



COMMISSION MEETING AGENDA

Commission Chamber

Tuesday, September 01, 2026

2:00 PM

INVOCATION

Reverend William Brown, Pastor, Freedom Zone Worship Center

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

CONSENT AGENDA

(Items 1-13)

PUBLIC SERVICES

- 1.** Motion to **approve** A.N. 26-37–New Location: Retail Package Liquor, Beer, and Wine, Franklin Mishoe applicant for Blind Louis Liquor Store, LLC, 752 Broad Street, Augusta GA 30901, District 1, Super District 9. **(Approved by Public Services Committee August 26, 2026)**
- 2.** Motion to **approve** A.N. 26-38 – Existing Location, New Ownership: **Retail Package Beer and Wine.** Ileshkumar Patel applicant for Radhe Krishn 2026 LLC, to be used in connection with **3460 Peach Orchard Rd**, Augusta GA 30906.District 6, Super District 10. **(Approved by Public Services Committee August 26, 2026)**

ADMINISTRATIVE SERVICES

- 3.** MOTION TO **APPROVE** AN ORDINANCE TO AMEND THE RULES OF PROCEDURE, SPECIFICALLY SECTION 1-2-13 APPENDIX A IN TITLE 1 GENERAL GOVERNMENT, CHAPTER 2 ADMINISTRATION, ARTICLE 1 COMMISSION, SECTION 1-2-13 OF THE AUGUSTA, GEORGIA CODE OF ORDINANCES TO AMEND, UPDATE AND REPUBLISH THE RULES OF PROCEDURE; TO PROVIDE AN EFFECTIVE DATE AND FOR OTHER PURPOSES. **SECOND READING.(Approved by Augusta Commission August 18, 2026)**

ENGINEERING SERVICES

- 4.** Motion to **approve** the GDOT Standard Utility Agreement. **(Approved by Engineering Services Committee August 26, 2026)**
- 5.** Motion to **approve** Emergency Service to change out Radiator on Max Hicks Plant Main Generator.**(Approved by Engineering Services Committee August 26, 2026)**
- 6.** Motion to **approve** execution of a Memorandum of Understanding (MOU) with the Canal Authority for the use of approximately 0.9 acres of Augusta, Georgia-owned property (Map/Parcel No. 027-0-006-00-0), as depicted on Exhibit A, for the limited purpose of disposing of, stockpiling, handling, and processing organic material removed from Augusta's First Level

Canal. Land is part of larger land track (Map/Parcel: 027-0-006-00-0) owned by the Augusta, Georgia and depicted on Exhibit A attached. /AE(**Approved by Engineering Services Committee August 26, 2026**)

- 7.** Motion to **approve** supplemental funding (SA1) for Gexpro in an amount not to exceed \$30,000 for the temporary storage of materials associated with the Broad Street Improvement Streetlighting Project (GDOT PI#0020263). Gexpro is the streetlighting material provider for this project (26ENG102). / AE(**Approved by Engineering Services Committee August 26, 2026**)
- 8.** Motion to **approve** award of “Augusta Infrastructure Routine Maintenance (Storm Drainage, Sidewalks, street Lighting, and Other Concrete Works” Contract to Beams Contracting, Inc., Blair Construction, Inc., J & B Construction and Services, Inc., and Larry McCord, LLC Design-Build, subject to receipt of signed contract and proper insurance documents. The Contract is for two years with renewal option of three additional years. AE/25-155A. (**Approved by Engineering Services Committee August 26, 2026**)
- 9.** Motion to **approve** supplemental funding (SA6) in the amount of \$153,060 to Hussy Gay Bell (HGB) for Construction Engineering and Inspection (CEI) services during construction phase of the TIA funded Broad Street Improvements Project (PI#0011382). AE / RFP 18-311 (19ENG752)(**Approved by Engineering Services Committee August 26, 2026**)
- 10.** Motion to **authorize** condemnation to acquire property in fee simple and a temporary easement (Parcel 087-1-192-00-0) 2020 Barnes Road. (**Approved by Engineering Services Committee August 26, 2026**)
- 11.** Motion to **authorize** condemnation to acquire a drainage and utility easement and a temporary construction easement (Parcel 018-0-042-00-0) (**Approved by Engineering Services Committee August 26, 2026**)

PUBLIC SAFETY

- 12.** Motion to **approve** assigning the honorary name designation of Luvenia Pearson Way to a portion of Thirteenth Street. (**Approved by Public Safety Committee August 26, 2026**)

ADMINISTRATOR

PETITIONS AND COMMUNICATIONS

- 13.** Motion to **approve** the minutes of the August 18, 2026 Commission meeting.

******END CONSENT AGENDA******
AUGUSTA COMMISSION

AUGUSTA COMMISSION
REGULAR AGENDA

(Items 14-16)

ADMINISTRATIVE SERVICES

- 14.** Presentation **Mr. Campbell Vaughn**, Georgia Extension Agent University of Georgia regarding a partnership with Augusta-Richmond County; **2) approve receiving a grant for a full-time city arborist.**

APPOINTMENT(S)

- 15.** Motion to **approve** the **appointment** Juli Means to the Downtown Development Authority. **(Requested by Commissioner Jordan Johnson)**

LEGAL MEETING

- A.** Pending and Potential Litigation
 - B.** Real Estate
 - C.** Personnel
- 16.** Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.



