



# BALDWIN COUNTY REGULAR MEETING

August 16, 2022

1601 N Columbia St, Suite 220

6:00 PM

---

## AGENDA

### CALL TO ORDER

### INVOCATION

### PLEDGE OF ALLEGIANCE

1. Pledge of Allegiance - Georgia Military College Football Team Members

### PRESENTATION

2. GMC JC Athletics / Football Team Members

### APPROVAL OF MINUTES

3. August 2, 2022 Work Session  
August 2, 2022 Regular Meeting

### ADMINISTRATIVE/FISCAL MATTERS

4. Local Maintenance & Improvement Grant Program (LMIG) - County Manager

### OLD BUSINESS

### NEW BUSINESS

### COUNTY MANAGER'S REPORT

### PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS

### ADJOURNMENT

### REMINDERS

September 5, 2022, Monday, All Non-Emergency Departments Will Be Closed in Observance of Labor Day.

September 6, 2022, Tuesday, 6:00 p.m., Regular Commission Meeting, Suite 220, Government Building.

September 20, 2022, Tuesday, 6:00 p.m., Regular Commission Meeting, Suite 220, Government Building.



**BALDWIN COUNTY  
WORK SESSION**  
August 02, 2022  
1601 N Columbia St, Suite 220  
5:30 PM

---

**MINUTES**

**MEMBERS PRESENT**

Henry Craig  
John Westmoreland  
Kendrick Butts  
Emily C. Davis  
Sammy Hall

**ALSO PRESENT**

Carlos Tobar  
David McRee  
Dawn Hudson  
Cindy Bush  
Cindy Cunningham

**CALL TO ORDER**

Chairman Henry Craig called the Work Session to order at 5:30

**ADMINISTRATIVE/FISCAL MATTERS**

Municode Meetings Manager

Chairman Craig reported Commissioners are beginning to use new technology with a meeting management program for their meetings. He stated that IT Manager Cindy Bush will describe the program and assist Commissioners in becoming familiar with navigating through the application.

Ms. Bush described program and briefly touched on components and uses as Commissioners had a practice run with the program.

**ADJOURNMENT**

Vice Chairman John Westmoreland made a motion to adjourn the Work Session at 5:40 p.m. Commissioner Sammy Hall seconded the motion and it passed unanimously.

Respectfully submitted,

Henry R. Craig  
Chairman

Cynthia K. Cunningham  
County Clerk



**BALDWIN COUNTY  
REGULAR MEETING**  
August 02, 2022  
1601 N Columbia St, Suite 220  
6:00 PM

---

**MINUTES**

**MEMBERS PRESENT**

Henry Craig  
John Westmoreland  
Kendrick Butts  
Emily C. Davis  
Sammy Hall

**ALSO PRESENT**

Carlos Tobar  
David McRee  
Dawn Hudson  
Cindy Bush  
Cindy Cunningham

**CALL TO ORDER**

Chairman Henry Craig called the August 2, 2022 Regular Meeting to order at 6:00 p.m.

**INVOCATION**

County Manager Carlos Tobar delivered the invocation.

**PLEDGE OF ALLEGIANCE**

Members of the Baldwin County 4-H Club led the Pledge of Allegiance.

**PRESENTATION**

Ms. Brittany Harrison, 4-H Coordinator / County Extension Agent; Tina Blizzard, Program Assistant and P.J. Herren, Assistant Administrator made presentations to the following 4-H Club Members:

Braylen Howell - Teen leader - 4-H Outstanding Participation Award, District & State 4-H Cotton Boll & Consumer Judging Contest-, Junior/Senior District Project Achievement, & District Poultry Judging Contest.

Lilly Middlebrooks - Teen Leader - District 4-H Cotton Boll & Consumer Judging Contest, Junior/Senior District Project Achievement, District Poultry Judging Contest.

Averie Miller - Teen Leader - 4-H District Cotton Boll & Consumer Judging Contest & District Poultry Judging Contest.

Emily Mullis - Teen Leader - 4-H Excellence in Leadership Award, 4-H District Cotton Boll & Consumer Judging Contest, Junior/Senior District Project Achievement.

