



BALDWIN COUNTY REGULAR MEETING

August 03, 2021

1601 N Columbia St, Suite 220

6:00 PM

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of July 20, 2021 Public Hearing and Regular Meeting

ADMINISTRATIVE/FISCAL MATTERS

2. Renaming of Government Building - County Manager
3. District Attorney's Budget Request - District Attorney Wright Barksdale
4. 2021 Local Maintenance Improvement Grant (LMIG) Program - County Engineer
5. Recreation Department Rental Policy and Fee Schedule - County Manager

OLD BUSINESS

NEW BUSINESS

COUNTY MANAGER'S REPORT

PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS

ADJOURNMENT

REMINDERS

August 17, 2021, Tuesday, 6:00 p.m., Regular Meeting, Government Building, Suite 220, 1601 North Columbia Street.

September 6, 2021, Monday, All Non-Emergency Departments Will Be Closed in Observance of Labor Day.

September 7, 2021, Tuesday, 6:00 p.m., Regular Meeting, Government Building, Suite 220, 1601 North Columbia Street.

September 21, 2021, Tuesday, 6:00 p.m., Regular Meeting, Government Building, Suite 220,
1601 North Columbia Street.



BALDWIN COUNTY COMMISSIONERS PUBLIC HEARING & REGULAR MEETING

July 20, 2021

1601 N Columbia St, Suite 220

6:00 PM

MINUTES

CALL TO ORDER

Chairman Henry Craig called the July 20, 2021 Public Hearing and Regular Meeting to order at 6:00 p.m.

PUBLIC HEARING

Chairman Henry Craig opened the Public Hearing & stated the purpose of the hearing is to receive comments regarding the renaming of the County Administrative Building. He asked County Attorney David McRee to discuss the process of the County's policy for Building and Property Naming / Renaming Policy.

Mr. McRee discussed the guidelines as set forth in the County policy for naming and renaming buildings and properties owned by the County.

Oscar Davis, Sr.

The following people spoke recommending the Government Building be named for Oscar Davis Sr.

Floyd L. Griffin, Jr. – Coventry Court, Milledgeville: Mr. Griffin stated he would like to talk about the process for naming the building. He said he felt the building should be named for someone who had worked with the County, or a Commissioner, who has worked at the facility. He stated he felt if the building was named for Mr. Davis that it would be a positive step for the community. He recommended that if the building can't be named for Oscar Davis, Sr. then he felt it should not be named for either of the other two nominated individuals.

Cynthia Edwards – Mariners Drive, Milledgeville: Ms. Edwards reported that on March 16, 2021 the local chapter of the NAACP made request to name this building after Oscar Davis Sr. She stated she is here again to request that the annex be named after trail blazer and former Commissioner Oscar Davis, Sr. She said petitions signed by community members & letters that others submitted in support of Mr. Davis have been given to Commissioners. She asked for the Commissioners to take into consideration, Mr. Davis.

Rev. Bobby Warren – Highway 49, Milledgeville: Rev. Warren stated it becomes more important who we name the building after as pertains to Mr. Davis who has been sitting in the seat of a Commissioner as you are sitting in your place. He discussed his personal experiences / relationship with Mr. Davis from a young child forward. Rev. Warren asked the Commissioners to do what makes everybody feel good, not just what looks good. Let's not name it after anybody unless that somebody has done & touched others like Oscar Davis Sr.

James Lunsford – Lakeport Road, Milledgeville: Mr. Lunsford stated he agreed that three great men that have been stellar in this community are nominated for this honor. He said he would like to identify Oscar Davis, Sr. and what he has done for this community. He stated Mr. Davis did a lot of good things for the community, and he deserves to have the building named after him so we never forget what Oscar Davis, Sr. did for this community.

Rusty Kidd

Jimmy Ivey - Ivey Weaver Road, Milledgeville: Mr. Ivey stated he is here representing the group of individuals who signed a petition and submitted it to the County asking for this building to be named after Rusty Kidd. Mr. Ivey said that Rusty Kidd served in the GA Legislature; Rusty did a lot for the community; he was always open to try to help anybody because he had such a passion for the people of Milledgeville. Mr Ivey stated he would appreciate the Commissioners taking the name of Rusty Kidd into consideration for the naming of the building.

