



## **PUBLIC SERVICES COMMITTEE MEETING AGENDA**

Commission Chamber

Tuesday, July 29, 2025

1:00 PM

### **PUBLIC SERVICES**

- 1.** Motion to ratify the 2026 Cooperative Agreement with CSRA Regional Commission for Senior Nutrition Services for Augusta, Georgia.
- 2.** Motion to approve FY 2026 Metropolitan Transportation Planning Services Annual Contract (aka GDOT PL Funds Contract).
- 3.** Motion to approve and execute the FY 2026 Metropolitan Planning Organization (MPO) Annual Safe and Accessible Transportation Options/Complete Streets Funding Contract from the Georgia Department of Transportation (GDOT).
- 4.** A.N. 25-33 – Existing Location: Retail Package Beer and Wine. Chetna Patel applicant for Kushaarav Inc, located at 4630 Mike Padgett Hwy. District 8, Super District 10
- 5.** A.N. 25-34 – Existing Location, New Location: Retail Package Beer and Wine. NitinKumar Patel applicant for Lucky Deans LLC, located at 3341 Deans Bridge Road. District 5, Super District 9
- 6.** A request by Andrea Williams for Massage Operator's License to be used in connection with Skin Invy Esthetics & Massage Salon LLC. located at 3540 Wheeler Road Ste 107, Augusta GA 30909. District 3, Super District 10.
- 7.** **Ms. Leslie Mitchell** regarding the Apple Valley clean up, compliance of homeowners, and streetlights.
- 8.** Motion to approve the minutes of the July 8, 2025 Public Services Committee Meeting.

**AUGUSTA-RICHMOND COUNTY**  
**SECTION ONE: ADMINISTRATIVE INFORMATION**

**CSRA RC CONTRACT#** 20-26-0089

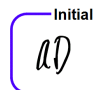
This Cooperative Agreement begins on July 1, 2025 and ends on June 30, 2026.

**BETWEEN**

The Administrative Entity, Central Savannah River Area Regional Commission, hereafter referred to as the CSRA RC and the Contracting Agency, Augusta-Richmond County, hereafter referred to as the Subgrantee.

**FUNDING INFORMATION**

Fund Code	Fund Source	Service (Fund Title)	Federal Funds	State Funds	Local Match	Total Contract Amount
93.045	Title III C1	Congregate Meals	\$ 193,023	\$ 11,354	\$ 22,709	\$ 227,086
93.045	ARPA Congregate	Congregate Meals	\$ 40,340	\$ 4,271	\$ 2,848	\$ 47,459
93.045	Title III C2	Home Delivered Meals	\$ 240,937	\$ 14,173	\$ 28,345	\$ 283,455
93.045	ARPA Home Delivered	Home Delivered Meals	\$ 95,269	\$ 10,087	\$ 6,725	\$ 112,081
93.053	ACL NSIP	Congregate Meals	\$ 55,090	\$ -	\$ -	\$ 55,090
93.667	NSIP-SSBG	Home Delivered Meals	\$ 23,483	\$ -	\$ -	\$ 23,483
N/A	NSIP-State	Home Delivered Meals	\$ -	\$ 139,372	\$ -	\$ 139,372
<b>Grand Total</b>			<b>\$ 648,142</b>	<b>\$ 179,257</b>	<b>\$ 60,627</b>	<b>\$ 888,026</b>

Initial  




## SECTION TWO AREA AGENCY ON AGING COOPERATIVE AGREEMENT FOR SERVICES

THIS COOPERATIVE AGREEMENT (hereinafter "Agreement"), entered into as of the 1st day of July, 2025 by and between the **Augusta-Richmond County** (hereinafter referred to as "Subgrantee") and the **Central Savannah River Area Regional Commission**, (hereinafter referred to as "CSRA RC").

### WITNESSETH THAT:

NOW THEREFORE, in consideration of the premises and the mutual covenants and agreements hereinafter contained, the parties hereto agree as follows:

### GENERAL PROVISIONS AND FINANCIAL AND PROGRAMMATIC INFORMATION

1. **Engagement of the Subgrantee** CSRA RC hereby agrees to engage the Subgrantee and the Subgrantee hereby agrees to perform the services hereinafter set forth in accordance with the terms and conditions herein.
2. **Independent Subgrantees** No provision of this contract, act of the Subgrantee in the performance of this contract, or act of CSRA RC in the performance of this Agreement shall be construed as constituting the Subgrantee as an agent, servant, or employee of CSRA RC. Neither party to this Agreement shall have any authority to bind the other in any respect, it being intended that each shall remain an independent Subgrantee.
3. **Scope of Services** The Subgrantee shall do, perform and carry out in a satisfactory and proper manner, as determined by CSRA RC, the work and services described in this Agreement and the following amendments hereto:
 

Attachment A	Scope of Work (including any special conditions)
Attachment B	Program and Service Reporting Requirements
Attachment C	Cost and Financial Reporting Requirements
Attachment D	Contractual Assurances
4. **Term and Time of Performance** The term of this Agreement runs from July 1, 2025 through June 30, 2026. The effective date of this Agreement is July 1, 2025. Work and services shall be undertaken and pursued in such sequence as to assure their expeditious completion and as may be required in Attachment "A" that is attached hereto and made a part hereof. All work and services required hereunder shall be completed on or before June 30, 2026.





5. **Method of Payment** Awarding of any contracts and any subsequent periodic payments during the grant period is contingent upon receipt of local, state and federal funds during the Agreement period. Reimbursements may be delayed pending receipt of funds from the state and/or federal government.

The amount of this Agreement is included in Section One of this Agreement (page 1). Total payments from the CSRA RC to the Subgrantee shall not exceed the maximum payments noted in Section One unless otherwise approved in writing as an official amendment to this contract. Such amendments shall become addendums to this contract. Unless otherwise specified in Attachments, which are attached hereto and made a part hereof, the following method of payment shall be used:

- (a) **Progress Payments** Unless otherwise approved by CSRA RC and the funding agencies, the Subgrantee shall be entitled to receive progress payments on the following basis:
- (1)
    - a) **Cost Reimbursement Agreement** - On or before the fifth business day of the month following the month for which payment is requested, the Subgrantee shall submit to CSRA RC, in a form acceptable to CSRA RC as specified in Attachment "B", a request documenting actual costs incurred during that month for each cost center as specified in Attachment "A"
    - b) **Performance Based Fixed Unit Cost Agreement** - On or before the fifth business day of the month following the month for which payment is requested, the Subgrantee shall submit to CSRA RC, in a form acceptable to CSRA RC as specified in Attachment "B", a request documenting the actual number of service units provided during that month for each cost center as specified in Attachment "A"
  - (2) Upon the basis of CSRA RC's determination to its satisfaction that the Subgrantee is in compliance with the terms of this agreement, including but not limited to the Paragraph titled "Subcontracts" below, and its audit and review and approval of (1) the monthly program performance report for the relevant month, and (2) the payment request by cost center, for the relevant month as specified hereinabove, CSRA RC will make payment to the Subgrantee once funds are received from the state/federal funding agency.
  - (3) CSRA RC may, at its discretion, disallow or delay payment of all or part of a request if CSRA RC determines that the Subgrantee is not in compliance to CSRA RC's satisfaction with any of the terms of this agreement.
  - (4) Monthly program performance reports and reimbursement requests received after the fifth business day of the month will delay reimbursement.
  - (5) The CSRA RC makes payments for eligible reimbursement requests after it has received funds for such reimbursements from state and/or federal agencies. The CSRA RC will make every effort to expedite eligible reimbursements once the CSRA RC's drawdown requests for state and/or federal funds are fulfilled.







(b) **Final Payment**

- (1) **Final Payment Request Deadline:** The final payment request for the last month of the Agreement must be submitted to CSRA RC within five (5) business days of the contract's termination date.
- (2) **Adjustments:** Any proposed adjustments to the final payment request must be requested within fifteen (15) business days of the contract's termination.
- (3) **Consequences of Lateness:** If the final payment request is received after the five (5) business day deadline, CSRA RC has the right to refuse payment for all or part of the request. Final monthly requests received after the fifth business day following the termination may lead to non-payment and the Subgrantee forfeiting its claim to the funds.
- (2) Upon timely receipt of the Subgrantee's final payment request and all other required documentation, CSRA RC will review such documents and make comparisons among the costs authorized in Attachment "A" for each cost center and the cumulative value of all payments for each cost center. Based on such comparisons and upon its determination date of the Agreement that all other requirements hereunder have been completed, CSRA RC will:
  - a. make either a final payment to the Subgrantee for any allowable expenditures in excess of prior payments for each cost center, or
  - b. request reimbursement from the Subgrantee for any overpayment. The Subgrantee shall refund to CSRA RC any such overpayment within thirty (30) calendar days of notification by CSRA RC.

6. **Communications** All formal communication regarding this Agreement shall be in writing between the person executing this Agreement on behalf of the Subgrantee (executor) and CSRA RC's Executive Director. Formal communications regarding this Agreement shall include, but not necessarily be limited to amendments, correspondence, progress reports and fiscal reports. The Subgrantee shall bear the cost and other liability risks of making any changes covered by this Agreement in advance of receiving a formal Agreement change order from the CSRA RC Executive Director. The Subgrantee executor and CSRA RC's Executive Director shall each have the right to designate in writing to the other an agent to act in his or her behalf regarding this contract. Any restrictions to such designation shall be clearly defined in the written designation.

7. **CSRA RC's Designated Agent** According to the paragraph titled "**Communications**" above, CSRA RC's Executive Director hereby designates Debra Minor, CSRA RC'S Area Agency On Aging Director, as his agent for purposes of this Agreement only, except for executing amendments (see paragraph entitled "**Amendments**" below) or terminations (see paragraph entitled "**Termination**" below) or for interpretation of the requirements of this contract. In addition, all formal communications regarding this Agreement to include correspondence, reports, and requests for payments shall be submitted directly to the CSRA RC's AAA Director, Debra Minor and copied to the CSRA RC's Executive Director. Such appointments herein may be changed only by CSRA RC via a written addendum to this agreement.





8. **Review and Coordination** To ensure adequate assessment of the Subgrantee's program and proper coordination among interested parties, CSRA RC shall be kept fully informed concerning the progress of the work and services to be performed hereunder. The Subgrantee may be required to meet with designated representatives of CSRA RC and the funding agencies from time to time to review the work and services performed. Written notice of such review meetings shall be given to the Subgrantee. The execution of a Health Insurance Portability and Accountability Act (HIPAA) Business Associate agreement shall outline access granted to records under HIPAA regulations.
9. **Access to Records and Inspections** The state and federal government and the CSRA RC (a staff member and/or an outside party hired to review certain records, documents, and/or procedures) shall have full and complete access to all consumer/customer/client records, administrative records, financial records, pertinent books, documents, papers, correspondence, including e-mails, management reports, memoranda, and any other records of the Subgrantee and fourth party Subgrantees(s). Upon request of such records, the Subgrantee shall immediately provide the records requested. Failure to provide such records may result in termination of the Agreement and withholding of any remaining payments due until such time the Subgrantee furnishes the records requested.

Reinstatement of payments to Vendors who have been sanctioned as denoted above must be approved by the RC's Board of Directors at the next regularly scheduled meeting of the Commission. The Subgrantee has executed a Health Insurance Portability and Accountability Act (HIPAA) Business Associate Agreement with the CSRA RC. Through the Business Associate Agreement, the Subgrantee acknowledges and agrees that the Georgia Department of Human Services Division of Aging Services, including the Long-Term Care Ombudsman, and the CSRA RC Area Agency on Aging provide functions that are considered health oversight agencies in their funding, quality improvement and regulatory functions. As health oversight agencies, protected health information must be shared with them and authorization is not required, according to HIPAA. The Subgrantee is responsible for ensuring that a HIPAA Business Associate Agreement is executed by any fourth party Subgrantees authorizing the same level of access to the entities noted above.

The Subgrantee and fourth party Subgrantees (Subgrantees) record retention requirements are six (6) years from submission of final expenditure reports. If any litigation, claim, or audit is started before the expiration of the six-year period, the records shall be retained until all litigations, claims, or audit findings involving the records have been resolved. The Subgrantee agrees that the DHS Office of Investigative Services, upon the request of the Commissioner or his designee, has full authority to investigate any allegation of misconduct in performance of duties arising from this Agreement made against an employee of the Subgrantee. The Subgrantee agrees to cooperate fully in such investigations by providing the Office of Investigative Services full access to its records and by allowing its employees to be interviewed during such investigations.

The CSRA RC and the State Department of Human Services shall have the right to monitor and inspect the operations of the Subgrantee and any fourth party Subgrantees (Subgrantees) for compliance with the provisions of this Agreement and all applicable federal and state laws and regulations, with or without notice, but at no more than a maximum of 48 hours' notice, at any time during the term of this Contract. Federal regulations can be found within the Super Circular 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, an





electronic version can be found at [www.ecfr.gov](http://www.ecfr.gov). State regulations and guidance can be found on the Policy and Manual Management Systems (PAMMS). When not specifically addressed within PAMMS, Federal regulations should be followed. Any deviation from these regulations must be approved by the CSRA RC and/or the State Department of Human Services in writing prior to the deviation occurring. The Subgrantee agrees to cooperate fully with these monitoring and inspection activities. Such monitoring and inspection activities may include, without limitation, on-site health and safety inspections, financial and behavioral health/clinical audits, review of any records developed directly or indirectly as a result of this Contract, review of management systems, policies and procedures, review of service authorization and utilization activities, and review of any other areas, activities or materials relevant to or pertaining to this Contract. The Department and/or CSRA RC will provide the Subgrantee with a report of any findings and recommendations and may require the Subgrantee to develop corrective action plans or reimburse for costs identified as unallowable as appropriate. Such corrective action plans may include requiring the Subgrantee to make changes in service authorization, utilization practices, and/or any activity deemed necessary by the Department and/or CSRA RC.

The Central Savannah River Area Regional Commission's Board of Directors has established the following sanctions for any violations of this section of the contract:

"If at any time an official representative of the CSRA RC (a staff member and/or an outside party hired to review certain records, documents, and/or procedures) is denied access to the information requested, or if the Subgrantee does not provide such information as requested, the CSRA RC will withhold any pending and/or future payments for services rendered until such time that the information is presented."

## 10. **General**

- (a) The Subgrantee agrees to carry out the program in accordance with all terms, provisions and conditions of the applicable guidelines and regulations issued by the funding agencies (e.g., the Older Americans Act of 1965, as amended, 45 CFR 74, 45 CFR 92, and 45 CFR 202). CSRA RC shall determine the appropriateness and application of such terms, provisions, and conditions. The Subgrantee also agrees to carry out the program in compliance with requirements relating to the application, acceptance and use of Federal funds for this program, including, but not limited to, Executive Order 12372 and 41 CFR 29-70 or 45 CFR 74 or 45 CFR 92, as appropriate. The Subgrantee assures and certifies that it shall comply with all requirements imposed by CSRA RC or the funding agencies concerning special requirements of law or program requirements including, but not limited to, 45 CFR 1321, 45 CFR 202, 2 CFR Part 200 or PAMMS as appropriate.
- (b) The Subgrantee agrees that the purpose of this program is to develop greater service capacity and to foster the development of comprehensive and coordinated service delivery systems to serve older persons and others deemed in need. To accomplish this purpose, the Subgrantee agrees to execute a program which will:
  - (1) secure and maintain maximum independence and dignity in a home environment for older persons and other eligible individuals capable of self-care with appropriate supportive services;





- (2) remove individual and social barriers to economic and personal independence; and
- (3) provide specified services to eligible individuals who reside within the planning area, with greatest social need being determined by advanced age (75 years or more);
- (4) transport those deemed in need to scheduled sites.

11. **Subgrantee's Personnel** The Subgrantee represents that it has, or will secure at its own expense, all personnel required to perform the services under this contract. Such personnel shall not be employees of CSRA RC.

12. **Standards for Service Performance**

- (a) The Subgrantee shall perform all services in accordance with the definitions cited in Attachment "A" and as further defined in relevant notices issued by CSRA RC, or through CSRA RC from the Georgia Department of Human Services or the Administration on Aging, U.S. Department of Health and Human Services.
- (b) The Subgrantee agrees that no changes resulting in a decrease in the scope of services, units of service to be provided, or numbers of persons to be served will be made without prior written approval of CSRA RC as provided in the Paragraph titled "**Amendments**" below.
- (c) The Subgrantee acknowledges that CSRA RC has developed a multi-year *Area Plan on Aging* which is updated annually (hereinafter referred to as the "Area Plan") for a comprehensive and coordinated system for the delivery of supportive services and nutrition services to the elderly within the planning area pursuant to the Older Americans Act of 1965 and the Community Care Act of 1985, as amended. Subgrantee further acknowledges that the services provided herein may be included in the Area Plan and that the Area Plan may, from time-to-time, be amended to reflect changes in services, service delivery methods, vendors, subgrantees, and/or Subgrantees. Subgrantee acknowledges that inclusion in the Area Plan does not constitute a Agreement or agreement for the delivery of services within the period of time covered by the Area Plan. Copies of the plan are maintained on file at the CSRA RC.
- (d) The Subgrantee further acknowledges that said Area Plan defines the specific services to be provided to eligible persons residing within the planning area and that those services provided under this Agreement are a part of said Area Plan.
- (e) The Subgrantee acknowledges that the CSRA RC Area Plan delineates a range of available services for the elderly and, therefore, the Subgrantee agrees to fully coordinate and cooperate with other CSRA RC contracted service providers possible and in a manner satisfactory to CSRA RC.
- (f) Supportive services and nutrition services, if any, included in this contract, are aggregated into defined sub-elements. Descriptions of these sub-elements are on file at CSRA RC and are incorporated herein by reference. The service standards listed in the Georgia





Department of Human Resources Division of Aging Services' Manual and shall be the basis for determining the Subgrantee's performance of supportive services and nutrition services.

13. **Termination of Services to Clients** The Subgrantee agrees, with respect to any individual who is a potential program participant or a potentially aggrieved program participant, to provide such individual with meaningful opportunity to be heard concerning his or her eligibility or continuing eligibility at a hearing. The Subgrantee shall have procedural requirements which, at a minimum, include all of the safeguards and elements of the model **Client Grievance/Complaint Procedure** on file at CSRA RC and available from CSRA RC upon written request.
14. **Reports** The Subgrantee shall furnish CSRA RC with monthly program performance reports, in such form as may be specified by CSRA RC, describing the work accomplished by the Subgrantee. Such report(s) shall be furnished to CSRA RC within five days after the end of the period reported. All due dates in this Agreement shall be based on calendar days. If any such due date should occur on Saturday, Sunday or CSRA RC holiday, the next CSRA RC workday shall be considered the due date.
15. **Rights in Documents, Materials and Data Produced** The Subgrantee agrees that all reports, studies, records, and other data prepared by or for it under the terms of this Agreement shall be the property of CSRA RC upon termination or completion of the work. CSRA RC shall have the right to use the same without restriction or limitation and without compensation to the Subgrantee other than that provided for in this contract. For the purposes of this contract, "data" includes writings, sound recordings, photographs, films, videotapes or other graphic representations and works of a similar nature. No documents, material or data produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the Subgrantee or its fourth party Subgrantees. The Subgrantee acknowledges that matters regarding the rights to inventions and materials generated by or arising out of this Agreement may be subject to certain regulations issued by the funding agencies. Information regarding the applicability of such regulations to a specific situation may be obtained by written request to CSRA RC.
16. **CSRA RC'S Right to Suspend Agreement** The CSRA RC reserves the right to suspend the contract/subgrant in whole or in part under this Agreement provision if it appears to the CSRA RC that the Subgrantee is failing to substantially comply with the quality of service or the specified completion schedule of its duties required under this contract, and/or to require further proof of reimbursable expenses prior to payment thereof, and/or to require improvement, at the discretion of the CSRA RC, in the programmatic performance or service delivery and/or to comply with any order or directive of a state or federal agency or court or arbitrator(s) with jurisdiction, by law or by consent, over the CSRA RC.
17. **Cooperation in Transition of Services** The Subgrantee agrees upon termination of this contract, in whole or in part, for any reason that the Subgrantee will cooperate as requested by the CSRA RC to effectuate the smooth and reasonable transition of the care and services for consumers/customers/clients as directed by the CSRA RC. This will include but not be limited to the transfer of the consumer/customer/client records, personal belongings, and funds of all consumers/customers/clients as directed by the CSRA RC. Subgrantee further agrees that should it go out of business and/or cease to operate, all original records of consumers/customers/clients served pursuant to this Agreement shall be transferred by the Subgrantee to the CSRA RC immediately and shall become the property of the CSRA RC in addition to any other remedy afforded





the CSRA RC hereunder or by law. Failure to cooperate in the transition of services will result in the Subgrantee becoming an ineligible Subgrantee/Subgrantee for a period of three (3) years from the end of this Agreement period.

18. **Force Majeure** Each party will be excused from performance under this Agreement to the extent that it is prevented from performing, in whole or in substantial part, due to delays caused by an act of God, civil or military authority, war, court order, acts of public enemy, and such nonperformance will not be default under this Agreement nor a basis for termination for cause. Nothing in this paragraph shall be deemed to relieve the Subgrantee from its liability for work performed by any fourth party Subgrantees. If the services to be provided to the CSRA RC are interrupted by a force majeure event, the CSRA RC will be entitled to an equitable adjustment to the fees and other payments due under this contract.
  
19. **Publicity**
  - A. Subgrantees must ensure that any publicity given to the program or services provided herein identify the CSRA RC and the State Department of Human Services as sponsoring agencies. Publicity materials include, but are not limited to, signs, notices, information pamphlets, press releases, brochures, radio or television announcements, or similar information prepared by or for the Subgrantee. Prior approval for the materials must be received in writing from the CSRA RC and/or DHS's managing programmatic division/office. All media and public information materials must also be approved by the State of Georgia's Commissioner's Office of Policy and Government Services, Office of Communications. In addition, the Subgrantee shall not display the CSRA RC or DHS's name or logo in any manner, including, but not limited to, display on Subgrantee's letterhead or physical plant, without the prior written authorization of the Executive Director of the CSRA RC and/or the Commissioner of DHS.
  
  - B. Notwithstanding subparagraph A above, if the Subgrantee is a county board of health, the Commissioner's Office of Policy and Government Services must be notified prior to major publicity and/or media campaigns developed by or for the board-operated programs which identify the Department as a sponsoring agency. This is to enable the Commissioner's Office of Policy and Government Services to support the effort and to respond in a timely manner to inquiries to the Department that might result. In addition, the Subgrantee shall not display the Department's name or logo in any manner, including, but not limited to, display on Subgrantee's letterhead or physical plant, without the prior written authorization of the Commissioner of the Department.
  
20. **Inventions, Patents, Copyrights, Intangible Property and Publications** The Subgrantee agrees if patentable items, patent rights, processes, or inventions are produced in the course of work supported and funded by this contract, to report such facts in writing promptly and fully to the CSRA RC. The CSRA RC, the federal agency, and DHS shall determine whether protection of the invention or discovery shall be sought. The CSRA RC, the federal agency and DHS will also determine how the rights to the invention or discovery, including rights under any patent issued thereon, shall be allocated and administered in order to protect the public interest consistent with Government Patent Policy.







**Copyrights** Except as otherwise provided in the terms and conditions of this contract, the author or the CSRA RC or DHS is free to copyright any books, publications, or other copyrightable materials developed in the course of, or under this contract. Should any copyright materials be produced as a result of this contract, the CSRA RC, the federal agency and DHS shall reserve a royalty-free nonexclusive and irrevocable right to reproduce, modify, publish, or otherwise use and to authorize others to use the work for government, CSRA RC, and/or departmental purposes.

**Publications** All publications, including pamphlets, art, work, and reports shall be submitted to the CSRA RC on disk or electronically.

21. **Financial Management System** Subgrantee certifies that its financial management system currently complies and will continue to comply with all of the standards for financial management systems specified in 45 CFR 74, or 45 CFR 92, 41 CFR 29-70, 2 CFR 200, or PAMMS as appropriate. In addition, the Subgrantee agrees to accurately maintain its financial records for each cost center as specified in Attachment C in such form and utilizing such procedures as CSRA RC or the funding agencies may require. This includes, but it not limited to, the requirement that Subgrantee financial records shall provide for (1) accurate, current, and complete disclosure of the financial results of each cost center; (2) records that identify adequately the source and application of funds by cost center for activities supported under this contract; and (3) time, attendance, and payroll distribution records to support salaries and wages paid to employees of the Subgrantee.

This award is governed by the guidance in 2 Code of Federal Regulations (CFR) Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. The Department of Health and Human Services adopts the Office of Management and Budget (OMB) Guidance in 2 CFR part 200, and has codified the text, with HHS-specific amendments in 45 CFR part 75.

22. **Employee's Rate of Compensation** The rate of compensation for work performed under this program by a staff member or employee of the Subgrantee shall not exceed the compensation of such person that is applicable to his or her other work activities for the Subgrantee. Time and attendance and payroll distribution records shall support charges for salaries and wages of individual employees.
23. **Financial Reports** In addition to other records required by this contract, the Subgrantee agrees to provide to CSRA RC such additional financial reports in such form and frequency as CSRA RC may require in order to meet the CSRA RC's requirements for reporting to funding agencies.
24. **Audits** Subgrantees that expend \$1,000,000 or more in Federal funds during their fiscal year agree to have a single entity-wide **audit** conducted for that year in accordance with the provisions of the Single Audit Act Amendments of 1996 (Public Law 104-156) and their implementing regulation, 2 CFR Part 200, Subpart F, Audit Requirements. The audit reporting package shall include the documents listed in the Policy and Manual Management Systems (PAMMS).

Subgrantees expending \$100,000 or more in State funds during their fiscal year agree to have an entity-wide **audit conducted for that** year in accordance with Generally Accepted Auditing Standards issued by the American Institute of Certified Public Accountants. The audit reporting package shall include the documents listed in Policy 1244 of the Policy and Manual Management Systems.





Subgrantees expending at least \$25,000 but less than \$100,000 in State funds during their fiscal year agree to prepare **unaudited entity-wide financial statements for that year. Assertions concerning** the basis of financial statement preparation must be made by the president or other corporate official as described in the Policy and Manual Management Systems.

The Subgrantee agrees to submit the required audit or financial statement, within 180 days after the close of the Subgrantee's fiscal year to:

**Amy DeVries**  
**Director of Finance**  
**3626 Walton Way Ext, Suite 1**  
**Augusta, GA 30909-6421**

Effective July 1, 2005, the Central Savannah River Area Regional Commission's Board of Directors has established the following sanction for any violation of this contractual requirement:

If a Subgrantee fails to provide a final audit statement as required under the contract's terms, the CSRA RC will withhold any pending and/or future payments for services rendered until such time that the final audit is submitted and verified. If a pattern of such failures materializes, the Subgrantee will become ineligible to receive CSRA RC contracts for a period of 12 months. Recognizing that some situations might arise that are above and beyond the Subgrantee's control, the CSRA RC may extend the date of receipt of the final audit for a thirty (30) day period upon request and verifiable documentation related to the reason for the extension. Extensions past the thirty (30) day period may be requested, but any such request must be presented in person before the CSRA RC's Board of Directors with the Subgrantee's auditor present.

Reinstatement of payments to Subgrantees who have been sanctioned as denoted above must be approved by the RC's Board of Directors at the next regularly scheduled meeting of the Commission.

25. **Interest of Subgrantee** The Subgrantee covenants that neither the Subgrantee, nor anyone controlled by the Subgrantee, controlling the Subgrantee, or under common control with the Subgrantee, nor its agents, employees or fourth party Subgrantees, presently has an interest, nor shall acquire an interest, direct or indirect, which would conflict in any manner or degree with the performance of its service hereunder, or which would prevent, or tend to prevent, the satisfactory performance of the Subgrantee's service hereunder in an impartial and unbiased manner. The Subgrantee further covenants that in the performance of this Agreement no person having any such interest shall be employed by the Subgrantee as an agent, fourth party Subgrantees or otherwise. If the Subgrantee contemplates taking some action which may constitute a violation of this paragraph, and Subgrantee shall request in writing the advice of CSRA RC, and if CSRA RC notifies the Subgrantee in writing that the Subgrantee's contemplated action will not constitute a violation hereof, then the Subgrantee shall be authorized to take such action without being in violation of this paragraph.
26. **Interest of Members of CSRA RC and Others** No officer, member or employee of CSRA RC, and no public official of any local government which is affected in any way by the program, who exercises







any function or responsibilities in the review or approval of the program or any component part thereof, shall participate in any decision relating to this Agreement which affects his or her personal interests or the interest of any corporation, partnership or association in which he or she is directly, or indirectly, interested; nor shall any such officer, member or employee of CSRA RC, or public official of any local government affected by the program, have an interest, direct, in this Agreement or the proceeds arising therefrom.

27. **Officials Not to Benefit** No member or delegate to the (1) Legislature of the State of Georgia, elected or appointed State of Georgia official, or employee of the State of Georgia Department of Human Services (and Division of Aging Services) and (2) Congress of the United States of America, resident commissioner or employee of the United States Government, shall participate or influence any decision relating to the award or administration of this Agreement which affects his or her personal interests or the interests of any corporation, partnership or association in which he or she is directly, or indirectly, has any involvement.
28. **Restrictions on Hiring of CSRA RC Employees** The Subgrantee and any associated fourth party Subgrantees shall not hire, retain, or engage in any paid or unpaid capacity (employee, consultant, or advisor) an employee (full-time, part-time, or consultant) of the CSRA RC within a twelve (12) month period after the termination date of this contract. Further, any former CSRA RC employee who is hired, retained, or engaged having met the above 12-month restriction may not be directly involved with the management and performance of this Agreement without the express written approval of the CSRA RC Executive Director. Subgrantee violation of this restriction shall be grounds for Agreement termination.
29. **Project Administration**
  - (a) The Subgrantee agrees that the Subgrantee executor is responsible for ensuring that all terms and conditions of the Agreement are fully met to CSRA RC's satisfaction.
  - (b) The Subgrantee agrees that all persons who administer the funds associated with this Agreement on behalf of the Subgrantee will be responsible to the Subgrantee executor.
  - (c) The Subgrantee agrees to administer the program in a manner satisfactory to CSRA RC and in accordance with relevant procedures, as determined by CSRA RC and the funding agencies (e.g., 29 CFR 1321 or 45 CFR 202, 2 CFR 200, PAMMS as appropriate).
  - (d) The Subgrantee shall at all times maintain during the term of this agreement policies of insurance (including, where applicable, Worker's Compensation coverage) covering any property acquired with funds made available by this agreement, as well as public liability insurance with generally recognized, responsible insurance companies authorized to do business in the state of Georgia, each of which are also qualified and authorized to assume the risks undertaken. Such insurance shall be in such amounts as a responsible and prudent company or organization would require under similar circumstances. Such insurance shall cover the Subgrantee and its above, described property, as well as its employees, agents and volunteers.





30. **Subcontracts** Work or services to be performed under this (third party) Agreement by the Subgrantee may be subcontracted (fourth party) under the following conditions:

- (a) The Subgrantee agrees that the selection of fourth party Subgrantees requires competition between potential fourth party Subgrantees pursuant to 45 CFR 74, 2 CFR 200, or adequate justification for sole source selection.
- (b) All such subcontracts shall bind the fourth party Subgrantee to applicable terms and conditions of this (third party) Agreement between CSRA RC and the Subgrantee.
- (c) Any fourth party Agreement in excess of \$10,000 total value shall have written CSRA RC approval prior to execution. CSRA RC approval shall not be unreasonably withheld.
- (d) A copy of all fourth party contracts shall be kept at all times on file at the Subgrantee's office and available for review by CSRA RC monitors upon request.
- (e) The Subgrantee will be responsible for the performance and monitoring both fiscally and programmatically of any fourth party Subgrantees to whom any duties are delegated under any provision of this contract.
- (f) The Subgrantee agrees to reimburse the CSRA RC for any federal or state audit disallowances arising from a fourth party Subgrantees's performance or non-performance of duties under this contract, which are delegated to the fourth party Subgrantees.
- (g) If the Subgrantee subcontracts for the provision of any deliverables pursuant to this contract, the Subgrantee agrees to include the following in each subcontract:
  - 1. Stipulations that the fourth party Subgrantees is required to adhere to each provision of this Agreement related to the quality and quantity of deliverables, compliance with state and federal laws and regulations, confidentiality, auditing, access to records and Agreement administration.
  - 2. A clear statement of the service or product being acquired through said subAgreement with detailed description of cost including properly completed Division of Aging Services Unit Cost Methodology documentation, as appropriate.
- (h) The Subgrantee shall promptly pursue, at its own expense, appropriate legal and equitable remedies against any fourth party Subgrantees who fail to adhere to the Agreement requirements. The Subgrantee's failure to proceed against a fourth party Subgrantees will constitute a separate breach by the Subgrantee in which case the CSRA RC may pursue appropriate remedies because of such breach.

Failure by the Subgrantee to comply with the provisions of this paragraph in a timely manner as determined by CSRA RC, may at CSRA RC's discretion result in disallowance or delay in payment under the Paragraph titled "**Method of Payment**" or in termination pursuant to the Paragraph titled "**Termination**" below.





31. **Assignability** The Subgrantee shall only assign, sublet or transfer all or any portion of its interest in this agreement with the prior written approval of CSRA RC.
32. **Amendments** The CSRA RC may require changes in this Agreement from time to time. Such changes, including any increase or decrease in the amount of the Subgrantee's compensation, shall be incorporated in written amendments to this contract. Only the CSRA RC's Executive Director may make amendments to this Agreement on behalf of the CSRA RC.
33. **Disputes and Appeals** The CSRA RC Executive Director shall decide any questions arising under this contract. Such questions must be submitted to the CSRA RC's Executive Director in writing via certified mail, return-receipt requested. The CSRA RC's Executive Director shall reduce such decision concerning the question to writing and mail or otherwise furnish a copy thereof to the Subgrantee within ten (10) business days after receipt of the question. The Subgrantee agrees that the decision of CSRA RC's Executive Director shall be final and conclusive unless, within ten (10) days of receipt of such copy, the Subgrantee mails or otherwise furnishes a written request for appeal concerning the question of fact to CSRA RC's Board of Directors, who shall arrange a formal hearing within thirty (30) business days after receipt of the appeal request. All such requests must be mailed via certified mail, return-receipt requested to the attention of the CSRA RC's Board of Directors at 3626 Walton Way Ext, Suite 1, Augusta, GA 30909. Both the Subgrantee and CSRA RC's Executive Director shall have the right to present witnesses and give evidence concerning the question of fact at such time. Within thirty-two (32) days after the hearing, the CSRA RC's Board of Directors shall render its decision concerning the question of fact in writing to the Subgrantee and to CSRA RC's Executive Director.

Pending final decision of an appeal to the CSRA RC's Board of Directors, the Subgrantee shall proceed diligently with the performance of the Agreement and in accordance with CSRA's Board of Director's decision.

The Subgrantee agrees that the decision of the CSRA RC's Board of Directors concerning the question shall be final and conclusive unless determined otherwise by the funding agencies, or the Comptroller General of the United States. In the event the funding agencies provide input, the CSRA RC's Board of Directors will reconsider its decision at the next regularly scheduled meeting of the CSRA RC Commission. Any decision made based on the information provided from the funding agencies (the reconsideration action) shall be final and conclusive.

34. **Assurances** The Subgrantee hereby assures and certifies that it will comply with the regulations, policies, guidelines and requirements, including the Executive Order 12372, 45 CFR 74, 45 CFR 92, and OMB SuperCircular, as appropriate, as they relate to the application, acceptance, use and audit of Federal funds for this federally assisted program. Also, the Subgrantee gives assurance and certifies with respect to this purchase of service agreement that:

(a) For all purchase of service agreements:

- (1) It possesses legal authority to apply for this purchase of service agreement, and, if appropriate, to finance and construct any proposed facilities; and, a resolution, motion or similar action has been duly adopted or passed as an official act of the Subgrantee's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the





person identified as the official representative of the Subgrantee to act in connection with the application and to provide such additional information as may be required, and, upon CSRA RC's approval of its application, that the person identified as the official representative of the Subgrantee is authorized to execute a purchase of service agreement Agreement incorporating the terms of its application.

- (2) It will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352 and 42USC 2000d) and in accordance with Title VI of that Act, no person in the United States shall, on the ground of age, disability, religion, creed or belief, political affiliation, sex, sexual orientation, race, color, or national origin, be executed from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant received Federal financial assistance and will immediately take any measures necessary to effectuate this assurance.

The Subgrantee agrees to comply with such rules, regulations or guidelines as CSRA RC or the funding agencies may issue to implement the requirements of this paragraph.

- (3) It will comply with the requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which requires fair and equitable treatment of persons displaced because of Federal and federally assisted programs.
- (4) It will comply with the applicable provisions of the Hatch Act, which limits the political activity of employees.
- (5) It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
- (6) It will cooperate with CSRA RC in assisting the funding agencies in compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting, through CSRA RC, with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 3 CFR Part 800.8) by the activity, and subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying, through CSRA RC, the funding agencies of the existence of any such properties, and by (b) complying with all requirements established by CSRA RC or the funding agencies to avoid or mitigate adverse effects upon such properties.
- (7) It understands that the phrase "Federal financial assistance" is included any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.





- (8) For purchase of service agreements involving Federal financial assistance for construction, it will make certain that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the Project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the fund agencies, through CSRA RC, of the receipt of any communication from the Director of the EPA office of Federal Activities indicating that a facility to be used in the program is under consideration for listing by EPA.
- (9) It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards.
- (10) The Subgrantee agrees to abide by all State and Federal laws, rules and regulations and DHS and Division of Aging Services policy or procedure on respecting confidentiality of an individual's records. The Subgrantee further agrees not to divulge any information concerning any individual to any unauthorized person without the written consent of the individual employee, client or responsible parent or guardian.
- (11) The Subgrantee agrees to comply with all applicable provisions of the Americans with Disabilities Act (ADA) and any relevant federal and state laws, rules and regulations.

35. **Property Management Standards** The Subgrantee agrees:

- A. That all non-expendable personal property purchased, in total or in part, with funds received from the CSRA RC during the term of this Agreement and all previous contracts is property of the CSRA RC and is subject to the rules and regulations of the CSRA RC throughout the life and disposition of said property. Said property cannot be transferred or otherwise disposed of without prior written approval of the CSRA RC.
- B. To adhere to all policies and procedures as promulgated in the State of Georgia's Department of Human Services' DHS Administrative Policy and Procedures Manual, Part IX, the Property Management Manual, and, if applicable, the Vehicle Management Manual, which are by reference made a part of this contract. The Subgrantee understands that the requirements for inventory of property (at least every two years) and a control system to safeguard against loss, damage or theft as contained in the property manual shall be followed.
- C. That property records shall be maintained accurately and reported on Form #5111, Detailed Equipment Listing (available upon request), within 30 days after acquisition of such property, to the CSRA RC as indicated below:





CSRA Regional Commission  
Attn: Property Control  
3626 Walton Way Ext, Suite 1  
Augusta, GA 30909

D. If this Agreement is terminated prior to expiration or is not renewed, Subgrantee agrees to properly dispose of all CSRA RC property as follows:

1. Prepare Form 5086, Equipment Status Change form (available on request), listing all CSRA RC equipment in the Subgrantee's possession and send this form to the CSRA RC for final disposal determination.
2. Upon notification by the CSRA RC, Subgrantee agrees to transport the RC's property to the CSRA RC's facility. Expenses incurred by the Subgrantee in transporting this equipment may be charged to the terminated contract.

36. **Federal Prohibitions and Requirements Related to Lobbying** Pursuant to Section 1352 of Public Law 101-221, the Subgrantee agrees that:

- (a) No Federally appropriated funds have been paid or will be paid, by or on behalf of the Subgrantee, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) As a condition of receipt of **any** Federal contract, grant, loan, or Agreement exceeding \$100,000, the Subgrantee shall file with CSRA RC a signed "Certification Regarding Lobbying."
- (c) If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the Federal contract, grant, loan, or cooperative agreement, the Subgrantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instruction.
- (d) A disclosure form will be filed at the end of each calendar quarter in which there occurs any event that requires disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed by the Subgrantee under subparagraphs (B) or (C) of this paragraph. An event that materially affects the accuracy of the information reported includes:
  - (1) A cumulative increase of \$25,000 or more in the amount paid or expected to be paid for influencing or attempting to influence a covered Federal action; or





- (2) A change in the person(s) or individual(s) influencing or attempting to influence a covered Federal action; or,
- (3) A change in the officer(s), employee(s), or member(s) contacted to influence or attempt to influence a covered Federal action.

Any Subgrantee who makes a prohibited expenditure or who fails to file or amend the disclosure form, as required, shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure.

An imposition of a civil penalty under this action does not prevent the United States from seeking any other remedy that may apply to the same conduct that is the basis for the imposition of such civil penalty.

The Subgrantee shall require that the prohibitions and requirements of this paragraph included in the award documents for all subawards at all tiers (including subcontracts, purchase of service agreements, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

- 37. **Debarment** In accordance with Executive Order 12549, Debarment and Suspension, and implemented at 45 CFR Part 76, 100-510, the Subgrantee shall certify that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency. The Subgrantee further agrees that it will include the requirement for the "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier transactions and in all solicitations for lower tier covered transactions.
- 38. **Compliance with Requirements of the Georgia Department of Human Services (DHS)** The Subgrantee shall be bound by the applicable terms and conditions of the purchase of service Agreement between CSRA RC and DHS, which is on file in the offices of CSRA RC and is hereby made a part of this Agreement as fully as if the same were attached hereto. If any of the terms and conditions of this agreement conflict with any terms and conditions of the purchase of service contract, the Subgrantee agrees to abide by the terms and conditions of the contract, which shall be controlling unless prior written consent to the contrary is received from CSRA RC.
- 39. **Documentation of Rent Costs** All Subgrantee budgeted rent line items or maintenance in lieu of rent line items on privately owned buildings must be supported by three (3) separate Statements of Comparable Rent, DHS Form #5465 (copies available from the Department).

Public facility maintenance in lieu of rent budgeted by the Subgrantee will be supported by a Local Statement of Service and Maintenance Cost in Lieu of Rent in Public Buildings, DHS Form #5464, and by three separate Statements of Comparable Rent, DHS Form #5465 (copies available from the Department). Rent per se is not applicable for publicly owned facilities/buildings unless newly occupied on or after October 1, 1980, in accordance with OMB SuperCircular.







#### 40. **Criminal Records Investigation**

- (a) The Subgrantee agrees that, for the filling of positions or classes of positions having direct care/treatment custodial responsibilities for services rendered under this contract, applicants selected for such positions shall undergo a criminal record history investigation that shall include a fingerprint record check pursuant to the provisions of Code Section 49-2-14 of the Official Code of Georgia Annotated. In order to initiate this requirement, the Department will provide forms, which will include the required data from the applicant. The Subgrantee agrees to obtain the required information (which will include two proper sets of fingerprints on each applicant) and transmit said fingerprints directly to the Georgia Crime Information Center together with the fee as required by said Center for a determination made pursuant to Code Section 49-2-14 of the Official Code of Georgia Annotated or any other relevant statutes or regulations.
- (b) After receiving the information from the Georgia Crime Information Center or any other appropriate source, the Department will review any derogatory information and, if the crime is one which is prohibited by duly published criteria within the Department, the Subgrantee will be informed and the individual so identified will not be employed for the purpose of providing services under this contract.
- (c) The provisions of this paragraph of the Agreement shall not apply to persons employed in day-care centers, group day-care homes, family day-care homes, or child-caring institutions which are required to be licensed or registered by the Department or to personal care homes required to be licensed, permitted, or registered by the Department.

41. **Other Requirements** In addition to other requirements of this contract, the Subgrantee agrees to comply with, and shall be bound by, the applicable terms and conditions of all State and Federal laws or regulations governing and defining resources, project administration, allowable costs and associated procurement standards including but not limited to 41 CFR 29-70, 45 CRR 74, 45 CFR 92, 2 CFR 200, or PAMMS as appropriate.

The Subgrantee agrees that, if costs incurred by the Subgrantee are not in conformity with the above requirements and are subsequently disallowed as a result of an audit pursuant to the Paragraph titled "**Audits**" above or by CSRA RC, Georgia Department of Human Services, U.S. Department of Health and Human Services, the Comptroller General of the United States, or any of their duly authorized representatives, then, upon written demand by CSRA RC, the Subgrantee shall reimburse CSRA RC in full for any payment made by CSRA RC to the Subgrantee for such disallowed costs within thirty days of receipt of such written demand.

