

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Minutes**
 - [a.](#) February 28, 2022 Board of Aldermen Meeting Minutes
- 5. Citizen Comments**
- 6. Consent Items**
 - [a.](#) Administration - Check Signatories 2022
 - [b.](#) Public Works - Asphalt Hot Mix 2022
 - [c.](#) Public Works - Slabs
- 7. Mayor's Report**
- 8. City Administrator's Report**
 - a. Police Building Change Order Authority
- 9. City Attorney's Report**
- 10. Staff Reports**
 - [a.](#) Administration - Sewer Lateral Program
 - [b.](#) Administration - Permit Fees
 - [c.](#) Parks - Truck
- 11. Aldermanic Comments**
- 12. Closed Session**
 - a. Pursuant to Section 610.022 RSMo, the Board may vote to move to closed session regarding real estate matters under Section 610.021(2).
- 13. Adjourn**

NOTE: Due to ongoing City business, all meeting agendas should be considered tentative. Additional issues may be introduced during the course of the meeting.

CLOSED SESSION: Pursuant to Section 610.022 RSMo., The Board of Aldermen could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss legal matters, personnel/employee matters, and/or real estate, as provided under Sections 610.021(1) RSMo., 610.021(2) RSMo., 610.021(3) RSMo.

ADA NOTICE: Residents of Ballwin are afforded an equal opportunity to participate in the programs and services of the City of Ballwin regardless of race, color, religion, sex, age, disability, familial status, national origin or political affiliation. If one requires an accommodation, please call (636) 227-8580 V or (636) 527-9200 TDD or 1-800-735-2466 (Relay Missouri) no later than 5:00 p.m. on the third business day preceding the hearing. Offices are open between 8:00 a.m. and 5:00 p.m. Monday through Friday.



**BOARD OF ALDERMEN
Meeting Minutes**

February 28, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

THE MINUTES ARE PREPARED IN SUMMARY TO REFLECT THE OVERALL DISCUSSIONS, NOT VERBATIM QUOTES.

The meeting was called to order by Mayor Pogue at 7:00 p.m.

ROLL CALL

Present

Mayor Tim Pogue
Alderman Mike Utt
Alderman Michael Finley
Alderman Kevin M. Roach
Alderman Mark Stallmann
Alderman Frank Fleming
Alderman Jim Leahy
Alderman Ross Bullington
Alderman Raymond Kerlagon
City Administrator Eric Sterman
City Attorney Robert Jones

Absent

The Pledge of Allegiance was recited.

MINUTES

The minutes from the February 14, 2022 Board of Aldermen meeting were submitted for approval. A motion was made by Alderman Fleming and seconded by Alderman Finley to approve the minutes from the February 14, 2022 Board of Aldermen meeting as submitted. A voice vote was taken with unanimous affirmative result and the motion passed.



**BOARD OF ALDERMEN
Meeting Minutes**

February 28, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

CITIZEN COMMENTS

Wroten McQuirter, 917 Claybend, addressed the Board regarding the Clayton Ridge parking. He stated he appreciates everything the Board had done and asked that they restrict parking on Clayton Ridge.

LEGISLATION

BILL 4118 - AN ORDINANCE AUTHORIZING THE MAYOR AND/OR CITY ADMINISTRATOR OF THE CITY OF BALLWIN, MISSOURI, ON BEHALF OF THE CITY, TO EXECUTE AN EASEMENT, DEDICATION AGREEMENT, AND MAINTENANCE AGREEMENT WITH THE METROPOLITAN ST. LOUIS SEWER DISTRICT.

A motion was made by Alderman Fleming and seconded by Alderman Kerlagon for a first reading of Bill 4118, title only. A voice vote was taken with unanimous affirmative result and Bill 4118 was read for the first time, title only.

Discussion:

None

A motion was made by Alderman Fleming and seconded by Alderman Kerlagon for a second reading of Bill 4118, title only. A voice was taken with unanimous affirmative result and Bill 4118 was read for the second time, title only.

