



**BALDWIN COUNTY
REGULAR MEETING**
October 01, 2024
1601 N Columbia St, Suite 220
6:00 PM

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATION

1. Tom Glover

APPROVAL OF MINUTES

2. September 17, 2024 Public Hearing
September 17, 2024 Called Meeting
September 17, 2024 Executive Session
September 17, 2024 Public Hearing and Regular Meeting

ADMINISTRATIVE/FISCAL MATTERS

3. Airport Capital Improvement Plan - County Manager
4. Resolution for Submission of ProHousing Grant Application - County Manager
5. Resolution for DNR Land & Water Conservation Project - County Manager
6. Section 5311 Transit Program - Assistant County Manager
7. Real Time Crime Center Bids - County Manager

OLD BUSINESS

NEW BUSINESS

COUNTY MANAGER'S REPORT

PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS

EXECUTIVE SESSION

8. Personnel and Litigation

ADJOURNMENT



**BALDWIN COUNTY
PUBLIC HEARING
September 17, 2024
1601 N Columbia St, Suite 220
3:00 PM**

MINUTES

MEMBERS PRESENT

John Westmoreland
Kendrick Butts
Henry Craig
Emily Davis
Sammy Hall

OTHERS PRESENT

Brandon Palmer
Carlos Tobar
Dawn Hudson
Cindy Cunningham
Bo Danuser

CALL TO ORDER

Chairman John Westmoreland called the September 17, 2024 Public Hearing to order at 3:00 p.m.

ADMINISTRATIVE/FISCAL MATTERS

Proposed Property Tax Increase

Assistant County Manager Dawn Hudson stated this is the first of three required Public Hearings regarding the County’s proposed property tax increase. Ms. Hudson gave a power point presentation and discussed the following: definition of millage rate which is used to calculate local property taxes. The assessed value of taxable property is multiplied by the millage rate to calculate the amount of property tax to be paid. A mill equals \$1.00 per \$1,000.00 of assessed property value. She stated the fair market value x 40% equals the Gross Digest; Gross Digest less exemptions equal the Net Digest; Net Digest times the tax rate equals the amount of tax levy. Ms. Hudson stated the County must set a millage rate that provides sufficient revenue to support maintenance and operations of the County and to establish a reserve for emergency expenditures and cash flow. She stated that Georgia property is required by law to be assessed at 40% of the fair market value. The Department of Revenue examines each county’s digest to determine that property is assessed uniformly and equally between and within counties. Ms. Hudson reported that each year the Board of Assessors is required to review assessed value of taxable property for taxing purposes. When home sales in the county indicate that there has been an increase in the fair market value of property, the Board of Assessors must re-evaluate properties and adjust assessments. Georgia law requires that a rollback millage rate be computed that will produce the same total revenue on the current year’s digest that was produced by last year’s millage rate. If the County does not take the rollback, a tax increase must be advertised even if the County does not increase the tax rate. She reported the rollback millage rate for this year is 8.54. The 2023 millage rate was set at 10.02 and the staff recommendation is to keep the 2024 millage rate the same – 10.02. Ms. Hudson discussed trends of the County’s millage rate over the last twenty years. She discussed the tax increase calculation process showing examples of a homestead property and a non-homestead property when the rollback millage rate of 8.54 is applied versus when the proposed millage rate of 10.02 is applied.

Ms. Hudson discussed local revenue sources for the general fund with approximately 60% coming from general property tax; 21% coming from LOST with the remainder of the County’s revenue coming from other taxes, fines and forfeitures, and charges for services. Ms. Hudson stated that Georgia law mandates that counties provide certain services to include all courts,

the jail, health services, public assistance and family services, emergency / disaster management, property tax appraisal, elections and registration, tax commissioner and the sheriff. Other services the County is required to provide include road and bridge maintenance and construction, fire protection and water and sewer. There are also discretionary services provided by the County which are animal control, cooperative extension, libraries, airport, public transportation, building inspections, economic development, parks and recreation, and GIS / information technology. Ms. Hudson reported that mandated and required services that must be provided by the County total 85% with discretionary services accounting for only 15%. She presented a cost breakdown by function of the allocation of property taxes based on the example of a home valued at \$155,000,00. The largest percentage, 39.83%, of County tax bill allocations goes to public safety.

Assistant County Manager Hudson discussed impacts on the upcoming budget. She stated there are general increases in costs of supplies, fuel, asphalt, electricity, natural gas, inmate medical care, and inmate food, etc. to maintain the current level of service. She anticipated this increase would be 5% - 10%. Property and general liability insurance increase of 95%; retirement and insurance – 6%; mandated salary increases for elected officials – 4%; costs for the newly established Board of Elections is anticipated at \$80,000.00 - \$100,000.00; mandatory post traumatic stress disorder (PTSD) insurance coverage for all first responders - \$15,000.00 - \$20,000.00; and operating net costs for the first year of the aquatic center - \$170,000.00. Ms. Hudson reported she has not estimated a budgeted contingency at this time for cash flow or emergency expenditures.

Ms. Hudson entertained questions on the presentation from Commissioners and the public.

PUBLIC COMMENTS

The following people addressed the Board:

Tom Ptak, 288 Lake Laurel Road, thanked Commissioners for their service. He stated his property value increased \$84,000 from last year, and he has filed an appeal. He said he and his wife are on social security, and he asked Commissioners to do whatever they can to help keep the millage rate down to help citizens.

Gerald Fisher, 570 Ga. Hwy 212, expressed his concern for the proposed tax increase and need for better services.

