



**BALDWIN COUNTY
REGULAR MEETING**
April 18, 2023
1601 N Columbia St, Suite 220
6:00 PM

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Legislative Update – Senator Rick Williams and Representative Ken Vance
2. Proclamation Designating Keep Milledgeville Baldwin Beautiful and Earth Week – County Manager

APPROVAL OF MINUTES

3. April 4, 2023 Regular Meeting
April 4, 2023 Executive Session

ADMINISTRATIVE/FISCAL MATTERS

4. Georgia Department of Transportation Contracts - County Manager
5. Resolution for FY 2023 Community Development Block Grant Application - County Manager

OLD BUSINESS

NEW BUSINESS

COUNTY MANAGER'S REPORT

PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS

ADJOURNMENT

REMINDERS

May 2, 2023, Tuesday, **NO REGULAR MEETING WILL BE HELD.** The next regularly scheduled meeting will be held May 16, 2023, 6:00 p.m., Suite 220, Government Building.

May 16, 2023, Tuesday, 6:00 p.m., Regular Meeting, Government Building, 1601 North Columbia Street, Suite 220.

May 29, 2023, Monday, All Non-Emergency Departments will be closed in observance of Memorial Day.



BALDWIN COUNTY REGULAR MEETING

April 04, 2023

1601 N Columbia St, Suite 220

6:00 PM

MINUTES

MEMBERS PRESENT

Emily Davis
John Westmoreland
Kendrick Butts
Sammy Hall
Henry Craig

OTHERS PRESENT

Carlos Tobar
Dawn Hudson
Brandon Palmer
Cindy Cunningham

CALL TO ORDER

Chair Davis called the April 4, 2023 Regular Meeting to order at 6:00 p.m.

INVOCATION

Ms. Amy Raburn, Community Engagement Pastor at Northridge Christian Church delivered the Invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chamber Executive Director Kara Lassiter

PRESENTATIONS

Litter Education and Removal

Dr. Jeff Wells presented information on Keep Milledgeville Baldwin Beautiful (KMBB). He reported that due to the pandemic, the KMBB board has gone dormant, and a steering committee has been actively working to revive it. The committee is doing all the planning and upkeep until a board is put in place to manage the program which is anticipated to be June 1st. He discussed the background of the organization, mission, KMBB Board, budget and immediate initiatives. He discussed the importance of educating citizens on litter prevention and removal, as well as, inspiring them to act every day to improve the community.

Dr. Wells stated Keep Milledgeville Baldwin Beautiful is requesting \$1500 for the program from the County; \$1,000 from the City with business partnerships and fundraising efforts making up the rest of the funding. He also asked for support from the County is designating April 16 – 22, 2023 Keep Milledgeville Baldwin Beautiful and Earth Week. Dr. Wells referenced upcoming events taking place during that time and other initiatives including educational awareness.

Education & Sharing Day by Baldwin County, GA

County Manager Carlos Tobar read a Proclamation declaring April 2, 2023 "Education and Sharing Day " in Baldwin County.

Appreciation for Assistance During Recent Tornado

Chair Emily Davis expressed appreciation on behalf of the Commissioners for all those who aided Baldwin County and the City of Milledgeville during the recent tornado that hit our community.

APPROVAL OF MINUTES

Commissioner Sammy Hall made a motion to approve the minutes of the March 7, 2023 Work Session and March 7, 2023 Regular Meeting as submitted. Vice Chairman John Westmoreland seconded the motion and it passed unanimously.

ADMINISTRATIVE/FISCAL MATTERS

Update on Recreation Department Activities

County Manager Carlos Tobar presented an update on Recreation Department activities. He discussed an increase in numbers of participants for recreation programs, use of Georgia College & State University pool, and summer programs. He reported notification for the three grant applications should be forthcoming very soon, one of which is for the aquatic center.

Mutual Aid Agreement with City of Gordon

Chief Victor Young presented a mutual aid agreement between Baldwin County and the City of Gordon. Chief Young stated this is the same Agreement that Baldwin County has with other jurisdictions. The Agreement outlines duties of each fire service organization.

Commissioner Henry Craig made a motion to approve the Mutual Aid Agreement between Baldwin County and the City of Gordon as presented. Commissioner Sammy Hall seconded the motion and it passed unanimously.

