



BOARD OF ALDERMAN REGULAR MEETING
1 GOVERNMENT CTR, BALLWIN, MO 63011
MONDAY, OCTOBER 24, 2022 at 7:00 PM

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Minutes**
 - [a.](#) October 10, 2022 Board of Aldermen Meeting Minutes
 - [b.](#) October 10, 2022 Board of Aldermen Closed Meeting Minutes
- 5. Citizen Comments**
- 6. Legislation**
 - [a.](#) 4141 - Parks and Recreation Fees
- 7. Consent Items**
 - [a.](#) Holloway Park Comfort Station
 - [b.](#) Little Hi Liquor License
- 8. Mayor's Report**
- 9. City Administrator's Report**
- 10. City Attorney's Report**
- 11. Staff Reports**
 - [a.](#) City Clerk Appointment
- 12. Aldermanic Comments**
- 13. Closed Session**
- 14. Adjourn**

NOTE: Due to ongoing City business, all meeting agendas should be considered tentative. Additional issues may be introduced during the course of the meeting.

CLOSED SESSION: Pursuant to Section 610.022 RSMo., The Board of Aldermen could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss legal matters, personnel/employee matters, and/or real estate, as provided under Sections 610.021(1) RSMo., 610.021(2) RSMo., 610.021(3) RSMo.

ADA NOTICE: Residents of Ballwin are afforded an equal opportunity to participate in the programs and services of the City of Ballwin regardless of race, color, religion, sex, age, disability, familial status, national origin or political affiliation. If one requires an accommodation, please call (636) 227-8580 V or (636) 527-9200 TDD or 1-800-735-2466 (Relay Missouri) no later than 5:00 p.m. on the third business day preceding the hearing. Offices are open between 8:00 a.m. and 5:00 p.m. Monday through Friday.



BOARD OF ALDERMEN
Meeting Minutes

October 10, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

THE MINUTES ARE PREPARED IN SUMMARY TO REFLECT THE OVERALL DISCUSSIONS, NOT VERBATIM QUOTES.

The meeting was called to order by Mayor Pogue at 7:00 p.m.

ROLL CALL

Present

Mayor Tim Pogue

Alderman Michael Finley
Alderman Kevin M. Roach
Alderman Mark Stallmann
Alderman Frank Fleming
Alderman Jim Leahy

Alderman David Siegel
City Administrator Eric Sterman
City Attorney Robert Jones

Absent

Alderman Mike Utt

Alderman Ross Bullington

The Pledge of Allegiance was recited.

MINUTES

The minutes from the September 26, 2022 Board of Aldermen meeting were submitted for approval. A motion was made by Alderman Fleming and seconded by Alderman Finley to approve the minutes from the September 26, 2022 Board of Aldermen meeting as submitted. A voice vote was taken with unanimous affirmative result and the motion passed.



BOARD OF ALDERMEN
Meeting Minutes

October 10, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

LEGISLATION

Bill 4138 - AN ORDINANCE AUTHORIZING EXECUTION OF AN EASEMENT IN FAVOR OF UNION ELECTRIC COMPANY D/B/A AMEREN MISSOURI FOR OVERHEAD AND UNDERGROUND ELECTRIC SERVICE TO THE NEW POLICE STATION.

A motion was made by Alderman Roach and seconded by Alderman Finley for a first reading of Bill 4138, title only. A voice vote was taken with unanimous affirmative result and the motion passed. Bill 4138 was read for the first time.

A motion was made by Alderman Fleming and seconded by Alderman Finley for a second reading of Bill 4138, title only. A voice vote was taken with unanimous affirmative result and the motion passed. Bill 4138 was read for the second time.

A roll call vote was taken for passage and approval of Bill 4138 with the following results:

Ayes – Aldermen Finley, Roach, Stallmann, Fleming, Siegel, Leahy

Nays -- None

Bill No. 4138 was approved and became Ordinance No. 22-25.

Bill 4139 - AN ORDINANCE GRANTING A SPECIAL USE EXCEPTION TO JAMES TYLER D/B/A DE-CRYPT-IT ESCAPE ROOM FOR AN INDOOR ENTERTAINMENT FACILITY AT 116 HOLLOWAY ROAD.

