



BALDWIN COUNTY REGULAR MEETING

**December 06, 2022
1601 N Columbia St, Suite 220
6:00 PM**

AGENDA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. November 15, 2022 Work Session
November 15, 2022 Public Hearing and Regular Meeting

ADMINISTRATIVE/FISCAL MATTERS

2. Budget Resolution for Fiscal Year 2023
3. Alcoholic Beverage License Application
Retail Package Beer and/or Wine
2119 North Jefferson Street
4. Enterprise Fleet Management Contract - Assistant County Manager
5. Resolution for 2022 Community Development Block Grant Language Assistance Plan
- County Manager
6. Grant Awards - Assistant County Manager

OLD BUSINESS

NEW BUSINESS

COUNTY MANAGER'S REPORT

PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS

EXECUTIVE SESSION - PERSONNEL

ADJOURNMENT

REMINDERS

December 20, 2022, 6:00 p.m., Tuesday, Regular Meeting, 1601 North Columbia Street, Suite 220.

December 23, 2022 Friday and December 26, 2022, Monday. ALL NON-EMERGENCY DEPARTMENTS WILL BE CLOSED IN OBSERVANCE OF CHRISTMAS.



**BALDWIN COUNTY
WORK SESSION**
November 15, 2022
1601 N Columbia St, Suite 220
4:30 PM

MINUTES

MEMBERS PRESENT

Henry Craig
John Westmoreland
Sammy Hall
Kendrick Butts
Emily Davis

ALSO PRESENT

Carlos Tobar
David McRee
Dawn Hudson
Cindy Cunningham

CALL TO ORDER

Chairman Craig called the Work Session to order at 4:30 p.m.

AMENDMENT TO AGENDA

Commissioner Sammy Hall made a motion to move the Fleet Management Program agenda item to the first item for discussion. Vice Chairman John Westmoreland seconded the motion and it passed unanimously.

ADMINISTRATIVE/FISCAL MATTERS

Fleet Management Program

Major Scott Deason reported the Sheriff’s Department has spent \$1,000,000 over last 4 years for vehicles. He stated maintenance on vehicles with high mileage continues to increase and by the time replacement vehicles are purchased these cars have little to no value. He reported approximately \$1,450,000 could be saved over the next ten (10) years through the enterprise lease program. The program would lease vehicles to the County; and once a vehicle reaches a certain mileage Enterprise will take the cars back from the County and sell them. Major Deason recommended the program be utilized by the Sheriff’s Department as well as all County fleets.

Major Deason introduced Ms. Rachel McGirr, Enterprise Fleet Consultant to explain the program. Ms. McGirr discussed the current County fleet saying that the older vehicles have higher fuel costs, more maintenance costs and tend to be unreliable causing increased downtime and loss of productivity. She stated the objective of the program is to identify an effective vehicle life cycle that maximizes potential equity at the time of resale thereby creating a substantial savings to the County. She discussed advantages of the program such as shortening the life cycle of vehicles by approximately six years; significantly reducing maintenance costs; reducing overall fuel costs spent through fuel inefficient vehicles and increasing employee safety with newer vehicles. The County will also have a dedicated, local account team to proactively manage and develop the fleet.

Ms. McGirr stated that by partnering with Enterprise Fleet Management, Baldwin County will be better able to leverage its buying power, implement a tighter controlled resale program to lower total cost of ownership and in turn minimize operational expenses. She reported Baldwin County could reduce fuel costs by 25% and reduce maintenance costs by about \$165 per unit. Utilizing an open-end lease would maximize cash flow and recognize equity from vehicles sold creating an internal replacement fund. Also, Enterprise Fleet Management Program has the ability to sell vehicles at an average of 110% of Black Book value. By taking a proactive stance regarding vehicle replacement, the County will be able to replace all of its vehicles over the course of five years creating an annual savings of \$16,055.

Assistant County Manager Dawn Hudson requested the Board place this matter on the next Agenda for the Board's consideration.

Update on Airport

Mr. Jim Wolfgang presented an update on the airport. He stated the airport has obtained a regional designation which is very beneficial; and in order to stay regional, certain things have to be done.

He reported Mr. Bruce Hood, the Airport Fixed Base Operator, is very active at the airport and makes things happen. He said Mr. Hood has reached out to Economic Development entities to make them aware of what airport offers. He has developed partners in areas of tourism, business and real estate agencies. There has been a huge increase in traffic at the airport. He reported the airport provides maintenance for aircraft, fueling 24/7, personal service, availability of its conference room for meetings, FBO provided courtesy cars for corporate and business visitors and even arranging light catering for meetings. Mr. Wolfgang stated the number of based aircraft is very important to funding implications, and year to date there are thirty-one aircraft on the field. Mr. Wolfgang reported there are a lot of students interested in flying, and the Committee is strongly encouraging education through a flight school, EAA chapter, field trips, BHS & GMC Associate Degree. He reported on other completed activities and discussed future projects. He discussed the 2024-2028 Capital Improvement Plan which includes design of Phase 1 of the lower west ramp area and design of the east apron development; construction of the east apron development; design and construction of the parallel taxiway rehabilitation; and design and construction of edge lighting and approach lighting rehabilitation and beacon relocation. He discussed the need for more parking and more hangar space to house planes.

ADJOURNMENT

Commissioner Emily Dais made a motion to adjourn the Work Session at 5:55 p.m. Commissioner Sammy Hall seconded the motion and it passed unanimously.

Respectfully submitted,

Henry R. Craig
Chairman

Cynthia K. Cunningham
County Clerk



**BALDWIN COUNTY COMMISSIONERS
PUBLIC HEARING AND
REGULAR MEETING
November 15, 2022
1601 N Columbia St, Suite 220
6:00 PM**

MINUTES

MEMBERS PRESENT

Henry Craig
John Westmoreland
Kendrick Butts
Emily Davis
Sammy Hall

OTHERS PRESENT

David McRee
Carlos Tobar
Dawn Hudson
Cindy Cunningham

CALL TO ORDER

Chairman Henry Craig called the Public Hearing and Regular Meeting to order at 6:00 p.m.

INVOCATION

Dr. Gloria Wicker delivered the invocation.

PRESENTATION OF COLORS

Baldwin High School Naval JROTC presented colors.

PLEDGE OF ALLEGIANCE

Chairman Craig led the pledge.

PUBLIC HEARING – FY 2023 Budget

Assistant County Manager Dawn Hudson presented information on the Fiscal Year 2023 Budget. She discussed revenues and expenditures totaling \$25,800,000 for the General Fund budget. She reported tax revenue makes up 79% of General Fund revenue with the budget based on property tax revenue of \$15,200,000 and Local Option Sales Tax (LOST) revenue estimated at \$5,300,000. Grant revenue is \$1,822,000 in 2023; charges for services remain the same at \$2,241,000; fines and forfeitures expected to be \$679,000 and other revenue of \$99,000. Ms. Hudson highlighted General Fund Expenditures reporting an 8% cost of living adjustment for classified employees to bring the minimum starting salary to \$15.00 per hour. She stated also included are increases in the retirement contribution and insurance costs, cost of supplies and maintenance costs. She said the FY 2023 budget includes a modest contingency of \$216,000. Ms. Hudson explained the majority of expenditures are for mandated services with discretionary services comprising a very small part of the budget.

Ms. Hudson discussed the following Special Revenue Funds which account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes. She stated Special District Funds account for each special taxing district in a separate fund whereby a government may provide services only in the unincorporated area of the County and tax only those properties located in the unincorporated area to pay for these services. The Unincorporated Service Fund is a special revenue fund for the unincorporated area only with the major source of revenue being the insurance premium tax which is dedicated for fire services. The Solid Waste Disposal Fund accounts for collection and disposal of solid waste in the unincorporated area of the County. She stated the contract with Waste Management Services was extended in July 2021 and the current fee is \$18.54 which will cover the current estimated cost of \$2,500,000. The E911 Fund accounts for operations of

E911 center, and E911 fees are expected to remain the same in fiscal year 2023. Ms. Hudson stated the \$307,000 revenue shortfall will be covered by General Fund Revenue.

Ms. Hudson reported enterprise funds may be used to report any activity for which a fee is charged to external users for goods and services. The County has a Water & Sewer Enterprise Fund with operating revenues for FY 23 estimated at \$5,300,000 based on current water and sewer rates. She stated budgeted revenues are sufficient to cover operating and debt service costs. Ms. Hudson reported the County currently has 9,570 water customers and 1,865 sewer customers with the average water usage of 4,800 gallons and the average bill being \$45.98.

Ms. Hudson reported the current Special Local Option Sales Tax (SPLOST) expires in March 2024. The SPLOST extension passed by referendum in March 2017 and collections began in April 2018. She discussed projects included in the SPLOST including the Government Building, Courthouse renovations, law enforcement facilities and equipment, health facilities, recreation aquatics facility, fire administration facilities and equipment, economic development, public works facilities and equipment, roads and bridges, water and sewer, animal control facilities and equipment and City projects.

County Manager Carlos Tobar stated the County has also repurposed buildings such as the previous health department building which now houses EMS, EMA and Drug Task Force; the UGA Extension Office moved into the building that previously housed the Drug Task Force and the Water Department building was renovated for the Adult Treatment Court offices, and the Nelson Road culvert was installed among other projects.

Ms. Cindy Humphrey asked about projects that may be unfinished when tax collections stop. Ms. Hudson responded that even when collections stop the money is still there to finish the projects.

Assistant County Manager Hudson stated the budget is scheduled for adoption at the December 6, 2022 Regular Meeting.

Commissioner Emily Davis made a motion to close the Public Hearing at 6:30 p.m. Commissioner Sammy Hall seconded the motion and it passed unanimously.

APPROVAL OF MINUTES

Vice Chairman John Westmoreland made a motion to approve the minutes of the October 18, 2022 Work Session, October 18, 2022 Regular Meeting, October 18, 2022 Executive Session, and October 24, 2022 Planning Session. Commissioner Kendrick Butts seconded the motion and it passed unanimously.

PRESENTATION

Dr. Noris Price, Superintendent of Baldwin County Schools presented an update on the Baldwin County School District including the various schools, demographics, the strategic plan and the mission and vision.

ADMINISTRATIVE / FISCAL MATTERS

Food Service Fees

Mr. Colin Duke, with the Baldwin County Health Department, presented information about the proposed Food Service Fees. He discussed current annual food service fees, factors used to calculate current and proposed fees, frequency of inspections, time required for routine inspections and follow-ups. Mr. Duke presented examples for random establishments in Baldwin County and how the proposed increase in fees would affect the fees charged.

Mr. Duke requested approval from the Board for proposed food service fees.

Commissioner Butts requested additional information about local food service establishments and fees. Mr. Duke stated he would provide additional information as requested.

Commissioner Kendrick Butts made a motion to accept the food service fees as presented. Commissioner Emily Davis seconded the motion and it passed unanimously.

Airport Capital Improvement Plan (CIP)

County Manager Carlos Tobar stated Mr. Wolfgang had given an update on the Airport and the Capital Improvement Plan at the Work Session, and he had no additional comments.

Commissioner Sammy Hall made a motion to approve the Airport Capital Improvement Plan as presented. Vice Chairman John Westmoreland seconded the motion and it passed unanimously.

