THE CITY OF Austell GEORGIA

REGULAR COUNCIL MEETING

MONDAY, AUGUST 03, 2026 at 7:00 PM

THREADMILL COMPLEX

MINUTES

1. **CALL TO ORDER -** Mayor Clemons called the meeting to order at 7:00 PM

Present:
Mayor Ollie Clemons
Derek Caffe, Ward 1
Devon Myrick, Ward 2- Mayor Pro Tem
Shawndra Williams, Ward 3
Sandra Leverette, Ward 4
Melanie Elder, At Large Post 1
Valerie Anderson, At Large Post 2
Scott Kimbrough, City Attorney
Ingrid Sanders, City Clerk

Absent:
Michelle Page, Director Human Resources
Rachel Yarbrough, Director Finance
Shameta Jones-Harrell, Police Chief

Also present: Assistant Director Finance Elizabeth Young; Director Public Works Bo Garrison; Fire Chief Brandon Merritt; Deputy Police Chief Cecil Garrett; Director Parks & Building Maintenance Zach Evans, Director Community Affairs Darrell Weaver.

A. Invocation - Pastor Lander Collins - New Vineyard Church of God & Christ

B. Pledge of Allegiance

C. Add Items to Agenda

D. Years of Service

Christine Del Pozzo – 5 years of Service
Chad Criss – 10 years of Service
Mary Lefevers – 20 years of Service

E. Special Presentation – Senator Dr. Michael Rhett

Resolution Commending The City of Austell For Its Continued Historical, Economic, And Cultural Contributions To The State Of Georgia

2. **CONSENT AGENDA – INFORMATION AND UPDATE**
(No action required by Council – See Specific Department Director before a Meeting)

3. CONSENT AGENDA

A. Approve Bills

B. Approve Legal Bills

C. Approve Minutes of Regular Council Meeting and Cobb / Douglas Special Called Meetings

Motion made by Anderson, Seconded by Myrick.
Voting Yea: Anderson, Leverette, Myrick, Elder, Williams, Caffe
Vote Passed 6-0

4. EXCEPTION TO CONSENT AGENDA

5. CITIZENS REPORT

6. GAS SYSTEM REPRESENTATIVE
Ollie Clemons

Attorney Kimbrough reported for the month of June we moved 249,348 NBTU's in the system up 44,667 from last year. Small rate increase of $.0447. The Gas System adopted the FY 2026-2027 budget.

7. FINANCE REPORT
Sandra Leverette, Chairperson
Rachel Yarbrough, Director

A. Monthly Financial Report

B. Douglas County TSPLOST Projects

Douglas County voters will have another opportunity to vote on a Transportation SPLOST in November. The County has requested that the City identify specific projects that would qualify for this funding. The City has prepared the attached list of resurfacing projects to resubmit for inclusion in the referendum.

It is the recommendation of the Finance Department to approve the attached project list for the Douglas County TSPLOST.

City of Austell Project List for Douglas TSPLOST

Entity	Project	Purpose	Estimated Cost
City of Austell	Resurfacing Pine St. (from Line St. to Lake St.)	Pedestrian transportation safety	$48,000
	Resurfacing Lake St (from Hotel St. to Oliver St.)	Pedestrian transportation safety	$48,000
	Resurfacing Thompson St. (from Pine St. to Oliver St.)	Pedestrian transportation safety	$48,000
City of Austell Total			$144,000

Motion to approve Douglas TSPLOST made by Leverette, Seconded by Myrick.
Voting Yea: Anderson, Leverette, Myrick, Elder, Williams, Caffe
Vote Passed 6-0

8. **OFFICE OF CITY CLERK**
Ingrid Sanders

A. No Report

9. **POLICE DEPARTMENT**
Valerie Anderson, Chairperson
Shameta Jones-Harrell, Police Chief

A. Stats

10. **FIRE DEPARTMENT**
Derek Caffe, Chairperson
Brandon Merritt, Fire Chief

A. June 2026 Monthly Run Report

B. Fire Station #72 Training Room Addition

The City of Austell Fire Department is requesting approval of the RFP listed below for the remodel/addition of a training room at Austell Fire Station #72 that was approved in previous SPLOST referendums. With this addition, we would create a large training room for classes and meetings, along with new office spaces.

The RFP is for "Phase 1" of the project, which involves the demolition, reroofing, and new framing of the area above our engine bay for the future finished space. "Phase 2" will start after "Phase 1" is complete, and "Phase 2" will finish out of the space that is created, along with making the other spaces at the station more functional.

An RFP was issued and advertised in accordance with state and City guidelines; 8-10 vendors attended the on-site pre-bid meeting, and the City received 2 responses from qualified contractors, and Benning Construction was approximately $50,000.00 less. Benning Construction also met all requirements and has an extensive work history with similar government buildings.

We are recommending the approval of the RFP submitted by Benning Construction in the amount of $247,369.95 and the "Project Alternate Add" of $17,750.00 for the ceiling in the bay: TOTAL: $265,119.95 for "Phase 1" of this project.

We are also recommending that the funding for "Phase 1" and "Phase 2" will be from the remainder of the 2011 SPLOST and 2016 SPLOST. Items that are not eligible to be funded by SPLOST will be funded from 100-3510-52-2200.

Motion to approve training room addition made by Caffe, Seconded by Anderson.
Voting Yea: Anderson, Leverette, Myrick, Elder, Williams, Caffe
Vote Passed 6-0

11. **PUBLIC WORKS DEPARTMENT**
Melanie Elder, Chairperson
Bo Garrison, Director

A. Monthly Report

B. Administrative Appeal of the denial of Stream Buffer Variance Application VAR-260501, VAR-260502, VAR260503 request by Sustainable Builders LLC

Administrative Appeal: submitted by Sustainable Builders LLC pursuant to Section 16-251 of the City of Austell Code of Ordinances, requesting review of the City's denial of the three Stream Buffer Variance Applications VAR-260501, VAR-260502, and VAR-260503.

The appellant is requesting that the Mayor and City Council reconsider the previous administrative decision and evaluate whether the denial should be upheld or modified based upon the information presented during the appeal process.

Summary of the Denied Variance Requests:
The applications proposed the following encroachments into the City's additional 25-foot stream buffer setback:

Case No.	Property	Requested Encroachment
VAR-260501	5045 Brightmore Court (Lot 148)	Approximately 1,580 sq. ft.
VAR-260502	5035 Brightmore Court (Lot 149)	Approximately 1,727 sq. ft.
VAR-260503	5025 Brightmore Court (Lot 150)	Approximately 1,424 sq. ft.

Background:
On May 4, 2026, following a duly advertised public hearing, the Mayor and City Council considered the three Stream Buffer Variance Applications requesting authorization to encroach into the City's regulated 25-foot additional stream buffer setback associated with the Brightmore Court subdivision. Following review of the application materials, engineering plans, staff reports, exhibits, testimony presented during the public hearing, and the complete administrative record, the Mayor and City Council voted to deny all three Stream Buffer Variance Applications. The written Final Decisions were issued on May 13, 2026, constituting the City's final administrative determinations.

Motion to table appeal to next council meeting made by Elder, Seconded by Myrick.
Voting Yea: Elder, Myrick, Anderson, Williams, Leverette, Caffe
Vote Passed 6-0

12. PARKS DEPARTMENT
Devon Myrick, Chairperson
Zach Evans, Director

A. Building Maintenance and Park Department Report (Information Only)

B. Containment Zone for Austell Towne Park Ribbon Cutting

The Parks Department is requesting the approval of the containment zone for the Containment Zone for Austell Towne Park Ribbon Cutting. This Containment Zone is intended to provide a safe, controlled environment for attendees while supporting event operations, vendor activities, and the responsible service of alcoholic beverages. The proposed boundaries have been developed in coordination with event staff and are designed to:

- Promote public safety and effective crowd management.
- Ensure compliance with all applicable local and state regulations.
- Provide clear access points for attendees, emergency personnel, and event operations.
- Minimize impacts on surrounding businesses, residents, and traffic flow.

We have included the proposed containment zone map, for your review. Event staff will work closely with law enforcement, emergency services, and municipal departments to ensure all requirements are met and that the event is conducted safely and responsibly.

Motion to approve made by Myrick, Seconded by Williams.
Voting Yea: Anderson, Leverette, Myrick, Elder, Williams, Caffe
Vote Passed 6-0

C. Request Approval for the Special Events Ordinance

The Parks Department is requesting approval to adopt the proposed Special Events Ordinance establishing a comprehensive framework for the permitting and regulation of special events conducted within the City.

