



BOARD OF ALDERMAN REGULAR MEETING
1 GOVERNMENT CTR, BALLWIN, MO 63011
MONDAY, AUGUST 09, 2021 at 7:00 PM

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Minutes**
 - [a.](#) July 12, 2021 Board of Aldermen Meeting Minutes
- 5. Citizen Comments**
- 6. Consent Items**
 - [a.](#) Six Month Financial Statement
- 7. Mayor's Report**
- 8. City Administrator's Report**
- 9. City Attorney's Report**
- 10. Staff Reports**
 - [a.](#) Dispatching Contract - Manchester
 - [b.](#) 2022 Budget Calendar
- 11. Aldermanic Comments**
- 12. Closed Session**
- 13. Adjourn**

NOTE: Due to ongoing City business, all meeting agendas should be considered tentative. Additional issues may be introduced during the course of the meeting.

CLOSED SESSION: Pursuant to Section 610.022 RSMo., The Board of Aldermen could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss legal matters, personnel/employee matters, and/or real estate, as provided under Sections 610.021(1) RSMo., 610.021(2) RSMo., 610.021(3) RSMo.

ADA NOTICE: Residents of Ballwin are afforded an equal opportunity to participate in the programs and services of the City of Ballwin regardless of race, color, religion, sex, age, disability, familial status, national origin or political affiliation. If one requires an accommodation, please call (636) 227-8580 V or (636) 527-9200 TDD or 1-800-735-2466 (Relay Missouri) no later than 5:00 p.m. on the third business day preceding the hearing. Offices are open between 8:00 a.m. and 5:00 p.m. Monday through Friday.



DRAFT

Section 4, Item a.

BOARD OF ALDERMEN Meeting Minutes

July 12, 2021

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

THE MINUTES ARE PREPARED IN SUMMARY TO REFLECT THE OVERALL DISCUSSIONS, NOT VERBATIM QUOTES.

The meeting was called to order by Mayor Pogue at 7:00 p.m.

ROLL CALL

Present

Mayor Tim Pogue
Alderman Mike Utt
Alderman Michael Finley
Alderman Kevin M. Roach
Alderman Mark Stallmann
Alderman Frank Fleming
Alderman Jim Leahy
Alderman Ross Bullington
Alderman Raymond Kerlagon
City Administrator Eric Sterman
City Attorney Robert Jones

Absent

MINUTES

The minutes from the June 14, 2021, Board of Aldermen meeting were submitted for approval. Alderman Finley requested an amendment be made to the “Old Business” paragraph regarding the Flock cameras to note this had been discussed in two Board meetings. A motion was made by Alderman Finley and seconded by Alderman Fleming to approve the change. A voice vote was taken with unanimous affirmative result and the motion passed. A motion was made by Alderman Fleming and seconded by Alderman Finley to approve the minutes from the June 14, 2021 Board of Aldermen meeting as amended. A voice vote was taken with unanimous affirmative result and the motion passed.

BOARD OF ALDERMEN
Meeting Minutes

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CITIZEN COMMENTS

Kathleen Albert, 405 Briarhill Dr., addressed the Board regarding her concerns about the new Parc Place development. She stated she is not necessarily opposed to what it is, but to the proposed location. Her concerns about the location include traffic, impact on schools and that a seven-story building doesn't go with the aesthetics of Vlasik Park, "the crown jewel of the five parks". She feels the building would be better served in a different location.

Sean McDonough, 317 Gateford, addressed the Board regarding the proposal for the Westrun stop sign. He feels the street should be widened and the s-curve taken out and that adding the stop sign will just exacerbate the current issues on Westrun with stopping and going.

Hank Englemeyer, 1229 Westrun, addressed the Board regarding the proposal for the Westrun stop sign. He stated the original request was for a stop sign at Marsten and Westrun; the proposal does not include a stop sign at that location, but instead, straightening the s-curve and placing a stop sign between two houses. He is in favor of taking out the s-curve, but feels the stop sign doesn't make sense. He also spoke of a speed study being done in the area.

Toqeer Shah, 1242 Westrun, addressed the Board regarding the proposal for the Westrun stop sign. She stated there have been issues in front of her home since she moved into the area in August 2020; there were two accidents in the first week she lived there. She feels the proposal would be more trouble-making.

Scott Myers, 1237 Westrun, addressed the Board regarding the proposal for the Westrun stop sign. He stated that, per MODOT regulations (903.5.4.1), using a stop sign as a speed regulator is not recommended.

Diana Myers, 1237 Westrun, addressed the Board regarding the proposal for the Westrun stop sign. She stated she is in favor of removing the s-curve and is opposed to the stop sign. She also stated there is an increase in noise when people have to stop at stop signs; she feels a number of motorists will just roll through the sign anyway. She also feels the stop sign will create a hazardous situation in bad weather. She asked the Board to please postpone approval until more traffic studies can be done.