A roll call vote was taken for passage and approval of Bill 4118 with the following results:

Ayes – Aldermen Utt, Finley, Roach, Stallmann, Leahy, Fleming, Bullington, Kerlagon

Nays --

Bill No. 4118 was approved and became Ordinance No. 22-05.

BOARD OF ALDERMEN
Meeting Minutes

February 28, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

BILL 4119 - AN ORDINANCE PROVIDING FOR THE ERECTION OF TRAFFIC CONTROL SIGNS AND AMENDING THE ORDINANCES PROVIDING FOR THE LOCATIONS THEREOF.

A motion was made by Alderman Roach and seconded by Alderman Stallmann for a first reading of Bill 4119, title only. A voice vote was taken with unanimous affirmative result and Bill 4119 was read for the first time, title only.

Discussion:

Alderman Bullington stated that this is a public street we are trying to restrict parking on and the bill being considered is more about convenience, not safety. He will be voting no for this bill. Alderman Finley asked Alderman Bullington what he would prefer; Alderman Bullington stated no restrictions on the street. Alderman Finley stated he agreed.

A motion was made by Alderman Roach and seconded by Alderman Stallmann for a second reading of Bill 4119, title only. A voice vote was taken with unanimous affirmative result and Bill 4119 was read for the second time, title only.

A roll call vote was taken for passage and approval of Bill 4119 with the following results:

Ayes – Aldermen Utt, Roach, Stallmann, Leahy, Fleming

Nays – Aldermen Kerlagon, Bullington, Finley.

Bill No. 4119 was approved and became Ordinance No. 22-06

CONSENT ITEMS

Administration – 2022 Salary Increases

Staff is recommending the Board approve a salary increase of 3% for all full-time staff effective April 1, 2022.

Discussion:

None

A motion was made by Alderman Fleming and seconded by Alderman Leahy to approve staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.



BOARD OF ALDERMEN
Meeting Minutes

February 28, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

Parks – Turf Management Equipment

Staff is recommending the purchase of a Cushman Truckster and Steiner Tractor from Turfwerks utilizing the Cooperative Purchasing Agreement administered under the Authority of the State of Minnesota.

Discussion:

None

A motion was made by Alderman Fleming and seconded by Alderman Leahy to approve staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Police – PD Building Lockers & Shelving

Staff is recommending we accept the proposal from Bradford Systems for the new Police building locker and shelving products.

Discussion:

None

A motion was made by Alderman Fleming and seconded by Alderman Leahy to approve staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Public Works – Cement

Staff is recommending awarding this contract at the unit bid price to the low bidder, Lafarge Holcim.

Discussion:

None

A motion was made by Alderman Fleming and seconded by Alderman Leahy to approve staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.



BOARD OF ALDERMEN
Meeting Minutes

February 28, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

Public Works – Cold Milling

Staff is recommending awarding this unit price contract to the low bidder, NB West Contracting.

Discussion:

None

A motion was made by Alderman Fleming and seconded by Alderman Leahy to approve staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Public Works - Striping

Staff is recommending awarding this unit price contract to the low bidder, Traffic Control Company.

Discussion:

None

A motion was made by Alderman Fleming and seconded by Alderman Leahy to approve staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

MAYOR'S REPORT

Nothing to report.

CITYADMINISTRATOR'S REPORT

City Administrator Sterman shared that the Police Department is applying for a Traffic Enforcement & Safety grant which we apply for each year. This grant reimburses our costs for officers to work overtime to do additional enforcement in the areas of youth alcohol enforcement, hazardous moving violation enforcement, occupant protection enforcement and impaired driving enforcement. The City would receive \$21,600. A motion was made by Alderman Stallmann and seconded by Alderman Bullington to approve the grant submission. A voice vote was taken with unanimous affirmative result and the motion passed.

CITY ATTORNEY'S REPORT

Nothing to report.