As the City continues to host a growing number of community festivals, parades, races, charitable events, and other public gatherings, there is a need for a consistent process to review, approve, and manage these activities.

The proposed Special Events Ordinance creates a uniform process for permitting special events while balancing community activities with public safety, traffic management, neighborhood impacts, and the efficient use of City resources.

Motion to approve made by Myrick, Seconded by Caffe.
Voting Yea: Anderson, Leverette, Myrick, Elder, Williams, Caffe
Vote Passed 6-0

13. COMMUNITY AFFAIRS
Shawndra Williams, Chairperson
Darrell Weaver, Director

A. July 2026 Code Enforcement Report

B. Public Hearing: 2026-01 SLUP request by Michelle Baines for a special land use permit to allow for a group home located at 6120 Hotel Street.

Application 2026-01 SLUP: by Michelle Baines for a special land use permit to operate a group home located at 6120 Hotel Street. Staff recommend approval of the request with staff stipulations:

1. There shall be no more than four (4) residents and one (1) staff resident member totaling five (5) occupants total.
2. The applicant shall meet all applicable life safety codes including an alarm system, egress and Knox Box requirements.

The Planning & Zoning Commission heard the applicants' request at their June 9, 2026 meeting and recommended approval of the request with a vote of 4-1.

Attorney Kimbrough opened Public Hearing and swore in Michelle Baines. Ida Watkins was sworn in and spoke in opposition.

Ms. Michelle Baines presented a proposal for a DCFS-certified, 24-hour transitional group home serving female residents ages 13–17. The applicant noted that the age range listed in the staff report (14–21) was in error and should be corrected to reflect 13–17.

The facility would house up to four residents, with approximately three staff members rotating to provide continuous 24/7 coverage, always including one staff member present overnight. The home includes two bathrooms, two resident bedrooms, and one staff bedroom. Security provisions include ADT monitoring along with enhanced surveillance measures.

Ms. Baines stated that she has prior experience working in group homes in California but has not previously operated one independently and confirmed she does not intend to reside on-site.

Staff recommended approval of the application subject to the following stipulations:

Occupancy shall not exceed four residents and one staff member on-site at any given time [as stated in staff recommendation].

The facility shall comply with all applicable life safety code requirements, including a monitored alarm system, adequate means of egress, and installation of a Knox Box for emergency access.

Council discussion raised concerns on age range consistency, bathroom adequacy, staffing sufficiency, neighborhood impacts, and variable placement durations.

Ida Watkins opposed the measure, citing concerns about unmet needs of the children and whether it would fit the neighborhood.

Motion to close public hearing made by Myrick, Seconded by Caffe
Voting Yea: Anderson, Leverette, Myrick, Elder, Williams, Caffe
Vote Passed 6-0

Motion to table SLUP public hearing to next council meeting made by Williams, Seconded by Caffe.
Voting Yea: Williams, Caffe, Myrick
Voting Nay: Elder, Anderson, Leverette
Mayor Clemons cast tie breaker vote in favor of tabling to next council meeting.
Vote Passed 4-3

C. Public Hearing: 2026-05R & 2026-06A request by Smith Douglas Homes to rezone and annex approximately 46 acres located at 4870, 4920, 4936 Mosley Road and 4940 Austell Powder Springs Road (Tax IDs #19113100020, 19113100030, 19113100040, 19113100060, 19113100070, 19113200090, 19113200130 and 19113200140) from IF (Future Industrial) and R-20 (Residential) to PUD (Planned Unit Development).

Application 2026-05R & 2026-06A: by Smith Douglas Homes to rezone and annex approximately 46 acres at 4870, 4920, 4936 Mosley Road and unaddressed parcels on Mosley Road (IDs#19113100020, 19113100030, 19113100060, 19113100070, 19113200090, 19113200130,19113200140) and 4940 Austell Powder Springs Road (ID#19113100040) from IF (Future Industrial) & R-20 (Residential) to PUD (Planned Unit Development) for the purpose of a residential development. Staff recommend approval of the request with stipulations:
Incorporate Cobb County's requested stipulations:

1. Any direct pedestrian access to Clarkdale Park should be limited to a location that will address any concerns raised regarding increased foot traffic through or near the County Park and the Austell Senior Center from pedestrians accessing the park.
2. The City of Austell is required to work with Cobb County PARKs and the Senior Services Department for any connectivity to Clarkdale Park, to execute all necessary intergovernmental agreements, and to ensure that the park and Senior Center for the vulnerable older adults' population operations remain unimpeded and uninterrupted.

3. The City of Austell is required to work with Cobb County Department of Transportation before issuance of land disturbance permit to ensure there are no plans for a DOT Satellite Office on Clarkdale Park property.

4. Provide a traffic study and signal warrant study consistent with the Cobb County Department of Transportation comments below [in their report assessment].

Additional City Stipulations:

1. Approval of the plan as presented dated July 6, 2026. Building elevations shall be substantially similar to those presented as part of this request.
2. Incorporating xeriscape landscaping to assist in stormwater reduction.

The Planning & Zoning Commission heard the applicant's request at their June 9, 2026 meeting and recommended approval of the rezoning and annexation requests both with a vote of 4-1.

Attorney Kimbrough opened the public hearing and swore in Connor Thorpe and Matt Bailey of Smith Douglas. Claudette Parker and Ann Turner were sworn in to speak in opposition. Connor Thorpe, Matt Bailey spoke on behalf of Smith Douglas. There have been some changes to the development. They have reduced units from 256 to 233 and have increased single family homes; initially they had more townhomes. Townhome orientation changed to east – west to reduce retaining walls.

Council expressed concerns regarding discrepancies between submitted packet and the plan presented during the hearing; desire for a direct multimodal connectivity per corridor plan (walking, bikes, scooters) and links to other areas. Orientation change is seen as weakening direct pedestrian routes. Concern about traffic patterns was expressed as well.

Smith Douglas engineering team proposed enhanced pedestrian corridors and wider sidewalks.

Brittany Giles, with MP Five Engineering and Consulting, was sworn in to speak about the traffic patterns. A traffic study was conducted per Cobb County procedures and will be submitted to Cobb County for approval; they have a two-submittal process.

Claudette Parker voiced concerns about the impact the development will have on Mosley Road flooding. Has anyone looked at the way it will impact traffic Mosley Rd? Has the impact on the budget been considered because the city will need more public safety personnel?

Ann Turner voiced concerns about increased traffic on Austell Powder Springs Road, the affordability of the homes, preserving trees and the environmental impacts near Clay Rd and local creeks that flood.

Kimberly Green, the homeowner, was sworn in to speak in favor of the development. She stated that her family has owned the property for over one hundred years and has longstanding community ties. They selected to sell to Smith Douglas because they are a reputable developer. She disagrees with a lot that was said about flooding.

Motion to close the public hearing was made by Myrick, Seconded by Leverette
Voting Yea: Anderson, Leverette, Myrick, Elder, Williams, Caffe
Vote Passed 6-0

Motion to table request for rezoning to next council meeting was made by Williams, Seconded by Myrick
Voting Yea: Williams, Leverette, Anderson, Elder, Myrick, Caffe
Vote Passed 6-0

Motion to table request for annexation to next council meeting was made by Williams, Seconded by Caffe
Voting Yea: Williams, Leverette, Anderson, Elder, Myrick, Caffe
Vote Passed 6-0

14. HUMAN RESOURCES
Sandra Leverette, Chairperson
Michelle Page, Director

A. July Workforce Stats

15. ATTORNEY, DUPREE & KIMBROUGH

A. It is the recommendation of the Austell Gas Company to reappoint Alvin Poole and Sayward Masselter to the Gas Board of Directors whose terms expire on 7/31/26.

Motion to approve reappointment was made by Anderson, Seconded by Elder
Voting Yea: Williams, Leverette, Anderson, Elder, Myrick, Caffe
Vote Passed 6-0

16. MAYOR'S REPORT

A. The August CMA Meeting will be held on Tuesday, August 11th at the Smyrna Community Center, Located at 200 Village Green Circle SW, Smyrna, GA 30060.

17. ADJOURN

Motion to adjourn made by Myrick, Seconded by Caffe.
Voting Yea: Anderson, Leverette, Myrick, Elder, Williams, Caffe
Vote Passed 6-0

Mayor

Ollie B. Clemons Jr.