Tina Behne, 160 Pine Drive, thanked County Manager Tobar and public works employees for cleaning up Pine Drive and putting up signs to hinder dumping. She also thanked Assistant County Manager Hudson for responding to her email so quickly and answering her questions. She asked for clarification on the \$500,000.00 budget impact. Ms. Hudson responded that amount was for general cost increases only and not a total for the entire forecasted budget impacts. Ms. Behne stated that at a previous meeting when the proposed millage rate was discussed Commissioners said the proposed tax rate would help with cash flow, save approximately \$140,000.00 in TAN interest payments and help eliminate the need for a TAN. She asked if the extra money would be set aside to actually reduce the TAN rather than being used for over spending as she felt had been done in the past.

Wesley Milholen, 278 Bowen Hill Road, Haddock, stated he owns sixty rental properties, most of them in the County. He said the amount of increase on that many properties is hard on his financial situation. He said this increase cannot be passed on to the renter because they cannot afford to pay higher rent. He said it is the responsibility of Commissioners to find a way to balance the budget without putting everything on property owners.

Ricky Giles, 205 Lakeshore Circle, said people are concerned about the increase in property assessments. He stated he realizes that property taxes are not the only thing that affects people; but it is definitely a big part of it. He realizes the cost of everything is going up, and people can't afford it.

ADJOURNMENT

Commissioner Henry Craig made a motion to adjourn the Public Hearing at 3:35 p.m. Commissioner Emily Davis seconded the motion and it passed unanimously.

Respectfully submitted,

John H. Westmoreland
Chairman

Cynthia K. Cunningham
County Clerk



**BALDWIN COUNTY
CALLED MEETING
September 17, 2024
1601 N Columbia St, Suite 220
4:00 PM**

MINUTES

MEMBERS PRESENT

John Westmoreland
Kendrick Butts
Henry Craig
Emily Davis
Sammy Hall

OTHERS PRESENT

Brandon Palmer
Carlos Tobar
Dawn Hudson
Cindy Cunningham
Bo Danuser

CALL TO ORDER

Chairman John Westmoreland called the September 17, 2024 Called Meeting to order at 4:00 p.m.

ADMINISTRATIVE/FISCAL MATTERS

Executive Session

Commissioner Henry Craig made a motion to adjourn into Executive Session at 4:00 p.m. to discuss personnel. Commissioner Sammy Hall seconded the motion and it passed unanimously.

RECONVENE CALLED MEETING

Commissioner Henry Craig made a motion to reconvene the Called Meeting at 5:40 p.m. Commissioner Sammy Hall seconded the motion and it passed unanimously.

ADJOURNMENT

Commissioner Sammy Hall made a motion to adjourn the Called Meeting at 5:40 p.m. Vice Chairman Kendrick Butts seconded the motion and it passed unanimously.

Respectfully submitted,

John H. Westmoreland
Chairman

Cynthia K. Cunningham
County Clerk



**BALDWIN COUNTY
PUBLIC HEARING AND
REGULAR MEETING**
September 17, 2024
1601 N Columbia St, Suite 220
6:00 PM

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Henry Craig
Emily Davis
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OTHERS PRESENT

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Carlos Tobar
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Cindy Cunningham
Bo Danuser

CALL TO ORDER

Chairman John Westmoreland called the September 17, 2024 Public Hearing to order at 6:00 p.m.

PUBLIC HEARING

Proposed Property Tax Increase

Chairman Westmoreland opened the Public Hearing on a Proposed Property Tax Increase

Assistant County Manager Dawn Hudson stated this is the second of three required Public Hearings regarding the County’s proposed property tax increase. Ms. Hudson gave a power point presentation and discussed the following: definition of millage rate which is used to calculate local property taxes. The assessed value of taxable property is multiplied by the millage rate to calculate the amount of property tax to be paid. A mill equals \$1.00 per \$1,000.00 of assessed property value. She stated the fair market value x 40% equals the Gross Digest; Gross Digest less exemptions equal the Net Digest; Net Digest times the tax rate equals the amount of tax levy. Ms. Hudson stated the County must set a millage rate that provides sufficient revenue to support maintenance and operations of the County and to establish a reserve for emergency expenditures and cash flow. She stated that Georgia property is required by law to be assessed at 40% of the fair market value. The Department of Revenue examines each county’s digest to determine that property is assessed uniformly and equally between and within counties. Ms. Hudson reported that each year the Board of Assessors is required to review assessed value of taxable property for taxing purposes. When home sales in the county indicate that there has been an increase in the fair market value of property, the Board of Assessors must re-evaluate properties and adjust assessments. Georgia law requires that a rollback millage rate be computed that will produce the same total revenue on the current year’s digest that was produced by last year’s millage rate. If the County does not take the rollback, a tax increase must be advertised even if the County does not increase the tax rate. She reported the rollback millage rate for this year is 8.54. The 2023 millage rate was set at 10.02 and the staff recommendation is to keep the 2024 millage rate the same – 10.02. Ms. Hudson discussed trends of the County’s millage rate over the last twenty years. She discussed the tax increase calculation process showing examples of a homestead property and a non-homestead property when the rollback millage rate of 8.54 is applied versus when the proposed millage rate of 10.02 is applied.