BOARD OF ALDERMEN
Meeting Minutes

February 28, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

STAFF REPORTS

Parks – Apparel

Staff is recommending awarding the purchase of staff and program participant apparel to the low bidder, St. Louis Sportswear.

Discussion:

Parks Director Chris Conway shared that only two bids were received for apparel. He is recommending St. Louis Sportswear; we have used this company for the past several years.

A motion was made by Alderman Leahy and seconded by Alderman Bullington to approve staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Parks – Median Maintenance

Staff is recommending awarding the bid to Landesign Plus.

Discussion:

Mr. Conway stated only one bid was received and that this company has had the contract for the past several years. Alderman Stallmann asked if there was any idea as to why there were no other bids received. Mr. Conway responded that he did ask and it seems staffing is an issue at the present time. Mayor Pogue stated we are advertising in all the right places; Mr. Conway shared that they have even followed up with phone calls. Alderman Roach asked about Clayton Rd. and jurisdiction. City Attorney Jones explained.

A motion was made by Alderman Roach and seconded by Alderman Utt to approve staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Parks – Treadmills

Staff is recommending awarding the bid to Foremost Fitness Group.

Discussion:

Mr. Conway explained that three bids were received. Foremost Fitness did come in under budget, but is not the lowest bid. Mr. Conway cited several physical specifications of the treadmill (True) offered by Foremost which make it a much better value for the Pointe. He also explained that the Pointe has used this treadmill since it's opening and maintenance costs have been well under budget. Mayor Pogue stated he was glad to see the bid specifications weren't so tight, so that we are able to have more options and find what best suits us. Alderman Roach asked if these best suit our needs though not the lowest bid; Mr. Conway replied they do.

BOARD OF ALDERMEN
Meeting Minutes

February 28, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

A motion was made by Alderman Roach and seconded by Alderman Bullington to approve staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Public Works – Crushed Rock

Staff is recommending awarding the contract to Simpson Materials including all the alternate bids.

Discussion:

Public Works Director Jim Link stated only two bids were received for this product which is used under concrete and asphalt projects as well as used for concrete production. Mayor Pogue asked if there were any other companies that normally bid; Mr. Link replied Bussen Quarries, but they did not bid this year and no reason was given. Alderman Roach asked Mr. Link if he felt their pricing was good; Mr. Link replied that they are the lowest bidder.

A motion was made by Alderman Roach and seconded by Alderman Leahy to approve staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Public Works – Ready Mix Concrete

Staff is recommending awarding the contract for the two types of concrete and the alternate bids to Valley Material Group, the only bidder.

Discussion:

Mr. Link stated Valley Material Group was the only bid. He further explained that in the past, we would get more bids, but many of those companies realize we produce our own concrete now. The concrete in this bid is only used if our truck goes down or if a particular type of concrete is needed for a project.

A motion was made by Alderman Roach and seconded by Alderman Kerlagon to approve staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Public Works – Ready Mix Sand

Staff is recommending awarding this contract for Mississippi river sand to Simpson Materials, the low bidder and for low lignite river sand to Central Stone.

Discussion:

Mr. Link stated we have used Simpson Materials for sand for the past several years and they did not bid on the low lignite sand. He further explained the difference and how they are used.

BOARD OF ALDERMEN
Meeting Minutes

February 28, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

A motion was made by Alderman Roach and seconded by Alderman Leahy to approve staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Public Works – Sweeping

Staff is recommending rejecting the bid from SCA of Missouri and to accept the late bid from STL Contractor Services.