Attest

Angela Sanders

Date

9.21.2026

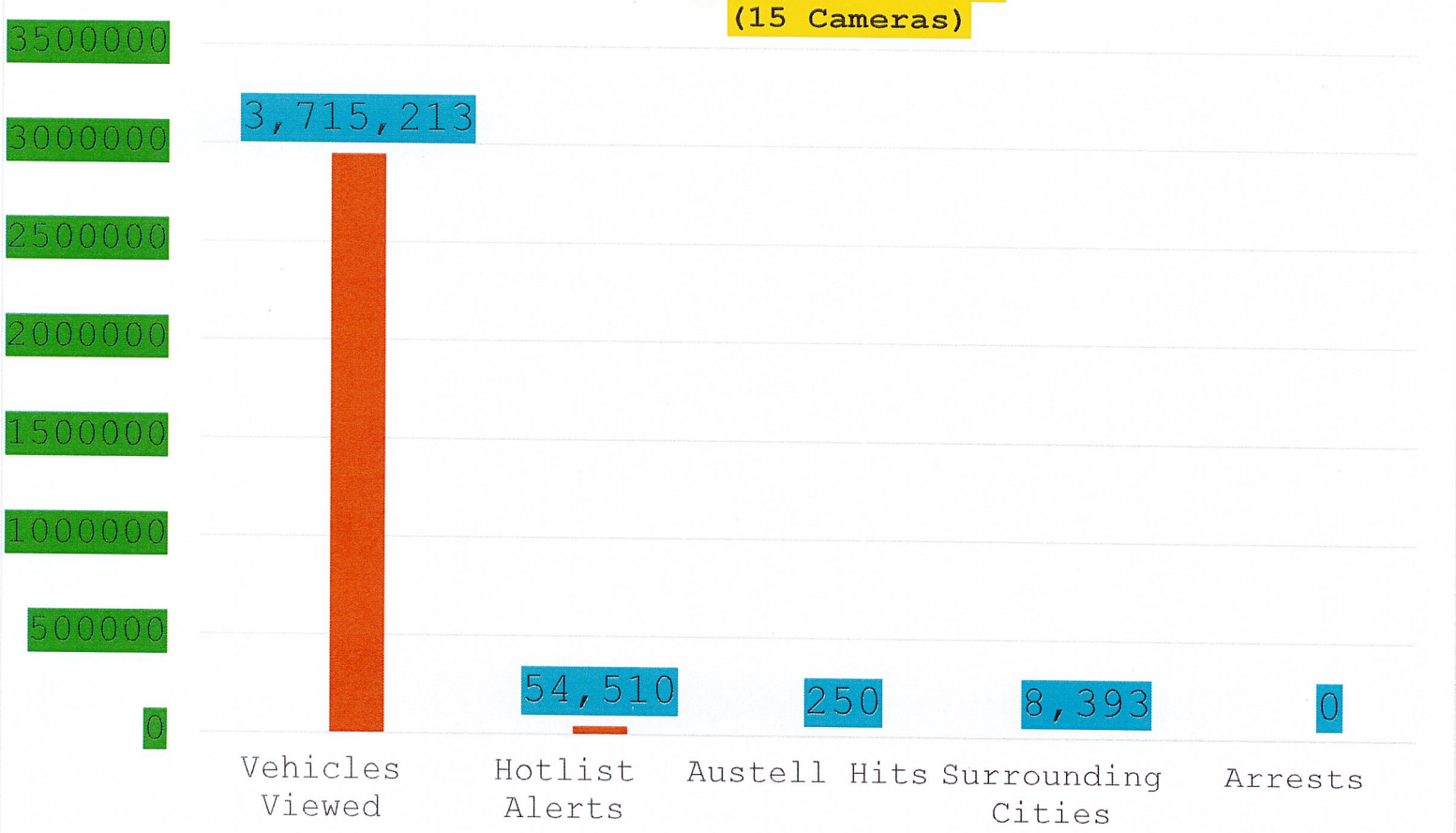
MONTHLY REPORT

August 2026

S. J. HARRELL, CHIEF OF POLICE

AUSTELL POLICE DEPARTMENT
5000 AUSTELL POWDER SPRINGS ROAD, SUITE 302 AUSTELL, GEORGIA 30106
OFFICE: (770) 944-4320 WWW.AUSTELLGA.GOV

Flock Cameras 30-Day Hits
June 2026
(15 Cameras)



Amongst the above numbers were:

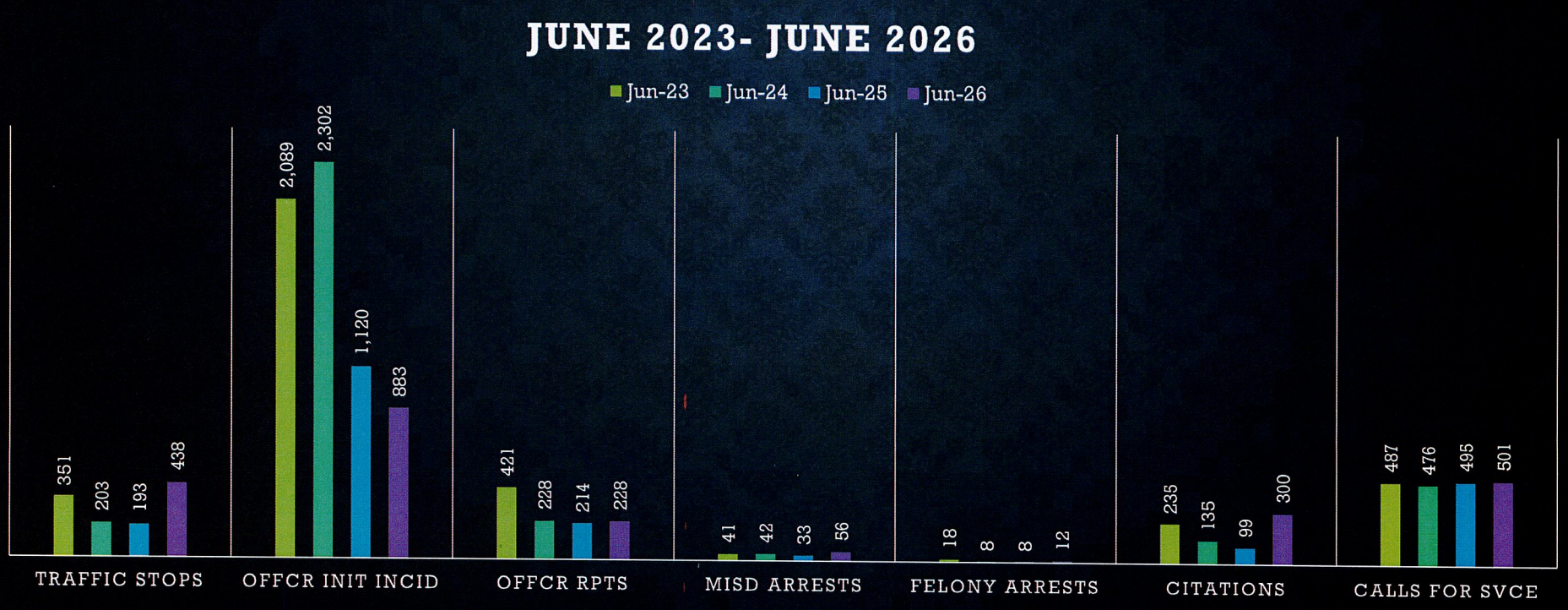
- 30 stolen vehicles
- 40,559 expired tags
- 4,815 suspended registrations
- 54 stolen plates

UNIFORM PATROL DIVISION OPERATIONAL STATISTICS

	June 2023	June 2024	June 2025	June 2026
TRAFFIC STOPS	351	203	193	438
OFFICER INITIATED INCIDENTS	1738	2099	1120	883
OFFICER REPORTS	421	228	214	228
MISDEMEANOR ARRESTS	41	42	33	56
FELONY ARRESTS	18	8	8	12
CITATIONS	235	135	99	300
CALLS FOR SERVICE	487	476	495	501



