



BALDWIN COUNTY REGULAR MEETING

September 16, 2025

1601 N Columbia St, Suite 220

6:00 PM

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Approval of Minutes

Approve the September 2, 2025 regular meeting minutes and the executive session minutes.

2. Approve the September 2, 2025 work session minutes.

PRESENTATIONS

3. Baldwin Lightening Jets

Present a Certificate of Recognition to the Baldwin Lighting Jets Track Team for winning the Georgia Recreation and Parks Association district Championship.

4. CREATE, Inc. ArtHealthy Festival

Overview of CREATE, Inc. and highlights and partnership for the ArtHealthy Festival by Executive Director Gregory Barnes.

5. Animal Care Services

Presentation on animal care services by County Management Analyst Charles Trumbo.

ADMINISTRATIVE/FISCAL MATTERS

6. IGA to Conduct City Elections

Resolution R-2025-73 - Authorize and Intergovernmental Agreement with the City of Milledgeville for Baldwin County to conduct the municipal election in conjunction with county wide elections - County Manager.

7. Cancel October 7, 2025 Commission Meeting

Resolution R-2025-74 - Cancel the October 7, 2025 regular commission meeting due to the ACCG Legislative Leadership Conference - County Manager.

8. Naloxone Policies and Procedures

Resolution R-2025-75 - a resolution adopting policies and procedures for Naloxone administration protocols and to appoint a Naloxone coordinator - County Manager.

9. CJCC Victims of Crime Grant

Resolution R-2025-76 - Authorize acceptance of a CJCC Community Based Crime Act Grant awarded to the Georgia Professional Outreach and Resources Center for Healing - Assistant County Manager.

OLD BUSINESS

NEW BUSINESS

COUNTY MANAGER'S REPORT

PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS

EXECUTIVE SESSION

Executive Session to discuss acquisition of real estate, personnel, and litigation.

ADJOURNMENT

REMINDERS

Board of Assessors on October 6, 2025 at 8:00 AM in Suite 240 of the Baldwin County Government Center located at 1601 N Columbia Street.

Commission Meeting on October 7, 2025 at 6:00 PM has been CANCELLED.

Commission Meeting on October 21, 2026 at 6:00 PM in Suite 220 of the Baldwin County Government Center located at 1601 N Columbia Street.

Development Authority of Milledgeville and Baldwin County on October 27, 2025 at 8:00 AM in Suite 240 of the Baldwin County Government Center located at 1601 N Columbia Street.



BALDWIN COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
September 2, 2025
1601 N Columbia St, Suite 220
6:00 PM

Item 1.

MINUTES

PRESENT

Andrew Strickland, Chair
Kendrick Butts, Vice Chair
Sammy Hall
Emily Davis
Scott Little

OTHERS

Carlos Tobar
Dawn Hudson
Brandon Palmer
Bo Danuser

CALL TO ORDER

Chairman Strickland called the September 2, 2025 commission meeting to order at 6:00 PM.

INVOCATION

Pastor Mac Enfinger from First Methodist Church said the prayer.

PLEDGE OF ALLEGIANCE

Commissioner Scott Little led the Pledge of Allegiance.

MILLAGE RATE PUBLIC HEARING

Chairman Strickland called the public hearing to order stating this public hearing was to consider setting the millage rate.

Assistant County Manager and Finance Director Dawn Hudson gave a power point presentation on the millage explaining:

- the definition of millage rate and how the tax digest is calculated,
- the county must set a millage rate that provided sufficient revenue to support maintenance and operations,
- property assessments were based on 40% of fair market value,
- the digest was review by the Department of Revenue,
- the appeals process,
- calculating the rollback millage rate and if the rollback rate was not taken, a tax increase must be advertised,
- the 2024 millage rate was 10.02, the rollback millage was 9.76 and the proposed 2025 millage rate was 10.02,
- how the ad valorem tax was calculated based on a \$190,000 house, with samples at the rollback rate and the proposed rate,

- revenue sources from general property tax, LOST, other taxes, fines and forfeitures, and charges for service and their comparative percentage,
- mandated services that were required by state law which included providing a court system, jail, health services, public assistance to families, emergency disaster management, property tax appraisal, elections and registration, tax commissioner and sheriff,
- required services of road and bridge maintenance and construction, fire protection, and water and sewer,
- Discretionary services including animal control, the Cooperative Extension, libraries, airports, public transportation, building inspections, economic development, parks and recreation, and GIS/information technology,
- The cost of providing mandated and required services was 85% of the budget with discretionary spending being 15% of the budget, and
- Budget expenditures by function with public safety being about 40% of the total county budget.

There were no comments or question from the commissioners.

PUBLIC COMMENT

Mary Divittorio addressed the commission likening a property tax increase to taxation without representation and the Boston Tea Party. She asked about using SPLOST funds, that the commissioners live within their means, and that they stop pet projects. She how to apply for the tax exemption and asked for a school exemption.

There was a discussion about the procedure for getting tax exemptions and about the school tax, county tax and city tax.

Desiree Liggins addressed the commissioners asking if changing the solid waste service provider would save money. She discussed increasing fees for the pickleball courts, golf course and airplane hangars. She asked if the commissioner paid taxes. She asked the commissioners to “slow their roll” instead of taxing people and she asked the commissioners to adopt the rollback.

Maurice Liggins addressed the commissioners discussing the SPLOST taxes and stating there would be enough money with the roll back tax rate to operate the county; college student enrollment doubled and would generate sales taxes; asked how the commissioners could increase taxes when people were hurting, and asked why they couldn’t roll back the millage rate if the school board could.

ADJOURNMENT OF PUBLIC HEARING

Commissioner Little made a motion to adjourn the millage rate public hearing. Commissioner Butts seconded the motion and the motion passed unanimously.

The public hearing portion of the meeting was adjourned at 6:31 PM.

APPROVAL OF MINUTES

Commissioner Hall made a motion to approve the August 19, 2025 commission meeting minutes. Commissioner Butts seconded the motion and the motion passed unanimously.

Commissioner Butts made a motion to approve the August 25, 2025 11:00 AM millage rate public hearing minutes. Commissioner Little seconded the motion and the motion passed unanimously.

Commissioner Little made a motion to approve the August 25, 2025 6:00 PM millage rate public hearing minutes. Commissioner Butts seconded the motion and the motion passed unanimously.

PRESENTATIONS

Baldwin County Chief Deputy Col. Scott Deason gave the commissioners an update on laws governing recreational vehicles. He stated that golf carts could be operated by those at least 16 years old and older in neighborhoods with speed limits less than 25 miles per hour; they had few calls on these vehicles and the complaint they got were usually for 4 wheelers being on someone's property. The deputies encouraged everyone to be safe and for parents to be cognizant of their children's behavior.