Discussion:

Mr. Link shared that only one bid was received and that was from SCA of Missouri. SCA bought out all the sweeping companies in the area. Their bid was approximately \$55,000; our budgeted amount for the year is \$35,000. A late bid was received from a new company, STL Contractor Services for \$26,040. Mr. Link is asking the Board to reject the SCA bid and waive purchasing procedures to accept the bid from STL Contractor. City Attorney Jones further explained that purchasing procedures allow the Board to waive if it's beneficial to the city. Alderman Roach asked Mr. Link if he is confident to give the new company a try; Mr. Link responded he is and that the new company owner is a former sweeper driver. A motion was made by Alderman Bullington and seconded by Stallmann to reject the bid from SCA. A voice vote was taken with unanimous affirmative result and the motion passed. A motion was made by Alderman Bullington and seconded by Alderman Kerlagon to accept the bid from STL Contractor Services and waive the bidding process. A voice vote was taken with unanimous affirmative result and the motion passed.

Public Works – Two-Ton Truck

Staff is recommending the purchase of a 2022 M2106 Freightliner from Truck Centers in Troy, IL.

Discussion:

Mr. Link stated he has searched all over to find a truck and found this one in Troy, IL; the contract for this truck had been backed out on by another company. Mr. Link further explained that it appears there won't be trucks available until mid-2023 and even then, it would have to be sent out to be built. Alderman Roach asked if we would have to pick it up or if it would be delivered; Mr. Link stated it would be delivered.

A motion was made by Alderman Stallmann and seconded by Alderman Bullington to approve staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.



**BOARD OF ALDERMEN
Meeting Minutes**

February 28, 2022

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

ALDERMANIC COMMENTS

Alderman Finley asked City Administrator Sterman about the anticipated ground breaking at the new police department site. Mr. Sterman replied that we had several delays due to weather and tree removal; Public Works has stepped in to remove trees. There is some equipment on site now and everything is still on track. The contract has been executed, all permits have been issued and we are on target. Mr. Sterman also stated there will be an information board at the site and we will be adding more information to our social media. May’s Ballwin Life magazine will also have information.

Alderman Fleming stated staff did a great job budgeting last fall as evidenced by everything on our agenda this evening. He also stated it appears there are issues in getting bids such as cost of materials. He suggested a workshop in May to talk about post-pandemic finances since so much has changed and we will know the outcome of Prop U.

Alderman Stallmann stated is was great to have everything out on the website for tonight’s agenda and noted how important it is for that information to be available. He asked if there had been any chance to look at the promotion of it on the website; Mr. Sterman replied that we are still working out some kinks, but should have something available soon.

A motion was made by Alderman Fleming and seconded by Alderman Stallmann to adjourn. The motion was passed by unanimous affirmative voice vote and the meeting adjourned at 7:30 p.m.

_____ TIM POGUE, MAYOR

ATTEST:

_____ POLLY MOORE, CITY CLERK



Consent Item

RE: Check Signatories

Department/Program: Finance

Explanation: Check signatories are to be approved by the Board annually. Eric Serman and Denise Keller are currently the authorized check signers for all city accounts except the two required under Show Me Courts. The signers for those accounts are the Court staff and Denise. Robert Klahr, attorney for the TDD, is an additional signer for the TDD account. The City does not own the funds in the LOAP account but serves as a custodian for them.

Denise is authorized to make transfers between any of the accounts.

Checking Account	Authorized Signers
General	Eric Serman, Denise Keller
General Money Market Account	Eric Serman, Denise Keller
Payroll	Eric Serman, Denise Keller
Escrow	Eric Serman, Denise Keller
Bail Bond	Eric Serman, Denise Keller
Sewer Lateral	Eric Serman, Denise Keller
Balance Sheet Escrow	Eric Serman, Denise Keller
HRA	Eric Serman, Denise Keller
Federal Asset Seizure	Eric Serman, Denise Keller
POST	Eric Serman, Denise Keller
Telephone Escrow	Eric Serman, Denise Keller
Special Allocations TIF	Eric Serman, Denise Keller
Ballwin Town Center TDD	Eric Serman, Denise Keller, Robert Klahr
Lafayette Older Adult Program (LOAP)	Eric Serman, Denise Keller
Municipal Division - Ballwin	Micheila Spangler, Cynthia Roberts, Denise Keller
Municipal Division -Winchester	Micheila Spangler, Cynthia Roberts, Denise Keller

Recommendation: Staff recommends that the Board approve the authorized signers for all City accounts as presented.

