



## REGULAR COUNCIL MEETING

MONDAY, JANUARY 17, 2024 at 7:00 PM

CITY HALL BUILDING

### MINUTES

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#### 1. CALL TO ORDER

- A. Invocation - Pastor Billy Hooper - Clarkdale First Baptist Church
- B. Pledge of Allegiance
- C. Add Items to Agenda

#### 2. CONSENT AGENDA – INFORMATION AND UPDATE

(No action required by Council – See Specific Department Director before a Meeting)

#### 3. CONSENT AGENDA

- A. Approve Bills
- B. Approve Legal Bills
- C. Approve Minutes of Regular Council Meeting

Motion made by Myrick, Seconded by Anderson

Voting Yea: Anderson, Leverette, Myrick, Adams, Elder

#### 4. EXCEPTION TO CONSENT AGENDA

#### 5. CITIZENS REPORT

Mrs. Ann Turner has concerns regarding cars passing on a double yellow line through the city. Deputy Chief stated she could contact the Police Department and if possible get a tag number.

Mr. Derek Caffé stated Create Austell is planning an event on March 31, Downtown Walk, and in June, the Real Estate Summit.

#### 6. GAS SYSTEM REPRESENTATIVE

**Ollie Clemons**

Attorney Kimbrough stated things are looking good so far.

**7. FINANCE REPORT**  
**Valerie Anderson, Chairperson**  
**Denise Lowe, Director**

A. Monthly Financial Report

**8. GENERAL ADMINISTRATION**  
**Melanie Elder, Chairperson**  
**Elizabeth Young, Director**

A. GMA Retirement Benefit Changes

Changes have been made to the retirement document to meet the IRS standards per GMEBS.

Motion made by Myrick, Seconded by Anderson.

Voting Yea: Anderson, Leverette, Myrick, Adams, Elder

**9. POLICE DEPARTMENT**  
**Devon Myrick, Chairperson**  
**Scott Hamilton, Police Chief**

A. Monthly Patrol Stats & CIU Stats

**10. FIRE DEPARTMENT**  
**Marlin Lamar, Chairperson**  
**Brandon Merritt, Fire Chief**

A. Monthly Fire Report

**11. PUBLIC WORKS DEPARTMENT**  
**Sandra Leverette, Chairperson**  
**Bo Garrison, Director**

A. Community Garden Grant (Information Only)

The City Agriculture Plan has been awarded to the City of Austell in the amount of \$100,000. This funding will be instrumental in aiding the City of Austell with its community garden and gardens programs, along with the beautification of select areas throughout the city. Since 2019, Food Well Alliance partnered with the Atlanta Regional Commission (ARC) and introduced the City Agriculture Plan to five counties (Clayton, Cobb, DeKalb, Fulton, and Gwinnett), and through a collaborative process, the City Agriculture Plan was developed. The Plan is designed to build a community around local food and agriculture, formalize a local government's commitment to prioritizing health and sustainability, and to bring innovative ideas and valuable resources to Cities.

As a part of our commitment to transparency and collaboration, we look forward to keeping the city informed about the progress and outcomes of the City Agriculture Plan Grant.

## B. Purchase of New Mini Excavator & Hammer Tool Attachment

It is the recommendation of the Public Works Department to accept and approve the bidding of Yancey Caterpillar, in the amount of \$76,534 for a new mini excavator and a hydraulic hammer tool attachment to be added to the Public Works fleet. We would like to waive the purchase from the lowest bidder.

The Purchase includes the following:

- Caterpillar Model: 304 OA Hydraulic Excavator
- Caterpillar Model: WT-MHE Work Tool
- 2 Year Warranty

Quotes received:

- (1) Yancey Caterpillar: \$76,534.00
- (2) Atlanta Kubota: \$70,252.85
- (3) Dobbs Equipment: \$67,443.20

The funds will come from SPLOST, 335-4200-54-2500

Motion made by Adams, Seconded by Anderson

Voting Yea: Anderson, Leverette, Myrick, Adams, Elder

## 12. PARKS DEPARTMENT

**Meredith Adams, Chairperson**

**Darrell Weaver, Director**

A. No Report

## 13. COMMUNITY AFFAIRS

**Valerie Anderson, Chairperson**

**Darrell, Weaver, Director**

A. December 2023 Code Enforcement Report

B. Application 2023-07 SLUP: Special Use Permit request by Mark Campbell

Ms. Elder requested to table this application due to the applicant could not be present.

Motion made by Elder, Seconded by Anderson.

Voting Yea: Anderson, Leverette, Myrick, Adams, Elder

C. Application 2023-08 SLUP: Special Land Use Permit request by Melissa Richard

Application 2023-08 SLUP: by Melissa Richard to allow for a youth group home located at 3325 Slate Drive (Tax ID #18009700160). The property is currently zoned R-15 (Single-Family Residential). THE APPLICANT HAS WITHDRAWN THIS REQUEST WITHOUT PREJUDICE.

D. Planning and Zoning Board Appointments

It is the recommendation of the Community Affairs Department to appoint Shawndra Williams and Gwen Somerhalder for a two-year term expiring July 31, 2025.

Motion made by Elder, Seconded by Myrick.  
Voting Yea: Anderson, Leverette, Myrick, Adams, Elder

E. Alcohol Privilege License Approvals

Attached is a listing of Alcohol Privilege License New and Renewal requests received. Each applicant has conducted and passed the required background checks by the Austell Police Department. Staff recommends approval of each of the requests listed.

Motion made by Elder, Seconded by Anderson.  
Voting Yea: Anderson, Leverette, Myrick, Adams, Elder

**14. ATTORNEY, DUPREE & KIMBROUGH**

Executive Session to discuss Litigation and Employee Issues.

No motions were made & no votes taken.

Vote to go into Executive Session

Motion made by Anderson, Seconded by Adams  
Voting Yea: Anderson, Leverette, Myrick, Adams, Elder

**15. MAYOR'S REPORT**

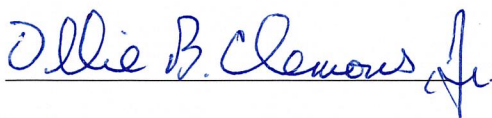
A. Appointment of Human Resources Director

Mayor Clemons is making the recommendation to appoint Mrs. Michelle Page as our new Human Resources Director.

Motion made by Elder, Seconded by Myrick.  
Voting Yea: Anderson, Leverette, Myrick, Adams, Elder

**16. ADJOURN**

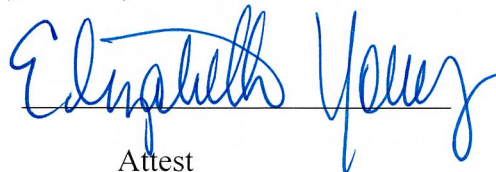
Motion made by Myrick, Seconded by Adams.  
Voting Yea: Anderson, Leverette, Myrick, Adams, Elder

  
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Mayor

2.9.2024

Date

  
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Attest