UNIFORM PATROL OPERATIONAL STATS

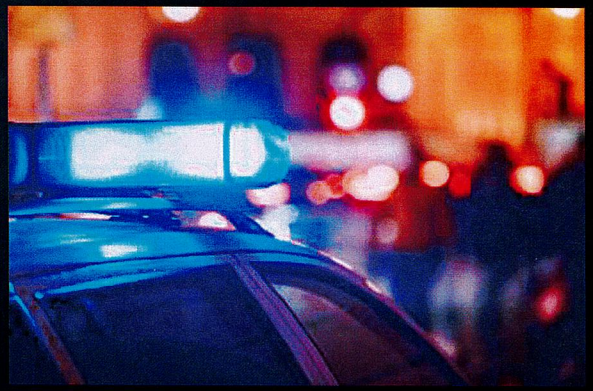


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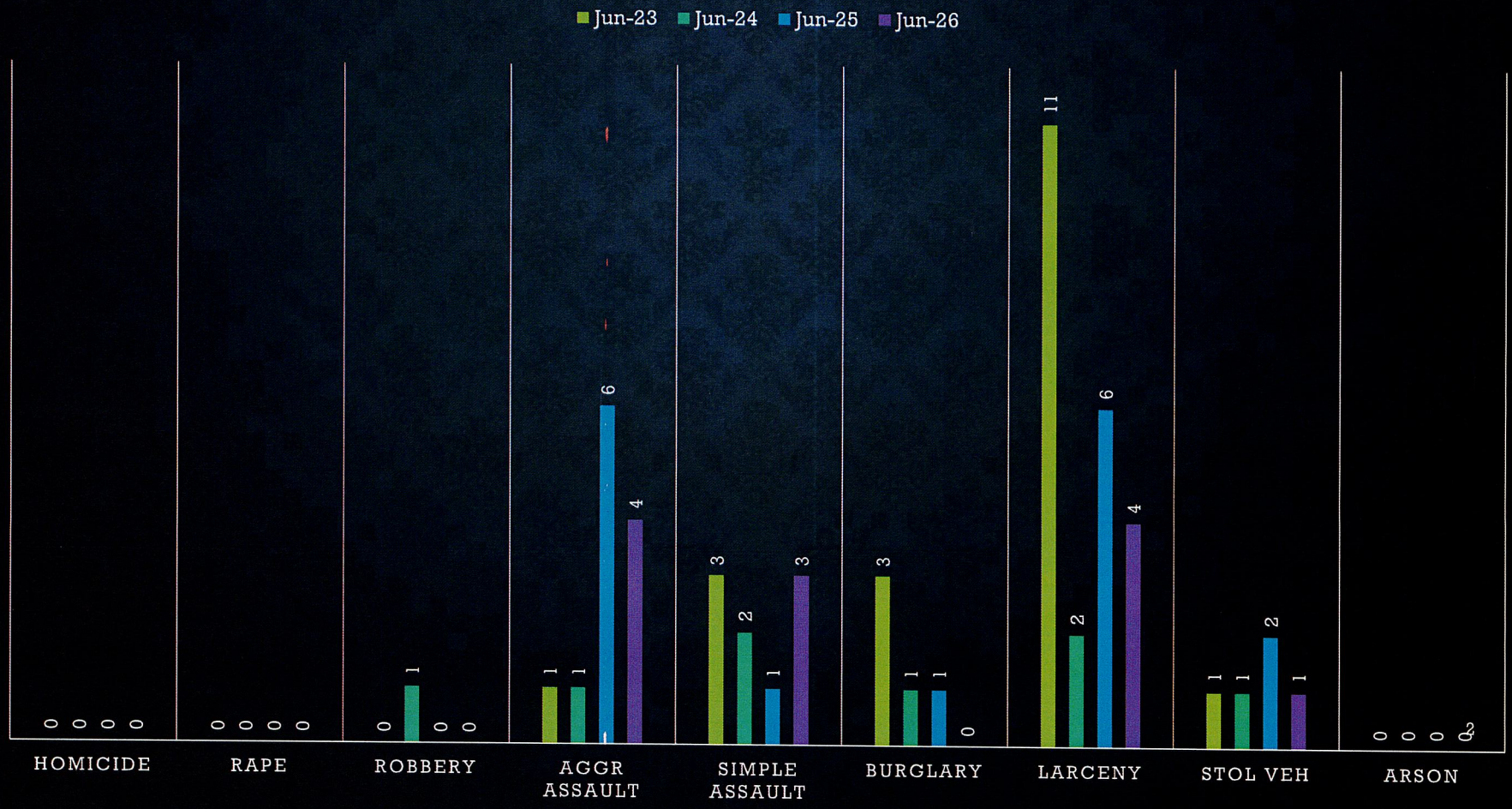
PART 1 CRIMES

2023 - 2026

	June 2023	June 2024	June 2025	June 2026
HOMICIDE	0	0	0	0
RAPE	0	0	0	0
ROBBERY	0	1	0	0
AGGRAVATED ASSAULT	1	1	6	4
SIMPLE ASSAULT	3	1	1	3
BURGLARY	3	1	1	0
LARCENY	11	2	6	4
STOLEN VEHICLE	1	1	2	1
ARSON	0	0	0	0



PART I CRIMES



MONTHLY RUN REPORT

JUNE

2026

BRANDON MERRITT, FIRE CHIEF

City of Austell
Fire & Emergency Services
5300 Austell Powder Springs Rd.
Austell, Ga 30106
(770) 944-6133

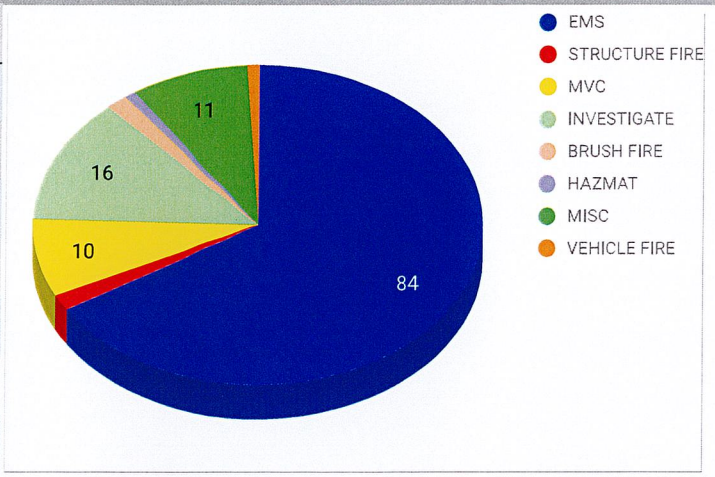
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(770) 944-6133

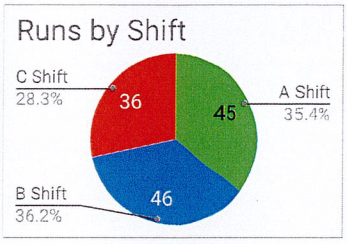
JUNE

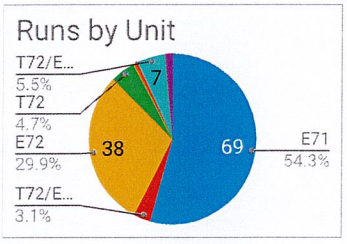
2026

MONTHLY REPORT

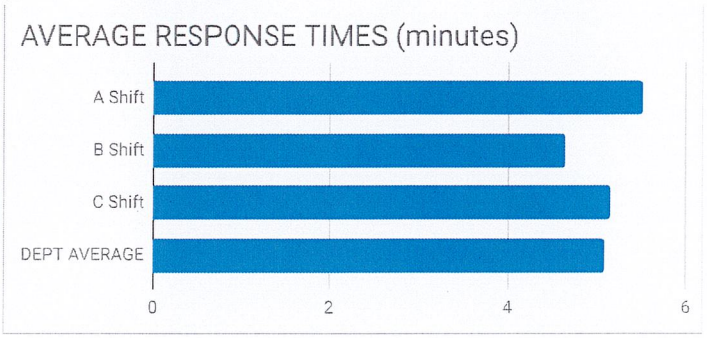
Runs		A Shift	B Shift	C Shift
EMS	84	30	30	24
MVC	10	5	3	2
VEHICLE FIRE	1	0	0	1
STRUCTURE FIRE	2	1	0	1
BRUSH FIRE	2	0	1	1
HAZMAT	1	0	1	0
INVESTIGATE	16	7	7	2
MISC	11	2	4	5
127	**TOTAL RUNS THIS MONTH**	**45**	**46**	**36**
763	**RUNS THIS YEAR**			