Public Services Committee Meeting

August 25, 2026

Alcohol License

Department:	Planning & Development
Presenter:	Cecilia Woodruff, Planning Services Branch Manager
Caption:	A.N. 26-37–New Location: Retail Package Liquor, Beer, and Wine, Franklin Mishoe applicant for Blind Louis Liquor Store, LLC, 752 Broad Street, Augusta GA 30901, District 1, Super District 9.
Background:	Existing Location, New Ownership
Analysis:	Applicant meets the requirements of the City of Augusta’s Alcohol Ordinance.
Financial Impact:	Applicant to pay a fee of \$4,660.00
Alternatives:	N/A
Recommendation:	Planning & Development Department approved the application subject to additional information not contradicting the applicant’s statements. Sheriff’s Office approved the application subject to additional information not contradicting applicants’ statements.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

Case Number: A.N. 26-37

Application Type: Retail Package Liquor, Beer, & Wine– New Location

Business Name: Blind Louis Liquor Store, LLC

Hearing Date: August 25, 2026

Prepared By: Cecilia Woodruff, Planning Services Branch Manager, Planning and Development Department

Applicant: Franklin Mishoe

Property Owner: Louis A Willamson

Address of Property: 752 Broad Street

Tax Parcel #: 047-1-044-00-0

Commission Districts: District 1,
Super District 9



ANALYSIS:

Location Restrictions:

- **Zoning:** General Business, B2
- **Distance Requirements:** The proposed location for retail package Liquor, Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant’s reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.
- **Manner of Conducting Prior Liquor Business** – If the applicant is a previous holder of a license to sell alcoholic liquors, the manner with which they conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation, or ordinance relating to such business.

- **Location** - The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.
- **Number of Licenses in a Trading Area** – The number of licenses already granted for a similar business in the trading area of place for which the license is sought.
- **Dancing** – If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled of supervised by them, the manner with which they controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous Revocation of License** – If the applicant is a person whose license issue dunder the police powers of any governing authority has been previously suspended, or revoked, or who has previously had an alcoholic beverages license suspended or revoked.
- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

FINANCIAL IMPACT: The applicant will pay a fee of \$4,660.00.

RECOMMENDATION:

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sherrif's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

NOTE: The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserve the right to make an oral recommendation at the hearing based on all information available at that time.

RECEIVED
07/27/2026
ju

Item 1.

ORIGINAL

Alcohol License Application
Licensing Division
1803 Marvin Griffin Rd
Augusta, GA 30904
706-312-5038



Alcohol License Number (Office Use Only): LCB20260000923

AN 26-37

Alcohol Beverage Application

Business Legal Name: Blind Louis Liquor Store, LLC.
If registered with the Georgia Secretary of State a copy of the current year registration is required. Out of state businesses must register as a foreign entity with the Georgia Secretary of State. If you are a sole proprietor, provide your legal name.

Physical Location: 752 Broad Street, Augusta, GA 30901
(Complete Street Address-- City, State, Zip Code)

Business Location: Map & Parcel #: 047-1-044-00-0 Zoning: B2

Business Phone: () _____ Home Phone: () _____

Applicant Name: Franklin H. Mishoe

Applicant's Address: _____
(Complete Street Address-- City, State, Zip Code)

Date of Birth: _____

Legal Name of the previous Applicant: _____

Licensee(s) (Name(s) and Title):

1. _____

2. _____

3. _____

Is applicant an American Citizen or Alien lawfully admitted for permanent residency? ☒ Yes ☐ No

Ownership Information

Is applicant 50% or more owner? ☐ Yes ☐ No

Business Address:

Name of Business: Blind Louis Liquor Store, LLC.

Name of Owner: Franklin Mishoe

Address: _____

City/State/Zip: _____

Ownership: ☒ Corporate ☐ Partnership ☐ Individual

Corporate Name: _____

List name and other required information for each person having interest in this business.

Name	Position	SSNO #	Address	Interest
Click or tap here to enter text. <u>Franklin Mishra</u>	Click or tap here to enter text. <u>Owner</u>	Click or tap here to enter text. [REDACTED]	Click or tap here to enter text. [REDACTED]	Click or tap here to enter text. <u>100%</u>
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

What type of business will you operate in this location?

☐ Restaurant – Full ☐ Restaurant – Limited ☐ Hybrid ☐ Lounge ☐ Convenience Store
☒ Package Store ☐ Other: _____

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer	☒	☒	☒	☐	☒
Consumption on Premises	☒	☒	☒	☒	☒
Wholesale	☒	☒	☒	☒	☒

Total License Fee: \$ 4660 Prorated License Fee (After July 1 ONLY): \$ 2330

Have you ever applied for an Alcohol Beverage License before? ☐ Yes ☒ No

If so, give year of application and its disposition: _____

Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages?

☒ Yes ☐ No If so, please initial: JM

Attach a passport-sized photograph (front view) take within two years. Write name on back of the dealer submitting the license application.

Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulation of Augusta – Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ☐ Yes ☒ No
 If yes, give full details: _____

Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County, or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offense pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. ☒ Yes ☐ No

If yes, give reason charged or held, date and place where charged and its disposition.

DUI - Jan 18, 1992 & July 26, 1987

List owner or owners of the building and property.

C&T Enterprises, LLC.

List the name and other required information for each person, firm or corporation having any interest in the business.

N/A

If a new application, attach a surveyor's plat and state the straight-line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are being sold.