42. **State of Georgia Ethics Code Violations** The Subgrantee understands that the State of Georgia's Department of Human Services' Division of Aging Services (the Department) is the primary source of funds for this subgrant agreement. Under Subsection 93.11 (§93.11) of the Division of Aging Services' *Compliance with Subgrantee Responsibilities, Rewards and Sanctions* publication, entitled Ethics Code Violations, all Subgrantees, including the Area Agency on Aging and their sub-Subgrantees are expected to abide by the Code of Ethics for Government Service (See Appendix 93-B of the above-referenced publication for a copy of the current Code of Ethics). Accordingly, any violations of the Ethics Code requirements will be investigated by the Department and referred by the Department to







the appropriate law enforcement agency. Ethics violations may result in criminal prosecution and may be pursued based on the provisions of pertinent laws and regulations. When conducting such investigations, the Department will inform the Subgrantee of the exact nature of the complaint and may require the Subgrantee to conduct its own internal investigation. The Department will document its investigation's findings and conclusions and inform the Subgrantee and the complainant of the results. If an investigation indicates there is a substantiated situation in which there is a question of ethics code violations, the Department will require the Subgrantee to take corrective action and/or refer the complaint to appropriate law enforcement agencies.

43. **CSRA RC Ethics Hotline** The Central Savannah River Area Regional Commission has initiated and established an ethics hotline. All recipients of subgrants, contracts, subcontracts, and/or cooperative agreements are required to take proactive steps to ensure that employees within their agencies are aware of the CSRA RC's ethics hotline. To this end, the subgrantee must provide its employees with a copy of the CSRA RC's ethics hotline information brochure and each employee must sign an acknowledgement that the information has been provided to him/her. Copies of all acknowledgements must be maintained in the records associated with this agreement and are always subject to review by the CSRA RC.

44. **Termination**

- (a) **Due to Non-Availability of Funds.** Notwithstanding any other provision of this contract, in the event that any of the funding sources for payments to the CSRA RC for services under this Agreement no longer exist, or in the event the sum of all obligations of the CSRA RC incurred under this and all other contracts entered into for this program exceeds the balance of such Agreement sources, then this Agreement shall immediately be suspended until further modification from the CSRA RC without further obligation of the CSRA RC as of that moment. The certification by the Commissioner of the Department of Human Services of the occurrence of either of the events stated above shall be conclusive.
- (b) **Due to Default or for Cause.** This Agreement may be terminated for cause, in whole or in part, at any time by the CSRA RC for failure of the Subgrantee to perform any of the provisions hereof. Should the CSRA RC exercise its right to terminate this Agreement under the provisions of this paragraph, the termination shall be accomplished in writing and specify the reason and termination date. The Subgrantee will be required to submit the final Agreement expenditure report not later than thirty (30) days after the effective date of written notice of termination. Upon termination of this contract, the Subgrantee shall not incur any new obligations after the effective date of the termination and shall cancel as many outstanding obligations as possible. The above remedies are in addition to any other remedies provided by law or the terms of this contract.
- (c) **For Convenience of the Subgrantee.** This Agreement may be cancelled or terminated by the Subgrantee without cause; however, the Subgrantee must give written notice of its intention to do so to the CSRA RC at least ninety (90) days prior to the effective date of cancellation or termination.





- (d) **For Convenience of CSRA RC.** This Agreement may be cancelled or terminated by the CSRA RC without cause; however, the CSRA RC must give written notice of its intention to do so to the Subgrantee at least thirty (30) days prior to the effective date of cancellation or termination.
- (e) **Immediate Termination.** Notwithstanding any other provision of this paragraph, this Agreement may be immediately terminated without any opportunity to cure, if any of the following events occur:
1. The Subgrantee becomes insolvent or liquidation or dissolution or a sale of the Subgrantee's assets begins.
  2. The Subgrantee or any of its subgrantees violate or fails to comply with any applicable provision of federal or state law or regulation.
  3. The Subgrantee or any of its subgrantees knowingly provides fraudulent, misleading or misrepresentative information to any consumer/customer/client of the CSRA RC or the Department of Human Services or to the CSRA RC or DHS's representatives.
  4. The Subgrantee has exhibited an inability to meet its financial or services obligations.
  5. A voluntary or involuntary bankruptcy petition is filed by or against the Subgrantee under the U.S. Bankruptcy Code or any similar petition under any state insolvency law.
  6. An assignment is made by the Subgrantee for the benefit of creditors.
  7. A proceeding for the appointment of a receiver, custodian, trustee, or similar agent is initiated with respect to the Subgrantee.
  8. The CSRA RC deems that such termination is necessary if the Subgrantee or any fourth party Subgrantees fails to protect or potentially threatens the health or safety of any consumer/customer/client and/or to prevent or protect against fraud or otherwise protect the CSRA RC or the State of Georgia's personnel, consumers/customers/clients, facilities, or services.
  9. A court with competent jurisdiction, or an arbitrator(s) conducting an arbitration involving the CSRA RC by consent, issues an order or decision that causes or determines the Agreement to be rendered voidable or null and void and/or prohibits the CSRA RC from contracting with the Subgrantee, or otherwise invalidates the procurement process and/or the contractual relationship with the Subgrantee.
  10. The Subgrantee is debarred or suspended from performing services on any public contracts and/or subject to exclusion from participation in the Medicaid or Medicare programs.
45. **Subgrantee/Fourth-Party License Requirements** The Subgrantee agrees to maintain any required city, county and state business licenses and any other special licenses required, prior to and during the performance of this contract. The Subgrantee is responsible for ensuring that fourth party (sub-grantees) Subgrantees are appropriately licensed. The Subgrantee agrees that if it loses or has





sanctioned any license, certification or accreditation required by this Agreement or state and federal laws, that this Agreement may be terminated immediately in whole or in part.

46. **AIDS Policy** Subgrantee agrees, as a condition to provision of services to the CSRA RC's and/or DHS's consumers, customers, clients, and or patients, not to discriminate against any consumers, customers, clients, and or patients who may have AIDS or be infected with Human Immunodeficiency Virus (HIV). The Subgrantee is encouraged to provide or cause to be provided appropriate AIDS training to its employees and to seek AIDS technical advice and assistance from the appropriate division or office of DHS, as the Subgrantee deems necessary. The Subgrantee further agrees to refer those consumers, customers, clients, and or patients requesting additional AIDS related services or information to the appropriate county health department.

Notwithstanding subparagraph A above, if the Subgrantee is a county board of health it agrees to comply with the Joint Advisory Notice, entitled "Protection Against Occupational Exposure to Hepatitis B Virus (HBV) and Human Immunodeficiency Virus (HIV)," dated October 30, 1987, from the Department of Labor/Department of Health and Human Services and which has been made available to the board. The board further agrees that in the implementation of the Department's programs it will follow those standard operation procedures developed and identified by the appropriate program division of the Department as applicable to the specific programs and as provided to the board by the program division.

47. **Indemnification of CSRA RC** Subgrantee hereby waives, releases, relinquishes, discharges and agrees to indemnify, protect and save harmless the State of Georgia (including the State Tort Claims Trust Fund), DHS, DOAS, the Central Savannah River Area Regional Commission and the Central Savannah River Area Regional Commission's Area Agency on Aging, their officers and employees (collectively "indemnitees") of and from any and all claims, demands, liabilities, loss, costs or expenses for any loss or damage for bodily injury (including but not limited to death), personal injury, property damage, or Agreement rights, attorneys' fees caused by, growing out of, or otherwise happening in connection with this Contract, due to any act or omission on the part of Subgrantee, its agents, employees, fourth party Subgrantees, or others working at the direction of Subgrantee or on Subgrantee's behalf: or due to any breach of this Agreement by Subgrantee; (collectively, the "Indemnity Claims").

This indemnification extends to the successors and assigns of the Subgrantee, and this indemnification and release survives the termination of this Agreement and the dissolution or, to the extent allowed by law, the bankruptcy of the Subgrantee.

If and to the extent such damage or loss as covered by this indemnification is covered by the State Tort Claims Fund or any other self-insurance funds maintained by the Department of Administrative Services (collectively, the "funds"), the Subgrantee agrees to reimburse the Funds for such funds paid out by the Funds. To the full extent permitted by the Constitution and the laws of the State of Georgia and the terms of the Funds, the Subgrantee and its insurers waive any right of subrogation against the State of Georgia, the Indemnitees, and the Funds and insurers participating thereunder, to the full extent of this indemnification.

Subgrantee shall, at its expense, be entitled to and shall have the duty to participate in the defense of any suit against the Indemnitees. No settlement or compromise of any claim, loss or damage





asserted against Indemnitees shall be binding upon Indemnitees unless expressly approved by the Indemnitees.

48. **Conformance of Agreement with the Law** It is the intent and understanding of the parties to this Agreement that each and every provision of law required to be inserted in this Agreement shall be and is inserted herein. Furthermore, it is hereby stipulated that every such provision is deemed to be inserted herein, and if through mistakes or otherwise, any such provision is not inserted in correct form, then this Agreement shall upon application of either party, be automatically deemed inserted so as to comply strictly with the law and without prejudice to the rights of either party. If this Agreement contains any unlawful provisions, not an essential part of the Agreement and which appears not to have been a controlling or material inducement to the making hereof, the same shall be deemed of no effect, and shall upon the application of either party be stricken from the Agreement without affecting the binding force of the Agreement as it shall remain after omitting such provision. The parties agree that this Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.
49. **Enforcement** This Agreement shall be governed and construed in accordance with the laws of the State of Georgia. In any action or proceeding arising under this Agreement, the Superior Court of Richmond County, Georgia shall have and may exercise exclusive personal jurisdiction over all parties hereto, and in any such action or proceeding in said venue shall be proper. In any such action or proceeding, service of process upon any party may be perfected, in addition to any other manner provided by applicable law, by personal delivery or by mail, with an appropriate return of service being made in writing and filed with said Court.

---

*End Section Two*



As a provider under this contract, the Subgrantee shall be responsible for the following general activities:

1. The Subgrantee shall submit quarterly narrative reports that document efforts to develop new sources of community support, both public and private, during the Agreement period. Reports are due on the 10<sup>th</sup> business day of the succeeding month.
2. The Subgrantee shall attend all regularly scheduled and/or called CSRA RC-sponsored meetings and training sessions.
3. The Subgrantee shall be responsible for developing, maintaining, and fulfilling all written working agreements called for in each cost center.
4. The Subgrantee shall maintain and distribute an updated agency brochure describing available services within its service area. In addition, the Subgrantee shall develop and implement publication strategies that foster high visibility and promote positive public awareness of the aging program and issues facing older adults.
5. The Subgrantee shall encourage and document efforts to generate the program income budgeted in each sub-element. The Subgrantee shall also encourage and document efforts to generate voluntary contributions not budgeted in each sub element.
6. The Subgrantee shall implement the automated client tracking system and shall do so consistent with the policies and procedures promulgated by the Division of Aging Services for WellSky or CSRA RC.
7. The Subgrantee shall notify CSRA RC promptly of any changes in service delivery, organization or sites.
8. The Subgrantee shall do, perform, and carry out, in a satisfactory manner, as determined by CSRA RC's cognizant department director, the goals and objectives as submitted in the Provider's Fiscal Year Update. The application by reference is an official Agreement document.
9. The Subgrantee shall implement customer satisfaction feedback and provide annual evaluations. The Subgrantee shall do, perform, and carry out, in a satisfactory manner, as determined by CSRA RC's cognizant department director, the following specific work and services.

*End Section Three*

<<<<<<<<<<<<<<< SIGNATURE PAGE FOLLOWS <<<<<<<<<<<<<<<



IN WITNESS WHEREOF, the Subgrantee and the CSRA RC have executed this Agreement with an effective date as outlined in Section Three, Paragraph 4.

**SIGNED:**

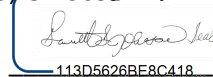
**Augusta-Richmond County**

*Address for Official Notices:*

535 Telfair Street

Augusta, Georgia 30901

By:

*Signed by:*  


Garnett Johnson  
Mayor

Date: 6/30/2025 | 3:27:39 PM EDT

**CSRA REGIONAL COMMISSION**

*Address for Official Notices:*

3626 Walton Way Ext, Suite 1

Augusta, Georgia 30909-6421

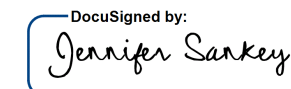
By:

*Signed by:*  


Andy Crosson, Executive Director

Date: 6/25/2025 | 6:58:54 AM EDT

**ATTEST:**

*DocuSigned by:*  
  
86309204F238407...  
Jennifer Sankey, CFO





## ATTACHMENT A SCOPE OF WORK

This Cooperative Agreement provides funding, as outlined in Section One, for certain aging-related nutrition services listed below for the fiscal year covered by this agreement unless otherwise specified.

Specific information related to senior nutrition program services are outlined in Georgia's Administrative Guidelines and Requirements on the Policy and Manual Management Systems (PAMMS) (PAMMS) at the Georgia Department of Human Services' website.

HCBS - NUTRITION SERVICES	Disaster Services - Home Delivered Meals	A meal provided to a qualified individual in his/her place of residence. The meal is served in a program administered by SUAs and/or AAAs and meets all of the requirements of the Older Americans Act and State/Local laws. May include assistive technology required for dining. Used only for services provided during disaster relief.
HCBS - NUTRITION SERVICES	Home Delivered Meals	A meal provided to a qualified individual in his/her place of residence. The meal is served in a program administered by SUAs and/or AAAs and meets all of the requirements of the Older Americans Act and State/Local laws. May include assistive technology required for dining.
HCBS - NUTRITION SERVICES	Home Delivered Meals - Voucher	A voucher provided for a meal provided to a qualified individual in his/her place of residence. The meal is served in a program administered by SUAs and/or AAAs and meets all of the requirements of the Older Americans Act and State/Local laws. May include assistive technology required for dining.
HCBS - NUTRITION SERVICES	Nutrition Counseling	Individualized guidance to individuals who are at nutritional risk because of their health or nutrition history, dietary intake, chronic illnesses or medications use, or to caregivers. Counseling is provided one-on-one by a registered dietitian, and addresses the options and methods for improving nutrition status.
HCBS - SENIOR CENTERS	Congregate Meals	A meal provided to a qualified individual in a congregate or group setting. The meal as offered meets all of the requirements of the Older Americans Act and State/Local laws.
HCBS - SENIOR CENTERS	Congregate Meals - Voucher	A voucher provided for a meal provided to a qualified individual in a congregate or group setting. The meal as offered meets all of the requirements of the Older Americans Act and State/Local laws. Used only for services provided during disaster relief.
HCBS - SENIOR CENTERS	Disaster Services - Congregate Meals	A meal provided to a qualified individual in a congregate or group setting. The meal as offered meets all of the requirements of the Older Americans Act and State/Local laws. Used only for services provided during disaster relief.
HCBS - SENIOR CENTERS	Emergency Home Delivered Meals	Temporary home delivered meal service provided to registered congregate meal site participants who are ill, incapacitated, or temporarily homebound, at the discretion of the AAA.

*End Attachment A*







## ATTACHMENT B PROGRAM AND SERVICE PERFORMANCE REQUIREMENTS

- I. General: The work to be accomplished by the subgrantee is in support of the services authorized for the provider in the State of Georgia's WellSky system. Services include those listed under the "Services" tab of the provider and outline the service code, service description, unit type and unit cost. If you have questions about your services, units or unit costs, please contact the Area Agency on Aging.
- II. The subgrantee's monthly program performance reports will separately detail progress made relative to each service provided.
- III. Area Covered: The subgrantee shall perform all the services provided for under this Agreement within the geographic service areas, herein called the "service delivery area" approved by the CSRA RC's Area Agency on Aging.
- IV. The subgrantee will comply with the provisions of Aging and Disability Services guidelines and requirements as included in the Policy and Manual Management Systems (PAMMS) at the Georgia Department of Human Services' website (<https://pamms.dhs.ga.gov/>) for compliance and technical assistance issues as needed.
- V. Mandatory Trainings and Meetings – The Subgrantee will be responsible for attending all training(s) and meeting(s) mandated by the Division of Aging Services or the CSRARC AAA. Therefore, should the Subgrantee be unable to attend the training or meeting, he or she may send a staff member if all staff is not mandated to attend.

**REPORTING REQUIREMENTS:** As a provider under this contract, the Subgrantee shall be responsible for implementing the following reporting requirements.

### I. Intake, Assessment and Record Maintenance Basics for All Non-Medicaid Clients

- 1.1 The Title III-SSBG Operations Manual is superseded in part by these policies and procedures.
- 1.2 Basic intake and assessment information for all new clients entering the service delivery system shall be gathered using the following forms:
  - (a) Basic demographics
  - (b) DON-R- (Determination of Need)
  - (c) The NSI "DETERMINE" Checklist
  - (d) <https://pamms.dhs.ga.gov/>
- 1.3 The same information shall be gathered *for all ongoing clients, at the time of annual individual reassessment*, and changes to these client files are to be entered in the WellSky database as reassessments are completed.
- 1.4 Provider or AAA staff responsible for preparing individual client service plans shall continue to use approved service plan forms until further notice.
- 1.5 Provider or AAA staff responsible for preparing client notification forms shall continue to use approved forms until further notice.







- 1.6 Staff shall continue to include narrative entries in client records using approved documentation formats.
- 1.7 Clients receiving HCBS home care services must come through the ADRC for an initial screening and assessment by the AAA staff. In cases where Subgrantees are authorized to admit clients directly, a comprehensive assessment utilizing the Determination of Need-Revised (DON-R) and the Nutritional Screening Initiative (NSI) must be performed at the provider level in accordance with Policy 114 Guideline and Requirements for Client Assessment. Refer to the Georgia Department of Human Services' Division of Aging Services Division of Aging Services' Requirements for Non-Medicaid and Community Based Services. In case where the client is served by more than one agency/organization, the AAA will designate which provider will be responsible for conducting reassessments and making appropriate referrals. Providers are expected to review WellSky reports and records to ensure effective coordination of services.

## II. Basic Demographics

- 2.1 All affected providers, and/or Area Agencies will use the Client Intake, Registration and Tracking Form to collect, record and enter into WellSky certain basic individual client data.
- 2.2 **Complete all** data elements:
- 2.3 When form is to be completed or information is to be updated:
- (a) For all new clients being registered with WellSky
  - (b) At the time of the first or subsequent annual reassessment for ongoing clients
  - (c) At any time that there is a change in any of the required data for any client
- 2.4 Retention and distribution of the form:
- (a) Keep the original form completed for initial registration of the client in the client record.
  - (b) Provide a copy of the original form, and of any updated information, to the data entry staff for processing.
  - (c) If adding or changing information after initial registration, complete a new form if necessary, or add or change the information (suggestion: Use a 'highlighter' marker to enter changes on the data entry copy.) Retain the original in the client record.





### III. Determination of Need (DON-R)

#### 3.1 When form is completed:

- (a) All affected providers of Non-Medicaid Home and Community Based Services, regardless of fund source, or Area Agencies, will complete the DON-R for all clients applying for services, including those who will be placed on a waiting list.
- (b) At the time of first reassessment the following implementation for each ongoing client.
- (c) At any time that there is a significant change in any client's situation which affects functional status and the need for services.

#### 3.2 Use of information

- (a) The information from the DON-R, along with information captured on Poverty Level and the NSI "DETERMINE" Checklist, will evaluate the client's priority for receiving services.
- (b) Clients at or below poverty, with significant impairments in ADLs and IADLs, and with Nutrition Risk Scores of 6 or higher, shall be given preference for services.
- (c) Ongoing clients shall be reassessed at the annual review date and decisions regarding continued service needs will be based on this reassessment, using the same criteria as in III.2 (b), in conjunction with other significant information about the client's situation and need for support.

### IV. Nutrition Screening Initiative "DETERMINE" Checklist

- 4.1 The NSI "DETERMINE" Checklist shall be used to determine nutritional risk status for each client applying for non-Medicaid home and community-based services.
- 4.2 The initial NSI Checklist Score shall auto populate into WellSky.
- 4.3 For each client who begins receiving nutrition services, either at home or in a congregate setting, the NSI "DETERMINE" Checklist will be administered again within the first three months of service. *This score, whether the same or different, shall auto populate in WellSky.*
- 4.4 *Baseline NSI "DETERMINE" Checklist Scores shall be determined for all current nutrition service clients and recipients of homemaker, in-home respite, and adult day health services (regardless of fund source) at the time of the next scheduled reassessment.*
- 4.5 The risk status for all clients in the specified services shall be tracked for the duration of their participation in the service program using the on an annual review basis.
- 4.6 Wherever feasible, nutrition service applicants/participants with risk scores of 6 or higher shall be referred for additional individualized nutrition screening (Level I Screening) and counseling by a registered dietitian.





## ATTACHMENT C COST AND FINANCIAL REPORTING REQUIREMENTS

- I. **Expenditure Deviations** Deviations between Expenditure Object Class Categories (except FOOD or EQUIPMENT) within the same service are permitted if the cumulative absolute total of such transfers does not exceed ten (10) percent of the total amount for that service shown on individual cost center pages. Subgrantee must promptly submit written notice of such deviation to CSRA RC. No deviation in the FOOD or EQUIPMENT Expenditure Object Class Categories is permitted, under this ten percent provision.

If the Subgrantee's proposed deviations exceed the tolerances identified in A. above, or if transfers of funds are proposed from one or more services to another, a formal Agreement amendment must be requested by the Subgrantee, approved by CSRA RC, and executed by both parties.

- II. **Compensation** The compensation is shown by cost center and resource category on the Distribution of Resource, Supplemental Fiscal Year exhibit and on individual cost center pages, which are made a part of this Agreement for financial reporting, monitoring, and audit purposes. The maximum amount of CSRA RC's compensation to the Subgrantee by cost center is equal to the total federal and state funds as outlined in Section I of this agreement.

The Subgrantee's request for payment described in the "Method of Payment" paragraph in the main body of the Agreement shall delineate charges to be applied to each service. In no event will total payments under each service exceed the maximum amounts listed on the "Distribution of Resources" exhibit, nor shall CSRA RC's payment to the Subgrantee exceed the total federal and state funds as outlined in Section I of this agreement.

- IV. **Matching-Share** In addition to the requirements specified herein, the Subgrantee specifically agrees to comply with, and shall be bound by, the applicable terms and procedures for determining the allow ability of non-federal contributions by the Subgrantee or other non-federal parties in satisfying the cost sharing and matching requirements of this Contract, if any, including but not limited to 45 CFR 74, 45 CFR 92, 2 CFR 200, and PAMMS as appropriate.

The Subgrantee further agrees that if non-federal contributions provided by the Subgrantee or other non-federal parties to fulfill the matching share requirements of this contract, if any, are not in conformity with the above and are subsequently disallowed as a result of an audit by CSRA RC, the funding agencies, the Comptroller General of the United States, or any of their duly sworn representatives, then, upon written demand by CSRA RC, the Subgrantee shall, within thirty (30) calendar days of receipt of such written demand, reimburse CSRA RC the amount of compensation previously paid by CSRA RC to the Subgrantee that became unearned because of such disallowance.

- V. **Program Income** Program income, as defined in 4 CFR 74, 45 CFR 92, 2 CFR 200, and PAMMS as appropriate, is further defined as follows:

Funds projected to be contributed by participant(s) or person(s) on behalf of a particular participant(s) of the program during the period of this subgrant contract. Expenditure of this resource is limited to funds received, up to the amount shown on the "Distribution of Resources" exhibit. If program income is generated in excess of the amount shown on the "Distribution of





Resources” exhibit, a Agreement amendment executed by both parties is required prior to expenditure.

All program income is bound by the same guidelines and requirements governing the expenditure of all funds in this contract. It is a resource to be budgeted and accounted for by service.

## VI. **General**

- A. The Subgrantee agrees that the “year to date” percent of annual budget expended (by service or by category, and/or by Part, as appropriate) shall be in approximate alignment with the “year to date” percent of units of service delivered.
- B. The Subgrantee agrees that Match and Program Income collected shall be expended monthly or at intervals, such that state and federal funds are not expended at an accelerated rate (e.g., 10 percent match to 90 percent state and federal funds in Title III; and 12 percent match to 88 percent state and federal funds in SSBG).
- C. The Subgrantee agrees to furnish annual cost/cash contribution or in-kind match for Title III, as appropriate, which represents 10 percent of the total cost of this contract. The certified cost/expenditures or in-kind match values will be expended/recorded by the Subgrantee monthly at 10 percent of the total monthly project expenditures for each service claimed for reimbursement.
- D. The Subgrantee agrees to furnish annual cost/cash contribution or in-kind match for SSBG, which represents 12 percent of the total cost of this contract. The certified cost/expenditures or in-kind match values will be expended/recorded by the Subgrantee monthly at 12 percent of the total monthly project expenditures for each service claimed for reimbursement. The Subgrantee agrees that CSRA RC may withhold reimbursement if compliance is not maintained with A., B., and C. above or if satisfactory explanations are not provided regarding the provision of units of service and dollars expended.

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*End Attachment C*





## ATTACHMENT D CONTRACTUAL ASSURANCES

The Subgrantee certifies that it will comply with the following:

### **TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED**

The Subgrantee hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964, as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 80) issued pursuant to that title, to the end that, in accordance with Title VI and the Act and the Regulation, no person in the United States shall, on the ground of political affiliation, religion, race, color, sex, handicap, age, or national origin, be excluded from participation in, be denied the benefits of or be otherwise subjected to discrimination under any program or activity financed in whole or in part by federal funds, which the SUBGRANTEE provides or participates directly through a contractual or other arrangement.

The SUBGRANTEE agrees to make no distinction on the ground of political affiliation, religion, race, color, sex, handicap, age, or national origin with respect to admission policy or procedure or in the provision of any aid, care, service or other benefits to individuals admitted or seeking admission to the SUBGRANTEE. This assurance is given in consideration of and for the purpose of receiving any and all payments from state agencies receiving federal grants. The SUBGRANTEE recognizes and agrees that state agency financial payments will be extended in reliance on the presentations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance.

### **SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED, AND THE AMERICANS WITH DISABILITIES ACT OF 1990, AS AMENDED**

The SUBGRANTEE HEREBY AGREES THAT it will comply with Section 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act of 1990, as amended, and all requirements imposed by the applicable DHHS regulation (45 CFR Part 84) and all guidelines and interpretations issued pursuant thereto.

Pursuant to sub-section 84.5(a) of the regulation (45 CFR 84.5(a)), the SUBGRANTEE gives this Assurance in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts (except procurement contracts and contracts of insurance or guaranty), property, discounts, or other federal financial assistance extended by the Department of Health and Human Services after the date of this Assurance, including payments or other assistance made after such date on Responses for federal financial assistance that were approved before such date.

The SUBGRANTEE recognizes and agrees that such federal financial assistance will be extended in reliance on the representations and agreements made in this Assurance and that the United States will have the right to enforce this Assurance through lawful means. This Assurance is binding on the SUBGRANTEE, its successors, transferees, and assignees.

This Assurance obligates the recipient for the period during which federal assistance is extended by it to the Department of Health and Human Services or, where the assistance is in the form of real property, for the period provided for in sub- section 84.5(b) of the regulation (45 CFR 84.5(b)).





## **CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS AND GRANTS**

Federal Executive Order 12549 requires the CSRA RC to screen each covered potential contractor/grantee to determine whether each has a right to obtain a contract/grant in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor/grantee must also screen each of its covered subcontractors/providers.

In this certification “contractor/grantee” refers to both contractor/grantee and subcontractor/sub-grantee: “contract/grant” refers to both contract/grant and subcontract/subgrant. By signing and submitting this certification the potential contractor/grantee accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract/grant was entered into. If it is later determined that the potential contractor/grantee knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, the Technical College System of Georgia, or the CSRA Regional Commission may pursue available remedies, including suspension and/or debarment.
2. The potential contractor/grantee shall provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor/grantee learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words “covered contract,” “debarred,” “suspended,” “ineligible,” “participant,” “person,” “principal,” “response,” and “voluntarily excluded,” as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor/grantee agrees by submitting this certification that, should the proposed covered contract/grant be entered into, it shall not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, the Technical College System of Georgia and/or the CSRA Regional Commission as applicable.
5. The potential contractor/grantee further agrees by submitting this certification that it will include this certification titled “Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts and Grants” without modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor/grantee may rely upon a certification of a potential subcontractor/subgrantee that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract/grant, unless it knows that the certification is erroneous. A contractor/grantee must, at a minimum, obtain certifications from its covered subcontractors/subgrantees upon each subcontract’s/subgrant’s initiation and upon each renewal.
7. Nothing contained in all the foregoing shall be construed to require the establishment of a system of records in order to render in good faith the certification required by this certification document. The knowledge and information of a contractor/grantee is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.





8. Except for contracts/grants authorized under paragraph 4 of these terms, if a contractor/grantee in a covered contract/grant knowingly enters into a covered subcontract/subgrant with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in the transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, the Technical College System of Georgia, or other state department or agency, as applicable, and/or the CSRA Regional Commission may pursue available remedies, including suspension and or debarment.

### **HEALTH INSURANCE PORTABILITY PROTECTION ACT (HIPAA) BUSINESS ASSOCIATE AGREEMENT**

Execution of this Agreement shall create a Health Insurance Portability Protection Act (HIPAA) Business Associate Agreement between the Subgrantee and the CSRA RC. The Subgrantee satisfactorily assures the Central Savannah River Area Regional Commission Area Agency on Aging (CSRA RC AAA) that it is in compliance with Health Insurance Portability and Accountability Act (HIPAA), Public Law No. 104-19 1, 110 Stat. 1936. (Kassenbaum, Kennedy), 45 CFR 160, et seq. (HIPAA Privacy Regulations) and its regulations, including but not limited to the Privacy rule promulgated in 45 CFR 160 and Part 164 subparts A and E, that pursuant to HIPAA became effective April 14, 2003. The Subgrantee (provider) understands and acknowledges that the Georgia Department of Human Services is a covered entity as defined by HIPAA and is required to adopt and implement standards and procedures for the handling of protected health information by April 14, 2003. Further, as the CSRA RC Area Agency on Aging is for purposes of HIPAA, a business associate of the Georgia Department of Human Services and Georgia Department of Community Health (collectively "DEPARTMENTS"); its Subgrantees that provide aging related services and handle protected health information are business associates of both the CSRA RC AAA and the DEPARTMENTS. The Subgrantee (provider) further understands and acknowledges that upon entering a contract with the CSRA RC AAA, it is a business associate of the Georgia Department of Human Services and the Georgia Department of Community Health and the CSRA RC Area Agency on Aging as defined by HIPAA and is required to agree to comply with and abide by the Department's and the CSRA RC Area Agency on Aging's privacy standards and procedures. The Subgrantee (provider) therefore agrees that any use of protected health information pursuant to this contract will comply with all HIPAA and DEPARTMENTS and CSRA RC AAA requirements and privacy standards and procedures.

Further, the Subgrantee agrees to provide training for its employees as required by HIPAA. It shall provide privacy, security, and electronic data interchange safeguards as outlined by federal law and regulations. It shall provide clients' rights, notice of privacy policies, maintain minimum necessary and de-identified information as required by HIPAA and will comply with any policies of the DEPARTMENTS or the CSRA RC Area Agency on Aging. The Subgrantee further acknowledges and agrees that the Georgia Department of Human Services Division of Aging Services, including the Long-Term Care Ombudsman, the Georgia Department of Community Health, and the CSRA RC Area Agency on Aging provide functions that are considered health oversight agencies in their funding, quality improvement and regulatory functions. As health oversight agencies, protected health information must be shared with them and authorization is not required, according to HIPAA.







## E-Verify Certification Affidavit Under O.C.G.A. § 13-10-91(b)(4)

By executing this affidavit, the undersigned sub-Subgrantee verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for the Workforce Development Program on behalf of agencies of the State of Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned sub-Subgrantee will continue to use the federal work authorization program throughout the contract period and the undersigned sub-Subgrantee will contract for the physical performance of services in satisfaction of such contract only with sub-Subgrantees who present an affidavit to the sub-Subgrantee with the information required by O.C.G.A. § 13-10-91(b). The undersigned sub-Subgrantee shall submit, at the time of such contract, this affidavit to (name of Subgrantee or sub-Subgrantee with whom such sub-Subgrantee has privity of contract).

Additionally, the undersigned sub-Subgrantee will forward notice of the receipt of any affidavit from a sub-Subgrantee to (name of Subgrantee or sub-Subgrantee with whom such sub-Subgrantee has privity of contract). Sub-Subgrantee hereby attests that its federal work authorization user identification number and date of authorization are as follows:

**E-VERIFY Number** 46923

**Date of Authorization** 07/09/2007

**Name of Project** CSRA Area Agency on Aging Nutrition Subgrant Agreement

**Name of Employer** Augusta-Richmond County

I hereby declare under penalty of perjury that the foregoing is true and correct.

*I understand that an electronic signature has the same legal effect and can be enforced in the same manner as a written signature.*

**Signature** DocuSigned by:  
  
113D5626BE8C418...

**Date** 6/30/2025 | 3:27:39 PM EDT

**Name (typed)** Garnett Johnson

**Title** Mayor



Certificate Of Completion

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Certificate Pages: 2  
AutoNav: Enabled  
Envelopeld Stamping: Enabled  
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Completed  
  
Envelope Originator:  
Andy Crosson  
3626 Walton Way Ext., Suite 1  
nil  
Augusta, GA 30909  
acrosson@csrarc.ga.gov  
IP Address: 207.144.107.122

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
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acrosson@csrarc.ga.gov

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Signer Events

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adevries@csrarc.ga.gov  
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Signature


  
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Andy Crosson  
acrosson@csrarc.ga.gov  
Executive Director  
CSRA Regional Commission  
Security Level: Email, Account Authentication (None)

  
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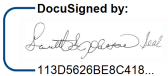
Jennifer Sankey  
jsankey@csrarc.ga.gov  
CFO  
CSRA Regional Commission  
Security Level: Email, Account Authentication (None)

  
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Garnett Johnson  
mayorjohnson@augustaga.gov  
Mayor  
Security Level: Email, Account Authentication (None)

  
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In Person Signer Events

Signature

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## Public Services Committee

Meeting Date: July 29, 2025

### 2026 Cooperative Agreement for Senior Nutrition Program

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<b>Department:</b>	Recreation and Parks Department
<b>Presenter:</b>	Tameka D. Williams
<b>Caption:</b>	Motion to ratify the 2026 Cooperative Agreement with CSRA Regional Commission for Senior Nutrition Services for Augusta, Georgia.
<b>Background:</b>	The Augusta Recreation and Parks Department operates six senior nutrition sites throughout Augusta, Georgia through a partnership with CSRA Regional Commission, which provides state and federal grant funds to provide meals to Senior Citizens including the home delivery program.
<b>Analysis:</b>	The agreement provides the mechanism for Augusta, Georgia to receive \$827,399 in Fiscal Year 2026 (July 1, 2025 to June 30, 2026).
<b>Financial Impact:</b>	Augusta's match for the 2026 Agreement is \$60,627.
<b>Alternatives:</b>	To ratify the 2026 Cooperative Agreement with CSRA Regional Commission for Senior Nutrition Services for Augusta, Georgia.
<b>Recommendation:</b>	To ratify the 2026 Cooperative Agreement with CSRA Regional Commission for Senior Nutrition Services for Augusta, Georgia.
<b>Funds are available in the following accounts:</b>	Funds are available in the following accounts: 220-05-4322
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



## Public Services Committee Meeting

Meeting Date: July 29, 2025 : 1:00 PM

Motion to approve and execute the FY 2026 Metropolitan Planning Organization (MPO) Annual PL Funding Contract from the Georgia Department of Transportation (GDOT)

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<b>Department:</b>	Planning and Development
<b>Presenter:</b>	Chyvatee Vasser or Department Designee
<b>Caption:</b>	Motion to approve FY 2026 Metropolitan Transportation Planning Services Annual Contract (aka GDOT PL Funds Contract).
<b>Background:</b>	Annually, GDOT presents the MPO with a planning contract that allows for up to an 80% reimbursement of specific costs associated with transportation planning and requires a 20% local match. This contract will be signed electronically via DocuSign. The contact period is from July 1, 2025, through June 30, 2026.
<b>Analysis:</b>	For FY 2026, the GDOT contract allows for reimbursement of up to \$499,079.20 on specific transportation planning activities based on the annual Unified Planning Work Program (UPWP).
<b>Financial Impact:</b>	The \$499,079.20 is a grant that requires a 20% local match of up to \$124,769.80. Planning and Development typically incorporates the match into its annual budget.
<b>Alternatives:</b>	No reimbursement for transportation planning-related activities
<b>Recommendation:</b>	Approve and execute the contract from GDOT for transportation planning funds during FY 2026.
<b>Funds are available in the following accounts:</b>	The \$499,079.20 is a grant that requires a local match of up to \$124,769.80. The local match was approved by the administrator's office on May 14, 2025. Will budget in org key 220016309
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

**METROPOLITAN TRANSPORTATION  
PLANNING SERVICES CONTRACT**

**Augusta-Richmond County Government Responsible for Augusta Regional Transportation**

**Study (ARTS)**

**FHWA METROPOLITAN PLANNING PROGRAM**

**PLANNING (PL) FUNDS  
FISCAL YEAR (FY) 2026**

**CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER 20.205  
FEDERAL-AID PARTICIPATING PROJECT  
PI Number 0021107-PLN  
48400-415-IGDPL2600336**

<b>Federal Share 80%</b>	<b>\$499,079.20</b>
<b><u>Local Match Share 20%</u></b>	<b><u>\$124,769.80</u></b>
<b>Total Contract Cost</b>	<b>\$623,849.00</b>

# METROPOLITAN TRANSPORTATION PLANNING SERVICES CONTRACT

Between the

**DEPARTMENT OF TRANSPORTATION**

**STATE OF GEORGIA**

**ONE GEORGIA CENTER, 600 WEST PEACHTREE STREET, NW**

**ATLANTA, GEORGIA 30308**

and the

**Augusta-Richmond County Government Responsible for Augusta Regional Transportation**

**Study (ARTS)**

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the "DEPARTMENT", and the **Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study (ARTS)**, organized and existing under the laws of the State of Georgia, hereinafter called the "DESIGNATED AGENCY".

WHEREAS, the DEPARTMENT is recognized by the United States Department of Transportation as the agency responsible for cooperative, comprehensive, continuing transportation planning pursuant to the provisions of Fixing America's Surface Transportation Act (FAST Act) of 2015, 23 U. S. C. Section 134, the Federal Transit Act, 49 U.S.C. Section 5303; and relevant amendments and subsequent legislation pertaining thereto; and

WHEREAS, the DEPARTMENT is authorized under O.C.G.A. § 32-2-2(7) to "accept and use federal funds...; and to do all things necessary, proper, or expedient to achieve compliance with the provision and requirements of all applicable federal-aid acts and programs"; and

WHEREAS, the DEPARTMENT is responsible for developing a workable formula for distributing the apportionment of planning funds pursuant to 23 U.S.C § 104 (d); and

WHEREAS, the DESIGNATED AGENCY is an approved metropolitan planning organization responsible for carrying out the transportation planning process in its urbanized area in accordance with 23 U.S.C. § 134; and

WHEREAS, the DEPARTMENT desires to participate jointly with the DESIGNATED AGENCY to perform certain services, which will consist of providing the DESIGNATED AGENCY



with information for the continuing transportation planning process as set forth in **Exhibit A, “Work Program, Fiscal Year 2026”** (hereinafter referred to as the "PROJECT").

NOW THEREFORE, for and in consideration of the mutual promises, covenants and contracts contained herein, and other good and valuable consideration as set out hereinafter, it is agreed by and between the DEPARTMENT and the DESIGNATED AGENCY that:

## ARTICLE I

### SCOPE AND PROCEDURES

The scope and procedure of the PROJECT shall be that stated in the Work Program, which is affixed to this Agreement under the label of **Exhibit A, entitled "Work Program, Fiscal Year 2026"**, the same as if fully set forth herein. The DESIGNATED AGENCY shall perform or cause to be performed the services to accomplish the PROJECT, the work for which is set forth in the aforementioned **Exhibit A, “Work Program, Fiscal Year 2026”**.

The DESIGNATED AGENCY shall perform the PROJECT activities, and shall do so under such control and supervision by the DEPARTMENT as the DEPARTMENT may deem appropriate.

The DEPARTMENT shall perform the services incumbent upon it as stated in **Exhibit A, “Work Program, Fiscal Year 2026”**.

## ARTICLE II

### EMPLOYMENT OF DEPARTMENT'S PERSONNEL

The DESIGNATED AGENCY shall not employ any person or persons in the employ of the DEPARTMENT for any work required by the terms of this Agreement, without the written permission of the DEPARTMENT except as may otherwise be provided for herein.

## ARTICLE III

### REVIEW OF WORK

Authorized representatives for the DEPARTMENT and the Federal Government may at all reasonable times review and inspect the PROJECT activities and data collected under this Agreement and amendments thereto. All reports, drawings, studies, specifications, estimates, maps, and computations, prepared by or for the DESIGNATED AGENCY, shall be made available to authorized representatives of the DEPARTMENT and representatives of the Federal Government for inspection

and review at all reasonable times. Acceptance shall not relieve the DESIGNATED AGENCY of its professional obligation to correct, at its own expense, any of its errors in the work.

#### ARTICLE IV AUTHORIZATION AND APPROVAL

TIME IS OF THE ESSENCE TO THIS AGREEMENT. The DESIGNATED AGENCY shall initiate the work as described in Article I, Scope and Procedures, on July 01, 2025. The work outlined therein shall be completed no later than June 30, 2026. The work shall be carried on expeditiously and in accordance with the work schedule as set forth in **Exhibit B, “Schedule”**, attached hereto and incorporated by reference.

#### ARTICLE V RESPONSIBILITY FOR CLAIMS AND LIABILITY

The DESIGNATED AGENCY shall be responsible for any and all damages to property or persons and shall save harmless the DEPARTMENT, its officers, agents and employees from all suits, claims, actions, or damages of any nature whatsoever resulting from the negligence of the DESIGNATED AGENCY in the performance of work under this Agreement.

#### ARTICLE VI COMPENSATION

##### A. Total Cost

1. The DEPARTMENT and the DESIGNATED AGENCY agree that the total estimated allowable cost for the completion of the PROJECT, as shown in **Exhibit C, “Budget Estimate, Federal Fiscal Year 2026”**, attached hereto and incorporated herein by reference, is **Six Hundred Twenty-Three Thousand Eighty Hundred Forty-Nine Dollars (\$623,849.00)**. It is agreed that the amount which the DEPARTMENT shall be obligated to pay is eighty percent (80%) of total cost, which represents the Federal Share of the cost of the PROJECT up to **Four Hundred Ninety-Nine Thousand Seventy-Nine dollars and Twenty cent (\$499,079.20)**. However, if the sum total of the actual allowable cost for the PROJECT is less than the total estimated allowable cost, then it is further agreed that the DEPARTMENT shall be obligated to pay only the 80% Federal Share of the actual allowable cost incurred. In no event shall the DEPARTMENT be obligated to

- pay more than the maximum Federal Share of **\$499,079.20**. In no event shall the DEPARTMENT be required to pay the Federal Share, if the Federal Share is not provided to the DEPARTMENT by the Federal Highway Administration.
2. The DESIGNATED AGENCY shall be obligated to pay twenty percent (20%) of the total allowable cost, which represents the Local Match rate of the cost of the PROJECT up to **One Hundred Twenty-Four Thousand Four Hundred and Sixty-Nine Dollars and Eighty Cent (\$124,769.80)**. However, if the sum total of the actual allowable cost for the PROJECT is less than the total estimated allowable cost, the DESIGNATED AGENCY shall pay a 20% Local Match rate of the actual allowable cost incurred. In no event shall the DESIGNATED AGENCY be obligated to pay more than the maximum Local Match of the Federal Share (**\$124,769.80**). Any portion of the Local Match may consist of “soft” match and/or “in-kind” services as referenced in Title 23, Part 420, Subchapter E of the Code of Federal Regulations (“C.F.R.”), “Planning and Research Program Administration”, and 2 C.F.R., Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”, and all other relevant sections of Federal law, Federal regulations and Federal guidance applicable to the subject, as appropriate, in lieu of a traditional cash match. The Local Match sum total of any traditional cash match and any “soft” match and/or “in-kind” services must constitute 20% of the cost of the PROJECT up to **\$124,769.80** or a 20% match rate of the allowable cost incurred.