Commissioner Butts asked if the jail would reopen to visitors particularly for the clergy and mentors. Col. Deason responded they had already opened the jail to clergy with the proper credentials. Col. Deason discussed an inmate's increased exposure to illness, that they did have video conferencing and that he and the Sheriff would discuss restarting visitations. Col. Deason discussed the jails becoming mental health facilities.

Commissioner Strickland presented a Recovery Month Proclamation to the Oconee Recovery Coalition.

Chairman Strickland acknowledged Jeff Yeomans from Brighter Days Ministries as being in attendance.

ADMINISTRATIVE/FISCAL MATTERS

OneGeorgia Rural Site Development Grant

Chairman Strickland read the caption of Resolution R-2025-68 to authorize an agreement with the Development Authority of Milledgeville and Baldwin County to accept a OneGeorgia Rural Site Development Grant Award.

County Manager Carlos Tobar stated the county would enter into an agreement with the Development Authority of Milledgeville and Baldwin to manage the 2 million dollar grant for the roadway into Smith-Sibley.

Commissioner Hall made a motion to approve Resolution R-2025-68. Commissioner Butts seconded the motion and the motion passed unanimously.

Millage Rate

Mary Divitorrio readdressed the commission stating she was against the tax increase and taxation without representation.

Assistant County Manager Dawn Hudson stated the commission had before them a resolution to consider the 2025 rate of 10.02 mills and that all advertising and public hearing requirements had been met. The Board of Education adopted their millage rate and although they did not have to approve the Board of Education levy, they did have to include the total levy for the county. She stated that by adopting the millage rate tonight, the Tax Commissioner would have adequate time to deliver the digest to the Department of Revenue and for bills to be mailed.

There was a discussion about the roll back rate being 9.76, the current rate was 10.02 and the Board of Education rate was 10.07.

Commissioner Hall made a motion to set the millage rate at 10.02. Commissioner Strickland seconded the motion.

Commissioners Hall and Strickland vote aye. Commissioners Butts, Davis, and Little voted no. The motion failed.

Commissioner Butts made a motion the adopt the roll back rate of 9.76. Commissioner Little seconded the motion.

Commissioners Butts, Strickland, Davis, and Little voted aye. Commissioner Hall voted no. The motion carried.

Baldwin County Transit

Chairman Strickland read the caption for Resolution R-2025-71 that authorized an application for the 2027 Transit Grant.

Assistant County Manager Dawn Hudson stated the commissioners had before them a resolution to approve an application for the 2027 transit grant; the program had been in operation for about 25 years and the fee was \$2.00 per ride. She stated the budget was \$250,000 with a 50-50 split in the cost with the Georgia Department of Transportation.

Commissioner Davis made a motion to approve the resolution and grant. Commissioner Butts seconded the motion.

There was a discussion about the actual cost per ride was \$10.00, program inefficiency, the program helped the most vulnerable in the community, budgeting this grant would be done in the next budget cycle, and the worthiness of the service.

There was a discussion about funding the grant.

Commissioners Butts, Davis and Little voted yes. Commissioners Strickland and Hall voted no. The motion carried.

Solar Farm Moratorium

Chairman Strickland read the caption for Resolution R-2025-72 that extends the solar farm moratorium.

County Manager Carlos Tobar stated that there had been some interest in solar projects in Baldwin County, until a discussion happened the recommendation is to continue the moratorium for six months.

Commissioner Little made a motion to adopt the resolution. Commissioner Hall seconded the motion and the motion passed unanimously.

2024 CDBG Sanitary Sewer Rehabilitation

Chairman Strickland stated this item was to select Southeast Pipe Survey, Inc. to FY 2024 CDBG Sanitary Sewer Rehabilitation.

County Manager Tobar stated there 4 bids, the recommendation was to select the low bidder, Southeast Pipe Survey, Inc.; the engineer had done his due diligence. The bid was for cured in place sewer pipe replacement east of Vinson Highway. He stated this would be that last project east of Vinson Highway and they would move to Oconee Heights next year.

Commissioner Hall made a motion to accept the bid from Southeast Pipe Survey, Inc. Commissioner Little seconded the motion and the motion passed unanimously.

Recreation Department Policy

Chairman Strickland stated this item was for updating the recreation department policy.

County Manager Tobar stated there had been a lot of discussion about the recreation policy and holes that were in the policy. Commissioners had input in the policy and this the document that they came up with.

Commissioner Butts made a motion to table the recreation department policy until further discussion could be had. Commissioner Davis seconded the motion.

Chairman Strickland stated he wanted the this to move forward. Commissioner Butts stated he had concerns with section c items 3 and 4 of the policy and a discussion followed

Chairman Strickland called for the vote.

Commissioners Butts, Hall, Davis and Little voted yes. Commissioner Strickland voted no. the motion passed and the recreation policy was tabled for further discussion.

Fall Line Development Authority Appointment

Chairman Strickland stated this item was to appoint Sharon Seymour to the Fall Line Development Authority.

Commissioner Hall made a motion to appoint Sharon Seymour to the Fall Line Development Authority. Commissioner Butts seconded the motion and the motion passed unanimously.

OLD BUSINESS

Commissioner Davis asked for an update on a report for alternate locations for a transfer station. Mr. Tobar stated that he had not been give direction from the board.

Commissioner Butts asked for an update on Mrs. Mamie Hall's driveway. Mr. Tobar responded they were getting estimates.

NEW BUSINESS

There was no new business.

COUNTY MANAGER'S REPORT

County Manager Tobar gave a report for September 2, 2025 that included:

- The county received 1.2 million dollars from the 2025 CDBG grant for sewer replacement and housing rehabilitation and would be the first target area in Oconee Heights,
- Listed the streets that had been repaved,
- Full depth reclamation on Nelson Road from 212 to Old Monticello Road,
- Lake Lauren Road patching and paving would start the next day,
- Fishing Creek Trail construction would begin the next week,
- Walter B. Williams Park phase 2 would be complete by Friday in time for the first race on the mountain bike trail,
- Coopers Park update including better fire protection, replacement of galvanized water lines, storm drains rerouted, resurfacing fire station parking lot, place fencing on the railroad tracks, installed railing at the park and resurfaced the basketball court and walking track, pouring the splashpad concrete, and making other safety improvements like right of way clearing, pedestrian crossings and signage on Gordon Highway.

- 2024 CHIP grant continued - the first CHIP Habitat for Humanity house close and the foundation work on the two Ross Avenue houses had begun,
- Creating a project section on the website with updates,

Commissioner Davis asked County Manager Tobar to look at the announcement sign in the lobby.

Commissioner Butts asked for an update on the stripping in Harrisburg. Mr. Tobar responded that the temporary striping had been done and the permanent striping at the same time as the rest were done. Commissioner Butts stated that Irby and Helen looked good.