A) Church: _____

C) School: _____

B) Library: _____

D) Public Recreation: _____

State of Georgia, Augusta-Richmond County, I. Franklin H. Mishoe,
do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

Franklin H. Mishoe
Applicant Signature

I hereby certify that Franklin H. Mishoe is personally known to me. That he/she signed his/her name to the forgoing application stating to me that he/she knew and understood all statements and answers made herein, and, under oath administered by me, has sworn that said statements and answers are true.

This 7th day of July, in the year 2026.

Office Use Only

Department Recommendation	Approve	Deny	Comments
Alcohol Inspection	☒	☐	Click or tap here to enter text. <u>Woodruff</u>
Sheriff	☒	☐	Click or tap here to enter text. <u>EB</u>
Fire Inspector	☐	☐	Click or tap here to enter text.

The Board of Commissioners on the _____ day of _____, in the year _____,
(Approved/Disapproved) the forgoing application.

Administrator _____

Date _____



Public Services Committee Meeting

August 25, 2026

Alcohol License

Department:	Planning & Development
Presenter:	Cecilia Woodruff, Planning Services Branch Manager
Caption:	A.N. 26-38 – Existing Location, New Ownership: Retail Package Beer and Wine. Ileshkumar Patel applicant for Radhe Krishn 2026 LLC, to be used in connection with 3460 Peach Orchard Rd, Augusta GA 30906. District 6, Super District 10.
Background:	Existing Location, New Ownership
Analysis:	Applicant meets the requirements of the City of Augusta’s Alcohol Ordinance.
Financial Impact:	Applicant to pay a fee of \$1330.00
Alternatives:	N/A
Recommendation:	Planning & Development Department approved the application subject to additional information not contradicting the applicant’s statements. Sheriff’s Office approved the application subject to additional information not contradicting applicants’ statements.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

Case Number: A.N. 26-38

Application Type: Retail Package Beer & Wine– Existing Location, New Ownership

Business Name: Radhe Krishn 2026, LLC

Hearing Date: August 25, 2026

Prepared By: Cecilia Woodruff, Planning Services Branch Manager, Planning and Development Department

Applicant: Ileshkumar Patel

Property Owner: Sangita Patel

Address of Property: 3460 Peach Orchard Rd

Tax Parcel #: 133-3-111-00-0

Commission Districts: District 6,
Super District 10



ANALYSIS:

Location Restrictions:

- **Zoning:** B-1
- **Distance Requirements:** The proposed location for retail package Beer & Wine meets the minimum distance to churches, schools, libraries, and public recreational areas.

ADDITIONAL CONSIDERATIONS:

- **Reputation, Character** – The applicant’s reputation, character, trade and business associations or past business ventures, mental and physical capacity to conduct business.
- **Previous Violations of Liquor Laws** – If the applicant is a previous holder of a license to sell alcoholic liquors, whether they have violated any laws, regulations, or ordinances relating to such business.
- **Manner of Conducting Prior Liquor Business** – If the applicant is a previous holder of a license to sell alcoholic liquors, the manner with which they conducted the business thereunder especially as to the necessity for unusual police observation and inspection to prevent the violation of any law, regulation, or ordinance relating to such business.
- **Location** - The location for which the license is sought, as to traffic congestion, general character of neighborhood, and the effect such an establishment would have on the adjacent surrounding property values.

- **Number of Licenses in a Trading Area** – The number of licenses already granted for a similar business in the trading area of place for which the license is sought.
- **Dancing** – If dancing is to be permitted upon the premise for which the license is sought and the applicant has previously permitted dancing upon the premises controlled or supervised by them, the manner with which they controlled or supervised such dancing to prevent any violation of any law, regulation, or ordinance.
- **Previous Revocation of License** – If the applicant is a person whose license issued under the police powers of any governing authority has been previously suspended, or revoked, or who has previously had an alcoholic beverages license suspended or revoked.
- **Payment of Taxes** - If the applicant and business are not delinquent in the payment of any local taxes.
- **Congregation of Minors** – Any circumstances which may cause minors to congregate in the vicinity of the proposed location, even if the location meets the distance requirements under Section 6-2-64(b) herein.
- **Prior Incidents** - Evidence that a substantial number of incidents requiring police intervention have occurred within a square city block of the proposed location during the twelve (12) months immediately preceding the date of application.
- **Previous Denial or Revocation** – The denial of an application or revocation of a license, occurring within the preceding twelve (12) months, which was based on the qualifications of the proposed location.

FINANCIAL IMPACT: The applicant will pay a fee of \$1330.00.

RECOMMENDATION:

Planning and Development Department recommends approval of the application subject to additional information not contradicting the applicant's statements.

Sherrif's Office recommends approval of the application subject to additional information not contradicting the applicant's statements.

NOTE: The staff report includes information available approximately two (2) weeks prior to the Public Services Committee meeting. It represents an evaluation of the facts presented by the applicant; research done by staff, and consideration of the relevant factors in the Comprehensive Zoning Ordinance and the Alcohol Ordinance of Augusta, Georgia. New facts may emerge, and staff reserve the right to make an oral recommendation at the hearing based on all information available at that time.

