



BALDWIN COUNTY REGULAR MEETING

February 18, 2025
1601 N Columbia St, Suite 220
6:00 PM

AGENDA

CALL TO ORDER

INVOCATION

1. Prophetess Remona Franklin - New Beginnings Fellowship Church

PLEDGE OF ALLEGIANCE

PRESENTATIONS

2. Middle Georgia Regional Commission Area Agency on Aging - Michael Huckabee and Sheila Milikin
3. Keep Milledgeville/Baldwin Beautiful
4. Black History Month - Latonya Howell

APPROVAL OF MINUTES

5. Approve January 30, 2025 Work Session minutes

Approve February 4, 2025 Commission Meeting minutes and Executive Session minutes

ADMINISTRATIVE/FISCAL MATTERS

6. Resolution R-2025-18 - show support for GDOT State Route 49 Project ID 231450 west of Felton Road to East of Milledgeville Bypass - County Manager
7. Resolution R-2025-19 - WIOA Grant 23-23-24-06-011 for \$350,000 - Assistance County Manager
8. Resolution R-2025-20 - a resolution to request a performance review of the Baldwin County Board of Tax Assessors and for other purposes - County Attorney
9. Appoint Green Berry Moore to the Ocmulgee Circuit Public Defender Supervisory Panel - County Manager
10. Authorize an agreement with Holt Consulting for Airport Planning Services and for Engineering and Design - County Manager

[11.](#) Transit ADA Policy Update - Assistant County Manager

12. Georgia Firefighters Standard and Training Council Grant for fire hose - County Manager

OLD BUSINESS

NEW BUSINESS

COUNTY MANAGER'S REPORT

[13.](#) County Manager's Report - County Manager

PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS

EXECUTIVE SESSION

14. Executive Session to discuss personnel.

REMINDERS

February 20, 2025 - Commission Retreat - 9:00 AM - Middle Georgia Regional Commission - Macon Mall Suite MB 102m 3661 Eisenhower Parkway

March 4, 2025 - Regular Commission Meeting - 6:00 PM - Commission Chambers

March 18, 2025 - Regular Commission Meeting - 6:00 PM - Commission Chambers

February is Black History Month



BALDWIN COUNTY BOARD OF COMMISSIONERS
Work Session
January 30, 2025
1601 N Columbia St, Suite 210
5:00 PM

MINUTES

PRESENT

Andrew Strickland, Chairman
Emily Davis
Kendrick Butts
Sammy Hall
Scott Little

OTHERS PRESENT

Carlos Tobar
Dawn Hudson
Steve Owens
Kelsey May
Brandie Hegler
Lisa Marks

Greg Mahan
Brian Woods

CALL TO ORDER

Baldwin County Commission Chairman Andrew Strickland called the work session to order at 5:00 PM with all members of the commission present.

LAND DEVELOPMENT CODE

County Manager Carlos Tobar listed the changes that were being made to the Land Development mostly in developments and subdivision, road standards calling for wider roads for public safety, lower density thresholds, aesthetic standards including those for commercial developments, structures per parcel, and proposed language for gated communities.

There was a discussion about allowing ¾ acre lot sizes.

There was a discussion about the proposed language to prohibit gated communities and the public having 24-hour access to neighborhoods, the county maintaining roads in gated communities, requiring Home Owner Associations in gated communities, and the fact that gated subdivisions did not limit access to other parts of the county. A summary of the changes was passed out to the commission members and the changes were reviewed. Commissioner Butts stated that he had no problem with any of the changes except for allowing publicly maintained roads in gated subdivisions.

There was a discussion about the moratorium on development.

There was a discussion about the approval process and the time frame placed on beginning developments once approved.

Members of the public made comments and asked questions on the proposed changes to the Land Development Code and on gated communities.

There was a discussion about continuing the moratorium on commercial and multi-family development on the Log Cabin corridor and adopting a planning map to direct development’s growth throughout the county. County Manager Carlos Tobar was asked to pursue getting the Middle Georgia Regional Commission to draft a Land Use Map and Zoning Ordinance, setting up a variance and land use boards, and the appeals process.

There was a discussion about the process for approving variances and establishing a board to approve variances as opposed to staff and developing a process where the public would be made aware of any changes before being made.

County Planning and Development staff left the meeting at 6:07 PM.

HOUSE BILL 581

County Attorney gave a presentation explaining House Bill 581 and the statewide homestead exemption and newly approved F Local Option Sales Tax (FLOST) laws.

There was a discussion about the Homestead Exemption. Finance Director Dawn Hudson presented ad valorem tax information and members of the public were recognized to make statements and ask questions.

Commission members expressed their desire to take no action to exempt out of the tax freeze.

AQUATIC CENTER PHASE II

County Manager Carlos Tobar discussed the need to amend the budget for Phase II of the Aquatic Center to align with the level of funding allotted.

There was a discussion about the grant being paid for with SPLOST funds, not opening the park until all work was complete, and establishing procedures for operating the park, including establishing a disciplinary panel for unruly children, and security.

BALDWIN COUNTY REGIONAL AIRPORT
MUTUAL CANCELLATION AGREEMENT AND OPERATORS AGREEMENT

Chairman Strickland opened the floor for discussion on the Mutual Termination Agreement and an operator’s agreement with C & A Avion for the Baldwin County Regional Airport.

There was a discussion about the two agreements for managing the airport including the reorganization of the management team and hanger and ramp fees.

TRANSFER STATION

Chairman Strickland opened the floor for discussion of a garbage transfer station.

There was a discussion about the proposed transfer station on Union Hill Church Road and moving the transfer station to the 70 acre parcel the county owned on Linda Drive; the discussion included garbage pickup and members of the public were recognized for questions and comments.

ADJOURN

Commissioner Hall made a motion to adjourn the work session. Commissioner Butts seconded the motion and the meeting was unanimously adjourned at 7:39 PM.

Respectfully submitted

Andrew Strickland, Chairman

Bo Danuser, Clerk



**BALDWIN COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

**February 4, 2025
1601 N Columbia St, Suite 220
6:00 PM**

MINUTES

PRESENT

Andrew Strickland, Chairman
Emily Davis
Kendrick Butts
Sammy Hall
Scott Little

OTHERS PRESENT

Carlos Tobar
Dawn Hudson
Brandon Palmer
Bo Danuser

CALL TO ORDER

Commission Chairman Andrew Strickland called the meeting to order at 6:00 PM with all commission members present.

INVOCATION

Reverend Donald Hill of Vaugh Chapel gave the invocation.

PLEDGE OF ALLEGIANCE

Commissioner Sammy Hall led the Pledge of Allegiance.

PRESENTATIONS

Chairman Strickland announced that Keep Milledgeville/Baldwin Beautiful had scheduling conflicts and would not be able to give a presentation.

APPROVAL OF MINUTES

Commissioner Emily Davis made a motion to approve the January 7, 2025 Called Commission Meeting, the January 7, 2025 Executive Session minutes and the January 7, 2025 Regular Commission meeting minutes. Commissioner Scott Little seconded the motion and the motion was unanimously approved.

Commissioner Little made a motion to amend the agenda to remove items 11 – Mutual Termination Agreement with C & A Aviation and item 12 – Baldwin County Regional Airport Operator’s Agreement from the agenda. Commissioner Davis seconded the motion and the motion was unanimously passed.

ADMINISTRATIVE/FISCAL MATTERS

Ordinance O-2025-01 - Adopt Land Use Code

County Manager Carlos Tobar discussed the Land Use Code stating that a work session had been held last week and additional revisions were made to density in subdivisions, deletion to approved trees, a correction to the definition of group quarters and replaced a section in the mobile manufactured homes section; the commissioners had the clean copy.

Commissioner Sammy Hall made a motion to adopt the Land Use Code. Commissioner Little seconded the motion and the Land Use Code was adopted unanimously.

Resolution R-2025-07 - Victims of Crime Acts Grant - Solicitor General

Assistant County Manager Dawn Hudson discussed the Victims of Crime Acts Grant for the Solicitor General stating the county received the grant covering the period of October 1, 2024 through September 30, 2025 in the amount of \$90,104 and funded two victims advocate positions in the Solicitor’s Domestic Violence Program.

The resolution was presented as follows:

RESOLUTION NO. 2025-07

A RESOLUTION TO AUTHORIZE AN APPLICATION BE SUBMITTED TO THE VICTIMS OF CRIME ACTS ASSISTANCE GRANT FOR CONTINUED FUNDING FOR THE SOLICITOR GENERAL FOR THE PERIOD OF OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025; AND FOR OTHER PURPOSES.

WHEREAS, the Baldwin County Board of Commissioners desire to continue to receive funding from the Victims of Crime Acts Assistance (VOCA) Grant for the Solicitor General; and

WHEREAS, the Grant provides funding of \$90,104 for the period October 1, 2024 through September 30, 2025.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Baldwin County, Georgia, and it hereby resolved by authority of the same, as follows:

- 1. Incorporation of Recitals. The above stated recitals are true and correct and are incorporated as though fully set forth herein.
- 2. Authorization of Grant Application. The Board of Commissioners hereby authorizes the preparation and submission of an Application for the Victims of Crime Acts Assistance Grant.
- 3. Authorization of Chairman. The Board of Commissioners hereby authorizes the Chairman of the Baldwin County Board of Commissioners to sign any documentation or take any other action necessary or reasonably required to carry out, give effect to, and consummate the application and administration of the Grant and to take all action necessary in conformity therewith.
- 4. Severability. In case any one or more of the provisions of this Resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution, but this Resolution shall be construed and enforced as if such illegal or invalid provision had not been contained herein.
- 5. Repeal of Conflicting Resolutions. Any and all resolutions in conflict with this Resolution this day passed be and they are hereby repealed.
- 6. Effective Date. This Resolution shall take effect immediately upon its adoption.

SO RESOLVED, this 4th day of February, 2025.

BALDWIN COUNTY, GEORGIA

Honorable Andrew Strickland, Chairman
Baldwin County Board of Commissioners

ATTEST:

Bo Danuser, County Clerk
Baldwin County Georgia
DATE ADOPTED _____

[SEAL]

Commissioner Davis made a motion to approve the grant. Commissioner Butts seconded the motion and the motion was approved unanimously.

Resolution R-2025-08 - Georgia Workforce Innovation and Opportunity Act (WIOA) Grant

Assistant County Manager Dawn Hudson stated that Baldwin County was the fiscal agent for the Middle Georgia Workforce, the grant was for the Dislocated Workforce Program for the period of January 1, 2025 through December 31, 2025 in the amount of \$50,000.

The resolution was presented as follows:

RESOLUTION NO. 2025-08

A RESOLUTION TO AUTHORIZE AN APPLICATION BE SUBMITTED FOR THE GEORGIA WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) GRANT FOR FUNDING THE DISLOCATED WORKER PROGRAM FOR THE OF PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025; AND FOR OTHER PURPOSES.