#### B. Allowable Costs

Allowable costs shall include both direct and indirect costs incurred by the DESIGNATED AGENCY, which is provided for in **Exhibit C, “Budget Estimate, Federal Fiscal Year 2026”**, “and subject to the maximum limitation prescribed in Subsection A of Article VI and the limitations outlined below:

##### 1. Direct Cost

The DEPARTMENT shall pay to the DESIGNATED AGENCY for the performance of this Agreement an amount equal to such direct costs as are incurred by the DESIGNATED AGENCY and are chargeable to the PROJECT under generally accepted accounting principles and as allowed in 2 C.F.R. Part 200, “Uniform Administrative Requirements, Cost Principles,

and Audit Requirements for Federal Awards”, and not prohibited by the laws of the State of Georgia, including salaries and wages, and the cost of travel, and other miscellaneous direct costs incurred by the DESIGNATED AGENCY. As specified in Article X, the validity of the direct costs may be verified from the cost records of the DESIGNATED AGENCY by authorized representatives of the DEPARTMENT and the Federal Government as the work progresses, and in any event, before final settlement of the DESIGNATED AGENCY’S costs under the terms of this Agreement or amendments hereto.

The cost of any nonexpendable tools, instruments, or equipment used in the execution and performance of the PROJECT shall not be an allowable direct cost when such items are of the nature and kind of tools, instruments or equipment normally and generally used in an office or laboratory, provided however that the cost of data processing equipment shall be an allowable expense when such expenditure complies with the provisions of 2 C.F.R. § 200 (“Uniform Grant Guidance”) and is specifically detailed in **Exhibit A, “Work Program, Fiscal Year 2026”**, and **Exhibit C, “Budget Estimate, Federal Fiscal Year 2026”**, of this Agreement. If at any time during the duration of the useful life of the PROJECT’s data processing equipment the DESIGNATED AGENCY fails to utilize such equipment for the purpose of accomplishing the PROJECT the DEPARTMENT at its discretion may require the DESIGNATED AGENCY to remit to the DEPARTMENT 100% of the DEPARTMENT’S Federal and State Share of the fair market value, if any, of such equipment. For the purpose of this Article, the fair market value shall be deemed to be the value of the equipment as determined by an appraisal conducted as soon as feasible after such withdrawal or misuse occurs or the actual proceeds from the public sale of such equipment, whichever is approved by the DEPARTMENT.

The rate of compensation for work performed on the PROJECT by a professional staff member or employee of the DESIGNATED AGENCY shall not exceed the salary rate that is applicable to said person's other activities for the DESIGNATED AGENCY. Charges for salaries and wages of the individuals will be supported by time and attendance and payroll distribution records. Premiums pay for overtime, extra-pay shifts, and multi-shift work are not reimbursable under this Agreement unless such costs are included in **Exhibit C, “Budget Estimate, Federal Fiscal Year 2026”**, or unless such costs have been given prior written approval by the DEPARTMENT.

No expense for travel outside the State of Georgia shall be an allowable direct cost under this Agreement unless such travel is listed in **Exhibit C, “Budget Estimate, Federal Fiscal Year 2026”**, or approved in advance by the DEPARTMENT. Staff from the DESIGNATED AGENCY seeking travel approval should submit the details for the requested travel expenses to the DEPARTMENT in advance and must include information on how the travel request will benefit the transportation planning process of the DESIGNATED AGENCY. In addition, all expenses for food, fuel, mileage, and lodging accommodations incurred from travel within or outside of the State of Georgia shall be limited to the currently approved amounts posted on the United States General Services Administration (GSA) website for the corresponding geographic location.

## 2. Indirect Costs

The DEPARTMENT shall reimburse the DESIGNATED AGENCY for such indirect costs as are properly chargeable to the PROJECT under generally accepted accounting principles and as allowed in 2 C.F.R. Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”, and not prohibited by the laws of the State of Georgia. Fringe benefits shall be reimbursed at a provisional overhead rate of **83.72%** of the amount paid as direct salaries and wages to persons employed by the DESIGNATED AGENCY on the PROJECT. Indirect Personnel cost shall be reimbursed at a provisional overhead rate of **109.45%** of the amount paid as direct salaries, wages and fringe benefits to persons employed by the DESIGNATED AGENCY that are chargeable to the PROJECT. Upon completion of the PROJECT, the DEPARTMENT will determine final payment for indirect costs by audit of the DESIGNATED AGENCY’S accounts to establish the actual allowable overhead rate experienced during the period of performance of this Agreement. The DESIGNATED AGENCY understands and agrees that the DEPARTMENT may accept, in lieu of its own audit, a federal audit or, an audit by an independent accountant or accounting firm. The audit of an independent accountant or accounting firm shall be made and reported in accordance with audit requirements, 2 C.F.R. Part 200. The DESIGNATED AGENCY shall ensure that the independent accountant or accounting firm shall make available upon request to authorized representatives of the DEPARTMENT all audit work papers pertaining to this AGREEMENT to determine said final payment for indirect costs.

In the event the DESIGNATED AGENCY'S actual allowable overhead rate during the period of this Agreement is less than the provisional overhead rate established herein, the DESIGNATED AGENCY shall reimburse the DEPARTMENT the difference between the indirect cost actually paid and the actual allowable indirect cost as determined by the final audit in accordance with the provisions of this Article.

The DESIGNATED AGENCY further agrees that the decision of the DEPARTMENT in the establishment of the actual allowable overhead rate for final payment of indirect costs shall be final.

The validity of these indirect cost payments may be verified from the indirect cost records of the DESIGNATED AGENCY by authorized representatives of the DEPARTMENT and the Federal Government as the work progresses and in any event before final settlement of the DESIGNATED AGENCY'S costs under this Agreement, or amendments hereto.

## **ARTICLE VII SUBSTANTIAL CHANGES**

If, prior to the satisfactory completion of the services, under this Agreement, the DEPARTMENT materially changes the scope, character, complexity, or duration of the services from those required under the basic Agreement, a supplemental agreement may be executed between the parties. Minor changes that do not involve compensation in the Scope and Procedure, extension of the term, or changes in the goals and objectives of the PROJECT may be made by written notification of such change by either party with written approval of the other party.

## **ARTICLE VIII PARTIAL PAYMENT**

The DESIGNATED AGENCY shall submit to the DEPARTMENT itemized vouchers showing, in reasonable detail, the actual allowable costs per work element, incurred by the DESIGNATED AGENCY on the PROJECT for the voucher period. A summary of the cost breakdown and work progress for each work element shall accompany each voucher. Upon the basis of its review of such vouchers, the DEPARTMENT may, at the request of the DESIGNATED AGENCY, make payment to the DESIGNATED AGENCY as the work progresses but not more often than twelve times during the fiscal year. The vouchers shall be numbered consecutively and subsequent vouchers shall

be submitted every three months, but no later than forty-five (45) days after the end of each quarter, until the PROJECT is completed. Payment shall be made in the amount of sums earned less previous partial payments.

## **ARTICLE IX**

### **FINAL PAYMENT**

IT IS FURTHER AGREED that upon satisfactory completion by the DESIGNATED AGENCY and acceptance by the DEPARTMENT of the work described in Article I of this Agreement, the DESIGNATED AGENCY shall submit to the DEPARTMENT a written submission for final payment not more than forty-five (45) days after the completion date of the PROJECT. Upon receipt of any final written submission by the DESIGNATED AGENCY, the DEPARTMENT shall pay the DESIGNATED AGENCY a sum equal to one hundred percent (100%) of the allowable cost set forth herein less the total of all previous partial payments, paid or in the process of payment.

The DESIGNATED AGENCY agrees that acceptance of this final payment shall be in full and final settlement of all claims arising against the DEPARTMENT for work done, materials furnished, costs incurred, or otherwise arising out of the Agreement and shall release the DEPARTMENT from any and all further claims of whatever nature, whether known or unknown for and on account of said Agreement, and for any and all work done, and labor and materials furnished, in connection with same.

## **ARTICLE X**

### **MAINTENANCE OF CONTRACT COST RECORDS**

The DESIGNATED AGENCY shall maintain all books, documents, papers, accounting records, and other evidence pertaining to costs incurred on the PROJECT and shall make material available at all reasonable times during this period of the Agreement, and for three years from the date of final payment under the Agreement, for inspection by the DEPARTMENT, and the Federal Highway Administration and any reviewing agencies, and copies thereof shall be furnished upon request.

The DESIGNATED AGENCY shall certify that items of equipment included in direct costs have been excluded from the indirect costs.

The DESIGNATED AGENCY agrees that the provisions of this Article shall be included in any contracts it may make with any subcontractor, assignee, or transferee.



## **ARTICLE XI**

### **SUBCONTRACTS, ASSIGNMENT, OR TRANSFER RESTRICTIONS**

The DESIGNATED AGENCY agrees not to assign, sublet, or transfer any or all of its interest in the Agreement without prior written approval of the DEPARTMENT and the Federal Highway Administration. The DESIGNATED AGENCY also agrees that all subcontracts shall be subject to the provisions contained in this Agreement. The DESIGNATED AGENCY also agrees that any subcontracts exceeding Ten Thousand Dollars (\$10,000) in cost shall contain all the required provisions of this Agreement. All consultants hired by the DESIGNATED AGENCY shall be on the DEPARTMENT'S pre-qualified consultants list.

## **ARTICLE XII**

### **USE OF DOCUMENTS**

The DESIGNATED AGENCY agrees that all reports, drawings, studies, specifications, estimates, maps, computations, and other data, prepared by or for it under the terms of this Agreement shall be made available to the DEPARTMENT and the Federal Highway Administration at all reasonable times during the period of the Agreement and upon termination or completion of the work. The DEPARTMENT shall have the right to use the same without restriction or limitation and without compensation to the DESIGNATED AGENCY other than that provided for in this Agreement.

## **ARTICLE XIII**

### **TERMINATION**

The DEPARTMENT reserves the right to terminate this Agreement at any time for just cause, or for any cause, upon 30 days written notice to the DESIGNATED AGENCY, notwithstanding any just claims by the DESIGNATED AGENCY for payment of services rendered prior to the date of termination.

Should the work under this Agreement be terminated by the DEPARTMENT pursuant to this Article, final payment to the DESIGNATED AGENCY shall be made in the amount of sums earned, less previous partial payments. Any work elements that are incomplete by the termination date shall be reimbursed based upon the percentage of work completed for said work element(s).

## ARTICLE XIV

### PUBLISHED REPORTS

It is agreed that articles, papers, bulletins, data, studies, statistics, interim or final reports, oral transmittals or any other materials reporting the plans, progress, analyses, results, or findings of work conducted under this Agreement shall not be presented publicly or published without prior written approval by the DEPARTMENT.

It is further agreed that all published reports shall include a disclaimer provision on the cover or title page in the following form:

"The opinions, findings, and conclusions in this publication are those of the author(s) and not necessarily reflect the official views or policies of those of the Department of Transportation, State of Georgia, or the Federal Highway Administration. This publication does not constitute a standard, specification, or regulation."

All reports published by the DESIGNATED AGENCY shall contain a credit reference to the Federal Highway Administration such as:

"Prepared in cooperation with the Department of Transportation, State of Georgia, and the Federal Highway Administration."

It is further agreed that any information concerning the PROJECT, its conduct, results or data gathered or processed shall not be released other than as required under the Georgia Open Records Act, O.C.G.A. § 50-18-70, et seq. Any request directed to the DESIGNATED AGENCY pursuant to the Georgia Open Records Act, for documents or information that are either received or maintained by the DESIGNATED AGENCY in the performance of the work under this Contract, for or on behalf of the DEPARTMENT, shall be released pursuant to the provisions of the Act. Further, the DESIGNATED AGENCY agrees to consult with the DEPARTMENT prior to releasing the requested documents, where required by the DEPARTMENT.

## **ARTICLE XV COPYRIGHTING**

The DESIGNATED AGENCY shall be free to copyright material developed under this Agreement with the provisions that the DEPARTMENT and the Federal Highway Administration reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, the work for government purposes.

## **ARTICLE XVI COVENANT AGAINST CONTINGENT FEES**

The DESIGNATED AGENCY shall comply with all relevant federal, state and local laws. The DESIGNATED AGENCY warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the DESIGNATED AGENCY, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the DESIGNATED AGENCY, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the DEPARTMENT shall have the right to annul this Agreement without liability or, at its discretion, to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

## **ARTICLE XVII CONTRACT DISPUTES**

This Agreement shall be deemed to have been executed in Fulton County, Georgia, and all questions of interpretation and construction shall be governed by the laws of the State of Georgia.

## **ARTICLE XVIII COMPLIANCE WITH APPLICABLE LAW**

- A. The undersigned certify that the provisions of the Official Code of Georgia Annotated (“O.C.G.A.”), Sections 45-10-20 through 45-10-28, relating to conflict of interest, have been complied with in full.

- B. It is further agreed that the DESIGNATED AGENCY shall comply with and shall require its subcontractors to comply with the regulations for compliance with Title VI of the Civil Rights Act of 1964 as amended, and 23 C.F.R. Part 200 as stated in **Appendix A, “Notice of Contractors, Compliance with Title VI of the Civil Rights Act of 1964”**, of this Agreement.
- C. It is further agreed that and certified by the DESIGNATED AGENCY that neither it nor any of its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any State or Federal department or agency, and is eligible to receive the Federal funding assistance provided for in this Agreement, as provided for in **Appendix B, “Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters”**.
- D. It is further agreed that and certified by the DESIGNATED AGENCY that the provisions of the O.C.G.A §§ 50-24-1 through 50-24-6, relating to the "Drug-Free Workplace Act", have been complied with in full as stated in **Appendix C, “Drug-Free Workplace Certificate”**.
- E. It is further agreed that and certified by the DESIGNATED AGENCY that the provisions of the O.C.G.A § 13-10-91, relating to the “Georgia Security and Immigration Compliance Act” have been complied with in full as stated in **Appendix D, “Georgia Security and Immigration Compliance Act Affidavit”**.
- F. It is further agreed and certified that, pursuant to O.C.G.A § 50-5-85, the DESIGNATED AGENCY is not currently engaged in and agrees that for the duration of this Agreement, it will not engage in a boycott of Israel.
- G. The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

## ARTICLE XIX

### AUDITS OF COST RECORDS

The DEPARTMENT shall have the right to perform an audit of all documents and records pertaining to costs incurred on this PROJECT for a period of three (3) years after the final payment under Article IX is made by the DEPARTMENT to the DESIGNATED AGENCY under this Agreement. If requested, the DESIGNATED AGENCY shall assist in making the result of the audit performed pursuant to 2 C.F.R. Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards” available to the DEPARTMENT. To the extent such audit is applicable, the DEPARTMENT, in its sole discretion, may agree to accept the Single Audit in lieu of its audit as herein allowed. Further, the DESIGNATED AGENCY agrees to reimburse the DEPARTMENT for the DEPARTMENT's share of any and all costs disallowed as a result of either the Single Audit or by the audit allowed hereunder by the DEPARTMENT.

## ARTICLE XX

### INSURANCE

The SPONSOR shall provide insurance under this Agreement as follows:

1. It is understood that the SPONSOR (*complete the applicable statement*):
  - ☐ is self-insured and all claims against SPONSOR will be handled through

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OR

- ☐ shall, obtain coverage from SPONSOR's private insurance company or cause its consultant/contractor to obtain coverage.

Prior to beginning the work, SPONSOR shall furnish to the DEPARTMENT, a copy of the certificates and the endorsement page for the minimum amounts of insurance indicated below in this Article XVII (Insurance) of the Agreement.

2. Minimum Amounts. The following minimum amount of insurance from insurers rated at least A– by A. M. Best's and registered to do business in the State of Georgia:
  - a) Commercial General Liability Insurance of at least \$1,000,000 per occurrence

\$3,000,000 aggregate, including Automobile Comprehensive Liability Coverage with bodily injury in the minimum amount of \$1,000,000 combined single limits each occurrence. DEPARTMENT shall be named as an additional insured and a copy of the policy endorsement shall be provided with the insurance certificate.

- b) Workmen's Compensation Insurance, in accordance with the laws of the State of Georgia.
- c) Professional Liability (Errors and Omissions) Insurance with limits of at least:
  - i. For Professionals – \$1,000,000 per claim and \$1,000,000 in aggregate coverage;
  - ii. For Sub-consultant Engineers and Architects – \$1,000,000 per claim and \$1,000,000 in aggregate coverage;
  - iii. For Other Consultants – \$1,000,000 per claim and \$1,000,000 in aggregate coverage.
  - iv. Professional liability insurance that shall be either a practice policy or project-specific coverage. Professional liability insurance shall contain prior acts coverage for services performed for this PROJECT. If project-specific coverage is used, these requirements shall be continued in effect for two years following final completion for the PROJECT.
- A. The above-listed insurance coverages shall be maintained in full force and effect for the entire term of the Agreement.
- B. The insurance certificate must provide the following:
  - i. Name, address, signature and telephone number of authorized agents.
  - ii. Name and address of insured.
  - iii. Name of Insurance Company.
  - iv. Description of coverage in standard terminology.
  - v. Policy number, policy period and limits of liability.
  - vi. Name and address of DEPARTMENT as certificate holder.
  - vii. Thirty (30) day notice of cancellation.
  - viii. Details of any special policy exclusions.
- C. Waiver of Subrogation: There is no waiver of subrogation rights by either party with respect to insurance.
- D. If and to the extent such damage or loss (including costs and expenses) as covered by

this indemnification set forth herein is paid by the State Tort Claims Trust Fund, the State Authority Liability Trust Fund, the State Employee Broad From Liability Fund, the State Insurance and Hazard Reserve Fund, and other self-insured funds established and maintained by the State of Georgia Department of Administrative Services Risk Management Division or any successor agency (all such funds hereinafter collectively referred to as the “Funds”), in satisfaction of any liability, whether established by judgment or settlement, the SPONSOR and its consultant/contractor agrees to reimburse the Funds for such monies paid out by the Funds.

**(SIGNATURES CONTAINED ON THE NEXT PAGE)**

IN WITNESS WHEREOF, said parties have hereunto set their hands and affixed their seals the day and year above first written.

**GEORGIA DEPARTMENT OF  
TRANSPORTATION**

**Augusta- Richmond County  
Government Responsible for Augusta  
Regional Transportation Study (ARTS)**

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Executive Director

ATTEST:

IN THE PRESENCE OF:

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Witness

Signed, Sealed and Delivered

This \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ in the  
presence of:

\_\_\_\_\_  
NOTARY PUBLIC

I attest that the corporate seal  
attached to this Document is in fact  
the seal of the Corporation executing  
this Document does in fact occupy the  
official position indicated and is duly  
authorized to execute such document  
on behalf of this Corporation.

ATTEST:

\_\_\_\_\_  
Federal Employee Tax No.



**EXHIBIT A  
WORK PROGRAM  
FISCAL YEAR 2026**



# Unified Planning Work Program

**FY 2026**

Prepared By:  
Augusta Planning & Development Department  
Carla Delaney, Director

*Augusta*  
G E O R G I A

In Cooperation With:  
Aiken County, Edgefield County, and Columbia County  
Federal Transit Administration  
Federal Highway Administration  
Georgia Department of Transportation  
South Carolina Department of Transportation

<https://www.augusta.gov/680/ARTS-Metropolitan-Planning-Organization>

Adopted May 22, 2025

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**FISCAL YEAR 2026**

**UNIFIED PLANNING WORK PROGRAM  
FOR THE  
AUGUSTA REGIONAL TRANSPORTATION STUDY**

**PREPARED BY THE  
AUGUSTA PLANNING AND DEVELOPMENT DEPARTMENT**

**IN COOPERATION WITH:  
AIKEN COUNTY PLANNING AND DEVELOPMENT DEPT.  
AUGUSTA TRANSIT  
LOWER SAVANNAH COUNCIL OF GOVERNMENTS  
GEORGIA DEPARTMENT OF TRANSPORTATION AND  
SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION**

**SERVICING**

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BEST FRIEND EXPRESS | LOWER SAVANNAH COUNCIL OF GOVERNMENTS**

**Adopted May 22, 2025**

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**AUGUSTA REGIONAL TRANSPORTATION STUDY  
RESOLUTION OF THE POLICY COMMITTEE  
ADOPTION OF THE FY 2026 UNIFIED PLANNING WORK PROGRAM (UPWP)**

**WHEREAS**, in accordance with the joint Federal Transit Administration - Federal Highway Administration regulations on urban transportation planning (23 CFR Parts 420 and 450, and 49 CFR Part 613), a Unified Planning Work Program is required to be developed; and

**WHEREAS**, the Governors of Georgia and South Carolina have designated the Augusta Planning and Development Department as the Metropolitan Planning Organization (MPO) for the Augusta Regional Transportation Study, and;

**WHEREAS**, it is the objective of the Augusta Regional Transportation Study, hereinafter referred to as ARTS, to maintain a comprehensive transportation planning process which results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

**WHEREAS**, the Unified Planning Work Program is an annual element of the ARTS process which outlines the transportation-related and other planning projects to be undertaken during the forthcoming fiscal year; and


**WHEREAS**, the ARTS Citizens Advisory and Technical Coordinating Committees on May 7, 2025, recommended that the Augusta Regional Transportation Study adopt the FY 2026 Unified Planning Work Program.

**WHEREAS**, the ARTS Policy Committee on May 22, 2025, adopted the FY 2026 Unified Planning Work Program.

**NOW THEREFORE BE IT RESOLVED**, ARTS Policy Committee hereby approves the adoption of the FY 2026 Unified Planning Work Program and its Chairman is authorized to execute a joint endorsement to this effect with the Georgia Department of Transportation and the South Carolina Department of Transportation.

**CERTIFICATION**

I hereby certify that the above is a true and correct copy of a Resolution adopted by the Augusta Regional Transportation Study (ARTS) Policy Committee at a meeting held on May 22, 2025.

Sign   
Print Carla Delaney  
MPO Director

05/22/2025  
Date

Sign   
Print William McNamee, Ph.D.  
MPO Chairman

May 22, 2025  
Date

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## LIST OF ACRONYMS

<b>3C</b>	Cooperative, Continuous & Comprehensive planning	<b>DBE</b>	Disadvantaged Business Enterprise
<b>ACPDD</b>	Aiken County Planning & Development Department	<b>EJ</b>	Environmental Justice
<b>ADA</b>	Americans with Disabilities Act of 1990	<b>EMA</b>	Emergency Management Agency
<b>APA</b>	American Planning Association	<b>EPA</b>	Environmental Protection Agency
<b>APDD</b>	Augusta Planning & Development Department	<b>FAST Act</b>	Fixing America's Surface Transportation Act
<b>ARP</b>	American Rescue Plan	<b>FFR</b>	Federal Financial Reports
<b>AT</b>	Augusta Transit	<b>FHWA</b>	Federal Highways Administration
<b>ARTS</b>	Augusta Regional Transportation Study	<b>FTA</b>	Federal Transit Administration
<b>BFE</b>	Best Friend Express	<b>GA</b>	Georgia
<b>BPAC</b>	South Carolina Bicycle and Pedestrian Advocacy Committee	<b>GAMPO</b>	Georgia Association of Metropolitan Planning Organizations
<b>CAC</b>	Citizens Advisory Committee	<b>GAPA</b>	Georgia Chapter of American Planning Association
<b>CCPD</b>	Columbia County Planning Division	<b>GDOT</b>	Georgia Department of Transportation
<b>CMP</b>	Congestion Management Process	<b>GIS</b>	Geographic Information Systems
<b>CHSP</b>	Coordinated Human Services Plan	<b>ITS</b>	Intelligent Transportation Systems
<b>CMS</b>	Congestion Management System	<b>LEP</b>	Limited English Proficiency
<b>COA</b>	Comprehensive Operations Analysis	<b>LOS</b>	Level of Service
<b>COG</b>	Council of Governments	<b>LSCOG</b>	Lower Savannah Council of Governments
<b>COOP</b>	Continuity of Operations Plan	<b>MOU</b>	Memorandum of Understanding
<b>CSRA-RC</b>	Central Savannah River Area – Regional Commission	<b>MPA</b>	Metropolitan Planning Area
<b>DAR</b>	Dial-A-Ride	<b>MPO</b>	Metropolitan Planning Organization
		<b>MPR</b>	Milestone Progress Reports



<b>MSA</b>	Metropolitan Statistical Area	<b>STIP</b>	State Transportation Improvement Program
<b>MTP</b>	Metropolitan Transportation Plan	<b>TA</b>	Transportation Alternatives (TA set-aside)
<b>NAPDD</b>	North Augusta Planning and Development Department	<b>TAM</b>	Transit Asset Management
<b>NHPMS</b>	National Highway Performance Monitoring System	<b>TAP</b>	Transportation Alternatives Program
<b>NHS</b>	National Highway System	<b>TASC</b>	Transportation Association of South Carolina
<b>NPMRDS</b>	National Performance Management Research Data Set	<b>TAZ</b>	Traffic Analysis Zone
<b>NTD</b>	National Transit Database	<b>TBD</b>	To be determined
<b>NTI</b>	National Transit Institute	<b>TCAC</b>	Transit Citizens Advisory Committee
<b>PBPP</b>	Performance-Based Planning and Programming	<b>TCC</b>	Technical Coordinating Committee
<b>PC</b>	Policy Committee	<b>TDP</b>	Transit Development Plan
<b>POP</b>	Program of Projects	<b>TIP</b>	Transportation Improvement Program
<b>PPP</b>	Public Participation Plan	<b>TNSC</b>	Test Network Subcommittee
<b>PTASP</b>	Public Transit Agency Safety Plan	<b>TrAMS</b>	Transit Award Management System
<b>RFP</b>	Request for Proposals	<b>TSIR</b>	Traffic Safety Improvement Report
<b>SC</b>	South Carolina	<b>TTI</b>	Travel Time Index
<b>SCDHEC</b>	South Carolina Department of Health and Environmental Control	<b>UPWP</b>	Unified Planning Work Plan
<b>SCDOT</b>	South Carolina Department of Transportation		
<b>SCDPS</b>	South Carolina Department of Public Safety		
<b>SETP</b>	Self-Evaluation and Transition Plan		
<b>SMTF</b>	State Mass Transit Funds		

## **TABLE OF CONTENTS**

<b>INTRODUCTION.....</b>	<b>1</b>
1. Purpose of the Unified Planning Work Program .....	1
2. ARTS Metropolitan Planning Organization Overview .....	1
3. ARTS MPO Organizational Structure .....	3
4. Federal Planning Factors .....	6
5. 2026 Planning Emphasis Areas: .....	6
6. MPO Planning Factors .....	8
7. 2050 Metropolitan Transportation Plan (MTP) Goals and Objectives .....	10
8. Transportation Planning Priorities .....	12
9. Fiscal Year 2025 - Highlights and Accomplishments .....	13
10. Other Planning Studies Underway or Recently Completed .....	15
<b>WORK ELEMENT 1 – ADMINISTRATION .....</b>	<b>16</b>
TASK 1.1 - Program Coordination.....	16
TASK 1.2 - Training & Employee Education.....	17
TASK 1.3 - Unified Planning Work Program .....	19
<b>WORK ELEMENT 2 – PUBLIC INVOLVEMENT .....</b>	<b>20</b>
TASK 2.1 - Community Outreach/Education .....	20
<b>WORK ELEMENT 3 – TRANSPORTATION DATA COLLECTION AND ANALYSIS.....</b>	<b>22</b>
TASK 3.1 - Socioeconomic Data/Environmental Justice .....	22
TASK 3.2 - Land Use Monitoring.....	23
TASK 3.3 - Transportation Surveys, Models and Analysis.....	24
TASK 3.4 - Environmental Justice / Title VI .....	26
TASK 3.5 - GIS Development & Applications .....	27
<b>WORK ELEMENT 4 - TRANSPORTATION SYSTEM PLANNING.....</b>	<b>29</b>
TASK 4.1 – Metropolitan Transportation Plan .....	29
TASK 4.2 - Congestion Management Process .....	31
TASK 4.3 - Intermodal Planning.....	33
TASK 4.4 - Air Quality.....	34
TASK 4.5 – Complete Streets (Safe and Accessible Transportation Options) .....	36
<b>WORK ELEMENT 5 - SPECIAL TRANSPORTATION STUDIES .....</b>	<b>37</b>
TASK 5.1 – North Augusta Unified Transportation Plan .....	37
TASK 5.2 – US 1 Gateway Study .....	38
TASK 5.3 – Five Notch Corridor Study .....	39
TASK 5.4 – US 78 (Charleston Highway) Intersection Analysis .....	39
TASK 5.5 – Ascauga Lake Road Corridor Study .....	41
TASK 5.6 – Pine Log Road Corridor Study .....	42
<b>WORK ELEMENT 6 – PERFORMANCE-BASED PLANNING .....</b>	<b>43</b>
TASK 6.1 - Performance-Based Planning.....	43
<b>WORK ELEMENT 7 – TRANSPORTATION IMPROVEMENT PROGRAM .....</b>	<b>45</b>
TASK 7.1 - Transportation Improvement Program (TIP).....	45
<b>WORK ELEMENT 8 FY 2026 – PUBLIC TRANSIT /PARATRANSIT .....</b>	<b>47</b>
TASK 8.1 - Program Support and Administration (44.21.00).....	47
TASK 8.2 – Metropolitan Transportation Planning (System Level) (44.23.01).....	48

TASK 8.3 - Short-Range Transportation Planning (44.24.00).....	50
TASK 8.4 - Transportation Improvement Program (44.25.00) .....	51
UNFUNDED PROJECTS .....	52
Comprehensive Operational Analysis (COA).....	52
Wrightsboro Road Corridor Study.....	53
FY 2026 UPWP BUDGET .....	54
Figure 3 - FY 2026 UPWP Budget .....	54
APPENDIX A – TITLE VI .....	56
APPENDIX B – MPO CERTIFICATIONS .....	64
APPENDIX C – ARTS COMMITTEE COMPOSITION .....	69
A. Policy Committee .....	69
B. Policy Subcommittee.....	69
C. Technical Coordinating Committee .....	70
D. Citizens Advisory Committee .....	71
E. South Carolina Technical Coordinating Committee .....	71
APPENDIX D – COMPLETE STREETS WAIVER AIKEN COUNTY/USDOT .....	72
APPENDIX E – FY 2026 UPWP MODIFICATIONS & AMENDMENTS.....	73

# INTRODUCTION

## 1. Purpose of the Unified Planning Work Program

The Unified Planning Work Program (UPWP) is the annual work program for transportation and transit planning activities in the Augusta Regional Transportation Study (ARTS) area. The UPWP includes an overview of the ARTS planning process and a description of each work element for Fiscal Year 2026 (July 1, 2025 – June 30, 2026).

Work elements, tasks, activities, programs, and projects are categorized into the following functional areas:

- Program Administration
- Public Involvement
- Transportation Data Collection and Analysis
- Transportation System Planning
- Public Transit and Paratransit
- Performance-Based Planning
- Transportation Improvement Program (TIP)

Special emphasis is placed on the following areas:

- Performance-based planning
- Update project prioritization tool(s)
- Stakeholder involvement in freight, safety, and security coordination
- Developing a regional transportation system database for monitoring and updating socioeconomic and land use data and the annual demographic and growth trends report.
- Updating the Geographic Information System (GIS) mapping database
- Corridor/area planning
- Developing a framework to identify needs and coordinate stakeholders relative to coordinated human services transportation
- Enhance public transit planning for fixed-route bus, paratransit, and demand response services and enhance mobility for seniors and persons with disabilities
- Implementing local and regional air quality initiatives
- Strengthening the public involvement process
- Other special studies

## 2. ARTS Metropolitan Planning Organization Overview

ARTS is a Metropolitan Planning Organization (MPO) established for urbanized areas in Columbia County, GA, Aiken and Edgefield County, SC, and all of Augusta-Richmond County, GA. The Federal-Aid Highway Act of 1962 established the requirement for transportation planning in urban areas throughout the country. As the Metropolitan Planning Organization (MPO) designated by the Governors of the States of Georgia and South Carolina, ARTS has the responsibility to carry out the continuous, comprehensive and cooperative transportation planning process for the Greater Augusta Metropolitan Area.

In keeping with the original federal mandate, the ARTS metropolitan transportation planning process is cooperative, continuous, and comprehensive (3C). The ARTS MPO planning process is “cooperative” because it brings together locally elected officials, state and federal transportation personnel, citizens, and other interested parties to plan and program transportation projects. ARTS participants “continuously” evaluate transportation needs and plan for long-term improvements. The ARTS process is “comprehensive” because it considers all modes of transportation, including cars, trucks, buses, airplanes, railroads, public transit, bicycles, and pedestrians.

The Unified Planning Work Program (UPWP) identifies the transportation planning activities which are to be undertaken in the ARTS study area in support of the goals, objectives and actions established in the 2050 Metropolitan Transportation Plan, which was adopted in September 2020. ARTS staff, working with the Planning Departments of the Georgia Department of Transportation and the South Carolina Department of Transportation, annually initiates the process of developing the UPWP and prepares a final draft for the MPO Policy Committee consideration. The intent in developing a comprehensive Work Program is to ensure that a coordinated transportation planning process occurs in the region, which will make positive contributions towards achievement of the established 2050 goals regarding mobility, facilities, safety, the environment, and land use.

The Fixing America's Surface Transportation (FAST) Act, passed in 2015, was a long-term federal transportation funding law that provided \$305 billion over five years for highways, public transportation, rail, and safety programs. It emphasized performance-based planning and required Metropolitan Planning Organizations (MPOs) to implement performance measures in their regional transportation plans to ensure efficient use of federal funds. The Infrastructure Investment and Jobs Act (IIJA), signed into law in 2021, built on the FAST Act by providing an unprecedented \$1.2 trillion in infrastructure funding, including \$550 billion in new investments for transportation. The IIJA reinforced the FAST Act's planning principles, increasing the role of MPO's in addressing climate change, resiliency, equity, and safety within transportation planning. Together, these laws strengthen MPOs' responsibility to coordinate regional transportation planning that aligns with federal goals, while providing significantly more resources for infrastructure development and modernization.

The UPWP outlines a framework for the work program which the staff is expected to accomplish and provides guidance with respect to a financial plan to support the Work Program. This 2026 Work Program is intended to be consistent with the metropolitan planning requirements of the Federal Legislation: Infrastructure Investment and Jobs Act of 2021 (IIJA), Public Law No. 117-58, November 15, 2021, and its implementing regulations. Compliance with these regulations' frames much of this program. Further, the Work Program strives to address Georgia Department of Transportation and South Carolina Department of Transportation planning emphasis areas which are intended to implement the State's policies for urban area transportation planning. This is to ensure that projects conceived by ARTS fulfill Federal and State policies and local issues progress in a timely manner.

The status of the current Work Program is reviewed annually by the Augusta Regional Transportation Study's (ARTS) Policy Committee to ensure that it is being carried out in a manner consistent with the MPO's goals. While it is the mission of the Staff and the Policy Committee to complete work efforts within a program year, task elements may be designed to span multiple fiscal years and therefore are carried into subsequent Work Programs to affect closure. Each year an estimate of transportation planning funds available for new programs is made. Policy direction and scope of the UPWP are developed with member government participation based on their needs, consistent with the Metropolitan Transportation Plan.

The staff, working with member governments, establishes a list of candidate projects for inclusion in next year's work program. Estimates of amounts and sources of funding to accomplish the planning program are developed. The Technical Coordinating Committee and Citizens Advisory Committee then reviews the continuing program and the new projects. A draft UPWP is developed for the Policy Subcommittee review and recommendation of acceptance to the Policy Committee. The Policy Committee has the final responsibility to approve the UPWP.

Funding for the UPWP is provided through federal, state, and local resources. The primary source is the consolidated FHWA/FTA planning grant that is provided through the Georgia Department of Transportation and the South Carolina Department of Transportation. FHWA PL funds and FTA Section 5303 Mass Transit funds have been consolidated to streamline the administrative requirements and reinforce a multimodal planning process.

The ARTS Metropolitan Planning Area (MPA) includes the urbanized area of Augusta-Richmond County, Georgia, Columbia County, Georgia, Aiken County, South Carolina and Edgefield County, South Carolina Metropolitan Statistical Area (MSA), as defined by the U. S. Bureau of Census, and the area expected to be urbanized over the next twenty years. The study area includes Richmond County and the urbanized area of Columbia County in Georgia; the Fort Eisenhower Military Base;

and the urbanized area of Aiken and Edgefield Counties in South Carolina. Incorporated places within the study area include four (4) cities in Georgia: Augusta, Hephzibah, Blythe, and Grovetown; and four (4) cities in South Carolina: Aiken, North Augusta, Burnetown, and New Ellenton. The study area boundaries reflecting regional growth based on the 2010-2020 Decennial Census were modified and adopted by the Policy Committee on July 20, 2023 (Figure 2).

### 3. ARTS MPO Organizational Structure

The ARTS MPO consists of several committees that review and approve all amendments to the TIP/Metropolitan Transportation Plan (MTP), technical documents, and special studies. The current structure of committee meetings is bi-monthly, with each committee meeting two to three weeks before the subsequent committee. The role of each committee is described below and schematically presented in Figure 1.

Technical Coordinating Committee (TCC) – comprised of planners and engineers from the two states, the local governments in the study area, and two regional planning agencies. The final draft and detailed information on a project are presented to the committee for recommended approval by the Policy Committee. The composition of the TCC can be found in Appendix Section C.

Citizens Advisory Committee (CAC) – made up of citizens representing the jurisdictions and communities in the study area. The CAC provides local knowledge and citizen input on the projects and makes recommendations to the Policy Committee. The composition of the CAC can be found in Appendix Section C.

South Carolina Technical Coordinating Committee – the Technical Coordinating Committee for the South Carolina portion of the ARTS area is comprised of planners and engineers from the South Carolina Department of Transportation (SCDOT) and local governments. The final draft and detailed information on a project are presented to the committee for recommended approval to the other ARTS MPO committees and the South Carolina Policy Subcommittee.

South Carolina Policy Subcommittee – includes local elected and appointed officials from the South Carolina portion of the ARTS area. The committee evaluates and endorses projects for inclusion in the TIP and MTP.

Policy Committee (PC) – voting members include elected officials from each local government in the study area, representatives from the Georgia and South Carolina Departments of Transportation, the Fort Eisenhower Garrison Commander, and representatives of providers of public transportation. The Policy Committee is responsible for making the final decision on ARTS planning and programming issues, including amendments to the MTP and TIP. The composition of the PC can be found in Appendix Section C.

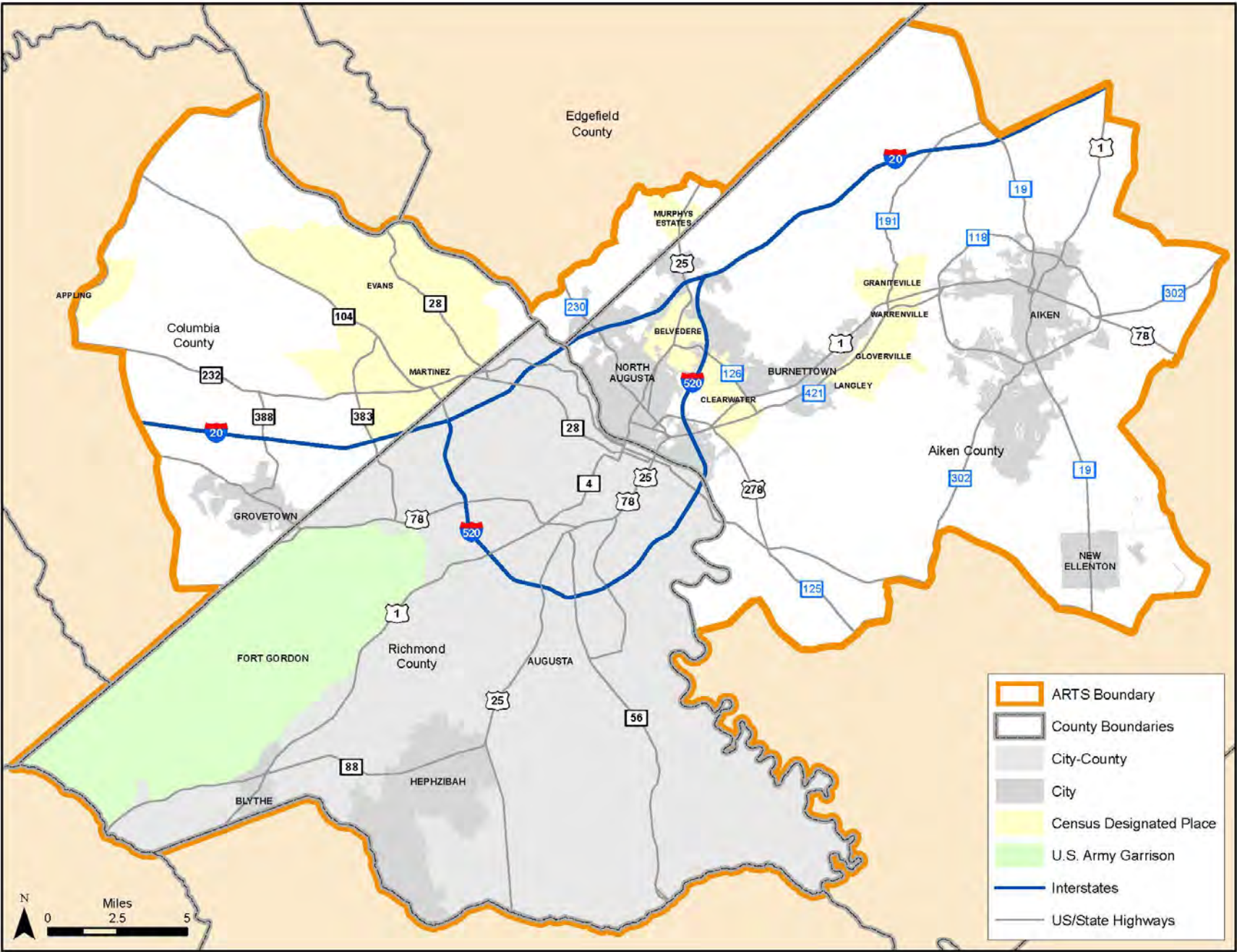
Figure 1: ARTS MPO Committees

Item 2.





Figure 2: ARTS MPO Planning Area





#### 4. Federal Planning Factors

The FAST Act emphasizes performance-based planning as an integral component of the metropolitan planning process. Enabling this process, national planning factors were established as follows:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve transportation system resiliency and reliability, reduce (or mitigate) the stormwater impacts of surface transportation; and
10. Enhance travel and tourism.

#### 5. 2026 Planning Emphasis Areas:

##### Complete Streets - Work Element 4.5

State DOTs, MPOs, and public transportation providers should collaborate to review current policies, rules, and procedures to assess their impact on the safety of all road users. This effort should prioritize incorporating safety considerations into future transportation infrastructure, especially for users outside of automobiles.

A complete street is one that is safe—and feels safe—for everyone using it. The goal is to support the planning, development, and operation of streets and networks that prioritize safety, comfort, and access to destinations for all users, including pedestrians, bicyclists, transit riders, micro-mobility users, freight delivery services, and motorists. This approach aims to create an equitable and safe transportation network for travelers of all ages and abilities, particularly those from historically underserved and marginalized communities. Complete Streets are not a one-size-fits-all solution—each is designed to reflect the unique needs, context, and role of the community it serves.

Per the National Highway Traffic Safety Administration's 2019 data, 62 percent of the motor vehicle crashes that resulted in pedestrian fatalities took place on arterials. Arterials tend to be designed for vehicle movement rather than mobility for non-motorized users and often lack convenient and safe crossing opportunities. They can function as barriers to a safe travel network for road users outside of vehicles.

To be considered complete, these roads should include safe pedestrian facilities, safe transit stops (if present), and safe crossing opportunities on an interval necessary for accessing destinations.

A safe and complete network for bicycles can also be achieved through a safe and comfortable bicycle facility located on the roadway, adjacent to the road, or on a nearby parallel corridor. Jurisdictions will be encouraged to prioritize safety improvements and speed management on arterials that are essential to creating complete travel networks for those without access to single-occupancy vehicles.

## **Public Involvement - Work Element 2.1**

Early, effective, and continuous public involvement brings diverse perspectives into the transportation decision-making process. Metropolitan planning organizations, state departments of transportation, and public transportation providers are encouraged to enhance public engagement by incorporating Virtual Public Involvement (VPI) tools into their outreach strategies, while also ensuring inclusive participation for individuals without access to computers or mobile devices. VPI tools expand the reach of information, making participation more convenient and accessible for a broader audience. These tools also improve transparency and offer visual, interactive formats that help the public and stakeholders better understand proposed plans, programs, and projects. Engaging the public earlier in the planning process can help minimize project delays and reduce staff time and costs.