Commissioner Strickland asked for an update on Sidney Butts Road. Mr. Tobar stated they did not have a set date for completion.

PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS

Tina Bene addressed the commission regarding trash pickup and requested an alternate option for trash pickup. She asked that everyone to pay for the convenience centers but contract individually for curbside pickup.

Pam Peacock address the commission asking them to look closed at short term rentals. She stated that there were 10 or more in her neighborhood and discussed the problems the short-term rentals caused for the residents including animals, parking, and parties.

Judy Veal addressed the commission encouraging adopting short term rental regulations. She discussed the problems they were causing on Montego Bay. She stated that vehicle traffic and speeding had increased; 2- and 3-bedroom houses were accommodating 10 or more vehicles. For a neighborhood to be safe residents needed to know the people coming and going. She stated property value decreased with the number of short-term rentals. She suggested fewer permits be given on lake properties and limit the number of people allowed per dwelling.

Amy Ward addressed the commission stating she was in the same neighborhood with 10 short term rentals, her security was decreased because she didn't know the people coming in and out. People from the short-term rental next to her ended up partying on her dock and in her yard; the rights of people who lived in Baldwin County should be more important than those of the short-term renters.

Desiree Liggins thanked the commissioners that voted against the tax increase. Ms. Liggins asked if the contractor would get finished on Sidney Butts Road before time ran out. She discussed trees falling from her neighbor's back yard into hers, asked the commissioners to make the tax payors a priority, and asked the chairman to not take the millage rate personally.

Maurice Liggins discussed the paving of Sidney Butts Road and stated that the contractor was not providing any information; he didn't have a map of the roads being resurfaced. It would all be avoided if the public had a map. He discussed the amount of time the contractor had to complete the resurfacing.

EXECUTIVE SESSION

Commissioner Little made a motion to enter into executive session to discuss a personnel matter. Commissioner Butts seconded the motion and the motion passed unanimously.

The commissioners moved into closed session at 7:38 PM.

Commissioner Hall made a motion the close the executive session. Commissioner Davis seconded the motion and the motion passed unanimously. The commissioners closed the executive session at 8:01 PM.

RETURN TO OPEN SESSION

Commissioner Little made a motion to return to open session. Commissioner Davis seconded the motion and the motion passed unanimously.

The commissioners returned to open session at 8:01 PM.

ADJOURNMENT

Commissioner Little made a motion to adjourn. Commissioner Hall seconded the motion and the motion passed unanimously.

The September 2 2025 commission meeting was adjourned at 8:01 PM.

Submitted,

Andrew Strickland, Chair
Baldwin County Board of Commissioners

ATTEST:

Bo Danuser, County Clerk
Baldwin County, Georgia



BALDWIN COUNTY BOARD OF COMMISSIONERS WORK SESSION

September 02, 2025

1601 N Columbia St, Suite 220

5:30 PM

MINUTES

PRESENT

Andrew Strickland, Chair
Kendrick Butts, Vice Chair
Sammy Hall
Emily C. Davis
Scott Little

OTHERS

Carlos Tobar
Dawn Hudson
Brandon Palmer
Bo Danuser

CALL TO ORDER

Chairman Andrew Strickland called the meeting to order at 5:30 PM.

ADMINISTRATIVE/FISCAL MATTERS

Short Term Rentals

County Attorney Brandon Palmer review proposed changes to the Short-Term Rentals including:

- Changed the name from "short term vacation rentals" to "short term rentals" to be more encompassing,
- Defined bedroom in alignment with international code requirement as a sleeping room and used for no other primary purpose other than a sleeping room or bedroom,
- Changed the number of certificates issued to no more than 150 per year; the certificates expire annually,
- Adding a new section to set the distance requirements where there shall be no more than 500 feet between the boundary line of one existing short-term rental and the boundary line of any other short-term rental; and that it only applied to new applications and not renewals,
- Setting maximum day and night occupancy at 2 persons per bedroom plus two additional persons with a hard cap of 12 persons,
- Requiring written approval if there is a Home Owners Association,
- Providing a right to inspect premises,
- Ensuring the dwelling has proper trash receptacles.

The commissioners discussed the procedure for selecting who got one of the 150 application, renewal applications were being prioritized over new applicants, the 500-foot rule and how it impacted new applicants, substantial investments were made in properties with no guarantee to generate revenue, having a fair playing field for everyone making applications, amending the ordinance to allow everyone to apply for a short term rental license on a first come first serve basis with all application taken on a specific calendar day.

Mr. Palmer stated he needed to research any potential vested right issues that might be caused by not prioritizing renewals because they already have a certificate.

The discussion continued about setting a timeframe and deadline for accepting renewals/applications.

There was a discussion about the maximum number of people allowed on the premises not just in the dwelling and establishing that those number limits applied both day and night.

There were comments from the audience and then discussion about the short-term rentals becoming event spaces rather than a family vacation spaces; how large numbers on premises impact neighbors, how it impacted septic systems.

It was the consensus of the commission that the number caps applied to the whole premises rather than just the dwelling.

Alcohol License Applications

Commissioner Little made a motion to table the discussion on alcohol license applications. Commissioner Davis seconded the motion and the motion passed unanimously.

ADJOURNMENT

Commissioner Little made a motion to adjourn the work session. Commissioner Hall seconded the motion and the motion passed unanimously.

The September 2, 2025 work session was adjourned at 5:57 PM.

Submitted,

Andrew Strickland, Chair
Baldwin County Board of Commissioners

ATTEST:

Bo Danuser, County Clerk
Baldwin County, Georgia

RESOLUTION R-2025-73

**A RESOLUTION TO AUTHRORIZE AN INTERGOVERNMENTAL AGREEMENT
FOR THE PROVISION OF ELECTION SERVICES BETWEEN BALDWIN COUNTY, GEORGIA,
AND THE CITY OF MILLEDGEVILLE, GEORGIA**

This Agreement ("Agreement") made and entered into this ___ day of _____, 2025 ("Effective Date"), by and between the CITY OF MILLEDGEVILLE, GEORGIA, a municipal corporation organized and existing under the laws of the State of Georgia, hereinafter called "City", BALDWIN COUNTY, GEORGIA, a political subdivision of the State of Georgia, hereinafter called "County", and the BALDWIN COUNTY BOARD OF ELECTIONS AND REGISTRATION, a public agency of Baldwin County, Georgia, hereinafter called "BER".