WHEREAS, the Baldwin County Board of Commissioners desire to continue to receive funding from the Georgia Workforce Innovation and Opportunity Act (WIOA) Grant; and

WHEREAS, the Grant provides funding of \$50,000 for the period of January 1, 2025 through December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Baldwin County, Georgia, and it hereby resolved by authority of the same, as follows:

1. Incorporation of Recitals. The above stated recitals are true and correct and are incorporated as though fully set forth herein.
2. Authorization of Grant Application. The Board of Commissioners hereby authorizes the preparation and submission of a Georgia Workforce Innovation and Opportunity Act (WIOA) Grant.
3. Authorization of Chairman. The Board of Commissioners hereby authorizes the Chairman of the Baldwin County Board of Commissioners to sign any documentation or take any other action necessary or reasonably required to carry out, give effect to, and consummate the application and administration of the Grant and to take all action necessary in conformity therewith.
4. Severability. In case any one or more of the provisions of this Resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution, but this Resolution shall be construed and enforced as if such illegal or invalid provision had not been contained herein.
5. Repeal of Conflicting Resolutions. Any and all resolutions in conflict with this

Resolution this day passed be and they are hereby repealed.

6. Effective Date. This Resolution shall take effect immediately upon its adoption.

SO RESOLVED, this 4th day of February, 2025.

BALDWIN COUNTY, GEORGIA

Honorable Andrew Strickland, Chairman
Baldwin County Board of Commissioners

ATTEST:

Bo Danuser, County Clerk
Baldwin County Georgia

DATE ADOPTED _____
[SEAL]

Commissioner Davis made a motion to approve the grant. Commissioner Little seconded the motion and the motion passed unanimously.

Resolution R-2025-09 - Edward Byrne Memorial Justice Award Grant (JAG)

Assistance County Manager Dawn Hudson stated they receive an award in the amount of \$10,944. Funds would be used to purchase a server for the Realtime Crime Center. There was a discussion.

The Resolution was presented as follows:

RESOLUTION NO. 2025-09

A RESOLUTION TO AUTHORIZE AN APPLICATION BE SUBMITTED FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE (JAG) GRANT; AND FOR OTHER PURPOSES.

WHEREAS, the Baldwin County Board of Commissioners desire to receive funding from the Edward Byrne Memorial Justice Assistance (JAG) Grant; and

WHEREAS, the Grant provides funding of \$10,944.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Baldwin County, Georgia, and it hereby resolved by authority of the same, as follows:

- 1. Incorporation of Recitals. The above stated recitals are true and correct and are incorporated as though fully set forth herein.

- 2. Authorization of Grant Application. The Board of Commissioners hereby authorizes the preparation and submission of an Edward Byrne Memorial Assistance (JAG) Grant.
- 3. Authorization of Chairman. The Board of Commissioners hereby authorizes the Chairman of the Baldwin County Board of Commissioners to sign any documentation or take any other action necessary or reasonably required to carry out, give effect to, and consummate the application and administration of the Grant and to take all action necessary in conformity therewith.
- 4. Severability. In case any one or more of the provisions of this Resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution, but this Resolution shall be construed and enforced as if such illegal or invalid provision had not been contained herein.
- 5. Repeal of Conflicting Resolutions. Any and all resolutions in conflict with this Resolution this day passed be and they are hereby repealed.
- 6. Effective Date. This Resolution shall take effect immediately upon its adoption.

SO RESOLVED, this 4th day of February, 2025.

BALDWIN COUNTY, GEORGIA

Honorable Andrew Strickland, Chairman
Baldwin County Board of Commissioners

ATTEST:

Bo Danuser, County Clerk
Baldwin County Georgia

DATE ADOPTED _____
[SEAL]

Commissioner Little made a motion to approve the grant. Commissioner Davis seconded the motion and the motion passed unanimously.

Resolution R-2025-10 - GDOT Local Maintenance and Improvement Grant

County Manager Carlos Tobar stated that every year the county needed to adopt a resolution to apply for GDOT LMIG funds. The grant would be for just over \$600,000 and be from the TSPLOST list of roads and help supplement the TSPLOST. The resolution was presented as follows:

RESOLUTION NO. 2025-10

A RESOLUTION TO AUTHORIZE AN APPLICATION BE SUBMITTED FOR THE GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL MAINTENANCE AND IMPROVEMENT (LMIG) GRANT FOR THE 2025 FISCAL YEAR

WHEREAS, the Baldwin County Board of Commissioners desire to receive funding from the Georgia Department of Transportation Local Maintenance and Improvement (LMIG) Gant; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Baldwin County, Georgia, and it hereby resolved by authority of the same, as follows:

1. Incorporation of Recitals. The above stated recitals are true and correct and are incorporated as though fully set forth herein.
2. Authorization of Grant Application. The Board of Commissioners hereby authorizes the preparation and submission of a Georgia Department of Transportation Local Maintenance and Improvements (LMIG) Grant.
3. Authorization of Chairman. The Board of Commissioners hereby authorizes the Chairman of the Baldwin County Board of Commissioners to sign any documentation or take any other action necessary or reasonably required to carry out, give effect to, and consummate the application and administration of the Grant and to take all action necessary in conformity therewith.
4. Severability. In case any one or more of the provisions of this Resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution, but this Resolution shall be construed and enforced as if such illegal or invalid provision had not been contained herein.
5. Repeal of Conflicting Resolutions. Any and all resolutions in conflict with this Resolution this day passed be and they are hereby repealed.
6. Effective Date. This Resolution shall take effect immediately upon its adoption.

SO RESOLVED, this 4th day of February, 2025.

BALDWIN COUNTY, GEORGIA

Honorable Andrew Strickland, Chairman
Baldwin County Board of Commissioners

ATTEST:

Bo Danuser, County Clerk

Baldwin County, Georgia

DATE ADOPTED _____
[SEAL]

Commissioner Hall made a motion at approve the LMIG grant. Commissioner Davis seconded the motion and the motion was unanimously approved.

Resolution R-2025-11 - Intergovernmental Agreement with the City of Milledgeville and Mary Vinson Memorial Library

County Manager Carlos Tobar stated the City of Milledgeville requested this amendment, the request would provide upfront funds for renovation shortfalls to the Mary Vinson Library that would have been collected over the term of the Service Delivery Strategy; this would save the county \$160,000. There was a discussion about the terms set forth in the SDS

The resolution was presented as follows:

RESOLUTION NO. 2025-11

A RESOLUTION TO AUTHORIZE AN INTEGOVERNMENTAL AGREEMENT WITH THE CITY OF MILLEDGEVILLE AND THE MARY VINSON MEMORIAL LIBRARY

WHEREAS, the Baldwin County Board of Commissioners desire enter into an intergovernmental agreement with the City of Milledgeville and Mary Vinson Memorial Library; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Baldwin County, Georgia, and it hereby resolved by authority of the same, as follows:

1. Incorporation of Recitals. The above stated recitals are true and correct and are incorporated as though fully set forth herein.
2. Authorization of Grant Application. The Board of Commissioners hereby authorizes the intergovernmental agreement with the City of Milledgeville and Mary Vinson Memorial Library.
3. Authorization of Chairman. The Board of Commissioners hereby authorizes the Chairman of the Baldwin County Board of Commissioners to sign any documentation or take any other action necessary or reasonably required to carry out, give effect to, and consummate the application and administration of the intergovernmental agreement and to take all action necessary in conformity therewith.

- 4. Severability. In case any one or more of the provisions of this Resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution, but this Resolution shall be construed and enforced as if such illegal or invalid provision had not been contained herein.
- 5. Repeal of Conflicting Resolutions. Any and all resolutions in conflict with this Resolution this day passed be and they are hereby repealed.
- 6. Effective Date. This Resolution shall take effect immediately upon its adoption.

SO RESOLVED, this 4th day of February, 2025.

BALDWIN COUNTY, GEORGIA

Honorable Andrew Strickland, Chairman
Baldwin County Board of Commissioners

ATTEST:

Bo Danuser, County Clerk
Baldwin County Georgia

DATE ADOPTED _____
[SEAL]

Commissioner Little made a motion to approve the IGA with the City of Milledgeville and the Board of the Mary Vinson Memorial Library. Commissioner Hall seconded the motion and the motion passed unanimously.

Resolution R-2025-12 - Georgia Workforce Innovation and Opportunity Act (WIOA) in the amount of \$350,000

Assistant County Manager stated this was another grant for the Dislocated Worker Program for the period of July 1, 2024 through June 30, 2025 in the amount of \$350,000.

The resolution was presented as follows:

RESOLUTION NO. 2025-12

A RESOLUTION TO AUTHORIZE AN APPLICATION BE SUBMITTED FOR THE GEORGIA WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) GRANT FOR FUNDING THE DISLOCATED WORKER PROGRAM FOR THE OF PERIOD OF JULY 1, 2024 THROUGH JUNE 30, 2025; AND FOR OTHER PURPOSES.

WHEREAS, the Baldwin County Board of Commissioners desire to continue to receive funding from the Georgia Workforce Innovation and Opportunity Act (WIOA) Grant Number AFRI-31-22-23-06-011 FAIN AA-38524-22-55-A-13; and

WHEREAS, the Grant provides funding of \$350,000 for the period of July 1, 2024 through June 30, 2025.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Baldwin County, Georgia, and it hereby resolved by authority of the same, as follows:

- 1. Incorporation of Recitals. The above stated recitals are true and correct and are incorporated as though fully set forth herein.
- 2. Authorization of Grant Application. The Board of Commissioners hereby authorizes the preparation and submission of a Georgia Workforce Innovation and Opportunity Act (WIOA) Grant.
- 3. Authorization of Chairman. The Board of Commissioners hereby authorizes the Chairman of the Baldwin County Board of Commissioners to sign any documentation or take any other action necessary or reasonably required to carry out, give effect to, and consummate the application and administration of the Grant and to take all action necessary in conformity therewith.
- 4. Severability. In case any one or more of the provisions of this Resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution, but this Resolution shall be construed and enforced as if such illegal or invalid provision had not been contained herein.
- 5. Repeal of Conflicting Resolutions. Any and all resolutions in conflict with this Resolution this day passed be and they are hereby repealed.
- 6. Effective Date. This Resolution shall take effect immediately upon its adoption.

SO RESOLVED, this 4th day of February, 2025.

BALDWIN COUNTY, GEORGIA

Honorable Andrew Strickland, Chairman
Baldwin County Board of Commissioners

ATTEST:

Bo Danuser, County Clerk
Baldwin County Georgia

DATE ADOPTED _____

[SEAL]

Commissioner Davis made a motion to approve the grant. Commissioner Little seconded the motion and the motion passed unanimously.

Resolution R-2025-13 - Aquatic Center Change Order - County Manager

County Manger Carlos Tobar stated he submitted his report regarding the change order for Phase 2; the process started in 2021 and the project had aged with inflation and had to be slimmed down to \$2,116,924. There was a discussion about the funding of the Aquatic Center and completion date.

