



REGULAR COUNCIL MEETING

MONDAY, DECEMBER 01, 2025 at 7:00 PM

THREADMILL COMPLEX

MINUTES

Present: Mayor, Council, Attorney, Directors

Absent: Council Member Meredith Adams

1. CALL TO ORDER

- A. Invocation - Pastor Malcolm Lewis - Beacon of Light Church
- B. Pledge of Allegiance
- C. Add Items to Agenda
- D. Deputy Chief Ken Strong – 20 Years of Service
Battalion Chief Matt Cabrera – 25 Years of Service
Christian Mollett – Firefighter Certification

Attorney Kimbrough stated we needed to go into Executive Session for a personnel matter.
Motion to go into Executive Session made by Myrick, Seconded by Anderson.
Voting Yea: Anderson, Leverette, Myrick, Elder, Lamar

No motions made, no votes taken.

Motion to come out of Executive Session made by Myrick, Seconded by Elder.
Voting Yea: Anderson, Leverette, Myrick, Elder, Lamar

2. CONSENT AGENDA – INFORMATION AND UPDATE

(No action required by Council – See Specific Department Director before a Meeting)

3. CONSENT AGENDA

- A. Approve Bills
- B. Approve Legal Bills
- C. Approve Minutes of Regular Council Meeting

Motion to approve made by Anderson, Seconded by Myrick.
Voting Yea: Anderson, Leverette, Myrick, Elder, Lamar

4. EXCEPTION TO CONSENT AGENDA

5. CITIZENS REPORT

Ann Turner - Why are there 7 street lights on at Legion Field at all times? Why are complete department reports not on the city website? Mayor Clemons stated this is being worked on now. Who pays for the city's street lights? Why are there no street lights at the playground at Legion Field?

Camia Pearson - Promoting free afterschool care at the Riverside EpiCenter.

Derek Caffe - shared that there are multiple opportunities within the city and encouraged citizens to get involved.

6. GAS SYSTEM REPRESENTATIVE

Ollie Clemons

Attorney Kimbrough stated there is no gas meeting this month and will have a full report next month.

7. FINANCE REPORT

Valerie Anderson, Chairperson
Rachel Yarbrough, Director

A. Monthly Financial Report

8. GENERAL ADMINISTRATION

Devon Myrick, Chairperson
Elizabeth Young, Director

A. 2026 Calendar & Directory

2026 Calendar & Directory - See attached.

Motion to approve made by Myrick, Seconded by Leverette.

Voting Yea: Anderson, Leverette, Myrick, Elder, Lamar

9. POLICE DEPARTMENT

Sandra Leverette, Chairperson
Shameta Jones-Harrell, Police Chief

A. Stats

B. Holiday Heroes Kids & Cops Christmas Event

The Austell Police Department is hosting its 2nd Holiday Heroes Kids & Cops Christmas event on Tuesday, December 16th from 9:30am-12:30pm at Walmart located at 6520 Ernest W. Barrett Pkwy. Marietta, GA 30064.

We are sponsoring 60 students (20 each from Austell Elementary, Hendricks Elementary, and Garrett Middle Schools). This year, each student will have a \$250 budget for shopping thanks to our partners. The students have been identified by their school Social Workers as having the most need.

We are still in need of volunteers to shop with the students. This is an amazing opportunity to give back to our youth. If you would like to volunteer, please contact Quintasha Swanson at 470-963-7810 or via email at Qswanson@austellga.gov to get signed up

C. Holiday Heroes Kids & Cops Christmas Event

10. FIRE DEPARTMENT

Meredith Adams, Chairperson
Brandon Merritt, Fire Chief

A. October Run Report

11. PUBLIC WORKS DEPARTMENT

Marlin Lamar, Chairperson
Bo Garrison, Director

A. Public Works Council Agenda

B. Austell Water System Model

The City of Austell's water distribution system is essential to providing safe, reliable drinking water to residents and businesses. As the city grows, ensuring a resilient, efficient, and compliant system is critical.

To support this goal, a comprehensive water system model will digitally simulate the city's network of pipes and valves, enabling performance evaluation under various operating conditions.

Under the city's General Consulting Service agreement, Keck & Wood, Inc. will complete the model for a total cost of \$36,200:

Task 1: Data Gathering - \$18,200

Task 2: System Modeling - \$18,000

It is the recommendation of the Public Works Department to accept and approve the Austell Water System Model prepared by Keck & Wood, Inc., for the total amount of \$36,200.00. Funding will be allocated from 2022 SPLOST account number 345-4400-54-1410. Motion to approve.

Motion to approve made by Lamar, Seconded by Myrick.
Voting Yea: Anderson, Leverette, Myrick, Elder, Lamar

C. Georgia Power Streetlight Upgrade

It is the recommendation of the Public Works Department to accept and approve the Georgia Power's proposal to upgrade downtown streetlights-located on Joe Jenkins Boulevard, Jefferson Street, and Broad Street-from halogen fixtures to energy-efficient LED fixtures at a total cost of \$47,808.00

This project will reduce energy consumption, lower maintenance expenses, enhance public safety, and modernize the city's lighting infrastructure.

Funding will be allocated from account 100-4260-53-1250. Motion to approve.

Motion to approve made by Lamar, Seconded by Myrick.
Voting Yea: Anderson, Leverette, Myrick, Elder, Lamar

D. Monthly Report

12. PARKS DEPARTMENT

Devon Myrick, Chairperson
Zach Evans, Director

A. Parks Maintenance Report for October 2025

13. COMMUNITY AFFAIRS

Melanie Elder, Chairperson
Darrell, Weaver, Director

A. November 2025 Code Enforcement Monthly Update

B. Public Hearing: 2025-04SLUP Special Land Use Permit request by Neshanda Whitehead to allow for a special events facility located at 2781 Veterans Memorial Highway.

Attorney Kimbrough opened the public hearing. No one spoke in opposition.

Motion to close the public hearing made by Elder, Seconded by Anderson.

Voting Yea: Anderson, Leverette, Myrick, Elder, Lamar

Motion to approve made by Elder, Seconded by Anderson.

Voting Yea: Anderson, Leverette, Myrick, Elder, Lamar

C. Privilege License Renewal

Palmers Eatery, LLC
Austell GA 30168

2710 Jefferson Street #200,

(Tyesonia Palmer)

Motion to approve made by Elder, Seconded by Anderson.

Voting Yea: Anderson, Leverette, Myrick, Elder, Lamar

14. HUMAN RESOURCES

Melanie Elder, Chairperson
Michelle Page, Director

A. Stats

15. ATTORNEY, DUPREE & KIMBROUGH

A. No Report

16. MAYOR'S REPORT

A. CMA Meeting at 6:30 pm on December 9, 2025

Hosted by City of Austell

Threadmill Complex Coats and Clark Room

B. Recommendation for City Clerk

It is my recommendation to appoint Ingrid Sanders as City Clerk.

Ingrid holds a Bachelor of Science in Psychology along with a Master's in Public Administration. She has served as Program Manager/Administrator for Georgia Department of Human Services for over 16 years. I feel confident that Ingrid possesses the experience and leadership necessary to serve as the City Clerk for the City of Austell.

Motion to approve made by Elder, Seconded by Myrick.

Voting Yea: Anderson, Leverette, Myrick, Elder, Lamar

17. ADJOURN

Motion to adjourn made by Lamar, Seconded by Anderson.

Voting Yea: Anderson, Leverette, Myrick, Elder, Lamar

Mayor

Ollie Clemens Jr.

Attest

Ingrid Sanders

Date

1.13.2026