



PUBLIC SERVICES COMMITTEE MEETING AGENDA

Commission Chamber

Tuesday, February 27, 2024

1:00 PM

PUBLIC SERVICES

- 1.** **A.N. 24-4 - New Ownership (Existing Location): Anilkumar B. Patel** requesting **Retail Package Liquor, Beer, And Wine for Overpass Package** located at 3745A Peach Orchard Road. District 6, Super District 10
- 2.** **A.N. 24-5 - New Location: Cheryl Strobridge** requesting **Consumption on Premises for Liquor, Beer, and Wine for The Allure Lounge** located at 2059 Gordon Highway. District 2. Super District 9
- 3.** **A.N. 24-6 - New Location: Dominico C. Simmons** requesting **Consumption on Premises for Beer and Wine with Sunday Sales for Toaste the Event Bar** located at 1135 Broad Street. District 1. Super District 9.
- 4.** A request by **Julia King** for a **Massage Operator's License** to be used in connection with Belladonna Aesthetics located at 3114 Augusta Tech Drive.
- 5.** A request by **Miranda Wade** for **Massage Operator's License** to be used in connection with Mirandas Therapeutic Touch Massage located at 3958 Wrightsboro Road. District 3. Super District 10.
- 6.** Presentation by Ms. Loriana Pope-Mathis to discuss two properties on her street and holding the property owners more accountable.
- 7.** Presentation by Mr. Francis Christian regarding power and water disconnect at 5th Street Marina.
- 8.** Receive a recommendation from the Recreation Director regarding the establishment of a monetary supplement for the City's senior programs to be disseminated among the six sites and the establishment of senior rates for the use of city recreation facilities. (Referred from February 13 Public Services Committee)
- 9.** Approve Sole Source Contract with Trapeze Software Group for the Upgrade of the PASS IVR System.
- 10.** Motion to approve the execution of a Georgia Power Underground Easement at 2463 Golden Camp Road (Henry H. Brigham Community Center and Park).
- 11.** Motion to approve the Commission directed bus tour to occur on Friday, March 15, 2024, from 10am to 12pm.
- 12.** Motion to approve the minutes of the Public Services Committee held on February 13, 2024.

13. Presentation by Glendale Historic Preservation Committee regarding petition to close the Smart Grocery Shoppers Stop.



Public Services Committee Meeting

February 27, 2024

Alcohol License

Department:	Planning & Development
Presenter:	Brian Kepner, Deputy Director, Planning and Licensing
Caption:	A.N. 24-4 - New Ownership (Existing Location): Anilkumar B. Patel requesting Retail Package Liquor, Beer, And Wine located at 3745A Peach Orchard Road. District 6, Super District 10
Background:	New Ownership of Overpass Package
Analysis:	Applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
Financial Impact:	Applicant will pay a fee of \$4,580.00
Alternatives:	N/A
Recommendation:	Planning & Development Department approved the application subject to additional information not contradicting the applicant's statements. Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

Augusta-Richmond County
1815 Marvin Griffin Road
Augusta, GA 30906

ALCOHOL BEVERAGE APPLICATION

Alcohol Number _____ Year _____ Alcohol Account Number _____

1. Name of Business OVERPASS PACKAGE
2. Business Address 3745A PEACH ORCHARD RD
3. City AUGUSTA State GA Zip 30906
4. Business Phone (____) _____ Home Phone (631) 605-9808
5. Applicant Name and Address: ANILKUMAR B PATEL
323 CLEARWATER LN
GROVETOWN GA 30813
6. Applicant Social Security # _____ D.O.B. _____
7. If Application is a transfer, list previous Applicant: _____
8. Business Location: Map & Parcel 188-1-003-00-0 Zoning _____
9. Location Manager(s) ANILKUMAR B PATEL
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?
(x) Yes () No

OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: 11/08/2023
12. Mailing Address:
Name of Business OVERPASS PACKAGE
Attention ANILKUMAR B PATEL
Address 3745A PEACH ORCHARD RD
City/State/Zip AUGUSTA GA 30909
13. Ownership Type: (X) Corporation () Partnership () Individual
14. Corporate Name: GAJANAN BEVERAGE LLC
List name and other required information for each person having interest in this business.

Name	Position	SSNO #	Address	Interest
ANILKUMAR B PATEL	MEMBER		323 CLEARWATER LN GROVETOWN GA 30813	51%
UMESHKUMAR PATEL	MEMBER		9821 GARDEN GROVE BLVD GARDEN GROVE CA 92844	49%

15. What type of business will you operate in this location?
() Restaurant () Lounge () Convenience Store
(X) Package Store () Other: _____

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer	X	X	X		X
Consumption on Premises					
Wholesale					

Total License Fee: \$ _____
Prorated License Fee: (After July 1 ONLY) \$ _____

16. Have you ever applied for an Alcohol Beverage License before: YES
If so, give year of application and its disposition: 2008 - CLOSED
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (X) Yes () No If so, please initial. A.P.

18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.



19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? () Yes (X) No
If yes, give full details: _____

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. () Yes (X) No
If yes, give reason charged or held, date and place where charged and its disposition. _____

21. List owner or owners of building and property.
ANILKUMAR B PATEL & UMESHKUMAR PATEL

22. List the name and other required information for each person, firm or corporation having any interest in the business.
NONE

23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.

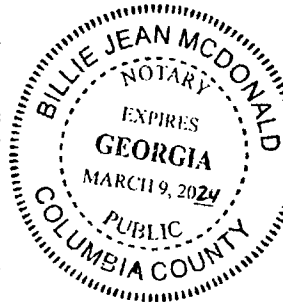
A.) Church _____ C.) School _____
B.) Library _____ D.) Public Recreation _____

24. State of Georgia, Augusta-Richmond County, I, ANILKUMAR B PATEL
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

[Signature]
Applicant Signature

25. I hereby certify that ANILKUMAR B PATEL is personally known to be, that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.
This 2nd day of January, in the year 2024.

Billie Jean McDonald
Notary Public



FOR OFFICE USE ONLY

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the _____ day of _____, in the year _____
(Approved, Disapproved) the forgoing application.

Administrator

Date

PLANNING & DEVELOPMENT DEPARTMENT STAFF REPORT

Case Number: A.N. 24-4

Application Type: Retail Package Liquor, Beer, and Wine - New Ownership (Existing Location)

Business Name: Overpass Package

Hearing Date: February 27, 2024

Prepared By: Brian Kepner, Deputy Director, Planning & Licensing

Applicant: Anilkumar B. Patel

Property Owner: PSS&AKH Enterprises, LLC

Address of Property: 3745A Peach Orchard Road

Tax Parcel #: 168-1-003-00-0

Commission Districts: District 6, Super District 10

ANALYSIS:

Location Restrictions:

- **Zoning:** Heavy Industrial, HI
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.
- **Manner of Conducting Prior Liquor Business** – If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which they conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation, or ordinance relating to such business.
- **Location** - The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
- **Number of Licenses in a Trading Area** – The number of licenses already granted for a similar business in the trading area of place for which the license is sought.

- **Dancing** – If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by them, the manner in which they controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous Revocation of License** – If the applicant is a person whose license issued under the police powers of any governing authority has been previously suspended, or revoked, or who has previously had an alcoholic beverages license suspended or revoked.
- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

FINANCIAL IMPACT: The applicant will pay a fee of \$4,580.00

RECOMMENDATION:

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

NOTE: The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all information available at that time.



Public Services Committee Meeting

February 27, 2024

Alcohol License

Department:	Planning & Development
Presenter:	Brian Kepner, Deputy Director, Planning and Licensing
Caption:	A.N. 24-5 – New Location: Cheryl Strobridge requesting Consumption on Premises for Liquor, Beer, and Wine located at 2059 Gordon Highway. District 2. Super District 9
Background:	New Location – The Allure Lounge
Analysis:	Applicant meets the requirements of the City of Augusta’s Alcohol Ordinance.
Financial Impact:	Applicant will pay a fee of \$4,365.00
Alternatives:	N/A
Recommendation:	Planning & Development Department approved the application subject to additional information not contradicting the applicant’s statements. Sheriff’s Office approved the application subject to additional information not contradicting applicant’s statements.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

Augusta-Richmond County Planning & Development Department
1803 Marvin Griffin Road
Augusta, GA. 30906

ALCOHOL BEVERAGE APPLICATION

Alcohol Number _____ Year 2024 Alcohol Account Number _____

1. Name of Business The Allure Lounge
2. Business Address 2059 Gordon Highway
3. City Augusta State Ga. Zip 30909
4. Business Phone (____) _____ Home Phone (____) 627-0008
5. Applicant Name and Address: Cheryl Strobbridge
525 18th Street #785
Augusta, Ga. 30901
6. Applicant Social Security # _____ D.O.B. _____
7. If Application is a transfer, list previous Applicant:
n/a
8. Business Location: Map & Parcel _____ Zoning _____
9. Location Manager(s) _____
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?
☒ Yes () No

OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: n/a
12. Mailing Address:
Name of Business The Allure Lounge
Attention _____
Address 2059 Gordon Highway
City/State/Zip Augusta, Ga. 30909
13. Ownership Type: () Corporation () Partnership ☒ Individual
14. Corporate Name: _____
List name and other required information for each person having interest in this business.

Name	Position	SSNO#	Address	Interest

15. What type of business will you operate in this location?
 () Restaurant - Full ☒ Lounge () Convenience Store
 () Restaurant - Limited () Package Store () Hybrid
 () Other: _____

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer					
Consumption on Premises	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Wholesale					

Total License Fee: \$ _____
 Prorated License Fee: (After July 1 ONLY) \$ _____

16. Have you ever applied for an Alcohol Beverage License before: no

18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.