The resolution was presented as follows:

RESOLUTION NO. 2025-13

A RESOLUTION TO AUTHORIZE AN AQUATIC CENTER PHASE II
CONTRACT CHANGE ORDER

WHEREAS, the Baldwin County Board of Commissioners desire to authorize a change order in the scope of work for Phase II of the Baldwin County Aquatic Center at Walter B. Williams Jr. Park; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Baldwin County, Georgia, and it hereby resolved by authority of the same, as follows:

- 7. Incorporation of Recitals. The above stated recitals are true and correct and are incorporated as though fully set forth herein.
- 8. Authorization of Change Order. The Board of Commissioners hereby authorizes the change order in the contract with Dyer Construction, Inc. for Phase II as prepared by Freedman Engineering Group.
- 9. Authorization of Chairman. The Board of Commissioners hereby authorizes the Chairman of the Baldwin County Board of Commissioners to sign any documentation or take any other action necessary or reasonably required to carry out, give effect to, and consummate the application and administration of the change order and to take all action necessary in conformity therewith.
- 10. Severability. In case any one or more of the provisions of this Resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution, but this Resolution shall be construed and enforced as if such illegal or invalid provision had not been contained herein.

11. Repeal of Conflicting Resolutions. Any and all resolutions in conflict with this Resolution this day passed be and they are hereby repealed.

12. Effective Date. This Resolution shall take effect immediately upon its adoption.

SO RESOLVED, this 4th day of February, 2025.

BALDWIN COUNTY, GEORGIA

Honorable Andrew Strickland, Chairman
Baldwin County Board of Commissioners

ATTEST:

Bo Danuser, County Clerk
Baldwin County Georgia

DATE ADOPTED _____
[SEAL]

Chairman Strickland read from the rules of decorum established for public comment.

Desiree Liggins of Pine Ridge Road and Sidney Butts Road addressed the commission regarding the Aquatic Center questioning the amount the project cost and needing to fund other projects.

Commissioner Davis made a motion to approve the change order. Commissioner Butts seconded the motion and the motion was approved unanimously.

Commissioner Butts asked if there would be any other change orders. Mr. Tobar responded he didn't think so. Commissioner Little stated no one was excited about an overage but they could not stop this project in the middle, the end result would be a beautiful water part. Commissioner Butts asked if this would affect any other park. Ms. Hudson responded that it would not.

Chairman Strickland stated that Resolution R-2025-14 approving a Mutual Termination Agreement with C & A Aviation was struck.

Resolution R-2025-15 approving an operator's agreement for the Baldwin County Regional Airport was struck.

Resolution R-2025-16 - Magnolia State Bank temporary loan to pay current operating expenses from time to time

Assistant County Manager Dawn Hudson stated funds were needed to covers costs of operation during the year until tax revenue collections at the end of 2025. Requests for

interest rate quotes were sent to all banks with Magnolia State bank giving the lowest rate at 4.49%.

The resolution was presented as follows:

RESOLUTION No. 2025-16
A RESOLUTION TO AUTHORIZE THE DOCUMENTS TO BORROW FROM
THE MAGNOLIA STATE BANK TO PAY CURRENT YEAR OPERATING EXPENSES
FROM TIME TO TIME

WHEREAS, under and by virtue of the Constitution of the State of Georgia, *Article IX, Section V, Paragraph V*, each city, county, and political subdivision of the State authorized to levy taxes is given the authority to make temporary loans between January 1 and December 31 in each year to pay expenses for such year upon certain conditions, and

WHEREAS, such conditions have been fulfilled by Baldwin County as hereinafter appears; and

WHEREAS, said Baldwin County has now outstanding no such temporary loans or renewals thereof made in any prior year; and

WHEREAS, the total gross income of said Baldwin County from taxes in the last preceding calendar year was \$24,244,000; and

WHEREAS, the total anticipated income (revenue) of Baldwin County for the current year exceeds \$25,000,000; and

WHEREAS, the amount to be borrowed, \$7,000,000, plus all other temporary loans of Baldwin County for the current calendar year are less than the total anticipated revenue from all sources for such calendar year; and

WHEREAS, under the aforesaid authority, Baldwin County Board may make such temporary loans in the current year in a total amount not to exceed \$18,750,000 which amount is seventy-five percent of \$25,000,000; and

WHEREAS, said temporary loans are needed by Baldwin County to pay the current year's operating expenses; and

WHEREAS, the Baldwin County Board of Commissioners constitutes the governing body of Baldwin County.

NOW THEREFORE, BE IT RESOLVED by the Baldwin County Board of Commissioners:

1. Incorporation of Recitals. The above stated recitals are true and correct and are incorporated as though fully set forth herein.
2. Authorization of Temporary Loan. That the Chair of the Baldwin County Board of Commissioners is hereby authorized to execute documents to borrow from the Magnolia State Bank money to pay current year's operating expenses from time to time during the year, the aggregate amount of which is not to exceed \$7,000,000, said sums to bear interest not to exceed 4.49 percent per annum, and the entire amount, together with interest, to be repaid on or before December 31 of the current year. The money may be drawn upon from time to time as authorized by the Baldwin County Board of Commissioners and interest shall be paid only on that portion of the total sum

which is utilized and only for the period of time it is used. The loan(s) shall be evidenced by promissory note(s) executed in the name of the Baldwin County Board of Commissioners.

- 3. Authorization of Chairman. The Board of Commissioners hereby authorizes the Chairman of the Baldwin County Board of Commissioners to sign any documentation or take any other action necessary or reasonably required to carry out, give effect to, and consummate the application of a temporary loan and to take all action necessary in conformity therewith.
- 4. Severability. In case any one or more of the provisions of this Resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution, but this Resolution shall be construed and enforced as if such illegal or invalid provision had not been contained herein.
- 5. Repeal of Conflicting Resolutions. Any and all resolutions in conflict with this Resolution this day passed be and they are hereby repealed.
- 6. Effective Date. This Resolution shall take effect immediately upon its adoption.

SO RESOLVED, this 4th day of February, 2025.

BALDWIN COUNTY, GEORGIA

Honorable Andrew Strickland, Chairman
Baldwin County Board of Commissioners

ATTEST:

Bo Danuser, County Clerk
Baldwin County Georgia

DATE ADOPTED _____
[SEAL]

Commissioner Hall made a motion to approve the loan from Magnolia State Bank. Commissioner Little seconded the motion.

There was a discussion about where the County did business and why there was a need for the bank loan.

Chairman Strickland called for the vote and the resolution was approved unanimously.

Resolution R-2025-17 - Moratorium on multifamily residential development on Log Cabin Road

County Manager expressed concern for the traffic capacity on Log Cabin Road. There was a discussion about the need for a moratorium.

The resolution was presented as follows:

RESOLUTION NO. 2025-17

A RESOLUTION ENACTING A MORATORIUM ON MULTIFAMILY RESIDENTIAL DEVELOPMENT TO INCLUDE HORIZONTAL AND VERTICAL APARTMENTS, TOWNHOMES, DUPLEX AND MULTIPLEX DEVELOPMENTS IN THE AREA OF LOG CABIN ROAD FOR AN INDEFINITE PERIOD NOT TO EXCEED SIX MONTHS; TO PROVIDE FOR THE PURPOSE OF THE MORATORIUM; TO PROVIDE FOR FINDINGS OF FACT, IMPOSITION OF MORATORIUM, THE DURATION OF THE MORATORIUM; TO PROVIDE FOR SEVERABILITY; TO PROVIDE AN EFFECTIVE DATE OF THIS RESOLUTION; AND FOR OTHER PURPOSES.

WITNESSETH:

WHEREAS, Baldwin County (the "County") is a duly formed political subdivision of the State of Georgia;

WHEREAS, Baldwin County has been vested with substantial powers, rights and functions under Article IX, Sec. II, Par. I to generally regulate the practice, conduct or use of property for the purposes of maintaining health, morals, safety, security, peace, and the general welfare of the County;

WHEREAS, Georgia law recognizes that local governments may impose moratoria on zoning decisions, building permits, and other developmental approvals where exigent circumstances exist to warrant the same, including to protect and preserve the status quo when acting on behalf of the public welfare and to ensure the provision of public safety and health;

WHEREAS, it is the belief of the Board of Commissioners of Baldwin County, Georgia (the "Board of Commissioners") that the concept of "public welfare" is broad and inclusive and includes, but is not limited to, the valid public objectives of aesthetic conservation, preservation of the value of existing lands and buildings within the County, making the most appropriate use of resources, preserving existing neighborhood characteristics, enhancing and protecting the economic well-being of the community, facilitating adequate provision of public services, and the preservation of the resources of the County;

WHEREAS, the County has a strong interest in regulating growth management so as to lessen the burden on public utility, public infrastructure, public safety services and traffic congestion. The County imposes land use regulations to maintain orderly and safe operation of the County and to protect the citizens of the County;

WHEREAS, the County has determined that the area surrounding Log Cabin Road (as shown in Exhibit "A", attached hereto) does not yet have the necessary infrastructure including, but not limited to, public utilities and road capacity, to support an increase in the number of multifamily residential developments in the area;

WHEREAS, the Board of Commissioners recognizes the negative impact to health, safety and welfare to the citizens of the County and the burdens on the County should the County not take immediate measures to protect against additional multifamily residential developments in the area shown on Exhibit "A";

WHEREAS, Board of Commissioners recognizes that substantial and irreparable harm would result to the citizens of the County if the County does not regulate the current land use procedures and impose a moratorium on multifamily housing in the area shown on Exhibit "A";

WHEREAS, the Board of Commissioners has directed County staff to explore and present recommendations for implementing district-based land use regulations;

WHEREAS, the Board of Commissioners is, and has been, interested in developing a cohesive and coherent policy regarding development in the County, and has intended to promote community development through stability, predictability and balanced growth which will further the prosperity of the County as a whole;

WHEREAS, the Board of Commissioners' findings as stated herein and its desire to review and implement district-based land use regulations necessitates a cessation of multifamily residential development in the area shown on Exhibit "A" and finds that such cessation is reasonable and in the public interest;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Baldwin County, Georgia, and it is hereby resolved by authority of the same, as follows:

1. Incorporation of Recitals. The above stated recitals are true and correct and are incorporated as though fully set forth herein.
2. Findings of Fact. The Board of Commissioners hereby makes the following findings of fact:
 - a. The area surrounding Log Cabin Road (as shown in Exhibit "A", attached hereto) does not yet have the necessary infrastructure including, but not limited to, public utilities and adequate road capacity to support an increase of multifamily developments in the area;
 - b. The County staff is in the process of exploring options to prepare recommendations to the Baldwin County Board of Commissioners for implementation of district- based land use regulations;
 - c. The County's implementation of district-based land use regulations and evaluating and planning necessary public infrastructure for increased multifamily housing developments in the area shown on Exhibit "A"

requires a cessation of the application and issuance of any development permits, variances, or licenses or other permits pertaining to multifamily residential developments;

- d. It is necessary and in the public interest to delay, for a reasonable time, the processing of applications for and the issuance of any development permits, variances, or licenses or other permits pertaining to multifamily residential developments to ensure that the same are consistent with the long-term planning objectives of the County.
3. Moratorium on Multifamily Residential Development. The County does hereby enact a moratorium for an indefinite period, not to exceed six (6) months from the effective date of this Resolution, to allow the County Manager and staff to adequately study, review, evaluate, and devise a recommendation to the Board of Commissioners regarding implementation of district-based land use regulations and to study the impact of increased multifamily housing developments in the area shown on Exhibit "A".