## **Strategic Highway Network (STRAHNET)/U.S. Department of Defense (DOD) Coordination - Work Element 7.1**

Metropolitan planning organizations and state departments of transportation are encouraged to coordinate with representatives from the Department of Defense (DOD) during the transportation planning and project programming process to address infrastructure and connectivity needs along STRAHNET routes and other public roads serving DOD facilities. According to the Declaration of Policy in 23 U.S.C. 101(b)(1), it is in the national interest to accelerate the construction of the Federal-aid highway system, including the Dwight D. Eisenhower National System of Interstate and Defense Highways, due to the inadequacy of many routes to support national and civil defense needs.

DOD facilities—such as military bases, ports, and depots—are critical to national security. The road networks that connect to these facilities are essential for the movement of personnel and equipment during both peace and wartime. The Strategic Highway Network (STRAHNET) is a 64,200-mile system of public highways that includes all 48,482 miles of the Interstate System, 14,000 miles of other key public highways, and approximately 1,800 miles of connector routes linking over 200 military installations and ports to the main network.

In addition to national security functions, DOD facilities often serve as major regional employers, generating significant commuter and freight traffic that impacts local and regional transportation networks. Stakeholders are encouraged to review STRAHNET maps and recent Power Project Platform (PPP) studies, which offer valuable insights for transportation planning in areas connected to these critical routes.

## **Federal Land Management Agency (FLMA) Coordination**

Metropolitan planning organizations and state departments of transportation are encouraged to coordinate with Federal Land Management Agencies (FLMAs) during the transportation planning and project programming process to address infrastructure and connectivity needs related to access routes and other public roads and transportation services that connect to federal lands. Through joint coordination, state DOTs, MPOs, Tribal governments, FLMAs, and local agencies should work to integrate their transportation planning efforts and develop comprehensive long-range transportation plans, programs, and corridor studies. These efforts should align with transportation plans and programs developed by the Office of Federal Lands Highway.

Agencies should explore opportunities to leverage transportation funding to support the access and mobility needs of federal lands before projects are programmed in the Transportation Improvement Program (TIP) and Statewide Transportation Improvement Program (STIP). Each state is required to consider the concerns of FLMAs that have jurisdiction over land within its boundaries, in accordance with 23 CFR 450.208(a)(3). Similarly, MPOs must ensure appropriate involvement of FLMAs in the development of the metropolitan transportation plan and TIP, as stated in 23 CFR 450.316(d).

In addition, TIPs developed under the Tribal Transportation Program, Federal Lands Transportation Program, and Federal Lands Access Program must be included in the STIP—either directly or by reference—following approval, as outlined in 23 U.S.C. 201(c) and 23 CFR 450.218(e).

### **Planning and Environment Linkages (PEL)**

State departments of transportation, metropolitan planning organizations, and public transportation agencies are encouraged to implement Planning and Environment Linkages (PEL) as part of the transportation planning and environmental review processes. PEL is a collaborative and integrated approach to decision-making that incorporates environmental, community, and economic goals early in the planning process. It uses information, analysis, and products developed during planning to inform the environmental review process.

By fostering early coordination among planning, resource, and regulatory agencies, PEL helps build interagency relationships and supports more efficient project delivery. This approach minimizes duplication of efforts and creates a cohesive flow of information, ultimately leading to transportation programs and projects that better serve community needs while reducing impacts on human and natural resources.

### **Data in Transportation Planning**

To address the emerging areas of data sharing, data needs, and analytics, state departments of transportation, metropolitan planning organizations, and public transportation providers are encouraged to incorporate data-sharing practices and considerations into the transportation planning process. Data assets provide value across multiple programs and can inform a wide range of planning efforts, including freight, bicycle and pedestrian planning, equity analyses, curb space management, performance management, travel time reliability, connected and autonomous vehicles, mobility services, and safety initiatives.

Establishing and advancing data-sharing principles and strong data management practices supports the efficient use of resources and enables more informed policy and decision-making at the state, regional, and local levels.

## **6. MPO Planning Factors**

MPO Planning Factors are presented in the following table. The tasks contained in this UPWP aim to incorporate the national planning framework as follows:

FY 2026 UPWP Work Elements	Planning Factors									
Administration	Economic Vitality	Safety	Security	Accessibility/Mobility	Enhance/Protect Environment	Integration/Connectivity	Management and Operation	Preservation	Resiliency/Reliability/ Mitigation	Enhance Travel and Tourism

	1.1 Program Coordination	✓			✓	✓	✓	✓	✓			Item 2.
	1.2 Training & Employee Education	✓				✓						
	1.3 Unified Planning Work Program					✓	✓	✓		✓		
	<b>Public Involvement</b>											
	2.1 Community Outreach/Education	✓	✓	✓	✓	✓						
	<b>Transportation Data Collection &amp; Analysis</b>											
	3.1 Socioeconomic Data / Environmental Justice							✓	✓			
	3.2 Land Use Monitoring		✓	✓		✓		✓	✓	✓		
	3.3 Transportation Surveys, Model & Analysis		✓	✓		✓		✓	✓	✓		
	3.4 Environmental Justice/Title VI			✓	✓	✓		✓				
	3.5 GIS Development & Applications							✓				
	<b>Transportation System Planning</b>											
	4.1 Long Range Plan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
	4.2 Congestion Management		✓	✓	✓		✓			✓	✓	
	4.3 Intermodal Planning	✓	✓	✓	✓	✓	✓			✓	✓	
	4.4 Air Quality				✓	✓			✓			
	4.5 Complete Streets	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
	<b>Public Transit/Paratransit</b>											
	8.1 Program Support and Administration	✓				✓		✓	✓	✓		
	8.2 Long-Range Transportation Planning (System Level)	✓				✓		✓	✓	✓		
	8.3 Short-Range Transportation Planning	✓				✓		✓	✓	✓		
	8.4 Transportation Improvement Plan	✓				✓		✓	✓	✓		
	<b>Performance-Based Planning</b>											
	6.1 Performance-Based Planning	✓	✓	✓	✓	✓	✓	✓	✓	✓		
	<b>Transportation Improvement Program</b>											
	7.1 Transportation Improvement Program						✓	✓	✓			

## 7. 2050 Metropolitan Transportation Plan (MTP) Goals and Objectives

The table below shows the ARTS Future Mobility 2050 MTP goals, objectives, and planning emphasis areas to address regional transportation issues/priorities.

2050 MTP GOALS AND OBJECTIVES	PLANNING EMPHASIS AREAS
<p>1. <b>Reduce Traffic Congestion and Delay</b> - Promote strategies to reduce traffic congestion and delay.</p>	<ul style="list-style-type: none"> <li>• Maximize existing transportation facilities through active management and integrated systems in real time.</li> <li>• Implement projects that improve street network connectivity to provide alternative routes and increase system redundancy.</li> <li>• Continue to implement and promote strategies and policies such as Transportation Demand Management (TDM), public transit, and alternative transportation modes to reduce demand for single-occupant motor vehicle travel.</li> <li>• Support regional connectivity and ridesharing through investment in intercity bus service, intercity bus facilities, and commuter vanpools.</li> </ul>
<p>2. <b>Mobility, Accessibility &amp; Connectivity</b> - Promote strategies that improve mobility, accessibility, and connectivity for all users of the transportation network including public transit and non-motorized modes.</p>	<ul style="list-style-type: none"> <li>• Prioritize transportation improvements that support access to the urban core.</li> <li>• Increase access, expand, and improve the reliability of public transportation.</li> <li>• Promote investment in infrastructure for non-motorized modes such as bicycles and pedestrians.</li> </ul>
<p>3. <b>Safety &amp; Security</b> - Improve traffic safety and improve the security of transportation systems.</p>	<ul style="list-style-type: none"> <li>• Reduce the number and severity of crashes, injuries, and fatalities across all modes by coordinating safety improvements with planning initiatives.</li> <li>• Reduce the vulnerability of existing transportation infrastructure to natural disasters by supporting the development of regional preparedness plans.</li> <li>• Continue to educate all users of the transportation network on safety and sharing the road.</li> </ul>
<p>4. <b>Maintenance and System Preservation</b> - Maintain and preserve the existing transportation system to provide safe and reliable movement of persons and goods/freight.</p>	<ul style="list-style-type: none"> <li>• Adequately fund routine maintenance and rehabilitation of roadways, pavement, and bridges.</li> <li>• Provide viable public transportation options to meet daily travel needs.</li> <li>• Monitor and manage transportation assets to prioritize improvements.</li> </ul>

<p>5. <b>Economic Vitality</b> - Enhance the economic vitality of the region and promote job opportunities.</p>	<ul style="list-style-type: none"> <li>• Provide transportation linkages to employment, business, retail activity, and other activity centers.</li> <li>• Address the needs of the local freight industry and the intermodal movement of goods via rail and truck.</li> <li>• Promote investments in transportation facilities that provide access to tourist destinations.</li> <li>• Enhance the visual appeal of transportation facilities.</li> </ul>
<p>6. <b>Environmental Stewardship</b> - Enhance the social and environmental fabric of the region.</p>	<ul style="list-style-type: none"> <li>• Minimize disruption or displacement of residential or commercial areas from restructured or new transportation facilities.</li> <li>• Minimize impact on environmental resources, wetlands, wildlife, historic properties, and water quality.</li> <li>• Reduce mobile emissions and meet air quality standards with projects including managed lanes, operational projects, transit, and non-motorized vehicles such as bicycles, and pedestrians.</li> <li>• Serve Environmental Justice populations through direct benefits or access to the project.</li> <li>• Reduce or mitigate the stormwater impacts of surface transportation.</li> </ul>
<p>7. <b>Land Use &amp; Transportation Integration</b> - Promote efficient land use and development patterns that improve safety and economic vitality to meet existing and future multimodal transportation needs.</p>	<ul style="list-style-type: none"> <li>• Provide transportation services that conform with regional and local land use plans.</li> <li>• Control access to conservation or preservation areas to discourage development.</li> <li>• Promote redevelopment of the urban fringe through improved accessibility.</li> <li>• Promote the concentration of future employment and other activity centers along existing and planned major travel corridors.</li> <li>• Preserve and enhance the natural and built environments through context-sensitive solutions that exercise flexibility and creativity to shape effective transportation solutions.</li> <li>• Protect adequate rights-of-way in newly developing and redeveloping areas for pedestrian, bicycle, transit, and roadway facilities.</li> </ul>
<p>8. <b>Financial Feasibility</b> - Develop a financially and politically feasible plan and gain broad support by increasing the safety and security of the transportation system for all users.</p>	<ul style="list-style-type: none"> <li>• Prioritize projects with high project readiness and available funding.</li> </ul>
<p>9. <b>Effective Engagement and Coordination</b> - Promote effective public and stakeholder engagement and coordinate strategies throughout the planning process.</p>	<ul style="list-style-type: none"> <li>• Foster coordination with local, state, and federal partners to implement community priorities.</li> <li>• In partnership with local communities, equitably and strategically focus resources in areas of need and importance.</li> </ul>

## 8. Transportation Planning Priorities

The 2050 MTP identified specific priorities for regional transportation through Travel Behavior Surveys conducted during the planning process. These priorities reflect the plan's goals and are important to improving the ARTS planning area's transportation system. The following priorities align with the overall vision and goals of the 2050 MTP:

**2055 Metropolitan Transportation Plan (MTP)** – the 2050 MTP update was completed in September 2020. The staff made the necessary updates in response to changing transportation needs and priorities and conform to the transportation planning regulations. The consultant (WSP USA Inc.,) completed the update and its various components, including the Freight Plan update, the Bicycle and Pedestrian Plan update, and the Project Prioritization and Performance-Based Planning Measures as required by the FAST Act. ARTS staff will begin taking steps to complete the 2055 MTP.

**Corridor Planning** - The purpose of corridor planning is to analyze traffic and travel conditions along major transportation corridors and sub-areas and develop impact and land use patterns on existing and future transportation systems. It also determines the potential growth, traffic flow, safety, multimodal mobility, and transportation infrastructure needs for short- and long-term improvements. The important study themes are to reduce/mitigate congestion, improve traffic flow, and traffic safety; increase mobility during peak travel times; optimize the relationship between land use and transportation; access management; complete streets; enhance multimodal systems and connectivity; evaluate existing and future travel; and analyze the need and location for intersection improvements.

**Public Transportation** – The MPO and local transit providers are challenged to increase the use of public transportation in an era with land use patterns that encourage strip development and urban sprawl. Furthermore, the MPO is also mandated to improve accessibility for the elderly, retirees, and veterans with limited personal budgets. Providing transportation services for the disabled and the Environmental Justice (EJ) population groups to meet the demand for medical trips and workforce development continues to be a priority through the development of a Coordinated Human Services Plan (CHSP). The ARTS transportation planning staff will continue to strive to provide access to essential services for low-income, minorities, Environmental Justice populations, seniors, and individuals with disabilities through better utilization of Federal Transit Administration (FTA) Section 5310 funds to support mobility management and enhance transit service provided by the Lower Savannah Council of Governments (LSCOG). The continued use of paratransit services within the 0.75-mile buffer along fixed routes will be expanded by the new GIS address database. Both programs support regional transit improvements and the regional model of cooperation.

During FY 2025, ARTS staff continued ongoing FTA grant administration for Section 5310, provided technical support to the Transit Citizens Advisory Committee (TCAC), and assisted Augusta Transit (AT) with developing an implementation strategy for transit service improvements identified in the Comprehensive Operations Analysis (COA) Report completed in 2018. Other ongoing tasks related to public transit include transit asset management and the monitoring of transit ridership and service operation data to develop performance measures and setting of targets. ARTS will also work with AT, LSCOG Central Savannah River Area – Agency on Aging, and other social service agencies to address transit issues for the elderly and persons with disabilities through the implementation of the CHSP.

**Performance-Based Planning** – The integration of performance management concepts into federally required transportation planning and programming processes involves using data to support both long-range and short-range investment decision-making. The FAST Act established National Performance Goals for federal highway programs, which include safety, infrastructure condition, congestion reduction, system reliability, freight movement, economic vitality, environmental sustainability, and reducing project delivery delays.

Within the ARTS MPO, safety performance measures provided by the Georgia Department of Transportation (GDOT) and South Carolina Department of Transportation (SCDOT) are adopted annually by the end of February. The ARTS MPO has also collaborated with GDOT and SCDOT on the continued development of future performance measures related to roads and bridges, highway asset management, system performance, and MPO coordination. Performance-Based Planning and Programming (PBPP) measures will be incorporated into the 2050 Metropolitan Transportation Plan (MTP) and updates to the Transportation Improvement Program (TIP) as additional performance data becomes available from GDOT and SCDOT.

**Coordinating Land Use and Transportation** – Coordinating land use and transportation improvements is an important task, given expected regional development patterns. In FY 2026, ARTS continued to collect certificates of occupancy for residential and commercial developments to track land development and update the GIS spatial analysis and maps. ARTS will continue these tasks and work with Aiken County, Edgefield County, and Columbia County, and the MPO cities to improve data collection, analysis, and reporting. This data analysis is part of the Regional Transportation System GIS Database. ARTS will continue efforts to develop an annual growth trend report to support socioeconomic demographic data updates for travel modeling.

In FY 2026, the MPO will work closely with local planning and development organizations to monitor updates to land use plans; review site plans for regional models for existing or future traffic generators; utilize area zoning maps to update the existing regional land use map; develop a future regional land use map and spatial analysis; develop and promote best land-use practices that support sustainable development; and reduce transportation impacts and enhance land use and transportation integration near employment/retail/commercial activity nodes along regional transportation corridors.

ARTS will identify feasible redevelopment alternatives to strip development that enhance opportunities for redevelopment along regional corridors and other highway improvements included in the TIP. Coordinating land use and transportation is an important component of the MTP since it provides an opportunity to analyze the effects of growth, develop policy responses to regional issues, and determine the demand for public facilities. Additionally, coordinated land use and transportation enables local, regional, and federal agencies to address access management, right-of-way concerns, utilities, and stormwater issues using common expectations about future growth and development.

**Intermodal Connections and Safety** – Due to the presence of at-grade railroad crossings on roads throughout the ARTS planning area, there are many opportunities for conflicts between trains, vehicles, and alternative modes of transportation. Cooperation between the railroads, transportation agencies, and local governments is pertinent in resolving this long-term problem and improving traffic safety. ARTS staff will continue to work with the Citizens Advisory Committee (CAC), Technical Coordinating Committee (TCC), Policy Committee (PC), and Chambers of Commerce to identify key stakeholders from railroad companies, trucking, other freight interest groups, and large industries to encourage participation and integration in the metropolitan planning process.

## 9. Fiscal Year 2025 - Highlights and Accomplishments

- Adoption of the FY 2025 UPWP
- Commenced preparation of FY 2026 UPWP
- Commenced preparation of 2055 MTP
- Commenced preparation of CMP
- Commenced preparation of FY 2027 – 2033 TIP
- Adoption of the Regional Freight Plan Update
- Executed 2050 MTP – Amendments, Transit Capital Program of Projects (POP), updated Performance Measures to align with 2050 Transportation Goals and Congestion Management System (CMS)



- FY 2024-2033 Transportation Improvement Program modification and amendments
- Established Performance-Based Planning – Safety and Public Transit Performance Measures
- Submitted the Title VI FHWA Monitoring report & Title VI FTA Monitoring report
- Awarded GDOT FY 2025 Planning Grant
- Submitted GDOT FTA 5303 Planning Grant application for FY 2026
- FTA 5310 grant application approval
- Updated Online Interactive Public Forum – ARTS TIP/MTP Interactive Transportation Projects
- Completed the ARTS Traffic Safety Improvement Report – semi-annual update
- Updated the list of Administrative Modifications in TIP and MTP
- Completed FY 2026 Annual Obligated Projects
- ARTS MPO Environmental Protection Agency (EPA) Path Forward report
- Received the certification of the planning process from FHWA & FTA on October 4, 2024.
- FY25 Call for Projects allowing the MPO jurisdictions to fund their transportation priorities.

**10. Other Planning Studies Underway or Recently Completed**

<b>ONGOING AND FUTURE PLANNING STUDIES FOR THE ARTS AREA</b>		
<b>NAME</b>	<b>DESCRIPTION</b>	<b>DATE COMPLETED/ADOPTED</b>
Special Studies – 2055 Metropolitan Transportation Plan update	The ARTS MPO will solicit consultants to develop the 2055 MTP. MPO staff will update SE data for the regional travel model; and procure consultants.	Work will be performed in FY 2024 -2026; expected to be completed on or before September 2025
Special Studies – Congestion Management Process Update	Augusta Planning and Development Department (APDD) will solicit consultants to update the CMP, conduct the CMP Monitoring Report, and develop a Project Prioritization Process.	The project will begin in FY 2024, expected to be completed in July 2026

## WORK ELEMENT 1 – ADMINISTRATION

### TASK 1.1 - Program Coordination

**Purpose:** Complete all the basic activities needed to coordinate the work of ARTS participants and ensure compliance with all federal and state requirements.

#### Previous Work

1. Coordinated work among study participants, governments, and citizens; including agenda items for ARTS South Carolina Policy Subcommittee.
2. Updated and monitored staff work program for APDD to reflect UPWP tasks.
3. Organized ARTS Committee agenda and meetings.
4. Prepared minutes for the CAC, TCC, and PC meetings held bi-monthly.
5. Approved meeting minutes from previous meetings and approval during each meeting.
6. Updated the TCC, CAC, and PC bylaws and membership lists.
7. Updated the meeting calendar, current TIP, and UPWP.
8. Prepared and submitted progress reports with quarterly requisitions and a year-end progress report for reimbursement.
9. Completion of the 2024 TMA Certification.

**FY 2026 Work Activities and Schedule:** Activities under this work element include, but are not limited to the following:

ACTIVITY	EXPECTED COMPLETION DATE
1. Coordinate work among study participants, governments, and citizens.	<p>Monthly &amp; Quarterly FY 2026</p> <p>Quarterly reports are due on the 15<sup>th</sup> day following the last day of the month.</p> <p>Quarterly reports are due by the 30<sup>th</sup> day following the last day of the month for ARTS-South Carolina.</p>
2. Monitor the work program schedule.	
3. Provide progress reports to all ARTS committees.	
4. Organize ARTS Committee meetings and prepare minutes of those meetings.	
5. Update the ARTS Policy and Procedures Manual and ARTS committees' membership list.	
6. Travel to meetings with ARTS participants, as well as other transportation-related meetings or conferences.	
7. Amend the transportation planning process in response to changes in federal laws and regulations.	
8. Submit progress reports with quarterly requisitions and a year-end progress report with the final requisition.	
9. Implement a Continuity of Operations Plan (COOP) for ARTS and identify gaps and areas needing improvements to ensure continuous operations in the event of a catastrophe.	Schedule TBD to coincide with County Emergency Management Agency (EMA) training or drills
10. 2025 Financial SEFA Report (Grant Reconciliation)	February 28, 2026
11. Finalize ARTS Memorandum of Understanding, Bylaws, and Committee Structure	July 2025 – June 2026

**Work Schedule:** July 1, 2025 - June 30, 2026

## COST ESTIMATES AND PROPOSED FUNDING SOURCES

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

GEORGIA	FHWA (GA PL)	APDD (GA PL Match)	TOTALS
	\$52,000.00	\$13,000.00	\$65,000.00

SOUTH CAROLINA	APDD	ACPDD	TOTALS
FHWA (SC PL)	\$6,000.00	\$77,200.00	\$83,200.00
ACPDD (SC PL Match)	\$1,500.00	\$19,300.00	\$20,800.00
<b>TOTAL</b>	<b>\$7,500.00</b>	<b>\$96,500.00</b>	<b>\$104,000.00</b>

## TASK 1.2 - Training & Employee Education

**Purpose:** Expand the working knowledge of transportation planning methods, tools, techniques, and procedures of the staff members involved in ARTS activities.

### Previous Work

- Staff participated in conferences and work sessions sponsored by the Georgia Chapter of the American Planning Association (GAPA), the Georgia Association of Metropolitan Planning Organizations (GAMPO) Conference, the Association of Metropolitan Planning Organizations (AMPO), the Georgia Transit Administration Annual and Fall Conferences, and the American Planning Association (APA) Conference.
- Staff also attended workshops and stakeholder meetings sponsored by FHWA, GDOT, SCDOT, FTA, and the bi-annual GAMPO conferences.

### FY 2026 Work Activities and Schedule

- Attend transportation planning-related webinars, seminars, conferences, and meetings as opportunities arise.
- Participate in educational opportunities related to topics covered by other work elements in the UPWP. Examples include GDOT training classes, the annual GAMPO conference and work session, FHWA workshops and National Transit Institute (NTI) training courses, the annual South Carolina MPO/Council of Governments (COG) conference, the annual American Planning Association (APA) Conference – SC Chapter, the Annual Training Conference sponsored by TASC and mandatory continued education for planning staff as required by the South Carolina State Legislature.

ACTIVITY	EXPECTED COMPLETION DATE
1. 2026 Georgia Chapter of APA Fall Conference	Sept/Oct 2025
2. 2026 APA National Conference	April 2026
3. South Carolina American Planning Association Conference	Fall 2025
4. Association of Metropolitan Planning Organizations (AMPO) Conference	September 2025
5. Meetings/Workshops with GDOT, SCDOT, and FHWA	On-Going
6. In-house MPO staff training (NHI Courses, ESRI, etc.)	On-Going
7. Georgia Transit Administration Annual and Fall Conferences	November 2025

ACTIVITY	EXPECTED COMPLETION DATE
8. Esri User Conference	July 2025

**Work Schedule:** July 1, 2025 - June 30, 2026

#### **COST ESTIMATES AND PROPOSED FUNDING SOURCES**

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

GEORGIA	FHWA (GA PL)	APDD (GA PL Match)	TOTALS
	\$48,000.00	\$12,000.00	<b>\$60,000.00</b>

SOUTH CAROLINA	APDD	ACPDD	TOTAL
FHWA (SC PL)	\$0.00	\$12,000.00	<b>\$12,000.00</b>
ACPDD (SC PL Match)	\$0.00	\$3,000.00	<b>\$3,000.00</b>
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$15,000.00</b>	<b>\$15,000.00</b>

### TASK 1.3 - Unified Planning Work Program

**Purpose:** The Unified Planning Work Program (UPWP) defines all ARTS planning activities undertaken in any fiscal year. The UPWP identifies the various agencies that will perform each activity and determines sources of funding for study activities. This document is prepared in conformance with Federal regulations.

Activities involved in preparing the UPWP include a review of planning issues; the development of goals and objectives to address those issues; and the development of planning programs that coincide with the stated goals and objectives. The planning programs must be assigned to the proper study participants and funding must be secured.

#### Previous Work

1. FY 2026 UPWP was approved on May 22, 2025 (tentatively).
2. Tracked and documented UPWP work activities, budget, and expenses to produce quarterly reimbursement reports and performance reports.

**FY 2026 Work Activities and Schedule:** The following activities will be undertaken by the Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), and Lower Savannah Council of Governments (LSCOG) in developing the UPWP:

ACTIVITIES	EXPECTED COMPLETION DATE
1. Modifications and amendments to the FY 2026 UPWP	As Needed
2. Start Draft of FY 2027 UPWP	September 2025
3. Complete Draft of FY 2027 UPWP	March 2026
4. Submit the draft to Federal, State, and Local agencies for comments	March 2026
5. Incorporate comments from reviewing agencies & other stakeholders	April 2026
6. E-mail revised Draft FY 2027 UPWP to state and federal agencies	May 2026
7. E-mail revised Draft FY 2027 UPWP to CAC/TCC/PC	May 2026
8. SC TCC endorses Final FY 2027 UPWP	April 2026
9. Policy Subcommittee endorses Final FY 2027 UPWP	May 2026
10. CAC /TCC endorses Final FY 2027 UPWP	May 2026
11. PC endorses Final FY 2027 UPWP	May 2026
12. Complete Resolution of Final FY 2026 UPWP	May 2025
13. Endorsement by GDOT	May 2025
14. Endorsement by FHWA/FTA	June 2025
15. E-Mail Final FY 2026 UPWP to state and federal agencies	June 2025

**Work Schedule:** July 1, 2025 - June 30, 2026

**Product(s):** FY 2026 ARTS Unified Planning Work Program (UPWP)

#### COST ESTIMATES AND PROPOSED FUNDING SOURCES

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

GEORGIA	FHWA (GA PL)	APDD (GA PL Match)	TOTALS
	\$28,000.00	\$7,000.00	\$35,000.00

SOUTH CAROLINA	APDD	ACPDD	TOTALS
FHWA (SC PL)	\$800.00	\$2,000.00	\$2,800.00
ACPDD (SC PL Match)	\$200.00	\$500.00	\$700.00
<b>TOTAL</b>	<b>\$1,000.00</b>	<b>\$2,500.00</b>	<b>\$3,500.00</b>

## WORK ELEMENT 2 – PUBLIC INVOLVEMENT

### TASK 2.1 - Community Outreach/Education

**Purpose:** Provide information to ARTS participants and the public about the transportation planning process; respond to requests for information from the public; and foster valuable public input into all transportation plans, programs, and projects.

Public involvement is an integral part of the success of the regional transportation planning process. The ARTS Public Participation Plan was adopted by the Policy Committee on June 4, 2007, and amended on September 6, 2012, December 7, 2017, and July 22, 2021. The Plan guides community outreach, education, and public input into the regional transportation planning process. It also includes the steps to be taken to consult with other interested parties that have a stake in the transportation planning process. A variety of outreach and educational techniques are employed to obtain public input including, but not limited to, publicizing proposed changes to ARTS documents through multiple media platforms.

#### Previous Work

1. Distributed ARTS meeting agendas to stakeholders and all area media outlets.
2. Responded to requests for information/interviews from media outlets (print, TV, and radio).
3. Provided regular feedback to CAC on issues and concerns
4. Provided opportunities for public involvement for reviews and comments on amendments to the TIP, 2055 MTP, and Freight Plan per the procedures in the ARTS Public Participation Plan.
5. Published and distributed the ARTS newsletter.
6. Distributed ARTS information at other public meetings.
7. Updated the MPO website regularly with information on ARTS meetings, plans, and special studies.
8. Provided technical support to the TCAC of Augusta Transit.
9. Evaluated the effectiveness of existing public involvement techniques.
10. Responded to requests for information from the public and other stakeholders.
11. Developed a process to quantify public engagement strategies.
12. Completed 4 public meetings for the Regional Freight Plan.
13. Completed 2 public meetings for the 2055 MTP Update.
14. Developed a new QR code and portal for citizens wanting to receive ARTS MPO updates and notices.

**FY 2026 Work Activities and Schedule:** During this program year, the MPO staff will implement the strategies in the ARTS Participation Plan. Anticipated public outreach opportunities include the following:

ACTIVITIES	EXPECTED COMPLETION DATE
1. Public comment periods for amendments and the annual update of the TIP. Prepare meeting summaries and respond to public questions.	As Needed
2. ARTS Newsletter publication and dissemination.	Bi-Annually
3. Placement of ARTS MPO documents in local libraries in the study area as reference periodicals.	On-Going
4. Prepare public notices, flyers, press releases, and posters for public review /comment periods. Web site updates – Public meeting materials and Online Interactive Public Forum – ARTS TIP/MTP Interactive Transportation Projects.	As Needed
5. Rebranding of the MPO for better public engagement.	On-going
6. Purchase of MPO promotional items for public engagement and involvement.	As Needed

**Work Schedule:** July 1, 2025 - June 30, 2026

**COST ESTIMATES AND PROPOSED FUNDING SOURCES**

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

GEORGIA	FHWA (GA PL)	APDD (GA PL Match)	TOTALS
	\$35,079.20	\$8,769.80	<b>\$43,849.00</b>

SOUTH CAROLINA	APDD	ACPDD	TOTALS
FHWA (SC PL)	\$2,000.00	\$16,000.00	<b>\$18,000.00</b>
ACPDD (SC PL Match)	\$500.00	\$4,000.00	<b>\$4,500.00</b>
<b>TOTAL</b>	<b>\$2,500.00</b>	<b>\$20,000.00</b>	<b>\$22,500.00</b>



## WORK ELEMENT 3 – TRANSPORTATION DATA COLLECTION AND ANALYSIS

### TASK 3.1 - Socioeconomic Data/Environmental Justice

**Purpose:** Maintain a comprehensive, current socioeconomic database for the transportation planning process. Activities under this work element will focus on maintaining and updating the socioeconomic data needed for the ARTS travel demand model and the provision of essential services to all under-served populations.

The socioeconomic characteristics used in the ARTS travel demand model will be updated and major land-use data will be analyzed to track changes to Traffic Analysis Zone (TAZ) centroids. Environmental Justice (EJ) data is used to assess the impact of transportation projects on all under-served populations. The basic socioeconomic data is aggregated at the traffic zone level. EJ data will be aggregated at the census tract level. The MPO, with assistance from Columbia County, Georgia, will continue to maintain the data for the Georgia portion of the study area. Aiken County and the LSCOG, with assistance from ARTS staff, will maintain the data for the South Carolina portion of the ARTS area. GDOT will continue to maintain the ARTS travel demand model.

#### Previous Work

1. Requested and compiled annual socioeconomic data estimates, at the county and pertinent city level.
2. Initiated developing a regional GIS database of available data resources for transportation planning.
3. Collected new business licenses, construction permits, and school enrollment data to track employment and retail/commercial and non-retail traffic generators.
4. Began data collection for the Travel Demand Model in preparation for the 2055 MTP.

**FY 2026 Work Activities and Schedule:** Activities under this work element focus on the socioeconomic data used and entered into the ARTS travel demand model.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Estimate the updated population and housing based on building permit data. Specific dates are July 1st and January 1st.	On-Going
2. Collect educational institution (i.e., school, college, etc.,) enrollment and employment figures and allocate them to TAZs.	March 2026
3. Collect the latest employment estimates and allocate them to TAZs based on known/observed trends.	April 2026
4. Compile the latest Median Household Income Level estimates at the TAZ level.	April 2026
5. Assess the impact of transportation projects on all under-served populations.	As Needed
6. Update, implement, and monitor the EJ Plan through GIS data analysis and conduct the benefits/burden analysis relative to transportation improvement projects and capital public transit projects implemented within the MPO area.	April 2026
7. Produce ARTS MPO Annual Growth Trends Report	April 2026
8. Modifications and data requests for the Travel Demand Model	As Needed

**Work Schedule:** July 1, 2025 - June 30, 2026

#### Product(s):

1. Annual Population and Land Development Growth Trends Report.
2. Updated Socioeconomic demographic data by TAZ for 2055 MTP Update

## COST ESTIMATES AND PROPOSED FUNDING SOURCES

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

GEORGIA	FHWA (GA PL)	APDD (GA PL Match)	TOTALS
	\$24,000.00	\$6,000.00	<b>\$30,000.00</b>

SOUTH CAROLINA	APDD	ACPDD	TOTALS
FHWA (SC PL)	\$1,200.00	\$2,400.00	<b>\$3,600.00</b>
ACPDD (SC PL Match)	\$300.00	\$600.00	<b>\$900.00</b>
<b>TOTAL</b>	<b>\$1,500.00</b>	<b>\$3,000.00</b>	<b>\$4,500.00</b>

## TASK 3.2 - Land Use Monitoring

**Purpose:** Maintain a current land use database for transportation planning processes. The land use information is useful in the annual update of socioeconomic estimates for the study areas.

### Planning Factors

1. Increase the safety of the transportation system for motorized and non-motorized users;
2. Increase the security of the transportation system for motorized and non-motorized users;
3. Protect and enhance the environment; promote energy conservation; improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
4. Promote efficient system management and operation;
5. Emphasize the preservation of the existing transportation system; and,
6. Improve transportation system resiliency and reliability; reducing (or mitigating) the stormwater impacts of surface transportation.

### Previous Work

1. Tracked changes in land use based on the review of subdivision plans, site plans, zoning cases, and building permit activity.
2. Updated socioeconomic data estimates.
3. Continued to compile and update a spatial data analysis for changes in current land use (rezoning), and certificates of occupancy for residential and commercial development.

**FY 2026 Work Activities and Schedule:** The activity under this work element will include an inventory of present land uses and an examination of future land use trends as necessary to integrate with the transportation planning process.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Updated zoning and land use GIS data collected from regional partners. Previous year data archived.	January - March, 2026
2. Update, implement, and monitor the EJ Plan through GIS data analysis and conduct the benefits/burdens analysis relative to transportation improvement projects and capital public transit projects implemented within the MPO area.	April 2026
3. Consolidate data into a single regional land use GIS layer.	April 2026

**Work Schedule:** July 1, 2025 - June 30, 2026

**Product(s)**

1. GIS map shape files (all maintained in the transportation system database) and, the Augusta Data Enterprise.

**COST ESTIMATES AND PROPOSED FUNDING SOURCES**

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

GEORGIA	FHWA (GA PL)	APDD (GA PL Match)	TOTALS
	\$20,000.00	\$5,000.00	<b>\$25,000.00</b>

SOUTH CAROLINA	APDD	ACPDD	TOTALS
FHWA (SC PL)	\$0.00	\$5,200.00	<b>\$5,200.00</b>
ACPDD (SC PL Match)	\$0.00	\$1,300.00	<b>\$1,300.00</b>
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$6,500.00</b>	<b>\$6,500.00</b>

**TASK 3.3 - Transportation Surveys, Models and Analysis**

**Purpose:** To promote and encourage traffic safety throughout the ARTS area. To compile and distribute historical and current crash statistics and other data related to traffic safety to the public at large and state and local officials responsible for traffic and transportation safety.

**Previous Work**

1. Compiled the most current crash data for Aiken, Columbia, Edgefield, and Richmond Counties.
2. Created frequency diagrams and prepared maps for the Traffic Safety Improvement Report (TSIR)
3. Coordinated with GDOT, SCDOT, and the South Carolina Department of Public Safety (SCDPS) in collecting data for crash analysis.
4. Updated a regional GIS map of traffic crash locations.
5. Research different methodologies for completion of the Traffic Crash Analysis by other bi-state MPOs.

**FY 2026 Work Activities and Schedule:** This work element will be integrated with MTP, Performance-Based Planning, CMP, and TIP.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Data collection for TAZ and 2055 MTP	September 2025
2. Gather crash data from GDOT and SCDPS	September 2025
3. Update Traffic Crash Data Analysis Report	September 2025
4. Sort and compile data into the required format	September 2025
5. Prepare GIS maps to be used in the report	October 2025
6. Prepare a draft Traffic Crash Data Analysis Report	November 2025
7. Present results of the Traffic Crash Data Analysis Report to ARTS committees	January 2026
8. Prepare and publish the final Traffic Crash Data Analysis Report	February 2026

**Work Schedule:** July 1, 2025 - June 30, 2026

**Product(s)**

1. ARTS TSIR based on the most current available crash data.
2. Regional GIS map of traffic crash locations and intersections with annual report.

**COST ESTIMATES AND PROPOSED FUNDING SOURCES**

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

GEORGIA	FHWA (GA PL)	APDD (GA PL Match)	TOTALS
	\$28,000.00	\$7,000.00	<b>\$35,000.00</b>

SOUTH CAROLINA	APDD	ACPDD	TOTALS
FHWA (SC PL)	\$400.00	\$3,600.00	<b>\$4,000.00</b>
ACPDD (SC PL Match)	\$100.00	\$900.00	<b>\$1,000.00</b>
<b>TOTAL</b>	<b>\$500.00</b>	<b>\$4,500.00</b>	<b>\$5,000.00</b>

### TASK 3.4 - Environmental Justice / Title VI

**Purpose:** Identify residential, employment, and transportation patterns for access to essential services for all underserved populations, as defined under Executive Order 12898 and Title VI of the 1964 Civil Rights Act, and address those needs by increasing the partnerships with the organizations that serve them. The Title VI complaint process has been adopted by ARTS and AT. This ensures all individuals the rights and opportunities of those who wish to participate in the department's programs, are given an equal opportunity to participate and/or receive departmental services or benefits. ARTS and AT jointly updated the Title VI Program for Augusta Georgia to comply with FTA regulations and guidance of (49 CFR part 21) per Circular FTA C4702.1 B issued October 1, 2012.

#### Previous Work

1. Compiled and monitored data and information for EJ Analysis.
2. Developed updates to profile and analysis of different demographic groups based on ethnicity, race, income, disability status, and age, etc.
3. Completed the Title VI Questionnaire required by GDOT.
4. Updated the MPO website to include the FHWA Complaint Process in English, Korean and Spanish.
5. Submission of the 2024 Title VI Update to FTA.

#### FY 2026 Work Activities and Schedule

ACTIVITIES	EXPECTED COMPLETION DATE
1. FY 2026 Post ARTS studies and reports (e.g. UPWP, TIP, CMP, updates to demographic data and GIS spatial maps) on the MPO website	December 2025 & July 2026
2. Title VI Questionnaire required by GDOT	January 2026
3. Public meeting advertisements and MPO announcements translations (Korean and Spanish).	As Needed

**Work Schedule:** July 1, 2025 - June 30, 2026

#### Product(s)

1. Title VI Questionnaire required by GDOT
2. Update Title VI Monitoring Report

#### COST ESTIMATES AND PROPOSED FUNDING SOURCES

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

GEORGIA	FHWA (GA PL)	APDD (GA PL Match)	TOTALS
	\$16,000.00	\$4,000.00	\$20,000.00

SOUTH CAROLINA	APDD	ACPDD	TOTALS
FHWA (SC PL)	\$0.00	\$2,400.00	\$2,400.00
ACPDD (SC PL Match)	\$0.00	\$600.00	\$600.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>

### TASK 3.5 - GIS Development & Applications

**Purpose:** Continue the development and maintenance of GIS data and ARTS websites in support of transportation planning activities.

#### Previous Work

1. Digital and hard-copy maps were created for use in transportation planning and analysis, internal and external meetings, and reports.
2. Existing geospatial and tabular data was updated and used to support performance-based planning related to all modes of travel, congestion management, land-use and transportation data monitoring, traffic safety, bicycle and pedestrian safety, and public transit.
3. Created new geospatial and tabular data to support planning and analysis.
4. Reorganization of the ARTS geodatabase commenced which will consolidate existing geospatial and tabular data into a single database while incorporating new data into the same location.
5. Updated existing ARTS transportation project online map.
6. Met with Augusta IT-GIS staff to discuss the creation of a new ARTS website which features new interactive online maps and dashboards.
7. Enhanced GIS knowledge by utilizing courses offered by ESRI.
8. Increased knowledge of census tools and data through webinars offered by the U.S. Census Bureau.
9. Assisted consultants with data needs for the 2055 MTP, Regional Freight Plan, and Travel Demand Model.

#### FY 2026 Work Activities and Schedule

ACTIVITIES	EXPECTED COMPLETION DATE
1. Create maps for use in transportation planning and analysis.	On-Going
2. Continue redesign of ARTS geodatabase, which contains geospatial and tabular data necessary for mapping and analysis related to construction projects, congestion management, traffic safety, bicycle and pedestrian safety, public transit, freight, and socioeconomic studies.	On-Going
3. Update existing geospatial and tabular data as required for planning and analysis.	FY 2025
4. Create/collect new geospatial and tabular data as required for planning and analysis.	On-Going
5. Update existing geospatial and tabular data as required for planning and analysis.	On-Going
6. Update the existing ARTS transportation project online map.	As needed
7. Purchase computer equipment and software to support transportation planning functions and work tasks pending FHWA and DOT approval.	As needed
8. Update maps based on designated urbanized areas from the 2020 Census.	July 2025
9. Update maps based on the designated Metropolitan Planning Area.	July 2025

**Work Schedule:** July 1, 2025 - June 30, 2026

#### Product(s)

1. New and updated digital and hard-copy maps for use in the transportation planning process, internal and external meetings, and publications.
2. New and updated geospatial data in a redesigned geodatabase for use in transportation planning and analysis, including MTP and TIP project locations, CMP corridors, traffic safety, freight, and public transit.
3. New and updated socioeconomic data for use in transportation planning and analysis.
4. Redesigned website with new online maps and dashboards.
5. Update the ARTS transportation project interactive online map.

**COST ESTIMATES AND PROPOSED FUNDING SOURCES**

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

GEORGIA	FHWA (GA PL)	APDD (GA PL Match)	TOTALS
	\$36,000.00	\$9,000.00	<b>\$45,000.00</b>

SOUTH CAROLINA	APDD	ACPDD	TOTALS
FHWA (SC PL)	\$0.00	\$48,000.00	<b>\$48,000.00</b>
ACPDD (SC PL Match)	\$0.00	\$12,000.00	<b>\$12,000.00</b>
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$60,000.00</b>	<b>\$60,000.00</b>

## WORK ELEMENT 4 - TRANSPORTATION SYSTEM PLANNING

### TASK 4.1 – Metropolitan Transportation Plan

**Purpose:** Maintain updates of the ARTS MTP per transportation planning regulations.

The work activities and products in this work element will be coordinated with Work Elements: 2.1 Community Outreach, 3.3 Transportation Surveys, Model and Analysis, 3.5 - GIS Development and Applications, 4.2 - Congestion Management Process, 4.3- Intermodal Planning, and 6.1- Performance-Based Planning.

**Previous Work:**

1. Updating ARTS 2050 MTP based on amendments, performance targets, financial constraint analysis, and newly identified transportation projects and programs.
2. Procured consultant began updating the 2055 MTP based on recommendations in special studies such as corridor plans, and public transit plans completed during FY 2020 through FY 2024.
3. Staff continued to develop a regional transportation system GIS database to support all transportation planning work tasks.
4. Created a logo, website and survey for the 2055 MTP.
5. Completed stakeholder retreats and first round of public meetings in both Georgia and South Carolina for the 2055 MTP.

**FY 2026 Work Activities and Schedule:** Any updates and amendments to the 2050 MTP for new transportation projects and/or funding will be considered at the appropriate time during FY 2025. The completion dates in the table below represent dates presented to ARTS PC for approval or adoption.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Updates and amendments to the 2050 MTP for new transportation projects, Program of Projects (POP), funding and performance measures, and targets.	As Needed
2. Update Performance Measures to align with 2050 MTP Goals and Objectives.	As Needed
3. Update the List of Amendments and Administrative Modifications to MTP.	As Needed
4. Identify stakeholders with bicycle/active transportation interests.	On-Going

### 2055 Metropolitan Transportation Plan Update – Consultant Services

The purpose of the MTP is to promote a safe and efficient transport system to serve future year transportation needs. To meet this objective the MTP must be the result of a continuing, cooperative, and comprehensive (3C) transportation planning process. The MTP as a comprehensive performance-based multimodal transportation plan for the ARTS area documents and assesses multimodal transportation facilities, services, financial, and policy needs for 25 years (2025 – 2055). Work activities and schedule presented below will be completed by a consultant and show activities that begin in FY 2024 and will conclude in FY 2025. The 2055 MTP is required to be adopted by September 2025.