19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Augusta-Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? () Yes (✓) No
If yes, give full details: _____

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance: (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs). All other charges must be included, even if they are dismissed. () Yes (✓) No
If yes, give reason charged or held, date and place where charged and its disposition.

21. List owner or owners of building and property.

Zaine Store LLC

22. List the name and other required information for each person, firm or corporation having any interest in the business. n/a

23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.

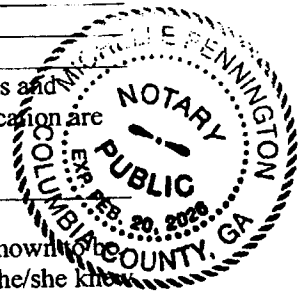
A) Church 0.9 miles C) School 0.8 miles
B) Library 1.5 miles D) Public Recreation 1.1 miles

24. State of Georgia, Augusta-Richmond County, I, _____
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

Cheryl Strubbe
Applicant Signature

25. I hereby certify that Cheryl Strubbe is personally known to me. That he/she signed his/her name to the forgoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.
This 5th day of January, in the year 2024.

Michelle Pennington
Notary Public 2-20-2024 Exp.



FOR OFFICE USE ONLY

Department	Approve	Deny	Comments
Recommendation			
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the _____ day of _____, in the year _____.

PLANNING & DEVELOPMENT DEPARTMENT STAFF REPORT

Case Number: A.N. 24-5

Application Type: Consumption on Premises Liquor, Beer, and Wine with Dance - New Location

Business Name: The Allure Lounge

Hearing Date: February 27, 2024

Prepared By: Brian Kepner, Deputy Director, Planning & Licensing

Applicant: Cherly Stobridge

Property Owner: Zainee Stores, LLC

Address of Property: 2058 Gordon Highway

Tax Parcel #: 069-0-005-13-0

Commission Districts: District 2, Super District 9

ANALYSIS:

Location Restrictions:

- **Zoning:** Light Industrial - LI
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.
- **Manner of Conducting Prior Liquor Business** – If the applicant is a previous holder of a license to sell alcoholic liquors, the manner in which they conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation, or ordinance relating to such business.
- **Location** - The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
- **Number of Licenses in a Trading Area** – The number of licenses already granted for a similar business in the trading area of place for which the license is sought.

- **Dancing** – If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by them, the manner in which they controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous Revocation of License** – If the applicant is a person whose license issued under the police powers of any governing authority has been previously suspended, or revoked, or who has previously had an alcoholic beverages license suspended or revoked.
- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

FINANCIAL IMPACT: The applicant will pay a fee of \$ 4,365.00

RECOMMENDATION:

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

NOTE: The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all information available at that time.



Public Services Committee Meeting

February 27, 2024

Alcohol License

Department:	Planning & Development
Presenter:	Brian Kepner, Deputy Director, Planning and Licensing
Caption:	A.N. 24-6 - New Location: Dominico C. Simmons requesting Consumption on Premises for Beer and Wine with Sunday Sales located at 1135 Broad Street. District 1, Super District 9
Background:	New Location – Toaste The Event Bar
Analysis:	Applicant meets the requirements of the City of Augusta's Alcohol Ordinance.
Financial Impact:	Applicant will pay a fee of \$2,860.00
Alternatives:	N/A
Recommendation:	Planning & Development Department approved the application subject to additional information not contradicting the applicant's statements. Sheriff's Office approved the application subject to additional information not contradicting applicant's statements.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

Augusta-Richmond County
1815 Marvin Griffin Road
Augusta, GA 30906

ALCOHOL BEVERAGE APPLICATION

Alcohol Number _____ Year _____ Alcohol Account Number 2020-1458

1. Name of Business Toaste The Event Bar
2. Business Address 1135 Broad Street
3. City Augusta State GA Zip 30901
4. Business Phone (706) 803-4157 Home Phone () _____
5. Applicant Name and Address: Dominico C. Simmons
4036 Lakewood Drive
Grovetown, GA 30813
6. Applicant Social Security # _____ D.O.B. _____
7. If Application is a transfer, list previous Applicant: _____
8. Business Location: Map & Parcel _____ Zoning _____
9. Location Manager(s) _____
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?
(☒) Yes () No

OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: _____
12. Mailing Address:
Name of Business Toaste The Event Bar
Attention _____
Address 1135 Broad Street
City/State/Zip Augusta, GA 30901
13. Ownership Type: () Corporation () Partnership (☒) Individual
14. Corporate Name: _____
List name and other required information for each person having interest in this business.

Name	Position	SSNO #	Address	Interest
<u>Dominico Simmons</u>	<u>owner</u>		<u>4036 Lakewood Dr</u>	<u>100%</u>

15. What type of business will you operate in this location?
☒ Restaurant () Lounge () Convenience Store
() Package Store () Other: _____

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer					
Consumption on Premises		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Wholesale					

Total License Fee: \$ _____
Prorated License Fee: (After July 1 ONLY) \$ _____

16. Have you ever applied for an Alcohol Beverage License before: NO
If so, give year of application and its disposition: _____
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (☒) Yes () No If so, please initial. DS

18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.



19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? () Yes ☒ No
If yes, give full details: _____

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. () Yes ☒ No
If yes, give reason charged or held, date and place where charged and its disposition. _____

21. List owner or owners of building and property.
Vander Morgan Realty

22. List the name and other required information for each person, firm or corporation having any interest in the business. _____

23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.

A.) Church _____ C.) School _____
B.) Library _____ D.) Public Recreation _____

24. State of Georgia, Augusta-Richmond County, I, Dominico Simmons
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

Dominico C. Simmons
Applicant Signature

25. I hereby certify that Dominico C. Simmons is personally known to be, that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.
This 25 day of June, in the year 2023

Jammi M. Williamson
Notary Public

Jammi M. Williamson
NOTARY PUBLIC
RICHMOND COUNTY, GEORGIA
My Commission Expires
March 08, 2024

FOR OFFICE USE ONLY

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff	<input checked="" type="checkbox"/>		
Fire Inspector			

The Board of Commissioners on the _____ day of _____, in the year _____
(Approved, Disapproved) the forgoing application.

Administrator

Date

PLANNING & DEVELOPMENT DEPARTMENT STAFF REPORT

Case Number: A.N. 24-6

Application Type: Consumption on premises Beer and Wine, Sunday Sales - New Location

Business Name: Toaste The Event Bar

Hearing Date: February 17, 2024

Prepared By: Brian Kepner, Deputy Director, Planning & Licensing

Applicant: Dominico C. Simmons

Property Owner: Magnolia Lane Partners, LLC

Address of Property: 1135 Broad Street

Tax Parcel #: 036-4-153-00-0

Commission Districts: District 1, Super District 9

ANALYSIS:

Location Restrictions:

- **Zoning:** General Business, B-2
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant's reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.
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- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

FINANCIAL IMPACT: The applicant will pay a fee of \$2,860.00

RECOMMENDATION:

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

NOTE: The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all information available at that time.



Public Services Committee Meeting

Meeting Date: February 27, 2024

Massage Operator's License

Department:	Planning and Development
Presenter:	Brian Kepner, Deputy Director, Planning and Licensing Divisions
Caption:	A request by Julie King for a Massage Operator's License to be used in connection with Belladonna Aesthetics located at 3114 Augusta Tech. Drive.
Background:	New Location
Analysis:	The applicant meets the requirements of the City of Augusta's Massage Therapy Ordinance.
Financial Impact:	The applicant will pay an application fee of \$120.00, and a fee based on Gross Revenue.
Alternatives:	N/A
Recommendation:	<p>Planning & Development recommends approval of the application subject to additional information not contradicting the applicant's statements.</p> <p>Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.</p>
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

**AUGUSTA RICHMOND COUNTY
PERSONNEL STATEMENT
1815 MARVIN GRIFFIN ROAD
AUGUSTA GA 30906**

Item 4.

- 1) Full Name of Applicant: Julia Ann King
- 2) Home Address: 4021 Bridle Path Dr. Hephzibah, Ga. 30815
- 3) Telephone #: _____ SS#: _____ Date of Birth: _____
- High School Diploma: Yes ☒ No _____ or GED: Yes _____ No _____
- 4) Trade name of Business of which personnel statement is a part of: Belladonna Aesthetics
- 5) Business Address: 3114 Augusta Tech Dr. Augusta, Ga. 30906
- 6) Business Telephone: (706) 558-5308
- 7) Position of Applicant in Business: owner / operator
- 8) Other names use by applicant: maiden name, names used in former marriages, alias, stagename, and or nicknames _____
- 9) Place of Birth: Augusta, Ga. U.S. Citizen (☒ yes () no
- Naturalized: _____ Date, Place and Court: _____
- Certification No: _____
- 10) Martial Status: () Married () Divorced () Separated () Widowed () Single (☒)
- 11) If married, divorced, or widowed, complete the information requested below.
- Full name of spouse: _____ SS# _____
- 12) Applicants: Height: _____ Weight: _____ Age: _____
- Color Hair: _____ Color Eyes: _____

13) Employment Records: (Give most recent experience first. If self-employed, give details.)

From		To		Occupation and Description of Duties Performed	Salaries Received	Employer	State	Reason for Leaving
Month	Year	Month	Year					
12	21			master cosmetologist	\$20k	Belladonna Aesthetics	Ga	Current

14) List in reverse chronological order all of your residence for the past ten years.

From		Street	City	State
Month	Year			
11	1997	4021 Bridle Path Dr.	Hephzibah	GA.