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Assistant County Manager Hudson discussed impacts on the upcoming budget. She stated there are general increases in costs of supplies, fuel, asphalt, electricity, natural gas, inmate medical care, and inmate food, etc. to maintain the current level of service. She anticipated this increase would be 5% - 10%. Property and general liability insurance increase of 95%; retirement and insurance – 6%; mandated salary increases for elected officials – 4%; costs for the newly established Board of Elections is anticipated at \$80,000.00 - \$100,000.00; mandatory post-traumatic stress disorder (PTSD) insurance coverage for all first responders - \$15,000.00 - \$20,000.00; and operating net costs for the first year of the aquatic center - \$170,000.00. Ms. Hudson reported she has not estimated a budgeted contingency at this time for cash flow or emergency expenditures.

Ms. Hudson entertained questions on the presentation from Commissioners and the public.

Commissioner Sammy Hall reiterated the fact that 85% of the County's budget goes to provide mandated services leaving only 15% to provide discretionary service where the County has more control over services.

PUBLIC COMMENTS

Jacquene Curlee, 102 Lakeland Avenue, expressed concern about the proposed property tax increase. She also expressed concern that the Chief Tax Appraiser will continue to raise the property values each year causing tax payers to pay even higher taxes.

ADJOURNMENT

There being no further comments from Commissioners or the audience, Chairman Westmoreland asked for a motion to closed the public hearing.6:40 p.m. Commissioner Sammy Hall made a motion to close the public hearing. Vice Chairman Kendrick Butts seconded the motion and it passed unanimously.

CALL TO ORDER OF REGULAR MEETING

Chairman John Westmoreland called the Regular Meeting to order at 6:40 p.m.

INVOCATION

County Manager Carlos Tobar delivered the Invocation.

PLEDGE OF ALLEGIANCE

Commissioner Sammy Hall led the Pledge of Allegiance.

AMENDMENT TO AGENDA

Commissioner Henry Craig made a motion to amend the Agenda to add an Executive Session for litigation. Commissioner Sammy Hall seconded the motion and it passed unanimously.

Vice Chairman Kendrick Butts made a motion to amend the Agenda to add discussion of the bid for property at 136 Felton Drive.

Commissioner Henry Craig withdrew his motion to amend the Agenda. Commissioner Sammy Hall accepted the withdrawal of Commissioner Craig's and withdrew his second to the motion.

Vice Chairman Kendrick Butts withdrew his motion to amend the Agenda.

Commissioner Henry Craig made a motion to amend the Agenda to add the following three items:

- (1) Executive Session for litigation.
- (2) WIOA Grant Award
- (3) 136 Felton Drive

Commissioner Emily Davis seconded the motion and it passed unanimously.

APPROVAL OF MINUTES

Commissioner Sammy Hall made a motion to approve the minutes of the September 3, 2024 Regular Meeting and September 3, 2024 Executive Session.as presented. Commissioner Emily Davis seconded the motion and it passed unanimously.

ADMINISTRATIVE / FISCAL MATTERS

Amendment to Department of Natural Resources (DNR) Agreement

County Manager Carlos Tobar reported an amendment is needed to the DNR Agreement for the Land and Water Conservation Fund for the Harrisburg project. He stated the DNR has approved the proposed amendment which would approve the construction of the new community center on the parcel adjacent to the Collins P. Lee Memorial Library.

Commissioner Sammy Hall made a motion to approve the amendment to the DNR Agreement as presented. Vice Chairman Kendrick Butts seconded the motion and it passed unanimously.

A copy of the Amendment is herewith attached and made an official part of the minutes at pages _____ and _____.

Lease Purchase Agreement for Golf Course

Assistant County Manager Dawn Hudson presented a Resolution authorizing the county to enter a lease / purchase agreement for fifty golf carts for the Little Fishing Creek Golf Course. She stated the carts that we have now will be traded in. She stated this agreement also includes GPS on the carts. GPS will help minimize damage to the carts by tracking carts to keep them on the golf course rather than them being driven into the woods which damages them. Ms. Hudson reported the agreement is for sixty months for a total of \$510,440.00. She stated this amount is in the current budget.

Ms. Hudson requested approval of the Resolution and authorization for the lease documents to be executed.

Commissioner Henry Craig made a motion to approve the Resolution as presented and to authorize the execution of lease / purchase agreement documents. Commissioner Sammy Hall seconded the motion and it passed by the following vote:

Aye: Craig, Hall, Westmoreland NAY: Butts, Davis

A copy of the Resolution is herewith attached and made an official part of the minutes at pages _____ and _____.

Workforce Innovation Opportunity Act Grant Award (WIOA)

Assistant County Manager Dawn Hudson presented a WIOA grant award in the amount of \$81,500.00 for the dislocated worker program and authorize Chairman

Commissioner Emily Davis made a motion to accept the grant award as presented and to authorize the Chairman to execute grant documents. Vice Chairman Kendrick Butts seconded the motion and it passed unanimously.

Bids for 136 Felton Drive

County Manager Carlos Tobar stated it is the recommendation to reject the bid received for 136 Felton Drive and re-advertise for sealed bids for the sale of the surplus property

Commissioner Henry Craig made a motion to reject the bid and re-advertise for the sale of property at 136 Felton Drive. Vice Chairman Kendrick Butts seconded the motion and it passed unanimously.

OLD BUSINESS

There was no Old Business to come before the Board.

NEW BUSINESS

Vice Chairman Kendrick Butts requested that a Work Session be held to discuss how Recreation Department Concession stand is handled. He stated he would like to set a policy that outlines exactly how this matter will be handled. Chairman John Westmoreland asked County Manager Tobar to schedule a Work Session on this matter. Commissioner Emily Davis recommended that the Work Session be held on September 30th when the third Public Hearing will be held.