**Previous Work:**

1. ARTS Committee's approval of GAMPO Application – March 2023
2. Submit Application and PC Resolution to GAMPO PL Committee – March 2023
3. March 2023 GAMPO Presentation/Award – June 2023
4. Augusta Commission Accept Grant – June 2023
5. 2055 MTP Contract routed via DocuSign – March 2024
6. Procurement process started – April 2024
7. RFQ Submission /Consultant Selection - June 2024
8. Augusta Commission Accept Consultant / Contract Signatures
9. Task #1: Project Administration/Project Kick-Off
10. Task #2: Public Involvement, Education, and Outreach (Part 1)



11. Task #3: Data Collection and Development
12. Task #4: Public Involvement, Education and Outreach (Part 2)
13. Task #5: Refine Goals, Objectives, and Measures of Effectiveness/Performance Indicators

**FY 2026 Work Activities and Schedule:**

1. Consultant and MPO project management	August 2024 – September 2025
2. Task #1: Project Administration/Project Kick-Off	August 2024
3. Task #6: Year 2055 Transportation Needs Assessment/Plan	June 2025
4. Task #7: Financial Resources and Feasibility Plan	July 2025
5. Task #8: Document Preparation, Draft 2055 MTP and Final 2055 MTP	August 2025
6. South Carolina TCC Review and Adopt Final 2055 MTP	July 9, 2025
7. South Carolina Policy Subcommittee Review and Adopt Final 2055 MTP	August 7, 2025
8. TCC & CAC Review and Adopt Final 2055 MTP	September 4, 2025
9. Policy Committee Review and Adopt Final 2055 MTP	September 19, 2025
10. Consultant submits final report and contract closeout	September 27, 2025

**Product(s)**

- Technical Report #1: Public Participation Strategy, Process and Outcomes
- Technical Report #2: Document review of data about the ARTS multimodal transportation system
- Technical Report #3: Description of the development of goals, objectives, and measures of effectiveness/performance indicators
- Technical Report #4: Robust project prioritization tool/process
- Technical Report #5: Transportation Needs Assessment/Plan
- Technical Report #6: Financial plan which includes a fiscally constrained project list for the final preferred scenario
- Adoption of the 2055 MTP

**Work Schedule:** July 1, 2024- September 30, 2025

**Responsible Agencies:** Augusta Planning and Development Department (APDD)

**COST ESTIMATES AND PROPOSED FUNDING SOURCES**

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

GEORGIA	FHWA (GA PL)	APDD (GA PL Match)	FHWA (GA PL) – GAMPO	APDD (GA PL Match) – GAMPO	TOTALS
	\$40,000.00	\$10,000.00	\$280,000.00	\$70,000.00	\$400,000.00

SOUTH CAROLINA	APDD	ACPDD	TOTALS
FHWA (SC PL)	\$800.00	\$4,800.00	\$5,600.00
ACPDD (SC PL Match)	\$200.00	\$1,200.00	\$1,400.00
ACPDD (SC PL Match) – GAMPO	\$0.00	\$200,000.00	\$200,000.00
<b>TOTAL</b>	<b>\$1,000.00</b>	<b>\$206,000.00</b>	<b>\$207,000.00</b>

## TASK 4.2 - Congestion Management Process

**Purpose:** To implement existing congestion mitigation strategies and projects identified in the 2024 CMP Update, MTP, and ARTS Travel Demand Model. This work element will be integrated with Performance-Based Planning.

CMP is an integral transportation planning task in the ARTS planning area. The purpose of the ARTS CMP is to document traffic congestion on major transportation corridors in the study area; identify and implement strategies for reducing or eliminating the congestion, and track and/or program the implementation of congestion mitigation projects. Activities under this work element will include completing the annual traffic congestion data collection and spatial analysis of travel data using the National Performance Management Research Data Set (NPMRDS) and/or HERE data.

### **Previous Work:**

1. Coordination with ARTS partners to create the scope of services and GAMPO application for the 2024 CMP.
2. 1<sup>st</sup> round of required presentations to ARTS committees in January 2024.
3. GAMPO application submitted to GAMPO PL committee in March 2024 pending signed PC resolution.
4. GAMPO PL committee approved the CMP application on March 25, 2024 pending a signed resolution from the Policy committee.
5. 2<sup>nd</sup> round of required presentations to ARTS committees in May 2024.
6. Signed resolution submitted to GAMPO PL committee May 16, 2024.
7. CMP Contact Signatures for GAMPO contract March 2025
8. RFQ Development and Finalization April 2025.

**FY 2026 Work Activities and Schedule:** The MPO will solicit professional consultant(s) to update the CMP and its integration with performance-based planning and the Metropolitan Transportation Plan to meet federal requirements related to the CMP.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Consultant Selection via Procurement Process	May 2025 – July 2025
2. Consultant and MPO project management	July 2025 – July 2026
3. Consultant begins performing Scope of Work Tasks 1, 2 & 3: Task 1: Review and Conduct Assessment of the Existing CMP; Task 2: Research CMP Best Practices Task 3: Develop a Stakeholder and Public Outreach Approach	July 2025 – October 2025
4. Consultant begins performing Scope of Work Tasks 4 & 5 Task 4: Data Collection and Analysis of Existing and Future CMP Transportation System Network Task 5: Analyze Traffic Congestion Problems and Needs	August 2025 – November 2025
5. Consultant begins performing Scope of Work Tasks 5, 6 & 7 Task 5: Analyze Traffic Congestion Problems and Needs Task 6: Review and Refine Goals and Objectives Task 7: Develop Multi-Modal Performance Measures	November 2025 – February 2026
6. Consultant begins performing Scope of Work Tasks 8 & 9 Task 8: Review and Update Existing CMP Strategies Task 9: Develop CMP Data Collection, Monitoring and Performance Reporting Process	January 2026 – April 2026
7. Public Meeting – Comment Period on CMP	April 2026 – May 2026
8. Consultant begins performing Scope of Work Tasks 10 Task 10: Develop CMP System Performance Monitoring Evaluation	May 2026 – June 2026
9. TCC & CAC Review and Adopt Final CMP	July 1, 2026
10. Policy Committee Review and Adopt Final CMP	July 16, 2026

11. Consultant submits final report and contract closeout

July 31, 2026

**Work Schedule:** July 1, 2025 – July 30, 2026**Product(s):** Complete travel time validation surveys for the ARTS CMP; publish the annual ARTS CMP Report; implement specific congestion management strategies identified in the CMP Report; Update Transportation System GIS Database, traffic volume GIS Map, and current year LOS analyses.

GEORGIA	FHWA (GA PL) – GAMPO	APDD (GA PL Match) – GAMPO	TOTALS
	\$200,000.00	\$50,000.00	<b>\$250,000.00</b>

SOUTH CAROLINA	ACPDD	TOTALS
ACPDD Match – GAMPO	\$115,000.00	<b>\$115,000.00</b>

**Work Schedule:** July 1, 2025 - June 30, 2026**Product(s):** Complete travel time validation surveys for the ARTS CMP; publish the annual ARTS CMP Report; implement specific congestion management strategies identified in the CMP Report; Update Transportation System GIS Database, traffic volume GIS Map, and current year LOS analyses.**COST ESTIMATES AND PROPOSED FUNDING SOURCES****Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

GEORGIA	FHWA (GA PL)	APDD (GA PL Match)	TOTALS
	\$52,000.00	\$13,000.00	<b>\$65,000.00</b>

SOUTH CAROLINA	APDD	ACPDD	TOTALS
FHWA (SC PL)	\$800.00	\$3,200.00	<b>\$4,000.00</b>
ACPDD (SC PL Match)	\$200.00	\$800.00	<b>\$1,000.00</b>
<b>TOTAL</b>	<b>\$1,000.00</b>	<b>\$4,000.00</b>	<b>\$5,000.00</b>

### TASK 4.3 - Intermodal Planning

**Purpose:** To incorporate bicycle, pedestrian, public transit, freight, and non-motorized transportation planning activities into the overall ARTS transportation planning process. To implement projects that resolve conflicts between modes of transportation, such as rail/highway conflicts, and projects that improve connections and travel alternatives among modes of transportation.

This work element will be used to foster a transportation system that accommodates bicycle, pedestrian, public transit, freight, and other non-motorized means of transportation. Activities under this work element will focus on evaluating the highway and rail conflicts in the ARTS area; addressing the efficient movement of freight; identifying possible solutions to problem locations related to intermodal connections and improving safety for non-motorized travel.

Through the implementation of the Regional Bicycle and Pedestrian Plan, the ARTS transportation system will be more intermodal. This plan will prioritize proposed projects based on numerous factors identified by local stakeholders. The plan recommends local governments strengthen policies related to:

1. Bicycle paths and parking
2. Pedestrian facilities
3. Regional connectivity
4. Bicycle and Pedestrian Safety and Educational Outreach

The implementation of the Regional Bicycle and Pedestrian Plan will be pursued by ARTS MPO committees as projects in the TIP progress through preliminary engineering and all subsequent phases of work during the project implementation.

#### Previous Work

1. ARTS Regional Freight Plan Update completed by Metro Analytics, Inc.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Education and outreach materials for bicycle and pedestrian safety	February 2026
2. Collect data to create GIS map of Critical Freight Corridors	April 2026
3. Collect and analyze traffic conflicts at railroad crossings	June 30, 2026
4. Modification and Amendments to the Regional Freight Plan	As Needed

**Work Schedule:** July 1, 2025 - June 30, 2026

#### COST ESTIMATES AND PROPOSED FUNDING SOURCES

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

GEORGIA	FHWA (GA PL)	APDD (GA PL Match)	TOTALS
	\$16,000.00	\$4,000.00	\$20,000.00

SOUTH CAROLINA	APDD	ACPDD	TOTALS
FHWA (SC PL)	\$400.00	\$3,200.00	\$3,600.00
ACPDD (SC PL Match)	\$100.00	\$800.00	\$900.00
<b>TOTAL</b>	<b>\$500.00</b>	<b>\$4,000.00</b>	<b>\$4,500.00</b>

## TASK 4.4 - Air Quality

**Purpose:** To monitor relevant air quality data and regulations, restart and coordinate the work of the CSRA Air Quality Alliance (or other regional/local air quality advocacy nonprofit organization), help implement local and regional air quality initiatives, keep local stakeholders informed about air quality issues and participate in air quality training.

ARTS will focus work on efforts to improve Air Quality by increasing access to public transit, connecting public transit to bicycle paths installing bicycle racks in activity centers, and linking public transit to park-and-ride lots throughout the region. Rideshare and carpool programs are being researched to promote and market to regional businesses and universities.

### **U.S Environmental Protection Agency (EPA) Standard for PM2.5 (Particulate Matter)**

On February 7, 2024, the U.S. Environmental Protection Agency (EPA) announced a significant update to the National Ambient Air Quality Standards (NAAQS) for fine particulate matter (PM2.5), commonly known as soot. The EPA reduced the annual health-based standard from 12 micrograms per cubic meter ( $\mu\text{g}/\text{m}^3$ ) to 9  $\mu\text{g}/\text{m}^3$ . This revision aims to protect millions of Americans from harmful health effects associated with fine particle pollution, including heart attacks and premature death.

In response to the updated standard, the Georgia Environmental Protection Division (EPD) conducted a comprehensive analysis of air quality data across the state. Based on this assessment, the EPD recommended that all Georgia counties be designated as “attainment/unclassifiable” for the revised PM2.5 NAAQS. This designation indicates that the counties either meet the new air quality standards or lack sufficient data for classification.

The EPA’s decision to tighten the PM2.5 standard reflects growing evidence of the adverse health impacts of fine particulate pollution. Studies have shown that even low levels of exposure can lead to serious health issues, particularly among vulnerable populations such as children, the elderly, and individuals with pre-existing health conditions. The revised standard is projected to prevent thousands of premature deaths and yield significant health benefits nationwide. Georgia’s attainment status under the new standard is a positive indication of the state’s air quality management efforts. However, maintaining and improving air quality remains a priority. The Georgia EPD continues to monitor air pollution levels and implement strategies to ensure compliance with federal standards and to protect public health.

It’s important to note that while Georgia currently meets the revised PM2.5 standards, ongoing efforts are essential to address sources of fine particulate pollution, such as vehicle emissions, industrial processes, and other contributors. Continued collaboration between state agencies, industries, and communities will be crucial to sustain and enhance air quality across Georgia.

**Previous Work:** ARTS staff will continue to monitor and dialogue with industry leaders, regional, state, and local government officials, local school officials, the Bureau of Air Quality with the South Carolina Department of Health and Environmental Control (SCDHEC), local Chambers of Commerce, Economic Development Agencies, and local citizens to stay abreast of and disseminate pertinent information regarding air quality and regional initiatives. Other types of activities undertaken by ARTS staff include:

1. Maintained the ARTS website and updated information about Air Quality from SCDHEC.
2. Distributed Air quality information at special events in the Augusta-Aiken area.
3. Attended, coordinated, and hosted periodic meetings discussing air quality issues.
4. Continued to monitor air quality data and changes in federal air quality regulations.
5. Provided ARTS committees and other stakeholders with regular updates on the Air Quality Alliance and air quality issues and initiatives.

6. Disseminated information on air quality issues and tips for improving air quality through the ARTS newsletter and the ARTS website.
7. ARTS MPO Environmental Protection Agency (EPA) Path Forward report

ARTS staff will attend state Air Quality Summits conducted by SCDHEC and share best practices with other Air Quality Alliances/advocacy groups. These best practices include ways to promote alternative transportation options and energy conservation such as:

1. Carpooling, ridesharing, combining trips, and limiting unnecessary trips;
2. Trip-chaining or combining errands to reduce the daily number of trips;
3. Keeping personal motor vehicles properly maintained, tires properly inflated, and saving electricity;
4. Walking or riding a bike on short trips and avoid driving during peak hours;
5. Don't drive above the speed limit; and, using public transit

**FY 2026 Work Activities and Schedule:**

ACTIVITIES	EXPECTED COMPLETION DATE
1. ARTS staff will explore participation in the Environmental Protection Agency (EPA) Advance Program (EPA Region 4) to position the region to remain in attainment.	December 2025
2. Prepare a Technical Memorandum on the Review of the EPA Advance Program and ARTS Action steps.	December 2025
3. Participate in local and regional air quality initiatives and activities	On-Going
4. Pursue viable air quality initiatives made available throughout the fiscal year to Aiken County by the SCDHEC	On-Going
5. Monitor relevant air quality data	On-Going
6. Coordinate the work of a localized air quality advocacy group	On-Going
7. Monitor developments related to federal air quality regulations and requirements	On-Going
8. Attend air quality training workshops	On-Going
9. Work with other stakeholders to maintain an air quality action plan and disseminate information to stakeholders in the study area	On-Going

**Work Schedule:** July 1, 2025 - June 30, 2026

**COST ESTIMATES AND PROPOSED FUNDING SOURCES**

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

GEORGIA	FHWA (GA PL)	APDD (GA PL Match)	TOTALS
	\$16,000.00	\$4,000.00	\$20,000.00

SOUTH CAROLINA	APDD	ACPDD	TOTALS
FHWA (SC PL)	\$1,600.00	\$3,600.00	\$5,200.00
ACPDD (SC PL Match)	\$400.00	\$900.00	\$1,300.00
<b>TOTAL</b>	<b>\$2,000.00</b>	<b>\$4,500.00</b>	<b>\$6,500.00</b>

## TASK 4.5 – Complete Streets (Safe and Accessible Transportation Options)

**Purpose:** To incorporate complete street planning activities into the ARTS transportation planning process. This work element will be used to focus on examining policies, regulations, and multimodal safety improvement strategies that help to integrate complete street elements into the planning and design of future roadway safety improvement projects in the ARTS planning area. The goal of this work element is to promote the practice of complete street elements in the design, construction, and operation of safe roads to increase safety and accessible options for travelers of all ages and abilities who use the street network in the ARTS MPO area.

**Previous Work:**

1. ARTS Staff continued work on monitoring current complete street policies and regulations.
2. The ARTS MPO produced a technical report that explored the fundamentals of Complete Streets Policies and the importance of completing street guidelines to support multimodal transportation planning for cities across the U.S.

**FY 2026 Work Activities and Schedule:**

ACTIVITIES	EXPECTED COMPLETION DATE
1. Monitor developments related to federal Complete Street Policies and Regulations	Ongoing
2. Attend Complete Street policy training workshops and webinars	Ongoing
3. Performance-Based Project Evaluation- collect and analyze traffic safety data of pedestrian and bicycle safety improvement projects included in the ARTS MPO current Metropolitan Transportation Plan (MTP) and TIP to assess safety improvements	Ongoing
4. Collect and analyze traffic crash reports (vehicle, bike, and pedestrian) and traffic safety conflicts for non-motorized users at arterial roadways	Ongoing
5. GIS Map Audit of existing bike infrastructure	Ongoing
6. Collect and analyze data on the number of transit stops accessible to sidewalks/ curb ramps	Ongoing
7. Review the transit system automated passenger count data report of annual passenger boarding and a light count at existing fixed-route transit stop service areas	Ongoing
8. Development of a Complete Streets prioritization plan that identifies a specific list of Complete Streets projects to improve the safety, mobility, or accessibility of a street;	As needed
9. Complete Streets Policy Technical Report	January 31, 2026

**Work Schedule:** July 1, 2025 –June 30, 2026

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Federal Highway Administration – GA (FHWA GA), and Georgia Department of Transportation (GDOT).

GEORGIA	FHWA (GA SA PL Y410 Funding)	APDD (GA PL Match)	TOTALS
	\$12,796.90	\$0.00	\$12,796.90

SOUTH CAROLINA	USDOT (SC PL)	ACPDD (SC PL Match)	TOTALS
	\$36,575.00	\$0.00	\$36,575.00

## WORK ELEMENT 5 - SPECIAL TRANSPORTATION STUDIES

### TASK 5.1 – North Augusta Unified Transportation Plan

**Purpose:** The purpose of the Unified Transportation Plan is to prepare the City of North Augusta to better accommodate both recent development and proposed development in a systematic way for the entire City and surrounding communities. This study proposes to incorporate several recently completed transportation plans and studies to bring large-scale studies to the city scale. The city believes that the inclusion of multi and inter-modal planning is needed to support and accommodate preferred development patterns. In addition to determining the potential growth, traffic flow, safety, multimodal mobility, and transportation infrastructure needs for short and long-term improvements, important study themes include the following:

1. Reduce/mitigate congestion and improve traffic safety
2. Increase mobility during peak travel times
3. Optimize the relationship between land use and transportation
4. Determine the location and feasibility of other multimodal systems and connections
5. Evaluate existing and future travel
6. Analyze the need and location for intersection improvements

This work task's purpose is to hire consultants to conduct the study. The project will include but not be limited to land use development policies, identify access management practices, traffic analysis, capacity analyses, micro-simulation modeling, signal warrants, and concept drawings suitable for presentations to stakeholders, business and property owners, local and state elected officials, and the public. This study will produce recommendations for transportation improvement projects to present to the ARTS MPO committees and SCDOT, as identified.

**Study Area:** The scope of the study is the City of North Augusta.

**Product(s):**

1. Unified Transportation Plan outlining the goals and objectives important to the implementation of the plan.
2. A list of potential development regulation practices for continued management of the outlined goals and objectives of the plan.
3. A list of realistic and actionable projects for inclusion in ARTS MPO and SCDOT improvement plans. These projects should be both long and short-range projects.
4. Prioritization of these projects.
5. Identification of funding sources for individual projects.

#### COST ESTIMATES AND PROPOSED FUNDING SOURCES

**Agencies responsible for task funding:** North Augusta Planning and Development Department (NAPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$80,000.00	\$80,000.00
NAPDD (SC PL Match)	\$20,000.00	\$20,000.00
<b>TOTAL</b>	<b>\$100,000.00</b>	<b>\$100,000.00</b>



## TASK 5.2 – US 1 Gateway Study

### Purpose:

- Evaluate intersection for improvements related to recent traffic changes
- Evaluate aesthetic improvements
- Create detailed project lists and estimates and rank priority for implementation

**Overview:** With the recent closure of the Fifth Street Bridge to vehicle traffic, the city proposes to evaluate the effectiveness of the US 278 intersection in and around US 278. The project will review the operation of the intersection, access to and from local subdivisions and associated multi-use connections, and an evaluation of uses for the former Sand Pit Road Extension. Furthermore, the study will evaluate the US 278/Martintown Road/Buena Vista Boulevard intersection. Analysis of the intersection shall include a review of previous concepts, propose any needed updates, include connection to multi-modal improvements, and an evaluation of aesthetic improvements at the intersection.

### COST ESTIMATES AND PROPOSED FUNDING SOURCES

**Agencies responsible for task funding:** North Augusta Planning and Development Department (NAPDD)

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$80,000.00	<b>\$80,000.00</b>
NAPDD (SC PL Match)	\$10,000.00	<b>\$10,000.00</b>
ACPDD (SC PL Match)	\$10,000.00	<b>\$10,000.00</b>
<b>TOTAL</b>	<b>\$100,000.00</b>	<b>\$100,000.00</b>

### Product(s):

1. Detailed recommendations for specific improvements along SCDOT and local right-of-ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Identification of alternate funding sources, if available.

## TASK 5.3 – Five Notch Corridor Study

### Purpose:

- Evaluate corridor for improvements related to congestion management, potential profile upgrades, multi-modal access, and safety
- Identify intersections in need of improvements
- Create detailed estimates and rank priority for implementation

**Overview:** Five Notch Road has become a significant corridor as the city continues to grow. With access to the North Augusta Greenway and several proposed developments, the impacts on the corridor will only increase over time. This has resulted in increased safety and multi-modal demands for this corridor. This plan proposes a holistic review of the operation of the road, including provision for pedestrian and bicycle uses and the challenges associated with improving the road. The projects will include a review of existing and potential safety conflicts, intersection redesign, potential widening and profile revisions, and recommendations for improved pedestrian and multi-modal accommodations. These recommended projects will be estimated and ranked.

**Termini:** The area for the study is the length of Five Notch Road from Georgia Avenue to I-20/Austin Graybill Road.

FUNDING SOURCE	NAPDD	TOTALS
FHWA (SC PL)	\$80,000.00	<b>\$80,000.00</b>
NAPDD (SC PL Match)	\$20,000.00	<b>\$20,000.00</b>
<b>TOTAL</b>	<b>\$100,000.00</b>	<b>\$100,000.00</b>

### Product(s):

1. Detailed project plans and estimates for specific improvements along SCDOT and local right-of-ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Identification of alternate funding sources, if available.

**Agencies responsible for task funding:** North Augusta Planning and Development Department (NAPDD)

## TASK 5.4 – US 78 (Charleston Highway) Intersection Analysis

**Project Area:** The intersection analysis stretches approximately 2.2 miles beginning at Airco Boulevard (S-2018) to Old Tory Trail (S-1669) including the intersections at Old Tory Trail (S-1669), Old Barnwell Road (S-113), Montmorenci Road (S-77)/Woodward Drive (C-985), the various connections of Woodward Drive to US 78, and the segment of Woodward Drive from US 78 to Old Dibble Road (S-507).

**Overview:** US 78 (Charleston Highway) is a primary arterial, which runs through the center of Aiken County. The extent of this study will examine the corridor and its intersections from Airco Boulevard to Old Tory Trail, a segment of approximately 2.2 miles. As a primary route connecting Aiken to Charleston, US 78 serves as a major freight route and evacuation route for the region. The corridor also provides access to Oakwood-Windsor Elementary School, which enrolls approximately 410 students and is the location of the Montmerenci Fire Department. This segment contains three primary intersections, which connect the corridor to Old Tory Trail, Montmorenci Road, Old Barnwell Road, and Old Dibble Road through Woodward

Drive. The corridor also has two connectors to Woodward Drive. These intersections currently experience traffic issues as well as associated safety issues, which should be analyzed to determine what improvements should be made for the corridor to operate safely and efficiently.

Aiken County seeks to retain the services of a qualified traffic engineering consultant to analyze and formulate solutions to improve the function and safety of the US 78 intersections at Old Tory Trail (S-1669), Old Barnwell Road (S-113), Montmorenci Road (S-77)/Woodward Drive (C-985), the various connections of Woodward Drive to US 78, and the segment of Woodward Drive from US 78 to Old Dibble Road (S-507).

#### **Project Goals:**

- The current study will evaluate the US 78 (Charleston Hwy) intersections at Old Tory Trail (S-1669), Old Barnwell Road (S-113), Montmorenci Road (S-77)/Woodward Drive (C-985), and the segment of Woodward Drive from US 78 to Old Dibble Road (S-507), and the various connections of Woodward Drive to US 78 including present and future conditions and capacity.
- Evaluate the current geometry, site conditions, level of service, turning movements, and pedestrian/bicycle use at each of the specifically described intersections and any other significant intersections within the study area.
- The level of service should be determined for each situation, as well as an evaluation of its operational and safety performance. Options for improvement of the intersection should be set forth to address, at a minimum: location, geometric changes, traffic control and signing improvements, signalization installation, and signal timing and phasing concerning the existing street signals.
- Project future demand and service deficiencies. Evaluate future demand scenarios based on alternative build-out scenarios in the corridor.
- Evaluate current deficiencies and possible corrections, and recommend actions to protect, preserve, and expand intersections and segments.
- Provide real-world sketches/layouts of any geometric recommendations and identify feasibility and constraints that may be associated with implementation.
- Prioritize projects identified during the study based on criteria defined by the project team and stakeholder groups.
- Provide reliable cost estimates and funding mechanisms for all recommendations and options.
- Coordinate with the SCDOT, Office of Planning to determine whether a Feasibility Report is necessary for the proposed projects. Any required Feasibility Reports will be completed within the scope of this analysis.

#### ***COST ESTIMATES AND PROPOSED FUNDING SOURCES***

***Agencies responsible for task funding:*** Aiken County Planning and Development Department (ACPDD)

<b>FUNDING SOURCE</b>	<b>ACPDD</b>	<b>TOTALS</b>
(SC PL)	\$160,000.00	<b>\$160,000.00</b>
ACPDD (SC PL Match)	\$40,000.00	<b>\$40,000.00</b>
<b>TOTAL</b>	<b>\$200,000.00</b>	<b>\$200,000.00</b>

## TASK 5.5 – Ascauga Lake Road Corridor Study

**Purpose:** The purpose of this Corridor Study is to develop a Corridor Management Plan for the entire segment of S-33 (Ascauga Lake Road) that extends from Edgefield Road (US-25) to SC-191 (Canal Street), a distance of approximately 7.5 miles. If deemed feasible, this task will also include a conceptual redesign of the road that identifies ways to improve safety, reliability, and livability, especially for people walking and biking.

More specifically, the Corridor Management Plan will:

- Analyze existing and future capacity, flow, and safety issues with specific attention to through and local traffic, freight traffic, and multimodal facilities;
- Outline an overview of the strengths, weaknesses, and opportunities within the corridor;
- Identify and respond to social justice transportation needs from nearby residential and commercial enclaves;
- Provide analysis and recommendations sensitive to the fluctuating nature of the corridor;
- Recommend elements for an aesthetically pleasing corridor that promotes natural features such as terrain, stream crossings, and man-made features;
- Recommend both transportation and land use improvements;
- Assemble a series of corridor plan alternatives, and select and refine a final corridor vision that can be adopted and implemented;
- Establish criteria to guide the selection process including but not limited to adherence to the vision statement, objectives, a cost-benefit analysis, infrastructure (including utilities), and operational impacts;
- Obtain stakeholder and community input to reach a consensus on roadway design;
- Recommend land use regulations and access management policies.

This work task proposes to hire consultants to conduct a corridor study of the section between Edgefield Road (US-25) and Canal Street (SC-191). The concept plan and report will identify the issues, costs, and actions needed to implement any proposed improvements. Proposed improvements will be presented to the ARTS MPO Committees and the South Carolina Department of Transportation to amend the Metropolitan Transportation Plan (MTP).

### **Product(s):**

1. Detailed recommendations for specific improvements along SCDOT and local right-of-ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Identification of alternate funding sources, if available.

### **COST ESTIMATES AND PROPOSED FUNDING SOURCES**

**Agencies responsible for task funding:** Aiken County Planning and Development Department (ACPDD)

FUNDING SOURCE	ACPDD	TOTALS
FHWA (SC PL)	\$160,000.00	<b>\$160,000.00</b>
ACPDD (SC PL Match)	\$40,000.00	<b>\$40,000.00</b>
<b>TOTAL</b>	<b>\$200,000.00</b>	<b>\$200,000.00</b>

## TASK 5.6 – Pine Log Road Corridor Study

**Purpose:** The purpose of this Corridor Study is to develop a Corridor Management Plan for the segment of Pine Log Road (S-87) and East Pine Log Road (SC-302), beginning at the intersection of Howlandville Road (S-81) and Pine Log Road (S-87), and ending at the intersection of Charleston Highway (US-78) and East Pine Log Road (SC-302), a distance of approximately 6.8 miles. If deemed feasible, this task will also include a conceptual redesign of the road that identifies ways to improve safety, reliability, and livability, for all roadway users including pedestrians and bicyclists.

More specifically, the Corridor Management Plan will:

- Analyze existing and future capacity, flow, and safety issues with specific attention to through and local traffic, freight traffic, and multimodal facilities;
- Outline an overview of the strengths, weaknesses, and opportunities within the corridor;
- Identify and respond to social justice transportation needs from nearby residential and commercial enclaves;
- Provide analysis and recommendations sensitive to the fluctuating nature of the corridor;
- Recommend elements for an aesthetically pleasing corridor that promotes natural features such as terrain, stream crossings, and man-made features;
- Recommend both transportation and land use improvements;
- Assemble a series of corridor plan alternatives, and select and refine a final corridor vision that can be adopted and implemented;
- Establish criteria to guide the selection process including but not limited to adherence to the vision statement, objectives, a cost-benefit analysis, infrastructure (including utilities), and operational impacts;
- Obtain stakeholder and community input to reach a consensus on roadway design;
- Recommend land use regulations and access management policies.

This work task proposes to hire consultants to conduct a corridor study of the segment of Pine Log Road and East Pine Log Road beginning at the intersection of Howlandville Road (S-81) and Pine Log Road (S-87) and ending at the intersection of Charleston Highway (US-78) and East Pine Log Road (SC-302). The concept plan and report will identify the issues, costs, and actions needed to implement any proposed improvements. Proposed improvements will be presented to the ARTS MPO Committees **and the South Carolina Department of Transportation to amend the Metropolitan Transportation Plan (MTP).**

### **Product(s):**

1. Detailed recommendations for specific improvements along SCDOT and local right-of-ways.
2. Ranking of projects based on cost, effort, impact, and feasibility.
3. Feasibility report will be performed for the two highest-ranked projects.
4. Identification of alternate funding sources, if available.

### **COST ESTIMATES AND PROPOSED FUNDING SOURCES**

**Agencies responsible for task funding: Aiken County Planning and Development Department (ACPDD)**

FUNDING SOURCE	ACPDD	TOTALS
FHWA (SC PL)	\$160,000.00	\$160,000.00
ACPDD (SC PL Match)	\$40,000.00	\$40,000.00
TOTAL	\$200,000.00	\$200,000.00

## WORK ELEMENT 6 – PERFORMANCE-BASED PLANNING

### **TASK 6.1 - Performance-Based Planning**

**Purpose:** PBPP refers to the application of performance management principles within the planning and programming processes of transportation agencies to achieve desired performance outcomes for the multimodal transportation system. PBPP attempts to ensure that transportation investment decisions are made – in both the long-term MTP and short-term TIP programming of projects – based on MPO goals and objectives for improving the overall transportation system. The work activities and products in this work element will be coordinated with Work Elements: 2.1- Community Outreach; 3.3- Transportation Surveys; Models and Analysis; 3.5- GIS Development and Applications; 4.1- Metropolitan Transportation Plan; 4.2- Congestion Management Process, 4.3- Intermodal Planning; and. 5.4- Transportation Improvement Program.

The FAST Act established performance measures in seven (7) areas:

1. Safety
2. Infrastructure Condition
3. Congestion Reduction
4. System Reliability
5. Freight Mobility and Economic Vitality
6. Environmental Sustainability
7. Reduced Project Delivery Delays

Furthermore, the FAST Act established performance measures for Public Transit, such as the Transit Asset Management Plan (49 USC Section 625) and the Public Transportation Agency Safety Plan (49 USC Section 5329).

#### **Previous Work**

1. ARTS staff worked with Richmond and Columbia Counties to identify traffic data and travel time data from the Intelligent Transportation System (ITS) and NPMRDS and HERE datasets.
2. ARTS staff worked with AT to identify transit system performance data that will be utilized to develop performance measures related to public transit operations.
3. Adoption of FY 2025 Safety Measures from GDOT and SCDOT.
4. Adoption of the 2024 SCDOT STAMP System Performance Report and inclusion in the ARTS 2050 MTP - ADDED
5. Updated Safety Performance Narrative in the ARTS-SC FY 2024-2033 TIP - ADDED

**FY 2026 Work Activities and Schedule:** The ARTS MPO intends to develop a performance assessment process that encompasses the federally set performance metrics, performance measurements required as part of the CMP, and other, locally relevant performance metrics. The MPO's goal is to develop a system whereby projects will be directly evaluated to determine their effectiveness at meeting regional goals.

ACTIVITIES	EXPECTED COMPLETION DATE
1. State targets reported in baseline report from National Highway System (NHS) & FHWA.	October 2025
2. TAM Performance Measure elements adopted by SC TCC on 10/22/2025	October 2025
3. TAM Performance Measure elements adopted by Policy Subcommittee on 11/20/2025	November 2025
4. TAM Performance Measure elements added to TIP/MTP after 3/2026; adopted by CAC and TCC.	March 2026
5. Include TAM Performance Measure elements in TIP/MTP after 3/2023; adopted by PC.	March 2026

ACTIVITIES	EXPECTED COMPLETION DATE
6. MPO executes updated planning agreements – SCDOT.	January – March 20, 2026
7. TAM - Submit Asset Inventory and Condition Report to NTD.	January 31, 2026
8. Pavement, Bridge, System Performance, and Freight – MPO 4-year targets due to GDOT and SCDOT if necessary.	April - June 30, 2026
9. Pavement/bridge/system performance/freight Performance Measures added to TIP/MTP after 9/2025, adopted by SC TCC.	January 2026
10. Pavement/bridge/system performance/freight Performance Measures added to TIP/MTP after 09/2025, adopted by Policy Subcommittee.	February 2026
11. Pavement/bridge/system performance/freight Performance Measures added to TIP/MTP after 9/2025, adopted by CAC and TCC if necessary.	June 30, 2026
12. Pavement/bridge/system performance/freight Performance Measures added to TIP/MTP after 09/2025, adopted by PC if necessary.	June 30, 2026
13. Collection, editing, and processing of data for performance measures occurs concurrently with other deliverables: CMS, and Intersection and Traffic Crash Analysis Report.	Data collected throughout FY 2026
14. Collection and editing of data resources from Federal and state data. Dates are subject to change based on data release dates. National Highway Performance Monitoring System (NHPMS) releases data around October for the previous year.	Data collected throughout FY 2026
15. Yearly update of Performance Measures with 2050 MTP Goals and objectives. Develop draft Performance Measures Data Matrix, Methodology Summary Report.	February 2026
16. Coordinate and collaborate with FHWA, FTA, GDOT, SCDOT, and ARTS MPO Committees methodology for data analysis and target setting process.	On-Going
17. Present GDOT and SCDOT Safety Measures and targets to ARTS MPO committees for approval and adoption by PC.	January 2026
18. Update documentation of Data collection methodology and final performance measures and targets in coordination with ARTS MPO committees, GDOT, and SCDOT.	On-Going
19. Public review and comment on performance measures and targets.	As Needed
20. ARTS Traffic Safety Improvement Report Semi-Annual Update.	December 2025

**Product(s):** Updated Performance Measures and Goals Matrix for each transportation mode, highway, freight, public transit, bike and pedestrian, traffic safety, and congestion.

#### COST ESTIMATES AND PROPOSED FUNDING SOURCES

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).

GEORGIA	FHWA (GA PL)	APDD (GA PL Match)	TOTALS
	\$28,000.00	\$7,000.00	\$35,000.00

SOUTH CAROLINA	APDD	ACPDD	TOTALS
FHWA (SC PL)	\$0.00	\$9,600.00	\$9,600.00
ACPDD (SC PL Match)	\$0.00	\$2,400.00	\$2,400.00
TOTAL	\$0.00	\$12,000.00	\$12,000.00

# WORK ELEMENT 7 – TRANSPORTATION IMPROVEMENT PROGRAM

## TASK 7.1 - Transportation Improvement Program (TIP)

**Purpose:** Update the ARTS TIP in conformance with Federal regulations.

This work element involves the annual update of the TIP. The TIP covers a four-year programming period in the Georgia part of the study area and ten years on the South Carolina side. Updates involve the removal of projects that have advanced to construction; the development, or update of project descriptions or cost estimates; and the prioritization of projects. The TIP is developed with public input and is coordinated with other transportation providers. Documentation of the effort is submitted for review and adoption by ARTS committees and goes through a public involvement process.

**Previous Work:**

1. The ARTS FY 2024-2027 (GA) & FY 2024-2033 (SC) TIP was updated based on amendments and administrative modifications during the previous fiscal year.
2. FY 2025 Call for Projects.
3. Carryover Unobligated Funds Call for Projects.

**FY 2026 Work Activities and Schedule:** TIP updates and amendments will be integrated with work element 6.1- Performance-Based Planning.

ACTIVITIES	EXPECTED COMPLETION DATE
1. Public comments on FY 2024-2027 (GA) & FY 2024-2033 (SC) TIP Amendments	On-Going
2. Update List of Administrative Modifications and Amendments to FY 2024-2027 (GA) & FY 2024-2033 (SC) TIP	On-Going
3. Solicitation of Transportation Alternatives (TA) Set-aside grant, Surface Transportation Block Grant, and Carbon Reduction applications for Annual Call for Projects	As Needed
4. Prepare FY 2027 -2030 TIP Document general language and Financials	July -December 2025
5. FY 2027 -2030 official financial documentation and allocations from GDOT	July -December 2025
6. Draft sent to GDOT, SCDOT, FHWA, and FTA for review and comment	December 2025
7. CAC/TCC endorse Draft FY 2027- 2030 TIP	January 2026
8. PC endorses Draft FY 2027- 2030 TIP	January 2026
9. Final sent to GDOT, SCDOT, FHWA, and FTA for review and comment	February 2026
10. Public Comment period and meetings	March 2026
11. Approval of the FY 2027- 2030 TIP by the CAC/TCC	May 2026
12. Approval of the FY 2027- 2030 TIP by the PC	May 2026

**Product(s):**

1. Adopted ARTS FY 2027-2030 (GA) & FY 2024-2033 (SC) TIP
2. Updated ARTS Transportation Improvement Program (TIP).
3. Updated GIS Interactive online map MTP/TIP Maps and GIS attribute database.
4. FY 2026 Call for Projects

**COST ESTIMATES AND PROPOSED FUNDING SOURCES**

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Aiken County Planning and Development Department (ACPDD), Federal Highway Administration – GA (FHWA GA), Federal Highway Administration – SC (FHWA SC), Georgia Department of Transportation (GDOT), and South Carolina Department of Transportation (SCDOT).



GEORGIA	FHWA (GA PL)	APDD (GA PL Match)	TOTALS
	\$60,000.00	\$15,000.00	<b>\$75,000.00</b>

SOUTH CAROLINA	APDD	ACPDD	TOTALS
FHWA (SC PL)	\$1,600.00	\$5,200.00	<b>\$6,800.00</b>
ACPDD (SC PL Match)	\$400.00	\$1,300.00	<b>\$1,700.00</b>
<b>TOTAL</b>	<b>\$22,000.00</b>	<b>\$6,500.00</b>	<b>\$28,500.00</b>

# WORK ELEMENT 8 FY 2026 – PUBLIC TRANSIT /PARATRANSIT

## TASK 8.1 - Program Support and Administration (44.21.00)

**Purpose:** To provide planning and administrative assistance to Augusta Transit (AT) and LSCOG (Lower Savannah Council of Governments). Under this work element, the MPO staff will aid AT and Best Friend Express (BFE) in preparing financial and operational reports required by the MAP 21 / FAST Act / Infrastructure Investment and Jobs Act (IIJA) legislation. Assistance in the preparation of the National Transit Database (NTD) reports will also continue.

Additional administrative assistance will include: Preparing required certifications; Updating annual Title VI assurances; Providing an opportunity for public hearings on grant applications and fare/service changes; Processing procurements involving Federal and State funds; Assisting in planning for transit system capital investments that will lead to increased security for the transit system; Monitoring requirements of the grant process (e.g. labor certifications, third party contracting, bidding, and award process); Developing the Georgia public transportation portion of the Unified Planning Work Program; and providing technical assistance on any transit-related issues facing AT.

LSCOG and their BFE staff will participate in the above-mentioned activities on behalf of their program and will also engage in employee training and education; participation in, and attendance at, ARTS committees; community outreach and marketing events; multiple grant(s) development, writing, and grant administration; grant reporting; Disadvantaged Business Enterprise (DBE) reporting; procurement; service provider contracting and oversight.

### Previous Work

1. Grant submission for a three year application for FTA Section 5310 Enhanced Mobility for the Elderly and Disabled Persons for LSCOG.
2. Amendment written for FTA Grant SC-2019-002-01 for continued funding.
3. New grant written/approved for a Transit Improvement Study for the BFE.
4. Four (4) outreach events in Aiken County for public input on improved routing of the BFE.

### FY 2026 Work Activities and Schedule

ACTIVITIES	EXPECTED COMPLETION DATE
1. Update the Annual Title VI Monitoring Report.	August 2025
2. Update socioeconomic demographic GIS data analysis for EJ.	July 202 - March 2026
3. Conduct public meetings for review and comment period for Program of Projects (POP) related to grant applications and fare increases/service reduction, MTP & and special studies.	As Needed
4. Assist in planning for transit system capital investments that will lead to increased security for the transit system.	As Needed
5. Develop UPWP and Georgia 5303 Grant Application.	September 30, 2025
6. Provide technical transit planning and grant management assistance related to Coordinated Human Services Transportation, ADA accessibility, transit service operational improvements, land use and transportation, transit-oriented development, and other issues.	As Needed
7. FY 2026 FTA 5303 Quarterly Reports to GDOT and SCDOT.	Oct, Jan, Apr, Jun
8. Facilitate MPO committee meetings for transit planning tasks.	Quarterly
9. Prepare split grant funding tables and assist with grant submission for 5307 and 5339 split allocations for AT and LSCOG.	January 31, - April 1, 2026
10. FY 2026 Invoices for Section 5310 Program sent from the MPO to the GDHS contractor for processing.	Monthly by the 10 <sup>th</sup>
11. Assist with POP and transit funding tables in TIP for AT and LSCOG.	September 30, 2025
12. FTA Section 5307 Grant Application SC	November 2025

ACTIVITIES	EXPECTED COMPLETION DATE
13. Semi-annual Disadvantaged Business Enterprise (DBE) Reporting for Urban Transit Services SC	Dec. & June 2025/2026
14. FTA Required Milestone Progress Reports (MPR) and Federal Financial Reports (FFR) Reporting for Grants in TrAMS SC	Annually
15. Quarterly Reporting for 5303 Planning Services SC	Quarterly
16. State Application to SCDOT for State Mass Transit Funds (SMTF) funding SC	April 20, 2026
17. Attendance and report presentation to all ARTS Committees SC	Quarterly
18. Applications for Funding to be used as Local Match SC	Annually
19. SCDOT Public Transportation Workshop	September 2025
20. Transportation Association of South Carolina (TASC) conference	September 2025
21. Attendance Georgia Transportation Association (GTA) Conference	November 2025
22. Triennial National Database Sampling – onboard counting of bus riders	Summer 2025
23. Attendance Zero Emission Bus Conference	Summer 2025
24. South Carolina Annual MPO/COG Workshop	TBD
25. National Transit Institute (NTI) webinars	On-Going
26. Assist with Program of Projects (POP) and transit funding tables	On-Going
27. Perform Transit Service Provider Contract Oversight	On-Going
28. LSCOG administration of FTA 5310 funding. Monthly ridership report and invoices submitted to the ARTS MPO.	Monthly
29. Attendance at the Community Transportation Association of America Conference	Summer 2025

#### Product(s)

1. Grant administration activities for FTA Urban Section 5310
2. Submission of a grant application for capital and operating assistance for public transit
3. Preparation of the GA / SC UPWP public transit elements.
4. Various Monthly, Quarterly, and Annual Reports.
5. Attendance and presentation to all three ARTS Committees (each held bi-monthly).
6. Semi-annual DBE Reporting to FTA

#### COST ESTIMATES AND PROPOSED FUNDING SOURCES

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Lower Savannah Council of Governments (LSCOG), Georgia Department of Transportation (GDOT), and Federal Transit Administration (FTA).