During the moratorium period, no applications for any development permits, variances, or licenses or other permits of any kind shall be accepted by the County or any of its Departments, Boards, or Committees pertaining to multifamily residential developments, including horizontal and vertical apartments, townhomes, duplex and multiplex developments, to be located or operated on any property located within the area shown on Exhibit "A", attached hereto. Any such applications tendered and/or submitted to the County or any Department, Board, or Committee during this moratorium period shall not be accepted, considered, nor acted upon by the County, nor any Department, Board, or Committee thereof. Should an application be accepted, in error, during the moratorium period, such application shall be deemed null and void and have no effect whatsoever and shall constitute no assurance of any right to engage in any act or action related to the development of multifamily residential developments. Reliance on any such permit shall be unreasonable.

This moratorium shall have no effect upon approvals of permits for multifamily residential developments previously issued or as to development plans previously approved by the County prior to the effective date of this Resolution.

Property owners who claim to have a vested right, pursuant to the laws of the State of Georgia, to obtain a permit for multifamily residential development must follow the following procedure, which provides consideration of an exemption request from this moratorium where a claim of legal vesting is made:

- i. A written application shall be submitted to the County Manager, with verified supporting data, documents, and facts which the Applicant feels supports a claim of legal vesting. Such information will be reviewed by the Baldwin County Board of Commissioners and approved/denied within thirty (30) days of submission in a public meeting. During this 30-day timeframe,

additional facts and data may be requested on behalf of Baldwin County by its staff to further the review process.

- ii. Should the Applicant fail to provide requested information or otherwise fail to cooperate during the review process, the exemption request will be denied. If the information provided fails to support a claim of legally vested rights, the exemption request will be denied.
- iii. Any exemption granted by the Board of Commissioners shall merely grant the Applicant the right to have County staff accept and process the underlying application in accordance with all existing County and State laws.

4. Severability. In case any one or more of the provisions of this Resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution, but this Resolution shall be construed and enforced as if such illegal or invalid provision had not been contained herein.

5. Repeal of Conflicting Resolutions. Any and all resolutions in conflict with this Resolution this day passed be and they are hereby repealed.

6. Effective Date. This Resolution shall take effect immediately upon its adoption.

SO RESOLVED, this 4th day of February, 2025.

BALDWIN COUNTY, GEORGIA

Honorable Andrew Strickland, Chairman
Baldwin County Board of Commissioners

ATTEST:

Bo Danuser
Baldwin County Clerk
DATE ADOPTED
[SEAL]

Desiree Liggins of Pine Ridge Road addressed the commission asking why they were limiting the building of multifamily growth on Log Cabin Road, she asked when they were going to invest in expanding Log Cabin Road. She stated they needed to utilize high dollar areas with an additional tax and transposing fees to the builders. She asked why they were protecting Log Cabin Road when there were other roads that were neglected.

Commissioner Little made a motion to approve the moratorium. Commissioner Davis seconded the motion and the motion passed unanimously.

Commissioner Hall stated that he was in favor of the moratorium but did not support the district map. There was discussion about the moratorium to address concerns development on Log Cabin and developing a land use map.

Chairman Strickland called for a vote with all commissioners voting in favor of the moratorium.

Appointment of Election Supervisor

County Manager Carlos Tobar stated this was just a formality, the commissioners had already interviewed and hired Mr. Erick Unold.

Commissioner Hall made a motion to appoint Mr. Erick Unold as Election Supervisor. Commissioner Butts seconded the motion and the motion passed unanimously.

OLD BUSINESS

Commissioner Hall stated that the current moratorium, except for on Log Cabin, had been lifted.

Commissioner Butts asked for an update on the sewer pump stations behind Harrisburg Road. Mr. Tobar responded they were hunting for dollars. There was a discussion about changing the pump stations to gravity fed and funding with SPLOST and other funds to fund the change.

Commissioner Strickland asked for an update on a spay and neuter ordinance. Attorney Palmer stated it was being worked on.

NEW BUSINESS

Commissioner Davis announced that this was Black History Month and that February 7th was Black HIV/Aids Day.

Commissioners Emily Davis and Sammy Hall questioned adopting items by resolution.

There was a discussion about resolutions being able to be tracked more easily for this and future Clerks and that adopting actions by resolution was a matter of form not substance.

Commissioner Davis asked the County Attorney about a resolution she requested be prepared. There was a discussion about the County Attorney preparing an ordinance to require rotation of the chairmanship by district.

Commissioner Davis made a motion to direct the attorney to prepare an ordinance that the commission chair be rotated by district. Commissioner Butts seconded the motion.

There was a discussion about the method for selecting the chairman.

Commissioner Butts made a motion to amend to motion to allow everyone equal opportunity next year. Commissioner Davis seconded the motion to make an amendment.

Chairman Strickland called for the vote on the amendment to the original motion.

Commissioners Davis and Butts vote aye and Commissioners Hall, Strickland and Little voted no. The motion to amend to original motion failed.

Chairman Strickland called for the vote on the original motion to direct the county attorney to change the ordinance surrounding the chairmanship.

Commissioners Davis and Butts vote aye and Commissioners Hall, Strickland and Little voted no. The motion failed.

COUNTY MANAGER'S REPORT

County Manager gave an update on ongoing projects including the CHIP and CDBG grants, an adoption event at the animal shelter and that he was available before and after meetings to answered questions, but they did not answer questions during the public comment period.

Commissioner Little expressed his concern of having discount animals.

PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS

Oconee Recovery Coalition – members of the organization discussed substance abuse and recovery and counseling and what the organization provided. The Oconee Recovery Coalition provided a place for people in recovery to have a safe place to hang out, do fun things, they helped with job applications and resumes, and was a place to thrive. Recidivism and divorce rates dropped in the 46 communities that had recovery coalition organizations. Commissioners were invited to attend a listening session.

Barry Havior of East Walton Street addressed the commission requesting transportation at the Recreation Department for the kids, to include the track and the aquatic park. He asked why they couldn't get a bus or a van with SPOLST money. He stated that he had concerns with the director of the park.

Desiree Liggins of Pine Ridge Road and Sidney Butts Road addressed the commission on a variety of topics including. She discussed decorum, her Mexican heritage, the selection of the chairman, Log Cabin Road, General Dollar store being there for the working class, Baldwin County was not grown and they needed people with jobs, airport use charges, HB 581 and who would receive benefits, and euthanizing animals.

Deb Campbell of Kenan Drive passed out information and address the commission regarding vetted and adoptable animals and their housing. She discussed the practice of euthanizing animals and their matrix for doing so. She didn't want to have an expiration date on animals.

Commissioner Strickland read the rules of decorum once again, and he would have unruly speakers removed from the meeting.

Maurice Liggins of Sidney Butts Road addressed the commission asking the commission to make the next list of roads being repaved available to the public.

Allene Veazey of Sparta Highway in Milledgeville commended the animal shelter staff and volunteers, the shelter was well run and compliant. She discussed action they took to help animals during the cold snap. She expressed her concern about euthanizing animals at the end of the month.

EXECUTIVE SESSION

Commissioner Butts made a motion to go into executive session to discuss litigation and personnel. Commissioner Little seconded the motion and the motion passed unanimously.

The commission moved into executive session at 7:17 PM

Commissioner Little made a motion to returned to open session at 8:18. Commissioner Butts seconded the motion and the motion passed unanimously.

The commission moved back into open session at 8:18 PM.

ADJOURNMENT

Commissioner Little made a motion to adjourn the meeting at 8:18 PM. Commissioner Butts seconded the motion and the motion passed unanimously. The meeting was adjourned at 8:18 PM.

Respectfully submitted,

Andrew Strickland, Chairman

Bo Danuser, County Clerk

RESOLUTION NO. 2025-19

A RESOLUTION TO AUTHORIZE AN APPLICATION BE SUBMITTED FOR THE GEORGIA WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) GRANT FOR FUNDING THE DISLOCATED WORKER PROGRAM FOR THE OF PERIOD OF OCTOBER 1, 2024 THROUGH JUNE 30, 2025; AND FOR OTHER PURPOSES.

WHEREAS, the Baldwin County Board of Commissioners desire to continue to receive funding from the Georgia Workforce Innovation and Opportunity Act (WIOA) Grant Number 36-23-24-06-011 Fain: 23 a55aw000013; and

WHEREAS, the Grant provides funding of \$350,000 for the period of July 1, 2024 through June 30, 2025.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Baldwin County, Georgia, and it hereby resolved by authority of the same, as follows:

- 1. Incorporation of Recitals.** The above stated recitals are true and correct and are incorporated as though fully set forth herein.
- 2. Authorization of Grant Application.** The Board of Commissioners hereby authorizes the preparation and submission of a Georgia Workforce Innovation and Opportunity Act (WIOA) Grant.
- 3. Authorization of Chairman.** The Board of Commissioners hereby authorizes the Chairman of the Baldwin County Board of Commissioners to sign any documentation or take any other action necessary or reasonably required to carry out, give effect to, and consummate the application and administration of the Grant and to take all action necessary in conformity therewith.
- 4. Severability.** In case any one or more of the provisions of this Resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution, but this Resolution shall be construed and enforced as if such illegal or invalid provision had not been contained herein.
- 5. Repeal of Conflicting Resolutions.** Any and all resolutions in conflict with this Resolution this day passed be and they are hereby repealed.
- 6. Effective Date.** This Resolution shall take effect immediately upon its adoption.

SO RESOLVED, this 18th day of February, 2025.

[SIGNATURE PAGE FOLLOWS]

BALDWIN COUNTY, GEORGIA

Honorable Andrew Strickland, Chairman
Baldwin County Board of Commissioners

ATTEST:

Bo Danuser, County Clerk
Baldwin County Georgia

DATE ADOPTED _____

[SEAL]

Technical College System of Georgia, Office of Workforce Development
GEORGIA WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)

STATEMENT OF GRANT AWARD

RECIPIENT: Baldwin County

LOCAL WORKFORCE AREA: 011 REGION: 06

GRANT NO: 36-23-24-06-011

FAIN: 23A55AW000013

TOTAL FUNDS: \$ 350,000
Admin not to exceed: \$ 35,000

GRANT PERIOD:

FROM: 10/01/2024 THRU: 06/30/2025

GRANT YEAR: FY 2024

PROGAM TITLE/TYPE: I Dislocated Worker as an Adult Program

CFDA NO: 17.278

This award is hereby made, in the amount and for the period shown above, from a grant under the Workforce Innovation and Opportunity Act (P.L. 113-128), as amended, to the above mentioned recipient, and in accordance with the Workforce Innovation Plan project application. This award is subject to any attached assurances, revisions, special conditions, or waivers.

This award is subject to all applicable policies, rules and regulations, and conditions as prescribed by the Technical College System of Georgia's Office of Workforce Development (OWD) and the United States Department of Labor. It is also subject to such further laws, rules, regulations and policies as may be reasonably prescribed by the State of Georgia or the Federal Government under Public Law 113-128, as amended.