WITNESSETH:

WHEREAS, the City will be conducting a municipal election for its Mayor and Council and the GMC Board of Trustees on November 4, 2025 ("City Election") and the County will be conducting an election for the Public Service Commission;

WHEREAS, the City desires to contract with the County to conduct its municipal election for the citizens of the City pursuant to the applicable laws of the State of Georgia;

WHEREAS, the City and the County are authorized by Art. IX, Sec. III, Par. I of the Constitution of the State of Georgia to enter into such an agreement for the conduct of the City elections;

WHEREAS, O.C.G.A. § 21-2-45(c) authorizes the governing authority of any municipality to contract with the county within which that municipality wholly or partially lies to conduct any or all elections; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a city may by ordinance authorize a county to conduct such election(s), and the City has adopted such an ordinance; and

WHEREAS, the BER has jurisdiction over the conduct of primaries and elections and the registration of electors in the County; and

WHEREAS, the BER, among other things, is responsible for the selection, appointment, and training of poll workers in elections; and

NOW THEREFORE, in consideration of the mutual covenants and conditions contained herein, and pursuant to the authority of O.C.G.A. § 21-2-45, the parties hereto do hereby agree as follows:

1. CONDUCT OF ELECTIONS

This Agreement will govern the conduct of the 2025 City Election which the City requests the County to conduct, including any and all runoffs which may be necessary. It is the intent of the parties that the City Election be conducted in compliance with all applicable federal, state and local legal requirements.

2. TERM

This Agreement shall commence on the Effective Date will terminate on December 31, 2025.

3. DUTIES AND RESPONSIBILITIES

Pursuant to this Agreement, each party shall provide the following enumerated services:

3.1 The BRE and/or the County Election Supervisor, or their designee(s), shall be responsible for:

- a) Designating early and advance voting sites and hours;
- b) Placing the City's candidates(s) on the electronic and printed ballots for the City Election after qualifying;
- c) Placing the City's referendum questions(s) on the ballot for the City Election after timely written notice from the City is received by the County (which such notice shall include all necessary details and information);
- d) Hiring, training, supervising and paying poll officers and absentee ballot clerks;
- e) Preparing and submitting to the City Clerk, as required by state law O.C.G.A. § 21-2-224(e), now and as it may be amended hereafter, a list of electors.
- f) Performing duties of election superintendent/supervisor, and absentee ballot clerk for the City Election;
- g) Performing logic and accuracy testing as required by Section 183-1-12-.02 and .07 of the Official Compilation of Rules and Regulations of the State of Georgia, now and as they may be hereafter amended;
- h) Providing staff, equipment and supplies for conducting the City Election at City polling places on City Election days and for conducting recounts as may be required;
- i) Certifying City Election returns as required by state law O.C.G.A. § 21-2-493, now and as it may be amended hereafter, and submitting certified City Election returns to the Georgia Secretary of State and City Clerk or as otherwise directed;
- j) Upon a change in City precincts or voters districts, notifying City residents of any change in voting districts and/or municipal precincts; and
- k) Preparing and submitting timely requests, as necessary, for Preclearance of voting precinct changes to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965.

3.2 The City shall be responsible for:

- a) Adopting Election Resolutions pursuant to O.C.G.A. § 21-2-45(c), now and as it may be amended hereafter, and the Call for the City Election ("the Call") as required by O.C.G.A. § 21-2-540, now and as it may be amended hereafter;
- b) Submitting Preclearance requests, as necessary, to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965, including, but not limited to the submission of a request to allow for district changes or the Call for City Election;
- c) Preparing qualifying materials for potential candidates and performing qualifying of candidates, including any write-ins, for the City Election as required by state law, specifically O.C.G.A. § 21-2-130 et seq., now and as it may be amended hereafter;
- d) Placing advertisements in the City's legal organ regarding the Call, as required by state law O.C.G.A. § 21-2-540, now and as it may be amended hereafter;
- e) Providing the facilities and keys necessary to conduct the City Election in a reasonably orderly fashion and as may be required by the County for the conduct of the City Election.
- f) Fixing and publishing the qualifying fee as required by state law under O.C.G.A. § 21-2-131, now and as it may be amended hereafter;
- g) Collecting and retaining the qualifying fee as required by state law O.C.G.A. § 21-2-131, now and as it may be amended hereafter;
- h) Performing filing officer duties as required by the Government Transparency and Campaign Finance Commission for any and all state reports filed by the candidates or committees in conjunction with the City Election to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;

- i) Verifying, in a timely manner, accuracy of voter list(s) for City residents;
- j) Providing the County with a detailed map showing the City's Municipal Boundaries and Voting District Boundaries;
- k) Providing legal representation in the event there is any legal challenge as to any municipal candidate, position, or the City Election;
- l) For all aspects related to the issuance of bonds by the City, except for City referendum election duties specifically requested of the County as provided herein;
- m) Providing the County with an electronic copy of referendums that must be placed on a ballot;
- n) Providing the County, via electronic mail or facsimile, affidavits and listing of candidates immediately after close of qualifying;
- o) Otherwise cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement;
- p) Provide for its part of the costs and expenses of the City Election as set out herein; and
- q) Resume full responsibility for all election activity or matters arising out of said election after the election and any runoff have been certified and the time for challenges has expired.
- r)

4. COMPENSATION AND CONSIDERATION

Pursuant to this Agreement and O.C.G.A. § 21-2-2-45(c) now and as it may be amended hereafter, the City shall pay to the County all costs and expenses directly attributable to the City Election and fifty percent (50%) of the costs and expenses attributable to both the City Election and the County-wide Election for the Public Service Commission. The County shall pay all costs and expenses directly attributable to the election for the Public Service Commission. In the event there is a runoff as to any municipal offices or for the GMC Board of Trustees, the City shall pay all costs and expenses of the runoff. In the event there is a runoff in the election for the Public Service Commission, the County shall pay all costs and expenses of the runoff. In the event there is a runoff as to both elections, then costs and expenses shall be split with the City paying fifty percent (50%) and the County paying fifty percent (50%). City shall remit said funds to the County within thirty (30) days of receipt of invoice.

5. LEGAL RESPONSIBILITIES

5.1 The City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to the City Election. The City hereby agrees to hold the County and BER, their elected officials, board members, agents and employees harmless against any claim(s), losses, or expenses (including, but not limited to, attorney's fees and court costs) arising from any challenge or contest as to the City Election and to hold the County and BER, their elected officials, board members, agents, and employees harmless as to any alleged misconduct as to any act or service by the City or its elected officials, agents, or employees. The City agrees to reimburse the County for all costs, including, but not limited to, court costs and attorney's fees for the County Attorney or outside counsel, incurred by the County as a result of any such claim or litigation. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County. The obligations of the City as set forth in this section shall survive the expiration or early termination of this Agreement and shall remain in full force and effect with respect to any claims or liabilities as a result of or relating to the City Election.

5.2 If a second election is required, such election shall be conducted in accordance with the terms of this Agreement.

5.3 It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law.

5.4 Should it be necessary to comply with legal requirements that any of the County's personnel shall be sworn in as a temporary officer or employee of the City, such formality shall be observed without limitation. Item 6.