Improving Neighborhood Outcomes in Disproportionally Impacted Communities

County Manager Carlos Tobar discussed grant applications for security cameras, Harrisburg project, a park at the Government Building and the aquatic center.

Mr. William Bailey and Mr. Sean Held addressed the Board in opposition to cameras being placed throughout the County.

Major Scott Deason responded that there is no expectation of privacy on a public roadway, and technology is a great help with solving crimes. He stated the Department must use every available resource since being so understaffed, and it is truly an effort for law enforcement to help provide a safe community.

Mr. Tobar reported three of the four grant applications are requesting 100% funding. The Aquatic Center application is for \$2,000,000 with a project total of \$5,000,000. He stated the application for cameras is for funding to purchase additional cameras to be placed throughout the County in crime ridden areas and entrances into the County to assist in solving crime. The Harrisburg project is to improve the alignment of an intersection and improve safety into park. The proposed park at the Government Building will include a pickle ball court, water park and restroom.

Mr. Tobar stated any grant awards will come back before the Board for acceptance.

Commissioner Sammy Hall made a motion to approve the submission of grants as presented. Commissioner Kendrick Butts seconded the motion and it passed unanimously.

Service Delivery Strategy (SDS) Housing Revitalization Form

County Manager Tobar reported there is a housing component in the Comprehensive Plan; however, there is not a Housing Revitalization Form in the Service Delivery Strategy. Mr. Tobar stated since Baldwin County is now a GICH community we can apply for CDBG funds each year; however, the application must have a \$250,000 housing component. In order to apply for these grants the SDS must have a Housing Revitalization form. He presented a Resolution to authorize an amendment to the Service Delivery Strategy to approve including an SDS Form for Housing Revitalization. He stated this is a Joint Resolution that must be adopted by the City as well.

Commissioner Kendrick Butts made a motion to adopt the Resolution as presented. Commissioner Emily Davis seconded the motion.

Commissioner Sammy Hall stated there is a misspelled word in the document that should be corrected.

Commissioner Kendrick Butts amended the motion to approve the Resolution with noted correction. Commissioner Emily Davis accepted the amendment and the motion passed unanimously.

A copy of the Resolution is herewith attached and made an official part of the minutes at pages _____ and _____.

Proposed Amendment to Personnel Policies

Commissioner Kendrick Butts requested the Juneteenth Holiday be made an official County Holiday.

Commissioner Sammy Hall stated the County currently has eleven holidays and it costs the County approximately \$48,000 per day for each holiday.

After discussion, Commissioner Sammy Hall made a motion to table the matter. Vice Chairman John Westmoreland seconded the motion and it failed by the following vote:

Aye: Hall, Westmoreland

Nay: Butts, Davis, Craig

Commissioner Kendrick Butts made a motion to amend the County Personnel Policies to include the Juneteenth Holiday as an official County holiday. Commissioner Emily Davis seconded the motion and it passed by the following vote:

Aye: Butts, Davis, Craig

Nay: Hall, Westmoreland

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

COUNTY MANAGER'S REPORT

County Manager Carlos Tobar presented an update on County projects to include the installation of defibrillators in County facilities; a grant application for boxes of Naloxone has been submitted by Grady EMS, and Baldwin County will receive \$22,609.78 as an opioid settlement; BCHIP presentation will be at the Eggs & Issues November 16th; a Kick Off meeting and Public Hearing for the 2022 CDBG will be held November 17th; a Comprehensive Plan meeting will be held November 30th for the development of the community work program; the zoning map is finished and will be distributed to Commissioners for their review and the Airport will be closed November 21st – January 7th.

PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS

There were no public comments for non-agenda items to come before the Board.

EXECUTIVE SESSION

Commissioner Sammy Hall made a motion to postpone the Executive Session until the December 6th meeting. Commissioner Emily Davis seconded the motion and it passed unanimously.

ADJOURNMENT

Vice Chairman John Westmoreland made a motion to adjourn the Regular Meeting at 7:55 p.m. Commissioner Emily Davis seconded the motion and it passed unanimously.

Respectfully submitted,

Henry R. Craig
Chairman

Cynthia K. Cunningham
County Clerk

BALDWIN COUNTY, GEORGIA
FISCAL YEAR 2022
BUDGET RESOLUTION

A RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR 2022 (JANUARY-DECEMBER) FOR EACH FUND OF BALDWIN COUNTY, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE ITEMS OF ANTICIPATED FUNDING SOURCES, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES.

WHEREAS, a Proposed Budget for each of the various Funds of the County has been presented to the Board of Commissioners; and,

WHEREAS, appropriate advertised public hearings have been held on the FY 2023 Proposed Budget, as required by Federal, State and Local Laws and Regulations; and

WHEREAS, the Board of Commissioners has reviewed the Proposed Budget and has made certain amendments to Funding Sources and Appropriations; and

WHEREAS, the Budget for each Fund includes Appropriations for Fiscal Year 2022, incorporates certain levies, assessments, fees and charges to finance these expenditures and lists the Anticipated Funding sources; and

WHEREAS, each of the Funds has a balanced budget, such that Anticipated Funding sources equal Proposed Expenditures; and

NOW, THEREFORE, BE IT RESOLVED that the within and attached Budget Summary and Supplemental Fee Schedule is hereby approved as the Budget for the 2023 Fiscal Year.

BE IT FURTHER RESOLVED that in accordance with O.C.G.A 33-8-8, the proceeds from the tax on insurance premiums estimated to be **\$2,000,000 for FY2022**, shall be used for the provision of fire protection services to the residents of the unincorporated Baldwin County.

BE IT FURTHER RESOLVED that the Budget shall be adjusted so as to adapt to changing governmental needs during the fiscal year as follows, such amendments shall be recognized and approved changes to this resolution in accordance with O.C.G.A. 36-81-3 (d) (1):

Any increase in Appropriations in any Fund for a Department, whether through a change in Anticipated Revenues in any Fund or through a transfer of Appropriations among Departments, shall require the approval of the Board of Commissioners with the following exceptions: in the case of insurance reimbursements for vehicle collisions and other equipment losses, the Finance Director and the County Manager are granted authority to allocate funds to the appropriate Department from insurance proceeds and/or from the Risk Management Fund for the replacement or repair of damaged equipment; in the case of donations for specified purposes, the Finance Director and the County Manager are granted authority to allocate funds to the appropriate Department and from contingency for leave payments that are unanticipated; in the case of end-of-fiscal year adjustments, the Finance Director and the County Manager are granted authority to transfer available appropriations among Departments and to make other adjustments as necessary to ensure that overall expenditures are in agreement with appropriations, as required by the Department of Audits. Reallocation of Appropriations in any Fund among the various accounts within a Department shall require only the approval of the Finance Director and the County Manager.

BE IT FURTHER RESOLVED that in accordance with GASB 54, it will be the County's policy to maintain an adequate General Fund unassigned fund balance to provide liquidity in the event of an economic downturn or natural disaster and the financial standard to maintain for the unassigned fund balance will be 10% of budgeted expenditures.

BE IT FURTHER RESOLVED that temporary tax anticipation notes shall be authorized as needed for general operating expenditures incurred during fiscal year 2023. Such notes shall not **exceed \$6,500,000** and shall have a maturity date of December 31st of the calendar year in which the notes are executed. Interest rate proposals shall be requested from full-service financial institutions, including all those located within Baldwin County. This amount is within the legal debt level of Baldwin County for temporary loans, which is **75% (\$12.75 million) of the total amount of taxes collected in the previous year (\$17 million).**

Henry R. Craig, Chairman

Attest:

Cynthia K. Cunningham, County Clerk

Baldwin County Building Department	
General Administrative	
Residential Plan Review	\$50
Commercial Plan Review	\$150
New Development Fee	\$35
Building Permit Fees	
TOTAL VALUATION	FEE
\$1 TO \$1,000	\$50
\$1001 to \$5,000	\$50 for the first \$1,000; plus \$3 for each additional \$1,000 or fraction thereof, including \$5,000
\$5,001 to \$40,000	\$89 for the first \$5,000; plus \$8 for each additional \$1,000 or fraction thereof, including \$40,000
\$40,001 to \$100,000	\$369 for the first \$40,000; plus \$6 for each additional \$1,000 or fraction thereof, including \$100,000
\$100,001 to \$500,000	\$729 for the first \$100,000; plus \$4 for each additional \$1,000 or fraction thereof, including \$500,000
\$500,001 to \$1,000,000	\$2,333 for the first \$500,000; plus \$2 for each additional \$1,000 or fraction thereof, including \$1,000,000
\$1,000,001 and over	\$3,331 for the first \$1,000,000; plus \$1 for each additional \$1,000 or fraction thereof
Electrical, Mechanical, Plumbing Permit Fees	
TOTAL VALUATION	FEE
\$1 TO \$1,500	\$50
Over \$1,500	\$50 for the first \$1,500; plus \$2 for each additional \$1,000 or fraction thereof
Additional Fees - Permits	
Permits	FEE
Minor Buffer Fee	\$25
Reinspection Fee	\$25 per reinspection needed
Land Disturbance	\$40 per acre
Mobile Home Moving Permit	\$50
Driveway Permit	\$50

Baldwin County Ordinances, Section 22-34(b)	
Application Fee	\$25
Occupation Tax	
Number of Employees	FEE
1—3	\$100.00
4—9	\$200.00
10—19	\$350.00
20—29	\$500.00
30—39	\$800.00
40—49	\$1,000.00
50 or more	\$1,500.00

Baldwin County Ordinances, Section 6-32 (c)	
Alcohol License	
License Class, Type	FEE
Class A, retail liquor package store;	\$3,000.00
Class B, retail package beer and/or wine;	\$300.00
Class C, retail beer and/or wine by the drink;	\$1,500.00
Class D, retail liquor by the drink;	\$2,000.00
Class E, wholesale liquor;	\$4,000.00
Class F, wholesale beer and/or wine;	\$500.00
Class G, licensed alcoholic beverage caterer;	\$150.00
Class H, license for manufacture of beer.	\$1,000.00
Class I, license for manufacture of wine.	\$1,000.00
Class J, license for manufacture of alcoholic beverages and liquors.	\$4,000.00
Special event on-site Alcohol Consumption	\$100/day
*State License required from Dept of Revenue	

Baldwin County Animal Services	
Fee Description	FEE
Owner Surrender	\$20.00
Impound - 1st offense	\$25.00
Impound - 2nd offense	\$50.00
Impound - 3rd offense	\$100.00
Quarantine	\$50.00

Baldwin County Recreation	
Facilities/Fee Type	FEE
Banquet Room with Kitchen	
Price Per Hour (Minimum 4 hrs)	\$100 Per hour
Price Contract 6 Meetings	\$25 per hour
Security or Application Fee	\$20 per hour for non-peak events; \$30 per hour for Fri & Sat nights
Classrooms	
Price Per Hour (Minimum 4 hrs)	\$25 per hour
Price Contract 6 Meetings	\$20 per hour
Security or Application Fee	\$20 per hour
Gymnasium (Athletic Events Only)	
	\$500 per court per day
Security or Application Fee	\$20 per hour for non-peak events; \$30 per hour for Fri & Sat nights
Collins P Lee Center	
	\$25 per hour
Security or Application Fee	\$20 per hour for non-peak events; \$30 per hour for Fri & Sat nights
Fields	
	\$150 per field per day for multi-day events; \$170 per field per day for single day events
Security or Application Fee	\$20 per hour