William J. Usery, Jr.

Mike Couch - Sussex Drive, Milledgeville: Mr. Couch stated all the potential candidates are very worthy; however, he believes former United States Secretary of Labor William J. Usery, Jr. represents the best example of a Baldwin County native who contributed not only to this community but in numerous positions of national responsibility throughout his career. Mr. Couch discussed his personal background as well as his professional accomplishments. He asked the Board for their favorable consideration of naming the building after William J. Usery, Jr.

Commissioner Sammy Hall made a motion to close the Public Hearing. Vice Chairman John Westmoreland seconded the motion.

Questions were posed from the audience regarding who submitted each name for consideration. County Attorney McRee further explained the next steps in the process. He stated all information related to each nominee and the County Manager's report, upon completion, would be submitted to Commissioners and the group or individual(s) who submitted the names of Oscar Davis, Sr., Rusty Kidd and William J. Usery, Jr.

Chairman Craig called for a vote on the motion to close the Public Hearing at 6:40 p.m. The motion passed unanimously.

APPROVAL OF MINUTES

Vice Chairman John Westmoreland made a motion to approve the minutes of the July 6, 2021 Work Session, July 6, 2021 Regular Meeting and July 6, 2021 Executive Session as submitted. Commissioner Emily Davis seconded the motion and it passed unanimously.

ADMINISTRATIVE / FISCAL MATTERS

Workforce Innovation and Opportunity Act (WIOA) Youth Program Grant Award

Finance Director Jill Adams presented the WIOA Youth Program grant award in the amount of \$612,576 with an administrative amount not to exceed \$61,258. She stated the grant period is 4/1/21 - 6/30/23, and no Baldwin County match is required.

Vice Chairman John Westmoreland made a motion to accept the Youth Program grant award as presented. Commission Emily Davis seconded the motion and it passed unanimously.

Contract Service and Financial Agreement for Middle Georgia Workforce Development Area 11

Finance Director Adams presented a contract service and financial agreement between Baldwin County and the Executive Committee of Chief Elected Executive Officials for Middle GA Workforce Development Area 11; Workforce Development Board and Middle GA Consortium for the period July 1, 2021 through June 30, 2022. She stated the Agreement incorporated the annual budget of \$2,857,605 for all programs, i.e. youth, adult and dislocated worker programs.

Commissioner Emily Davis made a motion to approve the Contract Service and Financial Agreement including program budgets as presented. Commissioner Kendrick Butts seconded the motion and it passed unanimously.

Convention and Visitors Bureau (CVB) Contract

Assistant County Manager Dawn Hudson reported the County, as authorized by legislation, may impose an eight percent (8%) Hotel / Motel Tax on lodging accommodations. The revenue derived from the tax may be made available and expended to promote tourism. She stated the CVB is the designated marketing organization for the tourism portion of the tax. Ms. Hudson presented a contract with the Convention and Visitors Bureau which solidifies the agreement for Baldwin County to allocate 43.75% of the 8% excise tax for the purpose of promoting, attracting and stimulating tourism and for such other purposes as authorized. She stated the contract must also be approved by the Convention and Visitors Bureau.

Commissioner Sammy Hall made a motion to approve the contract with the Convention and Visitors Bureau as presented. Commissioner Kendrick Butts seconded the motion and it passed unanimously.

A copy of the Contract is herewith attached and made an official part of the minutes at pages _____ and _____.

Resolution Adopting Joint Comprehensive Plan Interim Update

County Manager Carlos Tobar presented a Resolution adopting the Joint Comprehensive Plan Interim Update to include the Broadband Services element of the Plan. He reported this allows the County to apply for grant funds and partner with other provider agencies for the services. He stated the City of Milledgeville will consider the Resolution for adopt next week.

Commissioner Sammy Hall made a motion to adopt the Resolution as presented. Commissioner Emily Davis seconded the motion and it passed unanimously.

A copy of the Resolution is herewith attached and made an official part of the minutes at pages _____ and _____.