Submitted By: Denise Keller

Date: March 7, 2022



Consent Item

Subject: Hot Mix Asphalt

Department/Program: Public Works-Pavement

Recommendation: We recommend awarding the unit price contract to the lowest bidder, New Frontier (formerly Fred Weber), and to accept alternate bid #2.

Explanation: Bids were requested from several asphalt suppliers to furnish hot mix asphalt. Delivery is not included in the base bid amount as we purchase small quantities at a time so the asphalt will retain its heat when placed. We advertised in the St. Louis Business Journal, and on the City’s website. Bid specifications are on file at the Public Works Department. On February 11th, 2022, three (3) bids were received and opened. Below is the summary of the bids received.

Bidder	Base Bid (material)	Alt. Bid #1 (concrete debris)	Alt. Bid #2 (asphalt debris)	Alt. Bid #3 (Hauling)
Byrne & Jones	\$52.00/ Ton	\$50.00/Ton	\$50.00/ Ton	\$12.00/ Ton
New Frontier	\$52.00/ Ton	No Bid	No Charge	No Bid
NB West	\$57.00/ Ton	No Charge	No Charge	\$100/Hour
Budget		\$250,000.00		

- Type ‘C’ asphalt is primarily used for resurfacing projects.
- Type ‘D’ asphalt is used for potholes and milling/filling concrete joints.
- Type ‘X’ asphalt is used for a base mix on resurfacing projects.
- Type ‘Commercial’ is used for curbs or driveways aprons on resurfacing projects.

- Alternate bid #1 is for the disposal of concrete slabs and sidewalks debris.
- Alternate bid #2 is for disposal of asphalt debris.
- Alternate bid #3 is for hauling asphalt to the jobsite during paving operations.

Submitted By: Jim Link

Date: 3/14/2022



Consent Item

Subject: Concrete Slab Replacement

Department/Program: Public Works/Pavement/Streets

Recommendation: We recommend awarding this unit price contract to the low bidder, Kelpe Construction, not to exceed \$995,164.00

EXPLANATION: The 2022 budget provides for the replacement of concrete street slabs. The pavement removal and replacement will be reduced from 17,445sy to 13,950sy to stay within budget.

Request for bid notices were sent to several contractors and advertised in the St. Louis Business Journal, ePlan, and on the City’s website. Bid specifications are on file at the Public Works Department.

The table below summarizes the bids received on February 25th, 2022.

Item No.	SLABS ONLY	Quantities	Unit	M&H Concrete		Pavement Solutions		Kelpe Construction	
				Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
1	Cold Milling	0	SY	\$0.00	\$ -	\$0.00	\$ -	\$0.00	\$0.00
2	Sawcutting	2052	LF	\$ 5.00	\$ 10,260.00	\$ 2.20	\$ 4,514.40	\$3.00	\$6,156.00
3	Unsuitable Subgrade Replacement	150	CY	\$ 10.00	\$ 1,500.00	\$ 77.42	\$ 11,613.00	\$65.00	\$9,750.00
4	Concrete Pavement Removal & Replacement	13950	SY	\$ 69.00	\$ 962,550.00	\$ 59.45	\$ 829,327.50	\$61.20	\$853,740.00
5	Curb & Gutter Remove-Replace Rolled	3015	LF	\$ 45.00	\$ 135,675.00	\$ 44.19	\$ 133,232.85	\$33.25	\$100,248.75
6	Curb & Gutter Remove-Replace Vertical	770		\$ 61.00	\$ 46,970.00	\$ 48.61	\$ 37,429.70	\$32.00	\$24,640.00
7	Asphalt Driveway Removal & Repair	0	SY	\$ -	\$ -	\$ -	\$ -	\$ -	\$0.00
				\$ 1,156,955.00		\$ 1,016,117.45		\$994,534.75	

Kelpe Contracting had 1 OSHA violation within the past five (5) years which is now closed. They have successfully completed similar work for other cities in the area.