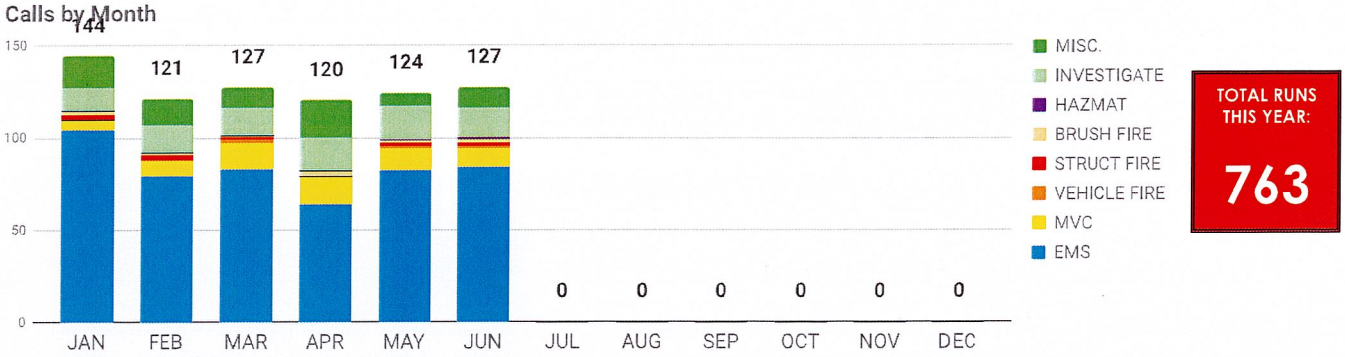
AVERAGE RESPONSE TIME (min)	
A Shift	6
B Shift	5
C Shift	5
DEPT AVERAGE	5