OLD BUSINESS

Chairman Craig reported that he and County Manager Tobar represented the County at the National Association of Counties (NACo) Annual Conference and attended the award ceremony to receive three (3) NACo National Achievement Awards - Baldwin County Transit Program in the Transportation category; Baldwin County Regional Airport in the Community and Economic Development category; and Adult Treatment Court Collaborative under the Criminal Justice and Public Safety category.

Chairman Craig stated one primary subject at NACo was COVID which the Center for Disease Control now considers the pandemic of the unvaccinated. He encouraged everyone to get the COVID vaccination in order to stop the pandemic.

NEW BUSINESS

There was no New Business to come before the Board.

COUNTY MANAGER'S REPORT

County Manager Tobar presented an update on the following projects: splash pad opened; temporary pad features will be replaced with permanent ones as soon as they arrive; Bonner Road set to re-open soon; Georgia Initiative for Community Housing (GICH) meeting held; replaced 5,500 linear feet of 6,600 linear feet of defective water pipe at Erin Shores; driveway construction for Government Building should be complete by mid-August; language in Manufactured Home ordinance is being reviewed by Land Use Committee, and a public hearing will be scheduled soon.

PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS

Cindy Humphrey of Simpson Proctor Lane stated she submitted a work order in November to get ditches dug out, and she submitted a follow-up request in June. She asked when the County would clean out the ditch.

Shanerica Johnson, owner of a mobile home park at 105 Harrisburg Road, requested the County cut the grass along the road. She stated the same situation of tall grass is also at 175 & 177 Wolverine Street. Ms. Johnson requested more specific answers regarding Master Water Meters and how owners of parks will be charged in order for accurate information to be forwarded to tenants. Chairman Craig recommended that she discuss the situation with Mr. Tobar after meeting, and he will be able to assist her with her questions.

Susie Marshall of 196 Frazier Drive expressed concern about issues on the southside of town including no street lights in the area of Frazier Drive and Vinson Highway; tall grass along roads, robberies and crime in this area; and other matters. She requested consideration in getting help on southside.

EXECUTIVE SESSION

There were no matters to come before the Board in an Executive Session.

ADJOURNMENT

Commissioner Kendrick Butts made a motion to adjourn the meeting at 7:00 p.m.
Commissioner Sammy Hall seconded the motion and it passed unanimously.

Respectfully submitted,

Henry R. Craig
Chairman

Cynthia K. Cunningham
County Clerk



To: Board of Commissioners
From: County Manager Carlos Tobar
Date: 08/03/2021
RE: Renaming of Baldwin County Government Building

I prepared a report as required by the Baldwin County Building and Property Naming/Renaming policy. I submitted the report for renaming of the building to all the proposers and commissioners. I reviewed all the documentation. All three candidates meet the requirements of the policy. I never met any of the individuals. I could not select one individual over another. I polled the commissioners and no name received support from three commissioners which would be a requirement to advance the name of a nominee to a formalized vote at a commission meeting.

Sincerely,

A handwritten signature in blue ink that reads "Carlos Tobar".

Carlos Tobar, County Manager

2021 LMIG Bids

1. Pittman Construction Company, Conyers, Ga: \$1,168,126.85
2. Reeves Construction Company, Macon, Ga: \$1,381,765.79

**VI.
BALDWIN COUNTY
RECREATION FACILITY
USE POLICY FOR ACTIVITIES
OTHER THAN USE BY DEPARTMENT
APPROVED SPORTS ASSOCIATIONS**

A. OVERVIEW:

The County believes that:

- 1) County recreation facilities are public property and, as such, should be made available for public use to further recreational, educational, cultural and civic activities for all county residents;
- 2) The un-programmed and unregulated use of County recreation facilities can result in damage to those facilities and inconvenience to the users;
- 3) Working guidelines for facility reservation and use are necessary; and
- 4) Certain costs are incurred in the use of County recreation facilities, which should be shared by the users.

B. GOAL:

The goal of the County is to provide activities that are recreational, educational, cultural, or for civic purposes and to reserve facilities for those purposes whenever possible.