15) References: Give three personal references, not relatives, former employers, fellow employees, or school teachers, who are responsible, reputable, adults, business or professional men or women, who have known you well during the past five years. (Name, residence, business, address, and number of years known).

Jeffrey Jones JR. (706) 831 0254 Jones Dental Lab (26 yrs)

Eric Given S. (706) 496 4987 Ga. Army National Guard (5 yr)

Cristina Paulin (706) 825 2425 Augusta School of Massage (1 yr)

16) Military service: (Serial numbers, branch of service, period of service, type of discharge)

Georgia Army National Guard, honorable

17) Have you ever been arrested, or held by Federal, State, or other law enforcement authorities, for any violations of any federal, state, county or municipal law, regulation or ordinance? (Do not include traffic violations, unless they are offenses pertaining to alcohol or drugs, such as driving under the influence.) All other charges must be included even if they were dismissed: Give reason charged or held, date, place where charged and disposition. NO

18) Attach two (2) copies of driver's license and or picture I.D. to application.

Note: Before signing this statement, check all answers and explanations to see that you have answered all questions correctly. This statement is to be executed under oath and subject to the penalties of false swearing, and it includes all attached sheets submitted herewith.

VERIFICATION

State of Georgia RICHMOND County

Julia King do solemnly swear, subject to the penalties of false swearing that the statements and answers made by me as the applicant in the foregoing personnel statement are true.

[Signature]
Applicant's signature (Full name in ink)

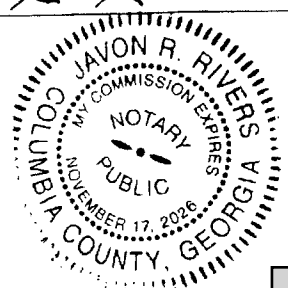
I hereby certify that JULIA KING (the above signed person) is personally known to me, that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statement and answers made therein, and, under oath

This 16th day of JANUARY in the year 2024

[Signature]
Notary Public

Sheriff Department Approval _____

Disapproval _____



PLANNING & DEVELOPMENT DEPARTMENT STAFF REPORT

Case Number: Discussion

Application Type: Massage Operators License

Business Name: Belladonna Aesthetics

Hearing Date: February 27, 2024

Prepared By: Brian Kepner, Deputy Director, Planning & Licensing Divisions, Planning & Development

Applicant: Julie King

Property Owner: Georgia Investment Series 2004-4, LLC

Address of Property: 3114 Augusta Tech Drive

Tax Parcel #: 096-0-014-00-0

Commission Districts: District 5, Super District 9

Background: New Location

ANALYSIS:

Location Restrictions:

- **Zoning:** General Business – B-2

LICENSE REQUIREMENTS:

- Any person desiring to own, operate, conduct, or carry on in Augusta, Georgia, the business of offering or providing massage therapy, before doing so shall have in his/her possession the current operator's license. A licensee holding an operator's license under this chapter is not authorized or licensed to actually perform the massage therapy on the customers of the massage therapy business unless such licensee also holds a massage therapy license. Any person other than an exempt person, employed or otherwise engaged by a massage therapy business to perform massage therapy on members of the public shall, prior to engaging in such activity, have in person's possession, a then current massage therapy license issued by the Augusta-Richmond County Commission. A licensee holding a massage therapy license is not licensed to own, operate, conduct, or carry on a massage therapy business without an operator's license. Any massage therapy business which does not maintain an office in Augusta-Richmond County, but which sends a massage therapist into Augusta-Richmond County to provide massage therapy on an outcall basis, must possess an operator's License. Any person providing massage on an outcall basis must possess a massage therapy license.

Qualifications for Operator's License, Section 6-4-3

- Must be at least 18 years of age and have received a high school diploma or graduate equivalency diploma.
- Must be a citizen of the United States or alien lawfully admitted.
- Must show ownership in the business.
- Consent to criminal background check. No operator's license shall be issued to any person convicted of or pleading guilty or nolo contendere to any charge under any federal, state, or local law within ten (10) years prior to filing date of the application for an operator's license.
- No operator's license shall be issued to any person who has had any license under the police powers of Augusta revoked within two (2) years to filing the application for an operator's license,
- If a person in whose name an operator's license is issued is not a resident of Augusta, such person must appoint and continuously maintain in Augusta a registered agent upon whom any process, notice or demand required or permitted by law or under this chapter may be served.
- An operator's license may be denied where it appears to the Augusta-Richmond County Commission that the applicant does not have adequate financial strength or adequate financial participation on the proposed business to direct and manage its affairs, or where it appears that the applicant is intended or likely to be a surrogate for a person who would not otherwise qualify for an operator's license.
- At the time of filing the application for an operator's license and thereafter, the applicant must have in his/her employ or under a binding contract, a person who holds a massage therapy license for the applicant if the operator's license is granted.

FINANCIAL IMPACT: The applicant will pay an administrative fee of \$120.00 for the Massage Operator's License, and a fee based on estimated gross revenue reported.

RECOMMENDATION:

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

NOTE: The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all information available at that time.



Public Services Committee Meeting

Meeting Date: February 13, 2024

Suspension of Alcohol License

Department:	Planning and Development
Presenter:	Brian Kepner, Deputy Director, Planning and Licensing Divisions
Caption:	A request by Miranda Wade for Massage Operator's License to be used in connection with Mirandas Therapeutic Touch Massage located at 3958 Wrightsboro Road. District 3, Super District 10.
Background:	New Location
Analysis:	The applicant meets the requirements of the City of Augusta's Massage Therapy Ordinance.
Financial Impact:	The applicant will pay an application fee of \$120.00, and a fee based on Gross Revenue.
Alternatives:	N/A
Recommendation:	<p>Planning & Development recommends approval of the application subject to additional information not contradicting the applicant's statements.</p> <p>Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.</p>
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

PERSONNEL STATEMENT
1803 MARVIN GRIFFIN ROAD
AUGUSTA, GA. 30906

- 1) Full Name of Applicant: Miranda Wade
- 2) Home Address: P.O. BOX 5326 Augusta, Ga 30916
- 3) Telephone #: _____ SS#: _____ Date of Birth: _____
- High School Diploma: ☒ Yes ☐ No _____ or GED: Yes ☐ No ☐
- 4) Trade name of Business of which personnel statement is a part of: Miranda's Therapeutic Massage
- 5) Business Address: 3958 Wrightboro Rd Suite C 30909
- 6) Business Telephone: 478 206 7146
- 7) Position of Applicant in Business: Owner
- 8) Other names used by applicant: maiden name, names used in former marriages, alias, stage name and/or nicknames _____
- 9) Place of Birth: Augusta, Ga. U.S. Citizen ☒ yes () no
- Naturalized: _____ Date, Place and Court: _____
- Certification No: _____
- 10) Marital Status: () Married (☒) Divorced () Separated () Widowed () Single
- 11) If married, divorced, or widowed, complete the information requested below.
- Full name of spouse: Percy Hov. SS# ?
- 12) Applicants: Height: 5'2" Weight: 145 Age: 47
- Color Hair: Brownish Black Color Eyes: Brown/Black

13) Employment Records: (Give most recent experience first. If self-employed, give details)

From		To		Occupation and Description of Duties Performed	Salaries Received	Employees	State	Reason for Leaving
Month	Year	Month	Year					
10	2011	Present		Owner Therapeutic Massage Business	Varies (I)		GA	Currently employed
04	2011	Present		Substitute teacher (ROBTE)	\$83.00 per ass. g. w/ taxes		GA	Currently employed

14) List in reverse chronological order all of your residence for the past ten years.

From		Street	City	State
Month	Year			
02	2015	1158 W. 11th St.	Highland	GA
12	2011	P.O. Box 2326	Highland	GA
04	2009	5105 Williams Road	Boulder	CO
05	2007	6132 Habitat Dr.	Boulder	CO

15) References: Give three personal references, not relatives, former employers, fellow employees, or school teachers, who are responsible, reputable, adults, business or professional men or women, who have known you well during the past five years. (Name, residence, business, address, and number of years known).

Mrs. Anna Freeman (2nd mom) all my life has known me
 1016 699-2106
 Randy Wade (1st mom) 904 523 4071
 Mrs. Banks colleague in teaching 706 373 6076

16) Military service: (Serial numbers, branch of service, period of service, type of discharge)

N/A

17) Have you ever been arrested, or held by Federal, State, or other law enforcement authorities, for any violations of any federal, state, county, or municipal law, regulation or ordinance? (Do not include traffic violations, unless they are offenses pertaining to alcohol or drugs, such as driving under the influence.) All other charges must be included even if they were dismissed: Give reason charged or held, date, place where charged and disposition.

N/A

18) Attach two (2) copies of driver's license and or picture I.D. to application.

Note: Before signing this statement, check all answers and explanations to see that you have answered all questions correctly. This statement is to be executed under oath and subject to the penalties of false swearing, and it includes all attached sheets submitted herein.

VERIFICATION

State of Georgia Richmond County

do solemnly swear, subject to the penalties of false swearing that the statements and answers made by me as the applicant in the foregoing personnel statement are true.

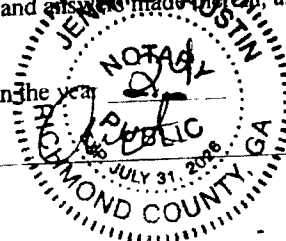
Miranda
 Applicant's signature (Full name in ink)

I hereby certify that Miranda Wade
 (the above signed person) is personally known to me, that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made therein, and, under oath.