ORIGINAL
 Alcohol License Application
 Physical Address:
 Augusta Planning & Development
 1803 Marvin Griffin Rd
 Augusta, GA 30906
 706-312-5038

RECEIVED
 07/27/2026



Alcohol License Number (Office Use Only): LCB20260000932

Alcohol Beverage Application

Business Legal Name: RADHE KRISHN 2026 LLC

If registered with the Georgia Secretary of State, a copy of the current year registration is required. Out of state businesses must register as a foreign entity with the Georgia Secretary of State. If you are a sole proprietor, provide your legal name.

Physical Location: 3460 PEACH ORCHARD RD AUGUSTA GA 30906
 (Complete Street Address— City, State, Zip Code)

Business Location: Map & Parcel #: 133-111-00-0 Zoning: B1

Business Phone: (404) 333-4309 Home Phone: () _____

Applicant Name: ILESHKUMAR PATEL

Applicant's Address: 210 LARA LN MCDONOUGH GA 30253
 (Complete Street Address – City, State, Zip Code)

Applicant's Social Security: 674-48-3171 Date of Birth: 6/21/1985

If Applicant is a transfer, list previous Applicant: _____

Location Manager(s): 1. ILESHKUMAR PATEL

2. _____

3. _____

Is Applicant an American Citizen or Alien lawfully admitted for permanent residency? ☒ Yes ☐ No

Ownership Information

Corporation (if applicable): Date Chartered: 6/16/2026

Mailing Address:

Name of Business: RADHE KRISHN 2026 LLC

Attention: ILESHKUMAR PATEL

Address: 3460 PEACH ORCHARD RD

City/State/Zip: AUGUSTA GA 30906

Ownership Type: ☒ Corporation ☐ Partnership ☐ Individual

Corporate Name: RADHE KRISHN 2026 LLC

List name and other required information for each person having interest in this business.

Name	Position	SSNO #	Address	Interest
ILES HKUMAR PATEL	MANAGING MEMBER	[REDACTED]	310 LARA LN MCDONOUGH, GA 30253	100%
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

What type of business will you operate in this location?

☐ Restaurant – Full
 ☐ Restaurant – Limited
 ☐ Hybrid
 ☐ Lounge
 ☒ Convenience Store
☐ Package Store
☐ Other: _____

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer		YES	YES		YES
Consumption on Premises					
Wholesale					

Total License Fee: \$ 1330 Prorated License Fee (After July 1 ONLY): \$ 6665

Have you ever applied for an Alcohol Beverage License before? ☒ Yes ☐ No

If so, give year of application and its disposition: 2022-CURRENT: IN GOOD STANDING

Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages?

☒ Yes ☐ No If so, please initial: JP

Attach a passport-sized photograph (front view) take within two years. Write name on back of the dealer submitting the license application.

Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulation of Augusta – Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ☐ Yes ☒ No

If yes, give full details:

Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County, or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offense pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. ☐ Yes ☒ No

If yes, give reason charged or held, date and place where charged and its disposition.

List owner or owners of the building and property.

SANGITA PATEL

List the name and other required information for each person, firm or corporation having any interest in the business.

NONE

If a new application, attach a surveyor's plat and state the straight-line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are being sold.

A) Church: N/A

C) School N/A

B) Library: N/A

D) Public Recreation: N/A

State of Georgia, Augusta-Richmond County, I, ILESHKUMAR PATEL, do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

E R Patel
Applicant Signature

I hereby certify that ILESHKUMAR PATEL is personally known to be. That he/she signed his/her name to the forgoing allocation stating to me that he/she knew and understood all statements and answers made herein, and, under oath administered by me, has sworn that said statements and answers are true.

This 2 day of July, in the year 2026.

Billie Jean McDonald
7-10-2028

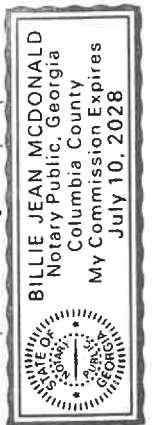
Office Use Only

Department Recommendation	Approve	Deny	Comments
Alcohol Inspection	☒	☐	Click or tap here to enter text.
Sheriff	☒	☐	Click or tap here to enter text.
Fire Inspector	☐	☐	Click or tap here to enter text.

The Board of Commissioners on the ____ day of _____, in the year _____, (Approved/Disapproved) the forgoing application.

Administrator

Date





Administrative Services Committee Meeting

August 11, 2026

An Ordinance to amend the Rules of Procedure

Department:	Law Department
Presenter:	James T. Plunkett, Interim General Counsel
Caption:	AN ORDINANCE TO AMEND THE RULES OF PROCEDURE, SPECIFICALLY SECTION 1-2-13 APPENDIX A IN TITLE 1 GENERAL GOVERNMENT, CHAPTER 2 ADMINISTRATION, ARTICLE 1 COMMISSION, SECTION 1-2-13 OF THE AUGUSTA, GEORGIA CODE OF ORDINANCES TO AMEND, UPDATE AND REPUBLISH THE RULES OF PROCEDURE; TO PROVIDE AN EFFECTIVE DATE AND FOR OTHER PURPOSES. FIRST READING
Background:	On May 21, 2026, the Augusta Commission considered changes to the Rules of Procedure and approved the amendments to the Rules. The changes need to be adopted in the form of an ordinance.
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE RULES OF PROCEDURE, SPECIFICALLY SECTION 1-2-13 APPENDIX A IN TITLE 1 GENERAL GOVERNMENT, CHAPTER 2 ADMINISTRATION, ARTICLE 1 COMMISSION, SECTION 1-2-13 OF THE AUGUSTA, GEORGIA CODE OF ORDINANCES TO AMEND, UPDATE AND REPUBLISH THE RULES OF PROCEDURE; TO PROVIDE AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