FUNDING SOURCE	APDD	LSCOG	TOTAL
FTA (SEC 5303)	\$57,600.00	\$0.00	<b>\$57,600.00</b>
GA DOT (SEC 5303 Match)	\$7,200.00	\$0.00	<b>\$7,200.00</b>
APDD (SEC 5303 Match)	\$7,200.00	\$0.00	<b>\$7,200.00</b>
FTA (SC SEC 5303)	\$0.00	\$26,040.00	<b>\$26,040.00</b>
LSCOG (SEC 5303 Match)	\$0.00	\$6,510.00	<b>\$6,510.00</b>
<b>TOTALS</b>	<b>\$72,000.00</b>	<b>\$32,550.00</b>	<b>\$104,550.00</b>

#### TASK 8.2 – Metropolitan Transportation Planning (System Level) (44.23.01)

**Purpose:** Provide and/or create current data annually that is utilized in the MTP and Analysis. These data sets include Socioeconomic Data/Environmental Justice; Land Use Monitoring; Transportation Surveys, Models and Analysis; GIS Development and Application; long-range transit Planning; Performance-Based Planning; Congestion Management; Air Quality Issues; Public Administration; and Intermodal Planning. Community Outreach and Education are performed as

part of this task to disseminate the new information. To successfully respond to public transit requirements for Asset Management (TAM) Plans and Safety. To review the 5-year planning horizon for the BFE's Transit Improvement Study (TIS) completed in 2024.

Item 2.

#### Previous Work

1. Developed framework for FTA Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities which included service operation strategy, grant administration, and mobility management for travel training.
2. LSCOG assisted with the development and implementation of the FTA Section 5310 urban program for residents of Aiken County who are 60+ or a person with a disability.
3. Developed GIS mapping for address matching for transit service zones to schedule mobility trips and reservations for ADA complementary trips.

#### FY 2026 Work Activities and Schedule

ACTIVITIES	ESTIMATED COMPLETION DATES
1. Continue assessing the financial capability of AT and BFE and continue to secure other funding sources to implement recommendations from previous planning studies.	On-Going
2. Staff tasks related to 2050 MTP Performance-Based Multimodal Plan Update – Socioeconomic data, GIS analysis, and mapping, community outreach, regional travel demand model for transit.	July 2025 – June 30, 2026
3. LSCOG Updates and Amendments to the MTP SC.	As needed
4. Participate in Performance-Based Planning for the Transit System.	On-Going
5. Enhancements to Public Transit	On-Going

#### Product(s):

1. ARTS will continue all task activities for FTA Section 5310 Enhance Mobility for Seniors and Individuals with Disabilities, service operation strategy, and regional Coordinated Human Services Transportation Framework.
2. 2050 MTP Performance-Based Multimodal Plan Update – socioeconomic data, land use development data collection and analysis, GIS analysis and mapping, community outreach, regional travel model for transit.
3. Corridor Plans – application of Land use and Access Management and Complete Streets policies to increase transit ridership and ADA safety
4. Performance Measures – Public Transit
5. GIS map and address matching for transit service zones to schedule mobility trips and reservations for ADA complementary trips.
6. To review, study, and assist August Transit in addressing transit-related issues. Issues include safety, bus shelter lighting, and ADA compliance.

#### COST ESTIMATES AND PROPOSED FUNDING SOURCES

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Lower Savannah Council of Governments (LSCOG), Georgia Department of Transportation (GDOT), and Federal Transit Administration (FTA).

FUNDING SOURCE	APDD	LSCOG	TOTAL
FTA (GA SEC 5303)	\$76,684.00	\$0.00	<b>\$76,684.00</b>
GA DOT (SEC 5303 Match)	\$9,585.00	\$0.00	<b>\$9,585.00</b>
APDD (SEC 5303 Match)	\$9,586.00	\$0.00	<b>\$9,586.00</b>
FTA (SC SEC 5303)	\$0.00	\$2,000.00	<b>\$2,000.00</b>
LSCOG (SEC 5303 Match)	\$0.00	\$500.00	<b>\$500.00</b>
<b>TOTALS</b>	<b>\$95,855.00</b>	<b>\$2,500.00</b>	<b>\$98,355.00</b>

### TASK 8.3 - Short-Range Transportation Planning (44.24.00)

**Purpose:** To perform tasks that are immediate and are reviewed for implementation within the next 3-5 years. LSCOG staff will undertake their required short-range transit planning activities on behalf of Best Friend Express and its paratransit programs. APDD will prepare short-range planning activities on behalf of Augusta Transit. This includes transit program staff preparing the necessary operations reports, periodically evaluating the level of transit service, monitoring requirements of the grant process, preparing the annual update to the Title VI assurances, and assisting in the following year's UPWP.

#### FY 2026 Work Activities and Schedule

ACTIVITIES	EXPECTED COMPLETION DATE
1. Monitor, update, and program grant funds for buses and/or vans for ADA complementary services including the purchase or lease of new transit vehicles accessible to and usable by individuals with disabilities, including individuals who use wheelchairs.	On-Going
2. Participate with ARTS/MPO in a review and update, if needed, of any Regional Human Services Coordination Plan	On-going or as requested by the MPO
3. Marketing of any New or Revised Service	On-Going
4. Respond to Requests for Presentations to the Public or Agencies	On-Going
5. LSCOG Attorney and Executive Director Signatures on Annual Certification & Assurances for FTA	February 2026
6. Capital Vehicle Acquisition Planning	February 2026
7. Updates to Transit Asset Management (TAM) Plan	October 2026
8. Safety and Planning Mandate Updates	July – December 2026
9. Review the Planning Studies for Possible Implementation of Previous Recommendations	On-Going
10. Submit transit system performance data reported to NTD.	October 2025
11. Annual NTD Report and Validation Response	January – February 2026

#### Product(s):

1. Annual Certifications and Assurances
2. TAM Plan Updates
3. Transit section of UPWP Completed
4. Continued Implementation of the Public Transit Agency Safety Plan (PTASP)
5. Annual NTD Report

#### COST ESTIMATES AND PROPOSED FUNDING SOURCES

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Lower Savannah Council of Governments (LSCOG), Georgia Department of Transportation (GDOT), and Federal Transit Administration (FTA).

FUNDING SOURCE	APDD	LSCOG	TOTALS
FTA (GA SEC 5303)	\$42,400.00	\$0.00	<b>\$42,400.00</b>
GA DOT (SEC 5303 Match)	\$5,300.00	\$0.00	<b>\$5,300.00</b>
APDD (GA PL Match)	\$5,300.00	\$0.00	<b>\$5,300.00</b>
FTA (SC SEC 5303)	\$0.00	\$15,960.00	<b>\$15,960.00</b>
LSCOG (SEC 5303 Match)	\$0.00	\$3,990.00	<b>\$3,990.00</b>
<b>TOTAL</b>	<b>\$53,000.00</b>	<b>\$19,950.00</b>	<b>\$72,950.00</b>

## TASK 8.4 - Transportation Improvement Program (44.25.00)

**Purpose:** LSCOG will participate with the ARTS MPO in the completion of the TIP and its updates; coordinate with the MPO for the split allocation letters for Section 5307 funding; assist with the additional programming of FTA Section 5339 and 5310.

### Previous Work

1. Continued assessment of the financial capability of AT and secure other possible funding sources to implement recommendations from the COA.

### FY 2026 Work Activities and Schedule

ACTIVITIES	ESTIMATED COMPLETION DATES
1. Prepare and submit to the ARTS MPO the annual updates to the TIP.	As Needed
2. Review SC STIP and follow up with APDD to make sure LSCOG programming has made it to SCDOT. Programming may include but is not limited to sections 5307, 5339, and 5310.	November 2025
3. Update the text in the TIP regarding the Program of Projects and Financial Plan for the BFE transit system.	On-going

### Product(s):

1. Completed TIP document reviewed and adopted by the ARTS Committees.
2. SCDOT STIP reflecting accurate programming information for Aiken County Transit.

### COST ESTIMATES AND PROPOSED FUNDING SOURCES

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Lower Savannah Council of Governments (LSCOG), Georgia Department of Transportation (GDOT), and Federal Transit Administration (FTA).

FUNDING SOURCE	APDD	LSCOG	TOTALS
FTA (GA SEC 5303)	\$32,000.00	\$0.00	<b>\$32,000.00</b>
GA DOT (SEC 5303 Match)	\$4,000.00	\$0.00	<b>\$4,000.00</b>
APDD (SEC 5303 Match)	\$4,000.00	\$0.00	<b>\$4,000.00</b>
FTA (SC SEC 5303)	\$0.00	\$4,000.00	<b>\$4,000.00</b>
LSCOG (SEC 5303 Match)	\$0.00	\$1,000.00	<b>\$1,000.00</b>
<b>TOTAL</b>	<b>\$40,000.00</b>	<b>\$5,000.00</b>	<b>\$45,000.00</b>

# UNFUNDED PROJECTS

## Comprehensive Operational Analysis (COA)

### General Scope of Work:

Augusta Transit (AT) seeks a Consultant(s) who can complete a Comprehensive Operational Analysis (COA) to address the following goals and objectives:

1. Assess current route and network structure and recommend changes (service expansion/consolidation, schedule changes, increased frequency, ride check, etc.) to better serve a growing urban population;
2. Recommend future route and network structures to maximize transit reach and ridership potential while optimizing operating costs; and,
3. Recommend proven strategies for increasing ridership through service enhancements and community/industry partnerships.

The study must include detailed transit ridership and cost analysis and incorporate:

- Outreach to stakeholders and the public achieved through a combination of survey(s), social media outreach and inperson meetings
- Analysis of the current transit system in comparison to the proposed improvements for the transit system and the fiscal commitments necessary
- Identification of any unmet mobility needs for passengers' travel
- Incorporate AT's Climate Action Plan goals and the transition to a clean energy revenue service fleet

The Consultant to use the Remix software platform the data and outputs will be retained by AT. The study be completed ideally between 6-9 months at a 12 month maximum.

**Responsible Agency:** Augusta Transit

**Proposed Funding Sources:**

FUNDING SOURCE	CCBOC	TOTALS
Unknown	\$240,000.00	<b>\$240,000.00</b>
Augusta Transit (GA PL Match)	\$60,000.00	<b>\$60,000.00</b>
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$300,000.00</b>

## Wrightsboro Road Corridor Study

**Purpose:** Perform a Corridor Study of Wrightsboro Road from Jimmie Dyess Parkway (Georgia State Route 383) to Appling Harlem Highway (Georgia State Route 47). The total length is approximately 11.7 miles (7.6 miles as Georgia State Route 223 and 4.1 miles as Columbia County Road 571). Approximately 8.6 miles lie within the ARTS metropolitan boundary with the remaining 3.1 miles outside of the boundary. The portion of the corridor between Jimmie Dyess Pkwy and Horizon South Pkwy is included in the ARTS Transportation Improvement Program (TIP) under P.I. No 0008348 for FY 2025-2025. The corridor study will be locally sponsored and managed by Columbia County and coordinated with the Georgia Department of Transportation, the City of Grovetown, and the Augusta Regional Transportation Study.

**Overview:** The 2022 ARTS Growth Trends Report indicates a population increase of 75% in Columbia County over the past two decades (90,000 in 2010 to 156,000 in 2020) with the county responsible for over two-thirds of all growth in the ARTS metropolitan boundary. This population growth is expected to continue as Fort Eisenhower and other major employment centers continue to locate and expand in the region.

The Wrightsboro Road corridor serves volumes in the range of 6,000 to 16,500 vehicles a day. Future traffic and development growth over the next two decades is projected to reach over 20,000 vehicles a day over a majority of the corridor. The section of the corridor under P.I. No 0008348 is expected to widen from 2 to 4 lanes. This study will help to identify the patterns and impacts of future growth to the corridor and confirm the need for widening anticipated in 0008348. The study will also help to establish a timeline for the implementation of additional short and long-term improvements along the corridor.

### General Scope of Work:

- Analyze existing conditions, such as field observations, collect traffic data, analyze existing capacity, safety analysis, and environmental screening;
- Perform a needs assessment by developing a vision for the corridor, anticipate future growth patterns, analyze future capacity, and identify corridor needs;
- Develop and test alternatives to reduce project costs, prepare concept layouts, and identify recommendations to include areas of limited access, restricted turn movement of intersections, and preferred intersection control;

**Responsible Agency:** Columbia County Engineering and Planning Services Divisions (CCBOC)

### Proposed Funding Sources:

FUNDING SOURCE	CCBOC	TOTALS
	\$280,000.00	<b>\$280,000.00</b>
CCBOC (GA PL Match)	\$70,000.00	<b>\$70,000.00</b>
<b>TOTAL</b>	<b>\$350,000.00</b>	<b>\$350,000.00</b>



# FY 2026 UPWP BUDGET

Figure 3 - FY 2026 UPWP Budget

FIGURE 3 ARTS FY 2026 UPWP WORK ELEMENTS BY FUNDING SOURCE Revised 4/15/2025		AUGUSTA PLANNING & DEVELOPMENT DEPARTMENT							COLUMBIA COUNTY ENGINEERING AND PLANNING		AIKEN COUNTY PLANNING & DEVELOPMENT		LOWER SAVANNAH COUNCIL OF GOVERNMENTS		NORTH AUGUSTA PLANNING & DEVELOPMENT		AUGUSTA TRANSIT		TOTAL	
		FHWA GA PL	APDD MATCH	FHWA SC PL	ACPDD MATCH	FTA SEC 5303 FUNDS	SEC 5303 GA STATE MATCH	SEC 5303 APDD MATCH	CCBOC MATCH	FHWA SC PL	ACPDD MATCH	FTA SEC 5303 SC PL	SEC 5303 LSCOG MATCH	FHWA SC PL	NAPDD MATCH		AT MATCH			
1.1	Program Coordination/Administration	\$52,000.00	\$13,000.00	\$6,000.00	\$1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$77,200.00	\$19,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$169,000.00
1.2	Training/Employee Education	\$48,000.00	\$12,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$12,000.00	\$3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$75,000.00
1.3	UPWP	\$28,000.00	\$7,000.00	\$800.00	\$200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$38,500.00
Subtotal: Program Administration		\$128,000.00	\$32,000.00	\$6,800.00	\$1,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$91,200.00	\$22,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$282,500.00
2.1	Community Outreach / Education	\$35,079.20	\$8,769.80	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$16,000.00	\$4,000.00	\$ -	\$ -	\$ -	\$ -			\$66,349.00
Subtotal: Public Involvement		\$35,079.20	\$8,769.80	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$16,000.00	\$4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$66,349.00
3.1	Environmental Justice & Socioeconomic Data	\$24,000.00	\$6,000.00	\$1,200.00	\$300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,400.00	\$600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$34,500.00
3.2	Land Use Monitoring	\$20,000.00	\$5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,200.00	\$1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$31,500.00
3.3	Transportation Surveys, Models & Analysis	\$28,000.00	\$7,000.00	\$400.00	\$100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$3,600.00	\$900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$40,000.00
3.4	Environmental Justice / Title VI	\$16,000.00	\$4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,400.00	\$600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$23,000.00
3.5	GIS Development & Applications	\$36,000.00	\$9,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$48,000.00	\$12,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$105,000.00
Subtotal: Data Collection/ Analysis		\$124,000.00	\$31,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$61,600.00	\$15,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$234,000.00
4.1	Metropolitan Transportation Plan	\$40,000.00	\$10,000.00	\$800.00	\$200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$4,800.00	\$1,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$57,000.00
4.2	Congestion Management	\$52,000.00	\$13,000.00	\$800.00	\$200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$3,200.00	\$800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$70,000.00
4.3	Intermodal Planning	\$16,000.00	\$4,000.00	\$400.00	\$100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$3,200.00	\$800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$24,500.00
4.4	Air Quality Issues	\$16,000.00	\$4,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$3,600.00	\$900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$26,500.00
4.5	Complete Streets	\$ -	\$ -	\$36,575.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$36,575.00
Subtotal: Transportation System Planning		\$124,000.00	\$31,000.00	\$40,175.00	\$900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$14,800.00	\$3,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$214,575.00
5.1	North Augusta Unified Transportation Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$80,000.00	\$20,000.00	\$ -	\$ -	\$100,000.00
5.2	US 1 Gateway Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$10,000.00	\$ -	\$ -	\$80,000.00	\$10,000.00	\$ -	\$ -	\$100,000.00
5.3	Five Notch Corridor Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$80,000.00	\$20,000.00	\$ -	\$ -	\$100,000.00
5.4	US 78 (Charleston Highway) Intersection Analysis	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$160,000.00	\$40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$200,000.00
5.5	Ascauga Lake Road Corridor Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$160,000.00	\$40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$200,000.00
5.6	Pine Log Corridor Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$160,000.00	\$40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$200,000.00
Subtotal: Special Transportation Studies		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$480,000.00	\$130,000.00	\$ -	\$ -	\$240,000.00	\$50,000.00	\$ -	\$ -	\$900,000.00
6.1	Performance Based Planning	\$28,000.00	\$7,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$9,600.00	\$2,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$47,000.00
Subtotal: Performance Based Planning		\$28,000.00	\$7,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$9,600.00	\$2,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$47,000.00
7.1	Transportation Improvement Program	\$60,000.00	\$15,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,200.00	\$1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$83,500.00
Subtotal: Transportation Improvement Program		\$60,000.00	\$15,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,200.00	\$1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$83,500.00
8.1	Program Support and Administration - FY 2026	\$ -	\$ -	\$ -	\$ -	\$57,600.00	\$7,200.00	\$7,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$26,040.00	\$6,510.00	\$ -	\$ -	\$ -	\$ -	\$104,550.00
8.2	Long-Range Transportation Planning - FY 2026	\$ -	\$ -	\$ -	\$ -	\$76,684.00	\$9,585.00	\$9,586.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$98,355.00
8.3	Short -Range Transportation Planning - FY 2026	\$ -	\$ -	\$ -	\$ -	\$42,400.00	\$5,300.00	\$5,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$15,960.00	\$3,990.00	\$ -	\$ -	\$ -	\$ -	\$72,950.00
8.4	Transportation Improvement Program - FY 2026	\$ -	\$ -	\$ -	\$ -	\$32,000.00	\$4,000.00	\$4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$4,000.00	\$1,000.00	\$ -	\$ -	\$ -	\$ -	\$45,000.00
Subtotal: FY 2026 Public Transit/Paratransit		\$ -	\$ -	\$ -	\$ -	\$208,684.00	\$26,085.00	\$26,086.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$48,000.00	\$12,000.00	\$ -	\$ -	\$ -	\$ -	\$320,855.00
SUBTOTAL: FY 2026 MPO PL & Local Match		\$499,079.20	\$124,769.80	\$52,175.00	\$3,900.00	\$208,684.00	\$26,085.00	\$26,086.00	\$0.00	\$0.00	\$678,400.00	\$179,600.00	\$48,000.00	\$12,000.00	\$240,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$2,148,779.00
4.1	Metropolitan Transportation Plan	\$280,000.00	\$70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$160,000.00	\$40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$550,000.00
4.2	Congestion Management Process Update	\$200,000.00	\$50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$92,000.00	\$23,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$365,000.00
4.5	Safe and Accessible (Y410) Complete Streets	\$12,796.90	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$12,796.90
SUBTOTAL: FY 2026 GAMPO PL & Local Match		\$492,796.90	\$120,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$252,000.00	\$63,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$927,796.90
N/A	Wrightsboro Road Corridor Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$280,000.00	\$70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$350,000.00
N/A	Comprehensive Operational Analysis (COA)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$240,000.00	\$60,000.00			\$300,000.00
SUBTOTAL: FY 2026 UNFUNDED PROJECTS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$280,000.00	\$70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$240,000.00	\$60,000.00			\$650,000.00
GRAND TOTAL: FY 2026 MPO PL & Local Match w/ FY 2026 GAMPO PL & Local Match and Unfunded Projects		\$991,876.10	\$244,769.80	\$52,175.00	\$3,900.00	\$208,684.00	\$26,085.00	\$26,086.00	\$280,000.00	\$70,000.00	\$930,400.00	\$242,600.00	\$48,000.00	\$12,000.00	\$240,000.00	\$50,000.00	\$240,000.00	\$60,000.00		\$3,726,575.90

UPWP FY 2026 SECTION 5303 GA & SC ARTS FTA SUMMARY WORK ELEMENT		APDD			
		FTA SEC 5303	GA DOT Match	APDD Match	Total GA SEC 5303
8.1	Program Support and Administration (44.21.00)	\$57,600.00	\$7,200.00	\$7,200.00	\$72,000.00
8.2	Long-Range Transportation Planning (44.23.01)	\$76,684.00	\$9,585.00	\$9,586.00	\$95,855.00
8.3	Short-Range Transportation Planning (44.24.00)	\$42,400.00	\$5,300.00	\$5,300.00	\$53,000.00
8.4	Transportation Improvement Program (44.25.00)	\$32,000.00	\$4,000.00	\$4,000.00	\$40,000.00
<b>Total</b>		<b>\$208,684.00</b>	<b>\$26,085.00</b>	<b>\$26,086.00</b>	<b>\$260,855.00</b>

UPWP FY 2026 SECTION 5303 GA & SC ARTS FTA SUMMARY WORK ELEMENT		LSCOG		
		FTA SEC 5303	LSCOG Match	Total SC SEC 5303
8.1	Program Support and Administration (44.21.00)	\$26,040.00	\$6,510.00	\$32,550.00
8.2	Long-Range Transportation Planning (44.23.01)	\$2,000.00	\$500.00	\$2,500.00
8.3	Short-Range Transportation Planning (44.24.00)	\$15,960.00	\$3,990.00	\$19,950.00
8.4	Transportation Improvement Program (44.25.00)	\$4,000.00	\$1,000.00	\$5,000.00
<b>Total</b>		<b>\$48,000.00</b>	<b>\$12,000.00</b>	<b>\$60,000.00</b>

# APPENDIX A – TITLE VI

## SECTION 6

## TITLE VI ASSURANCES

AUGUSTA, GEORGIA (hereinafter referred to as the "Recipient"), HEREBY AGREES THAT as a condition to receiving any federal financial assistance from the U.S. Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d-42 USC 2000d-4 (hereinafter referred to as the Act), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the Regulations), and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color, sex, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This Assurance is required by Subsection 21.7{a}(1) of the Regulations.

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurances to its Federal Aid Highway Program.

1. That the Recipient agrees that each "program" and each "facility" as defined in Subsections 21.23(e) and 21.23(b) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with all requirements imposed by, or pursuant to, the Regulations.

2. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations made in connection with the Federal Aid Highway Program and in adapted form in all proposals for negotiated agreements:

"Augusta Georgia in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, 42 USC 2000d-42 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award."

3. That the Recipient shall insert the clauses of Appendix A of this Assurance in every contract subject to the Act and the Regulations.

4. That the Recipient shall insert the clause of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.



5. That where the Recipient receives federal financial assistance to construct a facility, or part of a facility, the Assurance shall extend to the entire facility and facilities operated in connection therewith.

6. That where the Recipient received federal financial assistance in the form, or for the acquisition of real property, or an interest in real property, the Assurance shall extend rights to space on, over, or under such property.

7. That the Recipient shall include the appropriate clauses set forth in Appendix C of this Assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under the Federal Aid Highway Program; and (b) for the construction or use of, or access to space on, over, or under, real property acquired or improved under the Federal Aid Highway Program.

8. That this Assurance obligates the Recipient for the period during which federal financial assistance is extended to the program, or is in the form of personal property, or real property or interest therein or structures or improvements thereon, in which case the Assurance obligates the Recipient or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the Recipient retains ownership or possession of the property.

9. The Recipient shall provide for such methods of administration for the program, as are found by the State Secretary of Transportation or the official to whom s/he delegates specific authority, to give reasonable guarantee that it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest, and other participants of federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations, and this Assurance.

10. The Recipient agrees that the United States has a right to seek judicial endorsement with regard to any matter arising under the Act, the Regulations, and this Assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts or other federal financial assistance extended after the date hereof to the Recipient by the Department of Transportation under the Federal Aid Highway Program and is binding on it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest and other participants in the Federal Aid Highway Program. The person or persons whose signatures appear below are authorized to sign this Assurance on behalf of the Recipient.

  
Garnett L. Johnson, Mayor

2/27/2024  
Date

The text below, in its entirety, is in all contracts entered into by AUGUSTA GEORGIA. All of the text except the final section, entitled "Incorporation of Provisions," should be included in any contract entered into by any AUGUSTA GEORGIA contractor.

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor"), agree as follows:

**1. Compliance with Regulations**

The Contractor shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter referred to as DOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

**2. Nondiscrimination**

The Contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program outlined in Appendix B of the Regulations.

**3. Solicitations for Subcontracts, Including Procurement of Materials and Equipment**

In all solicitations either by competitive bidding or negotiations made by the Contractor for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, sex, or national origin.

**4. Information and Reports**

The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by Augusta Georgia, or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the Contractor shall so certify to Augusta Georgia, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

**5. Sanctions for Noncompliance**

In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, Augusta Georgia shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the Contractor under the contract until the Contractor complies; and/or
- b. Cancellation, termination, or suspension of the contract, in whole or in part.

**6. Incorporation of Provisions**

The Contractor shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The Contractor shall take such action with respect to any subcontractor or procurement as Augusta Georgia or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request Augusta Georgia enter into such litigation to protect the interests of the state and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

**The following clauses shall be included in any and all deeds affecting or recording the transfer of real property, structures, or improvements thereon, or interest therein from the United States.**

#### **Granting Clause**

NOW, THEREFORE, Augusta Georgia—as authorized by law, and upon the condition that the state of Georgia will accept title to the lands and maintain the project constructed thereon, in accordance with and in compliance with Title 23, United States Code, the Regulations for the Administration of Federal Aid for Highways; the policies and procedures prescribed by the Federal Highway Administration of the Department of Transportation; and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252: 42 USC 2000d to 2000d-4)—does hereby remise, release, quitclaim, and convey unto the state of Georgia all the right, title, and interest of AUGUSTA GEORGIA in and to said land described in Exhibit A attached hereto and made a part thereof.

#### **Habendum Clause**

TO HAVE AND TO HOLD said lands and interests therein unto the state of Georgia, and its successors forever, subject, however, to the covenants, conditions, restrictions, and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the state of Georgia, its successors, and assigns.

The state of Georgia , in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree, as a covenant running with the land for itself, its successors and assigns, that (1) no person shall, on the grounds of race, color, sex, disability, national origin, age, or religion, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed\*, (2) that the state of Georgia shall use the lands, and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination of Federally Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended, (3) that in the event of breach of any of the above mentioned nondiscrimination conditions, the agency shall have a right to reenter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in, and become the absolute property of, AUGUSTA GEORGIA and its assigns as such interest existed prior to this instruction.<sup>1</sup>

**The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by AUGUSTA GEORGIA pursuant to the provisions of Assurance 7.**

The LESSEE, for himself or herself, his or her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land, that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease, for a purpose for which AUGUSTA GEORGIA program or activity is extended, or for another purpose involving the provision of similar services or benefits, the LESSEE shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964, as said Regulations may be amended. That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to terminate the lease, and to reenter and repossess said land and the facilities thereon and hold the same as if said lease had never been made or issued.

**The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by AUGUSTA GEORGIA pursuant to the provisions of Assurance 7.**

The LESSEE, for himself or herself, his or her personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant, and agree as a covenant running with the land, that (1) no person, on the grounds of race, color, sex, or national origin, shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land and furnishing of services thereon, no person on the grounds of race, color, sex, and national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the LESSEE shall use the premises in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended. That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to terminate the [license, lease, permit, etc.] and to reenter and repossess said land and the facilities thereon, and hold the same as if said [license, lease, permit, etc.] had never been made or issued. \*[Include in deeds subject to a reverter clause]. That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to reenter said land and facilities there-on, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the STATE and its assigns.

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<sup>1</sup> Reverter Clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of Civil Rights Act of 1964.





## AUGUSTA, GEORGIA

### Title VI Self-Survey: 2016 YEAR

Survey Date: June 21, 2016

Name of Program/Grant: FHWA-PL Funds Augusta Planning and Development Department (ARTS MPO)

#### Summary of Complaints:

Number of complaints for the past year: 0

Number of complaints voluntarily resolved: 0

Number of complaints currently unresolved: 0

Attach a summary of any type of complaint and provide: None

- Name of complainant
- Race
- Charge
- Findings
- Corrective Action
- Identify any policy/procedure changes required as a result of the complaint
- Provide the date history (date complaint received through resolution)

#### Distribution of Title VI Information:

Are new employees made aware of Title VI responsibilities pertaining to their specific duties?

Yes X No \_\_\_\_\_

Do new employees receive this information via employee orientation?

Yes X No \_\_\_\_\_

Is Title VI information provided to all employees and program applicants?

Yes X No \_\_\_\_\_

Is Title VI information prominently displayed in the organization and on any program materials distributed?

Yes X No \_\_\_\_\_

Identify any improvements you plan to implement before the next self-survey to better support Title VI communication to employees and program applicants.

Augusta Planning and Development Department (APDD) staff will continue to seek training through workshops, courses and webinars sponsored by Federal Highway Administration (FHWA) and Federal Transit Administration (FTA). The APDD staff will update ARTS Public Participation Plan to include successful public engagement and outreach tools that target persons With limited English proficiency. The APDD will begin coordinating with local and regional libraries to place ARTS plans and documents in its list of periodicals. All ARTS documents, plans and programs will be made available in multiple languages upon request. ARTS Citizen Advisory Committee (CAC) established a sub-committee to advise CAC, with representation from organizations serving veterans, disabled persons, rural transportation, and private transportation operators.

Identify any problems encountered with Title VI compliance.

None

Signature: \_\_\_\_\_

Melanie Wilson

Title: \_\_\_\_\_

Director/ARTS Project Director

Date: \_\_\_\_\_

6/21/14

Return to: Augusta-Richmond County  
Office of Administrator  
535 Telfair Street, Suite 910  
Augusta, GA. 30901  
Phone: (706)821-2400  
Fax: (706)821-2819



# APPENDIX B – MPO CERTIFICATIONS

## CERTIFICATION OF THE AUGUSTA REGIONAL TRANSPORTATION STUDY METROPOLITAN PLANNING ORGANIZATION

***Be it known to all, the below signees do hereby endorse and certify the Augusta Regional Transportation Study MPO, and further certify that the Metropolitan Planning Process is being conducted in accordance with all applicable requirements of:***

1. **23 U.S.C. 134, 49 U.S.C. 5305, and this subpart**
  - a) Agreements are in place to address responsibilities of each MPO for its share of the overall Metropolitan Planning Area (MPA), where multiple Metropolitan Planning Organizations share geographic portions of a Transportation Management Area (TMA).
  - b) All major modes of transportation are members of the MPO
  - c) Any changes to the MPA boundaries were reflected in the Policy Board representation.
  - d) Agreements or memorandums are signed and in place for identification of planning responsibilities among the MPO, GDOT, public transit operator(s), air quality agency(ies), or other agencies involved in the planning process.
  - e) Roles and responsibilities are defined for the development of the Long Range Transportation Plan (LRTP) / Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), Unified Planning Work Program (UPWP) and other related planning documents.
  - f) All MPO required planning products per 23 CFR Part 450, meeting minutes and agenda items are current and available on the MPO's website.
  - g) The metropolitan transportation planning process shall provide for the establishment and use of a performance-based approach to transportation decision-making to support the national goals described in 23 U.S.C. 150(b) and the general purposes described in 49 U.S.C. 5301(c).
2. **UPWP (23 CFR Part 450.308)**
  - a) The UPWP documents in detail the activities to be performed with Title 23 and the Federal Transit Act.
  - b) The UPWP activities are developed, selected and prioritized with input from the State, MPO committees and public transit agency(ies).
  - c) The final UPWP is submitted in a timely manner to GDOT with authorization occurring before the MPO's fiscal year begins.
  - d) Initial Adoption and Amendments to the UPWP are developed and processed in accordance with procedures outlined in the MPO's Participation Plan.

- e) Planning activities and status reports are submitted quarterly by the MPO to GDOT and FHWA.

LRTP/MTP (23 CFR Part 450.324)

- a) The LRTP/MTP incorporates a minimum 20-year planning horizon.
- b) The LRTP/MTP identifies both long-range and short-range strategies and actions leading to the development of an intermodal transportation system.
- c) The LRTP/MTP is fiscally constrained.
- d) The development of the LRTP/MTP and the TIP are coordinated with other providers of transportation (e.g. regional airports, maritime port operators).
- e) All of the Fixing America's Surface Transportation (FAST) Act planning factors were considered in the planning process.
- f) The LRTP/MTP includes a discussion of types of potential environmental mitigation activities and potential areas to carry out these activities in consultation with federal, state and tribal land management and regulatory agencies.
- g) The MPO approves the LRTP/MTP in a timely manner without entering into a planning lapse.
- h) Initial Adoption and Amendments to the LRTP/MTP are developed and processed in accordance with procedures outlined in the MPO's Participation Plan.
- i) The transit authority's planning process is coordinated with the MPO's planning process.
- j) In non-attainment and maintenance areas the MPO, as well as FHWA and FTA, must make a conformity determination on any updated or amended LRTP/MTP in accordance with 40 CFR Part 93.

- 
- a) The TIP is updated at least every 4 years, on a schedule compatible with STIP development.
  - b) Each project included in the TIP is consistent with the LRTP/MTP.
  - c) The MPO, GDOT and the transit operator collaborate on the development of the TIP.
  - d) The TIP contains all projects to be funded under Title 23 U.S.C. and Title 49 U.S.C. Chapter 53.
  - e) The TIP is financially constrained by year and revenue estimates reflect reasonable assumptions.
  - f) The MPO TIP is included in the STIP by reference, without modification.
  - g) Initial Adoption and Amendments to the TIP are developed and processed in accordance with procedures outlined in the MPO's Participation Plan.
  - h) In non-attainment and maintenance areas, the MPO as well as the FHWA and FTA must make a conformity determination on any updated or amended TIP in accordance with 40 CFR Part 93.



Participation Plan (23 CFR Part 450.316)

- a) A 45-day comment period was provided before the Participation Plan was adopted/revised.
- b) Transportation plans, programs and projects provide timely information about transportation issues and processes to citizens and others who may be affected.
- c) Opportunities are provided for participation by local, State, and federal environmental resource and permit agencies where appropriate.
- d) The public involvement process demonstrates explicit consideration and responsiveness to public input received during the planning and program development process.
- e) The transportation planning process identifies and addresses the needs of those traditionally underserved, including low-income and minority households.
- f) The disposition of comments and changes in the final LRTP/MTP/TIP are documented and reported when significant comments are submitted.
- g) Additional time is provided if the "final" document is significantly different from the draft originally made available for public review.
- h) The MPO undertakes a periodic review of the public involvement process to determine if the process is efficient and provides full an open access for all.

List of Obligated Projects (23 CFR Part 450.334)

- a) The MPO provides a listing for all projects for which funds are obligated each year, including bicycle and pedestrian facilities.
- b) The annual listing is made available to the public via the TIP or the LRTP/MTP.

II. In non-attainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93

- a) The MPO's UPWP incorporates all of the metropolitan transportation-related air quality planning activities addressing air quality goals, including those not funded by FHWA/FTA.
- b) Agreements exist to outline the process for cooperative planning within full nonattainment/maintenance areas that are not designated by the MPO planning area.
- c) The MPO coordinates the development of the LRTP/MTP with SIP development and the development of Transportation Control Measures (TCM) if applicable.
- d) The LRTP/MTP includes design concept and scope descriptions of all existing and proposed transportation facilities in sufficient detail, regardless of funding source, to permit conformity determinations.
- e) The MPO's TIP includes all proposed federally and non-federally funded regionally significant transportation projects, including intermodal facilities.
- f) If applicable, the MPO ensures priority programming and expeditious implementation of

TCMs from the STIP.

- III. **Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21**
  - a) The MPO has adopted goals, policies, approaches and measurements to address Title VI and related requirements.
  - b) The public involvement process is consistent with Title VI of the Civil Rights Act of 1964 and the Title VI assurance execution by the State.
  - c) The MPO has processes, procedures, guidelines, and/or policies that address Title VI, ADA, and DBE.
  - d) The MPO has a documented policy on how Title VI complaints will be handled.
  - e) The MPO has a demographic profile of the metropolitan planning area that includes identification of the locations of protected populations.
  - f) As appropriate, the planning process identifies/considers/addresses the needs of protected/traditionally underserved populations (low-income/minority as defined by the U.S. Census Bureau).
- IV. **49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment of business opportunity**
  - a) The MPO adheres to all requirements prohibiting discrimination against a person under, a project, program, or activity receiving financial assistance under because of race, color, creed, national origin, sex, or age.
- V. **Section 1101(b) of the FAST Act (Pub. L. 114-357) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in U.S. DOT funded projects**
  - a) The GDOT establishes overall goals for the percentage of work to be performed by DBE's based on the projections of the number and types of federal-aid highway contracts to be awarded and the number and types of DBE's likely to be available to compete for the contracts.
- VI. **23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts**
  - a) The MPO as required by Title VII of the Civil Rights Act of 1964, does not discriminate on employment opportunities based on race, color, religion, sex, or national origin;
- VII. **The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38**
  - a) The MPO as required by 49 U.S.C. 5332 prohibits discrimination on the basis of race, color, creed, national origin, sex, or age, and prohibits discrimination in employment or business opportunity, otherwise known as Title VI of the Civil Rights



Act of 1964, as amended, 42 U.S.C. 2000d, and U.S. DOT regulations, "Nondiscrimination in Federally- Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act," 49 CFR part 21 at 21.7.

- VIII. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance
- a) The MPO has identified strategies and services to meet the needs of older persons' needs for transportation planning and programming.
- IX. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender
- a) The MPO adheres to the Act on Equality between women and men and prohibits both direct and indirect discrimination based on gender.
  - b) The MPO adheres to the Equal Pay Act of 1963 (EPA), which protects men and women who perform substantially equal work in the same establishment from sex-based wage discrimination;
- X. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.
- a) The MPO adheres to Title I and Title V of the Americans with Disabilities Act of 1990 (ADA), which prohibits employment discrimination against qualified individuals with disabilities in the private sector, and in state and local governments.



Dr. William Molnar, Policy Committee Chairman

Date

Augusta Regional Transportation Study (ARTS) Metropolitan Planning Organization

Vivian Canizares

Digitally signed by Vivian Canizares  
Date: 2023.09.28 10:18:48-04'00'

Vivian Canizares, Assistant State Transportation Planning Administrator  
Georgia Department of Transportation, Office of Planning

Date

**Matt Markham**

Digitally signed by Matt Markham  
Date: 2023.09.28 10:34:18 -04'00'

Matthew Markham, Deputy Director of Planning  
Georgia Department of Transportation, Office of Planning

Date

## APPENDIX C – ARTS COMMITTEE COMPOSITION

### **A. Policy Committee**

The Policy Committee shall be composed of officials of participating governmental jurisdictions. Voting membership shall be determined by organizational position, with the following positions being members:

1. Mayor, City of North Augusta (South Carolina)
2. Mayor Augusta, Georgia
3. Mayor, City of Blythe, Georgia
4. Chairman, Hephzibah City Commission, Georgia
5. Mayor, City of Grovetown (Georgia)
6. Mayor, City of Aiken (South Carolina)
7. Mayor, Town of Burnetttown (South Carolina)
8. Mayor, City of New Ellenton (South Carolina)
9. Chairman, Aiken County Council (South Carolina)
10. Chairman, Edgefield County Council (South Carolina)
11. Chairman, Columbia County Commission (Georgia)
12. Deputy Secretary for Engineering, SC DOT
13. Commissioner or his Designee, Georgia DOT
14. Garrison Commander, Fort Eisenhower (Georgia)
15. Executive Director, Lower Savannah Council of Govt.
16. Director, Augusta Public Transit Department

### **B. Policy Subcommittee**

The Policy Subcommittee shall be composed of elected and appointed officials of participating governmental jurisdictions. Voting members shall be appointed by the following governmental bodies, each political jurisdiction being entitled to two members:

1. Aiken County Council
2. Aiken City Council
3. Burnetttown Town Council
4. North Augusta City Council
5. New Ellenton City Council
6. Edgefield County Council
7. One member of the Aiken County Legislative Delegation as appointed by the Aiken County Legislative Chairperson. One member of the Edgefield County Legislative Delegation as appointed by the Edgefield County Legislative Delegation Chairperson.



### **C. Technical Coordinating Committee**

The Technical Coordinating Committee shall be composed of key staff members of participating government jurisdictions. Membership shall be based upon the organizational position held, with the following positions being voting members or their designee represent the listed positions:

#### **City of Augusta**

1. Director, Augusta Planning & Development Department
2. City Engineer
3. Director, Augusta Public Transit Department
4. Traffic Engineer

#### **County of Columbia**

1. Director of Construction and Maintenance
2. Planning Director

#### **City of North Augusta**

1. City Engineer
2. Planning Director

#### **County of Aiken**

1. County Engineer
2. Planning Director

#### **Lower Savannah Council of Governments**

1. Transit Operations Manager
2. Grants and Compliance Manager

#### **County of Edgefield**

1. Director of Building and Planning

#### **City of Aiken**

1. City Engineer
2. Planning Director

#### **City of New Ellenton**

1. Supervisor of Streets and Roads

#### **Georgia Department of Transportation**

1. Transportation Planning Engineer
2. District 2 Engineer

#### **South Carolina Department of Transportation**

1. Director of Planning
2. Pre-Construction Program Manager

#### **Other Jurisdictions**

1. Augusta Regional Airport, Executive Director
2. Fort Eisenhower Director of Installation Support
3. Chairman, Citizens Advisory Committee

***D. Citizens Advisory Committee***

Membership in this organization shall be made up of local citizens from each community in the ARTS area. The membership shall be made up of persons interested in transportation issues from any of the following jurisdictions: the City of Augusta-Richmond County, the City of North Augusta, the City of Aiken, and Aiken County.

***E. South Carolina Technical Coordinating Committee***

The Technical Coordinating Committee for the South Carolina portion of the ARTS area is made up of planners and engineers from the South Carolina Department of Transportation (SCDOT) and local governments. The final draft and detailed information on a project are presented to the committee for recommended approval to the other ARTS MPO committees and the South Carolina Policy Subcommittee.