COUNTY MANAGER'S REPORT

County Manager Carlos Tobar reported the report had been sent to Commissioners. He presented highlights and updates on Count projects to include: RFP will be published for the design of the Memorial Library at Harrisburg Park; road resurfacing began on September 23rd; Real Time Crime Center bids will be opened on September 26th, bids Harrisburg Park improvements project will be held October 18th, and the Scrap Tire Amnesty Day will be held on September 28th at 311 Linda Drive.

PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS

Gerald McBride, 170 Emmanuel Harris Road, stated he was satisfied with the schedule for paving Emmanuel Harris Road.

Barry Havior, 501 East Walton Street, requested a bus to provide transportation for the Recreation Department.

Nicky Meeks, 146 Meeks Road, stated she has grandchildren that participate in track and the County needs to put money in the Recreation Department. She agreed that transportation is needed for the Department.

Allen Mock, 151 Rocky Creek Court, stated the residents on Rocky Creek Court desperately need help with their road. He said residents cannot get emergency medical services on this road.

Morgan Scott, SHINE Program, encouraged everyone to attend a presentation by the CDC technical provider on October 3rd 5:30 at the New Beginnings Outreach Church.

EXECUTIVE SESSION

Vice Chairman Kendrick Butts made a motion to adjourn into Executive Session at 6:50 p.m. for litigation. Commissioner Sammy Hall seconded the motion and it passed unanimously.

RECONVENE REGULAR MEETING

Commissioner Sammy Hall made a motion to reconvene the Regular Meeting at 7:20 p.m. Commissioner Emily Davis seconded the motion and it passed unanimously.

ADJOURNMENT

Commissioner Sammy Hall made a motion to adjourn the Regular Meeting at 7:20 p.m. Vice Chairman Kendrick Butts seconded the motion and it passed unanimously.

Respectfully submitted,

John H. Westmoreland
Chairman

Cynthia K. Cunningham
County Clerk

FY26 - F30 Capital Improvement Plan

					Project Funding Plan				
FAA Fiscal Year	Project Name and Brief Description	National Priority Ranking (NPR)	AIP Eligibility - Reference AIP Handbook	Pavement Projects 2018 PCI	Total Project Cost	AIP Entitlements \$150,000 per year	AIG Funding \$292,000 per year	State Participation	Sponsor Participation
Budget FY25	Current Entitlement Funds = \$471,064.00				Current AIG Funds Available =				
Pending FY25	Environmental - Lower Ramp - Environmental Assessment (Reimbursement)	71	Page I-3, Table I-4, a.	N/A	\$156,193.00	\$0.00	\$140,573.70	\$0.00	\$15,619.30
Pending FY25	Drainage Study & Evaluation	71	Page I-3, Table I-4, a.	N/A	\$98,530.00	\$0.00	\$88,677.00	\$4,926.50	\$4,926.50
Pending FY25	DBE Update FY2024 through FY2026 (Reimbursement)	62	Page 3-52, Page 3-67	N/A	\$12,810.00	\$0.00	\$11,529.00	\$0.00	\$1,281.00
Pending FY25	Modification of Standard Study for Parallel Taxiway Separation (Reimbursement)	71	Page H-7, Table H-4, e.	54	\$6,790.00	\$0.00	\$6,111.00	\$0.00	\$679.00
Pending FY25	Total				\$274,323.00	\$0.00	\$246,890.70	\$4,926.50	\$22,505.80
Budget FY26	Current Entitlement Funds = \$621,064.00				Current AIG Funds Available =				
2026	Design - Terminal Apron Expansion - Add. Design (Drainage/Vault & Beacon Relocation)	64	Page I-3, Table I-4, a.	N/A	\$50,000.00	\$21,064.00	\$23,936.00	\$2,500.00	\$2,500.00
2026	Construction - Terminal Apron Expansion - Add. Work (Drainage/Vault & Beacon Relocation)	64	Page I-3, Table I-4, a.	N/A	\$200,000.00	\$0.00	\$180,000.00	\$10,000.00	\$10,000.00

2026	Design - Lower Ramp	64	Page I-3, Table I-4, a.	N/A	\$400,000.00	\$0.00	\$360,000.00	\$20,000.00	\$20,000.00
2026	Environmental/Planning - Taxiway Relocation & Rehab (FAA Request Prior to MOS)	71	Page H-7, Table H-4, e.	54	\$20,000.00	\$18,000.00	\$0.00	\$1,000.00	\$1,000.00
2026	Environmental & Design - Obstruction Removal - LiDAR Approach Surfaces (Reimbursement FY25)	86	Table D-1, h. Table L-2, q.	N/A	\$30,000.00	\$27,000.00	\$0.00	\$0.00	\$3,000.00
2026	Construction - Obstruction Removal - LiDAR Approach Surfaces	86	Table D-1, h. Table L-2, q.	N/A	\$125,000.00	\$112,500.00	\$0.00	\$6,250.00	\$6,250.00
2026	Total				\$825,000.00	\$178,564.00	\$563,936.00	\$39,750.00	\$42,750.00
Budget FY27	Current Entitlement Funds = \$592,500.00				Current AIG Funds Available =				
2027	Construction - Lower Ramp	64	Page I-3, Table I-4, a.	N/A	\$6,000,000.00	\$0.00	\$946,173.30	\$3,764,087.43	\$1,289,739.27
2027	Design - Taxiway Relocation & Rehab	71	Page H-7, Table H-4, e.	54	\$250,000.00	\$225,000.00	\$0.00	\$12,500.00	\$12,500.00
2027	DBE Update FY2027 through FY2029 (Reimbursement)	62	Page 3-52, Page 3-67	N/A	\$13,000.00	\$11,700.00	\$0.00	\$650.00	\$650.00
2027	Total				\$6,263,000.00	\$236,700.00	\$946,173.30	\$3,777,237.43	\$1,302,889.27
Budget FY28	Current Entitlement Funds = \$505,800.00				Current AIG Funds Available =				
2028	Construction - Taxiway Relocation & Rehab	71	Page H-7, Table H-4, e.	54	\$3,000,000.00	\$229,800.00	\$0.00	\$150,000.00	\$150,000.00
2028	Environmental & Design - Runway 10-28 Edge Lighting and Approach Lighting Rehabilitation	74	Page J-6, Table J-4, c.	N/A	\$100,000.00	\$0.00	\$0.00	\$75,000.00	\$25,000.00
2028	ALP Update	64	Table E-2	N/A	\$180,000.00	\$162,000.00	\$0.00	\$9,000.00	\$9,000.00
2028	Total				\$3,280,000.00	\$391,800.00	\$0.00	\$234,000.00	\$184,000.00