Little Fishing Creek Golf Course		
Green Fees	All Day	Twilight
Weekdays	\$12.50	\$10.50
Weekends	\$15.55	\$13.50
Holidays	\$15.50	\$13.50
Cart Fees		
	9 holes	18 holes
	\$8.00	\$12.00
Trail Fee	\$7.50	\$7.50
Annual Green Fees		
High School & under		\$150.00 Summer
		\$150.00 Schoolyear
Junior Member (< 20 yrs)		\$400.00
Single Member		\$500.00
Family Membership		
1st member		\$500.00
Each additional member		\$225.00
Senior Member (> 50 yrs)		\$400.00

Baldwin County IT/GIS	
Parcel Layer	
Parcel Data (Unique Identifiers only)	\$200.00
Parcel Data (additional data)	\$500.00
Specific Parcel Exteact	\$5.00/parcel
General Layers	
Address Layer	\$500.00
Road Centerline	\$50.00
County Boundary	\$25.00
Voter Districts	\$25.00
Countour Lines (2ft)	\$10.00/acre
Printed Maps	
8.5 x 11 (color)	\$5.00
8.5 x 11 (vector)	FREE
11 x 17 (color)	\$8.00
11 x 17 (vector)	FREE
13 x 19 (color)	\$10.00
13 x 19 (vector)	FREE
24 x 36 (color)	\$20.00
24 x 36 (B/W)	\$15.00
36 x 48 (color)	\$50.00
36 x 48 (B/W)	\$35.00
Cartographic Analysis (1 hr min)	\$115/hr

Baldwin County Sanitation	
Collection and disposal	FEE PER MONTH
1st cart	\$18.54
Addition cart (each)	\$10.30

Baldwin County Water/Sewer

Water/Sewer Rates		
Residential Water Base Charge		\$16.00
Industrial Water Base Charge		\$36.20
Residential Sewer Base Charge		\$19.00
Industrial Sewer Base Charge		\$36.20
1-5,000 gallons	rate per gallon	0.0045
5,001 - 10,000	rate per gallon	0.00505
10,001 - 20,000	rate per gallon	0.0056
20,001 - 50,000	rate per gallon	0.00615
over 50,000	rate per gallon	0.0067
Water Service Connections		
3/4 " Meter		\$900.00
1 " Meter		\$1,800.00
2 " Meter		\$3,000.00
3 " Meter and Larger		TBD after application
Sewer connections		TBD after application
Residential Service Deposit		\$70.00
Non-refundable application fee		\$5.00
Account transfer fee		\$30.00
Returned Check Fee		\$35.00
Late Fee (after due date)		\$3.00
Non-payment fee		\$50.00
Service call		\$15.00

Baldwin County Fire and Rescue		
Building Plan Review <10,000 sq. ft.		\$150.00
Building Plan Review >10,000 sq. ft.		\$0.015 per sq. ft.
Sprinkler Plan Review		\$100.00 + .50 per head
Fire Alarm Plan Review		\$100.00 + .50 per device
Commercial Hood System Plan Review		\$100.00
Hood System Plan Review		\$100.00
Hazmat Plan Review		\$150.00
Explosives Plan Review (more than 500 pounds)		\$100.00
Explosives License (purchase, store, sale, use, transport)		
500 pounds or less		\$75.00
More than 500 pounds		\$150.00
Manufacture of Explosives		\$150.00
Fireworks Manufacture, Storage or Transport		\$1,500.00
Liquid Petroleum Gas		
2000 gallons or less		\$150.00
More than 2000 gallons		\$600.00
Self Service Station Permit		\$150.00
Compressed Natural Gas		\$150.00
Anhydrous Ammonia Permit		\$150.00
Certificate of Occupancy		\$100.00
Temporary Certificate of Occupancy		\$50.00
Personal Care Home Permit:		
Small		\$100.00
Large (+7)		\$200.00
Inspections:		
Yearly Inspection, New Business License Inspection or		
Final Construction Inspection		No Charge
1 st Follow-up Inspection		No Charge
2 nd Follow-up Inspection		\$50.00
3 rd and subsequent Inspections		\$100.00



Baldwin County Business Services

1601 N Columbia St, Suite 200
Milledgeville, Ga 31061
Phone: 478-445-4205
permits@baldwincountyga.com

2022 Occupational Tax Application

Item 3.

Cash or checks, made payable to Baldwin County Business Services, are due with completed application.

TYPE OF REGISTRATION

- Home Office
- Commercial
- Industrial
- Online

TYPE OF BUSINESS

- New
- Renewal
- Closed (Date Closed: _____)

TYPE OF OWNERSHIP

- Sole owner
- Corporation
- LLC / LLP
- Non - Profit (Paperwork must be present.)

BUSINESS INFORMATION

Business Name: Maan Log Cabin LLC
 Business Location: 2119 N Jefferson St, Milledgeville, GA 31061
 Business Telephone #: 478-295-3232 Verify # (If applicable): _____
 Business Description: Gas station

OWNER INFORMATION

Owner Name: Arunaben Patel
 Mailing Address: 2119 N Jefferson St, Milledgeville, GA 31061
 City, State, Zip: Milledgeville GA 31210
 Telephone #: _____ Driver's License #: _____ State License # (If applicable): _____
 Email: Logcabin@kesarinvestment.com

TOTAL # OF EMPLOYEES	CHECK	FEES DUE	NOTES	OFFICE USE ONLY
Application Fee (New businesses only)	(<input checked="" type="checkbox"/>)	\$25.00		
1-3	(<input checked="" type="checkbox"/>)	\$100.00		
4-9	()	\$200.00		
10-19	()	\$350.00		
20-29	()	\$500.00		
30-39	()	\$800.00		
40-49	()	\$1000.00		
50+	()	\$1500.00		
Late Fee (Penalty of \$25.00 applied on March 2nd)	()	\$25.00		

** I agree to abide by all the laws of the State of Georgia and Baldwin County concerning the sales of any merchandise, product or service for which this license is issued. I understand that the premises must meet all the building and life safety codes and as an applicant I am subject to a criminal background check and if any information given on this application is misrepresented the license may be revoked. **

Arunaben Patel
SIGNATURE

10/18/22
DATE

OFFICE USE ONLY

FIRE DEPT		LAND USE ADMIN / BUILDING OFFICIAL		COMMISSIONERS APPROVAL	
[] Approved	[] Denied	[] Approved	[] Denied	[] Approved	[] Denied
_____	_____	_____	_____	_____	_____
Signature	Date	Signature	Date	Signature	Date



FLEET MANAGEMENT

PREPARED FOR:



Rachel McGirr

FLEET CONSULTANT

404-985-9075

PHONE

Rachel.C.McGirr@efleets.com

EMAIL



FLEET SYNOPSIS | BALDWIN COUNTY

Current fleet age is negatively impacting the overall budget and fleet operations

- 25% of the light and medium duty fleet is currently 10 years or older
- 7.6 years is the current average age of the fleet
- 10.75 years – time it would take to cycle the entire fleet at current acquisition rates
- Older vehicles have higher fuel costs, maintenance costs and tend to be unreliable, causing increased downtime and loss of productivity.

THE OBJECTIVES

Identify an effective vehicle life cycle that maximizes potential equity at time of resale creating a conservative savings of over \$1,451,675 in 10 years

- Shorten the current vehicle life cycle from 10.75 years to 3.90 years
- Provide a lower sustainable fleet cost that is predictable year over year
- Free up more than \$378,912 in capital from the salvage of 67 vehicles in the first year
- Significantly reduce Maintenance to an average monthly cost of \$67.69 vs. current \$232.83
- Reduce the overall fuel spend through more fuel-efficient vehicles
- Leverage an open-ended lease to maximize cash flow opportunities and recognize equity.

Increase employee safety with newer vehicles

- Currently:
 - 16 vehicles predate Anti-Lock Brake standardization (2007)
 - 33 vehicles predate Electronic Stability Control standardization (2012)
 - ESC is the most significant safety invention since the seatbelt
 - 50 vehicles predate standardization of back up camera (2018)

Piggyback The Sourcewell awarded RFP #060618-EFM that addresses the following:

- Access to all fleet management services as applicable to the needs of the city
- Supports the city's need for fleet evaluation on a quarterly basis assessing costs and reviewing best practices

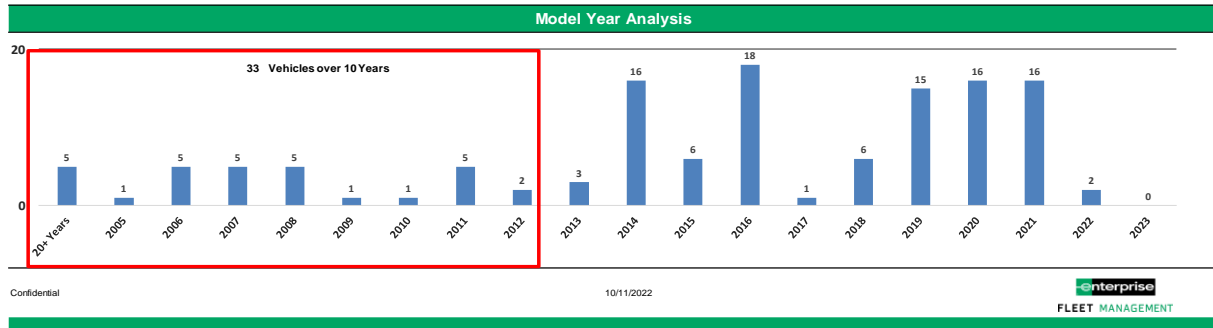
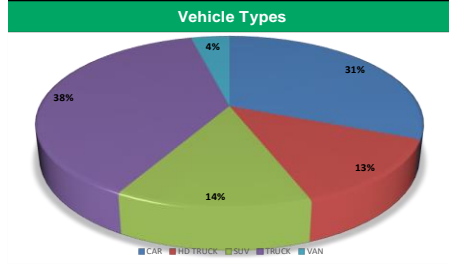
THE RESULTS

By partnering with Enterprise Fleet Management, BALDWIN COUNTY will be better able to leverage its buying power, implement a tighter controlled resale program to lower total cost of ownership and in turn minimize operational spend. BALDWIN COUNTY will reduce fuel costs by 25% and reduce maintenance costs from \$232.83 on average to \$67.69 per unit. Leveraging an open-end lease maximizes cash flow and recognizes equity from vehicles sold creating an internal replacement fund. Furthermore, BALDWIN COUNTY will leverage Enterprise Fleet Management's ability to sell vehicles at an average of 110% above Black Book value. By shifting from reactively replacing inoperable vehicles to proactively planning vehicle purchases, BALDWIN COUNTY will be able to replace all its vehicles over the course of 5 years while creating an annual savings of \$16,055.