## APPENDIX D – COMPLETE STREETS WAIVER AIKEN COUNTY/USDOT

<b>Summary of Complete Streets Eligible Projects for 100% Waiver</b>			
<b>Task #</b>	<b>Task Category</b>	<b>Milestone/Deliverable</b>	<b>\$ Budget (100% Fed)</b>
1.1	Program Coordination	<ul style="list-style-type: none"> <li>Monitor developments related to federal Complete Streets policies and regulations</li> </ul>	\$9,500.00
1.2	Training and Employee Education	<ul style="list-style-type: none"> <li>Attend Complete Streets policy training workshops and webinars</li> </ul>	\$3,075.00
2.1	Community Outreach/Education	<ul style="list-style-type: none"> <li>Provide transit and bike/ped information to the public and interested parties</li> <li>Utilize the website and social media to encourage active transportation of Complete Streets road treatments</li> </ul>	\$3,000.00
3.3	Transportation Surveys, Models and Analysis	<ul style="list-style-type: none"> <li>Gather crash data from SCDPS</li> <li>Data collection for TAZ and 2055 MTP</li> <li>GIS map audit of existing bike infrastructure</li> </ul>	\$5,000.00
4.3	Intermodal Planning	<ul style="list-style-type: none"> <li>Serve as a resource in bike/ped efforts</li> <li>Continue to identify funding for bike/ped</li> <li>Continue refining the LRTP bike/ped project list</li> <li>Emphasize the benefits of transit and multi-modal connections through the CSRA Air Quality Coalition</li> </ul>	\$6,000.00
6.1	Performance-Based Planning	<ul style="list-style-type: none"> <li>Adopt traffic calming programs, policies, and standards</li> <li>Adopt South Carolina Safety Performance Targets annually</li> </ul>	\$4,000.00
7.1	Transportation Improvement Program	<ul style="list-style-type: none"> <li>TAP grant planning, administration implementation</li> <li>Communicate project status to partners and staff for TIP updates</li> <li>Coordinate the implementation of Transportation Alternatives bike/ped in Aiken County</li> <li>Coordinate potential bike/ped projects with transportation improvement projects</li> </ul>	\$6,000.00
<b>\$ TOTAL:</b>			<b>\$36,575.00</b>
<b>Total Programmed UPWP \$ Budget:</b>			<b>\$1,463,000.00</b>
<b>% of Total Budget Complete Streets Eligible:</b>			<b>2.50%</b>

**EXHIBIT B  
SCHEDULE**

**FISCAL YEAR 2026**

**Schedule of Activities**

2025						2026					
July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
X	X	X	X	X	X	X	X	X	X	X	X

TARGET START AND END DATE	7/01/2025-630/26	LEAD AGENCY	ARTS MPO
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**EXHIBIT C**  
**BUDGET ESTIMATE FOR**  
**FISCAL YEAR 2026**

# FY 2026 UPWP BUDGET

Figure 3 - FY 2026 UPWP Budget

FIGURE 3 ARTS FY 2026 UPWP WORK ELEMENTS BY FUNDING SOURCE Revised 4/15/2025		AUGUSTA PLANNING & DEVELOPMENT DEPARTMENT							COLUMBIA COUNTY ENGINEERING AND PLANNING		AIKEN COUNTY PLANNING & DEVELOPMENT		LOWER SAVANNAH COUNCIL OF GOVERNMENTS		NORTH AUGUSTA PLANNING & DEVELOPMENT		AUGUSTA TRANSIT		TOTAL
		FHWA	APDD	FHWA	ACPDD	FTA	SEC 5303	SEC 5303	CCBOC	FHWA	ACPDD	FTA	SEC 5303	FHWA	NAPDD		AT		
		GA PL	MATCH	SC PL	MATCH	SEC 5303 FUNDS	GA STATE MATCH	APDD MATCH				SC PL	MATCH					SEC 5303 SC PL	
1.1	Program Coordination/Administration	\$52,000.00	\$13,000.00	\$6,000.00	\$1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$77,200.00	\$19,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$169,000.00
1.2	Training/Employee Education	\$48,000.00	\$12,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$12,000.00	\$3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$75,000.00
1.3	UPWP	\$28,000.00	\$7,000.00	\$800.00	\$200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$38,500.00
Subtotal: Program Administration		\$128,000.00	\$32,000.00	\$6,800.00	\$1,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$91,200.00	\$22,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$282,500.00
2.1	Community Outreach / Education	\$35,079.20	\$8,769.80	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$16,000.00	\$4,000.00	\$ -	\$ -	\$ -	\$ -			\$66,349.00
Subtotal: Public Involvement		\$35,079.20	\$8,769.80	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$16,000.00	\$4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$66,349.00
3.1	Environmental Justice & Socioeconomic Data	\$24,000.00	\$6,000.00	\$1,200.00	\$300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,400.00	\$600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$34,500.00
3.2	Land Use Monitoring	\$20,000.00	\$5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,200.00	\$1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$31,500.00
3.3	Transportation Surveys, Models & Analysis	\$28,000.00	\$7,000.00	\$400.00	\$100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$3,600.00	\$900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$40,000.00
3.4	Environmental Justice / Title VI	\$16,000.00	\$4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,400.00	\$600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$23,000.00
3.5	GIS Development & Applications	\$36,000.00	\$9,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$48,000.00	\$12,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$105,000.00
Subtotal: Data Collection/ Analysis		\$124,000.00	\$31,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$61,600.00	\$15,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$234,000.00
4.1	Metropolitan Transportation Plan	\$40,000.00	\$10,000.00	\$800.00	\$200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$4,800.00	\$1,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$57,000.00
4.2	Congestion Management	\$52,000.00	\$13,000.00	\$800.00	\$200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$3,200.00	\$800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$70,000.00
4.3	Intermodal Planning	\$16,000.00	\$4,000.00	\$400.00	\$100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$3,200.00	\$800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$24,500.00
4.4	Air Quality Issues	\$16,000.00	\$4,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$3,600.00	\$900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$26,500.00
4.5	Complete Streets	\$ -	\$ -	\$36,575.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$36,575.00
Subtotal: Transportation System Planning		\$124,000.00	\$31,000.00	\$40,175.00	\$900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$14,800.00	\$3,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$214,575.00
5.1	North Augusta Unified Transportation Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$80,000.00	\$20,000.00	\$ -	\$ -	\$100,000.00	
5.2	US 1 Gateway Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$10,000.00	\$ -	\$80,000.00	\$10,000.00	\$ -	\$ -	\$100,000.00	
5.3	Five Notch Corridor Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$80,000.00	\$20,000.00	\$ -	\$ -	\$100,000.00	
5.4	US 78 (Charleston Highway) Intersection Analysis	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$160,000.00	\$40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$200,000.00	
5.5	Ascauga Lake Road Corridor Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$160,000.00	\$40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$200,000.00	
5.6	Pine Log Corridor Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$160,000.00	\$40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$200,000.00	
Subtotal: Special Transportation Studies		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$480,000.00	\$130,000.00	\$ -	\$240,000.00	\$50,000.00	\$ -	\$ -	\$900,000.00	
6.1	Performance Based Planning	\$28,000.00	\$7,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$9,600.00	\$2,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$47,000.00
Subtotal: Performance Based Planning		\$28,000.00	\$7,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$9,600.00	\$2,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$47,000.00
7.1	Transportation Improvement Program	\$60,000.00	\$15,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,200.00	\$1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$83,500.00
Subtotal: Transportation Improvement Program		\$60,000.00	\$15,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,200.00	\$1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$83,500.00
8.1	Program Support and Administration - FY 2026	\$ -	\$ -	\$ -	\$ -	\$57,600.00	\$7,200.00	\$7,200.00	\$ -	\$ -	\$ -	\$ -	\$26,040.00	\$6,510.00	\$ -	\$ -	\$ -	\$ -	\$104,550.00
8.2	Long-Range Transportation Planning - FY 2026	\$ -	\$ -	\$ -	\$ -	\$76,684.00	\$9,585.00	\$9,586.00	\$ -	\$ -	\$ -	\$ -	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$98,355.00
8.3	Short -Range Transportation Planning - FY 2026	\$ -	\$ -	\$ -	\$ -	\$42,400.00	\$5,300.00	\$5,300.00	\$ -	\$ -	\$ -	\$ -	\$15,960.00	\$3,990.00	\$ -	\$ -	\$ -	\$ -	\$72,950.00
8.4	Transportation Improvement Program - FY 2026	\$ -	\$ -	\$ -	\$ -	\$32,000.00	\$4,000.00	\$4,000.00	\$ -	\$ -	\$ -	\$ -	\$4,000.00	\$1,000.00	\$ -	\$ -	\$ -	\$ -	\$45,000.00
Subtotal: FY 2026 Public Transit/Paratransit		\$ -	\$ -	\$ -	\$ -	\$208,684.00	\$26,085.00	\$26,086.00	\$ -	\$ -	\$ -	\$ -	\$48,000.00	\$12,000.00	\$ -	\$ -	\$ -	\$ -	\$320,855.00
SUBTOTAL: FY 2026 MPO PL & Local Match		\$499,079.20	\$124,769.80	\$52,175.00	\$3,900.00	\$208,684.00	\$26,085.00	\$26,086.00	\$0.00	\$0.00	\$678,400.00	\$179,600.00	\$48,000.00	\$12,000.00	\$240,000.00	\$50,000.00	\$0.00	\$0.00	\$2,148,779.00
4.1	Metropolitan Transportation Plan	\$280,000.00	\$70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$160,000.00	\$40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$550,000.00
4.2	Congestion Management Process Update	\$200,000.00	\$50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$92,000.00	\$23,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$365,000.00
4.5	Safe and Accessible (V410) Complete Streets	\$12,796.90	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$12,796.90
SUBTOTAL: FY 2026 GAMPO PL & Local Match		\$492,796.90	\$120,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$252,000.00	\$63,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$927,796.90
N/A	Wrightsboro Road Corridor Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$280,000.00	\$70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$350,000.00
N/A	Comprehensive Operational Analysis (COA)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$240,000.00	\$60,000.00		\$300,000.00
SUBTOTAL: FY 2026 UNFUNDED PROJECTS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$280,000.00	\$70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$240,000.00	\$60,000.00		\$650,000.00
GRAND TOTAL: FY 2026 MPO PL & Local Match w/ FY 2026 GAMPO PL & Local Match and Unfunded Projects		\$991,876.10	\$244,769.80	\$52,175.00	\$3,900.00	\$208,684.00	\$26,085.00	\$26,086.00	\$280,000.00	\$70,000.00	\$930,400.00	\$242,600.00	\$48,000.00	\$12,000.00	\$240,000.00	\$50,000.00	\$240,000.00	\$60,000.00	\$3,726,575.90

**EXHIBIT D  
FEDERAL AWARD IDENTIFICATION  
REQUIRED ELEMENTS**

Federal Award Identification:

1. Sub-recipient Name: **Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study (ARTS)**
2. Sub-recipient's DUNS Number (Data Universal Numbering System, required under 2 CFR § 200.32): 07-3438418
3. Federal Award Identification Number: 0021107
4. Federal Award Date (2 CFR 200.39, date when the federal award is signed by the federal awarding agency): TBD
5. Sub-award Period of Performance start and end date: 07/01/2025 to 06/30/2026
6. Amount of federal funds obligated by this action: \$499,079.20
7. Total amount of the federal funds obligated to sub-recipient: \$499,079.20
8. Total Amount of the federal award: \$499,079.20
9. Federal Award Project Description (as required under the Federal Funding Accountability and Transparency Act): Planning Services Contract for **Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study (ARTS)**
10. Name of Federal Awarding Agency: Federal Highway Administration, Pass through entity: Georgia Department of Transportation's Office of Planning, contact information for the awarding official: FHWA Georgia Division, 75 Ted Turner Drive SW, Suite #1000, Atlanta, GA 30303
11. CFDA Number and Name: 20.205
12. Is this a Research and Development Project? No
13. Indirect cost rate if used (2C.F.R. § 200.414): 109.45%

**EXHIBIT E**  
**CERTIFICATION OF DESIGNATED AGENCY**

I hereby certify that I am the \_\_\_\_\_ and duly authorized representative of the **Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study (ARTS)**, whose address **535 Telfair Street Suite 300, Augusta, GA 30901** and that neither I nor the entity I here represent has:

- (a) Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above commission to solicit or secure the Agreement.
- (b) Agreed, as an express or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above commission) any fee, contribution, donation, or consideration of any kind, or in connection with, procuring or carrying out the Agreement; except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished to the Georgia Department of Transportation and the Federal Highway Administration, U.S. Department of Transportation, in connection with the Agreement involving participation of Federal-Aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Type or Print Name



**EXHIBIT F**  
**CERTIFICATION OF DEPARTMENT OF TRANSPORTATION**  
**STATE OF GEORGIA**

I hereby certify that I am the COMMISSIONER of the Department of Transportation of the State of Georgia, and that the **Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study (ARTS)**, or its representative has not been required, directly, or indirectly, as an express or implied condition in connection with obtaining or carrying out this Agreement to:

- (a) Employ or retain, or agree to employ or retain, any firm or person, or
- (b) pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind; except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished the Federal Highway Administration, U. S. Department of Transportation, in connection with this Agreement involving participation of Federal- Aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

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Date

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Commissioner

**APPENDIX A**  
**NOTICE OF CONTRACTORS**  
**COMPLIANCE WITH TITLE VI OF THE CIVIL**  
**RIGHTS ACTS OF 1964 AS AMENDED BY THE**  
**CIVIL RIGHTS RESTORATION ACT OF 1987**  
**FOR FEDERAL-AID CONTRACTS**

During the performance of this Contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

(1) **Compliance with Regulations:** The Contractor will comply with the Regulations of the U.S. Department of Transportation relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

(2) **Nondiscrimination:** The Contractor, with regard to the work performed by it after award and prior to completion of contract work, will not discriminate on the ground of race, color, national origin or sex in the selection and retention of subcontractors including procurement of materials and leases of equipment. The Contractor will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program, set forth in Appendix B of the Regulations. In addition, the Contractor will not participate either directly or indirectly in the discrimination prohibited by 23 CFR 200 (b).

(3) **Solicitations for Subcontracts, Including Procurement of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiations made by the Contractor for work to be performed under a subcontract, including procurement of materials or equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, national origin or sex.

(4) **Information and Reports:** The Contractor will provide all information and reports required by the Regulations, to permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information, the Contractor shall so certify to the DEPARTMENT, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

(5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the DEPARTMENT shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to,

- (a) withholding of payments to the Contractor under the contract until the Contractor complies, and/or
- (b) cancellation, termination or suspension of the contract, in whole or in part.

- (6) **Incorporation of Provisions:** The Contractor will include the provision of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, order, or instructions issued pursuant thereto. The Contractor will take such action with respect to any subcontract or procurement as the DEPARTMENT or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the State to enter into such litigation to protect the interests of the State, and in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

**APPENDIX B**  
**CERTIFICATION FOR STATE REGARDING DEBARMENT, SUSPENSION,**  
**AND OTHER RESPONSIBILITY MATTERS - PRIMARY COVERED**  
**TRANSACTIONS**

The **Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study (ARTS)**, as an Applicant for a Federal PL Fund grant or cooperative agreement, certifies to the best of its knowledge and belief, that its principals:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
- (2) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
- (4) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or Local) terminated for cause or default.

Where the State is unable to certify to any of the statements in this certification with respect to its principals, the State shall attach an explanation to this proposal.

**THE Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study (ARTS)** CERTIFIES OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTIONS 3801 *ET SEQ.* ARE APPLICABLE THERETO.

Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Director

**APPENDIX C  
CERTIFICATION OF CONSULTANT  
DRUG-FREE WORKPLACE**

I hereby certify that I am a principal and duly authorized representative of **Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study (ARTS)** whose address is **535 Telfair Street Suite 300, Georgia, GA 30901** and further certify that:

- (1) The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-Free Workplace Act," have been complied with in full; and
- (2) A drug-free workplace will be provided for the consultant's employees during the performance of the contract; and
- (3) Each subcontractor, if any, hired by the DESIGNATED AGENCY shall be required to ensure that the subcontractor's employees are provided a drug-free workplace. The DESIGNATED AGENCY shall secure from that subcontractor the following written certification:  
  

"As part of the subcontracting agreement with the **Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study (ARTS)** certifies that a drug free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated Section 50-24-3", and
- (4) It is certified that the undersigned will not engage in unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

---

Date

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Executive Director

**APPENDIX D**  
**GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT**

Name of Contracting Entity: **Augusta-Richmond County Government  
Responsible for Augusta Regional Transportation  
Study (ARTS)**

Name and Contract No.: **Augusta-Richmond County Government  
Responsible for Augusta Regional Transportation  
Study  
Contract No. 48400-415-IGDPL2600336**

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or entity which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation within five (5) business days after any subcontractor is retained to perform such service.

\_\_\_\_\_  
E-Verify Company Identification Number

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Date of Authorization for E-Verify

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

\_\_\_\_\_  
Title of Authorized Officer or Agent

\_\_\_\_\_  
Date

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public

[NOTARY SEAL]

My Commission Expires: \_\_\_\_\_

**AUGUSTA, GEORGIA**  
**New Grant Proposal/Application**

Item 2.

Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.

**Proposal Project No. Project Title**

PR000577 PLANNING FY 2026 ARTS PL GRANT

Continuing grant for annual transportation planning for the Metropolitan Planning Organization as required by Federal Highway Administration to perform activities each year such as transportation planning training, traffic data, highway projects, public involvement; transportation data, transit planning and other work elements listed in the Unified Planning Work Element (UPWP).

Cash match (Y/N) : Yes 20% match is budgeted in the 2025 - 2026 cycle.

EEO required (Y/N): No EEO Department Notified: No

**Start Date:** 07/01/2025

**End Date:** 06/30/2026

**Submit Date:** 05/14/2025

**Department:** 074 Planning and Zoning **Cash Match?** Y

**Total Budgeted Amount:** 623,849.00

**Total Funding Agency:** 499,079.20 **Total Cash Match:** 124,769.80

**Sponsor:** GM0013 US DOT

**Sponsor Type:**

**Purpose:** 24 ARTS -MPO

**Flow Thru ID:** GM0006 GDOT

**Contacts**

Type	ID	Name	Phone
I	GMI023	Harris, Mariah	(706)821-1810

**Approvals**


Type	By	Date
FA	C. DELANEY	05/14/2025

**Dept. Signature:**

**Grant Coordinator Signature:**  5/13/2025

1.) I have reviewed the Grant application and enclosed materials and:

- ☒ Find the grant/award to be feasible to the needs of Augusta Richmond County
- ☐ Deny the request

 \_\_\_\_\_ 5/14/2025  
Finance Director Date

2.) I have reviewed the Grant application and enclosed materials and:

- ☒ Approve the Department Agency to move forward with the application
- ☐ Deny the request

 \_\_\_\_\_ 5/14/2025  
Administrator Date

This form will also be used to provide the external auditors with information on all grants for compliance and certification requirements as required by the State and Federal Government.

**From:** [Grayson, Kimberly S](#)  
**To:** [Mariah Harris](#)  
**Cc:** [Carla Delaney](#); [Delgadillo Canizares, Marlene V.](#); [Martin, Kelly](#)  
**Subject:** [EXTERNAL] FY26 UPWP PL and Y410 Contract Funding amounts  
**Date:** Wednesday, November 27, 2024 11:06:00 AM  
**Attachments:** [image001.png](#)

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Good morning Mariah,

Below are the PL and the set-aside Increasing Safe and Accessible Transportation Options (Y410) funding amounts —based on the 2020 Census population new PL formula that was shared via GAMPO for comments and approved by FHWA— for the ARTS MPO’s FY2026 UPWP and the Y410 PL funding contracts:

**PL Funds (80/20 split):**

Federal share (80%): **\$499,079.20**

Local match (20%): \$124,769.80

Total: \$623,849.00

**Y410 Funds (100% Federal):**

Federal share (100%): **\$12,796.90**

Local match (0%): \$0

Total: **\$12,796.90**

GDOT will be starting the process of developing a FY 2027 - 2030 STIP in the spring of 2025. MPOs will need to account for an FY 2027 - 2030 TIP development in their FY 2026 UPWP, as the TIP materials will be provided during first half of FY 2026 for MPO review and adoption. The state plans to adopt the new STIP within FY 2026. If you have any questions, please feel free to contact me.

Thanks you,

**Kimberly S Grayson**  
***Transportation Planning Specialist III***



**600 Peachtree Street NW**  
**Atlanta, GA 30308**



(404) 631-1795

KGrayson@dot.ga.gov

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Human trafficking impacts every corner of the globe, including our state and local communities. Georgia DOT is committed to end human trafficking in Georgia through education enabling its employees and the public to recognize the signs of human trafficking and how to react in order to help make a change. To learn more about the warning signs of human trafficking, visit <https://doas.ga.gov/human-resources-administration/human-trafficking-awareness/trafficking-in-georgia>. To report any suspicious activity, call the Georgia Human Trafficking Hotline at 866-363-4842. Let's band together to end human trafficking in Georgia.

[**NOTICE:** This message originated outside of the City of Augusta's mail system -- **DO NOT CLICK** on **links**, open **attachments** or respond to **requests for information** unless you are sure the content is safe.]



## Public Service Committee Meeting

Meeting Date: October 29, 2024: 1:00 PM

Motion to approve and execute the FY 2026 Metropolitan Planning Organization (MPO) Annual Safe and Accessible Transportation Options/Complete Streets Funding Contract from the Georgia Department of Transportation (GDOT).

<b>Department:</b>	Planning and Development
<b>Presenter:</b>	Carla Delaney or Department Designee
<b>Caption:</b>	Motion to approve and execute the FY 2026 Metropolitan Planning Organization (MPO) Annual Safe and Accessible Transportation Options/Complete Streets Funding Contract from the Georgia Department of Transportation (GDOT).
<b>Background:</b>	This is a continuing grant to be used to focus on examining policies, regulations, and multimodal safety improvement strategies that help to integrate complete street elements into the planning and design of future roadway safety improvement projects in the ARTS planning area. The goal is to promote the practice of complete street elements in the design, construction, and operation of safe roads to increase safety and accessible options for travelers of all ages and abilities who use the street network in the ARTS MPO area. The Bipartisan Infrastructure Law (BIL) requires each MPO to use at least 2.5% of its PL funds (and each State to use 2.5% of its State Planning and Research funding under 23 U.S.C. 505) on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities.
<b>Analysis:</b>	For FY 2026, the GDOT contract allows for reimbursement of up to \$12,796.90 on specific transportation planning activities based on the annual Unified Planning Work Program (UPWP).
<b>Financial Impact:</b>	The local match was originally 20% but has been waived by GDOT to 0%. The grant amount is included in the 2025 budget and the 2026 proposed budget.
<b>Alternatives:</b>	No reimbursement for Complete Streets-related activities
<b>Recommendation:</b>	Approve and execute the contract from GDOT for Complete Streets funds during FY 2026.

**Funds are available in** The grant was approved by the administrator's office on May 14, 2025. **the following accounts:** budget in org key 220016309. No local match required.

**REVIEWED AND**  
**APPROVED BY:**

N/A

AUGUSTA, GEORGIA  
New Grant Proposal/Application

Item 3.

Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.

**Proposal Project No. Project Title**

PR000578 PLANNING FY 2026 SAFE AND ACCESSIBLE GRANT (Y410)

This is a continuing grant to be used to focus on examining policies, regulations, and multimodal safety improvement strategies that help to integrate complete street elements into the planning and design of future roadway safety improvement projects in the ARTS planning area. The goal is to promote the practice of complete street elements in the design, construction, and operation of safe roads to increase safety and accessible options for travelers of all ages and abilities who use the street network in the ARTS MPO area. The Bipartisan Infrastructure Law (BIL) requires each MPO to use at least 2.5% of its PL funds (and each State to use 2.5% of its State Planning and Research funding under 23 U.S.C. 505) on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities. [§ 11206(b)].

Cash match (Y/N): No. The local match was originally 20% but has been waived to 0%. The grant amount is included in the 2025 budget and will be included in the 2026 proposed budget.

EEO required (Y/N): No EEO Department Notified: No

<b>Start Date:</b> 07/01/2025	<b>End Date:</b> 06/30/2026		
<b>Submit Date:</b> 05/14/2025	<b>Department:</b> 074	Planning and Zoning	<b>Cash Match?</b> N
<b>Total Budgeted Amount:</b> 12,796.90	<b>Total Funding Agency:</b> 12,796.90	<b>Total Cash Match:</b> 0.00	

**Sponsor:** GM0013 US DOT  
**Sponsor Type:**  
**Purpose:** 24 ARTS -MPO **Flow Thru ID:** GM0006 GDOT

**Contacts**

Type	ID	Name	Phone
I	GMI023	Harris, Mariah	(706)821-1810

**Approvals**

Type	By	Date
FA	C. DELANEY	05/13/2025

Dept. Signature: 

Grant Coordinator Signature: 

1.) I have reviewed the Grant application and enclosed materials and:

☒ Find the grant/award to be feasible to the needs of Augusta Richmond County

☐ Deny the request

  
Finance Director

  
Date

2.) I have reviewed the Grant application and enclosed materials and:

☒ Approve the Department Agency to move forward with the application

☐ Deny the request

  
Administrator

  
Date

User: MH91649 - Mariah Harris

Page

Current Date: 05/13/2025

Report: GM1000: PROPOSAL - GM1000: Grants Management: 1

Current Time: 14:17:00

157

**SAFE & ACCESSIBLE TRANSPORTATION OPTIONS AGREEMENT FY 2026**

**Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study  
(ARTS)**

**FHWA METROPOLITAN PLANNING PROGRAM**

**Safe & Accessible Transportation Options/Complete Streets Agreement (Y410)**

**CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER 20.205**

**FEDERAL-AID PARTICIPATING PROJECT**

**PI Number: 0021123-PLN**

**Contract ID: 48400-415-IGDPL2600337**

**Total Contract Amount \$12,796.90**

**Federal Share 100%**

**AGREEMENT BY AND BETWEEN**  
**THE GEORGIA DEPARTMENT OF TRANSPORTATION**  
**ONE GEORGIA CENTER, 600 WEST PEACHTREE STREET NW ATLANTA, GEORGIA 30308**  
**AND**  
**Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study**  
**(ARTS)**

THIS AGREEMENT is made and entered into this \_\_\_\_\_, by and between the **GEORGIA DEPARTMENT OF TRANSPORTATION**, an agency of the State of Georgia, hereinafter called the "DEPARTMENT," and the **Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study (ARTS)**, a transportation policy-making organization recognized under federal law, hereinafter called the "DESIGNATED AGENCY."

WHEREAS, the DEPARTMENT is recognized by the United States Department of Transportation as the agency responsible for cooperative, comprehensive, continuing transportation planning pursuant to the provisions of Fixing America's Surface Transportation Act (FAST Act) of 2015, 23 U. S. C. Section 134; the Infrastructure Investment Jobs Act, Public Law 117-58 (11/15/2021) ("IIJA"); the Federal Transit Act, 49 U.S.C. Section 5303; and relevant amendments and subsequent legislation pertaining thereto; and

WHEREAS, the DESIGNATED AGENCY is an approved metropolitan planning organization ("MPO") responsible for carrying out the transportation planning process in its urbanized area in accordance with 23 U.S.C. § 134; and

WHEREAS, the DEPARTMENT has funding available to the DESIGNATED AGENCY through the IIJA for planning activities to be performed in furtherance of Safe & Accessible Transportation Options (H.R. 3684, Sec. 11206);

WHEREAS, the DESIGNATION AGENCY seeks this particular funding for a project to ensure the safe and adequate accommodations for all users of a designated location of the transportation system within its MPO region (hereinafter referred to as the "PROJECT") that the DEPARTMENT is amenable to providing.

NOW THEREFORE, for and in consideration of the mutual promises, covenants and contracts contained herein, and other good and valuable consideration as set out hereinafter, it is agreed by and between the DEPARTMENT and the DESIGNATED AGENCY that:

## ARTICLE I

### SCOPE AND PROCEDURES

The scope and procedure of the PROJECT shall be that which is stated in the Scope of Work, which is affixed to this Agreement under the label of **Exhibit A, Work Program, Fiscal Year 2026**. The DESIGNATED AGENCY shall perform or cause to be performed all of the services and activities necessary to accomplish the Scope of Work under such control and supervision by the DEPARTMENT as the DEPARTMENT may deem appropriate. The DEPARTMENT shall perform the obligations incumbent upon it as stated in the Agreement.

## ARTICLE II

### EMPLOYMENT OF DEPARTMENT'S PERSONNEL

The DESIGNATED AGENCY shall not employ any person or persons in the employ of the DEPARTMENT for any work required by the terms of this Agreement, without the written permission of the DEPARTMENT except as may otherwise be provided for herein.

## ARTICLE III

### REVIEW OF WORK

Authorized representatives for the DEPARTMENT and Federal Government may at all reasonable times review and inspect the PROJECT activities and data collected under this Agreement and amendments thereto. All reports, drawings, studies, specifications, estimates, maps, and computations, prepared by or for the DESIGNATED AGENCY, shall be made available to authorized representatives of the DEPARTMENT and representatives of the Federal Government for inspection and review at all reasonable times. Acceptance shall not relieve the DESIGNATED AGENCY of its professional obligation to correct, at its own expense, any of its errors in the work.

## ARTICLE IV

### AUTHORIZATION AND APPROVAL

TIME IS OF THE ESSENCE TO THIS AGREEMENT. The DESIGNATED AGENCY shall initiate the work called for in the Scope of Work on July 1, 2025. The work outlined therein shall be completed no later than June 30, 2026. The work shall be carried on expeditiously and in accordance with the work schedule as set forth in the attached **Exhibit B, Schedule, Fiscal Year 2026**.

## ARTICLE V

### RESPONSIBILITY FOR CLAIMS AND LIABILITY

The DESIGNATED AGENCY shall be responsible for any and all damages to property or persons and shall save harmless the DEPARTMENT, its officers, agents and employees from all suits, claims, actions, or damages of any nature whatsoever resulting from the negligence of the DESIGNATED AGENCY in the performance of work under this Agreement.

## ARTICLE VI

### COMPENSATION

#### A. Total Cost

1. The DEPARTMENT and the DESIGNATED AGENCY agree that the total estimated allowable cost, as shown in the attached **Exhibit C, Budget Estimate for Fiscal Year 2026** for completion of the PROJECT is up **Twelve Thousand Seven Hundred Ninety-Six Dollars and Ninety Cents. (\$12,796.90)**.
  - a) The amount which the DEPARTMENT will pay under the Agreement is One Hundred Percent (100%) of total cost, which represents the Federal Share of the cost of the PROJECT; provided, however, that the obligation to pay the DESIGNATED AGENCY is contingent upon the DEPARTMENT receiving the funding from the Federal Highway Administration.
  - b) In the event that the sum of the total allowable cost for the PROJECT is less than the total estimated allowable cost, then it is further agreed that the DEPARTMENT only shall be obligated to pay allowable cost actually incurred. In no event shall the DEPARTMENT be obligated to pay more than



the maximum Federal Share of **\$12,796.90.**

2. The DESIGNATED AGENCY shall have no obligation under this Agreement to provide any funds, matching or otherwise, in furtherance of the PROJECT.

B. Allowable Costs

Allowable costs shall include both direct and indirect costs incurred by the DESIGNATED AGENCY, which is provided in **Exhibit C, Budget Estimate for Fiscal Year 2026**, and subject to the maximum limitation prescribed in Subsection A of Article VI and the limitations outlined below:

1. Direct Cost

The DEPARTMENT shall pay to the DESIGNATED AGENCY for the performance of this Agreement an amount equal to such direct costs as are incurred by the DESIGNATED AGENCY and are chargeable to the PROJECT under generally accepted accounting principles and as allowed in 2 C.F.R. Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”, and not prohibited by the laws of the State of Georgia, including salaries and wages, and the cost of travel, and other miscellaneous direct costs incurred by the DESIGNATED AGENCY. As specified in Article X, the validity of the direct costs may be verified from the cost records of the DESIGNATED AGENCY by authorized representatives of the DEPARTMENT and the Federal Government as the work progresses, and in any event, before final settlement of the DESIGNATED AGENCY’S costs under the terms of this Agreement or amendments hereto.

The cost of any nonexpendable tools, instruments, or equipment used in the execution and performance of the PROJECT shall not be an allowable direct cost when such items are of the nature and kind of tools, instruments or equipment normally and generally used in an office, provided however that the cost of data processing equipment shall be an allowable expense when such expenditure complies with the provisions of 2 C.F.R. § 200 (“Uniform Grant Guidance”) and is specifically detailed in **Exhibit A, Work Program, Fiscal Year 2026**, and **Exhibit C, Budget Estimate for Federal Fiscal Year 2026** of this Agreement. If at any time during the duration of the useful life of the PROJECT’s data processing equipment the DESIGNATED AGENCY fails to utilize such equipment for the purpose of

accomplishing the PROJECT the DEPARTMENT at its discretion may require the DESIGNATED AGENCY to remit to the DEPARTMENT 100% of the DEPARTMENT'S Federal Share of the fair market value, if any, of such equipment. For the purpose of this Article, the fair market value shall be deemed to be the value of the equipment as determined by an appraisal conducted as soon as feasible after such withdrawal or misuse occurs or the actual proceeds from the public sale of such equipment, whichever is approved by the DEPARTMENT.

The rate of compensation for work performed on the PROJECT by a professional staff member or employee of the DESIGNATED AGENCY shall not exceed the salary rate that is applicable to said person's other activities for the DESIGNATED AGENCY. Charges for salaries and wages of the individuals will be supported by time and attendance and payroll distribution records. Premiums pay for overtime, extra-pay shifts, and multi-shift work are not reimbursable under this Agreement unless such costs are included in the budget estimate in **Exhibit C, Budget Estimate for Fiscal Year 2026**, or unless such costs have been given prior written approval by the DEPARTMENT.

No expense for travel outside the State of Georgia shall be an allowable direct cost under this Agreement unless such travel is listed in the budget estimate in **Exhibit C, Budget Estimate for Fiscal Year 2026**, or approved in advance in writing by the DEPARTMENT. Staff from the DESIGNATED AGENCY seeking travel approval should submit the details for the requested travel expenses to the DEPARTMENT in advance and must include information on how the travel request will benefit the transportation planning process of the DESIGNATED AGENCY. In addition, all expenses for food, fuel, mileage, and lodging accommodations incurred from travel within or outside of the State of Georgia shall be limited to the currently approved amounts posted on the United States General Services Administration (GSA) website for the corresponding geographic location.

## 2. Indirect Costs

The DEPARTMENT shall reimburse the DESIGNATED AGENCY for such indirect costs as are properly chargeable to the PROJECT under generally accepted accounting principles and as allowed in 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", and not prohibited by the laws of the State of Georgia. Fringe benefits shall be reimbursed at a provisional overhead rate of **83.72%**

of the amount paid as direct salaries and wages to persons employed by the DESIGNATED AGENCY on the PROJECT. Indirect Personnel cost shall be reimbursed at a provisional overhead rate of **109.45%** of the amount paid as direct salaries, wages and fringe benefits to persons employed by the DESIGNATED AGENCY that are chargeable to the PROJECT. Upon completion of the PROJECT, the DEPARTMENT will determine final payment for indirect costs by audit of the DESIGNATED AGENCY'S accounts to establish the actual allowable overhead rate experienced during the period of performance of this Agreement. The DESIGNATED AGENCY understands and agrees that the DEPARTMENT may accept, in lieu of its own audit, a federal audit or an audit by an independent accountant or accounting firm. The audit of an independent accountant or accounting firm shall be made and reported in accordance with audit requirements, 2 CFR Part 200. The DESIGNATED AGENCY shall ensure that the independent accountant or accounting firm shall make available upon request to authorized representatives of the DEPARTMENT all audit work papers pertaining to this AGREEMENT to determine said final payment for indirect costs.

In the event the DESIGNATED AGENCY'S actual allowable overhead rate during the period of this Agreement is less than the provisional overhead rate established herein, the DESIGNATED AGENCY shall reimburse the DEPARTMENT the difference between the indirect cost actually paid and the actual allowable indirect cost as determined by the final audit in accordance with the provisions of this Article.

The DESIGNATED AGENCY further agrees that the decision of the DEPARTMENT in the establishment of the actual allowable overhead rate for final payment of indirect costs shall be final.

The validity of these indirect cost payments may be verified from the indirect cost records of the DESIGNATED AGENCY by authorized representatives of the DEPARTMENT and the Federal Government as the work progresses and in any event before final settlement of the DESIGNATED AGENCY'S costs under this Agreement, or amendments hereto.

## **ARTICLE VII**

### **SUBSTANTIAL CHANGES**

If, prior to the satisfactory completion of the services under this Agreement, the DEPARTMENT or DESIGNATED AGENCY changes the scope, character, complexity, or

duration of the services from those required under the basic Agreement, the parties shall enter into a written supplemental agreement for the purpose of making those changes. No change to this AGREEMENT shall be deemed to have been made unless it is in a written supplemental agreement signed by both parties.

## **ARTICLE VIII**

### **PARTIAL PAYMENT**

The DESIGNATED AGENCY shall submit to the DEPARTMENT itemized vouchers showing, in reasonable detail, the actual allowable costs per work element, incurred by the DESIGNATED AGENCY on the PROJECT for the voucher period. A summary of the cost breakdown and work progress for each work element shall accompany each voucher. Upon the basis of its review of such vouchers, the DEPARTMENT may, at the request of the DESIGNATED AGENCY, make payment to the DESIGNATED AGENCY as the work progresses but not more often than four times during the fiscal year. The vouchers shall be numbered consecutively and subsequent vouchers shall be submitted every three months, but no later than forty-five (45) days after the end of each quarter, until the PROJECT is completed. Payment shall be made in the number of sums earned less previous partial payments.

## **ARTICLE IX**

### **FINAL PAYMENT**

IT IS FURTHER AGREED that upon satisfactory completion by the DESIGNATED AGENCY and acceptance by the DEPARTMENT of the work described in Article I of this Agreement, the DESIGNATED AGENCY shall submit to the DEPARTMENT a written submission for final payment not more than forty-five (45) days after the completion date of the project. Upon receipt of any final written submission by the DESIGNATED AGENCY, the DEPARTMENT shall pay the DESIGNATED AGENCY a sum equal to one hundred percent (100%) of the allowable cost set forth herein less the total of all previous partial payments, paid or in the process of payment.

The DESIGNATED AGENCY agrees that acceptance of this final payment shall be in full and final settlement of all claims arising against the DEPARTMENT for work done, materials furnished, costs incurred, or otherwise arising out of the Agreement and shall release

the DEPARTMENT from any and all further claims of whatever nature, whether known or unknown for and on account of said Agreement, and for any and all work done, and labor and materials furnished, in connection with same.

## **ARTICLE X**

### **MAINTENANCE OF CONTRACT COST RECORDS**

The DESIGNATED AGENCY shall maintain all books, documents, papers, accounting records, and other evidence pertaining to costs incurred on the PROJECT and shall make material available at all reasonable times during this period of the Agreement, and for three years from the date of final payment under the Agreement, for inspection by the DEPARTMENT, and the Federal Highway Administration and any reviewing agencies, and copies thereof shall be furnished upon request.

The DESIGNATED AGENCY shall certify that items of equipment included in direct costs have been excluded from the indirect costs.

The DESIGNATED AGENCY agrees that the provisions of this Article shall be included in any contracts it may make with any subcontractor, assignee, or transferee.

## **ARTICLE XI**

### **SUBCONTRACTS, ASSIGNMENT, OR TRANSFER**

It is understood by the parties to this Agreement that the work of the DESIGNATED AGENCY is considered personal by the DEPARTMENT. The DESIGNATED AGENCY agrees not to assign, sublet, or transfer any or all of its interest in the Agreement without prior written approval of the DEPARTMENT and the Federal Highway Administration. The DESIGNATED AGENCY also agrees that all subcontracts shall be subject to the provisions contained in this Agreement. The DESIGNATED AGENCY also agrees that any subcontracts exceeding \$10,000 in cost shall contain all the required provisions of this Agreement. All consultants hired by the DESIGNATED AGENCY shall be on the DEPARTMENT'S pre-qualified consultants list.

## **ARTICLE XII**

### **USE OF DOCUMENTS**

The DESIGNATED AGENCY agrees that all reports, drawings, studies,

specifications, estimates, maps, computations, and other data, prepared by or for it under the terms of this Agreement shall be made available to the DEPARTMENT and the Federal Highway Administration at all reasonable times during the period of the Agreement and upon termination or completion of the work. The DEPARTMENT shall have the right to use same without restriction or limitation and without compensation to the DESIGNATED AGENCY other than that provided for in this Agreement.

### **ARTICLE XIII**

#### **TERMINATION**

The DEPARTMENT reserves the right to terminate this Agreement at any time for just cause, or for any cause, upon 30 days written notice to the DESIGNATED AGENCY, notwithstanding any just claims by the DESIGNATED AGENCY for payment of services rendered prior to the date of termination. Should the work under this Agreement be terminated by the DEPARTMENT pursuant to this Article, final payment to the DESIGNATED AGENCY shall be made in the number of sums earned, less previous partial payments. Any work elements that are incomplete by the termination date shall be reimbursed based upon the percentage of work completed for said work element(s).

### **ARTICLE XIV**

#### **PUBLISHED REPORTS**

It is agreed that articles, papers, bulletins, data, studies, statistics, interim or final reports, oral transmittals or any other materials reporting the plans, progress, analyses, results, or findings of work conducted under this Agreement shall not be presented publicly or published without prior written approval by the DEPARTMENT.

It is further agreed that all published reports shall include a disclaimer provision on the cover or title page in the following form:

"The opinions, findings, and conclusions in this publication are those of the author(s) and not necessarily reflect the official views or policies of those of the Georgia Department of Transportation, or the Federal Highway Administration. This publication does not constitute a standard, specification, or regulation."

All reports published by the DESIGNATED AGENCY shall contain a credit reference

to the DEPARTMENT and the Federal Highway Administration such as:

"Prepared in cooperation with the Georgia Department of Transportation, and the Federal Highway Administration."

It is further agreed that any information concerning the PROJECT, its conduct, results or data gathered or processed shall not be released other than as required under the Georgia Open Records Act, O.C.G.A. §§ 50-18-70, et seq. Any request directed to the DESIGNATED AGENCY pursuant to the Georgia Open Records Act for documents or information that are either received or maintained by the DESIGNATED AGENCY in the performance of the work under this Agreement, for or on behalf of the DEPARTMENT, shall be released pursuant to the provisions of the Act. Further, the DESIGNATED AGENCY agrees to consult with the DEPARTMENT prior to releasing the requested documents, where required by the DEPARTMENT.

## **ARTICLE XV COPYRIGHTING**

The DESIGNATED AGENCY shall be free to copyright material developed under this Agreement with the provisions that the DEPARTMENT and the Federal Highway Administration reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, the work for government purposes.

## **ARTICLE XVI COVENANT AGAINST CONTINGENT FEES**

The DESIGNATED AGENCY shall comply with all relevant federal, state and local laws. The DESIGNATED AGENCY warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the DESIGNATED AGENCY, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the DESIGNATED AGENCY, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the DEPARTMENT shall have the right to annul this Agreement without liability or, at its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

## ARTICLE XVII

### CONTRACT DISPUTES

This Agreement shall be deemed to have been executed in Fulton County, Georgia, and all questions of interpretation and construction shall be governed by the laws of the State of Georgia.

## ARTICLE XVIII

### AUDIT OF COST RECORDS

The DEPARTMENT shall have the right to perform an audit of all documents and records pertaining to costs incurred on this PROJECT for a period of three (3) years after the final payment under Article IX is made by the DEPARTMENT to the DESIGNATED AGENCY under this Agreement. If requested, the DESIGNATED AGENCY shall assist in making the result of the audit performed pursuant to 2 C.F.R. Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards” available to the DEPARTMENT. To the extent such audit is applicable, the DEPARTMENT, in its sole discretion, may agree to accept the Single Audit in lieu of its audit as herein allowed. Further, the DESIGNATED AGENCY agrees to reimburse the DEPARTMENT for the DEPARTMENT's share of any and all costs disallowed as a result of either the Single Audit or by the audit allowed hereunder by the DEPARTMENT.

## ARTICLE XIX

### INSURANCE

The DESIGNATED AGENCY shall provide insurance under this Agreement as follows:

1. It is understood that the DESIGNATED AGENCY (*complete the applicable statement*):
  - ☐ shall, obtain coverage from DESIGNATED AGENCY’s private insurance company or cause DESIGNATED AGENCY’S consultant/contractor to obtain coverage.
  - OR
  - ☐ is self-insured.

Prior to beginning the work, DESIGNATED AGENCY shall furnish to the



DEPARTMENT, a copy of the certificates and the endorsement page for the minimum amounts of insurance indicated below in this Article XIX (Insurance) of the Agreement.

2. Minimum Amounts. The following minimum amount of insurance from insurers rated at least A– by A. M. Best’s and registered to do business in the State of Georgia:
    - a) Commercial General Liability Insurance of at least \$1,000,000 per occurrence \$3,000,000 aggregate, including Automobile Comprehensive Liability Coverage with bodily injury in the minimum amount of \$1,000,000 combined single limits each occurrence. DEPARTMENT shall be named as an additional insured and a copy of the policy endorsement shall be provided with the insurance certificate.
    - b) Workmen's Compensation Insurance, in accordance with the laws of the State of Georgia.
    - c) Professional Liability (Errors and Omissions) Insurance with limits of at least:
      - i. For Professionals – \$1,000,000 per claim and \$1,000,000 in aggregate coverage;
      - ii. For Sub-consultant Engineers and Architects – \$1,000,000 per claim and \$1,000,000 in aggregate coverage;
      - iii. For Other Consultants – \$1,000,000 per claim and \$1,000,000 in aggregate coverage.
      - iv. Professional liability insurance that shall be either a practice policy or project-specific coverage. Professional liability insurance shall contain prior acts coverage for services performed for this PROJECT. If project-specific coverage is used, these requirements shall be continued in effect for two years following final completion for the PROJECT.
- A. The above-listed insurance coverages shall be maintained in full force and effect for the entire term of the Agreement.
- B. The insurance certificate must provide the following:
- i. Name, address, signature and telephone number of authorized agents.
  - ii. Name and address of insured.
  - iii. Name of Insurance Company.
  - iv. Description of coverage in standard terminology.
  - v. Policy number, policy period and limits of liability.