This grant becomes effective on the beginning of the grant period, provided that within thirty (30) days of the award execution date (below), the properly executed original Statement of Grant Award and any of the attached properly executed revisions, waivers and special condition statements are returned to OWD.

- This award is subject to Certification Regarding the Role of the Local Grant Recipient
- This award is subject to Subrecipient Designation (if applicable)
- This award is subject to Liability Waiver
- This award is subject to Certification on Nondiscrimination and Equal Opportunity Requirements
- This award is subject to Certification Regarding Drug-Free Workplace Requirements
- This award is subject to Certification Regarding Debarment and Suspension
- This award is subject to Certification For Lobbying
- This award is subject to Statement of Assurances
- This award is subject to special conditions (attached)

Technical College System of Georgia
Title I Executive Director, Office of Workforce Development

2-18-2025

Date Executed

I, Andrew Strickland (typed) acting under my authority to contract on behalf of the recipient of the above described grant on the terms and conditions stated above or incorporated by reference therein, do hereby accept this Grant Award.

2-18-2025

Date of Acceptance

Andrew Strickland

Chairperson

Authorized Signature

Chairman

Title (typed)

Technical College System of Georgia, Office of Workforce Development
GEORGIA WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)

LIABILITY WAIVER

RECIPIENT: Baldwin County

LOCAL WORKFORCE AREA: 011

SUBGRANT NO: 36-23-24-06-011

SUBGRANT PERIOD:

FROM: 10/01/2024 THRU: 06/30/2025

PROGRAM TITLE/TYPE: I Dislocated Worker as an Adult Program

DATE OF AWARD: 10/01/2024

EIN: 58-6000782

UNIQUE ENTITY IDENTIFIER (UEI): DQQFUGRF6MW6

Approved Indirect Cost Rate: [Insert Rate]

Fiscal Agent Risk Level:

=====

THE LOCAL GRANT RECIPIENT AGREES TO, AND WILL HOLD HARMLESS THE TECHNICAL COLLEGE SYSTEM OF GEORGIA'S OFFICE OF WORKFORCE DEVELOPMENT, ITS OFFICERS AND EMPLOYEES AND THE STATE OF GEORGIA FROM ALL CLAIMS, COSTS, DAMAGES, OR EXPENSE ARISING FROM ANY ACTS OR OMISSIONS OF THE RECIPIENT, ITS EMPLOYEES OR AGENTS WHILE PERFORMING UNDER THIS GRANT AWARD.

=====

2-18-2025

Date of Acceptance

Authorized Signature

Chairman

Title (typed)

- 19. I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812.
- 20. Buy American Notice Requirement: In the case of any equipment or product that may be authorized to be purchased with financial assistance provided using funds available under the Workforce Innovation and Opportunity Act, it is the sense of the Congress that entities receiving the assistance should, in expending the assistance, purchase only American-made equipment and products, as required by the Buy American Act (41 U.S.C. 10a *et seq.*). See WIOA Section 502—Buy-American Requirements.

If applicable, the following needs to be on all products developed in whole or in part with grant funds:

This workforce solution was funded by a grant awarded by the U.S. Department of Labor’s Employment and Training Administration. The solution was created by the grantee and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. This solution is copyrighted by the institution that created it. Internal use, by an organization and/or personal use by an individual for non-commercial purposes, is permissible. All other uses require the prior authorization of the copyright owner.”
(<http://wdr.doleta.gov/directives/attach/TEGL/tegl19-11a9.pdf>)

2-18-2025

Date of Acceptance

Authorized Signature

Chairman

TITLE (Typed)

Technical College System of Georgia, Office of Workforce Development

Georgia Illegal Immigration Reform and Enforcement Act of 2011

Grantee Affidavit under O.C.G.A. § 13-10-91 (b)(1)

By executing this affidavit, the undersigned Grantee verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the Technical College System of Georgia, Office of Workforce Development has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned Grantee will continue to use the federal work authorization program throughout the contract period and the undersigned grantee will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Grantee with the information required by O.C.G.A. § 13-10-91 (b). The Grantee hereby attests that its federal work authorization user identification number and date of authorization are as follows:

184538
Federal Work Authorization User Identification Number

01/27/2009
Date of Authorization

Baldwin County
Name of Grantee

Dislocated Worker Program
Name of Grant Award

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on 18, FEB, 2012 in Milledgeville, GA (city), (state).

Signature of Authorized Officer or Agent
Andrew Strickland
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE DAY OF , 201 .

NOTARY PUBLIC

My Commission Expires:

flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act.
19. Will comply with all applicable requirements of all other Federal and State laws, executive orders, regulations and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE Chairman
APPLICANT ORGANIZATION Baldwin County Board of Commissioners	Date SUBMITTED 2-18-2025

Standard Form 424B (Rev. 7-97) Back

In order to remain in compliance with FFATA reporting, please complete this document and return to the Office of Workforce Development with your signed grant award. Thank you for your prompt assistance.

1. Federal Award Identification Number (FAIN): 23A55AW000013

2. Subawardee Unique Entity ID DQQFUGRF6MW6

3. Subawardee Name Baldwin County Board of Commissioners

4. Subawardee DBA Name Dislocated Worker Program

5. Subawardee Address 1601 N. COLUMBIA STREET, MILLEDGEVILLE, GEORGIA 31061

6. If DBA, Subawardee Parent Unique Entity ID (UEI) _____

7. Amount of Subaward \$350,000

8. Subaward Obligation/Action Date 10/1/2024

9. CFDA Program Number (s) 17.278

10. Federal Agency Name UNITED STATES DEPARTMENT OF LABOR

11. Subaward Project Description _____

12. Subaward Principle Place of Project Performance MIDDLE GEORGIA

13. Subaward Number 36-23-24-06-011

14. In the preceding fiscal year, did the subawardee receive 80% of its annual gross revenues from the Federal government? Yes _____ No X

If Yes, continue to question 15. If No, questionnaire is complete.

15. In the preceding fiscal year, were the subawardee's annual gross revenues from the Federal government more than \$25 million annual? Yes _____ No _____

If Yes, continue to question 16. If No, questionnaire is complete.

16. Does the public have access to the names and total compensation of the subawardee's five most highly compensated officers through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? Yes _____ No _____

If No, continue to question 17. If Yes, questionnaire is complete.



AGENDA ITEM: WIOA – Dislocated Worker as an Adult
MEETING DATE: February 18, 2025
PREPARED BY: Assistant County Manager

RECOMMENDED ACTIONS: Approve resolution

BACKGROUND INFORMATION: Baldwin County is the fiscal agent for the Middle Georgia Area Worksource (<https://middlegaworks.com>). We have received a grant award for the Dislocated Worker as an Adult Program. The grant covers the period October 1, 2024 – June 30, 2025. The award is for \$350,000 and is used to assist adults who are out of work because of a layoff or permanent plant closing.

FISCAL IMPACT: None

FUNDING AVAILABLE: N/A

Prepared by: Dawn Hudson, Assistant County Manager

RESOLUTION NO. 2025-20

A RESOLUTION TO REQUEST A PERFORMANCE REVIEW OF THE BALDWIN COUNTY BOARD OF TAX ASSESSORS; AND FOR OTHER LAWFUL PURPOSES

WITNESSETH:

WHEREAS, O.C.G.A. § 48-5-295.1 provides a process by which the Board of Commissioners of Baldwin County, Georgia (“Board of Commissioners”) may request that an independent performance review of the Baldwin County Board of Tax Assessors and appraisal staff be conducted by an independent performance review board appointed by the Commissioner of the Department of Revenue;

WHEREAS, the Board of Commissioners desires to have a thorough and complete investigation of all actions of the Baldwin County Board of Tax Assessors and appraisal staff regarding the technical competency of appraisal techniques and compliance with state law and regulations; and

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners that they do hereby make a request to the Commissioner of the Department of Revenue for a performance review as provided by O.C.G.A. § 48-5-295.1 and that the Commissioner appoint an Independent Performance Review Board within thirty (30) days after receipt of this Resolution.

BE IT FURTHER RESOLVED that the Board of Commissioners requests that the written report of the Performance Review Board’s findings be forwarded to the Baldwin County Clerk upon completion, which report should include such evaluations, judgments, and recommendations as the Performance Review Board deems appropriate.

BE IT FURTHER RESOLVED that the Board of Commissioners shall reimburse the members of the Performance Review Board for reasonable expenses incurred in the performance of their duties, including mileage, meals, lodging, and cost of materials.

BE IT FURTHER RESOLVED that the Baldwin County Clerk shall submit a copy of this resolution to the Commissioner of the Department of Revenue following its adoption.

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions in conflict herewith are hereby repealed.

BE IT FURTHER RESOLVED that this Resolution shall become effective as of the date of its adoption.

SO RESOLVED, this 18th day of February, 2025.

[SIGNATURE PAGE FOLLOWS]

Honorable Andrew Strickland
Chairman, Baldwin County Board of Commissioners

ATTEST:

Bo Danuser
Baldwin County Clerk



AGENDA ITEM: Transit ADA Policy Update
MEETING DATE: February 18, 2025
PREPARED BY: Assistant County Manager

RECOMMENDED ACTIONS: Approve Policy

BACKGROUND INFORMATION: The Baldwin County Transit Program operates under the Federal Transit Administration 5311 Rural Transit Program. We are required to update the ADA Policy to meet FTAs guidelines. The update adds more detail on how to file an ADA complaint and information about the purpose of the policy. Also added to the notice was the No Show Policy. This policy is intended to address the actions by habitual abusers of service scheduling and provide clear protocols for addressing passengers who fail to show for their scheduled trip without properly canceling the trip.

FISCAL IMPACT: None

FUNDING AVAILABLE: N/A

Prepared by: Dawn Hudson, Assistant County Manager



Baldwin County Transit

ADA Complaint Process

In compliance with the Americans with Disabilities Act of 1990, the Baldwin County Transit Department operates all of its programs and provides public transportation services without regard to disability. Any person who believes they have been mistreated by an unlawful discriminatory practice under the Americans with Disabilities Act has a right to file a formal complaint with The Baldwin County Transit Department. Any such complaint must be made in writing or in person with Baldwin County Transit Department ADA Coordinator within one hundred eighty (180) days following the date of the alleged discrimination occurrence. ADA

Complaint forms may be obtained from the Baldwin County Transit Department administrative offices by calling 478-445-2941, or by visiting www.baldwincountyga.com. Electronic complaints will not be accepted. Anyone who requires assistance or a modification to complete the complaint form should contact the ADA Coordinator at **(478-445-2941) and TTY# 711 or 1-800-255-0056**.

Individuals of any specific class of individuals, personally or through a representative, may submit a complaint to FTA, however, FTA's practice is to encourage riders and others to resolve issues with local agencies when possible before filing a complaint with FTA. Those wishing to submit a complaint may do so independent of a transit agency's complaint process. FTA provides an optional Civil Rights Complaint Form on its website for complainants to complete within 180 days from the date of the alleged discrimination. This form can be accessed at www.transit.dot.gov/ADA or for further information on how to prepare a complaint you may contact the toll-free civil rights hotline at (888)446-4511.