A motion was made by Alderman Stallmann and seconded by Alderman Finley for a first reading of Bill 4139, title only. A voice vote was taken with unanimous affirmative result and the motion passed. Bill 4139 was read for the first time.

Discussion:

Alderman Stallmann voiced concern over the fact the petitioner has not appeared at Planning & Zoning Meetings in September or October that the petitioner was scheduled to be at. Mayor Pogue further clarified that contact has been made several times, questions have been asked, and the petitioner has never responded to the City. Per City Attorney Jones, if the petition is rejected by the Board of Aldermen, it cannot be reconsidered in the same format for a period of one year, unless three quarters of the Board gives special permission to reapply. Alderman Roach would like to give the petitioner 1 more opportunity, and wants to table the SUE for 30 days. Alderman Stallmann responded that the SUE has already been tabled twice in Planning and Zoning meetings. Alderman Fleming made note that there is a way for the petitioner to come back to the board, so the door isn't completely closed.



BOARD OF ALDERMEN
Meeting Minutes

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A motion was made by Alderman Stallmann and seconded by Alderman Siegel for a second reading of Bill 4139, title only. A voice vote was taken with unanimous affirmative result and the motion passed. Bill 4139 was read for the second time.

A roll call vote was taken for passage and approval of Bill 4139 with the following results:

Ayes – none

Nays -- Aldermen, Finley, Roach, Stallmann, Fleming, Siegel, Leahy

Bill No. 4139 fails to pass.

Bill 4140 - AN ORDINANCE GRANTING A SPECIAL USE EXCEPTION TO SHAWN KRISHER FOR MARCO'S PIZZA FOR A RESTAURANT WITH FRONT YARD PARKING AT 15003 MANCHESTER ROAD.

A motion was made by Alderman Roach and seconded by Alderman Siegel for a first reading of Bill 4140, title only. A voice vote was taken with unanimous affirmative result and the motion passed. Bill 4140 was read for the first time.

Discussion:

Alderman Roach wondered if these petitioners have appeared at Planning & Zoning Committee Meetings. City Administrator Sterman replied they had. Alderman Siegel wanted to clarify if this was going to be a dine-in restaurant or a grab & go restaurant. City Administrator Sterman replied it would be primarily delivery and takeout, with a couple stools. There will be no liquor license. Mayor Pogue questioned whether it was a local petitioner since it is a national chain, City Administrator Sterman clarified that it is a local franchisee owner who has several other places and wants to expand out here.

A motion was made by Alderman Roach and seconded by Alderman Siegel for a second reading of Bill 4140, title only. A voice vote was taken with unanimous affirmative result and the motion passed. Bill 4140 was read for the second time.

A roll call vote was taken for passage and approval of Bill 4140 with the following results:

Ayes – Aldermen Finley, Roach, Stallmann, Fleming, Siegel, Leahy

Nays -- None

Bill No. 4140 was approved and became Ordinance No. 22-26.



BOARD OF ALDERMEN Meeting Minutes

October 10, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

MAYOR'S REPORT

Mayor Pogue reported that the VFW had sent a letter to him, thanking the Ballwin Days Committee for their donation from the Car Show during Ballwin Days.

CITY ADMINISTRATOR'S REPORT

City Administrator Sterman reported that the City Clerk, Polly Moore, has accepted another position, and the City is grateful for her service. The Board also thanked City Clerk Moore for her service. City Administrator Sterman will bring a plan for filling her position to the next Board meeting.

CITY ATTORNEY'S REPORT

City Attorney Jones reported on legislation that has been passed at the state level that might impact local ordinances here in Ballwin that we would need to update. They include House Bill 1662, which prohibits restrictions on no impact home based businesses, House Bill 1606, which alters the definition of an emergency vehicle, and House Bill 2400, which has to do with Sunshine Law changes. There are also some bills that were passed in 2021 that some of our ordinances will need to be adjusted to comply with. City Attorney Jones will bring forth these proposed changes at a later meeting.

STAFF REPORTS

Administration – IT Fiber

Staff recommends award of the bid for fiber relocation to NetCom, Inc. at a cost of \$89,374.

Discussion:

City Finance Officer Denise Keller noted the bid was higher than the initial quote, and noted we had a hard time getting bidders. Only one company bid on the fiber relocation. Alderman Roach would like to ask vendors what the factors were for coming in higher than initially bid. City Administrator Sterman noted that a lot of companies install and manage these fiber lines, the City is only asking them to install, so that is less desirable to a lot of companies since there is a lot of work out there to be had. It was also noted that the overage would come out of the new Police building budget, since the fiber relocation is within that budget.