YEAR END REPORT

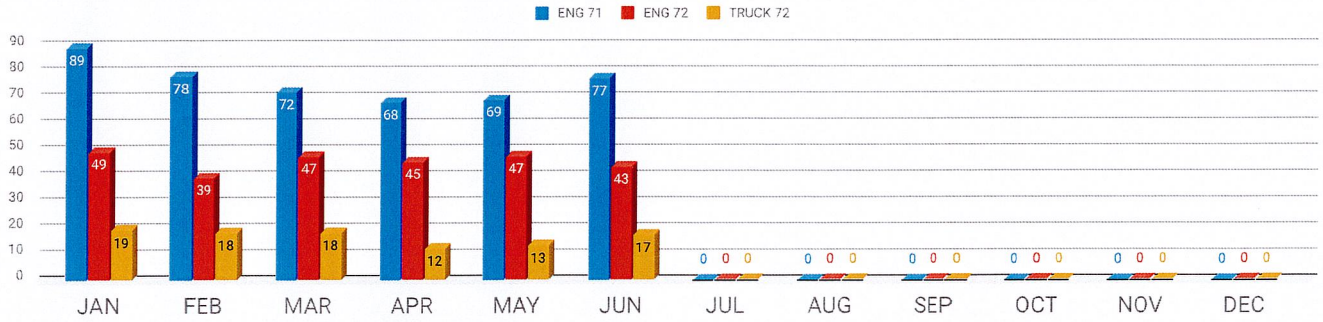
2026

Calls by Month

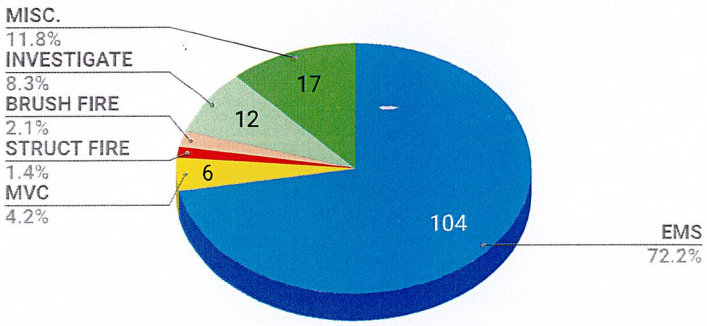


TOTAL RUNS THIS YEAR: 763

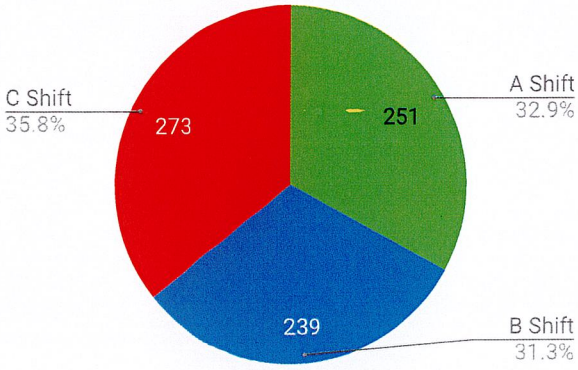
Calls by Apparatus



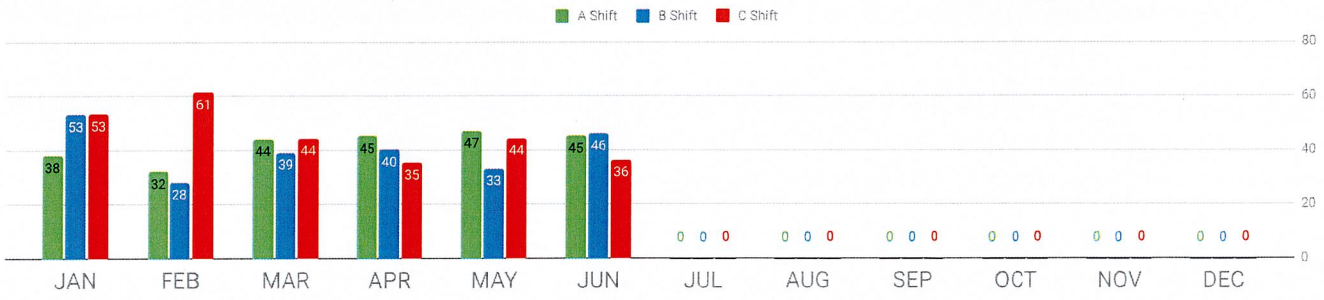
Calls by Type



Calls by Shift

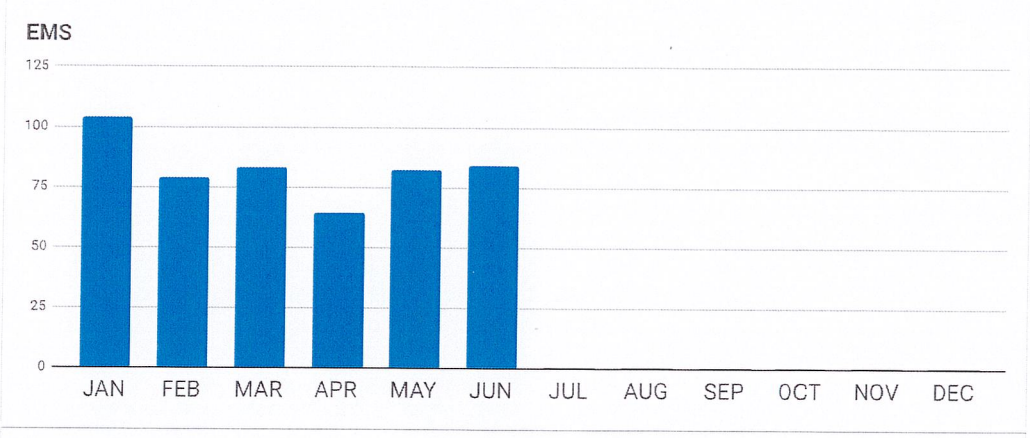


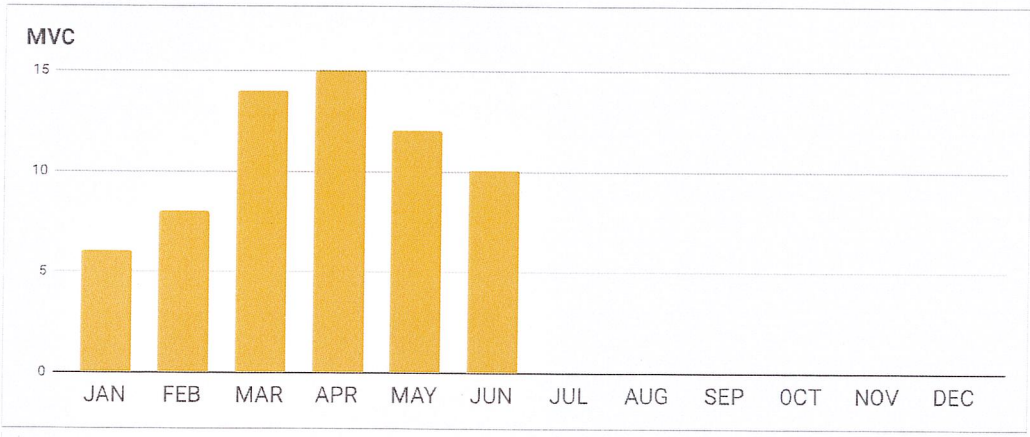
Calls by Shift

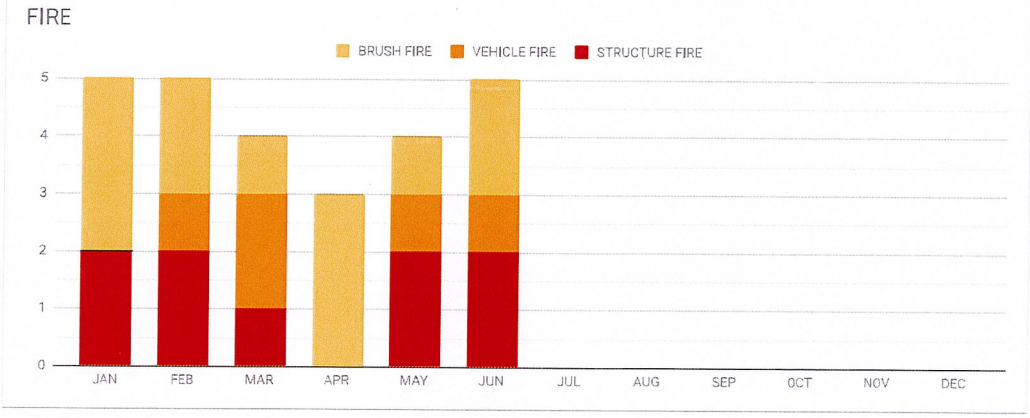


YEAR END REPORT

2026







TO: Mayor Ollie B. Clemons, Jr. and City Council

FROM: Brandon Merritt, Fire Chief

RE: Austell Fire Station #72 Training Room Remodel / Addition

Date: August 4th, 2026

The City of Austell Fire Department is requesting approval of the RFP listed below for the remodel/addition of a training room at Austell Fire Station #72 that was approved in previous SPLOST referendums. With this addition, we would create a large training room for classes and meetings, along with new office spaces.

The RFP is for "Phase 1" of the project, which involves the demolition, reroofing, and new framing of the area above our engine bay for the future finished space. "Phase 2" will be started after "Phase 1" is complete, and "Phase 2" will be the finishing out of the space that is created, along with making the other spaces at the station more functional.

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We are also recommending that the funding for "Phase 1" and "Phase 2" will be from the remainder of the 2011 SPLOST and 2016 SPLOST. Items that are not eligible to be funded by SPLOST will be funded from 100-3510-52-2200.

CITY OF AUSTELL, GEORGIA
FIRE STATION 72-TRAINING ROOM ADDITION/RENOVATION
5300 Austell Powder Springs Rd, Austell, GA 30106
RFP #26-001 FD

Cost Proposal

Description	Quote in Words (i.e.: nine thousand, two hundred, fifty)	Numeric Quote (i.e.: $9,250)
Demolition	Ten Thousand Eight Hundred	$ 10,800.00
Structural Framing	One Hundred Sixty Thousand Five Hundred Eighty-two and50/100	$ 160,582.50
Mechanical	Five Thousand Three Hundred EIghty-two and 45/100	$ 5,382.45
Electrical	Ten Thousand Eight Hundred	$ 10,800.00
Fire Protection	Sixteen Thousand Two Hundred	$ 16,200.00
Interior Build-Out	Three Thousand One Hundred Five	$ 3,105.00
Roofing	Twenty-one Thousand Six Hundred	$ 21,600.00
Exterior	Eighteen Thousand Nine Hundred	$ 18,900.00
TOTAL	Two Hundred Forty-seven Thousand Three Hundred Sixty-nine and 95/100	$ 247,369.95

Contractor Owner/Officer John Buckley, Benning Construction Company

Title Chief Development Officer

Address 4695 South Atlanta Road SE

City, State, Zip Atlanta, GA 30339

Signature of Offeror

Printed Name of Above John Buckley

Public Works Department

Monthly Report

Streets Division
Stormwater Division
Water/Sewer Division
Terrell Community Garden
July 2026

INTRODUCTION

The Public Works Departmental Monthly Report is an essential document that serves multiple important functions for the city.

1. Transparency:
Public Trust**:** It shows citizens how public funds and resources are being used by the different Division within the department (Streets, Stormwater and Water/Sewer Divisions).

2. Accountability:
Government Oversight: Helps our elected officials, and the mayor to monitor the performance of the Public Works Department.

This report ensures that the infrastructure and services provided by the Public Works Department are maintained and developed in a way that supports the community's needs now and in the future.

Streets Division

The Streets Division of the Public Works Department plays a critical role in the functionality, safety, and efficiency of the city's infrastructure. Below is a recap of the Streets Division performance from June 22, 2026, through July 22, 2026.

Description of Service Work Provided	Total
Sweeper Swept (Miles)	41-miles
Grass Cut (Miles)	30-miles
Litter (Bags)	62-bags
Leaves (Bags)	110-bags
Leaf Truck (Dry compacted leaves – 8 cubic yards = 1 ton)	0
Limbs (Truck Loads)	25-truck loads

Stormwater Division

The Stormwater Division within the Public Works Department plays a critical role protecting public health, safety, infrastructure, and the environment. Specifically, flood prevention and control access of stormwater run-off are two key responsibilities of the division. Below is a recap of flood prevention and controls for the Stormwater Division from June 22, 2026, through July 22, 2026.

Description of Service Work Provided	Total Completed
Storm Drains Inspected/ Miscellaneous Maintenance of Storm Drains/ Pipe Repairs	85- storm drains inspected
Cleanup and Repair of Storm Ditches throughout the City	4-ditches
Other: Business Environmental Inspections (Jan-March)	0

Water/ Sewer Division

The Water and Sewer Division of the Public Works Department is essential to the health, safety, and daily functioning of our community. It ensures that clean water is delivered reliably to the residents and that wastewater is safely removed from our community. Below is a recap of the different services provided by the Water and Sewer Division from June 22, 2026, through July 22, 2026.

Description of Service Work Provided	Total Completed
Repair to Broken Water Main	1-broken water main
New Construction- Water and Sewer Taps	0-taps
Commercial and Residential Sewer Blockage Removal	4-residential blockage removals
Service Line Repair or Replacement	6-service line repairs
Curbstop and/or Meter Replacement	13-meter replacements

The Terrell City Community Garden

The Terrell Community Garden program offers a wide range of social, environmental, health, and economic benefits to the neighborhoods and residents of the City of Austell. Listed below are events scheduled for the month of July at the city's community garden.

Description of the Event	
Nothing to Report	

THE CITY OF Austell GEORGIA

Community Affairs
5000 Austell Road
Austell, GA 30106
770.944.4309

Memorandum **12A**

Memo

To: Mayor and Council

From: Zach Evans, Director

cc:

Date: 08/03/2026

Re: Building Maintenance and Pak Department Report (Information Only)

Building Maintenance Report:

Work Orders by Status — Last 30 Days

Based on work orders created in the last 30 days. Filters: non-archived, non-deleted, excluding request-only records.

◯ Open

Work Orders:67

- Work Orders

◯ Open In Progress On Hold Complete Status 59 Work Orders

Here's the **work order status breakdown for the last 30 days**

Filters applied: work orders **created since June 22, 2026**, non-archived, non-deleted, excluding request-only records.

- **Complete:** 59
- ◯ **Open:** 18
- **In Progress:** 2
- **On Hold:** 0

Parks Maintenance:

Continued grounds Maintenance

Growth improvements and Projects:

- Removed Crape Myrtle trees with Public Works department from along Jefferson Street that were dead or overgrown
- Replaced Crape Myrtles with Mulley grass, low growing and less maintenance plants
- Bleachers moved and placed at Legion Park basketball court area with help from Public Works department
- Installed basketball pole pads on basketball goals for safety
- Additional trash cans have been placed in parks as needed due to growth and development
- Picked up new fire pits from Austell Gas that will be installed at Austell Town Park

Special Events and Community Gatherings:

- Austell Farmers Market downtown
- Installed (5) National Night Out banners throughout city for upcoming event in August 2026

Seasonal Accents:

- Lowered flags to half-staff in honor of South Carolina Senator Lindsay Graham

Code Enforcement - 07/2026

Austell

Date	Address	Complaint	Case Number	Action	Officer
6/18/2026	6027 BOWDEN ST	INSPECTION	SWO-26-7	NO PERMITS	R.BROWN
6/18/2026	1942 ROYAL IND	INSPECTION	SWO-26-1	NO PERMITS	R.BROWN
6/18/2026	5521 COLLINS BLVD	INSPECTION	SWO-26-8	NO PERMITS	R.BROWN
6/18/2026	5741 LISA LN	INSPECTION	CE-26-331	PMC NOTICE	R.BROWN
6/18/2026	6205 HUMPHRIES HILL	INSPECTION	CE-26-222	CASE CLOSED	R.BROWN
6/18/2026	6230 HUMPHRIES HILL	INSPECTION	CE-26-217	PMC NOTICE SPOKE WITH OWNER	R.BROWN
6/18/2026	5045 DEERBROOK	INSPECTION	CE-26-195	CASE CLOSED	R.BROWN
6/18/2026	1150 CURETON DR	INSPECTION	CE-26-344	CASE CLOSED	R.BROWN
6/18/2026	6320 WELLINGTON WAY	INSPECTION	CE-26-437	PMC NOTICE	R.BROWN
6/18/2026	6502 JACKIE LN	INSPECTION	CE-26-438	CASE CLOSED	R.BROWN
6/18/2026	5138 LAKEVIEW CT	INSPECTION	CE-26-445	PMC NOTICE	R.BROWN
6/18/2026	5140 LAKEVIEW CT	INSPECTION	CE-26-444	PMC NOTICE	R.BROWN
6/18/2026	5155 LAKEVIEW CT	INSPECTION	CE-26-448	PMC NOTICE	R.BROWN
6/18/2026	5133 LAKEVIEW CT	INSPECTION	CE-26-452	CASE CLOSED	R.BROWN
6/22/2026	5672 AUSTELL POWDER	INSPECTION	CE-26-241	SPOKE WITH OWNER	R.BROWN
6/22/2026	4821 NATURE TRL	INSPECTION	CE-26-382	CASE CLOSED	R.BROWN
6/22/2026	5876 NEWMAN CT	INSPECTION	CE-26-393	CASE CLOSED	R.BROWN
6/22/2026	6203 MARY LN	INSPECTION	CE-26-171	CASE CLOSED	R.BROWN
6/22/2026	6111 GOODWIN RD	INSPECTION	CE-26-170	CASE CLOSED	R.BROWN
6/22/2026	1116 PONTIAC CIR	INSPECTION	CE-25-268	PMC NOTICE MAILED	R.BROWN
6/22/2026	1104 PONTIAC CIR	INSPECTION	CE-26-399	CASE CLOSED	R.BROWN
6/22/2026	5824 HUMPHRIES ST	INSPECTION	CE-25-222	PMC NOTICE	R.BROWN

6/22/2026	2678 JEFFERSON ST	INSPECTION	CE-26-31	PMC NOTICE	R.BROWN
6/22/2026	6030 JOHN ST	INSPECTION	CE-26-88	PMC NOTICE NEED MORE TIME	R.BROWN
6/22/2026	5884 NEWNAN CT	INSPECTION	CE-26-265	CASE CLOSED	R.BROWN
6/22/2026	5883 NEWNAN CT	INSPECTION	CE-26-394	CASE CLOSED	R.BROWN
6/22/2026	5876 NEWNAN CT	INSPECTION	CE-26-393	CASE CLOSED	R.BROWN
6/22/2026	5875 NEWNAN CT	INSPECTION	CE-26-395	CASE CLOSED	R.BROWN
6/23/2026	5973 MEDLOCK AVE	INSPECTION	CE-26-419	PMC NOTICE	R.BROWN
6/23/2026	5938 MEDLOCK AVE	INSPECTION	CE-26-417	CASE CLOSED	R.BROWN
6/23/2026	5935 MEDLOCK AVE	INSPECTION	CE-26-418	PMC NOTICE MAILED	R.BROWN
6/23/2026	2614 SHERWOOD DR	INSPECTION	CE-25-214	CASE CLOSED	R.BROWN
6/23/2026	2016 MATT DR	INSPECTION	CE-25-298	NO PERMITS/FAILED	R.BROWN
6/23/2026	2917 EGRET LN	INSPECTION	CE-26-308	CASE CLOSED	R.BROWN
6/23/2026	5070 DEER BROOK TRL	INSPECTION	CE-26-194	PMC NOTICE MAILED	R.BROWN
6/23/2026	2710 GREYSTONE CT	INSPECTION	CE-26-34	PMC NOTICE MAILED	R.BROWN
6/23/2026	3097 JOE JERKINS	INSPECTION	CE-26-379	SOME IMPROVEMENT MADE	R.BROWN
6/29/2026	5925 MULBERRY ST	INSPECTION	BL-25-60	COMPLIANT FOR RENEWAL	R.BROWN
6/29/2026	5220 AUSTELL RD	INSPECTION	BL-20-336	CEASE AND DESIST	R.BROWN
6/29/2026	5758 A HARRISON ST	INSPECTION	BL-21-378	NO LONGER IN BUSINESS	R.BROWN
6/29/2026	5455 AUSTELL POWDER	INSPECTION	BL-24-58	COMPLIANT FOR RENEWAL	R.BROWN
6/29/2026	5900 MAXHAM RD UNIT 5	INSPECTION	BL-22-45	COMPLIANT FOR RENEWAL	R.BROWN
6/29/2026	5000 AUSTELL RD	INSPECTION	BL-21-78	COMPLIANT FOR RENEWAL	R.BROWN
6/29/2026	5000 AUSTELL RD	INSPECTION	BL-25-499	COMPLIANT FOR RENEWAL	R.BROWN
6/29/2026	5000 AUSTELL RD	INSPECTION	BL-20-281	COMPLIANT FOR RENEWAL	R.BROWN

Code Enforcement - 07/2026

Austell

6/29/2026	2170 SWEETWATER LN	INSPECTION	CE-26-483	LIVESTOCK/PMC NOTICE SPOKE W/OWNER	R.BROWN
7/1/2026	2914 VMH	INSPECTION	BL-20-443	COMPLIANT FOR RENEWAL	R.BROWN
7/1/2026	6289 VMH	INSPECTION	BL-21-304	COMPLIANT FOR RENEWAL	R.BROWN
7/1/2026	2954 VMH	INSPECTION	BL-21-212	COMPLIANT FOR RENEWAL	R.BROWN
7/1/2026	2725 JEFFERSON ST	INSPECTION	BL-22-58	COMPLIANT FOR RENEWAL	R.BROWN
7/1/2026	5756 B HARRISON AVE	INSPECTION	BL-21-248	COMPLIANT FOR RENEWAL	R.BROWN
7/1/2026	6408 KESINGTON	INSPECTION	CE-26-461	PMC NOTICE	R.BROWN
7/1/2026	6080 HOTEL ST	INSPECTION	CE-26-408	CASE CLOSED	R.BROWN
7/1/2026	5637 AUSTELL POWDER	INSPECTION	CE-26-416	PMC NOTICE	R.BROWN
7/1/2026	2380 WORTHINGTON DR	INSPECTION	SWO-26-21	STOP WORK ORDER/NO PERMITS	R.BROWN
7/1/2026	3000 BROOKFIELD DR	INSPECTION	CE-25-193	PMC NOTICE MAILED	R.BROWN
7/1/2026	6500 HUMPHRIES HILL	INSPECTION	CE-26-219	PMC NOTICE	R.BROWN
7/1/2026	6240 HUMPHRIES HILL	INSPECTION	CE-26-218	PMC NOTICE MAILED	R.BROWN
7/1/2026	3030 MILLSTONE CT	INSPECTION	CE-25-165	CASE CLOSED	R.BROWN
7/1/2026	3235 BROOKFIELD DR	INSPECTION	CE-25-143	CASE CLOSED	R.BROWN
7/2/2026	10022 VMH	INSPECTION	CE-25-104	PMC NOTICE/NO CHANGE	R.BROWN
7/2/2026	6336 WELLINGTON WAY	INSPECTION	CE-26-439	PMC NOTICE	R.BROWN
7/2/2026	6333 WELLINGTON WAY	INSPECTION	CE-26-440	PMC NOTICE	R.BROWN
7/2/2026	3150 HUMPHRIES HILL	INSPECTION	SLUP-22-1	PASSED INSPECTION	R.BROWN
7/6/2026	39 PINE ST	INSPECTION	CE-26-285	PMC NOTICE SOME IMPROVEMENT	R.BROWN
7/6/2026	2196 VENESSA CIR	INSPECTION	CE-26-294	CASE CLOSED	R.BROWN
7/6/2026	6347 WELLINGTON WAY	INSPECTION	CE-26-223	CASE CLOSED	R.BROWN
7/6/2026	2945 JEFFERSON ST	INSPECTION	CE-26-405	PMC NOTICE	R.BROWN