Submitted By: Jim Link

Date: March 8, 2022



Staff Report

Subject: Sewer Lateral Program

Department/Program: Administration/Inspections

Explanation:

The sewer lateral program goes out for bid every two years. Attached is the single bid received from our current contractor, A&A Sewer. The bid is in line with expectations given the increase in material prices over the last two years. The current pricing sheet is included along with the new proposed sheet to allow for comparison.

In addition, the limit of the sewer lateral cap was \$3500 for several years. A few years ago, this cap was reduced to \$3000 due to the program running low on money. The program has now recovered from the financing problem that led to the reduction. A recent survey done by the City of Chesterfield showing other cities' sewer lateral programs and limit caps is attached.

Recommendation:

It is the recommendation of staff to accept the bid from A&A Sewer. This company has worked with Ballwin for several years. A&A has received many compliments during that time on how well they treat our residents. Their work is normally done correctly and any concerns are handled promptly.

It is also the recommendation of the staff that the sewer lateral cap of \$3000 be raised to \$4500. The program's fund balance is much healthier than when the cap was reduced. Of the 15 cities surveyed, Ballwin has the second lowest limit cap. Staff is also asking to raise the cap to \$7500 on bigger projects if approved by the City Administrator and provided funding is available. These special cases would most likely be numbered in the single digits annually.

Submitted By: Mike Roberts, Building Commissioner

Date: 3/8/2022



SEWER LATERAL REPAIR PROGRAM – UNIT PRICES

<input type="checkbox"/>	Mobilization and repairs of sewer lateral or the installation of a liner	\$ 1500.00 per job	=	\$1500.00
<input type="checkbox"/>	Replace 15' or less excavation depth 4" or 6" pipe	25.00 lat. ft. x	=	
<input type="checkbox"/>	Replace 15' or more of excavation depth 4" or 6" pipe	100.00 lat. ft. x	=	
<input type="checkbox"/>	Install new 4" or 6" yard cleanout stack 15' or less of excavation depth	80.00 per job	=	
<input type="checkbox"/>	Install new 4" or 6" yard cleanout stack 15' or more of excavation depth	120.00 per job	=	
<input type="checkbox"/>	Asphalt or Concrete driveway and or street/sidewalk 4" removal and replacement	59.00 sq. yd. x	=	
<input type="checkbox"/>	Asphalt or Concrete driveway and or street/sidewalk 6" removal and replacement	89.00 sq. yd. x	=	
<input type="checkbox"/>	Asphalt or Concrete driveway and or street/sidewalk 8" removal and replacement	98.00 sq. yd. x	=	
<input type="checkbox"/>	Saw cutting of existing asphalt or concrete pavement 2"-4"	11.00 lin. ft. x	=	
<input type="checkbox"/>	Saw cutting of existing asphalt or concrete pavements 5" -8"	15.00 lin. ft. x	=	
<input type="checkbox"/>	Camera Inspection.....	\$ 185.00 per job	=	
<input type="checkbox"/>	Cable Service	\$ 100.00 per job	=	
<input type="checkbox"/>	Other.....	\$ _____ x	=	
			TOTAL \$	_____
			MAXIMUM PAID BY PROGRAM \$	3,000.00
			BALANCE TO BE PAID BY HOMEOWNER \$	_____

Property Owner: _____ Address: _____ SLRP # _____

Contractor: A & A SEWER Permit # _____ Date of Repair: _____

Inspector Signature _____ Contractor Signature _____

Section 10, Item a.