- vi. Name and address of DEPARTMENT as certificate holder.
  - vii. Thirty (30) day notice of cancellation.
  - viii. Details of any special policy exclusions.
- C. Waiver of Subrogation: There is no waiver of subrogation rights by either party with respect to insurance.
- D. If and to the extent such damage or loss (including costs and expenses) as covered by this indemnification set forth herein is paid by the State Tort Claims Trust Fund, the State Authority Liability Trust Fund, the State Employee Broad Form Liability Fund, the State Insurance and Hazard Reserve Fund, and other self-insured funds established and maintained by the State of Georgia Department of Administrative Services Risk Management Division or any successor agency (all such funds hereinafter collectively referred to as the “Funds”), in satisfaction of any liability, whether established by judgment or settlement, the DESIGNATED AGENCY and its consultant/contractor agrees to reimburse the Funds for such monies paid out by the Funds.

## **ARTICLE XX**

### **EXHIBITS**

This Agreement includes the exhibits listed below, which are attached hereto and incorporated by reference herein:

- EXHIBIT A WORK PROGRAM, FISCAL YEAR 2026
- EXHIBIT B SCHEDULE, FISCAL YEAR 2026
- EXHIBIT C BUDGET ESTIMATE FOR FEDERAL FISCAL YEAR 2026
- EXHIBIT D FEDERAL AWARD IDENTIFICATION REQUIRED ELEMENTS
- EXHIBIT E CERTIFICATION OF DESIGNATED AGENCY
- EXHIBIT F CERTIFICATION OF DEPARTMENT OF TRANSPORTATION,  
STATE OF GEORGIA

## **ARTICLE XXI**

### **COMPLIANCE WITH APPLICABLE LAW**

- A. The undersigned certify that the provisions of the Official Code of Georgia Annotated (“O.C.G.A.”), Sections 45-10-20 through 45-10-28, relating to conflict of interest, have been complied with in full.

- B. It is further agreed that the DESIGNATED AGENCY shall comply with and shall require its subcontractors to comply with the regulations for compliance with Title VI of the Civil Rights Act of 1964 as amended, and 23 C.F.R. Part 200 as stated in the attached **Appendix A, Notice of Contractors, Compliance with Title VI of the Civil Rights Act of 1964**, of this Agreement.
- C. It is further agreed that and certified by the DESIGNATED AGENCY that neither it nor any of its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any State or Federal department or agency, and is eligible to receive the Federal funding assistance provided for in this Agreement, as certified in the attached **Appendix B, Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters**.
- D. It is further agreed that and certified by the DESIGNATED AGENCY that the provisions of the O.C.G.A §§ 50-24-1 through 50-24-6, relating to the "Drug-Free Workplace Act", have been complied with in full as stated in the attached **Appendix C, Drug-Free Workplace Certificate**.
- E. It is further agreed that and certified by the DESIGNATED AGENCY that the provisions of the O.C.G.A § 13-10-91, relating to the "Georgia Security and Immigration Compliance Act" have been complied with in full as stated in the attached **Appendix D, Georgia Security and Immigration Compliance Act Affidavit**.
- F. All Appendices referenced herein are incorporated by reference and made fully a part of this Agreement.
- G. It is further agreed and certified that, pursuant to O.C.G.A § 50-5-85, the DESIGNATED AGENCY is not currently engaged in and agrees that for the duration of this Agreement, it will not engage in a boycott of Israel.
- H. The covenants herein contained, shall except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

**(SIGNATURES CONTAINED ON THE NEXT PAGE)**

IN WITNESS WHEREOF, said parties have hereunto set their hands and affixed their seals the day and year above first written.

**GEORGIA DEPARTMENT OF  
TRANSPORTATION**

**Augusta- Richmond County  
Government Responsible for Augusta  
Regional Transportation Study**

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Executive Director

ATTEST:

IN THE PRESENCE OF:

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Witness

Signed, Sealed and Delivered

This \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
in the presence of:

\_\_\_\_\_  
NOTARY PUBLIC

I attest that the corporate seal attached to this Document is in fact the seal of the Corporation executing this Document does in fact occupy the official position indicated and is duly authorized to execute such document on behalf of this Corporation.

ATTEST:

\_\_\_\_\_  
Federal Employee Tax No.

**EXHIBIT A  
WORK PROGRAM  
FISCAL YEAR 2026**

## TASK 4.5 – Complete Streets (Safe and Accessible Transportation Options)

**Purpose:** To incorporate complete street planning activities into the ARTS transportation planning process. This work element will be used to focus on examining policies, regulations, and multimodal safety improvement strategies that help to integrate complete street elements into the planning and design of future roadway safety improvement projects in the ARTS planning area. The goal of this work element is to promote the practice of complete street elements in the design, construction, and operation of safe roads to increase safety and accessible options for travelers of all ages and abilities who use the street network in the ARTS MPO area.

**Previous Work:**

1. ARTS Staff continued work on monitoring current complete street policies and regulations.
2. The ARTS MPO produced a technical report that explored the fundamentals of Complete Streets Policies and the importance of completing street guidelines to support multimodal transportation planning for cities across the U.S.

**FY 2026 Work Activities and Schedule:**

ACTIVITIES	EXPECTED COMPLETION DATE
1. Monitor developments related to federal Complete Street Policies and Regulations	Ongoing
2. Attend Complete Street policy training workshops and webinars	Ongoing
3. Performance-Based Project Evaluation- collect and analyze traffic safety data of pedestrian and bicycle safety improvement projects included in the ARTS MPO current Metropolitan Transportation Plan (MTP) and TIP to assess safety improvements	Ongoing
4. Collect and analyze traffic crash reports (vehicle, bike, and pedestrian) and traffic safety conflicts for non-motorized users at arterial roadways	Ongoing
5. GIS Map Audit of existing bike infrastructure	Ongoing
6. Collect and analyze data on the number of transit stops accessible to sidewalks/ curb ramps	Ongoing
7. Review the transit system automated passenger count data report of annual passenger boarding and a light count at existing fixed-route transit stop service areas	Ongoing
8. Development of a Complete Streets prioritization plan that identifies a specific list of Complete Streets projects to improve the safety, mobility, or accessibility of a street;	As needed
9. Complete Streets Policy Technical Report	January 31, 2026

**Work Schedule:** July 1, 2025 –June 30, 2026

**Agencies responsible for task funding:** Augusta Planning and Development Department (APDD), Federal Highway Administration – GA (FHWA GA), and Georgia Department of Transportation (GDOT).

GEORGIA	FHWA (GA SA PL Y410 Funding)	APDD (GA PL Match)	TOTALS
	\$12,796.90	\$0.00	\$12,796.90

SOUTH CAROLINA	USDOT (SC PL)	ACPDD (SC PL Match)	TOTALS
	\$36,575.00	\$0.00	\$36,575.00

**EXHIBIT B  
SCHEDULE  
FISCAL YEAR 2026**

**Schedule of Activities**

2025						2026					
July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
X	X	X	X	X	X	X	X	X	X	X	X

TARGET START AND END DATE	7/01/2025-630/26	LEAD AGENCY	ARTS MPO
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**EXHIBIT C  
BUDGET ESTIMATE FOR  
FISCAL YEAR 2026**



# FY 2026 UPWP BUDGET

Figure 3 - FY 2026 UPWP Budget

FIGURE 3 ARTS FY 2026 UPWP WORK ELEMENTS BY FUNDING SOURCE Revised 4/15/2025		AUGUSTA PLANNING & DEVELOPMENT DEPARTMENT							COLUMBIA COUNTY ENGINEERING AND PLANNING		AIKEN COUNTY PLANNING & DEVELOPMENT		LOWER SAVANNAH COUNCIL OF GOVERNMENTS		NORTH AUGUSTA PLANNING & DEVELOPMENT		AUGUSTA TRANSIT		TOTAL
		FHWA	APDD	FHWA	ACPDD	FTA	SEC 5303	SEC 5303	CCBOC	FHWA	ACPDD	FTA	SEC 5303	FHWA	NAPDD	AT			
		GA PL	MATCH	SC PL	MATCH	SEC 5303 FUNDS	GA STATE MATCH	APDD MATCH		SC PL	MATCH	SEC 5303 SC PL	LSCOG MATCH	SC PL	MATCH		MATCH		
1.1	Program Coordination/Administration	\$52,000.00	\$13,000.00	\$6,000.00	\$1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$77,200.00	\$19,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$169,000.00
1.2	Training/Employee Education	\$48,000.00	\$12,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$12,000.00	\$3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$75,000.00
1.3	UPWP	\$28,000.00	\$7,000.00	\$800.00	\$200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$38,500.00
Subtotal: Program Administration		\$128,000.00	\$32,000.00	\$6,800.00	\$1,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$91,200.00	\$22,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$282,500.00
2.1	Community Outreach / Education	\$35,079.20	\$8,769.80	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$16,000.00	\$4,000.00	\$ -	\$ -	\$ -	\$ -			\$66,349.00
Subtotal: Public Involvement		\$35,079.20	\$8,769.80	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$16,000.00	\$4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$66,349.00
3.1	Environmental Justice & Socioeconomic Data	\$24,000.00	\$6,000.00	\$1,200.00	\$300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,400.00	\$600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$34,500.00
3.2	Land Use Monitoring	\$20,000.00	\$5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,200.00	\$1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$31,500.00
3.3	Transportation Surveys, Models & Analysis	\$28,000.00	\$7,000.00	\$400.00	\$100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$3,600.00	\$900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$40,000.00
3.4	Environmental Justice / Title VI	\$16,000.00	\$4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,400.00	\$600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$23,000.00
3.5	GIS Development & Applications	\$36,000.00	\$9,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$48,000.00	\$12,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$105,000.00
Subtotal: Data Collection/ Analysis		\$124,000.00	\$31,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$61,600.00	\$15,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$234,000.00
4.1	Metropolitan Transportation Plan	\$40,000.00	\$10,000.00	\$800.00	\$200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$4,800.00	\$1,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$57,000.00
4.2	Congestion Management	\$52,000.00	\$13,000.00	\$800.00	\$200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$3,200.00	\$800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$70,000.00
4.3	Intermodal Planning	\$16,000.00	\$4,000.00	\$400.00	\$100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$3,200.00	\$800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$24,500.00
4.4	Air Quality Issues	\$16,000.00	\$4,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$3,600.00	\$900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$26,500.00
4.5	Complete Streets	\$ -	\$ -	\$36,575.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$36,575.00
Subtotal: Transportation System Planning		\$124,000.00	\$31,000.00	\$40,175.00	\$900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$14,800.00	\$3,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$214,575.00
5.1	North Augusta Unified Transportation Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$80,000.00	\$20,000.00	\$ -	\$ -	\$100,000.00	
5.2	US 1 Gateway Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$10,000.00	\$ -	\$80,000.00	\$10,000.00	\$ -	\$ -	\$100,000.00	
5.3	Five Notch Corridor Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$80,000.00	\$20,000.00	\$ -	\$ -	\$100,000.00	
5.4	US 78 (Charleston Highway) Intersection Analysis	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$160,000.00	\$40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$200,000.00	
5.5	Ascauga Lake Road Corridor Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$160,000.00	\$40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$200,000.00	
5.6	Pine Log Corridor Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$160,000.00	\$40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$200,000.00	
Subtotal: Special Transportation Studies		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$480,000.00	\$130,000.00	\$ -	\$ -	\$240,000.00	\$50,000.00	\$ -	\$ -	\$900,000.00
6.1	Performance Based Planning	\$28,000.00	\$7,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$9,600.00	\$2,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$47,000.00
Subtotal: Performance Based Planning		\$28,000.00	\$7,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$9,600.00	\$2,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$47,000.00
7.1	Transportation Improvement Program	\$60,000.00	\$15,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,200.00	\$1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$83,500.00
Subtotal: Transportation Improvement Program		\$60,000.00	\$15,000.00	\$1,600.00	\$400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,200.00	\$1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$83,500.00
8.1	Program Support and Administration - FY 2026	\$ -	\$ -	\$ -	\$ -	\$57,600.00	\$7,200.00	\$7,200.00	\$ -	\$ -	\$ -	\$ -	\$26,040.00	\$6,510.00	\$ -	\$ -	\$ -	\$ -	\$104,550.00
8.2	Long-Range Transportation Planning - FY 2026	\$ -	\$ -	\$ -	\$ -	\$76,684.00	\$9,585.00	\$9,586.00	\$ -	\$ -	\$ -	\$ -	\$2,000.00	\$500.00	\$ -	\$ -	\$ -	\$ -	\$98,355.00
8.3	Short -Range Transportation Planning - FY 2026	\$ -	\$ -	\$ -	\$ -	\$42,400.00	\$5,300.00	\$5,300.00	\$ -	\$ -	\$ -	\$ -	\$15,960.00	\$3,990.00	\$ -	\$ -	\$ -	\$ -	\$72,950.00
8.4	Transportation Improvement Program - FY 2026	\$ -	\$ -	\$ -	\$ -	\$32,000.00	\$4,000.00	\$4,000.00	\$ -	\$ -	\$ -	\$ -	\$4,000.00	\$1,000.00	\$ -	\$ -	\$ -	\$ -	\$45,000.00
Subtotal: FY 2026 Public Transit/Paratransit		\$ -	\$ -	\$ -	\$ -	\$208,684.00	\$26,085.00	\$26,086.00	\$ -	\$ -	\$ -	\$ -	\$48,000.00	\$12,000.00	\$ -	\$ -	\$ -	\$ -	\$320,855.00
SUBTOTAL: FY 2026 MPO PL & Local Match		\$499,079.20	\$124,769.80	\$52,175.00	\$3,900.00	\$208,684.00	\$26,085.00	\$26,086.00	\$0.00	\$0.00	\$678,400.00	\$179,600.00	\$48,000.00	\$12,000.00	\$240,000.00	\$50,000.00	\$0.00	\$0.00	\$2,148,779.00
4.1	Metropolitan Transportation Plan	\$280,000.00	\$70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$160,000.00	\$40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$550,000.00
4.2	Congestion Management Process Update	\$200,000.00	\$50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$92,000.00	\$23,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$365,000.00
4.5	Safe and Accessible (Y410) Complete Streets	\$12,796.90	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$12,796.90
SUBTOTAL: FY 2026 GAMPO PL & Local Match		\$492,796.90	\$120,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$252,000.00	\$63,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$927,796.90
N/A	Wrightsboro Road Corridor Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$280,000.00	\$70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$350,000.00
N/A	Comprehensive Operational Analysis (COA)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$240,000.00	\$60,000.00	\$300,000.00	
SUBTOTAL: FY 2026 UNFUNDED PROJECTS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$280,000.00	\$70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$240,000.00	\$60,000.00	\$650,000.00	
GRAND TOTAL: FY 2026 MPO PL & Local Match w/ FY 2026 GAMPO PL & Local Match and Unfunded Projects		\$991,876.10	\$244,769.80	\$52,175.00	\$3,900.00	\$208,684.00	\$26,085.00	\$26,086.00	\$280,000.00	\$70,000.00	\$930,400.00	\$242,600.00	\$48,000.00	\$12,000.00	\$240,000.00	\$50,000.00	\$240,000.00	\$60,000.00	\$3,726,575.90

**EXHIBIT D**  
**FEDERAL AWARD IDENTIFICATION**  
**REQUIRED ELEMENTS**

Federal Award Identification:

1. Sub-recipient Name: Augusta -Richmond County Government Responsible for Augusta Regional Transportation Study (ARTS)
2. Sub-recipient's DUNS Number (Data Universal Numbering System, required under 2 CFR § 200.32): 07-3438418
3. Federal Award Identification Number: 0021123
4. Federal Award Date (2 CFR 200.39, date when the federal award is signed by the federal awarding agency): TBD
5. Sub-award Period of Performance start and end date: 07/01/2025 to 06/30/2026
6. Amount of federal funds obligated by this action: \$12,796.90
7. Total amount of the federal funds obligated to sub-recipient: \$12,796.90
8. Total Amount of the federal award: \$12,796.90
9. Federal Award Project Description (as required under the Federal Funding Accountability and Transparency Act): Safe & Accessible Transportation Options/Complete Streets (Y410)  
  
Contract for **Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study (ARTS)**
10. Name of Federal Awarding Agency: Federal Highway Administration, Pass through entity: Georgia Department of Transportation's Office of Planning, contact information for the awarding official: FHWA Georgia Division, 75 Ted Turner Drive SW, Suite #1000, Atlanta, GA 30303
11. CFDA Number and Name: 20.205
12. Is this a Research and Development Project? No
13. Indirect cost rate if used (2C.F.R. § 200.414): 109.45%

## EXHIBIT E

### CERTIFICATION OF DESIGNATED AGENCY

I hereby certify that I am the \_\_\_\_\_ and duly authorized representative of the Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study (ARTS), whose address **535 Telfair Street, Suite 300, Augusta, GA 30901** and that neither I nor the entity I here represent has:

- (a) Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above commission to solicit or secure the Agreement.
- (b) Agreed, as an express or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above commission) any fee, contribution, donation, or consideration of any kind, or in connection with, procuring or carrying out the Agreement; except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished to the Georgia Department of Transportation and the Federal Highway Administration, U.S. Department of Transportation, in connection with the Agreement involving participation of Federal-Aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Type or Print Name

**EXHIBIT F**  
**CERTIFICATION OF DEPARTMENT OF TRANSPORTATION**  
**STATE OF GEORGIA**

I hereby certify that I am the COMMISSIONER of the Department of Transportation of the State of Georgia, and that the Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study (ARTS), or its representative has not been required, directly, or indirectly, as an express or implied condition in connection with obtaining or carrying out this Agreement to:

- (a) Employ or retain, or agree to employ or retain, any firm or person, or
- (b) pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind; except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished the Federal Highway Administration, U. S. Department of Transportation, in connection with this Agreement involving participation of Federal- Aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

---

Date

---

Commissioner

**APPENDIX A**  
**NOTICE OF CONTRACTORS**  
**COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS**  
**ACTS OF 1964 AS AMENDED BY THE CIVIL RIGHTS**  
**RESTORATION ACT OF 1987 FOR FEDERAL-AID**  
**CONTRACTS**

During the performance of this Contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

(1) **Compliance with Regulations:** The Contractor will comply with the Regulations of the U.S. Department of Transportation relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

(2) **Nondiscrimination:** The Contractor, with regard to the work performed by it after award and prior to completion of contract work, will not discriminate on the ground of race, color, national origin or sex in the selection and retention of subcontractors including procurement of materials and leases of equipment. The Contractor will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program, set forth in Appendix B of the Regulations. In addition, the Contractor will not participate either directly or indirectly in the discrimination prohibited by 23 CFR 200 (b).

(3) **Solicitations for Subcontracts, Including Procurement of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiations made by the Contractor for work to be performed under a subcontract, including procurement of materials or equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, national origin or sex.

(4) **Information and Reports:** The Contractor will provide all information and reports required by the Regulations, to permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information, the Contractor shall so certify to the DEPARTMENT, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

(5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the DEPARTMENT shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to,

(a) withholding of payments to the Contractor under the contract until the Contractor complies, and/or

(b) cancellation, termination or suspension of the contract, in whole or in part.

- (6) **Incorporation of Provisions:** The Contractor will include the provision of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, order, or instructions issued pursuant thereto. The Contractor will take such action with respect to any subcontract or procurement as the DEPARTMENT or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the State to enter into such litigation to protect the interests of the State, and in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

**APPENDIX B**  
**CERTIFICATION FOR STATE REGARDING DEBARMENT, SUSPENSION, AND**  
**OTHER RESPONSIBILITY MATTERS - PRIMARY COVERED TRANSACTIONS**

The Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study (ARTS), as an Applicant for a Federal PL Fund grant or cooperative agreement, certifies to the best of its knowledge and belief, that its principals:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
- (2) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
- (4) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or Local) terminated for cause or default.

Where the State is unable to certify to any of the statements in this certification with respect to its principals, the State shall attach an explanation to this proposal.

THE Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study (ARTS) CERTIFIES OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTIONS 3801 *ET SEQ.* ARE APPLICABLE THERETO.

Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Director

**APPENDIX C**  
**CERTIFICATION OF CONSULTANT**  
**DRUG-FREE WORKPLACE**

I hereby certify that I am a principal and duly authorized representative of Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study (ARTS) whose address is **535 Telfair Street, Suite 300, Augusta, GA 30901** and further certify that:

- (1) The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-Free Workplace Act," have been complied with in full; and
- (2) A drug-free workplace will be provided for the consultant's employees during the performance of the contract; and
- (3) Each subcontractor, if any, hired by the DESIGNATED AGENCY shall be required to ensure that the subcontractor's employees are provided a drug-free workplace. The DESIGNATED AGENCY shall secure from that subcontractor the following written certification:

"As part of the subcontracting agreement with the Augusta-Richmond County Government Responsible for Augusta Regional Transportation Study (ARTS) certifies that a drug free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated Section 50-24-3", and

- (4) It is certified that the undersigned will not engage in unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

---

Date

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Executive Director



**APPENDIX D**  
**GEORGIA SECURITY AND IMMIGRATION COMPLIANCE AFFIDAVIT**

Name of Contracting Entity: Augusta-Richmond County Government Responsible for  
 Augusta Regional Transportation Study (ARTS)

Name and Contract No.: Safe & Accessible Transportation Options/Complete Streets  
 Contract (Y410)  
 Contract No. **48400-415-IGDPL2600337**

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or entity which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation within five (5) business days after any subcontractor is retained to perform such service.

\_\_\_\_\_  
 E-Verify / Company Identification Number

\_\_\_\_\_  
 Signature of Authorized Officer or Agent

\_\_\_\_\_  
 Date of Authorization for E-Verify

\_\_\_\_\_  
 Printed Name of Authorized Officer or Agent

\_\_\_\_\_  
 Title of Authorized Officer or Agent

\_\_\_\_\_  
 Date

SUBSCRIBED AND SWORN  
 BEFORE ME ON THIS THE

\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
 Notary Public

My Commission Expires: \_\_\_\_\_

[NOTARY SEAL]

**From:** [Grayson, Kimberly S](#)  
**To:** [Mariah Harris](#)  
**Cc:** [Carla Delaney](#); [Delgadillo Canizares, Marlene V.](#); [Martin, Kelly](#)  
**Subject:** [EXTERNAL] FY26 UPWP PL and Y410 Contract Funding amounts  
**Date:** Wednesday, November 27, 2024 11:06:00 AM  
**Attachments:** [image001.png](#)

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Good morning Mariah,

Below are the PL and the set-aside Increasing Safe and Accessible Transportation Options (Y410) funding amounts —based on the 2020 Census population new PL formula that was shared via GAMPO for comments and approved by FHWA— for the ARTS MPO’s FY2026 UPWP and the Y410 PL funding contracts:

**PL Funds (80/20 split):**

Federal share (80%): **\$499,079.20**

Local match (20%): \$124,769.80

Total: \$623,849.00

**Y410 Funds (100% Federal):**

Federal share (100%): **\$12,796.90**

Local match (0%): \$0

Total: **\$12,796.90**

GDOT will be starting the process of developing a FY 2027 - 2030 STIP in the spring of 2025. MPOs will need to account for an FY 2027 - 2030 TIP development in their FY 2026 UPWP, as the TIP materials will be provided during first half of FY 2026 for MPO review and adoption. The state plans to adopt the new STIP within FY 2026. If you have any questions, please feel free to contact me.

Thanks you,

**Kimberly S Grayson**  
***Transportation Planning Specialist III***



**600 Peachtree Street NW**  
**Atlanta, GA 30308**

(404) 631-1795

KGrayson@dot.ga.gov

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Human trafficking impacts every corner of the globe, including our state and local communities. Georgia DOT is committed to end human trafficking in Georgia through education enabling its employees and the public to recognize the signs of human trafficking and how to react in order to help make a change. To learn more about the warning signs of human trafficking, visit <https://doas.ga.gov/human-resources-administration/human-trafficking-awareness/trafficking-in-georgia>. To report any suspicious activity, call the Georgia Human Trafficking Hotline at 866-363-4842. Let's band together to end human trafficking in Georgia.

[**NOTICE:** This message originated outside of the City of Augusta's mail system -- **DO NOT CLICK** on **links**, open **attachments** or respond to **requests for information** unless you are sure the content is safe.]



## Public Services Committee Meeting

July 29, 2025

Alcohol License

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<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Cecilia Woodruff, Planning Services Branch Manager
<b>Caption:</b>	A.N. 25-33 – Existing Location: Retail Package Beer and Wine. Chetna Patel applicant for Kushaarav Inc, located at 4630 Mike Padgett Hwy. District 8, Super District 10
<b>Background:</b>	Existing location, new ownership
<b>Analysis:</b>	Applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
<b>Financial Impact:</b>	Applicant to pay a fee of \$1,330.00
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Planning & Development Department approved the application subject to additional information not contradicting the applicant's statements.  Sheriff's Office approved the application subject to additional information not contradicting applicants' statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



Augusta-Richmond County  
Planning & Development Department  
Alcohol License Staff Report

**Case Number:** A.N. 25-33

**Application Type:** Retail Package Beer & Wine – Existing Location, New Ownership (Convenient Store)

**Business Name:** Kushaarav Inc

**Hearing Date:** July 29, 2025

**Prepared By:** Cecilia Woodruff, Planning Services Branch Manager, Planning and Development Department

**Applicant:** Chetna Patel

**Property Owner** Kim Kihwan

**Address of Property:** 4630 Mike Padgett Hwy

**Tax Parcel #:** 279-0-019-00-0

**Commission Districts:** District 8,  
Super District 10



#### ANALYSIS:

##### Location Restrictions:

- **Zoning:** General Business, B-1
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

#### ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant’s reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.
- **Manner of Conducting Prior Liquor Business** – If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which they conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation, or ordinance relating to such business.

- **Location** - The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
- **Number of Licenses in a Trading Area** – The number of licenses already granted for a similar business in the trading area of place for which the license is sought.

**Dancing** – If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by them, the manner with which they controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.

- **Previous Revocation of License** – If the applicant is a person whose license issued under the police powers of any governing authority has been previously suspended, or revoked, or who has previously had an alcoholic beverages license suspended or revoked.
- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a fee of \$1,330.00

#### **RECOMMENDATION:**

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sherrif's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

**NOTE:** The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserve the right to make an oral recommendation at the hearing based on all information available at that time.

Augusta-Richmond County Planning & Development Department  
1803 Marvin Griffin Road  
Augusta, GA. 30906



### ALCOHOL BEVERAGE APPLICATION

Alcohol Number \_\_\_\_\_ Year \_\_\_\_\_ Alcohol Account Number \_\_\_\_\_

1. Name of Business KUSHAGRAV inc
2. Business Address 4630 Mike Padgett hwy
3. City Augusta State GA Zip 30906
4. Business Phone (770) 881-5049 Home Phone (770) 402-4250
5. Applicant Name and Address: Chetna Patel  
601 N Main st  
Somerset KY-42501  
Email address chetna.patel@kushagravinc.com
6. Applicant Social Security # [REDACTED] D.O.B. 5-10-1982
7. If Application is a transfer, list previous Applicant: \_\_\_\_\_

8. Business Location: Map & Parcel \_\_\_\_\_ Zoning \_\_\_\_\_
9. Location Manager(s) \_\_\_\_\_
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
( ) Yes ( ) No

### OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: \_\_\_\_\_
12. Mailing Address:  
Name of Business KUSHAGRAV inc  
Attention \_\_\_\_\_  
Address 4630 Mike Padgett hwy  
City/State/Zip Augusta GA-30906
13. Ownership Type: ( ☒ ) Corporation ( ) Partnership ( ) Individual
14. Corporate Name: \_\_\_\_\_  
List name and other required information for each person having interest in this business.

Name	Position	SSNO#	Address	Interest
<u>Chetna Patel</u>	<u>Owner</u>	<u>[REDACTED]</u>	<u>601 N Main st</u> <u>Somerset KY-42501</u>	

15. What type of business will you operate in this location?  
( ) Restaurant - Full ( ) Lounge ( ☒ ) Convenience Store  
( ) Restaurant - Limited ( ) Package Store ( ) Hybrid  
( ) Other: \_\_\_\_\_

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer		<u>YES</u>	<u>YES</u>		
Consumption on Premises					
Wholesale					

Total License Fee: \$ 1330  
Prorated License Fee: (After July 1 ONLY) \$ 665

16. Have you ever applied for an Alcohol Beverage License before: No  
If so, give year of application and its disposition: No
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? ( ) Yes ( ☒ ) No If so, please initial Chetna Patel

18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.
19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Augusta-Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ( ) Yes (X) No  
If yes, give full details: \_\_\_\_\_

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance: (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs). All other charges must be included, even if they are dismissed. ( ) Yes (X) No  
If yes, give reason charged or held, date and place where charged and its disposition: \_\_\_\_\_

21. List owner or owners of building and property.

Hi Hyun Kim  
KUMJU KIM

22. List the name and other required information for each person, firm or corporation having any interest in the business.

Chetna Patel

23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.

A) Church No C) School No  
B) Library No D) Public Recreation No

24. State of Georgia, Augusta-Richmond County, I, William Kane Thrift  
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

William Kane Thrift  
Applicant Signature

25. I hereby certify that Chetna Patel is personally known to be, That he/she signed his/her name to the forgoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.

**WILLIAM KANE THRIFT**  
NOTARY PUBLIC  
Richmond County  
State of Georgia  
My Comm. Expires Oct. 17, 2027

2nd of June, in the year 2025.

William Kane Thrift  
Notary Public

FOR OFFICE USE ONLY

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_.  
(Approved, Disapproved) the forgoing application

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date





## Public Services Committee Meeting

July 29, 2025

Alcohol License

---

<b>Department:</b>	Planning & Development
<b>Presenter:</b>	Cecilia Woodruff, Planning Services Branch Manager
<b>Caption:</b>	A.N. 25-34 – Existing Location, New Location: Retail Package Beer and Wine. NitinKumar Patel applicant for Lucky Deans LLC, located at 3341 Deans Bridge Road. District 5, Super District 9
<b>Background:</b>	Existing location, new ownership
<b>Analysis:</b>	Applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
<b>Financial Impact:</b>	Applicant to pay a fee of \$1,330.00
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Planning & Development Department approved the application subject to additional information not contradicting the applicant's statements.  Sheriff's Office approved the application subject to additional information not contradicting applicants' statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



Augusta-Richmond County  
Planning & Development Department  
Alcohol License Staff Report

**Case Number:** A.N. 25-34

**Application Type:** Retail Package Beer & Wine – Existing Location, New Ownership (Convenient Store)

**Business Name:** Lucky Deans LLC

**Hearing Date:** July 29, 2025

**Prepared By:** Cecilia Woodruff, Planning Services Branch Manager, Planning and Development Department

**Applicant:** NitinKumar Patel

**Property Owner** 3341 Deans Bridge LLC

**Address of Property:** 3341 Deans Bridge Rd

**Tax Parcel #:** 107-0-836-00-0

**Commission Districts:** District 5,  
Super District 9



#### ANALYSIS:

##### Location Restrictions:

- **Zoning:** General Business, B-2
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

#### ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant’s reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.
- **Manner of Conducting Prior Liquor Business** – If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which they conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation, or ordinance relating to such business.

- **Location** - The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
- **Number of Licenses in a Trading Area** – The number of licenses already granted for a similar business in the trading area of place for which the license is sought.

**Dancing** – If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by them, the manner with which they controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.

- **Previous Revocation of License** – If the applicant is a person whose license issued under the police powers of any governing authority has been previously suspended, or revoked, or who has previously had an alcoholic beverages license suspended or revoked.
- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

**FINANCIAL IMPACT:** The applicant will pay a fee of \$1,330.00

#### **RECOMMENDATION:**

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

**NOTE:** The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserve the right to make an oral recommendation at the hearing based on all information available at that time.

LCB20250001262

List name and other required information for each person having interest in this business.

Name	Position	SSNO #	Address	Interest
Click or tap here to enter text. <b>NITINKUMAR B PATEL</b>	Click or tap here to enter text. <b>PRESIDENT</b>	Click or tap here to enter text. [REDACTED]	Click or tap here to enter text. <b>1153 PICKET FENCE DR APT 1153 EVANS GA 30809</b>	Click or tap here to enter text. <b>100%</b>
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

What type of business will you operate in this location?

☐ Restaurant – Full   ☐ Restaurant – Limited   ☐ Hybrid   ☐ Lounge   ☒ Convenience Store  
☐ Package Store   ☐ Other: \_\_\_\_\_

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer	<b>NA</b>	<b>YES</b>	<b>YES</b>	<b>NA</b>	<b>NA</b>
Consumption on Premises					
Wholesale					

Total License Fee: \$ 1330   Prorated License Fee (After July 1 ONLY): \$ 665

Have you ever applied for an Alcohol Beverage License before: ☐ Yes   ☒ No

If so, give year of application and its disposition: \_\_\_\_\_

Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages?

☒ Yes   ☐ No   If so, please initial: NP

Attach a passport-sized photograph (front view) take within two years. Write name on back of the dealer submitting the license application.

Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulation of Augusta – Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ☐ Yes   ☒ No

If yes, give full details:

Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County, or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offense pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. ☐ Yes   ☒ No

If yes, give reason charged or held, date and place where charged and its disposition.



List owner or owners of the building and property.

**3341 DEANS BRIDGE LLC**

List the name and other required information for each person, firm or corporation having any interest in the business.

*N/A*

If a new application, attach a surveyor's plat and state the straight-line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are being sold.

A) Church: *N/A* C) School: *N/A*  
B) Library: *N/A* D) Public Recreation: *N/A*

State of Georgia, Augusta-Richmond County, I, **NITINKUMAR B PATEL**, do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

*N. B. Patel*  
Applicant Signature

I hereby certify that **NITINKUMAR B PATEL** is personally known to be. That he/she signed his/her name to the forgoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath administered by me, has sworn that said statements and answers are true.

This *01* day of *July*, in the year *2025*.

Office Use Only

Department Recommendation	Approve	Deny	Comments
Alcohol Inspection	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Sheriff	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Fire Inspector	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

The Board of Commissioners on the \_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, (Approved/Disapproved) the forgoing application.

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date

**LILIBETH J. DIONISIO**  
NOTARY PUBLIC  
Columbia County  
State of Georgia  
My Comm. Expires Apr. 09, 2029



## Public Services Committee Meeting

July 29, 2025

### Massage Operator's License Application

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<b>Department:</b>	Planning and Development Department
<b>Presenter:</b>	Cecilia Woodruff, Planning Services Branch Manager
<b>Caption:</b>	A request by Andrea Williams for Massage Operator's License to be used in connection with Skin Invy Esthetics & Massage Salon LLC. located at 3540 Wheeler Road Ste107, Augusta GA 30909. District 3, Super District 10.
<b>Background:</b>	Existing Location
<b>Analysis:</b>	The applicant meets the requirements of the City of Augusta's Massage Therapy Ordinance.
<b>Financial Impact:</b>	The applicant will pay an application fee of \$120.00, and a fee based on Gross Revenue.
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Planning & Development recommends approval of the application subject to additional information not contradicting the applicant's statements.  Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A



Augusta-Richmond County  
Planning & Development Department  
Massage License Staff Report

**Application Type:** Massage Operators License – Existing Location

**Business Name:** Skin Invy Esthetics & Massage Salon LLC

**Hearing Date:** July 29, 2025

**Prepared By:** Cecilia Woodruff, Planning Services Branch Manager  
Planning & Development Department

**Applicant:** Andrea Williams

**Property Owner:** Tang Chao

**Address of Property:** 3540 Wheeler Rd  
Suite 107

**Tax Parcel #:** 031-0-059-00-0

**Commission Districts:** District 3,  
Super District 10

**Background:** Existing Location



**ANALYSIS:**

Location Restrictions:

- **Zoning:** Professional/Office – B-2

**LICENSE REQUIREMENTS:**

- Any person desiring to own, operate, conduct, or carry on in Augusta, Georgia, the business of offering or providing massage therapy, before doing so shall have in his/her possession the current operator's license. A licensee holding an operator's license under this chapter is not authorized or licensed to actually perform the massage therapy on the customers of the massage therapy business unless such licensee also holds a massage therapy license. Any person other than an exempt person, employed or otherwise engaged by a massage therapy business to perform massage therapy on members of the public shall, prior to engaging in such activity, have in person's possession, a then current massage therapy license issued by the Augusta-Richmond County Commission. A licensee holding a massage therapy license is not licensed to own, operate, conduct, or carry on a massage therapy business without an operator's license. Any massage therapy business which does not maintain an office in Augusta-Richmond County, but which sends a massage therapist into Augusta-Richmond County to provide massage therapy on an outcall basis, must possess an operator's License. Any person providing massage on an outcall basis must possess a massage therapy license.



### **Qualifications for Operator's License, Section 6-4-3**

- Must be at least 18 years of age and have received a high school diploma or graduate equivalency diploma.
- Must be a citizen of the United States or alien lawfully admitted.
- Must show ownership in the business.
- Consent to criminal background check. No operator's license shall be issued to any person convicted of or pleading guilty or nolo contendere to any charge under any federal, state, or local law within ten (10) years prior to filing date of the application for an operator's license.
- No operator's license shall be issued to any person who has had any license under the police powers of Augusta revoked within two (2) years to filing the application for an operator's license,
- If a person in whose name an operator's license is issued is not a resident of Augusta, such person must appoint and continuously maintain in Augusta a registered agent upon whom any process, notice or demand required or permitted by law or under this chapter may be served.
- An operator's license may be denied where it appears to the Augusta-Richmond County Commission that the applicant does not have adequate financial strength or adequate financial participation on the proposed business to direct and manage its affairs, or where it appears that the applicant is intended or likely to be a surrogate for a person who would not otherwise qualify for an operator's license.
- At the time of filing the application for an operator's license and thereafter, the applicant must have in his/her employ or under a binding contract, a person who holds a massage therapy license for the applicant if the operator's license is granted.

**FINANCIAL IMPACT:** The applicant will pay an administrative fee of \$120.00 for the Massage Operator's License, and a fee based on estimated gross revenue reported.

### **RECOMMENDATION:**

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sherrif's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

**NOTE:** The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all information available at that time.

**PERSONNEL STATEMENT**  
**1803 MARVIN GRIFFIN ROAD**  
**AUGUSTA, GA. 30906**

- 1) Full Name of Applicant: Andrea Clotelia Williams
- 2) Home Address: 4032 Lakewood Drive Grovetown, GA 30813
- 3) Telephone # (706) 829-8038 SS#: [REDACTED] Date of Birth [REDACTED]
- High School Diploma: Yes X No      or GED: Yes      No X
- 4) Trade name of Business of which personnel statement is a part of: Skin Invy Esthetics  
& Massage Salon, LLC, Skin Invy Salon
- 5) Business Address: 3540 Wheeler Rd, Ste 107, Augusta, GA 30909
- 6) Business Telephone: (706) 829-8038
- 7) Position of Applicant in Business: Owner / LPN/ACLP/LE/LMT
- 8) Other names used by applicant: maiden name, names used in former marriages, alias, stage name and/or nicknames Andrea Boss, Andrea Cobb
- 9) Place of Birth: Augusta, GA U.S. Citizen (X yes ( ) no
- Naturalized: N/A Date, Place and Court: N/A
- Certification No: N/A
- 10) Marital Status: (X) Married ( ) Divorced ( ) Separated ( ) Widowed ( ) Single
- 11) If married, divorced, or widowed, complete the information requested below.
- Full name of spouse: Franklin D.B. Williams, Jr. SS# [REDACTED]
- 12) Applicants: Height: 6'3 Weight: 280 Age: 54
- Color Hair: blk + gray Color Eyes: hazel brown
- 13) Employment Records: (Give most recent experience first. If self-employed, give details)

From		To		Occupation and Description of Duties Performed	Salaries Received	Employees	State	Reason for Leaving
Month	Year	Month	Year					
Aug	2023	05	2025	Nursing-Home Health		<u>0</u>	GA	Resigned to start business
Jun	2023	Present		Personal care services		<u>0</u>	GA	N/A



14) List in reverse chronological order all of your residence for the past ten years.

From	Street	City	State
Month Year			
04/2014	1174 Golden West Way	Lusby	MD
05/2016	907 Kaswick Village	Comer	GA
09/2017	1175 Saxon Ad.	Waynesboro	GA
06/2020	4032 Lakewood Drive	Gwinnett	GA
	Present		

15) References: Give three personal references, not relatives, former employers, fellow employees, or school teachers, who are responsible, reputable, adults, business or professional men or women, who have known you well during the past five years. (Name, residence, business, address, and number of years known).

1) Deborah Hagin, 4008 35th St. Mount Rainier, MD 20712, VAMC 33 years  
 2) Robin Fisk, RN, Maxim Healthcare Services, 2743 Norwester Pkwy. St. 110, Augusta, GA 30901  
 3) Alexa Evans, School Teacher, 363 Brentford Ave, Gwinnett, GA 30033, 2 years

16) Military service: (Serial numbers, branch of service, period of service, type of/discharge)

USAF DL AIR National Guard, E4, 04/1999 - 02/2000, Honorable

17) Have you ever been arrested, or held by Federal, State, or other law enforcement authorities, for any violations of any federal, state, county, or municipal law, regulation or ordinance? (Do not include traffic violations, unless they are offenses pertaining to alcohol or drugs, such as driving under the influence.) All other charges must be included even if they were dismissed: Give reason charged or held, date, place where charged and disposition. NO

18) Attach two (2) copies of driver's license and or picture I.D. to application.

Note: Before signing this statement, check all answers and explanations to see that you have answered all questions correctly. This statement is to be executed under oath and subject to the penalties of false swearing, and it includes all attached sheets submitted herein.

#### VERIFICATION

State of Georgia Richmond County

Andrea C. Williams do solemnly swear, subject to the penalties of false swearing that the statements and answers made by me as the applicant in the foregoing personnel statement are true.

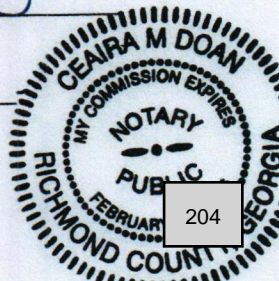
Andrea C. Williams  
 Applicant's signature (Full name in ink)

I hereby certify that Andrea C. Williams  
 (the above signed person) is personally known to me, that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made therein, and, under oath.

This 15th day of July in the year 2025.

Cecilia M. M. M.  
 Notary Public

Sheriff Department Approval \_\_\_\_\_ Disapproval \_\_\_\_\_







## Public Services

July 29, 2025

Apple Valley

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<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	<b>Ms. Leslie Mitchell</b> regarding the Apple Valley clean up, compliance of homeowners, and streetlights.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A

## AGENDA ITEM REQUEST FORM

**Commission meetings:** First and third Tuesdays of each month – 2:00 p.m.

**Committee meetings:** Second and last Tuesdays of each month – 1:00 p.m.

**Commission/Committee:** (Please check one and insert meeting date)

<input type="checkbox"/> Commission	Date of Meeting _____
<input type="checkbox"/> Public Safety Committee	Date of Meeting _____
<input checked="" type="checkbox"/> Public Services Committee	Date of Meeting <u>July 29, 2025</u>
<input type="checkbox"/> Administrative Services Committee	Date of Meeting _____
<input type="checkbox"/> Engineering Services Committee	Date of Meeting _____
<input type="checkbox"/> Finance Committee	Date of Meeting _____

**Contact Information for Individual/Presenter Making the Request:**

Name: Leslie Mitchell  
 Address: 3564 Jonathan Circle Aug Ga 30906  
 Telephone Number: 706 731-4535  
 Fax Number: \_\_\_\_\_  
 E-Mail Address: lesmitch62@gmail.com

**Caption/Topic of Discussion to be placed on the Agenda:**

Apple Valley Clean up, Compliance  
of Home owners, Street Lights.

Please send this request form to the following address:

Ms. Lena J. Bonner  
 Clerk of Commission  
 Suite 220 Municipal Building

535 Telfair Street  
 Augusta, GA 30901

Telephone Number: 706-821-1820

Fax Number: 706-821-1838

E-Mail Address: [lbonner@augustaga.gov](mailto:lbonner@augustaga.gov)  
[nmcfarley@augustaga.gov](mailto:nmcfarley@augustaga.gov)

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.



## Public Services Committee Meeting

July 29, 2025

Minutes

<b>Department:</b>	N/A
<b>Presenter:</b>	N/A
<b>Caption:</b>	Motion to approve the minutes of the July 8, 2025 Public Services Committee Meeting.
<b>Background:</b>	N/A
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	N/A
<b>Funds are available in the following accounts:</b>	N/A
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A