6. EMPLOYMENT STATUS

6.1 All County personnel assigned under this Agreement are and will continue to be employees of the County for all purposes, including, but not limited to: duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions.

6.2 All County personnel assigned under this Agreement will continue to under the supervision of the Elections Supervisor.

6.3 All City personnel assigned under this Agreement are and will continue to be employees of the City.

7. RECORDKEEPING AND REPORTING

During the term of this Agreement, the County will continue to comply with the applicable provisions of the Georgia Open Records Act and the Georgia Election Code.

8. NOTICES

All required notices shall be given by certified first class U.S. Mail, return receipt requested.

Future changes in address shall be effective upon written notice being given by the City to the County Elections Director or by the County to the City Manager via certified first-class U.S. mail, return receipt requested. Notice shall be addressed to the parties at the following addresses:

Notices required to be given to Baldwin County pursuant to this Agreement shall be addressed as follows:

County Manager
Baldwin County
1601 N. Columbia Street
Milledgeville, GA 31061

With copies to:

County Attorney
Brandon Palmer
280 Country Club Drive
Suite 300
Stockbridge, Georgia 30281

Notices required to be given to the City of Milledgeville pursuant to this Agreement shall be addressed as follows:

City Manager
119 East Hancock Street
Milledgeville, Georgia 31061

With copies to:

City Attorney
Jimmy Jordan
115 E. McIntosh Street
Milledgeville, Georgia 31061

9. NON-ASSIGNABILITY

Item 6.

Neither party shall assign any of the obligations or benefits of this Agreement without the express written permission of the other party.

10. ENTIRE AGREEMENT

The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the parties concerning the subject matter of this Agreement and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All parties must sign any subsequent changes in the Agreement.

II. SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction renders any provisions of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed, and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, venue shall be in the Superior Court of Baldwin County, Georgia. Should any provisions of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms thereof shall be more strictly construing against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation thereof. The prevailing Party shall be entitled to recover costs and expenses actually incurred, including reasonable attorney's fees.

12. BINDING EFFECT

This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors and assigns.

13. COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

14. CHOICE OF LAW

This Agreement shall be construed and governed in accordance with the laws of the State of Georgia. If any action at law or in equity is brought to enforce or interpret the provisions of this Agreement, the rules, regulations, statutes, and laws of the State of Georgia will control.

IN WITNESS WHEREOF, the County, City, and BER have caused their duly authorized officers hereunto set their hands and affix their respective corporate seals, as of the day and year first above written.

BALDWIN COUNTY, GEORGIA

(SEAL)

By: _____
Andrew Strickland
Chair

Attest: _____
Bo Danuser
County Clerk

THE CITY OF MILLEDGEVILLE, GEORGIA

(SEAL)

By: _____
Mary Parham-Copelan
Mayor

Attest: _____
Courtney Chavers
City Clerk

BALDWIN COUNTY BOARD OF
ELECTIONS AND REGISTRATION

(SEAL)

By: _____
Felix Jones
Chairman

Attest: _____
Eric Unold
Election Supervisor

**INTERGOVERNMENTAL AGREEMENT
FOR THE PROVISION OF ELECTION SERVICES
BETWEEN BALDWIN COUNTY, GEORGIA,
AND THE CITY OF MILLEDGEVILLE, GEORGIA**

This Agreement (“Agreement”) made and entered into this ____ day of _____, 2025 (“Effective Date”), by and between the CITY OF MILLEDGEVILLE, GEORGIA, a municipal corporation organized and existing under the laws of the State of Georgia, hereinafter called “City”, BALDWIN COUNTY, GEORGIA, a political subdivision of the State of Georgia, hereinafter called “County”, and the BALDWIN COUNTY BOARD OF ELECTIONS AND REGISTRATION, a public agency of Baldwin County, Georgia, hereinafter called “BER”.

WITNESSETH:

WHEREAS, the City will be conducting a municipal election for its Mayor and Council and the GMC Board of Trustees on November 4, 2025 (“City Election”) and the County will be conducting an election for the Public Service Commission;

WHEREAS, the City desires to contract with the County to conduct its municipal election for the citizens of the City pursuant to the applicable laws of the State of Georgia;

WHEREAS, the City and the County are authorized by Art. IX, Sec. III, Par. I of the Constitution of the State of Georgia to enter into such an agreement for the conduct of the City elections;

WHEREAS, O.C.G.A. § 21-2-45(c) authorizes the governing authority of any municipality to contract with the county within which that municipality wholly or partially lies to conduct any or all elections; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a city may by ordinance authorize a county to conduct such election(s), and the City has adopted such an ordinance; and

WHEREAS, the BER has jurisdiction over the conduct of primaries and elections and the registration of electors in the County; and

WHEREAS, the BER, among other things, is responsible for the selection, appointment, and training of poll workers in elections; and

NOW THEREFORE, in consideration of the mutual covenants and conditions contained herein, and pursuant to the authority of O.C.G.A. § 21-2-45, the parties hereto do hereby agree as follows:

1. CONDUCT OF ELECTIONS

This Agreement will govern the conduct of the 2025 City Election which the City requests the County to conduct, including any and all runoffs which may be necessary. It is the intent of the

parties that the City Election be conducted in compliance with all applicable federal, state and local legal requirements.

2. TERM

This Agreement shall commence on the Effective Date will terminate on December 31, 2025.

3. DUTIES AND RESPONSIBILITIES

Pursuant to this Agreement, each party shall provide the following enumerated services:

3.1 The BRE and/or the County Election Supervisor, or their designee(s), shall be responsible for:

- a) Designating early and advance voting sites and hours;
- b) Placing the City's candidates(s) on the electronic and printed ballots for the City Election after qualifying;
- c) Placing the City's referendum questions(s) on the ballot for the City Election after timely written notice from the City is received by the County (which such notice shall include all necessary details and information);
- d) Hiring, training, supervising and paying poll officers and absentee ballot clerks;
- e) Preparing and submitting to the City Clerk, as required by state law O.C.G.A. § 21-2-224(e), now and as it may be amended hereafter, a list of electors.
- f) Performing duties of election superintendent/supervisor, and absentee ballot clerk for the City Election;
- g) Performing logic and accuracy testing as required by Section 183-1-12-.02 and .07 of the Official Compilation of Rules and Regulations of the State of Georgia, now and as they may be hereafter amended;
- h) Providing staff, equipment and supplies for conducting the City Election at City polling places on City Election days and for conducting recounts as may be required;
- i) Certifying City Election returns as required by state law O.C.G.A. § 21-2-493, now and as it may be amended hereafter, and submitting certified City Election returns to the Georgia Secretary of State and City Clerk or as otherwise directed;
- j) Upon a change in City precincts or voters districts, notifying City residents of any change in voting districts and/or municipal precincts; and
- k) Preparing and submitting timely requests, as necessary, for Preclearance of voting precinct changes to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965.