C. PROHIBITED OR LIMITED USES

Use of public facilities for monetary gain by any person, firm, or corporation is prohibited, subject to the following exceptions:

1.) Health, educational and government organizations that provide proof of their non-profit status and their certification of IRS 501C3 may request the use of Baldwin County recreation Department facilities at no charge. Non-profit entities must offer charitable, health related or governmental services to the public at no cost and for one day or a short series of classes. The request must be made on the organization's letterhead at least (30) days prior to the event. The event must be approved by the Recreation Director and the County Manager.

2.) Political events may be allowed so long as every candidate is allowed equal treatment at the facility with no indication that the County, department, or staff supports or promotes a particular candidate or party and no political solicitation that would be disruptive or unwelcome to other users at the park shall be allowed; and

3.) Organizations that conduct sports/recreational camps or training or sponsor tournaments. The fees to be charged must be specifically approved by the Board of Commissioners and these activities are subject to the provisions more fully set out in Section IV C. (18.) of these policies and procedures; and

D. GENERAL REGULATIONS

1) Users under this regulation are also subject to the General Regulations and Ordinances set out in this set of policies and procedures and the Ordinances set out herein. In addition, certain activities may be subject to the policies and procedures in place for the use of facilities by County approved sports organizations. All of these policies and procedures are to be considered cumulative and in the event of any conflict, then County may require adherence to the most restrictive provision and/or the provision most favorable to County. Regulations regarding the use of facilities by County approved sports associations shall be in accord with separate regulations that apply specifically to games, activities, financial reporting, and facility use that apply to those associations. Those associations are subject to the General Regulations set out herein, but in the event of conflict, the specific regulations regarding those associations shall apply.

2) The County reserves the right to prohibit, rescind or change the use of facilities, without notice, regardless of prior approval for use.

3) County recreation facilities may not be used for any purpose prohibited by law. In addition, lewd and abusive language, threats, assault, vandalism, theft, and all other inappropriate actions will result in immediate removal from the premises and prosecution when appropriate.

4) Application for the use of any County recreation facility can be denied at the discretion of the County. Use of facilities will be withheld for events not related to general public welfare. Applicant will receive proof of reservation.

5) Applicants granted use of facilities are responsible for the proper supervision of all participants and spectators. Those participants under the age of 18 years are not to be left unattended at any time.

6) Applicants granted use of facilities will be held liable and responsible for any personal injury or property damage resulting from the lack of supervision or poor supervision of participants and spectators.

7) Any problems encountered with the facility must be reported to the Recreation Department as soon as possible after the conclusion of the activity.

8) Proper use of facilities is of utmost importance. Individuals or organizations failing to abide by the provisions of this policy will be asked to curtail their event(s) and may be denied further use of recreation facilities.

9) Facilities must be left clean and orderly. All trash and/or materials used must be placed in the trash or removed from the premises.

10) Users of County recreation facilities automatically assume responsibility and liability for all damages and loss to County property that occurs while using said facilities.

- 11) Parking is permitted in designated parking areas only.
- 12) Violation of the parking policy will result in revocation of the applicant's privilege to continue utilizing County recreation facilities.
- 13) There is included herein under Paragraph F. the format for the Facility Use Application, with place for approval thereof. The executed permit (or a copy thereof) must be with the user group's representative at all scheduled activities and presented, upon request, to any county official.
- 14) NO ALCOHOLIC BEVERAGES ARE TO BE CONSUMED, DISPENSED OR BROUGHT INTO OR ONTO COUNTY RECREATION FACILITIES OR PROPERTIES. THERE WILL BE NO EXCEPTIONS.
- 15) Activity(ies) shall begin and end within the approved time frame.
- 16) The County requires security to be present at cost to the renter for all events. Baldwin County Sheriff Department deputies are required for weekend evening events.
- 17) Noise must be kept to a minimum so as not to disturb others utilizing the facility and the residents within the area.
- 18) County facilities are non-smoking facilities and smoking will be allowed only in areas that may be specifically designated by the Director.
- 19) Signs, banners and other such material require the specific approval as to size, content and location by the Director and the County Manager.

