



## **BALDWIN COUNTY WORK SESSION**

**December 05, 2023**

**1601 N Columbia St, Suite 220**

**5:00 PM**

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### **AGENDA**

#### **CALL TO ORDER**

#### **ADMINISTRATIVE/FISCAL MATTERS**

- [1.](#) Proposal for Establishment of Board of Elections

#### **ADJOURNMENT**

## Baldwin County Board of Elections Committee Proposal

### I. Composition of Initial Board

- a. The Board will be composed of five (5) members, each of whom shall be an elector and resident of Baldwin County.
- b. The five current members of the Baldwin County Board of Registrars shall be appointed as the initial members of the newly formed Baldwin County Board of Elections.
- c. No person holding elective public office shall be eligible to serve as a member during the term of such elective office and the position shall be deemed open upon such member qualifying as a candidate for elective public office.
- d. No elected official's immediate family members shall be eligible to serve as a member during the term of such elective office.
  - i. Immediate Family to be defined to include: Spouse, sibling, child, parent, grandparent, grandchild by blood or marriage.
  - ii. This prohibition would not apply to the initial members of the Board of Elections; once their initial terms end, this prohibition would then apply.

### II. Staggered Elections

- a. 2 of the initial members will serve an initial 4-year term (2025-2028), followed by subsequent 4-year terms thereafter.
- b. 3 of the initial members will serve an initial 6-year term (2025-2030), followed by subsequent 4-year terms thereafter.
- c. Which initial members serve a 4 or 6-year term will be based on a random draw to be conducted by the Chair of the Board of Commissioners. Each current member will be assigned a random number and the first two names drawn will serve an initial 4-year term. The last 3 names drawn will serve an initial 6-year term.

### III. Appointment of Successor Members of Board of Elections

#### i. For the 2 initial members whose initial term ends in 2028:

##### 1. One Member will be appointed as follows:

a. No less than 3, but no more than 5 candidates will be nominated by the political party whose candidate received the largest number of votes in this state for governor at the last preceding general election.

i. From that list of nominations, 1 member will be appointed by a majority vote of the Baldwin County Board of Commissioners.

ii. If the political party fails to submit their nominations by the deadline, the position will be appointed by a majority vote of the Baldwin County Board of Commissioners.

##### 2. One member will be appointed as follows:

a. No less than 3, but no more than 5 candidates will be nominated by the political party whose candidate received the next largest number of votes in this state for governor at the last preceding general election.

i. From that list of nominations, 1 member will be appointed by a majority vote of the Baldwin County Board of Commissioners.

ii. If the political party fails to submit their nominations by the deadline, the position will be appointed by a majority vote of the Baldwin County Board of Commissioners.

#### ii. For the 3 initial members whose initial term ends in 2030:

##### 1. One Member will be appointed as follows:

a. No less than 3, but no more than 5 candidates will be nominated by the political party whose candidate received the largest number of votes in this state for governor at the last preceding general election.

i. From that list of nominations, 1 member will be appointed by a majority vote of the Baldwin County Board of Commissioners.

ii. If the political party fails to submit their nominations by the deadline, the position will

be appointed by a majority vote of the Baldwin County Board of Commissioners.

2. One Member will be appointed as follows:
  - a. No less than 3, but no more than 5 candidates will be nominated by the political party whose candidate received the next largest number of votes in this state for governor at the last preceding general election.
    - i. From that list of nominations, 1 member will be appointed by a majority vote of the Baldwin County Board of Commissioners.
    - ii. If the political party fails to submit their nominations by the deadline, the position will be appointed by a majority vote of the Baldwin County Board of Commissioners.
3. One (1) member is appointed by the Baldwin County Board of Commissioners (a majority vote).

#### IV. Removal / Vacancies of Members of Board of Elections

- i. Members shall be subject to removal from the board at any time, for cause, after notice and hearing, by the appointing authority (a majority vote of the Baldwin County Board of Commissioners).
  1. Any member who does not meet the training requirements or any other requirements imposed by law will be removed by operation of law.
  2. The “for cause” standard would apply to any other reason for cause to remove a board member.
- ii. In the event a vacancy occurs in the office of any member other than the supervisor of registration and elections before the expiration of that member’s term of office, whether by removal, death, resignation, or otherwise, the Baldwin County Board of Commissioners shall appoint a successor to serve the remainder of the unexpired term and until a successor is duly appointed and qualified.

V. Supervisor of Registration and Elections

- a. Shall be appointed by the Baldwin County Board of Commissioners (a majority vote)
- b. The supervisor of registration and elections shall not serve as a member of the board.
- c. Such supervisor shall be considered a county employee for purposes of pay, benefits, vacation, termination of employment, and other purposes.
- d. The compensation of the supervisor of registration and elections (and the board of elections) shall be fixed by the County Board of Commissioners.
- e. The supervisor of registration and elections may recommend to the county administrator for employment such full-time or part-time employees as may be deemed necessary and as approved in the annual budget approved by the governing authority of the county.
- f. The supervisor of registration and elections and the board shall be responsible for the selection, appointment, and training of poll workers in primaries and elections.
- g. The supervisor of registration and elections shall not have a vote on matters brought before the Board of Elections.
- h. No elected official's immediate family members shall be eligible to serve as the Supervisor during the term of such elective office.
  - i. Immediate Family to be defined to include: Spouse, sibling, child, parent, grandparent, grandchildren by blood or marriage.
- I. The board shall be authorized to organize itself, determine its procedural rules and regulations, adopt bylaws, specify the functions and duties of its employees, and otherwise take such action as is appropriate to the management of the affairs committed to its supervision; provided, however, no such action shall conflict with state law.
  - i. Actions and decisions by the board shall be by majority vote of the members of the board.