Riya Patel - Teen Leader - 1st Place Northeast Project Achievement Award, 3rd Place 4-H GA State Congress, District & State 4-H Cotton Boll & Consumer Judging Contest, Junior/Senior District Project Achievement, District Poultry Judging Contest.

Ashley Mullis - 6th grade 4-H Club Member.

### **APPROVAL OF MINUTES**

Commissioner Emily Davis made a motion to approve the minutes of the July 19, 2022 Joint Called Meeting and the July 19, 2022 Regular Meeting as submitted. Vice Chairman John Westmoreland seconded the motion and it passed unanimously.

### **ADMINISTRATIVE/FISCAL MATTERS**

#### **Contracts for Airport Projects**

County Manager Carlos Tobar presented a Georgia Department of Transportation (GDOT) Contract for the Airport Runway Rehabilitation, Wind Cone and Segmented Circle projects. He discussed the breakdown of the project total which is \$2,222,405.00 with federal funds of \$2,018,963.67; State funding of \$94,388.35 and Baldwin County's local share of \$109,052.98 which is 24.9% of the project total.

Vice Chairman John Westmoreland made a motion to approve the contract as presented and to authorize the Chairman to execute contract documents electronically. Commissioner Kendrick Butts seconded the motion and it passed unanimously.

County Manager Tobar discussed a contract for the Airport Wind Cone and Segmented Circle project. He stated the project went out to bid, and three (3) bids were received on July 8, 2022. Airport consulting firm Holt evaluated bid documents and made the recommendation to award the contract to the low bidder, TCA Electrical Contractors, Inc. in the amount of \$61,006.00.

Commissioner Sammy Hall made a motion to award the contract in the amount of \$61,006.00 to TCA Electrical Contractors for the Airport Wind Cone and Segmented Circle project. Commissioner Kendrick Butts seconded the motion and it passed unanimously.

#### **Alcoholic Beverage License Applications / Retail Package Beer and/or Wine**

County Manager Tobar presented two (2) alcoholic beverage license applications for retail package beer and/or wine at 1300 North Columbia Street and 1561 Vinson Highway. He stated these are existing business locations with a change of ownership for the two licenses.

Commissioner Sammy Hall made a motion to approve the Alcoholic Beverage License Applications for the sale of Retail Package Beer and/or Wine at locations of 1300 North Columbia Street and 1561 Vinson Highway as presented. Commissioner Emily Davis seconded the motion and it passed unanimously.

## Highway 22 / 24 Roundabout Letter of Support

Chairman Craig stated this matter has come before the Board previously; however, he asked County Manager Tobar to put this back on the Agenda for further consideration.

### **OLD BUSINESS**

Vice Chairman Westmoreland asked for an update on the pool. County Manager stated he would be reporting on that matter in his County Manager's Report.

### **NEW BUSINESS**

Commissioner Kendrick Butts stated he met Willie Warrens, a Waste Management employee, at the Frank Bone Convenience Center. Mr. Butts said the Convenience Center is clean; Mr. Ward is very helpful and does a great job at the Center.

### **COUNTY MANAGER'S REPORT**

County Manager Tobar presented the following update: Freedman Engineering Group is now under contract to design and engineer Phase I of the Aquatic Center; the Task Order has been signed for Roberts Road NW Bridge Preliminary Engineering Report; new traffic signal lights will be installed at Highway 441 North and Corral Road; additional CHIP grant documents were submitted to the Grand Administrator; a meeting has been scheduled for August 10<sup>th</sup> to discuss marketing CHIP to citizens; and waterline repairs are scheduled to be done on Pounds Drive SW.

### **PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS**

There were no public comments.

### **ADJOURNMENT**

Commissioner Emily Davis made a motion to adjourn the meeting at 6:35 p.m. Commissioner Sammy Hall seconded the motion and it passed unanimously.

Respectfully submitted,

Henry R. Craig  
Chairman

Cynthia K. Cunningham  
County Clerk

## 2022 LMIG Paving Bids

1. Pittman Construction Company, Conyers, Ga: \$947,545.38
2. Reeves Construction Company, Macon, Ga: \$1,128,967.75