This 17th day of January

[Signature]
 Notary Public

in the year



Sheriff Department Approval _____

Disapproval _____

PLANNING & DEVELOPMENT DEPARTMENT STAFF REPORT

Case Number: Discussion

Application Type: Massage Operators License

Business Name: Mirandas Therapeutic Touch Massage

Hearing Date: February 27, 2024

Prepared By: Brian Kepner, Deputy Director, Planning & Licensing Divisions, Planning & Development Department

Applicant: Miranda Wade

Property Owner: Bethel Covent Worship Center, Inc.

Address of Property: 3958 Wrightsboro Road

Tax Parcel #: 039-0-003-02-0

Commission Districts: District 3, Super District 10

Background: New Location

ANALYSIS:

Location Restrictions:

- **Zoning:** General Business – B-2

LICENSE REQUIREMENTS:

- Any person desiring to own, operate, conduct, or carry on in Augusta, Georgia, the business of offering or providing massage therapy, before doing so shall have in his/her possession the current operator's license. A licensee holding an operator's license under this **chapter** is not authorized or licensed to actually perform the massage therapy on the customers of the massage therapy business unless such licensee also holds a massage therapy license. Any person other than an exempt person, employed or otherwise engaged by a massage therapy business to perform massage therapy on members of the public shall, prior to engaging in such activity, have in person's possession, a then current massage therapy license issued by the Augusta-Richmond County Commission. A licensee holding a massage therapy license is not licensed to own, operate, conduct, or carry on a massage therapy business without an operator's license. Any massage therapy business which does not maintain an office in Augusta-Richmond County, but which sends a massage therapist into Augusta-Richmond County to provide massage therapy on an outcall basis, must possess an operator's License. Any person providing massage on an outcall basis must possess a massage therapy license.

Qualifications for Operator's License, Section 6-4-3

- Must be at least 18 years of age and have received a high school diploma or graduate equivalency diploma.
- Must be a citizen of the United States or alien lawfully admitted.
- Must show ownership in the business.
- Consent to criminal background check. No operator's license shall be issued to any person convicted of or pleading guilty or nolo contendere to any charge under any federal, state, or local law within ten (10) years prior to filing date of the application for an operator's license.
- No operator's license shall be issued to any person who has had any license under the police powers of Augusta revoked within two (2) years to filing the application for an operator's license,
- If a person in whose name an operator's license is issued is not a resident of Augusta, such person must appoint and continuously maintain in Augusta a registered agent upon whom any process, notice or demand required or permitted by law or under this chapter may be served.
- An operator's license may be denied where it appears to the Augusta-Richmond County Commission that the applicant does not have adequate financial strength or adequate financial participation on the proposed business to direct and manage its affairs, or where it appears that the applicant is intended or likely to be a surrogate for a person who would not otherwise qualify for an operator's license.
- At the time of filing the application for an operator's license and thereafter, the applicant must have in his/her employ or under a binding contract, a person who holds a massage therapy license for the applicant if the operator's license is granted.

FINANCIAL IMPACT: The applicant will pay an administrative fee of \$120.00 for the Massage Operator's License, and a fee based on estimated gross revenue reported.

RECOMMENDATION:

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sheriff's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

NOTE: The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserves the right to make an oral recommendation at the hearing based on all information available at that time.



Public Services Committee

February 27, 2024

Ms. Loriana Pope-Mathis

Department:	N/A
Presenter:	N/A
Caption:	Presentation by Ms. Loriana Pope-Mathis to discuss two properties on her street and holding the property owners more accountable.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

AGENDA ITEM REQUEST FORM

Commission meetings: First and third Tuesdays of each month – 2:00 p.m.

Committee meetings: Second and last Tuesdays of each month – 1:00 p.m.

Commission/Committee: (Please check one and insert meeting date)

 x Commission Date of Meeting 02-13-2024
 Public Safety Committee Date of Meeting _____ Public
 Services Committee Date of Meeting _____ Administrative
 Services Committee Date of Meeting _____ Engineering
 Services Committee Date of Meeting _____ Finance
 Committee Date of Meeting _____

Contact Information for Individual/Presenter Making the Request:

Name: _____ Loriana

Pope-Mathis _____

 Address: 2706 fair oak Court Hepohizabh Georgia 30815

Telephone

Number: 706

399-8452

Fax Number:

E-Mail Address:

 lorianapopemathis@gmail.com

Landlords/Owners _____ **Caption/Topic of Discussion to be placed on the**

Agenda: I want to discuss two properties on my street that property owners

have shown in the past and presently they don't care. The remedy I am looking

for is to hold property owners more accountable...

Thank you..Loriana Pope-Mathis

2706 Fairoak Court

Hephzibah Georgia 30815

Please send this request form to the following address:

**Ms. Lena J. Bonner Telephone Number: 706-821-1820 Clerk of Commission Fax Number:
706-821-1838 Room 806 Municipal Building E-Mail Address: nmorawski@augustaga.gov
530 Greene Street
Augusta, GA 30901**

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission meeting and 9:00 a.m. on the Thursday preceding the Committee meeting of the following week. A five minute time limit will be allowed for presentations.



Public Services Committee

February 27, 2024

Mr. Francis Christian

Department:	N/A
Presenter:	N/A
Caption:	Presentation by Mr. Francis Christian regarding power and water disconnect at 5 th Street Marina.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

AGENDA ITEM REQUEST FORM

Commission meetings: First and third Tuesdays of each month – 2:00 p.m.
Committee meetings: Second and last Tuesdays of each month – 1:00 p.m.

Commission/Committee: (Please check one and insert meeting date)

<input type="checkbox"/> Commission	Date of Meeting _____
<input type="checkbox"/> Public Safety Committee	Date of Meeting _____
<input checked="" type="checkbox"/> Public Services Committee	Date of Meeting <u>2/27/24</u>
<input type="checkbox"/> Administrative Services Committee	Date of Meeting _____
<input type="checkbox"/> Engineering Services Committee	Date of Meeting _____
<input type="checkbox"/> Finance Committee	Date of Meeting _____

Contact Information for Individual/Presenter Making the Request:

Name: Francis Christian
 Address: 261 Broad St
 Telephone Number: 706-533-4711
 Fax Number: _____
 E-Mail Address: francischristian48@gmail.com

Caption/Topic of Discussion to be placed on the Agenda:

Power + water disconnect at
5th St Marina

Please send this request form to the following address:

Ms. Lena J. Bonner	Telephone Number: 706-821-1820
Clerk of Commission	Fax Number: 706-821-1838
Suite 220 Municipal Building	E-Mail Address: nmorawski@augustaga.gov
535 Telfair Street	
Augusta, GA 30901	

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.



Public Services Committee

February 13, 2024

Senior Program Supplement

Department:	N/A
Presenter:	N/A
Caption:	Receive a recommendation from the Recreation Director regarding the establishment of a monetary supplement for the City's senior programs to be disseminated among the six sites and the establishment of senior rates for the use of city recreation facilities. (Referred from January 30 Public Services Committee)
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



Meeting Name: Public Services

Meeting Date: February 27, 2024

Item Name: Augusta Transit Upgrade of the PASS IVR System

Department: Augusta Transit

Presenter: Sharon Dottery

Caption: Approve Sole Source Contract with Trapeze Software Group for the Upgrade of the PASS IVR System.

Background: Augusta Transit in conjunction with Augusta Information Technology has been reviewing an upgrade to the Interactive Voice Response (IVR) functionality of Trapeze. Trapeze is the primary application used by Augusta Transit for Scheduling and Operations.

The Paratransit program relies on the automated scheduling functionality of the IVR system that allows citizens in need of Paratransit to schedule transportation in advance via this phone system. This upgrade will allow Augusta Transit to continue to serve citizens in an enhanced, efficient, and effective manner.

Analysis: The mission of Augusta Transit is to give our customers access to all regions of Augusta-Richmond County by providing quality, dependable, safe, accessible, and affordable transportation, thereby enhancing the mobility of the general public as well as the transportation disadvantaged.

The goal of this project is to enhance the ability of Augusta Transit to better serve citizens in the needs of Paratransit Transport.

Financial Impact: There has been an increase from the original purchase price of \$31,488 to \$40,813.00 due to the revision of time required to complete the project. The original account executive scheduled the project for two days. The new account executive has estimated the project would take 6.5 days to complete, thus the new cost.

The project will be funded at 80% Federal and 20% local. The total cost is \$40,813.00.

	Split	Federal	Local
FTA Grant GA-2021-023	80/20	<u>\$32,650.00</u>	<u>\$8,163.00</u>
Total	\$40,813.00	\$32,650.00	\$8,163.00

Alternatives: Deny request.

Recommendation:

Approve Contract with Trapeze Software Group for the Upgrade of the PASS System.

Item 9.

**Funds are available in
the following accounts:**

The Augusta Transit 2024 budget 546709-1226-5424320 for the project cost.

**REVIEWED AND
APPROVED BY:**


N/A

**AUGUSTA TRANSIT**

SHARON DOTTERY, TRANSIT DIRECTOR

MEMORANDUM OF SOLE SOURCE JUSTIFICATION

TO: Geri Sams, Director Procurement

FROM:  Sharon Dottery, Director Transit

DATE: February 9, 2024

SUBJECT: GVP8 Migration Server Upgrade

Augusta Transit in conjunction with Augusta Information Technology has been reviewing an upgrade to the Interactive Voice Response (IVR) functionality of Trapeze. Trapeze is the primary application used by Augusta Transit for Scheduling and Operations.

The Paratransit program relies on the automated scheduling functionality of the IVR system that allows citizens in need of Paratransit to schedule transportation in advance via this phone system. This upgrade will allow Augusta Transit to continue to serve citizens in an enhanced, efficient, and effective manner.

