



## BALDWIN COUNTY COMMISSIONERS

### REGULAR MEETING

December 20, 2022

1601 N Columbia St, Suite 220

6:00 PM

---

## MINUTES

### MEMBERS PRESENT

Henry Craig  
John Westmoreland  
Kendrick Butts  
Emily Davis  
Sammy Hall

### OTHERS PRESENT

David McRee  
Carlos Tobar  
Dawn Hudson  
Cindy Cunningham

### CALL TO ORDER

Chairman Henry Craig called the Regular Meeting to order at 6:00 p.m.

### INVOCATION

County Manager Carlos Tobar delivered the Invocation

### PLEDGE OF ALLEGIANCE

Chairman Craig led the pledge.

### APPROVAL OF MINUTES

Commissioner Sammy Hall made a motion to approve the minutes of the December 6, 2022 Regular Meeting and the December 6, 2022 Executive Session. Commissioner Emily Davis seconded the motion and it passed unanimously.

### AMENDMENTS TO AGENDA

Commissioner Sammy Hall made a motion to amend the Agenda for consideration of a Criminal Justice Coordinating Council (CJCC) grant award. Commissioner Emily Davis seconded the motion and it passed unanimously.

Commissioner Kendrick Butts made a motion to amend the Agenda to table the matter of the Intergovernmental Contract to Create a Land Bank until a later date. Commissioner Sammy Hall seconded the motion and it passed unanimously.

### ADMINISTRATIVE / FISCAL MATTERS

#### Build Agreement

County Manager Carlos Tobar presented a Build Agreement between Windstream Georgia Communications and Baldwin County. He stated this Agreement outlines the project for Windstream to expand high-speed internet services to approximately 683 households in Baldwin County with the County utilizing \$842,136 in Georgia State and Local Fiscal Recovery Fund grants. The project is to develop valuable telecommunications facilities for community residents.

Commissioner Sammy Hall made a motion to approve the Agreement as presented. Commissioner Emily Davis seconded the motion and it passed unanimously.

A copy of the Agreement is on file in the Commissioners' Office.

### Resolution Adopting Language Access Plan

County Manager Carlos Tobar reported that at the December 6, 2022 meeting the Board adopted a Language Access Plan (LAP) for Limited English-Speaking Persons which is a requirement of the Georgia Department of Community Affairs for the 2022 Community Development Block Grant funds. He stated since the Resolution and Plan adoption by the Board, the Department of Community Affairs made a change to the Plan to add one sentence on Page 7. The change is an addition which reads "Nature of the Program(s): Infrastructure".

Vice Chairman John Westmoreland made a motion to adopt the Resolution for the Revised 2022 Community Development Block Grant Language Access Plan as presented. Commissioner Kendrick Butts seconded the motion and it passed unanimously.

A copy of the Resolution is herewith attached and made an official part of the minutes at pages 96 and 97. A copy of the Language Access Plan is on file in the Commissioners' office.

### Judicial Alternatives of Georgia Probation Services Agreement

Assistant County Manager Dawn Hudson presented a Probation Services Agreement with Judicial Alternatives of Georgia for State Court. The Agreement outlines the scope of services and responsibilities of the Probation Services Contractor as well as payment for the contractor's services. She stated the Agreement period is January 1, 2023 – December 31, 2028.

Vice Chairman John Westmoreland made a motion to approve the Judicial Alternatives of Georgia Probation Services Agreement as presented. Commissioner Kendrick Butts seconded the motion and it passed unanimously.

A copy of the Agreement is on file in the Commissioners' Office.

### FY 2023 Victims of Crime Act (VOCA) Allocation for Solicitor General and District Attorney

Assistant County Manager Dawn Hudson presented the FY 2023 VOCA Allocation for the period October 1, 2022 through September 30, 2023 for the Solicitor General and District Attorney. She reported the base allocation for the District Attorney is \$257,356 with a base waived match in the amount of \$64,339. The District Attorney will receive an additional allocation of \$44,000 with a waived match in the amount of \$11,000. The Solicitor General will receive a base allocation of \$119,236 with a waived match in the amount of \$29,809. Ms. Hudson reported that any required match for the programs are paid by victims' fines.

Commissioner Emily Davis made a motion to accept the FY 2023 VOCA allocations for the District Attorney and Solicitor General as presented. Commissioner Kendrick Butts seconded the motion and it passed unanimously.

### Criminal Justice Coordinating Council (CJCC) Grant Award for Family Treatment Court

Assistant County Manager Hudson reported CJCC supplemental state funds in the amount of \$29,036 has been allocated for enhancement of the Family Treatment Court.

Commissioner Emily Davis made a motion to accept the CJCC Grant Award for the Family Treatment Court as presented. Commissioner Kendrick Butts seconded the motion and it passed unanimously.

### County Manager Employment Contract Addendum

Chairman Craig presented an addendum to the County Manager Employment Contract. He stated Commissioners and the County Attorney have discussed and reviewed the addendum.

Commissioner Sammy Hall made a motion to approve the County Manager Employment Contract Addendum as presented.