E. PROCEDURES AND REQUIREMENTS:

The following procedures and requirements must be followed and met in order for any permit to be considered and/or issued:

- 1) Applications for facility use permits must be made in writing on the County Facility Use Permit form. Only fully completed applications accompanied by all other necessary paperwork and fees will be considered.
- 2) Fees are required for use of certain facilities and must be included at time of application. A rental does not get put on the calendar until half of the fees are paid and the rental agreement is signed. Fees are refundable only if reservation is cancelled within 2 weeks of the event. No refunds will be granted if any violations of this agreement occur. Please see SCHEDULE OF USE FEES established and maintained by the Board of Commissioners, with copies available at the Department offices.
- 3) The cost to repair or replace any damage shall be billed to the renter. Users will be notified in writing by the Recreation Department of any such damage and if a charge will be assessed.
- 4) A Certificate of Insurance is required at time of application for all Sporting Event applications for facility use, unless specifically waived by the Director, upon approval by the County Manager. Insurance must provide satisfactory evidence of insurance protection for participants, spectators, coaches and the public within the following terms and conditions. The applicant must

maintain Commercial General Liability insurance with limits of liability not less than \$500,000 per occurrence and aggregate. The policy will provide coverage for the user's activity at the approved facilities and shall state such facilities on the certificate of Insurance. The Certificate shall name the County as the Certificate Holder and as Additional Insured for the full duration of the use of the facility. The certificate shall have the following language:

Additional Insured:

The name of the organization endorsed as Additional Insured for all endorsements shall read "Baldwin County Board of County Commissioners."

Indemnification:

The Contractor/Renter shall indemnify, defend and hold harmless the County, its offices, agents and employees from and against any and all claims, losses or liability, or any portion thereof, including attorney's fees and costs, arising from injury or death to persons, including injuries, sickness, disease or death to contractor's/renter's own employees or damage to property occasioned by a negligent act, omission or failure of the Contractor/Renter.

- 5) Written copies of all rosters/registration lists/etc. complete with names, home addresses and/or places of employment may be required and, if requested, must be submitted by the applicant prior to the issuance of a permit.
- 6) As to priority of use, in the event of conflict between requests, priority will be given to activities conducted by the Department; then to County sports associations then in full compliance with Department policies; then to recreational activities for youth groups; then to recreational activities for adults; then to charitable, non-profit organizations; and then to others. The Director may alter this priority to insure greater benefit for the citizens of Baldwin County. Scheduled paid events will not be bumped for any reason.
- 7) Any solicitation for funds and/or any advertisement for any event shall in no way indicate sponsorship or approval of the event by County; or indicate in any way that any contribution or sponsorship is for the benefit of the Recreation Department, or that any such sponsorship or contribution affords tax treatment afforded direct contributions to a governmental entity.
- 8) Under special circumstances, an organization may apply to have County enter into a cooperative agreement for an event. The event must promote a public benefit and encourage broad citizen and/or tourist participation. Cooperative agreements include, but are not limited to, fee reduction on facilities and use of equipment, waiver of certain requirements set out herein, and/or un-reimbursed staff hours as a public donation to the event. Cooperative agreements must be approved by the Director and the County Manager. The Recreation Department must be given credit in any and all advertising and promotions as a contributor.
- 9) County may require written authorization to conduct such credit, criminal, and/or background checks on applicants or the principals of corporate applicants as it deems appropriate, with the costs thereof to be paid by Applicant.

RECREATION DEPARTMENT FACILITY RENTAL FEE SCHEDULE

Facilities/Fee Type	Price Per Hour (Minimum 4 Hours)	Price Contract 6 Meetings	Security or Application Fee
Banquet Room with Kitchen	\$100 Per hour	\$25 per hour	\$20 per hour for non-peak events; \$30 per hour for Fri & Sat nights
Classrooms	\$25 per hour	\$20 per hour	\$20 per hour
Gymnasium (Athletic Events Only)	\$500 per court per day		\$20 per hour for non-peak events; \$30 per hour for Fri & Sat nights
Collins P Lee Center (Meetings only M-F)	\$25 per hour		
Fields	\$150 per field per day for multi day events; \$170 per field per day for single day events		\$20 per hour