballwin Rd and New Ballwin Oaks Dr		Drainage	Drainage ditch runs under New Ballwin Oaks Dr. Check both sides for pooling water. Ditch runs to Kiefer Creek Rd.
Ballwin	1169	New Ballwin Oaks	Detention Basin	Detention Basin behind address. Access between 1169 and 1177
Ballwin	705	Whispering Forest	Detention Basin	(#2 in mapbook) Detention Basin E of address.
Ballwin	701	Oakrun	Detention Basin	Detention Basin to the N, behind address. Access from sidewalk along New Ballwin Rd.
Ballwin	406	Castle Glen	Detention Basin	Detention Basin W of cul-de-sac.
Ballwin	720	Westglen Village	Culvert	Culvert in rear, check for pooling. May also access lake from 387 Village Creek Dr.
Ballwin	New Ballwin Park		Ditch	(New Ballwin Rd @ Twigwood) Walk to NW end of park and find wooden footbridge. Follow gully 50 ft N and look for pooling by culvert.
Ballwin	501	Big Bend	Detention Basin/Creek	Detention Basin E side of West Springs Church, N of dumpster. Creek to w, follow to N around church.

Ballwin	508	Oak Leaf Manor	Detention Basin	Detention Basin behind address. Access between 516 and 508 Oak Leaf Manor Ct.
Ballwin	630	Nanceen	Drainage	Drainage behind address. Access between 630 and 626 Nanceen Ct.
Ballwin	639	Nanceen	Drainage	Drainage behind address. Access between 635 and 639 Nanceen Ct.
Ballwin		Ferris Park	Standing water	Walk to far end of park, past soccer fields. Standing water near fence & ditch in back/right corner.
Ballwin		Ferris Park	Sewer	At entrance to pavillion, find plastic grate by trash can.
Ballwin	673	Walnut Point	Creek	Creek pool straight back along line between 673 & 675.
Ballwin	227	Bitterwood	Ditch	Drainage Ditch across street from address, S of the playground. Check for pooling water.
Ballwin	254	Old Ballwin	Creek	Creek in treeline N of house. Check for pooling at culvert near road. (Park at The Pointe at Ballwin Commons)
Ballwin		Ballwin Commons	Detention Basin	Detention basin just S of intersection w/ Old Ballwin Rd.
Ballwin	523	Coachgate	Drainage	(#85) Pooling around sewer in rear. Sewer hard to see. Look for cattails.
Ballwin	232	Solon	Sewer	Sewer in rear, between 232 & 234.
Ballwin	609	Barton	Creek	Check creek on S side for pooling.
Ballwin	448	Vail	Creek	Creek in rear pools.
Ballwin	225	Ramsey	Creek	(just N of Bush Dr) Creek crosses road - check both sides.
Ballwin	376	Remington Way	Detention Basin	(#62 in mapbook) Detention basin. Enter thru unlocked gate between 368 & 376.
Ballwin	427	Valley Manor	Detention Basin	Detention basin in rear.

Ballwin		Twigwood Dr. @ Applestone Dr	Creek	Creek runs under Twigwood Dr. Check both sides of road for pooling.
Ballwin		Great Hill @ Twigwood	Creek	Concrete drainage creek pools on both sides of Great Hill
Ballwin		Twigwood Dr. @ Rustic Valley Dr.	Creek	Creek runs under Rustic Valley Dr. Check both sides of street for pooling.
Ballwin	568	Vernal Hill	Creek	Creek in rear. Access through common ground S of address.
Ballwin		Ries Rd @ Mark Wesley Ln	Creek	Creek.
Ballwin	450	Mark Wesley	Creek	Creek W of address. Check both sides of street for pooling.
Ballwin		Reis Rd. @ Pine Hollow Ct.	Creek	Creek runs under Reis Rd. just N of Pine Hollow Ct.
Ballwin	542	Ries	Creek	Taiwanese Presbyterian Church - Drive to rear parking lot, walk past basketball court to creek. Several creek pools.
Ballwin	542	Ries	Standing water	Across the street from address (E side of Ries), standing water 50 ft from sidewalk.
Ballwin	143	Brightfield	Creek	Creek E of address and across street W of 150 Brightfield Dr. Check both sides for pooling water.
Ballwin	214	Cleta	Creek	Creek E of address and across street. Check both sides for pooling water.
Ballwin	261	Cleta	Creek	Creek behind house has standing water.
Ballwin	225	Magnolia Trace	Creek	Creek E of address w/large pool (also check opposite side of street - see following 1 site).

Ballwin	225	Magnolia Trace	Drainage	Drainage area and basin @ 100' S down the hill from big retention basin. Check length for standing water.
Ballwin	115	Holly Garden	Drainage	Drainage E of address. Check along creek for pooling water.
Ballwin	147	Holly Green	Creek	Creek behind address. Access between 147 and 143 Holly Green Dr. Check along creek for pooling water.
Ballwin	242	Dickens Farm	Detention Basin	Detention basin on N side of house.
Ballwin	410	Ballwin Estates	Detention Basin	Detention Basin behind address. Access between 406 and 410 Ballwin Estates Ct.
Ballwin	201	Barker	Drainage	Drainage E of address and across street. Check for pooling water both sides of street.
Ballwin		Barker Ln and Point Lansing Ct	Detention Basin	Detention Basin at SW corner of Barker Ln and Point Lansing Ct.
Ballwin	164	Pointe Lansing	Drainage	Drainage W of cul-de-sac and down the hill. Only check near sewer outlet. Rest of drainage on private property.
Ballwin	141	Barker	Drainage	Drainage E of address. Check for pooling water.
Ballwin		Ries Rd @ Jefferson Ave	Detention Basin	Detention Basin SW corner of intersection. Several large depressions near E edge of detention basin. Also check sewers and rest of detention basin.