### OLD BUSINESS

Commissioner Emily Davis stated there are still problems with trash. She stated she has put in requests for trash to be cleaned up on Richards Street and around the 200 block of Southside Drive near the New Beginning Worship Center. She requested that the minutes reflect that she is requesting that every week someone go through this area to see if there is trash. If there is trash, she would like a work order to be put in the County system to clean up the area right away. She said the cleanup could be done by the waste disposal company; but, if not the

County should clean it up. County Manager Carlos Tobar responded that security cameras were recently installed in areas around the County which would hopefully help with such situations.

Commissioner Kendrick Butts expressed his appreciation to those responsible for the work done to clean up the Ogden Road landfill. County Manager Tobar thanked Senator-Elect Rick Williams for his efforts to make this cleanup happen.

Chairman Henry Craig commented that he has taken a very strong position on cleaning up trash in the County. He reported the County does not have full time staff devoted to cleaning up trash; however, the County will continue to work with State Court to use community service people to pick up trash.

Commissioner Davis commended Commissioner Butts for all he has done for his district since he was elected.

### **NEW BUSINESS**

There was no new business to come before the Board.

### **COUNTY MANAGER'S REPORT**

County Manager Carlos Tobar presented an update on County projects to include the following: ISO rated County as a Class 3 / 3X which is the same rating as before; however, ISO continuously changes their regulations meaning the County has to work hard to keep our rating; Ogden landfill cleanup nearing completion; Comprehensive Plan has been distributed to Commissioners, department heads and elected officials; the final public hearing on the Comp Plan will be held January 3<sup>rd</sup> at 5:00 p.m.; the revised zoning map is available for Commissioners' review; the Airport runway has been repaved; wind cone and segmented circle are complete; runway is scheduled to be striped on January 2<sup>nd</sup>; Buildings and Grounds Maintenance have wrapped all pipes that are exposed.

In order for Commissioners to consider public comments received on the Comprehensive Plan during the final public hearing, Commissioner Hall suggested that no vote be taken on the Plan at the January 3<sup>rd</sup> Regular Meeting.

Chairman Craig recommended all Commissioners have the opportunity to make final comments on the Zoning Map prior to the map being released for public review and comment.

### **PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS**

Andres and Marion Simmons of 109 Water Bend Drive addressed the Board regarding an appeal situation with Chief Appraiser Williams and the Tax Assessors Office.

### **OTHER BUSINESS**

Commissioner Sammy Hall thanked Chairman Craig for his service during his term as Chairman of the Board. He congratulated Commissioner Craig on becoming President of ACCG in April 2023.

### **ADJOURNMENT**

Commissioner Kendrick Butts made a motion to adjourn the Regular Meeting at 6:40 p.m. Commissioner Emily Davis seconded the motion and it passed unanimously.

Respectfully submitted,



Henry R. Craig  
Chairman



Cynthia K. Cunningham  
County Clerk

**RESOLUTION**  
**ADOPTION OF LANGUAGE ACCESS PLAN**

WHEREAS, Baldwin County wishes to be in accordance with Title VI non-discrimination laws regarding the provision of appropriate access to services and activities provided by federal agencies and recipients of federal assistance, and

WHEREAS, Baldwin County is in receipt of Housing and Urban Development (HUD) funding through the Community Development Block Grant (CDBG) program, and

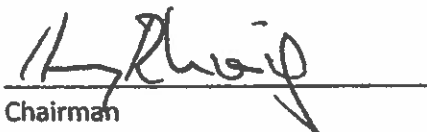
WHEREAS, the Georgia Department of Community Affairs (DCA) has encouraged and provided guidance for the adoption of a Language Access Plan (LAP) for Limited English Speaking Persons (LEP),

LET IT THEREFORE BE RESOLVED, that Baldwin County has prepared and is adopting its Language Access Plan (LAP) related to the FY 2022 CDBG funding of the Sewer Improvements, and

LET IT BE RESOLVED, that Carlos Tobar, County Manager has been named in the LAP as the LAP Coordinator, and

LET IT BE RESOLVED, that the LAP will be updated as new Census Data regarding LEPs is presented and/or a new CDBG or other Federal grant is awarded and requires the LAP to be updated or revised.

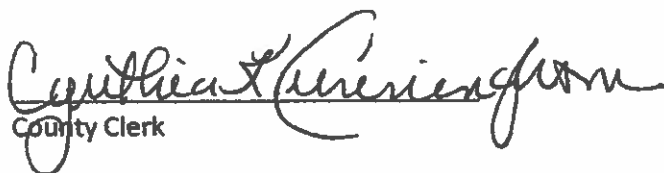
BE IT RESOLVED this 20 day of December 2022.

  
Chairman

**CERTIFICATION**

I do hereby certify that the foregoing is a true and correct copy of the Resolution duly adopted by the Baldwin Co. Commission on the date so stated in said Resolution. I further certify that I am Cynthia Cunningham, County Clerk and that said Resolution has full force and effect the 20 day of December 2022.

ATTEST:

  
County Clerk