FLEET STATISTICS | BALDWIN COUNTY

Baldwin County - Fleet Profile

Fleet Profile				Fleet Replacement Schedule						Replacement Criteria
Vehicle Type	# of Type	Average Age (years)	Average Annual Mileage	2023	2024	2025	2026	2027	Under-Utilized	
Compact Sedan	4	8.1	6,100	1	1	2	0	0	0	* Fiscal Year 2023 = 10 years old and older, or odometer over 100,000 * Fiscal Year 2024 = 8 years old and older, or odometer over 93,300 * Fiscal Year 2025 = 6 years old and older, or odometer over 86,600 * Fiscal Year 2026 = 4 years old and older, or odometer over 79,900 * Fiscal Year 2027 = Remaining Vehicles * Underutilized = Annual Mileage less than 1,000
Full-size Sedan	2	11.9	13,900	2	0	0	0	0	0	
Full-size Sedan-ERV	34	8.5	15,900	21	1	0	6	6	0	
Full-size Van-Passenger	4	10.7	7,500	2	0	1	1	0	0	
1/2 Ton Van Cargo	1	23.1	4,900	1	0	0	0	0	0	
Compact SUV 4x2	3	1.9	12,200	0	0	0	1	2	0	
Mid Size SUV 4x2	1	8.9	22,100	1	0	0	0	0	0	
Mid Size SUV 4x4-ERV	9	3.0	15,300	1	1	0	0	7	0	
Full Size SUV 4x2	3	7.2	12,200	2	0	0	0	1	0	
Full Size SUV 4x2-ERV	2	6.3	11,500	0	1	0	1	0	0	
1/2 Ton Pickup Reg 4x2	6	13.1	7,400	4	0	2	0	0	0	
1/2 Ton Pickup Reg 4x4	4	6.4	3,600	0	1	1	2	0	0	
1/2 Ton Pickup Ext 4x2	7	7.3	13,600	3	1	0	2	1	0	
1/2 Ton Pickup Ext 4x4	6	5.2	13,000	2	0	0	3	1	0	
1/2 Ton Pickup Quad 4x2	3	8.9	12,100	2	0	0	1	0	0	
1/2 Ton Pickup Quad 4x4	23	5.2	13,300	7	1	2	1	12	0	
3/4 Ton Pickup Reg 4x2	2	13.5	10,200	1	0	0	1	0	0	
3/4 Ton Pickup Reg 4x4	7	7.3	11,300	3	0	1	0	3	0	
1 Ton Cab Chassis	3	7.2	11,100	1	0	0	1	1	0	
1 1/2 Ton Cab Chassis	5	12.5	8,400	3	0	2	0	0	0	
Totals/Averages	129	7.6	12,700	57	7	11	20	34	0	

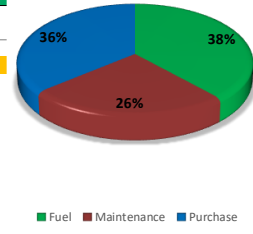


Baldwin County - Fleet Planning Analysis

Current Fleet	129	Fleet Growth	0.00%	Proposed Fleet	129
Current Cycle	10.75	Annual Miles	12,700	Proposed Cycle	3.87
Current Maint.	\$232.83	Current MPG	10	Proposed Maint.	\$67.69
Maint. Cents Per Mile	\$0.22			Price/Gallon	\$3.25

Fleet Costs Analysis

Fiscal Year	Fleet Size	Fleet Mix				Fleet Cost				Annual Net Cash	
		Annual Needs	Owned	Leased	Purchase	Lease*	Equity (Owned)	Equity (Leased)	Maintenance		Fuel
Average	129	12.0	129	0	501,556	0		360,426	532,448	1,394,430	0
'23	129	57	72	57	0	572,164	-289,508	247,467	485,394	1,015,517	378,912
'24	129	7	65	64	0	639,113	-87,233	-59,303	233,594	1,205,788	188,642
'25	129	17	54	75	0	775,592	-183,840	-250,315	211,795	1,023,767	370,662
'26	129	41	34	95	0	1,036,713	-272,484	-122,580	172,160	1,267,835	126,594
'27	129	46	0	129	0	1,267,308	-405,225	-304,980	104,781	1,087,841	306,588
'28	129	36	0	129	0	1,267,308		-498,936	104,781	1,299,111	95,318
'29	129	45	0	129	0	1,267,308		-299,458	104,781	1,498,588	-104,160
'30	129	24	0	129	0	1,267,308		-246,634	104,781	1,551,413	-156,984
'31	129	26	0	129	0	1,267,308		-493,057	104,781	1,304,990	89,439
'32	129	48	0	129	0	1,267,308		-560,282	104,781	1,237,764	156,664
10 Year Savings										\$1,451,675	Avg. Sustainable Savings \$16,055



Current Fleet Equity Analysis

YEAR	2023	2024	2025	2026	2027	Under-Utilized
QTY	57	7	11	20	34	0
Est \$	\$5,079	\$12,462	\$16,713	\$13,624	\$11,918	\$0
TOTAL	\$289,508	\$87,233	\$183,840	\$272,484	\$405,225	\$0
Estimated Current Fleet Equity**					\$1,238,289	

* Lease Rates are conservative estimates
 **Estimated Current Fleet Equity is based on the current fleet "sight unseen" and can be adjusted after physical inspection
 Lease Maintenance costs are exclusive of tires unless noted on the lease rate quote.

KEY OBJECTIVES

- Lower average age of the fleet**
 26% of the current light and medium duty fleet is over 10 years old
 Resale of the aging fleet is significantly reduced
- Reduce operating costs**
 Newer vehicles have a significantly lower maintenance expense
 Newer vehicles have increased fuel efficiency with new technology implementations
- Maintain a manageable vehicle budget**
 Challenged by inconsistent yearly budgets
 Currently vehicle budget is underfunded

CASE STUDY | BALDWIN COUNTY

CASE STUDY | CITY OF FREDERICKSBURG, TX



City lowers fleet maintenance costs by \$127K with Fleet Program.

BACKGROUND

Location: Fredericksburg, TX
Industry: Government
Total vehicles: 75 vehicles

THE CHALLENGE

Each year, the City of Fredericksburg was faced with high vehicle repair and maintenance costs for an aging fleet. The City's 75 vehicles had an average age of 12 years resulting in unexpected maintenance issues each year. The City was spending \$153,300 per year on fleet maintenance, averaging over \$2,000 per truck. Searching for solutions within their budget, the city needed to make managing their vehicles easier, from purchasing to maintenance and driver fueling options.

THE SOLUTION

Enterprise Fleet Management presented a proactive fleet replacement plan to the City of Fredericksburg that would reduce the average age of their fleet by 60% helping reduce operational and maintenance expenses. With integrating newer vehicles into the City's fleet, employees would drive safer, more reliable vehicles with minimal maintenance needs. Long-term, this plan has helped save an average of \$29,284 per year in fleet related expenses.

“We have truly enjoyed the partnership with Enterprise Fleet Management. Things are much easier to manage now, and we are saving money on vehicle maintenance.”

– Brian Peters, Programs Manager

Enterprise Fleet Management also recommended replacing all vehicles owned by the city within a 5-year time frame. This approach will help The City lower maintenance expense from \$153,300 per year to \$26,016 per year.

THE RESULTS

Since their partnership began 4 years ago, Enterprise Fleet Management has helped The City of Fredericksburg transition their fleet vehicles from an average age of 12 years to 4. The City has experienced a significant reduction in costs associated with their fleet program and a decrease in employee downtime. This is due to The City putting their trust in the local Enterprise Fleet Management team's expertise and the fleet planning analytics backing each recommendation. The partnership has given the City visibility into all vehicle costs and budget accordingly.

To learn more, visit efleets.com or call 877-23-FLEET.



Key Results

MAINTENANCE LOWERED BY 83%



SAVED \$62,052 OVER THE LAST 2 REPLACEMENT YEARS

5 YEAR REPLACEMENT PLAN



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PROGRAM RESOURCES | BALDWIN COUNTY

ACCOUNT MANAGEMENT

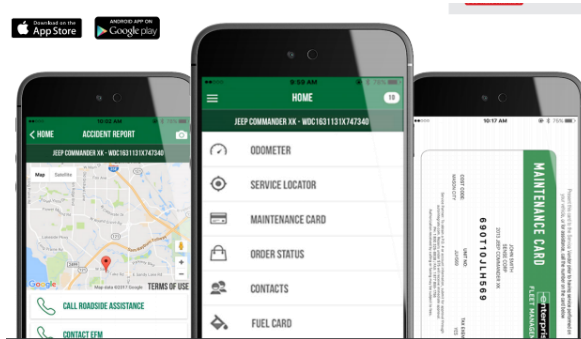
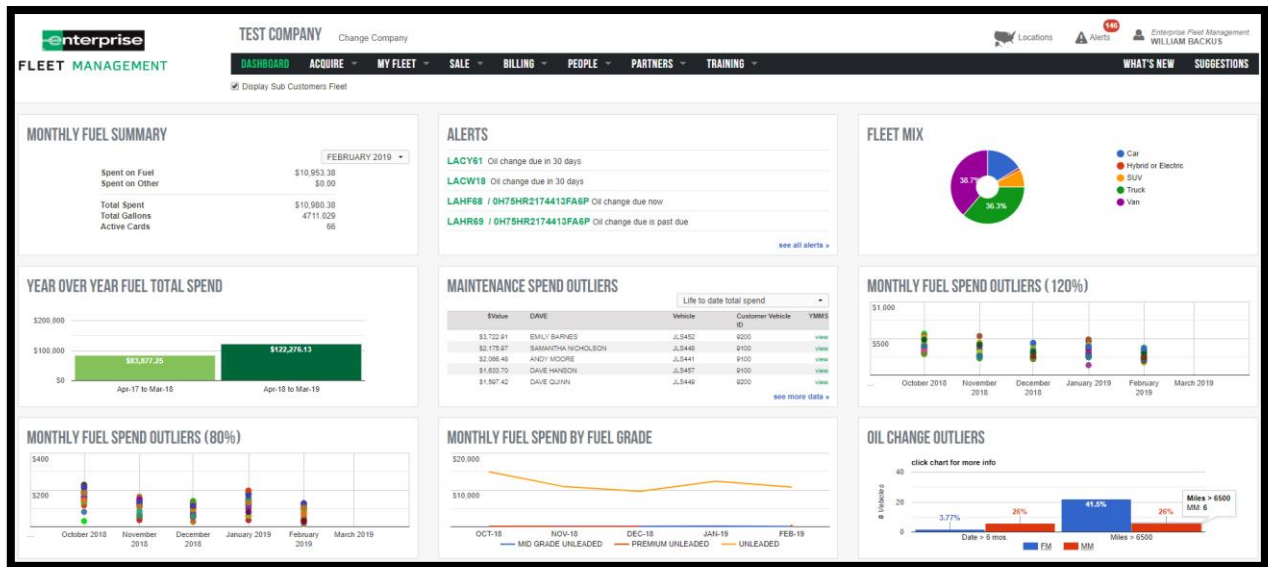
BALDWIN COUNTY will have a dedicated, local account team to proactively manage and develop your fleet while delivering the highest level of customer service to facilitate your day-to-day needs.