Investigations

Within 15 working days of receipt of the formal complaint, the ADA Coordinator will notify the complainant and begin an investigation (unless the complaint is filed with an external entity first or simultaneously). The Transit Director will serve as the ADA Coordinator.

The investigation will address complaints against any Baldwin County Transit department(s). The investigation will be conducted in conjunction with and under the advice of the Federal Transit Administration's Civil Rights Unit.

The investigation may include discussion(s) of the complaint with all affected parties to determine the problem or issue. The complainant may be represented by an attorney or other representative of his/her own choosing and may bring witnesses and present testimony and evidence in the course of the investigation.



The investigation will be conducted and completed within 60 days of the receipt of the formal complaint. Baldwin County Transit Department will track all ADA complaints in consultation with the Baldwin County's Legal Department as needed/required.

Based upon all the information received, an investigation report will be written by the ADA Coordinator for submittal to the Transit Director.

The complainant shall be notified of his/her right to appeal the decision to the County Manager and Transit Director. Appeals may be made to the State DOT agency or the Federal Transit Administration (FTA).

Methods of filing a complaint

The preferred method is to file your complaint in writing using the ADA Complaint Form attached below, and sending it to:

**Baldwin County Transit
Department** Transit Director
312 Allen Memorial Drive
Milledgeville, GA 31061

The ADA Complaint form may also be sent to:

Federal Transit Administration

Office of Civil Rights
Attention: Complaint Team
East Building, 5th Floor –
TCR 1200 New Jersey
Avenue, SE Washington, DC
20590

Complaints will be maintained in accordance with FTA record retention requirements as follows: (1) one year for the actual complaint and all related documentation. A summary log of complaints is then maintained on a rolling 5-year basis.

Reasonable Accommodations

The Baldwin County Transit Department is committed to upholding and ensuring that its policies and practices follow the rules concerning reasonable modification/accommodation outlined under the Americans with Disabilities Act (ADA) and all related statutes. As a public transit agency, Baldwin



County Transit provides public information/communication in written formats, utilizing direct printed handouts, and also through various forms of social media. Braille and other accessible formats are made available on request. Direct service assistance, such as reading the materials aloud, is also available on request. If you require a modification to be able to access or use our public transportation services, or file a complaint, please let us know. Every effort will be made to accommodate all reasonable modifications. Please contact the Transit Director at **(478-445-2941)** for assistance.



AMERICANS WITH DISABILITIES ACT PLAN

Including policies regarding General ADA Requirements, Reasonable Modifications,
No Shows, and a Suspension Appeals Process

for

Baldwin County Transit

Date Approved:

Click or tap to enter a date.

ADA Contact Information

Name & Title: Phil Adams-Transit Director

Mailing Address: 312 Allen Memoria Drive, Milledgeville, GA 31061

Phone Number: 478-445-2941

Reasonable Modification Contact Information

Title: Phil Adams- Transit Director



I. Introduction and Purpose

The Americans with Disabilities Act of 1990 (ADA) requires that individuals with disabilities receive the same level of service as non-disabled individuals. Services that are “separate but equal” are not acceptable. Section 504 prohibits discrimination on the basis of disability in any program or activity receiving Federal financial assistance.

This ADA policy is written to establish operating and service guidelines and procedures for the implementation of the requirements of the Americans with Disabilities Act of 1990 (ADA), the U.S. Department of Transportation (U.S. DOT) regulations for implementing ADA (49 CFR Parts 27, 37 and 38), and any applicable state laws and regulations. Baldwin County Transit operates a demand-response service and complies with ADA requirements with respect to such services.

ADA Policy Statement

It is the policy of Baldwin County Transit to comply with all the legal requirements of federal and state laws and regulations as they pertain to individuals with disabilities. If state laws and federal regulations are contradictory, the federal ADA regulations prevail. The transit system provides quality transportation services without discrimination to all persons including individuals with disabilities. Discrimination on the basis of disability against any person by transit system employees will not be condoned or tolerated.

Goals: Service is provided in a manner that meets the following goals:

1. Provides safe, accessible, and dignified services to all persons, including individuals with disabilities.
2. Expedites the safe and efficient boarding, securing, transporting, and alighting of all passengers, regardless of mobility status.
3. Accommodates a wide range of mobility aids within the confines of available vehicles and commercial standard equipment.

Applicability: This policy applies to all transit system employees, services, facilities, and vehicles. It applies equally to all persons needing and/or using the services provided by the system.

Definitions:

Disability: With respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of such individual; a record of such an impairment; or being regarded as having such an impairment.



Fixed Route Service: Operates along a prescribed route according to a fixed (regular) schedule.

Mobility Device: A device that is designed to assist an individual with disabilities with locomotion. Examples include wheelchairs, canes, crutches, and walkers. Also called mobility aid.

Securement Area or Station: A designated location for riders using wheelchairs, equipped with a securement system.

Securement Device, Equipment or System: Equipment used for securing wheelchairs against uncontrolled movement during transport.

Service Animal: Any guide dog, signal dog, or other animal that has been individually trained to work or perform tasks for an individual with a disability, including, but not limited to, guiding individuals with impaired vision, alerting individuals with impaired hearing to intruders or sounds, providing minimal protection or rescue work, pulling a wheelchair, or fetching dropped items.

Wheelchair: A mobility aid belonging to any class of three- or more- wheeled devices, usable indoors, designed or modified for and used by individuals with mobility impairments, whether operated manually or powered.

II. General Guidance and Procedures for Implementing Policy

Recruitment and Employment

As stated in the transit system's personnel policies, the agency is an Equal Opportunity Employer (EOE) and fully complies with ADA in its recruitment, hiring, and continued employment practices.

Facility and Vehicle Accessibility

The transit system administrative facility, passenger facilities and vehicles shall meet or exceed the requirements of 49 CFR Parts 27, 37 and 38 and requirements of the State of Ohio. If state requirements do not meet federal requirements, the federal ADA regulations prevail. All vehicles purchased for fixed route and route deviation service will



be accessible. Vehicles purchased for demand response service will only be non-accessible to the extent that the demand response system, when viewed in its entirety, provides the same level of service for individuals with disabilities as for individuals without disabilities. The transit system will conduct an analysis of service equivalency prior to the acquisition of any inaccessible vehicles for demand-responsive service.

Vehicle and Route Assignment

All demand response vehicles operated by Baldwin County Transit are accessible and persons with disabilities, including wheelchair users, can board any vehicle. To the extent possible, the assignment of particular types of vehicles will be based upon rider needs.

Maintenance of Accessible Features

Accessibility features on vehicles, including lifts, ramps, wheelchair securement devices and public address systems, will be maintained in operative condition. The preventive maintenance program of Baldwin County Transit provides for regular and frequent maintenance checks of these features as well as preventive maintenance as recommended by the equipment manufacturers. In addition, the lift must be cycled as part of each pre-trip inspection.

Inoperative Lifts and Ramps

Drivers are required to report lift or ramp failures immediately. Vehicles with inoperative lifts will be removed from service and replaced with an accessible vehicle until the inoperative lift is repaired. For vehicles equipped with ramps, it may be possible to continue in service as long as the ramp can be and is deployed manually when necessary. If an inoperative ramp cannot be (or is not) deployed manually, the transit agency will apply the policy for a vehicle with an inoperative lift.

Wheelchair Accommodation

All accessible vehicles meet or exceed the requirements of 49 CFR Part 38. Transportation providers are required to carry a wheelchair and its user, as long as the lift can accommodate the size and weight of the wheelchair and its user, and there is space in the securement area for the wheelchair on the vehicle without blocking the aisle. If a vehicle lift/ramp and securement area can accommodate a wheelchair (or other mobility device), Baldwin County Transit will transport the device (and its user).



An individual who uses a wheelchair that, when occupied, exceeds the weight rating of the vehicle lift/ramp, will be offered the opportunity to board and disembark from the vehicle separately from the wheelchair. However, transit agency personnel are not permitted to operate a passenger's wheelchair (i.e. a motorized wheelchair). The individual may travel with another individual who can assist with operating the unoccupied wheelchair to maneuver it on and off the lift/ramp.

Boarding

Drivers and scheduling practices will provide adequate time for a passenger with a disability to board and/or disembark the vehicle, which includes adjusting the schedule if necessary and waiting for passengers to be seated before moving the vehicle. Only a properly trained transit system employee can operate the lift or ramp and secure the wheelchair in the securement station. Passengers may board facing toward or away from the vehicle.

Wheelchair Securement

Baldwin County Transit requires that all wheelchairs be secured. Drivers should not allow a passenger to ride if they are not secured properly unless the securement system will not accommodate the wheelchair. Drivers cannot deny a passenger a ride based on the inability to secure the wheelchair. However, drivers must warn the passengers of the danger of riding in a non-secured wheelchair. Passengers who refuse to allow their wheelchairs to be secured may be denied service.

Securement of wheelchairs is the responsibility of the driver. Drivers are trained in the proper operation of all securement equipment based on the equipment manufacturer's specifications. Drivers will listen to and respect riders' instructions on how to secure their equipment. Drivers cannot be expected to be familiar with each and every wheelchair type that may come aboard, and securement attachment points may differ by wheelchair manufacturer. The rider may be in the best position to instruct the driver on how to properly secure their mobility device.

If the securement system is not compatible with the wheelchair the passenger is using, the driver will still make an attempt to safely secure the wheelchair. If the wheelchair cannot be secured because of the wheelchair design, the passenger still has the right to ride in the vehicle.

Drivers must secure wheelchairs in the designated securement area only, even if the passenger wants their mobility device to be secured in a non-designated area. The wheelchair is not allowed to block the aisle.



In cases where an individual using a wheelchair attempts to board and requires use of a securement location that is currently occupied by another passenger that is not using a wheelchair, the driver will ask that passenger to allow the individual using a wheelchair to use the securement position.

Seat Belt Usage

When riding in a Baldwin County Transit vehicle, seat belts and shoulder harnesses are required for ALL passengers.

Driver Assistance

Drivers will make themselves available to assist individuals with disabilities and will assist upon request of the passenger. Drivers will assist a passenger with using the vehicle ramp, lift and/or securement systems using the accessibility-related equipment and features on their vehicles.

Use of Lift or Ramp by Individuals with Disabilities Not Using a Mobility Device

The driver will deploy the lift or ramp for an individual with a disability who is not using a mobility device to board or alight the vehicle upon request.

Accommodation of Other Mobility Devices

Mobility devices that are not wheelchairs, but which are primarily designed to for use by individuals with mobility impairments, will be accommodated to the extent that the ADA-compliant lift or ramp and securement areas can safely do so. However, these devices are the responsibility of the individual passenger, and must be secured in a manner that does not interfere with the safe operation of the vehicles and the transport of other passengers.

Transfer to Fixed Seating

All passengers using wheelchairs have an option of transferring to fixed seating once on board the vehicles. Drivers may recommend, but never require, wheelchairs users to transfer to fixed seating. No waivers are allowed to be required.

Accommodation of Portable Oxygen

Individuals are allowed to travel with respirators and portable oxygen supplies on board, consistent with applicable U.S. DOT rules on the transportation of hazardous materials in 49 CFR Subtitle B, Chapter 1, Subchapter C.