WHEREAS, the Rules of Procedure govern the conducting of meetings of the Commission and its committees; and ;

WHEREAS, on May 21, 2024, a referendum was held and the voters of Augusta, Georgia approved having the Mayor have the right to vote on all matters before the Augusta-Richmond County Commission; and

WHEREAS, the Rules of Procedure need to be updated to reflect the change in voting; and

WHEREAS, the Commission recognizes that it is important to address decorum for speakers at committee and Commission meetings; and

WHEREAS, the Commission recognize that some speakers have concerns about providing personal identifying information in a public setting; and

WHEREAS, the Commission approved proposed revisions on May 21, 2026; and

WHEREAS, it is appropriate for the Commission to adopt an ordinance amending Section 1-2-13 of the Augusta, Georgia Code of Ordinances to amend, update and republish the rules of procedure.

THE AUGUSTA, GEORGIA COMMISSION ordains as follows:

SECTION I. Section 1-2-13 of the Augusta, Georgia Code of Ordinances is deleted in its entirety and replaced in its entirety with the language that appears on Exhibit A, hereto attached and by reference made a part hereof.

SECTION II. Said the rules adopted herein shall control as the Rules of Procedure of the Augusta, Georgia Commission and shall be adhered to by all Commissioners, the Chairman-Mayor, and all interested parties.

SECTION III. The provisions of any ordinances or resolutions or parts of ordinances or resolutions in conflict herewith are repealed.

SECTION IV. Should any section, subsection, clause, or provision of this ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance in whole or any part thereof other than the part so declared to be invalid.

SECTION V. This amendment to the Rules of Procedure shall become effective upon its adoption.

Adopted this _____ day of _____, 2026.

Garnett L. Johnson, Mayor

First Reading: _____

Second Reading: _____

RULES OF PROCEDURE

for the

AUGUSTA, GEORGIA COMMISSION

(revised ____, 2026)

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OPERATIONAL PROCEDURE

1.01 MEETINGS -Time and place; committees.

1.01.01 Except for the months of April and July, Regular Commission meetings shall be held on the first and third Tuesday of each month at 2:00 p.m. in the Commission Chambers on the second floor of the Municipal Building, unless otherwise scheduled at the request of the Chairman-Mayor or a majority of the members of the Commission, provided that a quorum will be present at the meeting. Except as otherwise provided by law, all meetings of the Commission shall be public meetings.

1.01.01(a) The first meeting in April of each year shall be held on the last week of the preceding March.

1.01.01(b) The first meeting in July of each year shall be held on the last week of the preceding June.

1.01.01(c) The last meeting of each year shall be held on the first Tuesday of December.

1.01.02 Executive Session (Closed) meetings and Special Called meetings for any matters requiring urgent approval shall be held on the second and last Tuesday of every month at 11:00 a.m. in the Commission Chambers on the second floor of the Municipal Building, unless otherwise scheduled at the request of the Chairman-Mayor or a majority of the members of the Commission, provided that a quorum will be present at the meeting.

1.01.02(a) Executive Session meetings and Special Called meetings shall be conducted in accordance with the Georgia Open Meetings Act.

1.01.03 Except for the months of April and July, all Regular Committee (or Standing Committee) meetings shall be held on the second and last Tuesday of every month in the Lee N. Beard Commission Chamber beginning at 1:00 p.m., with the Public Services Committee starting first every time followed by an alphabetic rotation of the following committees Administrative Services, Engineering Services, Finance, Public Safety on a two-month rotation cycle.

1.01.03(a) The last Committee meetings in March of each year shall be cancelled and all items on such Committee agendas shall be forwarded to the last Regular Commission meeting in March.

1.01.03(b) The last Committee meetings in June of each year shall be cancelled and all items on such Committees' agendas shall be forwarded to the last Regular Commission meeting in June.

1.01.04 Special Called (Called) meetings of the Commission and Committees and the subject, dates and time of these meetings may be scheduled as needed by request of the Chairman-Mayor or a majority of the members of the Commission or Committee, provided that a quorum will be present at the meeting and notification of such meetings shall be

provided to the public in advance as required by law.

1.01.05 If there is a necessity to change the time and/or date of a Regular Commission meeting, Committee meeting, Special Called meeting, or Executive Session meeting, this shall be done by request of the Chairman-Mayor or a majority of the members of the Commission, provided a quorum will be present. Notice of the time and date change shall be provided to the Chairman-Mayor and Commission.

1.01.06 The Chairman-Mayor or a majority of the Commission may convene the same in extraordinary session as provided by law for emergency business, such a natural disaster or civic disturbance, whenever in their judgment it may be necessary.

1.01.07 An Adjourned Meeting is a continuation of the meeting immediately preceding, whether a Regular Commission meeting or Special Called meeting.

1.01.07(a) If a scheduled Regular Commission meeting or Special Called meeting of the Commission is not completed due to time constraints or emergency, the meeting shall be adjourned to the following day or to a specific day scheduled by the Commission to allow for the completion of pending business.

1.01.07(b) In an Adjourned Meeting (regular or special), only business which would have been proper to consider at the immediately preceding meeting may be considered and acted upon at the adjourned meeting.