SEWER LATERAL REPAIR PROGRAM – UNIT PRICES

Mobilization and repairs of sewer lateral or the installation of a liner.....	\$ <u>1500</u>
Mobilization and repairs of sewer lateral or the installation of a liner 15' or greater per day	\$ <u>4500</u>
Replace 12' or less excavation depth 4" or 6" pipe	\$ <u>65</u> lat. ft. x =
Replace 12'1" or more of excavation depth 4" or 6" pipe	\$ <u>100</u> lat. ft. x =
Install new 4" or 6" yard cleanout stack 15' or less of excavation depth	\$ <u>200</u> per job =
Install new 4" or 6" yard cleanout stack 15' or more of excavation depth	\$ <u>300</u> per job =
Asphalt or Concrete driveway and or streets/sidewalk 4" removal and replacement	\$ <u>175</u> sq. yd. x =
Asphalt or Concrete driveway and or streets/sidewalk 6" removal and replacement	\$ <u>185</u> sq. yd. x =
Asphalt or Concrete driveway and or streets/sidewalk 8" removal and replacement	\$ <u>195</u> sq. yd. x =
Saw cutting of existing asphalt or concrete pavement 2"-4"	\$ <u>30</u> lin. ft. x =
Saw cutting of existing asphalt or concrete pavements 5"-8"	\$ <u>40</u> lin. ft. x =
Camera Inspection	\$ <u>185</u> per job =
Cable Service	\$ <u>150</u> per job =
Sewer Liner.....	\$ <u>120</u> lat. ft. x =

2022 Municipal Sewer Lateral Program Survey								
Municipality	Annual Assessment	Application Fee	Annual Contract or bid repairs individually	Contractor	City program cover 100% of repair or cost share	Cap on individual repair	Administrative costs covered by municipality or recoup costs from lateral program.	Restoration required
Chesterfield	\$28.00	\$100.00	Annual Contract - Plumbing only. Excavation done in-house	Tope, Inc.	100%	\$15,000.00	General Fund	Sod
Florissant	\$50.00	\$325.00		Blondo Sewer	100%	None	Mixed - based on hours working on program	Seed & Straw
Crestwood	\$28.00	\$0.00	Contract (3 year)	Enterprise Sewer & Drain	100% up to \$10,000 50% above \$10,000	No cap with cost share	20% - Lateral Program 80% - General Fund	Seed & Straw
Creve Coeur	\$28.00	\$0.00	Residents get 3 bids	N/A	Cost Share (50/50)	\$7,500.00	20% - Lateral Program 80% - General Fund	Seed & Straw
Richmond Heights	\$39.00	\$0.00	Sole sourced	Don Rush Contracting	100% up to \$5000 50% above \$5000	No cap with cost share	50% - Lateral Program 50% - General Fund	Seed & Straw
Webster Groves Des Peres	\$50.00 \$28.00	\$0.00 \$175.00	Individually - 3 bids Contract (2 year)	N/A Drainco/Tope	Cost share (70% - City, 30% - Homeowner) 100%	\$10,000 (in street) \$5000 (in yard) \$7,500.00	50% - Lateral Program 50% - General Fund Lateral fund covers \$15,000	City repairs all concrete/asphalt surfaces. Homeowner restores all grass areas on private property.
Clayton Maplewood Manchester	\$28.00 \$50.00 \$50.00	\$0.00 \$0.00 \$750.00	Individually Annual Contract Annual Contract	N/A Tope, Inc. Tope, Inc.	Covers up to \$2,000 100% 100%	\$2,000.00 None \$6,000.00	General fund A portion from lateral program Lateral Program 10% - Lateral Program 90% - General Fund	Seed & Straw Seed & Straw Seed & Straw Seed & Straw Sod is required for larger repairs
Ellisville	\$28.00	\$0.00	Individually	Tope - Video only	100%	None	10% - Lateral Program 90% - General Fund	Seed & Straw
Maryland Heights Kirkwood	\$50.00 \$28.00	\$0.00 \$0.00	Annual Contract Individually	Tope, Inc. N/A	100% up to \$10,000 50% above \$10,000	No cap with cost share None	General fund General fund	Sod Seed & Straw
Brentwood Ballwin	\$50.00 \$28.00	\$0.00 \$150.00	Residents get 3 bids Contract (2 year)	N/A A & A SEWER	Cost share (75% - City, 25% - Homeowner) Covers up to \$3,500 Covers up to \$3000	\$3,500.00 \$3,000.00	General fund Lateral Program	Only in City r.o.w. Seed & Straw