A copy of the Agreement is herewith attached and made an official part of the minutes at pages _____ and _____.

Dislocated Worker Program Grant Award

Assistant County Manager Dawn Hudson presented a Georgia Workforce Innovation and Opportunity Act (WIOA) grant in the amount of \$700,000 for the period 9/26/22 through 9/30/24 for the Dislocated Worker Program. She stated the County serves as the fiscal agent for the grant with administration fees not to exceed \$70,000.

Commissioner Henry Craig made a motion to accept the Dislocated Worker Program award in the amount of \$700,000 as presented. Vice Chair John Westmoreland seconded the motion and it passed unanimously.

Accountability Court Supplemental State Funds

Assistant County Manager Hudson presented the Ocmulgee Judicial Circuit Family Treatment Court award of supplemental funds in the amount of \$4,510 for the period 4/1/23 - 6/30/23. She stated this award is made under the Accountability Courts State of Georgia Grant program. The purpose of this grant program is to make grants to local courts and judicial circuits to establish specialty courts or dockets to address offenders arrested for drug charges or mental health issues.

Commissioner Henry Craig made a motion to accept the Ocmulgee Judicial Circuit Family Treatment Court award as presented. Commissioner Kendrick Butts seconded the motion and it passed unanimously.

Georgia County Internship Program Grant Agreement

County Manager Carlos Tobar presented an Internship Program Grant Agreement between Baldwin County and the ACCG Civic Affairs Foundation. The program provides grant funding through the Georgia County Internship Program to reimburse certain costs to the County to employ interns to complete projects as described in the application. The Foundation will reimburse the County for the cost of wages at the rate of \$12.00 per hour for a maximum of 200 hours. The Foundation will also reimburse the County for a portion of the cost to cover the intern under the County's workers' compensation and for a portion of the FICA. The Agreement is for a period of May 1, 2023 until September 1, 2023.

Commissioner Kendrick Butts made a motion to approve the Intern Program Grant Agreement as presented. Commissioner Henry Craig seconded the motion and it passed unanimously.

A copy of the Agreement is herewith attached and made an official part of the minutes at _____ and _____.

OLD BUSINESS

Vice Chairman John Westmoreland reported something must be done to repair the Meriwether Road Convenience Center site soon. He reported the area is continuing to deteriorate rapidly.

Chair Emily Davis reported there are a number of garbage carts throughout the County that do not have tops which causes garbage to strewn over roadways.

Commissioner Kendrick Butts asked for an update on Pounds Drive. County Manager responded the contractor will be meeting County Engineer soon.

NEW BUSINESS

Ms. LaTonya Howard brief report on Women's History.

There was no other new business to come before the Board.

COUNTY MANAGER'S REPORT

County Manager Carlos Tobar presented an update on activities to include the following: Clean Campaign Kickoff meeting; Keep Milledgeville Baldwin Beautiful; Adopt-A-Street program; scrap tire day; bid package for the 2022 CDBG project is being prepared by engineers; 2023 CDBG application is due June 2nd; first three CHIP houses being reviewed by Georgia Historic Preservation Division for environmental compliance; Office of Planning and Budget announcement of parks and law enforcement grant awards anticipated soon; Teen Center Board formation meeting scheduled April 10th; GICH meeting to be held April 12th; Habitat for Humanity applied to DCA for CHIP grant to build four new houses; DCA to announce 2023 CHIP recipients April 14th; Disc Golf course volunteers to build bridges this weekend; RAISE grants will be announced June 28th; awaiting word from City of Milledgeville on the Land Bank IGA; working with Middle GA RC on Urban Redevelopment Plan; working with County Attorney on land use map.

PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS

There were no public comments made.

EXECUTIVE SESSION

Vice Chairman John Westmoreland made a motion to adjourn into Executive Session at 7:00 p.m. to discuss personnel matters. Commissioner Sammy Hall seconded the motion and it passed unanimously.

RECONVENE REGULAR MEETING

Commissioner Henry Craig made a motion to reconvene the April 4, 2023 Regular Meeting at 7:25 p.m. Vice Chairman John Westmoreland seconded the motion and it passed unanimously.