Current Issue

- Augusta Transit's current server is from 2012 and in need of an upgrade.

Project Objectives

- The mission of Augusta Transit is to give our customers access to all regions of Augusta-Richmond County by providing quality, dependable, safe, accessible, and affordable transportation, thereby enhancing the mobility of the general public as well as the transportation disadvantaged.
- The goal of this project is to enhance the ability of Augusta Transit to better serve citizens in the need of Paratransit Transport.



Print Form

Item 9.

Sole Source Justification (Reference Article 6, Procurement Source Selection Methods and Contract Awards, § 1-10-56 SOLE SOURCE PROCUREMENT)

Vendor: Trapeze E-Verify Number: 486896

Commodity: GVP8 Server Migration

Estimated annual expenditure for the above commodity or service: \$ 40,813.00

Initial all entries below that apply to the proposed purchase. Attach a memorandum containing complete justification and support documentation as directed in initialed entry. (More than one entry will apply to most sole source products/services requested).

- _____ 1. SOLE SOURCE REQUEST IS FOR THE ORIGINAL MANUFACTURER OR PROVIDER, THERE ARE NO REGIONAL DISTRIBUTORS. (Attach the manufacturer's written certification that no regional distributors exist. Item no. 4 also must be completed.)
- _____ 2. SOLE SOURCE REQUEST IS FOR ONLY THE AUGUSTA GEORGIA AREA DISTRIBUTOR OF THE ORIGINAL MANUFACTURER OR PROVIDER. (Attach the manufacturer's — not the distributor's — written certification that identifies all regional distributors. Item no. 4 also must be completed.)
- X _____ 3. THE PARTS/EQUIPMENT ARE NOT INTERCHANGEABLE WITH SIMILAR PARTS OF ANOTHER MANUFACTURER. (Explain in separate memorandum.)
- _____ 4. THIS IS THE ONLY KNOWN ITEM OR SERVICE THAT WILL MEET THE SPECIALIZED NEEDS OF THIS DEPARTMENT OR PERFORM THE INTENDED FUNCTION. (Attach memorandum with details of specialized function or application.)
- X _____ 5. THE PARTS/EQUIPMENT ARE REQUIRED FROM THIS SOURCE TO PERMIT STANDARDIZATION. (Attach memorandum describing basis for standardization request.)
- _____ 6. NONE OF THE ABOVE APPLY. A DETAILED EXPLANATION AND JUSTIFICATION FOR THIS SOLE SOURCE REQUEST IS CONTAINED IN ATTACHED MEMORANDUM.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the service or material described in this sole source justification be authorized as a sole source for the service or material.

Name: Sharon Dottery Department: Augusta Transit Date: 2/9/24

Department Head Signature: Sharon Dottery Date: 2/9/24

Approval Authority: _____ Date: _____

Administrator Approval: (required – not required) _____ Date: _____

COMMENTS:

Augusta Richmond County (ARC)
GVP 9 Migration for PASS-IVR
Statement of Work

November 20, 2023

Submitted by:
Name
Tel: 123-456-7890
email@trapezegroup.com

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Introduction

The purpose of this document is to provide Augusta Richmond County (ARC) with a quote and scope of work for the PASS-IVR Genesys Voice Platform (GVP) 9 migration.

This document outlines the implementation services to be provided by Trapeze, as well as the support required from ARC staff and resources.

Section 1:

Trapeze Professional Services

Personnel

Section 2:

To ensure successful completion of this implementation, Trapeze will utilize the following professional services personnel:

Section 2.1:

- **Project Manager:** The centralized point of contact for the project. The project manager is responsible for coordinating project schedules, deliverables and resources required to deliver the proposed solution as defined in this statement of work.
- **Implementation Consultant(s):** The primary technical point(s) of contact supporting the design, installation, configuration, testing, implementation, and deployment of the Software.
- **Developer(s):** The primary resource(s) responsible for completing all user interface design changes to meet ARC's business needs.

Section 2.2:

Implementation Methodology Overview

This project will be executed in a phased approach, with key activities identified below:

1. Project Kick-Off
2. Development
3. Internal Acceptance Testing
4. Software Installation and Configuration
5. Installation Testing
6. Acceptance Testing
7. Deployment and Closure

Project Implementation Approach

Project Kick-Off

Following contract execution, Trapeze and ARC will hold a remote project kick-off meeting to

Section 3:

- Align stakeholders on scope and timelines
- Review roles and responsibilities
- Identify any key risks

Section 3.1:

Project teams from both Trapeze and ARC are expected to attend the kick-off meeting.

Development

Section 3.2:

Trapeze will provide development services for the migration of the existing ARC PASS-IVR markup to be compatible with GVP9. Additional markup changes such as call flow changes, menu updates and static text changes are not included in this implementation. Should additional changes be required, they will need to be addressed through a change order.

Internal Acceptance Testing

Section 3.3:

Internal Acceptance Testing (IAT) is completed remotely by Trapeze before any software is installed in ARC's environment. During IAT, Trapeze testing specialists will perform unit and regression testing to ensure completeness and accuracy of all standard features. These specialists will also update any automated regression test scripts to expand coverage as needed.

After unit and regression testing is completed, the Trapeze Implementation Consultant(s) run a series of tests in a local environment to ensure that all software is functioning properly against ARC's specific data and configuration. This allows Trapeze to proactively determine any potential data-related issues and ensures that all standard setup and configuration tasks can be performed for ARC.

Section 3.4:

Software Installation and Configuration

Following the completion of Internal Acceptance Testing, Trapeze will work with ARC to remotely install the GVP9 software and configure the PASS-IVR software in ARC's environment.

ARC will be required to complete all hardware installations (including all server configurations) in time for the test environment installation. To assist Trapeze with the installation, ARC will provide remote access (VPN, etc.) to all necessary servers. If remote access is unavailable, Zoom or ARC's preferred secure connection will be used as an alternate method for connecting to the servers.

Windows Server 2016 or 2019

Trapeze requires the GVP9 software to run on a Windows 2016 or 2019 server operating system. All other servers in ARC's organization may run on Windows 2012 or above. ARC will be required to contact their re-seller for Windows Operating System Licensing.

SIP Gateway

Trapeze will be attempting a direct SIP interconnection between ARC's PBX and the GVP server on a best-effort basis. Should the interconnection not be possible within a reasonable time frame estimated as one (1) workday, Trapeze will re-use and reconfigure the existing ARC SIP gateways.

GVP9 Server Backup

Due to the complexity of the GVP9 platform installation, as well as level of effort associated with rebuilding the server, it is essential for ARC to perform a complete disk-image backup of each server environment prior to deployment.

Installation Testing

Installation Testing will occur after the software has been installed in ARC's environment. This testing is designed to ensure the software is functioning properly within ARC's environment, as well as with third party software, as necessary.

During Installation Testing, ARC will grant Trapeze access to their servers so that Trapeze can perform testing of key software functionality and validate the software is functioning properly in ARC's environment. During Installation Testing Trapeze will validate the following:

- Applications are connected to the appropriate database(s)
- General software functionality is working as designed for PASS-IVR
- All configurations and settings are functioning as expected

Section 3.6: Acceptance Testing

Acceptance Testing involves ARC utilizing the new GVP9 software in the local environment to ensure it responds accurately to user inputs and all features and functions work as expected.

Trapeze will provide remote support to begin the first round of Acceptance Testing activities. ARC will have ten (10) business days in which to perform an initial comprehensive end-to-end round of Acceptance Testing.

All subsequent end-to-end rounds of Acceptance Testing must be completed by ARC in no more than five (5) business days.

Testing Defect Review Tracking and Resolution

During both phases of Acceptance Testing, ARC will document and prioritize any defects encountered throughout the testing period (if any exist). Following the completion of a round of testing, ARC will supply Trapeze with a complete list of all perceived defects, which Trapeze will assess for root cause and resolve where appropriate based on the severity levels defined below.

1. **Critical** – Defect causes failure of critical functionality or critical data and no workaround is available.
 - This can include but is not limited to:
 - System crashing
 - Non-recoverable conditions
 - Data loss or corruption

- Security concerns leading to breach of information and/or misuse, or severely affecting system performance and/or functionality
 - Performance defects leading to unavailability or loss of functionality
2. **Major** – Defect partially impairs critical functionality. A workaround is available but difficult to execute.
- This can include but is not limited to:
 - System crashing or aborting during normal operation of a non-critical flow
 - Missing functionality
 - Inconsistent logic or display of data
 - Slow responsiveness and underperformance of the system
 - Missing security or system patches, minor breach of information
3. **Minor** – Defect impairs non-critical functionality with a satisfactory workaround available.
- This can include but is not limited to:
 - Minor usability issues such as inconsistent display
 - Tab/shortcut keys not working
 - Missing input validation
 - System recoverable errors

ARC and Trapeze, in collaboration will review the list and identify the priority of each defect and indicate the desired resolution sequence (1 = soonest resolution desired). Trapeze will make every effort to resolve defects of the same severity levels based on sequential order.

At the completion of each round of testing, Trapeze will work remotely to resolve all critical and major defects (if any exist). If an updated software solution is required to resolve the defect(s), Trapeze will provide the updated software encompassing all defect fixes. ARC will be asked to test and validate the software to ensure all defects have been rectified. If further defects are identified, Trapeze will evaluate and work to resolve them, and ARC will be asked to execute another round of Acceptance Testing.