Staff Report

Subject: Fee Increases

Department/Program: Administration/Inspections

Explanation:

The Building Commissioner is tasked every three years with examining the permit fees to make sure they are adequate to cover the costs associated with Building Department. Fees are also examined to verify they are comparable to other jurisdictions in the area. Also, a new fee for unsolicited plan review addendums is being proposed to help cover costs associated with staff time spent handling this extra work.

Recommendation:

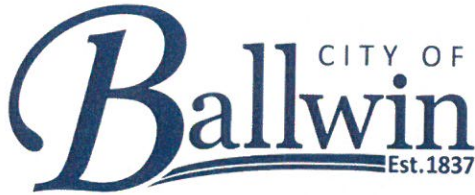
Staff is recommending that permit application fees for mechanical, electrical and plumbing permits go from \$25 to \$30. St. Louis County is the leading inspection department performing these MEP permits in the area. Their application fee is \$32 for MEP permits. Currently they charge an additional \$47 for each inspection associated with these permits. Ballwin currently charges \$50 per inspection. No increase for those inspection fees are requested at this time.

Ballwin currently charges \$40 per apartment occupancy inspection and \$125 per home inspection. Apartments take about half the time as a home but are less than a third the price. Staff is recommending raising apartment occupancy inspection fees from the current \$40 to \$50 per inspection. This should help offset the labor costs of performing these inspections.

Finally, unrequested addendums on projects can take many extra hours of review time with no additional costs accrued by the permit holder. In order to cover the extra labor expenses of these addendums, staff recommends implementing a fee of \$2 per thousand of construction costs with a minimum of \$50 for any unsolicited addendums presented by the permit holder. Any addendums requested by staff would not be subject to this fee. The current building permit fee of \$6 per thousand covers the initial plan review along with the inspections performed. This new fee would help cover additional staff time spent going back over a project that has already been reviewed.

Staff is requesting a motion to have the City Attorney draft legislation for the recommended permit fee increases.

Submitted By: Mike Roberts, Building Commissioner
Date:3/8/2022



Staff Report

Subject: Park Truck

Department/Program: Parks & Recreation

Explanation: Award purchase of new 2022 pickup truck to the low bidder, Don Brown Chevrolet in the amount of \$23,989.00

Recommendation:

The 2022 budget includes \$32,000 for the purchase a new pickup truck for the park maintenance department. Trucks will not be available through the Missouri State Bid for the foreseeable future. An attempt was made to purchase a truck through the Cooperative Purchasing Agreement administered under the authority of the State of Minnesota, however, dealers there will not sell to us as they lose their manufacturer's discount to out of state buyers.

So, bids were opened for the purchase of a 3/4-ton pickup on February 22, 2022. Bid packages were sent to 11 local dealers, including Elco. Only 2 bids were received. The low bid of \$32,889.00 includes a \$8,900.00 trade in allowance for our 2009 Ford F-550 which is in poor condition.

The remaining funds will be used to purchase a salt spreader and a spray on bed liner.

Submitted by: John Hoffman, Superintendent of Parks & Facilities
Date: March 2, 2022

CITY OF BALLWIN TABULATION OF BIDS

RFP #22-15

Bid Item: Pickup Truck	Date Opened: 2/22/2022	Dept: Parks & Recreation	
1. Truck	Don Brown Chevrolet \$32,889.00	Glendale Chrysler \$50,331.00	
2. Trade-in	\$8,900.00	\$12,000.00	
3.			
4.			
5.			
6.			
7.			
TOTAL GROSS PRICE			
TOTAL NET PRICE	\$23,989.00	\$38,841.00	
DELIVERY DATE			

Section 10, Item c.

Attending Opening:

Dept Rep: Hoffman