A motion was made by Alderman Roach and seconded by Alderman Stallmann to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Parks – 2023 Facility Fees

With the Board's approval, staff recommends the City Attorney draft legislation for the proposed fee increases.

**BOARD OF ALDERMEN
Meeting Minutes**

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Discussion:

Parks Director Chris Conway noted that the City understands the impact these fee increases will have on families, but in this economy it is necessary. The fees proposed are a 25 percent increase on some facility fees. He noted that only the daily pass at North Pointe Aquatic Center is increasing, not the resident or seasonal pass prices. He said the purpose of the increase is for crowd control, since crowds got out of hand this summer. Alderman Finley noted he doesn't believe it's a good time to increase prices, with inflation going up. Parks Director Conway noted the idea was in large part due to resident feedback. City Administrator Sterman added that the City did get complaints over large crowds, we had a record number of non-resident attendees. Other cities limited non-resident populations or only allowed non-residents on certain days, which may have led to higher attendance at the City's pool. Alderman Roach wanted to know if Parks Director Conway had any authority to add promotions. Parks Director Conway replied he did have the authority, and City Attorney Jones noted it can be written into the legislation.

A motion was made by Alderman Roach and seconded by Alderman Leahy to accept staff's recommendation. A voice vote was taken with 5 yays and 1 nay from Alderman Finley, and the motion passed.

ALDERMANIC COMMENTS

Alderman Finley noted that he's still trying to schedule a Health & Safety Committee meeting over the use of golf carts on City streets. The petitioner had asked about the week of November 7th or 21st, but Alderman Finley said those dates wouldn't work. Mayor Pogue suggested Alderman Finley pick a date. Alderman Finley has tentatively set the date for December 12th at 6:00 p.m. before that night's Board of Aldermen meeting.

A motion was made by Alderman Leahy and seconded by Alderman Finley to move to closed session regarding Section 610.021 (1) RSMo. The motion was passed by unanimous affirmative voice vote and the meeting moved to closed session at 7:42 p.m.

A motion was made by Alderman Fleming and seconded by Alderman Stallmann to reconvene in open session at 8:31 p.m. The motion was passed by unanimous affirmative voice vote and the motion passed.

A motion was made by Alderman Fleming and seconded by Alderman Roach to adjourn. The motion was passed by unanimous affirmative voice vote and the meeting adjourned at 8:32 p.m.



BOARD OF ALDERMEN
Meeting Minutes

October 10, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

TIM POGUE, MAYOR

ATTEST:

LINDA LECHNER, INTERIM CITY CLERK

INTRODUCED BY

ALDERMEN UTT, FINLEY, STALLMANN, ROACH, FLEMING, LEAHY, SIEGEL, BULLINGTON

AN ORDINANCE AMENDING CERTAIN PARKS AND RECREATION FEES FOR THE CITY OF BALLWIN.

WHEREAS, the Board of Aldermen has determined that usage and future access to the parks and recreation facilities merit a review and amendment of existing fees.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF BALLWIN, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1. Chapter 18, Article I, Sections 18-9(b), 18-9(d), 18-10(3), 18-10(4), 18-10(5), 18-10(7) and 18-14(a) of the Code of Ordinances of the City of Ballwin shall be amended and replaced with the following:

18-9 (b)	Banquet Center				
		Resident	Nonresident		
	Monday through Thursday	\$300	\$300		
	Friday	\$600	\$600		
	Saturday	\$700	\$700		
	Sunday	\$600	\$600		
	*deposit required, refundable \$400				
18-9 (d)	Pavilions				
	Facility	Resident Rate	Nonresident Rate		
	Ferris Park	\$40	\$60		
	New Ballwin	\$40	\$60		
	Vlasis	\$55	\$75		
	The Pointe	\$55	\$75		
	Ballfields	\$60	per 1 hour x 12 weeks		
	Tennis Court	\$12	per court hour		
18-10 (3)	Community Center Facility Rental Rates				
		Resident	Nonresident		
	Aerobics	\$25	\$35		
	1/2 Meeting Room Min. 2 hr. rental	\$35	\$60		
	Full Meeting Room	\$55	\$100		