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PRESENTATION

Police Chief Doug Schaeffler introduced Ballwin's newest officers:

Officer Jenna Christian attended Lindenwood University, was a St. Louis Metropolitan officer for six years and a Chesterfield officer for 14 years. She was a 2017 CIT Officer of the Year award recipient and led her Law Enforcement Explorer Post to local and national competitions where they received several awards. She is also married to a City police officer.

Officer John Winkler retired from St. Louis Metropolitan Police Department after 23 years and had attained the rank of Sergeant. He received numerous letters of commendation from his command staff. He is currently a Cub Scout den leader and holds a green belt in Tae Kwon Do.

CONSENT ITEMS

Administration – Ballwin Days Liquor Licenses

Staff recommends Board approval for Rotary Club and Lions Club liquor licenses for Ballwin Days.

Discussion:

None

A motion was made by Alderman Fleming and seconded by Alderman Bullington to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Parks – Craft Beer Festival Liquor License

Staff recommends Board approval for Ballwin Visual & Performing Arts liquor license for the Craft Beer Festival.

Discussion:

None

A motion was made by Alderman Fleming and seconded by Alderman Bullington to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Public Works – Salt Purchase/Equipment Update

Staff recommends approval.

Discussion:

None



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A motion was made by Alderman Fleming and seconded by Alderman Bullington to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

MAYOR'S REPORT

Mayor Pogue nominated Derrick Beiter to serve on the Planning and Zoning Commission; Mr. Beiter has served on the Board of Adjustment since 2018. A motion was made by Alderman Utt and seconded by Alderman Finley to approve the nomination. A voice vote was taken with seven votes in favor and one vote opposed and the motion passed.

Mayor Pogue nominated Justin Arnold to serve on the Board of Adjustment; Mr. Arnold resides in Ward 4. A motion was made by Alderman Bullington and seconded by Alderman Utt to approve the nomination. A voice vote was taken with unanimous affirmative result and the motion passed.

Mayor Pogue nominated Ashley Lauer to serve on the Board of Adjustment; Ms. Lauer resides in Ward 4. A motion was made by Alderman Kerlagon and seconded by Alderman Roach to approve the nomination. A voice vote was taken with unanimous affirmative result and the motion passed.

CITY ADMINISTRATOR'S REPORT

City Administrator Sterman provided an update on the Holloway resurfacing project; the contract is signed and there will be a kick off meeting in the next week or so. Once the project is underway, lane closures will be posted on the City's social media sites. He will provide another update at the August Board meeting.

Mr. Sterman also acknowledged Public Works staff and all their work due to severe storms over the past several weeks. Their efforts are very much appreciated.

CITY ATTORNEY'S REPORT

Nothing to report

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STAFF REPORTS

Police – CAD System

Staff is recommending the City enter into an agreement with REJIS to transition to the Motorola Premier One system. Staff also recommends adding \$145,000 to the 2021 budget so that we can move forward with the project as soon as possible.

Discussion:

Chief Schaeffler stated our current system is old and outdated. We had gone to a cloud system that just did not work; this system was abandoned and we went back to our original system. REJIS is currently handling maintenance on our system. In looking for a new system and attending several presentations it was decided that the Motorola Premier One system would be the most effective for us; this is the same system that will be used by St. Louis County Police.

Alderman Finley asked if texts accompanied calls. Chief Schaeffler replied that as calls are entered into the system, they also pop up on computers in vehicles. Officers will also have the ability to repeat calls if needed.

A motion was made by Alderman Roach and seconded by Alderman Kerlagon to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Police – Stop Sign Recommendation – Westrun Dr.

Staff recommends the “choker” (s-curve) be removed and the roadway be rebuilt to two straight lanes; mid-block stop signs (one in each direction) would be added at 1241 and 1242 Westrun.

Discussion:

Chief Schaeffler thanked all the residents who came out and addressed the Board on this topic. There was discussion on several points to include the s-curve removal, another traffic study, easements, the possibility of a small island and street width after getting rid of the s-curve. Mayor Pogue asked Public Works Director Jim Link about a timeline for the project; Mr. Link responded it would be difficult to have done by end of summer, but possible by winter or early spring. A motion was made by Alderman Roach and seconded by Alderman Stallmann to remove the s-curve and continue studying other remedies. A voice vote was taken with unanimous affirmative result and the motion passed.



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ALDERMANIC COMMENTS

Alderman Finley stated he had received several comments about the installation of a bathroom at Holloway Park. City Administrator Sterman noted this is targeted for next year along with a variety of other projects. We are currently seeking grants for these projects.

Alderman Finley asked Chief Schaeffler if there were any other technical issues coming up for the police department. Chief Schaeffler responded there are several to include the taser contract, car cameras and technology for vehicles.

Alderman Finley also shared that the lifeguards at North Pointe did a great job cleaning up the lazy river after the storms. It was nice to see them working so hard on the clean-up.

Alderman Fleming expressed his thanks to Public Works and Parks staff for their efforts on storm clean-up. He stated this work does not go unnoticed and is greatly appreciated.