- Your dedicated Account Manager meets with you 3-4 times a year for both financial and strategic planning.
- Your Account Manager will provide on-going analysis – this will include most cost-effective vehicle makes/models, cents per mile, total cost of ownership, and replacement analysis.

TECHNOLOGY

Enterprise Fleet Management’s website provides vehicle tracking, reporting, and metrics. Our website can be customized to view a wide range of data so that you may have a comprehensive and detailed look at all aspects of your fleet and the services provided. Our Mobile App gives drivers all the convenience and functionality they need.

- **Consolidated Invoices** - Includes lease, maintenance, and any additional ancillaries
- **Maintenance Utilization** - Review the life-to-date maintenance per vehicle
- **Recall Information** - See which units have open recalls
- **License & Registration** - See which plate renewals are being processed by Enterprise and view status
- **Alerts** - Set customizable alerts for oil changes, lease renewals, license renewals, and billing data
- **Lifecycle Analysis** - See data regarding all transactions for the lifecycle of the entire fleet, with drill-down capability to any specific lease or transaction



REFERENCES | BALDWIN COUNTY

CURRENT PARTNERS

- City of Canton
- City of Roswell
- City of Savannah
- Jones County
- City of Pembroke
- Cherokee County
- Effingham County
- City of Hartwell
- Franklin County
- Camden County
- City of Covington
- City of Hiram
- City of Grantville
- City of Norcross

REFERENCE:

Below is a list of (2) client references including company name, contact person, and telephone number.

1. City: **Franklin County**
 Business Phone #: 706-384-2483
 Contact Person: Derrick Turner, County Manager

2. City: **Jones County**
 Business Phone #: 478-744-3899
 Contact Person: Jason Rizner, County Administrator

COOPERATIVES:

- TIPS/TAPS USA
- SOURCEWELL

RESOLUTION

ADOPTION OF LANGUAGE ACCESS PLAN

WHEREAS, Baldwin County wishes to be in accordance with Title VI non-discrimination laws regarding the provision of appropriate access to services and activities provided by federal agencies and recipients of federal assistance, and

WHEREAS, Baldwin County is in receipt of Housing and Urban Development (HUD) funding through the Community Development Block Grant (CDBG) program, and

WHEREAS, the Georgia Department of Community Affairs (DCA) has encouraged and provided guidance for the adoption of a Language Access Plan (LAP) for Limited English Speaking Persons (LEP),

LET IT THEREFORE BE RESOLVED, that Baldwin County has prepared and is adopting its Language Access Plan (LAP) related to the FY 2022 CDBG funding of the Sewer Improvements, and

LET IT BE RESOLVED, that Carlos Tobar, County Manager has been named in the LAP as the LAP Coordinator, and

LET IT BE RESOLVED, that the LAP will be updated as new Census Data regarding LEPs is presented and/or a new CDBG or other Federal grant is awarded and requires the LAP to be updated or revised.

BE IT RESOLVED this _____ day of _____ 2022.

Chairman

CERTIFICATION

I do hereby certify that the foregoing is a true and correct copy of the Resolution duly adopted by the _____ on the date so stated in said Resolution. I further certify that I am Cynthia Cunningham, County Clerk and that said Resolution has full force and effect the _____ day of _____ 2022.

ATTEST:

[SEAL]

County Clerk

Language Access Plan (LAP)

Baldwin County, Georgia

December 2022

Required by:

Georgia Department of Community Affairs

In Conjunction With

**The Award of Community Development Block
Grant (CDBG) Funds**

Baldwin County

1601 N. Columbia Street

Milledgeville, Georgia 31061

478-445-4791

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1)	“I Speak” Cards/ Poster	
2)	S1601 ACS 2015-2019 Estimates (or most recent)	

Baldwin County

LANGUAGE ACCESS PLAN (LAP)

Adopted January 1, 2020

Updated December 2022

I. GENERAL INFORMATION

Prepared By: Sara Thomas
 Allen-Smith Consulting, Inc.
 405 Nunnally Farm Road
 Monroe, GA 30655
 (770) 207-0142
 sara@allensmithconsulting.com

List of Current Applicable Funded Grants/Programs (to be automatically amended as projects are funded):

1. Grantee: Baldwin County, GA
 CDBG Grant Number: #18p-y-005-1-6046 (Funded FY 2019)
 Target Area: Daphney Street, Marion Street, Oak Drive, Randall, Youngblood Road
(Census Tract 9707.02: 1.6% LEP: Spanish, 1.6% LEP/ Target Area Tally Sheet revealed NO LEP persons)
2. Grantee: Baldwin County, GA
 CDBG Grant Number: #22p-y-005-1-6263 (Funded FY 2022)
 Target Area: Daphney Street, Frazier Drive, Lee Drive, Lee Street, Martin Drive, Oak Drive, Youngblood Road and Stuart Circle **(S1601 table for the County: 1.3% LEP: Spanish, 1.6% LEP/ Target Area Tally Sheet revealed 3 Hispanic persons)**

This *Language Access Plan* has been prepared to address Baldwin County's responsibilities as a recipient of federal financial assistance from Georgia Department of Community Affairs programs & grants funded by HUD as they relate to the needs of individuals with limited English language skills.

The plan has been prepared to ensure compliance with HUD's guidance and Title VI of the Civil Rights Act of 1964, and its implementing regulations. Under HUD's guidance, Baldwin County must take reasonable steps to ensure meaningful access to their programs and activities by persons with Limited English Proficiency (LEP).

Executive Order 13166, titled *Improving Access to Services for Persons with Limited English Proficiency*, indicates that differing treatment based upon a person's inability to speak, read,

write or understand English is a type of national origin discrimination. It directs each agency to publish guidance for its respective recipients clarifying their obligation to ensure that such discrimination does not take place. This order applies to all state and local agencies which receive federal funds, including Baldwin County.

Baldwin County has developed this *Language Access Plan* to help identify reasonable steps for providing language assistance to persons with Limited English Proficiency (LEP) who wish to access services provided through programs funded by the Georgia Department of Community Affairs/HUD. As defined by Executive Order 13166, LEP persons are those who do not speak English as their primary language and have limited ability to read, speak, write or understand English. This plan outlines how to identify a person who may need language assistance, the ways in which assistance may be provided, staff training that may be required, and how to notify LEP persons that assistance is available.

To prepare this plan, Baldwin County used HUD's four-factor LEP analysis which considers the following factors:

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by the Community Improvement programs;
2. The frequency with which LEP persons encounter HUD funded programs;
3. The nature and importance of the HUD funded programs and services provided by Baldwin County to the LEP population;
4. The resources available to Baldwin County and overall cost to provide LEP assistance.

SAFE HARBORS

In accordance with HUD Safe Harbors for LEP, Baldwin County will translate written HUD related project documents for groups that are at least 5% of the population eligible (and more than 50 persons) or 1,000 persons, whichever is less. If there are fewer than 50 persons in a language group that reaches the 5% trigger above, Baldwin County will not translate the vital HUD related written materials, but will provide written notice in the primary language of the LEP group of the right to receive competent oral interpretation of those written materials, free of cost.

The size of the language group determines the recommended provision for written language assistance.

Size of Language Group	Recommended Provision of Written Language Assistance
1,000 or more in the eligible population	Translated vital documents
More than 5% of the eligible population or beneficiaries and more than 50 in number	Translated vital documents
More than 5% of the eligible population or beneficiaries and 50 or less in number	Translated written notice of right to receive free oral interpretation of documents.
5% or less of the eligible population or beneficiaries and less than 1,000 in number	No written translation is required.

II. MEANINGFUL ACCESS: FOUR-FACTOR ANALYSIS

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by the programs.

Baldwin County's staff reviewed the S1601 2015-2019 American Community Survey 5-year estimates and determined that of the population of 42,895 persons over 5 years of age, 1,801 persons in Baldwin County (4.2% of the total population) speak a language other than English. Of those 1,801 persons, 578 (1.3% of the total population & 32.1% of the population speaking a language other than English) have limited English proficiency; that is, they speak English less than "very well". In Baldwin County, of those persons with limited English proficiency, 422 speak Spanish, 41 speak Other Indo-European languages and 115 speak Asian and Pacific Island languages. *See Appendix 3 of this Plan for ACS Estimates.*

Language Spoken*	# of Residents Over 5 Years of Age*		Speaks English Less Than "Very Well"*	
English	41,094	(95.8%)	N/A	
Spanish	684	(1.6%)	422	(1.0%)
Other Indo-European	265	(0.6%)	41	(0.1%)
Asian & Pacific	852	(2.0%)	115	(0.3%)
Other Languages	0	(N/A)	0	(N/A)
Total	42,895	(100.0%)	578	(1.3%)

A review of the residents that were in Baldwin County's FY 2022 22p-y-005-1-6263 (funded FY 2022) reveals 103 Black persons, 4 Black/White persons, 1 Native American and 32 White persons. Of those, there are 3 Hispanic people. This does not meet the threshold described above for translating vital documents or translated written notice of right to receive free oral interpretation of documents. Oral Interpretation Services are available for clients upon request. However, in the past, all our clients have provided their own translator with whom they are comfortable sharing personal information. Survey information for both projects are on file with the City. Individual surveys are confidential. However, the Grand Total Survey Tally Sheet is available for review.

1. Grantee: Baldwin County, GA
CDBG Grant Number: #18p-y-005-1-6046 (Funded FY 2019)
Target Area: Daphne Street, Marion Street, Oak Drive, Randall, Youngblood Road
(Census Tract 9707.02: 1.6% LEP: Spanish, 1.6% LEP/ Target Area Tally Sheet revealed NO LEP persons)

3. 2. Grantee: Baldwin County, GA
CDBG Grant Number: #22p-y-005-1-6263 (Funded FY 2022)
Target Area: Daphney Street, Frazier Drive, Lee Drive, Lee Street, Martin Drive, Oak Drive, Youngblood Road and Stuart Circle **(S1601 table for the County: 1.3% LEP: Spanish, 1.6% LEP/ Target Area Tally Sheet revealed 3 Hispanic persons)**

2. The frequency with which LEP persons encounter HUD funded programs & services.

Baldwin County's staff reviewed the frequency with which staff have, or could have, contact with LEP persons. This includes documenting phone inquiries or office visits, as well as public hearings and interactions during surveys. Over the past two years, Baldwin County staff has had no requests for interpreters and no requests for translated program documents.

Frequency of Interaction: Annually

For Project Applications:

- a. When notifying the public about the potential grant and activities
- b. When surveying income in the target area
- c. When determining preliminary eligibility for housing activities, if applicable

For Homeowner Rehabilitation/Reconstruction/Down-Payment Assistance, if applicable:

- a. When notifying the public about the grant award and activities
- b. When seeking applicants to participate in the program (See the CHIP Contract Condition Affirmative Marketing Plan for local methods to advertise the program to potential homeowners)
- c. When seeking qualified contractors
- d. When working with homeowners selected for assistance

3. The nature and importance of programs, activities or services provided by the Planning and Community Development Department to the LEP population.