	Min 2 hr. rental				
	1/2 Gym Court	\$35	\$55		
	Full Court	\$60	\$110		
	Full Gym (2 Courts)	\$125	\$225		
	*After Hour Facility rental fee is an additional \$35 per hour				
18-10 (4)	Facility Rental rates for an eight-hour period of time after normal business hours				
	Resident Organization				
	1-100 People	\$1,000			
	101-500 People	\$1,000 + \$7 per person			
	Over 100	Deposit \$400			
	Nonresident Organization				
	1-100 People	\$1,250			
	101-500 People	\$1,250 + \$9 per person			
	Over 100	Deposit \$400			
18-10 (5)	Natatorium rental only				
		Residents (per hour)	Nonresidents (per hour)		
	1-50	\$90	\$145		
	51-100	\$150	\$225		
	101-150	\$200	\$300		
	151-200	\$250	\$375		
	201-300	\$375	\$560		
18-10 (7)	School rental fees. School rental fees are for a two-hour period, and includes the non-exclusive use of the gymnasium, and the exclusive use of the indoor pool and meeting rooms. Rental times shall only be available to qualifying accredited school groups Monday through Friday, between the times of 12:00 p.m. and 3:00 p.m. An additional hour may be added at a cost of \$125, however, use of the pool shall be limited to two hours.				
	Participants	Resident	Nonresident		
	1-50	\$300	\$450		
	51-75	\$425	\$510		

	76-100	\$585	\$885		
	101-150	\$835	\$1,260		
	151-200	\$1,085	\$1,640		
18-14 (a)	North Pointe Aquatic Center Facility Use Fees				
		Daily Resident	Daily Nonresident	Annual Resident	Annual Nonresident
	Youth (3-18)	\$6	\$15	\$97	\$153
	Adult	\$7	\$15	\$125	\$216
	Seniors (62+)	\$6	\$15	\$97	\$153
	Senior Couple	N/A		\$153	\$233
	Single + One	N/A		\$205	\$341
	Family	N/A		\$239	\$364
	Military, Police, Fire	\$5	\$10	\$97	\$153

Section 2. This Ordinance shall take effect and be in full force from and after its passage and approval.

PASSED this _____ day of _____, 2022. _____
TIM POGUE, MAYOR

APPROVED this _____ day of _____, 2022. _____
TIM POGUE, MAYOR

ATTEST:

ERIC STERMAN, CITY ADMINISTRATOR



Consent Item

RE: Holloway Park Comfort Station

Department/Program: Parks and Recreation

Explanation:

The Holloway Park Capital Improvement Project subsidized 50% by the Land Water Conservation Fund Grant includes \$89,000 for the addition of a comfort station. Using the Sourcewell Cooperative Purchasing Group bids came in at \$64,000 with customized options, (i.e. stainless fixtures, water fountain), delivery, crane. Bids are lower than budget due to the decision to purchase a 1 toilet restroom instead of a 2 toilet restroom. This decision was made based on the fact the quotes since 2021 have increased by 25%. Staff believes that a 1 toilet restroom is adequate for the location.

Prefabricated restrooms are made of precast concrete with all restroom fixtures installed and delivered on a truck. Construction, utility and plumbing connections are estimated to be around \$30,000.

Recommendation:

Purchase CXT prefabricated comfort station utilizing the Sourcewell Contract.

Submitted By: Chris Conway, CPRP, Director of Parks and Recreation

Date: October 24, 2022



CXT® Precast Concrete Products manufactures restroom, shower and concession buildings in multiple designs, textures and colors. The roof and walls are fabricated with high strength precast concrete to meet all local building codes and textured to match local architectural details. All CXT buildings are designed to meet A.D.A. and to withstand heavy snow, high wind and category E seismic loads. All concrete construction also makes the buildings easy to maintain and withstand the rigors of vandalism. The buildings are prefabricated and delivered complete and ready-to- use, including plumbing and electrical where applicable. With thousands of satisfied customers nationwide, CXT is the leader in prefabricated concrete restrooms.