Once ARC confirms that all critical and major defects have been resolved, Acceptance Testing will be considered complete, and the software deemed ready for production use. ARC will be required to sign off on the Acceptance Testing. All minor defects will be transitioned to the Trapeze maintenance and support program, who will provide new software builds addressing post-deployment defects, as necessary.

Section 3.7:

Deployment and Closure

During the deployment activities, Trapeze will decommission the legacy GVP software and re-direct the call flow towards the new GVP9 software in ARC's production environment, so that it can be used to support live operations.

This cutover should be independent of any upgrades that are happening at the current time. For example, the GVP9 migration should be a separate activity entirely, to happen either before or after any current upgrade that is in progress.

Deployment Support

Trapeze will provide remote go-live support for the launch of GVP9 software for up to one (1) week from cut-over into ARC's production environment. ARC can leverage these services during standard business hours to address any non-critical questions or support needs that may arise from using the software to support live operations.

Closure

At the completion of the deployment support period, all ongoing support will be transitioned to and provided through Trapeze's long-term maintenance program. At this time, the project will be considered complete and project closure will be processed.

Responsibilities and Deliverables

Activity	Trapeze Responsibilities	ARC Responsibilities	Deliverables
Project Kick-Off	<ul style="list-style-type: none"> Lead project kick-off meeting Collaborate with ARC in developing project schedule 	<ul style="list-style-type: none"> Assist in developing project schedule and kick-off presentation Provide inputs for ARC-led activities 	<ul style="list-style-type: none"> Kick-off meeting Kick-off Presentation (MS PowerPoint) Preliminary project schedule (revised as necessary)
Development	<ul style="list-style-type: none"> Migrate markup to be compatible with GVP9 	<ul style="list-style-type: none"> Consult as required 	<ul style="list-style-type: none"> Completed GVP9 markup
Internal Acceptance Testing	<ul style="list-style-type: none"> Perform Internal Acceptance Testing 	<ul style="list-style-type: none"> Provide data as necessary 	
Software Installation and Configuration	<ul style="list-style-type: none"> Install GVP9 software and configure PASS-IVR in ARC's environment 	<ul style="list-style-type: none"> Complete all hardware installation(s) Manage servers, databases, backup procedures, database maintenance practices, and Windows environments and security Install Trapeze pre-requisite software (e.g. ODBC connections, database servers, etc.) 	<ul style="list-style-type: none"> Installed software in ARC's environment
Installation Testing	<ul style="list-style-type: none"> Perform Installation Testing 	<ul style="list-style-type: none"> Provide technical consulting as required Provide access to production environment 	
Acceptance Testing	<ul style="list-style-type: none"> Support ARC during Acceptance Testing 	<ul style="list-style-type: none"> Perform Acceptance Testing Complete prioritization of defect(s) Re-test defect resolutions 	<ul style="list-style-type: none"> Prioritized defects log Software releases, as necessary
Deployment and Closure	<ul style="list-style-type: none"> Provide remote support for all go-live activities for up-to one (1) week 	<ul style="list-style-type: none"> Escalate defects to appropriate Trapeze Implementation Consultants Ensure data accuracy Confirm connectivity, logins, etc. 	<ul style="list-style-type: none"> PASS-IVR and GVP9 is operational and functional in ARC's production environment

Project Duration

This implementation is expected to be completed within four (4) months from the completion of the project kick-off meeting. Trapeze also assumes that each activity (listed in Section 2.2) will commence no more than five (5) business days following the completion of the previous activity.

Section 5:

Following contract execution, a mobilization period will be required to align resources prior to kicking off the project. Trapeze will work to minimize this mobilization period through proactive planning with ARC.

If the length of the project exceeds four (4) months from the kick-off meeting, or any activity does not commence within five (5) business days following the completion of the previous activity, either due to ARC's readiness or resourcing delays, a change order may be required to fund the extension.

If ARC places the project on hold, a Request for Change form will need to be filled in to outline and agree to the terms of the delay, including payment for services rendered to date.

Trapeze requires fourteen (14) days written notice when ARC is ready to resume the project. Trapeze will then require a mobilization period to ramp up the project again, a change order may be required to fund this ramp up.

If the project remains on hold for more than ninety (90) days, Trapeze reserves the right to terminate the project. ARC will have five (5) business days to allow Trapeze onto any required servers to uninstall any software installed as part of this project. Any payments previously invoiced will not be refunded. When ARC is ready to start a new project, it will be rescoped in its entirety through the sales process.

Section 6: Project Management

Trapeze will provide remote project management support for the entire duration of the project. The Trapeze project manager will be responsible for:

- Successful planning, design, and execution of the project
- Effective stakeholder communication
- Risk mitigation
- Meeting project milestones

The project manager will be the key point of contact for ARC for the duration of the project. Trapeze will also require ARC assign a project manager for this implementation. The two project managers will work together to ensure consistent dialogue is maintained through well-established communication channels.

A successful implementation requires effective and timely communication with all project stakeholders. Trapeze expects the project managers will meet on a bi-weekly basis.

In addition to the responsibilities outlined above, Trapeze project managers will also provide the following key services:

- **Change Management:** If any deliverable(s) will need to be changed mid-project, the project manager will identify the impact of the change and initiate necessary actions to ensure timelines and project costs will be adjusted.

- **Milestone Sign-Offs:** With each completed milestone, ARC will be asked to sign off on the milestone and confirm agreement with project moving forward.

ARC's Resource Requirements

Outlined below are estimated resource allocations to support the implementation and effort defined in this statement of work.

Se

Resource	Resource Allocation	Responsibilities
Project Manager	20% of their time for the full duration of the project	<ul style="list-style-type: none"> • Coordinate all resources from ARC • Coordinate conference calls and meetings, as required • Coordinate completion of Acceptance Testing • Coordinate ARC activities • Work with the Trapeze project manager to identify risks, issues, and mitigations throughout the project • Coordinate software deployment activities
Subject Matter Experts/End Users (Internal)/Testers	20% of their time for the full duration of the project 50% of their time during Testing	<ul style="list-style-type: none"> • Participate in the completion of ARC-led activities • Participate in the review of all documentation • Assist with software deployment activities • Execute Acceptance Testing • Record and report any Software defects
System Administrators / IT	25% of their time during software Installation, Testing, and Deployment	<ul style="list-style-type: none"> • Assist with troubleshooting network or technical issues • Provide access to servers as necessary throughout the project • Maintain system security controls & permissions, user accounts, etc. • Assist with software deployment activities

Project Budget

The following project budget includes all costs required for the PASS-IVR GVP9 migration as outlined in this statement of work.

Se	Item	Description	Cost (USD)
	1	Implementation Services	\$40,813
		Total Cost	\$40,813

Payment Milestones

The below payment milestones shall be followed throughout the implementation.

Se	Milestone	Description	Acceptance Criteria	% of Contract Value
	1	Project Kick-Off	Completion of the Project Kick-Off meeting	10% of Services
	2	Software Installation	Installation of PASS-IVR markup and GVP9 in ARC's environment	30% of Services
	3	Acceptance Testing - Round 1	Completion of the initial ten (10) business day Acceptance Testing period	30% of Services
	4	Acceptance Testing - Final	Resolution of critical and major defect(s)	20% of Services
	5	Deployment Support	Completion of one (1) week of remote go-live support	10% of Services

Project Assumptions

General Pricing Assumptions

Section 9:

Section 9.1:

1. This implementation is a fixed-fee engagement.
2. Pricing does not include any applicable taxes or expenses associated with ARC and any of its resources assigned to the project.
3. Any integration with third party software or systems outside the scope of this project will be the responsibility of ARC.
4. A ARC system administrator will be readily available for all configuration, installation, testing and deployment activities.
5. All documentation and execution of test cases will be the responsibility of ARC.
6. All software will take advantage of the existing Trapeze infrastructure, data sources and software unless otherwise stated.
7. All services will be performed remotely utilizing current production version of the PASS-IVR software.
8. This project should be completed either before, or after, an upgrade activity. There is no scope in this project to address a version change of the Trapeze PASS-IVR software, and the cutover of the GVP migration should not be simultaneous with any ongoing upgrades.
9. The only development work included in this project will be to update the markup to be compatible with GVP9.
10. Text and call flow updates and additional markup customizations are not within the scope of this project.
11. Trapeze requires the GVP9 software to run on a Windows 2016 or 2019 operating system, where this server can be placed on VM Ware.
12. ARC will create a complete disk-image backup at the conclusion of the migration.
13. If the server will need to be rebuilt and ARC has not created a backup, a change order will be required to secure additional installation services.
14. If SIP Trunking cannot be used as expected, ARC will need to use its existing SIP Gateways to interconnect the PBX to the GVP servers.
15. ARC is responsible for all telephony configurations required for the GVP9 migration. This includes any configuration/support of the current PBX system as well as any gateway's that may be used during this deployment.
16. ARC is responsible for the purchase and installation of any required server and workstation hardware and software (servers shall be preconfigured to Trapeze's specifications).
17. Any services or requests that are outside the scope of this implementation will need to be addressed through a change order. Additional costs may apply based on the nature of the change.
18. Pricing is valid until February 29, 2024.

Here for the journey is more than our tagline – It's our commitment to you. Our value is in our ability to address your needs and please your riders. We always strive to do both.

Thank you for taking the time to review this proposal. Please reach out to us with any questions or comments. Your feedback is always appreciated.





Takiyah A. Douse
Interim Administrator

August 15, 2023

Sharon Dottery, Director
Transit
2844 Regency Blvd.
Augusta, GA 30904

Dear Director Dottery:

At their meeting held on Tuesday, August 15, 2023, the Augusta, Georgia Commission, acted on the following items:

23. Approved Contract with Trapeze Software Group for the Upgrade of the PASS IVR System as a sole source procurement.

If you have any questions, please contact me.