Housing plays a critical role in maintaining quality of life. Baldwin County is committed to ensure access to safe, sanitary and affordable housing for our eligible clients. Outreach throughout the community helps to ensure an awareness of our programs. The majority of the County's population- 95.8% speak English. Other than English speaking individuals, County staff are most likely to encounter Spanish speaking LEP individuals through office visits, phone conversations and during surveys. Upon client request, Baldwin County will provide oral interpreters using bi-lingual employees or qualified contract interpreters. To date, all LEP individuals have provided their own interpreter-a child or friend.

Importance of the Program(s): Denial or delay of access to services or information would not have serious or life-threatening implications for the LEP individual.

4. The resources available to Baldwin County, and overall cost to provide LEP assistance.

Baldwin County reviewed its available resources that could be used for providing LEP assistance, including which of its documents would be most valuable to be translated if the need should arise. An "I Speak" card/poster will be made available to determine needed language translations. A notice (see below) will be posted in all ads for GA DCA/HUD programs regarding who to contact should language assistance be needed. Language translation, if needed, would be provided through the available bi-lingual staff and/or the Language Line for which Baldwin County would pay a fee.

III. LANGUAGE ASSISTANCE

A person who does not speak English as their primary language and who has a limited ability to read, write, speak or understand English may be a Limited English Proficient person and may be entitled to language assistance with respect to Planning and Development services. Language assistance can include interpretation, which means oral or spoken transfer of a message from one language into another language and/or translation, which means the written transfer of a message from one language into another language.

The Name of the individual at Baldwin County responsible for coordination of LEP Compliance is:

Carlos Tobar, County Manager
 Baldwin County
 1601 N. Columbia Street, Suite 230
 Milledgeville, GA 31061
 478-445-4791
 Email: ctobar@baldwincountyga.com

How the Planning and Community Development Department staff may identify an LEP person who needs language assistance:

- Post notice of LEP Plan and the availability of interpretation services free of charge in languages LEP persons would understand;
- Add statement (see below) to public meeting and event notices concerning GA DCA/HUD programs;
- All Planning and Community Development Department staff will be informally surveyed periodically on their experience concerning any contacts with LEP persons during the previous year; and
- When Planning and Community Development Department staff conducts a Public Hearing, an informational meeting or event, a staff person may greet participants as they arrive. By informally engaging participants in conversation it is possible to gauge each attendee's ability to speak and understand English. Although translation may not be able to be provided at the event (unless previously requested) it will help identify the need for future events; and
- Language Identification Cards/Posters will be used as necessary to determine a client's language needs.

Language Assistance Measures-Although there is a small percentage in Baldwin County of eligible LEP households, that is, persons who speak English "not well" or "not at all", it will strive to offer the following measures:

1. The Planning and Community Development Department staff will take reasonable steps to provide the opportunity for meaningful access to LEP clients who have difficulty communicating English.
2. The following resources will be available to accommodate LEP persons:
 - Interpreters for the Spanish language if available will be provided within a reasonable time period; or
 - Language interpretation will be accessed through Language Line Solutions.
3. Language Identification Cards/Posters will be used as necessary to determine a client's language needs.
4. The following statements will be added to public meeting and event notices concerning GA DCA/HUD programs:

"Baldwin County is committed to providing all persons with equal access to its services, programs, activities, education and employment regardless of race, color, national origin, religion, sex, familial status, disability or age. For reasonable accommodation for persons with special needs relating to handicapped accessibility or foreign language should contact Carlos Tobar at 478-445-4791. He can be reached at this number or by email at ctobar@baldwincountyga.com. Persons with hearing disabilities may consider using the Georgia Relay Service, at (TDD) 1-800-255-0056 or (Voice) 1-800-255-0135."

IV. STAFF TRAINING

The following training will be provided to all Planning and Community Development Department staff:

- Information on the Title VI Policy and LEP responsibilities;
- Description of language assistance services offered to the public;
- Documentation of language assistance requests; and
- How to handle a potential Title VI/LEP complaint.

All contractors, subcontractors and sub-recipients performing work for or receiving federal funds for Community Development projects will be required to follow the Title VI/LEP guidelines.

V. TRANSLATION OF DOCUMENTS

- Baldwin County weighed the cost and benefits of translating documents for potential LEP groups.

The County has numerous bilingual (Spanish/English) employees who are used to translate when a language barrier is apparent. Due to the infrequency of the encounters with LEP individuals, Baldwin County's written materials are English-only. Any request for the language translation of the documents will be reviewed and accommodated if the accommodation is reasonable and necessary. Considering the expense of translating the documents, the likelihood of frequent changes in documents and other relevant factors, at this time no documents require translation.

- Due to the relatively small eligible local LEP population, the County does not have a formal outreach procedure in place at this time. Translation resources have been identified. When and if the need arises for LEP outreach, the County will consider the following option:

-When staff prepares a document, or schedules a meeting, for which the target audience is expected to include LEP individuals, then relevant documents, meeting notices, flyers, and agendas will be printed in an alternative language based on the known LEP population, if requested.

VI. MONITORING AND UPDATING THE LAP PLAN/TERM OF THE PLAN

Baldwin County will update the LAP Plan as required. At a minimum, the plan will be reviewed and updated every five years using American Fact Finder for census information, when a new HUD funded project is approved, or when it is clear that higher concentrations of LEP individuals are present in Baldwin County. Updates will include the following:

- The number of documented LEP person contacts encountered annually;
- How the needs of LEP persons have been addressed;
- Determination of the current LEP population in the service area;
- Determination as to whether the need for translation services has changed;

- Determine whether local language assistance programs have been effective and sufficient to meet the need;
- Determine whether the County's financial resources are sufficient to fund language assistance resources needed;
- Determine whether the County fully complies with the goals of this LAP Plan; and
- Determine whether complaints have been received concerning the agency's failure to meet the needs of LEP individuals.

TERM OF PLAN: This plan will remain in place for five (5) years from the date of adoption including all updates and revisions over the course of the five (5) years. A new plan will be prepared and adopted every five (5) years.

VII. DISSEMINATION OF BALDWIN COUNTY'S LAP PLAN

The LAP Plan will be on Baldwin County's website page and provided to anyone requesting the information.

VIII. RECORDS

Baldwin County will maintain records in the County Clerk's office regarding its efforts to comply with Title VI LEP obligations. These records will be reviewed periodically and open to the public in an effort to improve service.

IX. COMPLAINTS/FINDINGS

Any person who believes they have been denied the benefits of this LAP or that the County has not complied with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000(d) and Executive Order 13166 regulations may file a complaint with the County LAP Coordinator. The County LAP Coordinator may be the first point of contact for any complaints or appeals, but the DCA LAP Coordinator must be informed of all complaints and appeals. The LAP Coordinator will provide oversight of the complaint/appeal resolution process. To file a complaint, submit the written complaint to:

Carlos Tobar, County Manager
 Baldwin County
 1601 N. Columbia Street, Suite 230
 Milledgeville, GA 31061
 478-445-4791
 Email: ctobar@baldwincountyga.com

Or

DCA 504 Coordinator
 60 Executive Park South, N.E.
 Atlanta, Georgia 30329-2231
fairhousing@dca.ga.gov

X. AVAILABLE FEDERAL LEP RESOURCES

HUD's LEP Website:

<http://www.hud.gov/offices/fheo/lep.xml>

Federal LEP Website:

<http://www.lep.gov/>

LEP and Title VI Videos:

<http://www.lep.gov/video/video.html>

"I Speak" Card:

<http://www.lep.gov/ISpeakCards2004.pdf>

APPENDICES

1. **“I SPEAK CARDS”/POSTER**
2. **S1601 American Community Survey (ACS) 2015-2019 Estimates – *Language Spoken at Home***

APPENDIX 1

“I SPEAK CARDS” I SPEAK POSTER

LANGUAGE IDENTIFICATION FLASHCARD

ضع علامة في هذا المربع إذا كنت تقرأ أو تتحدث العربية.

1. Arabic

Խնդրում ենք նշում կատարել այս քանակուսում, եթե խոսում կամ կարդում եք հայերեն:

2. Armenian

যদি আপনি বাংলা পড়েন বা বলেন তা হলে এই বাক্সে দাগ দিন।

3. Bengali

ល្អបញ្ជាក់ក្នុងប្រអប់នេះ បើអ្នកអាន ឬនិយាយភាសា ខ្មែរ ។

4. Cambodian

Motka i kahhon ya yangin ûntûngnu' manaitai pat ûntûngnu' kumentos Chamorro.

5. Chamorro

如果你能读中文或讲中文，请选择此框。

6. Simplified Chinese

如果你能讀中文或講中文，請選擇此框。

7. Traditional Chinese

Označite ovaj kvadratić ako čitate ili govorite hrvatski jezik.

8. Croatian

Zaškrtněte tuto kolonku, pokud čtete a hovoříte česky.

9. Czech

Kruis dit vakje aan als u Nederlands kunt lezen of spreken.

10. Dutch

Mark this box if you read or speak English.

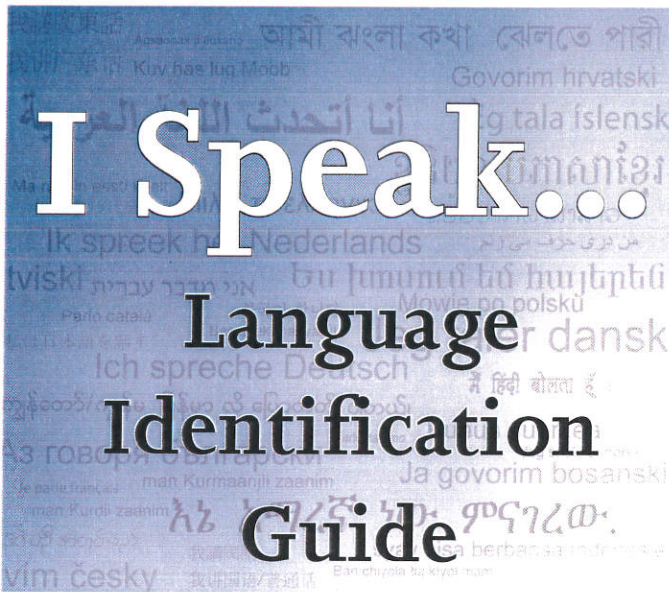
11. English

اگر خواندن و نوشتن فارسی بلد هستید، این مربع را علامت بزنید.