Budget FY29	Current Entitlement Funds = \$264,000.00				Current AIG Funds Available =				
2029	Construction - Runway 10-28 Edge Lighting and Approach Lighting Rehabilitation	74	Page J-6, Table J-4, c.	N/A	\$1,000,000.00	\$84,000.00	\$0.00	\$4,666.67	\$4,666.67
2029	Environmental & Design - Apron Rehabilitation	69	Table I-4, c.	63	\$200,000.00	\$180,000.00	\$0.00	\$10,000.00	\$10,000.00
2029	Total				\$1,200,000.00	\$264,000.00	\$0.00	\$14,666.67	\$14,666.67
Budget FY30	Current Entitlement Funds = \$150,000.00				Current AIG Funds Available =				
2030	Construction - Apron Rehabilitation	69	Table I-4, c.	63	\$2,000,000.00	\$150,000.00	\$0.00	\$8,333.33	\$8,333.33
2030	Airport Facility/Infrastructure Inventory	62	Table S-1, c. & d.	N/A	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00
2030	Total				\$2,100,000.00	\$150,000.00	\$0.00	\$8,333.33	\$8,333.33

Additional Funds Needed
\$1,173,000.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$1,218,109.30
\$0.00
\$0.00

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$946,173.30
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$2,470,200.00
\$0.00
\$0.00
\$2,470,200.00

\$0.00
\$906,666.67
\$0.00
\$906,666.67
\$0.00
\$1,833,333.33
\$100,000.00
\$1,933,333.33

A RESOLUTION TO AUTHORIZE THE EXECUTION AND SUBMISSION OF AN APPLICATION FOR A FY2024 UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PATHWAYS TO REMOVING OBSTACLES TO HOUSING GRANT; AUTHORIZE THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AUTHORIZE THE TAKING OF ALL ACTIONS NECESSARY TO SUBMISSION OF THE APPLICATION; AND FOR OTHER PURPOSES.

WHEREAS, Baldwin County (the “County”) is a duly formed political subdivision of the State of Georgia;

WHEREAS, the United States Department of Housing and Urban Development (HUD) has established the Pathways to Removing Obstacles to Housing (Pro Housing) competition to assist cities and counties in identifying and removing barriers to affordable housing through production and preservation;

WHEREAS, there exists in Baldwin County an acute need for affordable housing to households with incomes below 100 percent of the area median income;

WHEREAS Baldwin County has been identified as a high priority geographic area on the HUD Pro Housing priority geography map;

WHEREAS, the Board of Commissioners of Baldwin County has determined that it is in the public interest and welfare of the County and the citizens of the County that the County apply for a HUD Pro Housing grant in the amount of \$1.577 million to build ten (10) new affordable homes to be constructed by Habitat for Humanity of Milledgeville/Baldwin County, Georgia Inc. through an agreement with Macon Area Habitat for Humanity, Inc.;

WHEREAS, the construction of affordable houses is in conformance with Baldwin County’s Comprehensive Plan and Urban Redevelopment Plan and is not inconsistent with the Baldwin County Service Delivery Strategy;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Baldwin County, Georgia, and it is hereby resolved by authority of the same, that Baldwin County hereby supports and approves the submission of the application for a \$1.577 million FY2024 HUD PRO Housing grant;

BE IT FURTHER RESOLVED that the County will use grant funds awarded to build ten (10) new affordable homes to be constructed by Habitat for Humanity of Milledgeville/Baldwin County, Georgia Inc. through an agreement with Macon Area Habitat for Humanity, Inc.;

BE IT FURTHER RESOLVED that Baldwin County commits to the \$9,000 grant writing fees associated with the FY 2024 HUD Pro Housing grant application;

BE IT FURTHER RESOLVED that Baldwin County commits to donating three parcels of land, with street addresses of 1650, 1660 and 1670 Vinson Highway, Milledgeville, Georgia 31061 for the purpose of building three (3) of the ten (10) affordable houses;

BE IT FURTHER RESOLVED that the County commits to waiving all legal and associated costs with the donation of these three lots;

BE IT FURTHER RESOLVED that Baldwin County commits to waiving water and sewer connection fees, building permit fees, and building inspection fees for the ten (10) affordable homes to be built; Item 4.