1. ORDERING ADDRESS(ES): CXT Precast Concrete Products, 606 N. Pines Road, Suite 202, Spokane Valley, WA 99206

2. ORDERING PROCEDURES: Fax 509-928-8270

3. PAYMENT ADDRESS(ES):

Remitting by check:

CXT, Inc., PO Box 676208, Dallas, TX 75267-6208

Remitting by ACH or wire transfer:

Beneficiary: CXT, Inc.

Beneficiary Bank: PNC Bank, Pittsburgh, PA

Account: 1077766885 ABA/Routing: 043000096

Email remittance details to AR@lbfooster.com

4. WARRANTY PROVISIONS: CXT provides a one (1) year warranty. The warranty is valid only when concrete is used within the specified loadings. Furthermore, said warranty includes only the related material necessary for the construction and fabrication of said concrete components. All other non-concrete components will carry a one (1) year warranty. CXT warrants that all goods sold pursuant hereto will, when delivered, conform to specifications set forth above. Goods shall be deemed accepted and meeting specifications unless notice identifying the nature of any non-conformity is provided to CXT in writing within the specified warranty. CXT, at its option, will repair or replace the goods or issue credit for the customer provided CXT is first given the opportunity to inspect such goods. It is specifically understood that CXT's obligation hereunder is for credit, repair or replacement only, F.O.B. CXT's manufacturing plants, and does not include shipping, handling, installation or other incidental or consequential costs unless otherwise agreed to in writing by CXT. This warranty shall not apply to:

1. Any goods which have been repaired or altered without CXT's express written consent, in such a way as in the reasonable judgment of CXT, to adversely affect the stability or reliability thereof;

2. To any goods which have been subject to misuse, negligence, acts of God or accidents; or

3. To any goods which have not been installed to manufacturer's specifications and guidelines, improperly maintained, or used outside of the specifications for which such goods were designed.

5. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): All prices subject to the "Conditions of Sale" listed on the CXT quotation form.

Customers are responsible for marking exact location building is to be set; providing clear and level site, free of overhead and/or underground obstructions; and providing site accessible to normal highway trucks and sufficient area for the crane to install and other equipment to perform the contract requirements. Customer shall provide notice in writing of low bridges, roadway width or grade, unimproved roads or any other possible obstacles to access. CXT reserves the right to charge the customer for additional costs incurred for special equipment required to perform

delivery and installation. Customers will negotiate installation on a project-by-project basis, which shall be priced as separate line items. For more information regarding installation and truck turning radius guidelines please see our website at <http://www.cxtinc.com>.

In the event delivery of the building/s ordered is/are not completed within 30 days of the agreed to schedule through no fault of CXT, an invoice for the full contract value (excluding shipping and installation costs) will be submitted for payment. Delivery and installation charges will be invoiced at the time of delivery and installation.

Should the delivery and installation costs increase due to changes in the delivery period, this increase will be added to the price originally quoted, and will be subject to the contract payment terms.

In the event that the delivery is delayed more than 90 days after the agreed to schedule and through no fault of CXT, then in addition to the remedies above, a storage fee of 1-½% of contract price per month or any part of any month will be charged.

****Customer is responsible for all local permits and fees.**

6. DELIVERY CHARGE: All prices F.O.B. origin prepaid and added to invoice. CXT operates three (3) manufacturing plants in the United States and will deliver from the closest location on our carriers.

7. PAYMENT TERMS: Payment to CXT by the purchaser shall be made net 30 days after submission of the invoice to the purchaser on approved credit. Interest at a rate equal to the lower of (i) the highest rate permitted by law; or (ii) 1.5% per month will be charged monthly on all unpaid invoices beginning with the 35th day (includes five (5) day grace period) from the date of the invoice. Under no circumstance can retention be taken. If CXT initiates legal proceeding to collect any unpaid amount, purchaser shall be liable for all of CXT's costs, expenses and attorneys' fees and costs of any appeal.

8. LIMITATION OF REMEDIES: In the event of any breach of any obligations hereunder; breach of any warranty regarding the goods, or any negligent act or omission of any party, the parties agree to submit all claims to binding arbitration. Any settlement reached shall include all reasonable costs including attorney fees. In no event shall CXT be subject to or liable for any incidental or consequential damages. Without limitation on the foregoing, in no event shall CXT be liable for damages in excess of the purchase price of the goods herein offered.