In Service,

A handwritten signature in black ink, appearing to read "CMJ", followed by a horizontal line.

Charles M. Jackson, Deputy Administrator

CJ/nd



Print Form

Item 9.

Sole Source Justification (Reference Article 6, Procurement Source Selection Methods and Contract Awards, § 1-10-56 SOLE SOURCE PROCUREMENT)

Vendor: Trapeze E-Verify Number: 486896

Commodity: GVP8 Server Migration

Estimated annual expenditure for the above commodity or service: \$ 40,813.00

Initial all entries below that apply to the proposed purchase. Attach a memorandum containing complete justification and support documentation as directed in initialed entry. (More than one entry will apply to most sole source products/services requested).

1. SOLE SOURCE REQUEST IS FOR THE ORIGINAL MANUFACTURER OR PROVIDER, THERE ARE NO REGIONAL DISTRIBUTORS. (Attach the manufacturer's written certification that no regional distributors exist. Item no. 4 also must be completed.)
2. SOLE SOURCE REQUEST IS FOR ONLY THE AUGUSTA GEORGIA AREA DISTRIBUTOR OF THE ORIGINAL MANUFACTURER OR PROVIDER. (Attach the manufacturer's — not the distributor's — written certification that identifies all regional distributors. Item no. 4 also must be completed.)
- X 3. THE PARTS/EQUIPMENT ARE NOT INTERCHANGEABLE WITH SIMILAR PARTS OF ANOTHER MANUFACTURER. (Explain in separate memorandum.)
4. THIS IS THE ONLY KNOWN ITEM OR SERVICE THAT WILL MEET THE SPECIALIZED NEEDS OF THIS DEPARTMENT OR PERFORM THE INTENDED FUNCTION. (Attach memorandum with details of specialized function or application.)
- X 5. THE PARTS/EQUIPMENT ARE REQUIRED FROM THIS SOURCE TO PERMIT STANDARDIZATION. (Attach memorandum describing basis for standardization request.)
6. NONE OF THE ABOVE APPLY. A DETAILED EXPLANATION AND JUSTIFICATION FOR THIS SOLE SOURCE REQUEST IS CONTAINED IN ATTACHED MEMORANDUM.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the service or material described in this sole source justification be authorized as a sole source for the service or material.

Name: Sharon Dottery Department: Augusta Transit Date: 2/9/24

Department Head Signature: Sharon Dottery Date: 2/9/24

Approval Authority: BA Date:

Administrator Approval: (required -- not required) Date:


COMMENTS:

**AUGUSTA TRANSIT**

SHARON DOTTERY, TRANSIT DIRECTOR

MEMORANDUM OF SOLE SOURCE JUSTIFICATION

TO: Geri Sams, Director Procurement

FROM:  Sharon Dottery, Director Transit

DATE: February 9, 2024

SUBJECT: GVP8 Migration Server Upgrade

Augusta Transit in conjunction with Augusta Information Technology has been reviewing an upgrade to the Interactive Voice Response (IVR) functionality of Trapeze. Trapeze is the primary application used by Augusta Transit for Scheduling and Operations.

The Paratransit program relies on the automated scheduling functionality of the IVR system that allows citizens in need of Paratransit to schedule transportation in advance via this phone system. This upgrade will allow Augusta Transit to continue to serve citizens in an enhanced, efficient, and effective manner.

Current Issue

- Augusta Transit's current server is from 2012 and in need of an upgrade.

Project Objectives

- The mission of Augusta Transit is to give our customers access to all regions of Augusta-Richmond County by providing quality, dependable, safe, accessible, and affordable transportation, thereby enhancing the mobility of the general public as well as the transportation disadvantaged.
- The goal of this project is to enhance the ability of Augusta Transit to better serve citizens in the need of Paratransit Transport.



Public Services Committee Meeting

Meeting Date: February 27, 2024

Motion to approve the execution of a Georgia Power Underground Easement

Department:	Parks & Recreation
Presenter:	Charles Jackson
Caption:	Motion to approve the execution of a Georgia Power Underground Easement at 2463 Golden Camp Road (Henry H. Brigham Community Center and Park)
Background:	As part of the construction of the new Henry H. Brigham Community Center, new transformers and underground power distribution lines need to be placed on site to ensure that newly constructed as well as existing structures on the parcel are connected to Georgia Power's network. The execution of the easement is a prerequisite for the work on site.
Analysis:	The proposed easement has been reviewed by the Engineering Department and the Law Department.
Financial Impact:	None
Alternatives:	<ol style="list-style-type: none"> 1. Move to approve the execution of the easement. 2. Move to no action.
Recommendation:	<ol style="list-style-type: none"> 1. Move to approve the execution of the easement.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

After recording, return to:
 Georgia Power Company
 Attn: Land Acquisition (Recording)
 241 Ralph McGill Blvd NE
 Bin 10151
 Atlanta, GA 30308-3374

 PROJECT 2023020026 LETTER FILE DEED FILE MAP FILE
 ACCOUNT NUMBER 11047464-GPC9596-VBS-GP300E02523
 NAME OF LINE/PROJECT: 2463 GOLDEN CAMP RD, AUGUSTA (RICHMOND COUNTY) - DISTRIBUTION
 LINE
 PARCEL NUMBER 001

STATE OF GEORGIA
 RICHMOND COUNTY

U N D E R G R O U N D E A S E M E N T

For and in consideration of the sum of Ten and No/100 Dollars (\$10.00) and other good and valuable consideration, in hand paid by GEORGIA POWER COMPANY, a Georgia corporation (the "Company"), the receipt and sufficiency of which are hereby acknowledged, AUGUSTA - RICHMOND COUNTY (the "Undersigned", which term shall include heirs, successors and/or assigns), whose mailing Address is 535 Telfair St. # 800, Augusta, GA 30901-2379, does hereby grant and convey to the Company, its successors and assigns, the non-exclusive right, privilege and easement to go in, upon, along, across, under and through the Property (as defined below) for the purposes described herein.

The "Property" is defined as that certain tract of land owned by the Undersigned at 2463 GOLDEN CAMP RD., AUGUSTA, GA 30906 (Tax Parcel ID No. 0962075000) in the 89 GMD (Georgia Militia District) of Richmond County, Georgia.

The "Easement Area" is defined as any portion of the Property located (a) within ten (10) feet of the centerline of the underground distribution line(s) as installed in the approximate location(s) shown on "Exhibit A" attached hereto and made a part hereof, and (b) within ten (10) feet from each side of any related above-ground equipment and facilities, including without limitations cubicles, transformers and service pedestals, as installed in the approximate location(s) shown in "Exhibit A". Collectively aforementioned (a), and (b) called "Facilities".

The rights granted herein include and embrace the right of the Company to construct, operate, maintain, repair, renew and rebuild continuously upon and under the Easement Area its lines for transmitting electric current with wires,

PARCEL 001	NAME OF	2463 GOLDEN CAMP RD, AUGUSTA (RICHMOND COUNTY) -
	LINE/PROJECT:	DISTRIBUTION LINE

transformers, service pedestals, manholes, conduits, cables and other necessary apparatus, fixtures and appliances; the right to stretch communication or other lines of any other company or person under the Easement Area, provided such lines shall be only for the use of the Company; the right to assign this Underground Easement in whole or in part, to (i) another electrical utility provider, or (ii) a purchaser of all or substantially all of the assets of the Company; the right at all times to enter upon the Easement Area for the purpose of inspecting said lines and/or making repairs, renewals, alterations and extensions thereon, thereunder, thereto or therefrom; the right to cut, trim, remove, clear and keep clear of said underground lines, transformers, fixtures, and appliances all trees and other obstructions that may in the opinion of the Company now or hereafter in any way interfere or be likely to interfere with the proper maintenance and operation of said underground lines, transformers, fixtures, and appliances; the right of ingress and egress over the Property to and from the Easement Area; and the right to install and maintain electrical and communication lines and facilities to existing and future structure(s) within the Easement Area under the easement terms provided herein. Any timber cut on the Easement Area by or for the Company shall remain the property of the owner of said timber.

The Undersigned does not convey any land, but merely grants the non-exclusive rights, privileges and easements hereinbefore set out.

The Company shall not be liable for or bound by any statement, agreement or understanding not herein expressed.

[Signature(s) on Following Page(s)]

PARCEL 001 NAME OF 2463 GOLDEN CAMP RD, AUGUSTA (RICHMOND COUNTY) -
LINE/PROJECT: DISTRIBUTION LINE

IN WITNESS WHEREOF, the Undersigned has/have hereunto set his/her/their
hand(s) and seal(s), this _____ day of _____, _____.