BE IT FURTHER RESOLVED that the Board of Commissioners hereby authorizes and directs the County Manager to act as the official representative of Baldwin County, to act in connection with the application, to be responsible for compliance with the applicable state and federal requirements of the program, and to provide such additional information as may be required in connection with the application;

BE IT FURTHER RESOLVED that the Board of Commissioners hereby authorizes the County Manager to sign and execute the FY2024 HUD PRO Housing grant application on behalf of the County. The Board of Commissioners hereby further authorizes the County Manager to execute and deliver the FY2024 HUD PRO Housing grant application on the County's behalf, as well as any related documents, necessary to the consummation of the transactions contemplated by the application.

BE IT FURTHER RESOLVED that the County Manager shall be authorized to take any other action necessary or reasonably required to carry out, give effect to, and consummate the transactions contemplated by the FY2024 HUD PRO Housing grant application and to take all action necessary in conformity therewith.

BE IT FURTHER RESOLVED that the houses will be built in Qualified Census Tract 9707.02, a historically disadvantaged community and area of persistent poverty which Baldwin County has targeted for revitalization;

BE IT FURTHER RESOLVED that a true and dedicated commitment has been made to the project for the successful completion of the above improvements for the citizens, especially the low-to-moderate income citizens;

BE IT FURTHER RESOLVED, as follows:

1. **Incorporation of Recitals.** The above stated recitals are true and correct and are incorporated as though fully set forth herein.
2. **Actions Ratified, Approved and Confirmed.** The signatures in the HUD Pro Housing grant application from the County Manager evidence the adoption by the Governing Body of this Resolution.
3. **Severability.** In case any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision had not been contained herein.
4. **Repeal of Conflicting Resolutions.** Any and all resolutions in conflict with this resolution this day passed be and they are hereby repealed.
5. **Effective Date.** This Resolution shall take effect immediately upon its adoption.

SO RESOLVED, this 1st day of October, 2024.

[SIGNATURE PAGE FOLLOWS]

BALDWIN COUNTY, GEORGIA

John H. Westmoreland
Chair, Baldwin County Board of Commissioners

ATTEST:

Cynthia K. Cunningham
Baldwin County Clerk

DATE ADOPTED _____

A RESOLUTION TO AUTHORIZE THE EXECUTION AND DELIVERY OF A DEPARTMENT OF NATURAL RESOURCES LAND AND WATER CONSERVATION FUND PROJECT AGREEMENT; AUTHORIZE THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AUTHORIZE THE TAKING OF ALL ACTIONS NECESSARY TO THE CONSUMMATION OF THE AGREEMENT; AND FOR OTHER PURPOSES.

Applicant: Baldwin County

Project Number: 13-01074 (P24AP01796)

WITNESSETH:

WHEREAS, Baldwin County (the “County”) is a duly formed political subdivision of the State of Georgia;

WHEREAS, the Board of Commissioners (“Board”) has approved a public works project in the form of constructing a new aquatic center;

WHEREAS, the County has applied for funding from the Department of Natural Resources Land and Water Conservation Fund;

WHEREAS, the Board has exercised its sound judgment and discretion and determined that it is in the public interest and welfare of the County and the citizens of the County that the Board adopt the Department of Natural Resources Land and Water Conservation Fund Project Agreement (“Agreement”), a copy of which is attached hereto as Exhibit “A”; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Baldwin County, Georgia, and it is hereby resolved by authority of the same, as follows:

- 1. Incorporation of Recitals.** The above stated recitals are true and correct and are incorporated as though fully set forth herein.
- 2. Acceptance of Agreement.** The County hereby approves the Agreement attached hereto as Exhibit “A.”
- 3. Authorization of the Chairman and County Manager.** The Board of Commissioners hereby authorizes the Chairman to sign and execute the Agreement on behalf of the County. The Board of Commissioners hereby further authorizes the County Manager to execute and deliver the Agreement on the County’s behalf, and any related documents, necessary to the consummation of the transactions contemplated by the Agreement.
- 4. Other Actions Authorized.** The County Manager shall be authorized to take any other action necessary or reasonably required to carry out, give effect to and consummate the transactions contemplated by the Agreement and to take all action necessary in conformity therewith.

- 5. **Actions Ratified, Approved and Confirmed.** The signatures in the Agreement from the Chairman for the Board of Commissioners evidence the adoption by the Governing Body of this Resolution.
- 6. **Severability.** In case any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision had not been contained herein.
- 7. **Repeal of Conflicting Resolutions.** Any and all resolutions in conflict with this resolution this day passed be and they are hereby repealed.
- 8. **Effective Date.** This Resolution shall take effect immediately upon its adoption.

SO RESOLVED, this ____ day of October, 2024.

BALDWIN COUNTY, GEORGIA

 John H. Westmoreland
 Chair, Baldwin County Board of Commissioners

ATTEST:

 Cynthia K. Cunningham
 Baldwin County Clerk

DATE ADOPTED _____

DEPARTMENT OF NATURAL RESOURCES
LAND AND WATER CONSERVATION FUND PROJECT AGREEMENT

Applicant (State Agency/City/County/Commission/Authority): **Baldwin County** Project Number: **13-01074 (P24AP01796)**
LWCF(FBMS)

Project Title: **Baldwin County Aquatic Center**

Project Period: Date of Approval (defined as the date of signatures on the following page) - **December 31, 2026**

Project Stage Covered by this Agreement: Entire Project

Project Scope (Description of Project):

This project consists of the development of the Baldwin County Aquatic Center in the City of Milledgeville, Wayne County, Georgia by the County to include:

1. Construction of splash pad and water slides
2. Installation of irrigation, fencing, and gate
3. Landscaping and amenities

By execution of this Project Agreement, the Applicant agrees to comply with the following regulations, policies, guidelines, and requirements, as applicable to this project:

1. Georgia Department of Natural Resources Land and Water Conservation Fund Project Agreement General Provisions (attached pages 3-20)
2. LWCF State Assistance Program Manual v
3. Project Application and Attachments
4. 2 CFR Part 200
5. 36 CFR Part 59

Project Cost:

Total Cost: **\$ 894,016.00**

Fund (LWCF) Amount **\$ 447,008.00**

(Fund amount not to exceed 50% of Total)

DNR Form (January 2022)

The Department of Natural Resources, represented by the Commissioner of the Department of Natural Resources or his lawfully designated representative, and the Applicant named above hereinafter referred to as the Applicant, mutually agree to perform this Agreement in accordance

with the Land and Water Conservation Fund Act, the LWCF State Assistance Program Manual, and the terms, promises, conditions, plans, specifications, estimates, procedures, project proposals, maps, assurances, and certifications attached hereto or retained by the Applicant and hereby made a part hereof.

The Department of Natural Resources promises, in consideration of the promises made by the Applicant herein, to obligate to the Applicant the amount of money referred to above, and to tender to the Applicant that portion of the obligation which is required to pay the Department's share of the costs of the above project stage, based upon the above percentage of assistance. The Applicant hereby promises, in consideration of the promises made by the Department herein, to execute the project described above in accordance with the terms of this Agreement.

The following special project terms and conditions were added to this Agreement before it was signed by the parties hereto:

None

In witness whereof, the parties have executed this Agreement as of the date entered below.

STATE OF GEORGIA

BALDWIN COUNTY

By _____
(Signature)

By _____
(Signature)

TREVOR SANTOS
State Liaison Officer

EMILY DAVIS
CHAIR

Date _____

Date _____

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, AND GEORGIA DEPARTMENT OF TRANSPORTATION, FOR A GRANT UNDER TITLE 49 U.S.C., SECTION 5311.

WHEREAS, the Federal Transit Administration and the Georgia Department of Transportation are authorized to make grants to non-urbanized (rural) areas for mass transportation projects; and

WHEREAS, the contract for financial assistance will impose certain obligations upon Applicant, including the provision of the local share of project costs; and

WHEREAS, it is required by the United States Department of Transportation and the Georgia Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Federal Transit Act, the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the United States Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that Minority Business Enterprise (Disadvantaged Business Enterprise and Women's Business Enterprise) be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

NOW THEREFORE, BE IT RESOLVED BY Baldwin County hereinafter referred to as the "Applicant",

1. That the Designated Official Chair, hereinafter referred to as the "Official, is authorized to execute and file an application on behalf of Baldwin County Transit with the Georgia Department of Transportation, to aid in the purchase of bus transit vehicles and/or the planning, development, and construction of bus transit-related facilities pursuant to Section 5311 of the Federal Transit Act.
2. That the Official is authorized to execute and file such application and assurances, or any other document required by the U.S. Department of Transportation and the Georgia Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.
3. That the Official is authorized to execute and file all other standard assurances, or any other document required by the Georgia Department of Transportation or the U.S. Department of Transportation in connection with the application for public transportation assistance.
4. That the Official is authorized to execute grant contract agreements on behalf of the Applicant with the Georgia Department of Transportation.
5. That the Official is authorized to set forth and execute Minority Business Enterprise, DBE (Disadvantaged Business Enterprise) and WBE (Women Business Enterprise) policies and procedures in connection with the project's procurement needs as applicable.

- 6. That the applicant while making application to or receiving grants from the Federal Transit Administration will comply with FTA Circular 9040.1G, FTA Certifications and Assurances for Federal Assistance 2024 as listed in this grant application and General Operating Guidelines as illustrated in the Georgia State Management Plan.
- 7. That the applicant has or will have available in the General Fund the required non-federal funds to meet local share requirements for this grant application.

APPROVED AND ADOPTED this _____ day of _____, 2024.

Signature of Authorized Official

John Westmoreland

Name and Title of Authorized Official

Signed, sealed, and delivered this _____ day of _____, 2024 in the presence of

Witness

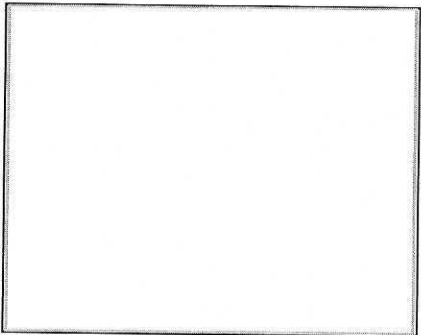
Notary Public/Notary Seal

CERTIFICATE

The undersigned duly qualified and acting _____ of
Baldwin County (Title of Certifying/Attesting Official) (Applicant's Legal Name) certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting held on _____, 2024.

Name of Certifying/Attesting Officer

Title of Certifying/Attesting Officer



9/30/24

Date

Patricia Smith, Ph.D.
Transit Program Manager
Division of Intermodal
Georgia Department of Transportation
600 W. Peachtree Street
Atlanta, Georgia 30308

Ms. Smith, Ph.D.:

Baldwin County is applying for an FTA Section 5311 grant to aid in the operation of the Baldwin County Transit for FY 2026 in the amount of \$ 263,214.50 as detailed in the table below. The financial assistance requested for this project has been reviewed and approved by the local transportation planning process and is identified in the State Transportation Improvement Program (STIP).