12. Farsi

- Cocher ici si vous lisez ou parlez le français. 13. French
- Kreuzen Sie dieses Kästchen an, wenn Sie Deutsch lesen oder sprechen. 14. German
- Σημειώστε αυτό το πλαίσιο αν διαβάζετε ή μιλάτε Ελληνικά. 15. Greek
- Make kazyè sa a si ou li oswa ou pale kreyòl ayisyen. 16. Haitian Creole
- अगर आप हिन्दी बोलते या पढ़ सकते हैं तो इस बक्स पर चिह्न लगाएँ। 17. Hindi
- Kos lub voj no yog koj paub twm thiab hais lus Hmoob. 18. Hmong
- Jelölje meg ezt a kockát, ha megérti vagy beszél a magyar nyelvet. 19. Hungarian
- Markaam daytoy nga kahon no makabasa wenno makasaoka iti Ilocano. 20. Ilocano
- Marchi questa casella se legge o parla italiano. 21. Italian
- 日本語を讀んだり、話せる場合はここに印を付けてください。 22. Japanese
- 한국어를 읽거나 말할 수 있으면 이 칸에 표시하십시오. 23. Korean
- ໃຫ້ໝາຍໃສ່ຊ່ອງນີ້ ຖ້າທ່ານອ່ານຫຼືປາກພາສາລາວ. 24. Laotian
- Prosimy o zaznaczenie tego kwadratu, jeżeli posługuje się Pan/Pani językiem polskim. 25. Polish

- Assinale este quadrado se você lê ou fala português. 26. Portuguese
- Însemnați această căsuță dacă citiți sau vorbiți românește. 27. Romanian
- Поставьте этот квадратик, если вы читаете или говорите по-русски. 28. Russian
- Обележите овај квадратикћ уколико читате или говорите српски језик. 29. Serbian
- Označte tento štvorček, ak viete čítať alebo hovoriť po slovensky. 30. Slovak
- Marque esta casilla si lee o habla español. 31. Spanish
- Markahan itong kuwadrado kung kayo ay marunong magbasa o magsalita ng Tagalog. 32. Tagalog
- ให้กาเครื่องหมายลงในช่องถ้าท่านอ่านหรือพูดภาษาไทย. 33. Thai
- Maaka 'i he puha ni kapau 'oku ke lau pe lea fakatonga. 34. Tongan
- Відмітьте цю клітинку, якщо ви читаете або говорите українською мовою. 35. Ukranian
- اگر آپ اردو پڑھتے یا بولتے ہیں تو اس خانے میں نشان لگائیں۔ 36. Urdu
- Xin đánh dấu vào ô này nếu quý vị biết đọc và nói được Việt Ngữ. 37. Vietnamese
- באצייכנט דעם קעסטל אויב איר לייענט אדער רעדט אידיש. 38. Yiddish



A	
Amharic	አኒ የምናገረው አማርኛ ነው።
Arabic	أنا أتكلم العربية
Armenian	Ես խոսում եմ հայերեն
B	
Bengali	আমি বাংলা বলতে পারি
Bosnian	Ja govorim bosanski
Bulgarian	Аз говоря български
Burmese	ကျွန်တော်/ကျွန်မ မြန်မာလို ပြောတတ်ပါတယ်
C	
Cambodian	ខ្ញុំនិយាយភាសាខ្មែរ
Cantonese	我講廣東話 (Traditional) 我讲广东话 (Simplified)
Catalan	I parlo català
Croatian	Govorim hrvatski
Czech	Mluvim česky
D	
Danish	Jeg taler dansk
Dari	من دری حرف می زنم
Dutch	Ik spreek het Nederlands
E	
Estonian	Ma räägin eesti keelt
F	
Finnish	Puhun suomea
French	Je parle français
G	
German	Ich spreche Deutsch
Greek	Μιλώ τα ελληνικά
Gujarati	હું ગુજરાતી બોલુ છું
H	
Haitian Creole	M pale kreyòl ayisyen
Hebrew	אני מדבר עברית
Hindi	मैं हिंदी बोलता हूँ ।
Hmong	Kuv hais lus Hmoob
Hungarian	Beszélek magyarul

I	
Icelandic	Ég tala íslensku
Indonesian	Saya berbicara bahasa Indonesia
Ilocano	Agsaonak ti Ilocano
Italian	Parlo italiano
J	
Japanese	私は日本語を話す
K	
Korean	한국어 합니다
Kurdish	min azanim Ba Kurdi Qsa bkam
Kurmanci	as zanim eb kurmanji baxvim
L	
Laotian	ຂອບປາກພາສາລາວ
Latvian	Es runāju latviski
Lithuanian	Aš kalbu lietuviškai

M	
Mandarin	我講國語 (Traditional) 我讲国语/普通话 (Simplified)
Mongolian	би монгол хэл ярьдаг
N	
Norwegian	Jeg snakker norsk
P	
Persian	من فارسی صحبت می کنم.
Polish	Mówię po polsku
Portuguese	Eu falo português do Brasil (for Brazil) Eu falo português de Portugal (for Portugal)
Punjabi	ਮੈਂ ਪੰਜਾਬੀ ਬੋਲਦਾ ਹਾਂ।

R	
Romanian	Vorbesc românește
Russian	Я говорю по-русски
S	
Serbian	Ja govorim srpski
Sign Language (American)	 I, ME SIGN, SIGN LANGUAGE
Slovak	Hovori slovenská
Slovenian	Govorim slovensko
Somali	Waxaan ku hadlaa af-Soomaali
Spanish	Yo hablo español
Swahili	Ninaongea Kiswahili
Swedish	Jag talar svenska
T	
Tagalog	Marunong akong mag-Tagalog
Tamil	நான் தமிழ் பேசுகிறேன்
Thai	พูดภาษาไทย
Turkish	Türkçe konuşurum
U	
Ukrainian	Я розмовляю українською мовою
Urdu	میں اردو بولتا ہوں
V	
Vietnamese	Tôi nói tiếng Việt
W	
Welsh	Dwi'n siarad Cymraeg
X	
Xhosa	Ndithetha isiXhosa
Y	
Yiddish	איך רעד יידיש
Yoruba	Mo ńsọ Yorùbá
Z	
Zulu	Ngiyasikhuluma isiZulu

Human trafficking is a form of modern-day slavery and involves the use of force, fraud, or coercion to exploit men, women or children and subject them into some type of labor or commercial sex act. Any minor exploited for commercial sex is a victim of human trafficking, even if not induced by force, fraud, or coercion.

Trafficking victims can be any age, race, gender, or nationality. Victims can find themselves in a foreign country and may not speak the language.

Report human trafficking to the U.S. Department of Homeland Security (DHS) Immigration and Customs Enforcement (ICE) Homeland Security Investigations (HSI) Tip line at 1-866-347-2423 or online at www.ice.gov/tips. The HSI Tip line is available 24/7 with language capability in over 300 languages and dialects. If calling from outside the United States, please call the non-toll free worldwide number of 802-872-6199."

To get help from the National Human Trafficking Resource Center (NHTRC) call 1-888-373-7888 or text HELP or INFO to BeFree (233733). The NHTRC is a national, toll-free hotline available to answer calls from anywhere in the country, 24 hours a day, 7 days a week, every day of the year with language capability in over 170 languages. The NHTRC is not a law enforcement or immigration authority and is operated by a nongovernmental organization funded by the federal government.

To get digital copies of this poster or "I Speak" booklet, visit www.dhs.gov/blue-campaign or contact the DHS Blue Campaign at BlueCampaign@hq.dhs.gov.



www.dhs.gov/blue-campaign
 Email: BlueCampaign@hq.dhs.gov
 Report suspicious activity to
 1-866-347-2423

APPENDIX 2

S1601 American Community Survey (ACS) 2015-2019 Estimates – Language Spoken at Home

Baldwin County, Georgia						
	Total	Percent	Percent of specified language speakers			
			Speak English only or speak English "very well"	Percent speak English only or speak English "very well"	Speak English less than "very well"	Percent speak English less than "very well"
Label	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
Population 5 years and over	42,895	(X)	42,317	98.7%	578	1.3%
Speak only English	41,094	95.8%	(X)	(X)	(X)	(X)
Speak a language other than English	1,801	4.2%	1,223	67.9%	578	32.1%
SPEAK A LANGUAGE OTHER THAN ENGLISH						
Spanish	684	1.6%	262	38.3%	422	61.7%
5 to 17 years old	10	0.0%	10	100.0%	0	0.0%
18 to 64 years old	585	1.4%	180	30.8%	405	69.2%
65 years old and over	89	0.2%	72	80.9%	17	19.1%
Other Indo-European languages	265	0.6%	224	84.5%	41	15.5%
5 to 17 years old	25	0.1%	25	100.0%	0	0.0%
18 to 64 years old	165	0.4%	137	83.0%	28	17.0%
65 years old and over	75	0.2%	62	82.7%	13	17.3%
Asian and Pacific Island languages	852	2.0%	737	86.5%	115	13.5%
5 to 17 years old	252	0.6%	252	100.0%	0	0.0%
18 to 64 years old	566	1.3%	451	79.7%	115	20.3%
65 years old and over	34	0.1%	34	100.0%	0	0.0%
Other languages	0	0.0%	0	-	0	-
5 to 17 years old	0	0.0%	0	-	0	-
18 to 64 years old	0	0.0%	0	-	0	-
65 years old and over	0	0.0%	0	-	0	-
CITIZENS 18 YEARS AND OVER						
All citizens 18 years old and over	35,902	(X)	35,715	99.5%	187	0.5%
Speak only English	35,008	97.5%	(X)	(X)	(X)	(X)
Speak a language other than English	894	2.5%	707	79.1%	187	20.9%
Spanish	386	1.1%	252	65.3%	134	34.7%
Other languages	508	1.4%	455	89.6%	53	10.4%

LANGUAGE SPOKEN AT HOME



Note: The table shown may have been modified by user selections. Some information may be missing.

DATA NOTES

TABLE ID:	S1601
SURVEY/PROGRAM:	American Community Survey
VINTAGE:	2019
DATASET:	ACSST5Y2019
PRODUCT:	ACS 5-Year Estimates Subject Tables
UNIVERSE:	None
FTP URL:	None
API URL:	https://api.census.gov/data/2019/acs/acs5/subject

USER SELECTIONS

GEOS	Baldwin County, Georgia
------	-------------------------

EXCLUDED COLUMNS

	Baldwin County, Georgia!!Total!!Margin of Error
	Baldwin County, Georgia!!Percent!!Margin of Error
	Baldwin County, Georgia!!Percent of specified language speakers!!Speak English only or speak English "very well"!!Margin of Error
	Baldwin County, Georgia!!Percent of specified language speakers!!Percent speak English only or speak English "very well"!!Margin of Error
	Baldwin County, Georgia!!Percent of specified language speakers!!Speak English less than "very well"!!Margin of Error
	Baldwin County, Georgia!!Percent of specified language speakers!!Percent speak English less than "very well"!!Margin of Error

APPLIED FILTERS

	None
--	------

APPLIED SORTS

	None
--	------

PIVOT & GROUPING

PIVOT COLUMNS	None
PIVOT MODE	Off
ROW GROUPS	None
VALUE COLUMNS	None

WEB ADDRESS

	https://data.census.gov/table?q=Language+&g=0500000US13009&tid=ACSST5Y2019.S1601&moe=false
--	---

TABLE NOTES	Although the American Community Survey (ACS) produces population, demographic and housing unit estimates, it is the Census Bureau's Population Estimates Program that produces and disseminates the official estimates of the population for the nation, states, counties, cities, and towns and estimates of housing units for states and counties.
	<p>Supporting documentation on code lists, subject definitions, data accuracy, and statistical testing can be found on the American Community Survey website in the Technical Documentation section.</p> <p>Sample size and data quality measures (including coverage rates, allocation rates, and response rates) can be found on the American Community Survey website in the Methodology section.</p>
	Source: U.S. Census Bureau, 2015-2019 American Community Survey 5-Year Estimates
	Data are based on a sample and are subject to sampling variability. The degree of uncertainty for an estimate arising from sampling variability is represented through the use of a margin of error. The value shown here is the 90 percent margin of error. The margin of error can be interpreted roughly as providing a 90 percent probability that the interval defined by the estimate minus the margin of error and the estimate plus the margin of error (the lower and upper confidence bounds) contains the true value. In addition to sampling variability, the ACS estimates are subject to nonsampling error (for a discussion of nonsampling variability, see ACS Technical Documentation). The effect of nonsampling error is not represented in these tables.
	The 2015-2019 American Community Survey (ACS) data generally reflect the September 2018 Office of Management and Budget (OMB) delineations of metropolitan and micropolitan statistical areas. In certain instances, the names, codes, and boundaries of the principal cities shown in ACS tables may differ from the OMB delineation lists due to differences in the effective dates of the geographic entities.
	Estimates of urban and rural populations, housing units, and characteristics reflect boundaries of urban areas defined based on Census 2010 data. As a result, data for urban and rural areas from the ACS do not necessarily reflect the results of ongoing urbanization.