1.01.07(c) Adjourned Meetings resume business under the same rules, limitations and rights as the immediately preceding meeting.

1.01.08 Any action taken at any Committee meeting (other than to postpone the agenda item to the next, or a future, committee meeting) shall be placed on the agenda of the next Regular Commission meeting or Special Called meeting of the full Commission for approval of the action of the Committee. In the event there is no quorum at a Committee meeting, all such items on such agenda shall be placed on the agenda of the next Regular meeting of the full Commission.

1.02 QUORUM

1.02.01 Seven (7) members of the Commission, including the Chairman-Mayor, shall constitute a quorum for any meeting of the Augusta-Richmond County Commission (herein referred to as the "Commission").

1.02.02 If a quorum is not present thirty (30) minutes following the scheduled hour for convening the meeting, the Chairman-Mayor or the Vice Chairman-Mayor Pro Tempore, or in their absence, the Administrator (or his/her designee), calls the meeting to order, announces the absence of a quorum, and entertains one of the following motions: fix time to which to adjourn, adjourn, recess, or take measures to obtain a quorum.

1.02.03 If during the meeting there ceases to be a quorum, all business must stop except that the Commission,

by majority vote to be recorded in the minutes (naming those present at the time of the vote) may:

1.02.03(a) fix a time to which to reconvene;

1.02.03(b) adjourn and return at the next regular meeting;

1.02.03(c) recess to determine if a quorum will be present within a short period of time.

1.03 Chairman-Mayor.

1.03.01 The Chairman-Mayor shall serve as chairman and shall have the rights and privileges of the other Commissioners including the right to vote on any matter (excluding appointment of any Commissioner to a committee and excluding voting as a member of any Committee as provided in the Consolidation Act). Additionally, his/her duties during meetings shall include:

1.03.01(a) presiding over meetings of the Commission,

1.03.01(b) calling the meeting to order at the scheduled hour,

1.03.01(c) determining that a quorum is present,

1.03.01(d) preserving decorum and order at all meetings,

1.03.01(e) making the Commissioners aware of the substance of each motion,

1.03.01(f) calling for each vote,

1.03.01(g) announcing the results of each vote,

1.03.01(h) calling for a recess at such times as deemed advisable.

1.03.02 The Chairman-Mayor shall exercise such other duties as prescribed in Consolidation Act or by ordinance.

1.04 Vice Chairman-Mayor Pro Tempore. A Vice Chairman-Mayor Pro Tempore shall be elected from among the district Commissioners at the first regular meeting in January of each odd-numbered year as provided in the Consolidation Act. The Vice Chairman-Mayor Pro Tempore shall serve for a period of two years and shall have all rights, privileges, and duties of the chair in the absence of the chair, and in addition, shall have the right to make motions and vote on any issue, including matters coming before any Committee of which he/she is a member. The Vice Chairman-Mayor Pro Tempore may succeed himself/herself, subject to the two consecutive term limitation contained in the Consolidation Act.

1.05 Absence of Chairman-Mayor and Vice Chairman-Mayor Pro Tempore. In the absence of the Chairman-Mayor and Vice Chairman-Mayor Pro Tempore, the Administrator shall determine

whether a quorum is present. If a quorum is present, the Administrator shall call for the election of a temporary chair. The temporary chair shall preside over that meeting or until the conclusion of the business immediately pending at the time the Chairman-Mayor or Vice Chairman-Mayor Pro Tempore arrives.

1.06 Minutes.

1.06.01 All actions of the Commission, except for actions described in O.C.G.A. § 50-14-3 and § 50-14-4, (or as these sections may be amended from time to time), shall be accurately recorded by the Clerk (or his/her designee) in the minutes which minutes shall include:

1.06.01(a) all main motions, exactly as worded when adopted (including amendments or stipulations);

1.06.01(b) the name of the maker of all important motions;

1.06.01(c) disposition of all main motions, whether

1.06.01(c)(1) adopted;

1.06.01(c)(2) defeated;

1.06.01(c)(3) referred to committee or to staff for further information or recommendations;

1.06.01(c)(4) held until a definite time;

1.06.01(c)(5) the vote of each Commissioner; and

1.06.01(c)(6) comments of Commissioners verbatim.

1.06.02 The minutes of meetings of the Commission shall, at a minimum, briefly describe all statements made and shall record the actions taken by the Commission. Any statement shall be recorded in full at the request of a member of the Commission. A member of the Commission may incorporate an additional statement when the minutes are read. The minutes shall be read before they are approved as soon as is possible or feasible but in no case later than the next regular meeting of the Commission.

1.06.03 The responsibility for correcting and approving the minutes shall be vested only in the members of the Commission. The minutes of each meeting shall indicate their subsequent approval/ correction. The minutes may be corrected whenever an error is noticed regardless of the time which has elapsed since recording of the minutes. In such case, minutes can then be corrected by means of a Motion to Amend Something Previously Adopted.

1.06.04 The minutes shall be attested to by the Clerk or his/her designee.

1.07 Regular Agenda.

1.07 .01 All agenda items shall include all supporting documentation, and such shall be

submitted to the Clerk for inclusion on the agenda for all meetings of the Commission.