Priority Seating



With the exception of the wheelchair securement stations, the transit system does not require any passenger to sit in designated seating.

Priority seating for seniors and individuals with disabilities is to be designated by permanent signage in each vehicle. In cases where an individual with a disability requests use of priority seating that is currently occupied by another passenger, the driver will ask that passenger to move so as to allow the individual with a disability use of the priority seating. In cases where a wheelchair user requires the use of a securement location, the driver will ask any passenger (including other passengers with disabilities) to vacate the securement location.

Service Animals

In compliance with 49 CFR Part 37, the transit system allows trained service animals to accompany passengers with disabilities. The driver will not ask for proof of the qualifications of the animal but may ask what tasks the animal has been trained to perform. Baldwin County Transit does not impose species or breed restrictions. However, any animal which is not under the passenger's control, or which becomes a direct threat to the health or safety of other passengers may be restricted from riding. Emotional support animals or "comfort animals" are not service animals within the context of the US DOT ADA regulations.

Alighting

It is the responsibility of the driver to determine that the location for passenger alighting is safe. For fixed route, the driver will allow a passenger who uses the lift or ramp to alight at any stop, unless the lift or ramp cannot be deployed, will be damaged if deployed, or conditions at the stop would present unsafe conditions for all passengers. Only the driver will unsecure the wheelchair and operate the lift or ramp to return the passenger to the ground level.

Staff Training

All drivers and transit system staff are trained to proficiency in use of accessibility equipment, the operating policies related to each of the service requirements described, and in properly and respectfully assisting and treating individuals with disabilities with sensitivity. Mechanics are also trained to properly maintain lifts and other accessibility equipment.

Rider Information



All printed informational materials are made available in accessible formats upon request, for example, large print for individuals with low vision or audio for blind individuals, as well as accessible electronic formats.

Personal Care Attendants

Under the ADA, an agency cannot require a passenger to have a personal care attendant (PCA). If a PCA accompanies a passenger, the PCA will ride free of charge. A family member or friend is not considered a PCA, unless that individual is acting in that capacity.

Complaint Procedure

All complaints of discrimination on the basis of disability will be promptly and objectively investigated and forwarded to the Transit Director and promptly and objectively investigated. Complaints are also be submitted to the GDOT

Baldwin County Transit will promptly communicate its response to the complaint allegations, including its reasons for the response, to the complainant. The response will be documented. Corrective or disciplinary action will be taken for behavior prohibited by this policy, up to and including termination of employment.

Documentation of each complaint will be kept on file for a minimum of one year, and a summary of all complaints will be kept for at least five years. This meets DOT regulations that require FTA grantees to maintain all complaints of noncompliance with 49 CFR Part 27 for one year, and a record of all such complaints, which is permitted to be in summary form, for five years.



Reasonable Modification Policy

The purpose of the reasonable modification policy is to ensure that Baldwin County Transit offers equal and effective opportunities and access to public transportation services for persons with disabilities and full compliance with the provisions of the Title II of the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973.

This policy applies to all safety-sensitive transportation vehicle operators including full, part time and those staff that may be required to operate the vehicle. For the purposes of this section, the term reasonable accommodation shall be interpreted in a manner consistent with the term "reasonable modifications" as set forth in the Americans with Disabilities Act Title II regulations at 28 CFR 35.130(b)(7), and not as it is defined or interpreted for the purposes of employment discrimination under Title I of the ADA (42 U.S.C. 12111–12112) and its implementing regulations at 29 CFR part 1630.

Baldwin County Transit is committed to providing equal access and opportunity to individuals with disabilities in all programs, services and activities. Baldwin County Transit recognizes that in order to have equally effective opportunities and benefits, individuals with disabilities may need reasonable modifications to policies and procedures. Baldwin County Transit will adhere to all applicable federal and state laws, regulations and guidelines with respect to providing reasonable modifications, as necessary, to afford equal access to programs for persons with disabilities. Baldwin County Transit does not discriminate on the basis of disability in admission to, participation in, or receipt of services and benefits under any transit program or activity. Baldwin County Transit will take appropriate steps to ensure that persons with disabilities have an equal opportunity to participate.

No individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of Baldwin County Transit, or be subject to discrimination by Baldwin County Transit.

A reasonable modification is a change or exception to a policy, practice, or procedure that allows persons with disabilities to have equal access to programs, services, and activities. Baldwin County Transit will make reasonable modifications to policies, practices, and procedures when necessary to ensure access to transit services for individuals with disabilities, unless:



- ◆ Making the accommodation would fundamentally alter the nature of the public transportation service.
- ◆ Making the accommodation would create a direct threat to the health or safety of other passengers.
- ◆ The individual with a disability is able to fully use Baldwin County Transit's service without the accommodation being made.
- ◆ Making the accommodation creates an undue financial burden on the transit system.

ELIGIBILITY CRITERIA

An individual is eligible to be considered to receive a reasonable modification if that individual has:

- ◆ A physical or mental impairment that substantially limits one or more of the major life activities of such individual
- ◆ A record of such impairment
- ◆ Or has been regarded as having such impairment.

REQUESTS FOR REASONABLE MODIFICATION

Baldwin County Transit shall make information about how to contact Baldwin County Transit to make requests for reasonable modifications readily available to the public through its website, brochures, and other rider policy guidelines.

Baldwin County Transit shall follow these procedures in taking requests:

- a. Individuals requesting modifications shall describe the modification to service needed in order to use the service.
- b. Individuals requesting modifications are not required to use the term "reasonable modification" when making a request. Personnel at Baldwin County Transit will determine if the request represents a reasonable modification and proceed in accommodating the request accordingly.
- c. Whenever feasible, Baldwin County Transit requests that individuals make such requests for modifications before Baldwin County Transit is expected to provide the modified service.



- d. Where a request for modification cannot practicably be made and determined in advance (e.g., because of a condition or barrier at the destination of a paratransit, demand response, or fixed route trip of which the individual with a disability was unaware until arriving), operating personnel shall make a determination of whether the modification should be provided at the time of the request. Operating personnel may consult with Baldwin County Transit's management before making a determination to grant or deny the request.

Requests for accommodation may be made either orally or in writing. The reasonable accommodation process begins as soon as the request for accommodation is made. The request can be submitted in any written format. Alternative means of filing a request, such as personal interviews, phone calls, or taped requests, will be made available for persons with disabilities if unable to communicate their request in writing or upon request.

INTERACTIVE PROCESS

When a request for accommodation is made, Baldwin County Transit and the individual requesting an accommodation must engage in a good faith interactive process to determine what, if any accommodation shall be provided. The individual and the Baldwin County Transit must communicate with each other about the request, the process for determining whether an accommodation will be provided, and the potential accommodations. Communication is a priority throughout the entire process.

TIME FRAME FOR PROCESSING REQUESTS TO PROVIDE REASONABLE MODIFICATION
 Baldwin County Transit will process requests for reasonable accommodation and then provide accommodations, where appropriate, in as short a time frame as reasonably possible. Baldwin County Transit recognizes, however, that the time necessary to process a request will depend on the nature of the accommodation(s) requested and whether it is necessary to obtain supporting information.

GRANTING A REASONABLE MODIFICATION REQUEST

As soon as Baldwin County Transit determines that a reasonable accommodation will be provided, that decision shall be immediately communicated to the individual. This notice must be in writing in order to



maintain the required information for reporting purposes. Upon request, alternative means of response will be provided.

In choosing among alternatives for meeting nondiscrimination and accessibility requirements with respect to new, altered, or existing facilities, or designated or specified transportation services, Baldwin County Transit shall give priority to those methods that offer services, programs, and activities to qualified individuals with disabilities in the most integrated setting appropriate to the needs of individuals with disabilities.

DENIAL OF REASONABLE MODIFICATION REQUEST

As soon as Baldwin County Transit determines that a request for reasonable accommodation will be denied, Baldwin County Transit will communicate the basis for the decision in writing to the individual requesting the modification. The explanation for the denial will clearly state:

- ◆ The specific reasons for the denial;
- ◆ Any alternative accommodation that may create the same access to transit services as requested by the individual; and
- ◆ The opportunity to file a complaint relative to the Baldwin County Transit's decision on the request.

COMPLAINT PROCESS

Baldwin County Transit has a process for investigating and tracking complaints from qualified individuals. These procedures shall be posted on the Baldwin County Transit's website and will be provided to any individual where the Baldwin County Transit has denied a request for accommodation. The process and any forms necessary to file a complaint are readily available from the web. Alternative means of filing complaints, such as personal interviews, phone calls, or taped requests, will be made available for persons with disabilities if unable to communicate their request in writing or upon request.

Any person who believes she or he has been discriminated against in obtaining a reasonable modification may file a complaint by completing and submitting a Baldwin County Transit's Reasonable Modification Complaint Form. Baldwin County Transit investigates complaints received no more than 30 days after receipt. Baldwin County Transit will process complaints that are complete. Once



the complaint is received, the complainant will receive an acknowledgement of receipt. If more information is needed to resolve the complaint, Baldwin County Transit may contact the complainant. The complainant has 30 business days from the date of the letter to send requested information to Baldwin County Transit.

If Baldwin County Transit is not contacted by the complainant or does not receive the additional information within 30 business days, the Baldwin County Transit may administratively close the complaint. In addition, a complaint may be administratively closed if the complainant no longer wishes to pursue their case.

After Baldwin County Transit investigates the complaint, a decision will be rendered in writing to the complainant. Baldwin County Transit will issue either a Letter of Closure or Letter of Finding.

- ◆ **Letter of Finding** – This letter will summarize the complaint, any interviews conducted regarding the complaint, and explains what actions will be taken by Baldwin County Transit to address the complaint.
- ◆ **Letter of Closure** – This letter will explain why Baldwin County Transit has determined that the complaint does not merit accommodation under the Americans with Disabilities Act and that the complaint will be closed.

If the complainant disagrees with the decision of Baldwin County Transit, an opportunity to appeal the decision may be pursued provided the complaint files notice of appeal within 21 days of the initial decision of Baldwin County Transit.

In the event of appeal, the complainant will be granted all due process, including the ability to be present additional evidence, present the case in person during an appeal hearing, and to be represented by counsel.

DESIGNATED EMPLOYEE

Baldwin County Transit shall designate one official within the organization responsible for processing reasonable modification requests and handling complaints. This individual is:

Phil Adams- Transit Director
Baldwin County Transit



312 Allen Memoria Drive, Milledgeville, GA 31061
740-835-8474

RECORD RETENTION

Baldwin County Transit will maintain all records related to reasonable modification requests and denials for at least three (3) years.



No Show Policy

This policy is intended to address the actions by habitual abusers of service scheduling and provide clear protocols for addressing passengers who fail to show for their scheduled trip without properly canceling the trip. This policy is intended to address those repeat offenders, and not the occasional incident that may occur with some passengers.

DEFINITIONS

No-show – Any passenger who is unavailable for pick-up of a scheduled trip that has not notified Baldwin County Transit to cancel that trip. Trips in which passengers will not be picked up due to circumstances related to service will not be considered a no-show.