Explanation of Symbols: * An "***" entry in the margin of error column indicates that either no sample observations or too few sample observations were available to compute a standard error and thus the margin of error. A statistical test is not appropriate.

* An "-" entry in the estimate column indicates that either no sample observations or too few sample observations were available to compute an estimate, or a ratio of medians cannot be calculated because one or both of the median estimates falls in the lowest interval or upper interval of an open-ended distribution, or the margin of error associated with a median was larger than the median itself.

* An "-" following a median estimate means the median falls in the lowest interval of an open-ended distribution.

* An "+" following a median estimate means the median falls in the upper interval of an open-ended distribution.

* An "****" entry in the margin of error column indicates that the median falls in the lowest interval or upper interval of an open-ended distribution. A statistical test is not appropriate.

* An "*****" entry in the margin of error column indicates that the estimate is controlled. A statistical test for sampling variability is not appropriate.

* An "N" entry in the estimate and margin of error columns indicates that data for this geographic area cannot be displayed because the number of sample cases is too small.

* An "(X)" means that the estimate is not applicable or not available.

COLUMN NOTES	None
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Seeking Justice with Honor

PETER J. SKANDALAKIS
Executive Director

November 17, 2022

SHANNON WALLACE
Chair
District Attorney
Blue Ridge Judicial Circuit

Dear DA Wright Barksdale:

KEITH E. GAMMAGE
Vice Chair
Solicitor-General
Fulton County

The Criminal Justice Coordinating Council (CJCC) has granted an extension to the Federal Fiscal Year 2022 Coronavirus Emergency Supplemental (CESF) funding to the Prosecuting Attorneys' Council of Georgia (PAC). Your office's CESF award has been continued and, in some cases, increased for the 2023 Federal Fiscal Year. The funds should be used to continue your CESF projects from last year and will *expire on December 31, 2022*. See below for the CESF funding that will be available to your office from October 1, 2022 to December 31, 2022.

TASHA M. MOSLEY
Secretary
District Attorney
Clayton Judicial Circuit

Due to these funds being an extension, please continue to reference last year's CESF grant number (B50-8-128), as well as last year's MOA, Special Conditions and Grant documents.

JONATHAN L. ADAMS
District Attorney
Towalga Judicial Circuit

Like last year, the purpose of these funds is to prevent, prepare for, and respond to the Coronavirus. Funding supports essential personnel (Comp Advocates) who can respond to the backlog of victim cases due to court closures or increased service needs due to the pandemic. While Comp Advocates may not be the sole advocates responding to the case backlog, their presence may allow other program members to address the backlog, increased service need, or other mitigation and prevention strategies and responses.

C.R. CHISHOLM, JR.
Solicitor-General
Athens-Clarke County

LEIGH PATTERSON
District Attorney
Rome Judicial Circuit

As for budgets, CESF and VOCA Comp budgets can be combined on your end, but PAC will separate the first quarter reporting on our end. Please sign and date the below and return to Sarai Leonides-Medina at sleonides@pacga.org by **December 16, 2022**.

BERT POSTON
District Attorney
Conasauga Judicial Circuit

BRADFORD L. RIGBY
District Attorney
Cordele Judicial Circuit

SANDY WISEBAKER
Solicitor-General
Coweta County

CESF B50-8-128 Grant Award: \$14,000
Period of availability: October 1, 2022 – December 31, 2022

Authorized Official Signature

Date

Henry R. Craig

Chairperson, Baldwin County Board of Commissioners

Print Authorized Official Name

Title



Signature of District Attorney or Solicitor-General

Date

T. Wright Barksdale, III

Printed Name of **District Attorney** or ~~Solicitor General~~

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE COORDINATING COUNCIL

Item 6.

Victims of Crime Act Assistance

SUBGRANT AWARD

SUBGRANTEE: Baldwin County Board of Commissioners

IMPLEMENTING

AGENCY: Baldwin County BOC

FUNDING CATEGORY: Community Based Victim

SUBGRANT NUMBER: C21-8-003

FEDERAL FUNDS: \$ 189,880

MATCHING FUNDS: \$ 0

TOTAL FUNDS: \$ 189,880


GRANT PERIOD: 10/01/22-09/30/23

Award is hereby made in the amount and for the period shown above for a grant under the Victims of Crime Act of 1984, Title II, of Public Law 98-473. The award is made in accordance with the plan set forth in the application of the subgrantee and subject to any attached special conditions.

The subgrantee has agreed through the previously executed copy of certified assurances to be subject to all applicable rules, regulations, and conditions of the Victims of Crime Act. This subgrant shall become effective on the beginning date of the grant period, provided that within forty-five (45) days of the award execution date (below) the properly executed original of this "Subgrant Award" is returned to the Criminal Justice Coordinating Council.

AGENCY APPROVAL

SUBGRANTEE APPROVAL



Jay Neal, Director
Criminal Justice Coordinating Council

Date Executed: 10/06/22

Signature of Authorized Official Date

Henry R. Craig, Chairman

Typed Name & Title of Authorized Official

58-6000782-003

Employer Tax Identification Number (EIN)

INTERNAL USE ONLY

TRANS CD	REFERENCE	ORDER	EFF DATE	TYPE	PAY DATE	INVOICE	CONTRACT #
102	99999	1	10/01/22	9		**	C21-8-003
OVERRIDE	ORGAN	CLASS	PROJECT			VENDOR CODE	
2	46	4	99999				

ITEM CODE	DESCRIPTION 25 CHARACTERS	EXPENSE ACCT	AMOUNT
1	FY22 VOCA Continuation	624.41	\$ 189,880

Technical College System of Georgia, Office of Workforce Development
GEORGIA WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)

STATEMENT OF GRANT AWARD

RECIPIENT: Baldwin County

LOCAL WORKFORCE AREA: 011 REGION: 06

GRANT NO: 31-22-23-06-011
FAIN: AA-38524-22-55-A-13

TOTAL FUNDS: \$ 549,469
Admin not to exceed: \$ 54,947

GRANT PERIOD:
FROM: 10/01/2022 THRU: 06/30/2024

GRANT YEAR: FY 2023
PROGAM TITLE/TYPER: I Dislocated Worker Program CFDA NO: 17.278

This award is hereby made, in the amount and for the period shown above, from a grant under the Workforce Innovation and Opportunity Act (P.L. 113-128), as amended, to the above mentioned recipient, and in accordance with the Workforce Innovation Plan project application. This award is subject to any attached assurances, revisions, special conditions, or waivers.

This award is subject to all applicable policies, rules and regulations, and conditions as prescribed by the Technical College System of Georgia's Office of Workforce Development (OWD) and the United States Department of Labor. It is also subject to such further laws, rules, regulations and policies as may be reasonably prescribed by the State of Georgia or the Federal Government under Public Law 113-128, as amended.

This grant becomes effective on the beginning of the grant period, provided that within thirty (30) days of the award execution date (below), the properly executed original Statement of Grant Award and any of the attached properly executed revisions, waivers and special condition statements are returned to OWD.

- This award is subject to Certification Regarding the Role of the Local Grant Recipient
- This award is subject to Subrecipient Designation (if applicable)
- This award is subject to Liability Waiver
- This award is subject to Certification on Nondiscrimination and Equal Opportunity Requirements
- This award is subject to Certification Regarding Drug-Free Workplace Requirements
- This award is subject to Certification Regarding Debarment and Suspension
- This award is subject to Certification For Lobbying
- This award is subject to Statement of Assurances
- This award is subject to special conditions (attached)

Technical College System of Georgia
Executive Director, Office of Workforce Development

I, Henry R. Craig (typed) acting under my authority to contract on behalf of the recipient of the above described grant on the terms and conditions stated above or incorporated by reference therein, do hereby accept this Grant Award.

Date of Acceptance
Henry R. Craig
Chairperson

Date Executed

Authorized Signature
Chairman, Baldwin County Board of Commissioners
Title (typed)

Technical College System of Georgia, Office of Workforce Development
GEORGIA WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)

STATEMENT OF GRANT AWARD

RECIPIENT: Baldwin County

LOCAL WORKFORCE AREA: 011

REGION: 06

GRANT NO: 11-22-23-06-011

FAIN: AA-38524-22-55-A-13

TOTAL FUNDS: \$ 423,192
Admin not to exceed: \$ 42,319

GRANT PERIOD:

FROM: 10/01/2022

THRU: 06/30/2024

GRANT YEAR: FY 2023

PROGAM TITLE/TYPE: I

Adult Program

CFDA NO: 17.258

This award is hereby made, in the amount and for the period shown above, from a grant under the Workforce Innovation and Opportunity Act (P.L. 113-128), as amended, to the above mentioned recipient, and in accordance with the Workforce Innovation Plan project application. This award is subject to any attached assurances, revisions, special conditions, or waivers.

This award is subject to all applicable policies, rules and regulations, and conditions as prescribed by the Technical College System of Georgia's Office of Workforce Development (OWD) and the United States Department of Labor. It is also subject to such further laws, rules, regulations and policies as may be reasonably prescribed by the State of Georgia or the Federal Government under Public Law 113-128, as amended.

This grant becomes effective on the beginning of the grant period, provided that within thirty (30) days of the award execution date (below), the properly executed original Statement of Grant Award and any of the attached properly executed revisions, waivers and special condition statements are returned to OWD.

- This award is subject to Certification Regarding the Role of the Local Grant Recipient
- This award is subject to Subrecipient Designation (if applicable)
- This award is subject to Liability Waiver
- This award is subject to Certification on Nondiscrimination and Equal Opportunity Requirements
- This award is subject to Certification Regarding Drug-Free Workplace Requirements
- This award is subject to Certification Regarding Debarment and Suspension
- This award is subject to Certification For Lobbying
- This award is subject to Statement of Assurances
- This award is subject to special conditions (attached)

Technical College System of Georgia
Executive Director, Office of Workforce Development

Date Executed

I, Henry R Craig (typed) acting under my authority to contract on behalf of the recipient of the above described grant on the terms and conditions stated above or incorporated by reference therein, do hereby accept this Grant Award.

Date of Acceptance

Henry R Craig

Chairperson

Authorized Signature

Chairman, Baldwin County Board of Commissioners

Title (typed)