3.2 The City shall be responsible for:

- a) Adopting Election Resolutions pursuant to O.C.G.A. § 21-2-45(c), now and as it may be amended hereafter, and the Call for the City Election (“the Call”) as required by O.C.G.A. § 21-2-540, now and as it may be amended hereafter;
- b) Submitting Preclearance requests, as necessary, to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965, including, but not limited to the submission of a request to allow for district changes or the Call for City Election;
- c) Preparing qualifying materials for potential candidates and performing qualifying of candidates, including any write-ins, for the City Election as required by state law, specifically O.C.G.A. § 21-2-130 et seq., now and as it may be amended hereafter;
- d) Placing advertisements in the City’s legal organ regarding the Call, as required by state law O.C.G.A. § 21-2-540, now and as it may be amended hereafter;
- e) Providing the facilities and keys necessary to conduct the City Election in a reasonably orderly fashion and as may be required by the County for the conduct of the City Election.
- f) Fixing and publishing the qualifying fee as required by state law under O.C.G.A. § 21-2-131, now and as it may be amended hereafter;
- g) Collecting and retaining the qualifying fee as required by state law O.C.G.A § 21-2-131, now and as it may be amended hereafter;
- h) Performing filing officer duties as required by the Government Transparency and Campaign Finance Commission for any and all state reports filed by the candidates or committees in conjunction with the City Election to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;
- i) Verifying, in a timely manner, accuracy of voter list(s) for City residents;
- j) Providing the County with a detailed map showing the City’s Municipal Boundaries and Voting District Boundaries;
- k) Providing legal representation in the event there is any legal challenge as to any municipal candidate, position, or the City Election;
- l) For all aspects related to the issuance of bonds by the City, except for City referendum election duties specifically requested of the County as provided herein;
- m) Providing the County with an electronic copy of referendums that must be placed on a ballot;
- n) Providing the County, via electronic mail or facsimile, affidavits and listing of candidates immediately after close of qualifying;
- o) Otherwise cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement;
- p) Provide for its part of the costs and expenses of the City Election as set out herein; and

- q) Resume full responsibility for all election activity or matters arising out of said election after the election and any runoff have been certified and the time for challenges has expired.

4. COMPENSATION AND CONSIDERATION

Pursuant to this Agreement and O.C.G.A. § 21-2-2-45(c) now and as it may be amended hereafter, the City shall pay to the County all costs and expenses directly attributable to the City Election and fifty percent (50%) of the costs and expenses attributable to both the City Election and the County-wide Election for the Public Service Commission. The County shall pay all costs and expenses directly attributable to the election for the Public Service Commission. In the event there is a runoff as to any municipal offices or for the GMC Board of Trustees, the City shall pay all costs and expenses of the runoff. In the event there is a runoff in the election for the Public Service Commission, the County shall pay all costs and expenses of the runoff. In the event there is a runoff as to both elections, then costs and expenses shall be split with the City paying fifty percent (50%) and the County paying fifty percent (50%). City shall remit said funds to the County within thirty (30) days of receipt of invoice.

5. LEGAL RESPONSIBILITIES

5.1 The City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to the City Election. The City hereby agrees to hold the County and BER, their elected officials, board members, agents and employees harmless against any claim(s), losses, or expenses (including, but not limited to, attorney's fees and court costs) arising from any challenge or contest as to the City Election and to hold the County and BER, their elected officials, board members, agents, and employees harmless as to any alleged misconduct as to any act or service by the City or its elected officials, agents, or employees. The City agrees to reimburse the County for all costs, including, but not limited to, court costs and attorney's fees for the County Attorney or outside counsel, incurred by the County as a result of any such claim or litigation. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County. The obligations of the City as set forth in this section shall survive the expiration or early termination of this Agreement and shall remain in full force and effect with respect to any claims or liabilities as a result of or relating to the City Election.

5.2 If a second election is required, such election shall be conducted in accordance with the terms of this Agreement.

5.3 It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law.

5.4 Should it be necessary to comply with legal requirements that any of the County's personnel shall be sworn in as a temporary officer or employee of the City, such formality shall be observed without limitation.

6. EMPLOYMENT STATUS

6.1 All County personnel assigned under this Agreement are and will continue to be employees of the County for all purposes, including, but not limited to: duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions.

6.2 All County personnel assigned under this Agreement will continue to under the supervision of the Elections Supervisor.

6.3 All City personnel assigned under this Agreement are and will continue to be employees of the City.

7. RECORDKEEPING AND REPORTING

During the term of this Agreement, the County will continue to comply with the applicable provisions of the Georgia Open Records Act and the Georgia Election Code.

8. NOTICES

All required notices shall be given by certified first class U.S. Mail, return receipt requested.

Future changes in address shall be effective upon written notice being given by the City to the County Elections Director or by the County to the City Manager via certified first-class U.S. mail, return receipt requested. Notice shall be addressed to the parties at the following addresses:

Notices required to be given to Baldwin County pursuant to this Agreement shall be addressed as follows:

County Manager
Baldwin County
1601 N. Columbia Street
Milledgeville, GA 31061

With copies to:

County Attorney
Brandon Palmer
280 Country Club Drive
Suite 300
Stockbridge, Georgia 30281

Notices required to be given to the City of Milledgeville pursuant to this Agreement shall be addressed as follows:

City Manager
 119 East Hancock Street
 Milledgeville, Georgia 31061

With copies to:

City Attorney
 Jimmy Jordan
 115 E. McIntosh Street
 Milledgeville, Georgia 31061

9. NON-ASSIGNABILITY

Neither party shall assign any of the obligations or benefits of this Agreement without the express written permission of the other party.

10. ENTIRE AGREEMENT

The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the parties concerning the subject matter of this Agreement and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All parties must sign any subsequent changes in the Agreement.

11. SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction renders any provisions of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed, and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, venue shall be in the Superior Court of Baldwin County, Georgia. Should any provisions of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms thereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation thereof. The prevailing Party shall be entitled to recover costs and expenses actually incurred, including reasonable attorney's fees.

12. BINDING EFFECT

This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors and assigns.

13. COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

14. CHOICE OF LAW

This Agreement shall be construed and governed in accordance with the laws of the State of Georgia. If any action at law or in equity is brought to enforce or interpret the provisions of this Agreement, the rules, regulations, statutes, and laws of the State of Georgia will control.

IN WITNESS WHEREOF, the County, City, and BER have caused their duly authorized officers to hereunto set their hands and affix their respective corporate seals, as of the day and year first above written.