ADJOURNMENT

Commissioner Sammy Hall made a motion to adjourn the Regular Meeting at 7:25 p.m. Commissioner Kendrick Butts seconded the motion and it passed unanimously.

Respectfully submitted,

Emily C. Davis
Chair

Cynthia K. Cunningham
County Clerk

Approve GDOT contract amount for approximately \$2,650,000 for design, engineering and construction costs for the Precision Approach Path Indicator (PAPI) and Terminal Apron Expansion. The estimated contract amount will contain state and federal funds. Local share amount was approved in current Capital Improvement Plan. Funds were designated from the next SPLOST.

Runway 10-28 PAPI Replacement

Design Cost = \$25,937.00

- FAA Share = \$23,343.30
- State Share = \$0.00
- Local Share = \$2,593.70

Construction Cost = \$98,000.00 (est.)

- State Share = \$73,500.00
- Local Share = \$24,500.00

Construction Admin/Inspection Costs = \$15,000.00 (est.)

- State Share = \$11,250.00
- Local Share = \$3,750.00

Terminal Apron Expansion

Design Cost = \$287,688.00 (est., this cost is currently under review by GDOT)

- FAA Share = \$184,564.18 (remaining AIP funds)
- Federal ARPA Funds = \$6,434.15
- State Share = \$67,211.75
- Local Share = \$29,477.92

Construction Cost (including CA/Inspection) = \$2,950,000.00 (est.)

- State Share (2023) = \$2,071,581.00*
- Local Share (2023) = \$690,527.00

*GDOT has committed to fund the construction shortfall of \$187,892.00 with FY 2024 funding.

Estimated Grant Totals

Federal Funds = \$214,314.63

State Funds = \$2,223,542.75

Local Funds = \$750,848.62

**BALDWIN COUNTY REGIONAL AIRPORT (MLJ)
MILLEDGEVILLE, BALDWIN COUNTY, GEORGIA
2024-2028 CIP**

	TOTAL COST	FEDERAL COST	BIL/AIG FUNDING	STATE COST	LOCAL COST
2023					
1. Design - Terminal Apron Expansion	\$250,000	\$225,000		\$12,500	\$12,500
2. 18B As-Built Survey for Runway 10-28	\$30,000	\$27,000		\$1,500	\$1,500
3. Design - Lower West Ramp Area Phase1 (Local Funding Only)	\$300,000	\$0		\$0	\$300,000
4. Design - East Apron Development (Local Funding Only)	<u>\$70,402</u>	<u>\$0</u>		<u>\$0</u>	<u>\$70,402</u>
TOTAL - 2023	\$650,402	\$252,000		\$14,000	\$14,000 \$370,402 \$384,402
2024					
1. Construction - Terminal Apron Expansion (State/Local)	\$2,950,000	\$0		\$2,212,500	\$737,500
2. Modification of Standard Study for Parallel Taxiway Separation	\$1,500	\$1,350		\$75	\$75
3. Construction - East Apron Development (Local In-Kind Services)	<u>\$200,000</u>	<u>\$0</u>		<u>\$0</u>	<u>\$200,000</u>
4. Construction - Lower West Ramp Phase 1 - Reimbursement	\$983,333	\$885,000	BIL	\$0	\$98,333
5. DBE Update FY2024 through FY2026	<u>\$12,000</u>	<u>\$10,800</u>		<u>\$0</u>	<u>\$1,200</u>
TOTAL - 2024	\$4,146,833	\$897,150		\$2,212,575	\$837,108 \$200,000 \$1,037,108
2025					
1. Design - Parallel Taxiway Rehabilitation	\$110,000	\$99,000		\$5,500	\$5,500
2. Construction - Lower West Ramp Phase 1 - Reimbursement	<u>\$327,778</u>	<u>\$295,000</u>	BIL	<u>\$0</u>	<u>\$32,778</u>
TOTAL - 2025	\$437,778	\$394,000		\$5,500	\$38,278
2026					
1. Construction - Parallel Taxiway Rehabilitation	\$1,200,000	\$1,080,000		\$60,000	\$60,000
2. Construction - Lower West Ramp Phase 1 - Reimbursement	<u>\$327,778</u>	<u>\$295,000</u>	BIL	<u>\$0</u>	<u>\$32,778</u>
TOTAL - 2026	\$1,527,778	\$1,375,000		\$60,000	\$92,778
2027					
1. Design - Runway 10-28 Edge Lighting and Approach Lighting Rehabilitation and Beacon Relocation	\$75,000	\$67,500		\$3,750	\$3,750
2. DBE Update FY2027 through FY2029	<u>\$12,000</u>	<u>\$10,800</u>		<u>\$0</u>	<u>\$1,200</u>
TOTAL - 2027	\$87,000	\$78,300		\$3,750	\$4,950
2028					
1. Construction - Runway 10-28 Edge Lighting and Approach Lighting Rehabilitation and Beacon Relocation	<u>\$750,000</u>	<u>\$675,000</u>		<u>\$37,500</u>	<u>\$37,500</u>
TOTAL - 2028	\$750,000	\$675,000		\$37,500	\$37,500