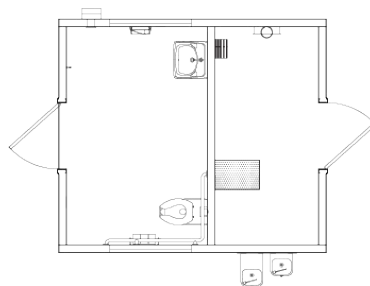
9. DELIVERY INFORMATION: All prices F.O.B. origin prepaid and added to invoice. CXT operates three (3) manufacturing plants in the United States and will deliver from the closest location on our carriers. Use the information below to determine the origin:

- F.O.B. 6701 E. Flamingo Avenue, Building 300, Nampa, ID 83687 applies to: AK, CA, HI, ID, MT, ND, NV, OR, SD, UT, WA, WY.

- F.O.B. 901 North Highway 77, Hillsboro, TX 76645 applies to AR, AZ, CO, IA, KS, LA, MN, MO, MS, NE, NM, OK, TX.

- F.O.B. 362 Waverly Road, Williamstown, WV 26183 applies to AL, CT, DE, FL, GA, IL, IN, KY, MA, MD, ME, MI, NC, NH, NJ, NY, OH, PA, PR, RI, SC, TN, VA, VT, WI, WV.

- Prices exclude all federal/state/local taxes. Tax will be charged where applicable if customer is unable to provide proof of exemption.



Ozark I with chase restroom building. Standard features include simulated barnwood texture walls, simulated cedar shake textured roof, vitreous china fixtures, 4-gallon water heater, interior and exterior lights, off loaded, and set up at site.

Base Price		Price per unit	Click to select	
Ozark I 10' 6" x 12'		\$ 43155.00		43155.00
Added Cost Options:				
Final Connection to Utilities		\$ 3500	<input type="checkbox"/>	0
Optional Wall Texture - choose one <input checked="" type="radio"/> Split Face Block (\$4,000) <input type="radio"/> Struck Trowel (\$4,000) <input type="radio"/> Stone (\$5,500)			Reset Wall Texture	4000.00
Optional Roof Texture - choose one <input type="checkbox"/> Delta Rib		\$ 4000.00		0
Insulation and Heater		\$ 15000.00	<input type="checkbox"/>	0
Vitreous China Urinal		\$ 750.00	<input type="checkbox"/>	0
Stainless Steel Water Closet & Lavatory		\$ 2600.00	<input checked="" type="checkbox"/>	2600
Stainless Steel Urinal		\$ 1400	<input type="checkbox"/>	0
Electric Hand Dryer		\$ 700.00	<input checked="" type="checkbox"/>	700
Electronic Water Closet Flush Valve		\$ 750	<input type="checkbox"/>	0
Electronic Urinal Flush Valve		\$ 1700.00	<input type="checkbox"/>	0
Electronic Lavatory Faucets		\$ 750	<input type="checkbox"/>	0
Exterior Mounted ADA Drinking Fountain w/Cane Skirt		\$ 4500.00	<input checked="" type="checkbox"/>	4500
Optional Door Closure		\$ 450	<input type="checkbox"/>	0
Skylight in Restroom		\$ 950.00	<input type="checkbox"/>	0
Marine Grade Skylight in Restroom		\$ 2450	<input type="checkbox"/>	0
Marine Package for Extra Corrosion Resistance		\$ 2300.00	<input type="checkbox"/>	0
Tile Floor in Restroom		\$ 4500	<input type="checkbox"/>	0
Fiberglass Entry and Chase Doors and Frames		\$ 2000.00	<input type="checkbox"/>	0
2K Anti-Graffiti Coating		\$ 3500	<input type="checkbox"/>	0
Timed Electric Lock System (does not include chase door)		\$ 600.00	<input type="checkbox"/>	0
Exterior Frostproof Hose Bib with Box		\$ 500	<input type="checkbox"/>	0
Paper Towel Dispenser		\$ 200.00	<input type="checkbox"/>	0
Toilet Seat Cover Dispenser		\$ 100	<input type="checkbox"/>	0
Sanitary Napkin Disposal		\$ 75.00	<input type="checkbox"/>	0
Baby Changing Station		\$ 675.00	<input checked="" type="checkbox"/>	675
CXT Wastebasket		\$ 150	<input type="checkbox"/>	0
Total Cost of Selected Accessories from Accessories Price List:				\$ 12475
Custom Options:				\$
Engineering and State Fees:				\$ 3000
Estimated One-Way Transportation Costs to Site (quote):				\$ 5300
Estimated Tax:				\$
Estimated monthly payment on 5 year lease		Total Cost per Unit Placed at Job Site:		\$ 63930

1284.993

This price quote is good for 60 days from date below, and is accurate and complete.