BALDWIN COUNTY, GEORGIA (SEAL)

By: _____
Andrew Strickland
Chair

Attest: _____
Bo Danuser
County Clerk

THE CITY OF MILLEDGEVILLE, GEORGIA (SEAL)

By: _____
Mary Parham-Copelan
Mayor

Attest: _____
Courtney Chavers
City Clerk

BALDWIN COUNTY BOARD OF
ELECTIONS AND REGISTRATION (SEAL)

By: _____
Felix Jones
Chairman

Attest: _____
Eric Unold
Election Supervisor

RESOLUTION 2025-74

**A RESOLUTION TO CANCEL THE OCTOBER 7, 2025 COMMISSION MEETING DUE
TO THE ASSOCIATION OF COUNTY COMMISSIONERS OF GEORGIA'S
LEGISLATIVE CONFERENCE**

WHEREAS, the Baldwin County Board of Commissioners will be attending the Association of County Commissioners Legislative Conference that is conflict with the October 7, 2025 regularly scheduled Board of Commission Meeting; and

WHEREAS, the Commissioners feel the classroom training provided by the ACCG Legislative Conference is of great value and will add to the quality of governance of Baldwin County.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Baldwin County, Georgia, and it hereby resolved by authority of the same, as follows:

1. **Incorporation of Recitals.** The above stated recitals are true and correct and are incorporated as though fully set forth herein.
2. **Authorization of Meeting Cancellation.** The Board of Commissioners hereby authorizes the cancellation of the October 7, 2025 Baldwin County Board of Commissioners meeting.
3. **Authorization of Chairman.** The Board of Commissioners hereby authorizes the Chairman of the Baldwin County Board of Commissioners to sign any documentation or take any other action necessary reasonably required to carry out, give effect to, and consummate this meeting cancellation.
4. **Severability.** In case any one or more of the provisions of this Resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution, but this Resolution shall be construed and enforced as if such illegal or invalid provision had not been contained herein.
5. **Repeal of Conflicting Resolutions.** Any and all resolutions in conflict with this Resolution this day passed be and they are hereby repealed.
6. **Effective Date.** This Resolution shall take effect immediately upon its adoption.

SO RESOLVED, this 16th day of September, 2025.

BALDWIN COUNTY, GEORGIA

Honorable Andrew Strickland, Chairman
Baldwin County Board of Commissioners

ATTEST:

Bo Danuser, County Clerk
Baldwin County Georgia

DATE ADOPTED _____

[SEAL]

RESOLUTION 2025-75

A RESOLUTION OF THE BALDWIN COUNTY BOARD OF COMMISSIONERS ADOPTING
POLICIES AND PROCEDURES FOR NALOXONE ADMINISTRATION PROTOCOLS;
APPOINTING A NALOXONE COORDINATOR; AND FOR OTHER PURPOSES.

WITNESSETH:

WHEREAS, Baldwin County (the “County”) is a duly formed political subdivision of the State of Georgia; and

WHEREAS, pursuant to SB 395 passed by the Georgia State Senate, the Baldwin County Board of Commissioners desires to establish guidelines and procedures regarding the storage and administration of nasal naloxone to persons suffering from suspected or actual opioid overdose by trained key staff members; and

WHEREAS, the Baldwin County Board of Commissioners finds that the foregoing guidelines and procedures are necessary and beneficial to the health, safety and welfare of its citizens.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Baldwin County, Georgia, and it is hereby resolved by authority of the same, as follows:

1. **Incorporation of Recitals.** The above stated recitals are true and correct and are incorporated as though fully set forth herein.
2. **Policies and Procedures.** The Board of Commissioners hereby adopts Baldwin County’s policies and Procedures for Naloxone administration protocols set forth and attached hereto as Exhibit “A.” All trained key staff persons who administer Naloxone pursuant to the policies and procedures set forth herein, shall complete a Baldwin County Naloxone Usage Report attached hereto as Exhibit “B.”
3. **Appointment of Naloxone Coordinator.** The Board of Commissioners hereby appoints the Fire and Rescue Chief of Operations as the Naloxone Coordinator to oversee the Naloxone Administration Program in accordance with Exhibit “A”.
4. **Approval of Project.** The County hereby supports the stocking and administration of Naloxone at public facilities.
5. **Other Actions Authorized.** The Chairman, County Manager, and County Attorney shall be authorized to take any other action necessary or reasonably required to carry out, give effect to this Resolution.
6. **Severability.** In case any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision had not been contained herein.

7. **Repeal of Conflicting Resolutions.** Any and all resolutions in conflict with this resolution this day passed be and they are hereby repealed.

8. **Effective Date.** This Resolution shall take effect immediately upon its adoption.

SO RESOLVED, this 16th day of September, 2025.

BALDWIN COUNTY, GEORGIA

Honorable Andrew Strickland, Chair
Baldwin County Board of Commissioners

ATTEST:

Bo Danuser
Baldwin County Clerk

DATE ADOPTED _____

[SEAL]

Baldwin County Policies and Procedures Narcan (naloxone) Administration Protocols

PURPOSE:

To establish guidelines and procedures regarding the utilization and pre-hospital administration of nasal Naloxone by Baldwin County in order to reduce the number of fatalities which occur as a result of opioid overdoses

POLICY:

Baldwin County will thoroughly train and equip key staff to prepare for opioid overdose emergencies. It is the policy of Baldwin County for trained staff to administer, in accordance with state law and the Medical Control Physician's guidelines and oversight, to persons suffering from opioid overdose at the earliest possible time to minimize chances of a fatality

DEFINITIONS:

1. **Naloxone:** an opioid receptor antagonist and antidote for opioid overdose produced in intramuscular, intranasal and intravenous forms. Naloxone is specifically used to counteract life threatening depression of the central nervous system and respiratory system. Narcan is a brand name for intranasal Naloxone
2. **Opioids:** a class of drugs that interact with opioid receptors on nerve cells in the body and brain. Opioids include the entire family of opiates including natural, synthetic, and semi-synthetic forms. Opioids include drugs such as heroin, synthetic opioids such as fentanyl, and pain relievers available legally by prescription such as oxycodone, hydrocodone and morphine
3. **Opioid Overdose:** an acute condition including, but not limited to, extreme physical illness, decreased level of consciousness, respiratory depression, coma, or death resulting from the consumption or use of an opioid or another substance with which an opioid was combined, or that a layperson would reasonably believe to be an opioid-related drug overdose that requires medical assistance
4. **Medical Control Physician:** a designated medical doctor who is licensed to practice medicine in Georgia. Baldwin County shall periodically consult with the Medical Control Physician to review overall training, equipment, procedures, and changes to applicable laws related to this policy

GENERAL PROCEDURES:

1. Baldwin County shall deploy Naloxone in the following primary locations:
 - a. 1601 N. Columbia Street, Milledgeville, Georgia 31061
 - b. Baldwin County Courthouse (121 N. Wilkinson St., Milledgeville, GA 31061)
2. Baldwin County shall appoint a Naloxone Coordinator to oversee the Naloxone Administration program. The Naloxone Coordinator's responsibilities will include:
 - a. Ensuring that all Naloxone kits are current and unexpired
 - b. Ensure proper and efficient deployment of Naloxone throughout the facility

- c. Ensure that authorized staff are appropriately trained in the use and storage of Naloxone
 - d. Ensure that any use of Naloxone on an overdose victim is documented in a Usage Report
 - e. Replace Naloxone kits that are damaged, unusable, expired, or used
3. Only staff trained in the use of Naloxone are authorized to administer Naloxone at Baldwin County.