Alderman Bullington also expressed his thanks to staff for clean-up efforts.

A motion was made by Alderman Fleming and seconded by Alderman Finley to adjourn. The motion was passed by unanimous affirmative voice vote and the meeting adjourned at 7:40 p.m.

TIM POGUE, MAYOR

ATTEST:

POLLY MOORE, CITY CLERK



Consent Item

RE: Semi-Annual Revenue/Expenditure Statement

Department/Program: Administration/Finance

Recommendation: Staff recommends that the Board approve the semi-annual statement of revenues and expenditures.

Explanation: Per RSMo Statute Section 79.160, *“the Board of Aldermen shall semi-annually each year, at times to be set by the Board of Aldermen, make out and spread upon their records a full and detailed account and statement of the receipts and expenditures and indebtedness of the city for the half year ending with the last day of the month immediately preceding the date of such report, which account and statement shall be published in some newspaper in the city.”*

In accordance with this statute section, attached is a report of actual revenues and expenditures received/expensed during the period January 1 – June 30, 2020. This needs to be published in a local newspaper by the end of July.

Submitted By: Denise Keller

Date: July 14, 2020

CITY OF BALLWIN
GENERAL/CAPITAL PROJECTS FUNDS
REVENUE/EXPENSE STATEMENT
FOR THE SIX MONTH PERIOD ENDING 6/30/20

REVENUE	General Fund	Capital Projects Fund
Sales Taxes	\$ 4,538,566	\$ 340,293
Other Taxes	865,465	-
Licenses & Permits	1,222,469	-
Public Utility Licenses	1,502,139	-
Court Fines	129,407	-
Police & Communications	168,710	-
Community Programs	865,671	-
Grants & Donations	10,917	37,858
Sale of Capital Assets	25,499	-
Investment Income	69,394	-
Escrows	16,497	-
Miscellaneous	37,854	-
Other Financing Sources	-	-
Total:	\$ 9,452,588	\$ 378,151

EXPENDITURES		
Administration	\$ 1,550,635	\$ 18,294
Parks & Recreation	1,982,747	225,806
Police	2,775,653	17,588
Public Works	1,673,793	102,936
Transfers Out	-	-
Total:	\$ 7,982,828	\$ 364,624

CITY INDEBTEDNESS

2002 Tax Increment Revenue Bonds **\$ 6,840,000 (1)**

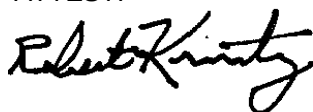
(1) The bonds do not constitute a general obligation or indebtedness of the City. Please refer to the annual audit report on the City's website for additional details.

I, Denise Keller, Finance Officer for the City of Ballwin, Missouri, certify that to the best of my knowledge, the above unaudited statement is true and in agreement with city records on file as of 6/30/20.



Denise Keller
Finance Officer

ATTEST:



Bob Kuntz
City Administrator



Staff Report

Subject: Dispatch Contract with City of Manchester

Department/Program: Police/Communications

Explanation:

For several decades the Ballwin Police Department Communications Division has provided dispatching services for the Manchester Police Department. The services provided and the fees charged are based on a contract that is supported by local legislation. The current 5-year contract expires on December 31, 2021.

Recommendation:

I am requesting approval to begin the process of creating legislation to renew the contract for another five years.

Submitted By: Col. Douglas W. Schaeffler, Chief of Police

Date: August 9, 2021



Staff Report

Subject: 2022 Budget Calendar

Department/Program: Finance

Explanation: Each year staff compiles a schedule for the presentation of the different components of the proposed budget to the Board of Aldermen. This includes budget work sessions, which begin at 6:00pm, and presentations to be made during the regular Board meetings. The proposed schedule which is attached includes two budget work sessions and reflects a more compact presentation than in recent years.

Recommendation: Staff recommends approval of the calendar for budget work sessions and public hearings regarding the proposed budget for calendar year 2022.

Submitted By: Denise Keller

Date: July 27, 2021

Budget Calendar Fiscal Year 2022

DATE	ACTION
May, 2021	Conduct Budget Survey with residents, businesses
July 27, 2021	City Administrator & Finance Officer hold initial budget preparation meeting with department heads
August 2, 2021	Provide departmental access to 2022 Budget System
September 27, 2021	Conduct Budget Work Session with Board of Aldermen; present Employee Compensation, Special Revenue Funds and General Fund Budget Revenues
September 28 – October 1, 2021	City Administrator and Finance Officer meet with individual department heads to review departmental budgets
October 11, 2021	Conduct Budget Work Session with Board of Aldermen; present General Fund and Capital Fund Budget Expenditures
November 22, 2021	Present 2021 Budget Re-appropriation to Board of Aldermen
December 1, 2021	Publish Public Hearing Notice
December 6, 2021	Present Capital Improvement Plan for approval at Planning & Zoning Commission Meeting (as required by State Statute)
December 13, 2021	Conduct Public Hearing on Proposed Budget; Adopt Budget
December 14, 2021	Distribute Approved Budget