7/6/2026	5591 OWENS DR	INSPECTION	CE-26-334	CASE CLOSED	R.BROWN
7/6/2026	5646 OLD MARIETTA RD	INSPECTION	CE-25-159	PMC NOTICE	R.BROWN
7/6/2026	10 THOMPSON ST	INSPECTION	CE-26-142	PMC NOTICE/STILL IN COURTS	R.BROWN
7/6/2026	5159 LAKEVIEW CT	INSPECTION	CE-26-426	PMC NOTICE MAILED	R.BROWN
7/6/2026	2337 CLAY RD	INSPECTION	CE-26-367	CASE CLOSED	R.BROWN
7/9/2026	5390 AUSTELL RD	INSPECTION	CE-26-251	CASE CLOSED	R.BROWN
7/9/2026	3370 SCOTT DR	INSPECTION	CE-26-188	CASE CLOSED	R.BROWN
7/9/2026	2953 JEFFERSON ST	INSPECTION	CE-26-181	CASE CLOSED	R.BROWN
7/9/2026	2005 VENESA CIR	INSPECTION	CE-26-364	SPOKE WITH OWNER MORE TIME	R.BROWN
7/9/2026	2942 JEFFERSON ST	INSPECTION	CE-26-166	PMC NOTICE/SPOKE WITH OWNER	R.BROWN
7/9/2026	2972 JEFFERSON ST	INSPECTION	CE-26-165	CASE CLOSED	R.BROWN
7/9/2026	5455 AUSTELL POWDER	INSPECTION	CE-26-356	SPOKE WITH OWNER	R.BROWN
7/9/2026	5205 AUSTELL POWDER	INSPECTION	CE-26-412	CASE CLOSED	R.BROWN
7/9/2026	2300 VMH	INSPECTION	CE-26-485	CEASE AND DESIST	R.BROWN
7/9/2026	3901 DOE RUN DR	INSPECTION	CE-26-198	CASE CLOSED	R.BROWN
7/10/2026	3235 BROOKFIELD DR	INSPECTION	CE-26-208	EXT, GRANTED	R.BROWN
710/2026	6098 SPRING ST	INSPECTION	CE-25-294	PMC NOTICE MAILED	R.BROWN
7/10/2026	6114 SPRING ST	INSPECTION	CE-25-294	PMC NOTICE/SOME IMPROVEMENT	R.BROWN
7/10/2026	4801 WESTSIDE RD	INSPECTION	CE-25-166	PMC NOTICE MAILED	R.BROWN
7/10/2026	5387 AUSTELL POWDER	INSPECTION	CE-25-279	PMC NOTICE	R.BROWN
7/13/2026	3593 GOODWIN RD	INSPECTION	CE-26-173	PMC NOTICE	R.BROWN
7/13/2026	2861 VMH	INSPECTION	CE-25-244	CLEAN UP IN PROCESS	R.BROWN
7/13/2026	2005 OAK CT	INSPECTION	CE-26-261	PMC NOTICE	R.BROWN

7/13/2026	2347 CLAY RD	INSPECTION	BL-21-160	BUSINESS CLOSED	R.BROWN
7/14/2026	1201 HIAWATHA LN	INSPECTION	SWO-26-6	NO PERMITS	R.BROWN
7/14/2026	5930 PECO LN	INSPECTION	CE-25-283	CLEAN UP IN PROCESS	R.BROWN
7/14/2026	5679 EDITH ST	INSPECTION	CE-25-108	OVERGROWN GRASS CUT	R.BROWN
7/14/2026	6008 PINE ST	INSPECTION	CE-26-357	PMC NOTICE	R.BROWN
7/14/2026	2671 JEFFERSON ST	INSPECTION	CE-26-422	PMC NOTICE	R.BROWN
7/14/2026	3097 JOE JERKINS	INSPECTION	CE-26-379	CLEAN UP IN PROCESS	R.BROWN
7/14/2026	5151 LAKEVIEW CT	INSPECTION	CE-26-454	PMC NOTICE MAILED	R.BROWN
7/14/2026	5125 LAKEVIEW CT	INSPECTION	CE-26-456	PMC NOTICE MAILED	R.BROWN
7/14/2026	5138 LAKEVIEW CT	INSPECTION	CE-26-445	CASE CLOSED	R.BROWN
7/14/2026	2787 VMH	INSPECTION	BL-22-74	CEASE AND DESIST	R.BROWN
7/14/2026	5900 MAXHAM RD UNIT 14	INSPECTION	BL-20-359	CEASE AND DESIST	R.BROWN
7/14/2026	2777 JEFFERSON ST	INSPECTION	BL-24-83	CEASE AND DESIST	R.BROWN
7/14/2026	2539 VMH	INSPECTION	BL-22-91	PAID/GOOD STANDINGS	R.BROWN
7/16/2026	5741 LISA LN	INSPECTION	CE-26-331	PMC NOTICE MAILED	R.BROWN
7/16/2026	5075 FESSENDEN AVE	INSPECTION	CE-26-54	PMC NOTICE MAILED	R.BROWN
7/16/2026	5784 STILL PL	INSPECTION	CE-26-148	PMC NOTICE MAILED	R.BROWN
7/16/2026	1125 PONTIAC CIR	INSPECTION	CE-26-131	CASE CLOSED	R.BROWN
7/16/2026	1781 VMH	INSPECTION	BL-22-57	CEASE AND DESIST	R.BROWN
7/16/2026	2825 VMH	INSPECTION	BL-23-82	CEASE AND DESIST	R.BROWN
7/16/2026	2765 JEFFERSON ST	INSPECTION	BL-23-88	CEASE AND DESIST	R.BROWN

THE CITY OF Austell GEORGIA

Code Enforcement - 07/2026



THE CITY OF Austell GEORGIA

5000 Austell Powder Springs Road • Suite 141 • Austell, Georgia 30106
Community Affairs • Code Enforcement Division • 770-944-4324
www.austellga.gov

CODE ENFORCEMENT
ADDENDUM REPORT FOR PERIOD
JUNE 19, 2026 - July 17, 2026

- **Current active cases: 374**
- **New cases received for reporting period: 7**
- **Inspections Completed in OpenGov: 94**
- **Cases Closed: 32**
- **Number of business(es) inspected for Occupation Tax Certificate(s): 20**

  5925 MULBERRY ST
  5220 AUSTELL RD
  5758-A HARRISON ST
  5455 AUSTELL POWDER
  5900 MAXHAM RD UNIT 5
  5000 AUSTELL RD (x3)
  2914 VETERANS MEMORIAL HWY
  6289 VETERANS MEMORIAL HWY
  2954 VETERANS MEMORIAL HWY
  2725 JEFFERSON ST
  5756-B HARRISON AVE
  2347 CLAY RD
  2787 VMH
  5900 MAXHAM RD UNIT 14
  2539 VETERANS MEMORIAL HWY

- **Number of stop-work order(s) for building without permit: 5**

  6027 BOWDEN ST
  1942 ROYAL IND
  5521 COLLINS AVE
  2380 WORTHINGTON DR
  1201 HIAWATHA

- **Number of signs removed from ROW during reporting period: 6**

- **7201 Pine Street – Owner is aware of issues and met on site and via telephone to discuss repairs needed to include paint areas with chipped and exposed wood, repair retaining wall, which is cracked, inoperable vehicles on the property, trash, and debris. Spoke with owner on start date for paint, and exposed wood on 7/6/2026.**

- **Spoke with property mgtmt team ad owner about clean up at 2700 JEFFERSON ST. on 7/14/2026. Inspection done on 7/18/2026, property has been cleaned up to satisfactory status. Also painting crew has been assigned to start painting the back of shopping center in the next two weeks.**

- **Spoke with owner on timeline for finished construction at 2671 JEFFERSON ST. TEXACO. Also check with Fire Marshall for updated paperwork.**

THE CITY OF Austell GEORGIA

WORKFORCE STATS

JULY 2026

DEPARTMENT	FULL-TIME	PART-TIME	FILLED	AVG TENURE	VACANT
MAYOR & COUNCIL	1	7	8	8.4	0
CITY CLERK	1	0	1	0.7	0
COMMUNITY AFFAIRS	8	0	6	8.5	2
FINANCE	8	0	8	13.9	0
FIRE & EMERGENCY SERVICES	27	17	39	7.4	5*
HUMAN RESOURCES	1	0	1	2.5	0
INFORMATION TECHNOLOGY	0	1	1	1.1	0
MUNICIPAL COURT	3	0	3	3.9	0
PARKS & BUILDING MGMT	17	1	16	7.0	2
POLICE	36	3	31	4.7	8**
PUBLIC WORKS	32	0	27	6.7	5
TOTAL	**134**	**29**	**141**	**5.9**	**22**

* PT

** 1 civilian