PROCEDURES FOR USE:

1. Recognize the Signs of Opioid Overdose

Opioid High	Opioid Overdose
Relaxed muscles	Pale, clammy skin
Speech is slowed or slurred	Not breathing or very shallow breathing
Nodding off, appearing sleepy	Deep snorting or gurgling breaths
Still responsive to stimuli	Unresponsive to external stimuli
Normal heart beat/pulse rate	Slowed heart beat/pulse rate
Normal skin color	Cyanotic skin coloration (blue lips, etc.)
Smaller than usual pupils	Pinpoint pupils

- a. Suspected or confirmed opioid overdose consists primarily of:
 - i. Respiratory depression evidenced by slow respiration rate or no breathing
 - ii. Unresponsiveness to stimuli such as calling the victim's name, shaking them, or performing a sternal rub
 - b. Suspicion of opioid overdose can be based on:
 - i. Presenting symptoms
 - ii. Reports from bystanders
 - iii. Staff prior knowledge of the victim
 - iv. Nearby medications, illicit drugs or drug paraphernalia
- #### 2. Respond to the Opioid Overdose
- a. Immediately call for emergency help – dial 911
 - b. Check the victim's breathing. If needed, deliver first aid per your level of training
- #### 3. Reverse the Opioid Overdose
- a. Administer Naloxone
 - i. Administer Naloxone per the manufacturer's instructions
 - ii. Once the victim resumes breathing normally, place them in the recovery position, lying on their side

- iii. Stay with the victim until emergency medical help arrives to take over care

Affirmative Statement

Any trained individual may administer an opioid antagonist to any person who the trained individual believes in good faith to be experiencing an opioid-related overdose.

Georgia law provides that any trained individual shall be immune from civil liability or professional discipline for any good faith act or omission to act in the emergency administration of an opioid antagonist to a person believed to be having an opioid-related overdose.

Training Video Link – Required

<https://www.youtube.com/watch?v=5L57IvDCkiY>

Additional Information

<https://dph.georgia.gov/stopopioidaddiction/what-you-need-know-about-opioids/naloxone>

Employee Certification

☐ I certify that I have read and understand the Baldwin County Policies and Procedures regarding Narcan (naloxone) administration

☐ I certify that have watched the training video provided by the Georgia Department of Public Health.

Employee name

Employee signature

Date

Baldwin County Naloxone Usage Report

Details of Overdose

Employee Name: _____ **Report Date:** ____ / ____ / ____

Date of Overdose: ____ / ____ / ____ **Time of Overdose:** _____ ☐AM ☐PM

Location where overdose occurred: _____

Gender of the overdose victim: ☐Male ☐Female ☐Unknown

Signs of overdose present: ☐Unresponsive ☐Slow Pulse ☐No Pulse
☐Breathing Slowly ☐Not Breathing ☐Blue Lips
☐Other: _____

What substances were involved in the overdose (present at the scene or suspected):

☐Heroin ☐Oxycodone ☐Hydrocodone ☐Codeine
☐Morphine ☐Fentanyl ☐Benzos/Barbiturates ☐Alcohol
☐Methamphetamine ☐Cocaine/Crack ☐Other: -

Details of Naloxone Deployment

Type of Naloxone used: ☐intramuscular ☐intranasal ☐intravenous

Lot Number: _____ **Expiration Date:** ____ / ____ / ____

Number of doses used: _____ **Did Naloxone work:** ☐Yes ☐No ☐Unknown

Victim's response to Naloxone: ☐Responsive & alert ☐Responsive & sedated ☐No response

Did the victim live: ☐Yes ☐No ☐Unknown

Post-Naloxone withdrawal symptoms (check all that apply): ☐None ☐Irritable or Angry
☐Nausea ☐Muscle Aches ☐Runny Nose ☐Watery Eyes
☐Combative ☐Vomiting ☐Other: _____

Other medical action taken: ☐Sternal Rub ☐Rescue Breathing ☐Compressions
☐AED Used ☐Oxygen Used ☐Other: _____

Disposition: ☐Care transferred to EMS ☐Other: _____

Notes/Comments: _____

Report prepared by: _____ **Signature:** _____

Naloxone Coordinator: _____ **Signature:** _____

A RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE CRIMINAL JUSTICE COORDINATING COUNCIL FOR A COMMUNITY BASED VICTIMS OF CRIME ACT GRANT AWARDED TO GEORGIA PROFESSIONAL OUTREACH AND RESOURCE CENTER FOR HEALING.

WHEREAS, the Baldwin County Board of Commissioners desire to receive continued funding from the Criminal Justice Coordinating Council Victims of Crime Act of 1984 Grant; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Baldwin County, Georgia, and it hereby resolved by authority of the same, as follows:

1. **Incorporation of Recitals.** The above stated recitals are true and correct and are incorporated as though fully set forth herein.
2. **Authorization Acceptance of Grant Award.** The Board of Commissioners hereby authorizes the acceptance of a Criminal Justice Coordinating Council Victim of Crime Grant specifically for Georgia PORCH.
3. **Authorization of Chairman.** The Board of Commissioners hereby authorizes the Chairman of the Baldwin County Board of Commissioners to sign any documentation or take any other action necessary or reasonably required to carry out, give effect to, and consummate the application and administration of the Grant and to take all action necessary in conformity therewith.
4. **Severability.** In case any one or more of the provisions of this Resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution, but this Resolution shall be construed and enforced as if such illegal or invalid provision had not been contained herein.
5. **Repeal of Conflicting Resolutions.** Any and all resolutions in conflict with this Resolution this day passed be and they are hereby repealed.
6. **Effective Date.** This Resolution shall take effect immediately upon its adoption.

SO RESOLVED, this 16th day of September, 2025.

BALDWIN COUNTY, GEORGIA

Honorable Andrew Strickland, Chairman
Baldwin County Board of Commissioners

ATTEST:

Bo Danuser, County Clerk
Baldwin County Georgia

DATE ADOPTED _____

[SEAL]