	Federal Share	State Share	Local Share	Total
Operating Assistance	\$ 131,607.00		\$ 131,607.50	\$ 263,214.50
Large Capital				\$ 0.00
Small Capital				\$ 0.00
Mobility Management				\$ 0.00
Total	\$ 131,607.00	\$ 0.00	\$ 131,607.50	\$ 263,214.50

Local operating assistance will be provided by county funds.

Local share of Large Capital Purchases will be provided by _____.

Local share of Small Capital Purchases will be provided by county funds.

Local share of Mobility Management will be provided by _____.

The Applicant certifies sufficient financial capacity exists to carry out the proposed projects listed above for a minimum of 90 days in the event of delays in the receipt of federal funds or execution of a contract. The applicant certifies the local match is from an eligible source of funds.

The applicant certifies all of the information contained in this funding application is correct and the applicant has the legal, financial, technical, and managerial capacity to carry out the proposed project and maintain the

project property. If you have questions about this request for funding, please contact
Dana Lleras at 478-445-4791 or dlleras@baldwincountyga.com

Signature

John Westmoreland

Name of Authorized Official

Chair

Title of Authorized Official

GEORGIA DEPARTMENT OF TRANSPORTATION ("GDOT")
TRANSIT TRUST FUND PROGRAM
FISCAL YEAR 2025 APPLICATION

TRANSIT AGENCY AFFIDAVIT AND CERTIFICATION

I, Dana Lleras (Name), the Assit. Finance Director (Title),

on behalf of Baldwin County Transit (Transit Agency), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. The Transit Agency swears and certifies that it has read and understands the Transit Trust Fund Program ("TTFP") General Guidelines and that it has complied with and will comply with the same.

The Transit Agency further swears and certifies that it has read and understands the provisions set forth in 2 CFR 200; Federal Transit Administration (FTA) Circular 5010.1E, Award Management; 9030.1E, Urbanized Area Formula Program; 9040.1G, Formula Grants for Rural Areas; 4220.1F, Third Party Contracting Guidance; the FTA Master Agreement; applicable portions of Federal Acquisition Regulations (FAR), including subpart 31.6; and Official Code of Georgia (O.C.G.A) §§ 32-9-1 through 32-9-3, 32-9-5, 32-9-9 through 32-9-11, 40-2-151.1, and 48-13-140 through 48-13-144.

Eligibility for TTFP funding mirrors FTA requirements. As required by federal financial management principles and outlined in the GDOT Transit Program Financial Management Oversight Manual, maintaining effective control and accountability for all TTFP and federal funds, property, and other assets is required. Each recipient of FTA funds is required to sign and comply with the annual FTA Certifications and Assurances. All TTFP recipients are issued a contract or Memorandum of Agreement (MOA) that includes specific reporting and compliance requirements.

Further, the Transit Agency shall be responsible for any claim, damage, loss, or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work, and other services furnished by or on behalf of the Transit Agency according to this Application ("Loss"). To the extent provided by law, the Transit Agency further agrees to hold harmless and indemnify GDOT and the State of Georgia from all suits or claims that may arise from said Loss.

If the Transit Agency fails to comply with the TTFP General Guidelines or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s), or fails to maintain and retain sufficient records, then GDOT may, at its discretion, prohibit the Transit Agency from participating in the TTFP in the future and may pursue any available legal remedy to obtain reimbursement of the TTFP funds. Furthermore, if in the estimation of GDOT, a transit project shows evidence of failure to participate in the specified tasks, equipment and materials described in the project summary included with its Application, then GDOT may pursue any available legal remedy to obtain reimbursement of the allocated TTFP funds or prohibit Transit Agency from participating in the TTFP until corrections are made to address the deficiencies or reimbursement is made. All projects identified on the project list included with Transit Agency's Application, shall be completed in accordance with all relevant Federal, State and local laws.

Transit Agency: 184538
E-Verify Number

(Signature) Sworn to and subscribed before me,

(Print) This ___ day of ___, 20__.

Mayor / Commission Chairperson In the presence of:

(Date) NOTARY PUBLIC

TRANSIT AGENCY SEAL: My Commission Expires:

NOTARY PUBLIC SEAL:

Type of proposed TTFP project:	<input type="checkbox"/> Operating <input checked="" type="checkbox"/> Capital
Project Description: <ul style="list-style-type: none"> Describe the proposed TTFP eligible transit project(s). Indicate how the project complies with FTA requirements. Limit project description to two (2) pages. 	We will be paving the area in front of the shed for the Transit vehicles
Provide details certifying that TTFP funds will be additive and not supplant existing funds:	The funds will be used to purchase items not currently budgeted in our existing budget

PROPOSED PROJECT BUDGET

Provide a detailed project budget in the applicable columns/rows in the table below. TTFP funds must be additive and not supplant existing funds. Please double-click in the table to enter data in highlighted cells.

Proposed Project Budget		Proposed Project Funds by Source			TOTAL
Item	Description	TTFP Funds	Local Funds	FTA Funds	Total Cost
1	Pavement in front of shed	\$ 85,401.00			\$ 85,401.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
Total Proposed Budget		\$ 85,401.00	\$ -	\$ -	\$ 85,401.00

REAL TIME CRIME CENTER BID OPENING 12 PM 09/26/2024

BID SUMMARY

- | | |
|---|--------------|
| 1. Renfroe Construction, Macon, GA | \$368,035.00 |
| 2. Dyer Construction, Milledgeville, GA | \$339,045.00 |