CXT Sales Representative

Date



I accept this quote. Please process this order.

Member Name & Number

Customer

Date

Exterior Color Options (For single color mark an X. For two-tone combinations use W = Walls and R = Roof.)

<input type="checkbox"/> Amber Rose	<input type="checkbox"/> Liberty Tan	<input type="checkbox"/> Berry Mauve	<input type="checkbox"/> Sage Green
<input type="checkbox"/> Toasted Almond	<input type="checkbox"/> Oatmeal Buff	<input type="checkbox"/> Buckskin	<input type="checkbox"/> Rosewood
<input type="checkbox"/> Sun Bronze	<input type="checkbox"/> Golden Beige	<input type="checkbox"/> Mocha Caramel	<input type="checkbox"/> Malibu Taupe
<input type="checkbox"/> Sand Beige	<input type="checkbox"/> Natural Honey	<input type="checkbox"/> Salsa Red	<input type="checkbox"/> Java Brown
<input type="checkbox"/> Pueblo Gold	<input type="checkbox"/> Cappuccino Cream	<input type="checkbox"/> Coca Milk	<input type="checkbox"/> Raven Black
<input type="checkbox"/> Granite Rock	<input type="checkbox"/> Georgia Brick	<input type="checkbox"/> Western Wheat	<input type="checkbox"/> Nuss Brown
<input type="checkbox"/> Rich Earth	<input type="checkbox"/> Charcoal Grey	<input type="checkbox"/> Hunter Green	<input type="checkbox"/> Evergreen

Special roof color # _____

Special wall color # _____

Special trim color # _____

Rock Color Options
☐ Basalt
☐ Mountain Blend
☐ Natural Grey
☐ Romana
Roof Texture Options
☐ Cedar Shake
☐ Ribbed Metal
Wall Texture Options (For single color mark an X. For top and bottom textures use T = Top and B = Bottom.)

<input type="checkbox"/> Barnwood	<input type="checkbox"/> Horizontal Lap	Can only be used as bottom texture	
<input type="checkbox"/> Split Face Block	<input type="checkbox"/> Board & Batt		
<input type="checkbox"/> Stucco/Skip Trowel	<input type="checkbox"/> Brick		
		<input type="checkbox"/> Napa Valley Rock	<input type="checkbox"/> River Rock
		<input type="checkbox"/> Flagstone	

(Textures not included in CXT's quote are additional cost.)

Door Opener Options
☐ Non-locking ADA Handle
☐ Privacy ADA Latch
☐ Pull Handle/Push Plate
Deadbolt Option☐ CXT supplied**Accessible Signage Options**
☐ Men
☐ Women
☐ Unisex
Toilet Paper Holder Options
☐ 2-Roll Stainless Steel
☐ 3-Roll Stainless Steel
Notes:



Consent Item

RE: Little Hi Liquor License

Department/Program: Administration

Explanation:

The liquor license for Little Hi is included in this packet for approval.

Recommendation:

Staff recommends approval of Little Hi's Liquor License.

Submitted By: Linda Lechner, Interim City Clerk

Date: October 24, 2022



Staff Report

Subject: City Clerk Duties

Department/Program: Administration

Explanation:

Polly Moore recently left employment with the City. In addition to her duties as an Administrative Assistant, she also served the role of City Clerk. In her absence, I am recommending that Megan Freeman be appointed as City Clerk. She currently works as the City’s Marketing and Communications Specialist. She will continue with those duties in addition to handling City Clerk duties. Additionally, since Megan will be taking some time off for maternity leave, I am recommending that the Board appoint Linda Lechner as Interim City Clerk until Megan returns from leave early next year. Linda has been with the City for many years and serves as the clerk for the Planning and Zoning Commission currently, which makes her well suited for this role.

Recommendation:

Staff recommends the Board make a motion to appoint Linda Lechner as the Interim City Clerk and Megan Freeman as the City Clerk upon her return from leave.

Submitted By: Eric Stermann

Date: 10/18/22