BALDWIN COUNTY
FY2023 CDBG APPLICATION
RESOLUTION

Item 5.

WHEREAS, the Georgia Department of Community Affairs has established the Community Development Block Grant program to assist cities and counties with improvements to public facilities, economic development, and housing in Georgia, and

WHEREAS, there exists in Baldwin County a need to provide sewer and housing improvements to the County's FY2023 CDBG Target Area,

NOW THEREFORE, BE IT RESOLVED by the Chair and Board of Commissioners that Baldwin County supports the application for FY2023 CDBG funds and that the County will apply for these funds for sewer improvements and housing improvements in the County's FY2023 CDBG Target Area. Baldwin County commits to the required cash match for the project, \$1,000 cash for the required audits and all additional cash and/or in-kind services needed to complete the project over the grant amount.

BE IT FURTHER RESOLVED that the Chair is authorized and directed to act as the official representative of Baldwin County, to act in connection with the application, to be responsible for compliance with the applicable state and federal requirements of the program, and to provide such additional information as may be required;

BE IT FURTHER RESOLVED that Chair is authorized to enter into agreements for engineering and grant administration services relating to the application and subsequent grant (if funded) and to execute the application and other required documents on behalf of the County including the grant award package (if funded);

BE IT FURTHER RESOLVED that Baldwin County commits to own, operate, and maintain all proposed sewer improvements;

BE IT FURTHER RESOLVED that Baldwin County hereby adopts the Citizen Participation Plan of the Georgia Department of Community Affairs to ensure public involvement in the CDBG process;

BE IT FURTHER RESOLVED that the County hereby acknowledges that the proposed project is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3) and in accordance with the Georgia Department of Community Affairs' Section 3 Compliance Plan will to the greatest extent feasible, comply with all Section 3 requirements;

BE IT FURTHER RESOLVED that the County hereby acknowledges that the proposed project is subject to the requirements of Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), as amended, Section 104(b)(2) of the Housing and Community Development Act of 1974, as amended, and Section 105(b)(3) of the National Affordable Housing Act of 1990 (NAHA). The County hereby commits to Affirmatively Furthering Fair Housing to the greatest extent feasible.

BE IT FURTHER RESOLVED that the County hereby acknowledges that the proposed project is subject to the requirements of Section 504 of the Rehabilitation Act of 1973, as amended, Title II of the Americans with Disabilities Act of 1990 (ADA), and the Architectural Barriers Act of 1968. The County hereby commits to comply with all Section 504 requirements to the greatest extent feasible.

BE IT FURTHER RESOLVED that the proposed sewer improvements and housing improvements are in conformance with Baldwin County's Comprehensive Plan and are not inconsistent with the County's Service Delivery Strategy;

BE IT FURTHER RESOLVED that a true and dedicated commitment has been made to the project for the successful completion of the above improvements for the citizens, especially the low-to-moderate income citizens;

BE IT RESOLVED this ____ day of _____, 2023.

Emily C. Davis, Chair

CERTIFICATION

I do hereby certify that the foregoing is a true and correct copy of the Resolution duly adopted by Baldwin County the date so stated in said Resolution. I further certify that I am the County Clerk and that said Resolution has full force and effect the ____ day of _____, 2023.

ATTEST:

(SEAL)

Cindy Cunningham, County Clerk