1.07.02 Subject to the limitation of Rule 1.07.08, the Administrator, any elected official and any member of the Commission shall have the right to have an item placed on the regular agenda of the Commission provided said item is submitted to the Clerk of Commission no later than 9:00 a.m. on the Thursday prior to the Tuesday of the regular Commission meeting or any regular Committee meeting. An item may be added to the regular agenda after the 9:00 a.m. Thursday deadline with the unanimous consent of the commission members in attendance. Unanimous consent of the committee members present shall be required to add an item to a committee agenda after the 9:00 a.m. Thursday deadline.

1.07.03 The Clerk shall be responsible for assembling the agenda and distributing it to all Commissioners no later than Friday in advance of the scheduled meeting.

1.07.04 An item may be removed from the agenda after 9:00 a.m. on the Thursday prior to the Tuesday of the regular Commission meeting with unanimous approval of the members of the Commission attending the regular meeting.

1.07.05 An item may be removed from the agenda prior to 9:00 a.m. on the Thursday prior to the Tuesday of the regular Commission meeting upon the request of the individual who was responsible for placing the item on the agenda.

1.07.06 No item pertaining to alcoholic beverage application shall be placed on the agenda within one (1) year from the date of the denial of the application by the Commission.

1.07.07 No item pertaining to zoning shall be placed on the agenda for the same zoning classification within one (1) year from the date of the denial of the application by the Commission.

1.07.08 If an item has appeared on the Commission Agenda and been defeated, or if no action is taken on an item, it shall not be considered again by the Commission until it has been discussed at the committee level.

1.08 Consent Agenda (Calendar).

1.08.01 All items contained in the Consent Agenda (Consent Calendar) may be voted (considered) on *en gross*, without debate or amendment. Prior to the vote on the consent agenda (Consent Calendar), any Commissioner may withdraw an item from the consent agenda so that it may be voted on individually.

1.08.02 A non-agenda item shall be defined as that which is deemed by a Commissioner to require urgent attention, but which has not been placed on the published agenda.

1.08.02(a) If a Commissioner requests that a non-agenda item be added to the ~~consent~~ agenda, he/she must provide the specific item, and the reasons immediate attention is required, to the Commission.

1.08.02(b) The unanimous consent of the Commissioners present at the meeting shall be required to add an item to the ~~consent~~ agenda.

1.09 Voting.

1.09.01 All votes shall be taken by raised hand, except those which the chair handles through unanimous consent (i.e., "If there are no objections ... "), and unless there is a request for a roll-call vote. A single objection will require that a counted vote be taken. An affirmative vote of at least six (6) members of the Commission shall be required to adopt a motion, except where otherwise indicated.

1.09.02 Any Commissioner shall have the right to request a roll call vote on any issue, in which event the chair shall direct the Clerk to call the roll in alphabetical order. As each Commissioner's name is called, such Commissioner shall vote either "yes" or "no" to the question presented. If a Commissioner does not wish to vote, such commissioner can answer *present (abstain)*. To verify the vote and to correct possible errors, the Clerk repeats the vote after each member responds to his/her name. At the conclusion of the roll call, the Chairman-Mayor can ask if anyone entered the room after his or her name was called. Changes of the vote are also permitted before the result is announced.

1.09.03 When an entire agenda "tab" has been moved to be voted upon by an *en gross* vote (see Section 3.01.05 herein), a Commissioner may, without discussion state that he/she is voting in the affirmative on all of the agenda items on that "tab" except certain ones which he/she will name by number. In such cases, the votes of the Commissioner(s) will be recorded as negative for the items named, unless the Commissioner abstains as provided in Section 1.09.06.

1.09.04 If a motion has been voted on without discussion and a Commissioner feels that it is necessary to explain his/her vote, he/she may have no more than one minute to give public reasons for his/her vote. The chair will not allow the Commissioner to repeat discussion that has already taken place at the same meeting, however.

1.09.05 A tie vote shall cause all procedural motions to be defeated. A tie vote on a main motion shall keep the motion as pending before the Commission and the motion shall be rescheduled for another time;

1.10 Rules of Conduct and Public Participation in Commission Meetings.

1.10.01 All attendees shall remember that while the meetings are open to the public, the purpose of the meeting is to conduct the business of Augusta, Georgia and members of the public are invited to participate in Commission meetings only as allowed by the Commission's policies and procedures, as outlined herein. For scheduling purposes, Persons wishing to address the Commission shall do so during the Public Comment portion of the agenda.

The following conduct is prohibited within the meeting chamber while the Commission is in session:

- a) speaking without recognition by the Chairman-Mayor,
- b) shouting, chanting, jeering, etc. or otherwise engaging in disruptive behavior,
- c) applause, booing or other demonstrations of approval or disapproval that is disruptive,
- d) displaying signs, placards, banners, flags, posters, or other visual displays that obstruct the views of others, interfere with the recording or broadcasting of the meeting, or disrupt or distract from the orderly conduct of the meeting (signs, placards, banners, flags, posters and other visual displays that can obstruct the views of others are prohibited inside the Commission meeting chamber),
- e) Approaching the dais or engaging Commissioners directly without recognition.

1.10.02 Subject to the limitations provided for herein, speakers will be allowed to appear before the Commission at the public comment session prior to the regular agenda with each speaker allotted a maximum of five (5) minutes for their presentation.

1.10.02(a) Persons seeking to complain about the performance or lack thereof of an employee of Augusta, Georgia shall submit such requests to the Administrator for resolution. Such requests for public comment will not be heard by the Commission or any committee.