NO-SHOW PROCEDURE

The transit operator will wait for passengers for 5 minutes beyond the early arrival pick-up time window. The transit operator will make reasonable attempts to locate the passenger. If the passenger cannot be located within the established 5 minutes, the transit operator must contact the Dispatcher with the no-show. Passengers who do not make themselves available within that window will be considered a no-show. The Dispatcher has the responsibility to determine if the transit operator is to continue without the passenger.

Upon permission to continue without the passenger, the transit operator is to record the arrival time, departure time, and vehicle mileage on the Daily Manifest.

Scheduled trips are to be cancelled at least one (1) hour prior to the time of the trip request. Any scheduled trip not cancelled within that window will be considered a no-show and will be logged as such. A no-show designation for a trip will be monitored to determine the habitual nature of no-shows associated with a passenger.

Exceptions may be made for passengers who are unduly delayed due to medical appointments or procedures and other circumstances beyond their control. The passenger will be required to contact Baldwin County Transit as soon as practicable following the missed trip and a new driver will be dispatched as soon as possible if applicable.



HABITUAL NO-SHOW PROCEDURE

Passengers who have no-shows equal to or greater than 25% of the scheduled trips in a thirty (30) day period will be provided a written warning. In order to be subject to a warning or suspension, a passenger must have booked a minimum of three (3) trips or more in a calendar month. Example: If a passenger books five (5) trips and no-shows 25% of the time, they will be in violation of the no-show policy and subject to the progressive corrective action plan.

A passenger will be subject to the progressive corrective action plan only if both the minimum number of trips booked and the minimum number of no-shows are reached during a calendar month. All suspension periods will begin on a Monday.

The length of a passenger's suspension will adhere to the progressive corrective action plan described as followed:

- First violation in a rolling 12-month period: Verbal Warning
- Second violation in a rolling 12-month period: Final Warning Letter
- Third violation in a rolling 12-month period: 7 days
- Fourth violation in a rolling 12-month period: 14 days
- Fifth violation in a rolling 12-month period: 21 days
- Sixth and subsequent violations in a rolling 12-month period: 30 days

All penalties imposed under this policy are first subject to an appeals process (see Suspension Appeals Process). Before any suspension, the potentially affected individual will receive written notice that transportation service will be suspended beginning fourteen (14) days from the date of notice. The individual will receive a copy of the appeals process that details passenger rights in this situation. The written notice of suspension will contain instructions and materials necessary to challenge or appeal the suspension decision.

Baldwin County Transit will continue to serve passengers appealing pending suspensions until all appeals have been settled. For passengers who do not choose to appeal, suspensions will commence on the date specified in the written notice.



Subscription/Standing Order reservations may be denied upon a second suspension in any consecutive 12-month period. Privileges may be reinstated without guarantee of the original subscription/standing order.



Suspension Appeals Process

A suspension may result from violations of passenger behavior rules, violation of the no-show policy, or for other inappropriate or disruptive behavior. Regardless of the reason for suspension, each passenger has a right to appeal the decision through an appeals process.

Appeals must be submitted in writing to Phil Adams-Transit Director, by mail at 312 Allen Memoria Drive, Milledgeville, GA 31061, or by email at Email Address Here within 14 days of notification of suspension. All passengers will be permitted to continue using service during the appeals process. Baldwin County Transit management will inform all schedulers/dispatchers that the suspension is pending an appeal and to allow service to continue for the affected passenger.

An Appeals Committee will review all applicable information from Baldwin County Transit and the involved passenger. All passengers will be offered the opportunity to speak directly with Committee members and/or the Transit Manager regarding the submitted appeal and/or circumstances that led the suspension and subsequent appeal.

After a thorough review of all available information and testimony, the Appeals Committee will have 72 hours in which to issue a recommendation to sustain or reverse the suspension. The Committee recommendation will be forwarded to the Transit Manager for final review and implementation.

The Baldwin County Transit administration will have three (3) days to issue a final suspension decision in writing to the passenger involved. All final decisions will be implemented within seven (7) days of passenger notification.

All communications will be made available in alternate format upon request.



ADA/Title VI Complaint Form

Background

This form is used for both Title VI and Americans with Disabilities Act (ADA) complaints.

The Civil Rights of 1964 (Title VI) identifies the three classes protected by Title VI—race, color, and national origin—and allow the complainant to select one or more of those protected classes as the basis/bases for discrimination. If any of the Limited English Proficient (LEP) populations in our service area meet the Safe Harbor threshold, then the procedure will be provided in English and in any other language(s) spoken by LEP populations that meet the Safe Harbor Threshold.

The Americans with Disabilities Act of 1990 (ADA), provides protection that no individual with a disability shall on the basis of disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any federally funded program, service, or activity.

Baldwin County Transit is committed to providing non-discriminatory service to ensure that no person is excluded from participation in, or denied the benefits of, or subjected to discrimination in the receipt of its services on the basis of race, color, or national origin as protected by Title VI of the Civil Rights Act of 1964 (Title VI) as well as providing protection that no individual with a disability shall on the basis of disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination as stated in the Americans with Disabilities Act of 1990 (ADA).

If you feel that you have been discriminated against, please provide the following necessary information to facilitate the processing of your complaint. If assistance is required to complete the form, or if you have questions, please do not hesitate to call the ADA/Title VI Coordinator at 478-445-2941. **Once completed, return a signed and dated copy to:**

**Phil Adams-Transit Director
312 Allen Memoria Drive, Milledgeville, GA 31061**



Note: The following information is necessary to assist us in processing your complaint. Should you require any assistance in completing this form, please call 478-445-2941.

Please check one of the following below:

ADA Complaint or Title VI Complaint

Part I.

Name: _____

Address: _____

Telephone: _____

Email Address: _____

Additional Formats Needed:

- None TDD
- Large Print Audio Tape
- Other

Part II.

Are you filing this complaint on your own behalf?

- Yes – Proceed to Part III
- No – Please provide the name of and your relationship with this person:

Name of Individual: _____

Your Relationship: _____

Please explain why you have filed for a third party:

Confirm:

- I have obtained permission of the aggrieved party to file this form on his or her behalf.
- I have not confirmed permission to file this form on behalf of the aggrieved party.

Part III.

I believe the discrimination I experienced was based on:

- Race
- Color
- National Origin
- My Disability
- Other: _____



Date of the alleged discrimination: _____

Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses.

Part IV.

Have you previously filed an ADA and/or Title VI complaint with this agency?

- Yes
- No

Part V.

Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?

- Yes
- No

If yes, check all that apply:

- Federal Agency Federal Court
- State Agency State Court
- Local Agency

Please provide the contact information for a person at the agency or court where the complaint was filed:

Name: _____



Title: _____

Agency: _____

Address: _____

Telephone: _____

Email: _____

Part VI.

Name of agency complaint is against: _____

Contact person: _____

Title: _____

Telephone number: _____

Important Notice: To protect your rights, your complaint must be filed within 180 days following the date of the alleged discrimination. Failure to file within 180 days may result in dismissal of the complaint. You may attach any additional written materials or other information that you think is relevant to your complaint to this form.

Signature and date required below.

Signature of Person Filing Complaint

Date

Baldwin County Projects		Next Phase
Public Buildings		
Sheriff's Office HVAC Replacement	Faulty HVAC system needs to be replaced before it gets warm in the spring.	Project is out to bid. Bids are due 02/20/2025.
Memorial Library	HUD released funds. MGRL and Board of Regents to sign contract.	Project kickoff meeting held Dec 5.
Sewer & Water Infrastructure		
Galvanized Water Line Inventory and Replacement Project	Both \$150K grant to inventory galvanized water lines and \$700K grant for galvanized water line replacement have been executed. Inventory is underway.	Construction is expected to begin in 2025.
Water Line Replacement	Work resumes on Log Cabin.	Expect completion by spring 2025.
Smith-Sibley Sewer Extension	EPA meeting held. Environmental underway.	Environmental process continues.
Sewer Line Replacement/Housing Rehab 2024	Grant awarded for \$1.25 million; One million is for sewer rehabilitation; homeowners have signed documents. Expect housing rehab to begin Jan 2025.	Housing rehab bidding walk through is Feb 20, 2025. Engineering continues for sewer rehab.
Sewer Line Replacement/Housing Rehab 2025	CDBG Public Hearing held Dec 17. Housing rehab applicants identified.	Application is being prepared.
Transportation		
Road Resurfacing	2025 TSPLOST being prepared.	Bidding should occur in March.
Fishing Creek Trail Completion	Bid documents being prepared.	Bidding should occur in March. Construction should be complete by July 31, 2025.
Oconee Heights Streetscape	RAISE grant agreement signed by BOC; awaiting FHWA signature.	Selection of engineering firm.
Bridge Replacement	Preparing preliminary engineering reports to replace four bridges.	Application to be submitted in 2025.
Terminal Apron Expansion	Archaeological studies to take place first week of September.	Public Hearing completed; GDOT to make determination.
Lower Ramp Expansion	Archaeological studies to take place first week of September.	
Airport Fixed Based Operator	Staff will be soliciting proposals.	Expect contract award recommendation 03/18/25.
Airport Consultant Selection	Holt Consulting is highest ranked firm.	BOC votes 02/18/2025.
Public Safety		
SO Real Time Crime Center	Contract awarded to Dyer Construction for \$339,045. Groundbreaking ceremony held.	Completion expected March 31, 2025.
SO Training Equipment	Final budget approved by Governor's Office of Planning & Budget.	Sheriff's Office to prepare requisition.
Cooper's Station Repairs	Storm drain pipe replaced. Old storm drain pipe will be filled with concrete.	Completion expected March 31, 2025.
Recreation		
Walter B Williams Trail - Phase 2	Bike Walk Baldwin received grant for phase 2.	Expect completion by March 31, 2025.
Walter B Williams Ballfield Lights	Qualite contract ratified.	Expect completion by March 31, 2025.
Water Park/Aquatic Center	Construction continues.	Opening Day is To Be Determined.
Pickleball Courts	Grading completed. Concrete for light bases to start soon.	Expect completion by April 30, 2025.
Harrisburg Park Improvements	Contract awarded to Hall and Sons for \$1,129,838. Pre-construction meeting held 12/03/24.	Construction starts second week of Jan 2025. Park will close. Completion by 06/30/25.
Oconee Heights Park at 123 Coombs Ave	Playground equipment installed; concrete and fencing remain.	Expect completion by March 31, 2025.
Cooper's Park	Rain garden to be constructed spring 2025. Basketball courts will be resurfaced and splash pad built in 2025.	Full park improvements to be completed by 2030.
Housing		
2024 CHIP Grant	Preparing bid list for first three homes.	Walkthrough with contractors expected by 03/31/25.
2024 HUD PRO Housing Grant	Submitted application for \$1,577,000 to build 10 homes east of Vinson Hwy. Habitat for Humanity Milledgeville-Baldwin County would build the homes.	Awaiting HUD's decision.
Administrative		
Personnel Handbook	More edits being made to personnel handbook.	Board to approved updated Personnel Handbook.
District Based Land Use	MGRC staff is working on finalizing documents for BOC and public.	Expect draft in March 2025.