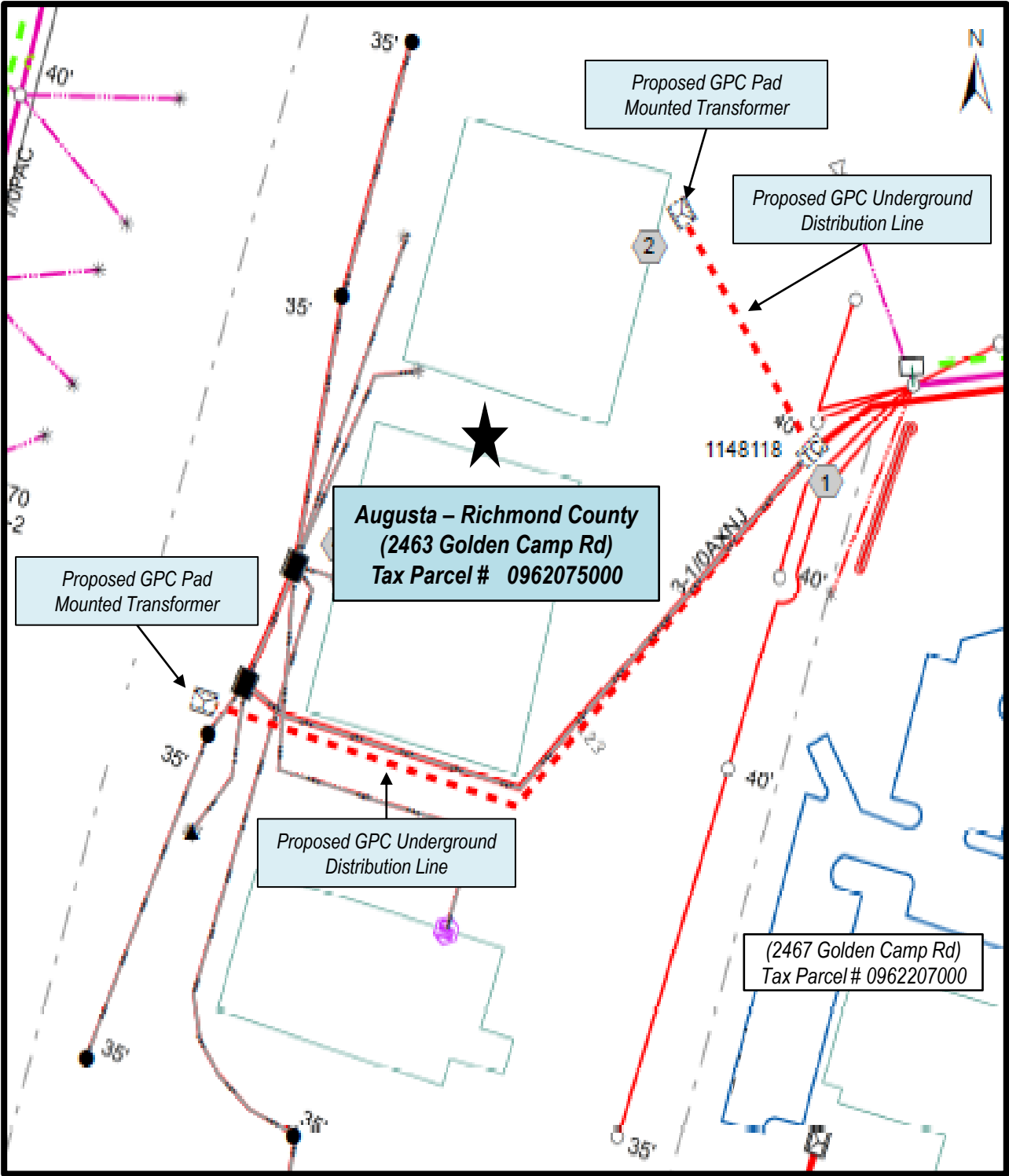
Signed, sealed and delivered in the AUGUSTA - RICHMOND COUNTY
presence of:

_____	By: _____ (SEAL)
Witness	Name: GARNETT L. JOHNSON
	Title: MAYOR
_____	Attest: _____ (SEAL)
Notary Public	Name:
	Title:

[CORPORATE SEAL]

Exhibit "A"

Item 10.



Environmental & Natural Resources

Parcel 001

DRAWING NOT TO SCALE

**2463 Golden Camp Rd, Augusta
(Richmond County) - Distribution Line
LIMS # 2023020026**



Public Services

Meeting Date: February 27, 2024

AO Code Enforcement Bus Tour

Department:	Office of the Administrator
Presenter:	Takiyah A. Douse, Interim Administrator
Caption:	Motion to approve the Commission directed bus tour to occur on Friday, March 15, 2024, from 10am to 12pm.
Background:	On January 16, 2024 the Commission approved tasking the Administrator with organizing a tour in the next 60 days of various neighborhoods such as Harrisburg, Laney-Walker and other areas that commissioners may suggest and that commissioners, representatives from Code Enforcement and Engineering Department, the Fire Chief, officials in Magistrate Court and anyone else deemed necessary to be there to see the bad conditions of where people are living in the properties owned by slumlords and absentee property owners throughout the county.
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	Approve the Commission directed bus tour to occur on Friday, March 15, 2024, from 10am to 12pm.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



Public Services Committee

February 27, 2024

Minutes

Department:	N/A
Presenter:	N/A
Caption:	Motion to approve the minutes of the Public Services Committee held on February 13, 2024.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



PUBLIC SERVICES COMMITTEE MEETING MINUTES

Commission Chamber

Tuesday, February 13, 2024

1:00 PM

PUBLIC SERVICES

PRESENT

Mayor Garnett Johnson
Commissioner Sean Frantom
Commissioner Stacy Pulliam
Commissioner Wayne Guilfoyle

ABSENT

Commissioner Bobby Williams

1. Suspension of the Alcohol License for Allen Vonceillies, Club Climax a/k/a Club Rain, 1855 Gordon Highway, for failure to comply with Augusta-Richmond County Alcohol Ordinance.
Motion to approve placing this business on a one-year suspension.
Motion made by Guilfoyle, Seconded by Pulliam.
Voting Yea: Frantom, Pulliam, Guilfoyle
Motion carries 3-0.
2. Motion to approve FAA Reimbursable Agreement Masters 2024. Approved by the Augusta Aviation Commission on January 25, 2024.
Motion to approve.
Motion made by Pulliam, Seconded by Guilfoyle.
Voting Yea: Frantom, Pulliam, Guilfoyle
Motion carries 3-0.
3. Motion to approve entering into a Memorandum Of Understanding between Augusta and the Greater Augusta Arts Council for the commissioning and installation of a commemorative art sculpture, honoring the historical African American caddies of Augusta, and to authorize the Mayor to execute the MOU and all related documents.
Motion to approve.
Motion made by Guilfoyle, Seconded by Pulliam.
Voting Yea: Frantom, Pulliam, Guilfoyle
Motion carries 3-0.

4. Discuss the conditions at Newman Tennis Center and the importance of getting this tennis facility back up to standards. **(Requested by Commissioner Catherine McKnight)**

Item 12.

Motion to approve receiving this item as information without objection.

Motion made by Pulliam.

It was the consensus of the committee that this item be received as information without objection.

5. Receive a recommendation from the Recreation Director regarding the establishment of a monetary supplement for the City's senior programs to be disseminated among the six sites and the establishment of senior rates for the use of city recreation facilities. (Referred from January 30 Public Services Committee)

It was the consensus of the committee to refer this item back to the next committee meeting without objection.

6. Discuss the happenings at Super 8 Hotel located on Washington Road. **(Requested by Commissioner Sean Frantom)**

Motion to approve the recommendation of the Administrator to allow Planning & Development, the Administrator, and the Law Department to work together to formulate a letter to send to the owners of the Super 8 Hotel outlining some expectations relating to a disciplinary process whereby the individual is first warned and then some additional discipline that could occur if their behavior continues.

Motion made by Guilfoyle, Seconded by Pulliam.

Voting Yea: Frantom, Pulliam, Guilfoyle

Motion carries 3-0.

7. Motion to approve the minutes of the Public Services Committee held on January 30, 2024.

Motion to approve.

Motion made by Pulliam, Seconded by Guilfoyle.

Voting Yea: Frantom, Pulliam, Guilfoyle

Motion carries 3-0.



Public Services Committee

February 27, 2024

Glendale Historic Preservation Committee

Department:	N/A
Presenter:	N/A
Caption:	Presentation by Glendale Historic Preservation Committee regarding petition to close the Smart Grocery Shoppers Stop.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

AGENDA ITEM REQUEST FORM

Commission meetings: First and third Tuesdays of each month – 2:00 p.m.
Committee meetings: Second and last Tuesdays of each month – 1:00 p.m.

Commission/Committee: (Please check one and insert meeting date)

Commission		Date of Meeting
<input checked="" type="checkbox"/>	Public Safety Committee	02/27/2024
	Public Services Committee	Date of Meeting
	Administrative Services Committee	Date of Meeting
<input checked="" type="checkbox"/>	Engineering Services Committee	02/27/2024
	Finance Committee	Date of Meeting

Contact Information for Individual/Presenter Making the Request:

Name: Glendale Historic Preservation Committee

Address: 1661 Olive Road, Augusta GA 30904

Telephone Number: 678-964-6879

Fax Number: _____

E-Mail Address: Glendale.Taught.Me@gmail.com

Caption/Topic of Discussion to be placed on the Agenda:

Glendale Historic Preservation Committee Petition to Keep the Olive Road Bridge Open Close the

Smart Grocery Shoppers Stop, and Courtesy Tax Reimbursement for the Residents of Glendale

Nancy Morawski

From: Glendale Taught Me <glendale.taught.me@gmail.com>
Sent: Thursday, February 22, 2024 8:39 AM
To: Nancy Morawski
Cc: Commissioner Jordan Johnson; Commissioner Jordan Johnson; Commissioner Francine Scott; Commissioner Catherine Smith-McKnight
Subject: [EXTERNAL] Glendale Historic Preservation Committee Agenda Item Request
Attachments: glendale agenda.pdf; Screenshot_22-2-2024_83235_.jpeg

See attached agenda item request.

[**NOTICE:** This message originated outside of the City of Augusta's mail system -- **DO NOT CLICK** on links, open **attachments** or respond to **requests for information** unless you are sure the content is safe.]