1.10.02(b) Persons or businesses seeking to do business with Augusta, Georgia shall submit such requests to the Administrator for consideration in accordance with the requirements of the Procurement Code. Requests to make presentations for products or services will not be heard by the Commission or any committee except as permitted by the Procurement Code.

1.10.03 Each speaker must submit a request in writing, which shall include his/her contact information, including a verifiable street or mailing address and telephone number for the speaker and the topic of discussion, to the Clerk's office no later than 9:00 a.m. on the Thursday preceding the next regularly scheduled Commission. When recognized by the Chairman-Mayor to speak at a Regular Commission meeting or Special Called meeting, speakers will be requested to provide his or her name, the county of residence, and if the speaker is representing a business or organization, the name of such entity and the location of the entity.

1.10.04 Speakers are limited to five (5) minutes to present his or her topic to the Commission, exclusive of any time spent responding to individual Commissioner questions. An extension of the five (5) minute limit per person may be granted by the Chairman-Mayor or upon the affirmative vote of six (6) members of the Commission.

1.10.05 If deemed advisable by the Chairman- Mayor, a written response to a speaker may be provided by the appropriate county staff within thirty (30) days. The Commission may respond verbally at the completion of any speaker's presentation.

1.10.06 After each individual speaker's remarks have concluded, the Chairman Mayor may, but shall not be required to, briefly respond, either personally or through another member

of the Commission whom the Chairman-Mayor shall designate. In addition, when a request for special action or a grievance has been heard, the matter will be referred to the Administrator (or his/her designee) who will prepare a response to the matter. If necessary, action on the matter for consideration by the Commission will be placed on the agenda for the second regular meeting following the date of the comment.

1.10.07 No speaker will be allowed to make public comment on the same issue within a period of ninety (90) days; however, a speaker may return on another issue following the policy and procedure.

1.10.08 All speakers, other than salaried members of the Augusta, Georgia staff, shall address the Commission in the following manner:

1.10.08(a) Stating the speaker's name and State and county of the speaker's residence,

1.10.08(b) Stating whether he/she is speaking for himself/herself or for another,

1.10.08(c) Stating if he/she represents an organization and whether he/she is being compensated by the organization for whom he/she speaks,

1.10.08(d) Stating whether he/she or any member of his/her immediate family has a personal interest in the pending matter,

1.10.08(e) Stating his/her comments.

1.10.09 All remarks shall be to the Commission as a body and addressed through the chair. Remarks shall not be made to a particular Commissioner.

1.10.10 Questions from Commissioners, the Administrator, and/or the Augusta Attorney may be made for clarification. However, no person shall be permitted to enter into any discussion, either directly or through a member of the Commission, without permission of the chair.

1.10.11 All remarks must be related to the issue on which the speaker has requested to be heard. No person shall be allowed to make impertinent, derogatory, offensive, or slanderous remarks while addressing the Commission.

1.10.11(a) A person may be barred from further speaking before the Commission in that meeting if his/her conduct is deemed "out of order";

1.10.11(b) Once barred for improper conduct, a speaker shall not be permitted to continue or again address the Commission in that meeting unless a majority vote of the Commission allows;

1.10.11(c) In the event a speaker who is barred fails for improper conduct or to obey the ruling, the chair may take such action as is deemed appropriate, including the removal of such person from the assembly;

1.10.11(d) The Commission may bar a person from addressing Commission meetings for

up to sixty (60) days for improper conduct. A person barred by the Commission for this period may request a hearing by written request to the chair, which request shall state the reason(s) for a reversal of the decision. All requests for hearings shall be placed on the agenda and heard by the Commission. An affirmative vote of six (6) members of the Commission shall be required to overturn the previous decision to bar the persons.

1.10.11(e) If not otherwise recognized by the Chair, upon motion and the affirmative vote of six (6) members of the Commission, the Commission may allow public comment on an agenda item at the time the item is being considered by the Commission. These comments must be limited to the subject that is being debated. Members of the public may speak for five minutes and may only speak once. These limits can be waived by the affirmative vote of six (6) members of the Commission.

1.10.11(f) The Commission may schedule public hearings for the purpose of soliciting public comment on any subject of interest to the Commission. Hearings may be held immediately prior to or following a meeting of the Commission or at such other places and times as the Commission may determine. No official action shall be taken at any such public hearing.

1.10.12 Those attending a meeting or speaking during public participation who violate these procedures in such a way as to cause a disruption of the meeting will be called to order by the Chairman-Mayor, who may take the following actions:

- a) Call the person to order and direct that they cease their disruptive conduct,
- b) Direct removal of the prohibited items – signs, flags, banners or other visual displays that obstruct the view of others, etc.,
- c) Direct the individual to leave the meeting chamber for the remainder of the meeting if the disruptive conduct continues,
- d) If the person fails to comply with the directive, the Chairman-Mayor may order that the individual be removed from the meeting chamber.

1.11 Appointments by the Commission.

1.11.01 Appointments shall be made as necessary. When it has been determined, by the Consolidation Act or other rule or manner, that it is the "right" or "turn" of a particular Commissioner to nominate a candidate for a position, such nominee must be elected by a majority of the Commission. If any nominee, however nominated, fails to receive a majority vote, alternate candidate(s) may be nominated until the position is filled by majority vote.

1.11.02 Any appointment to fill an expired or a new term on any board or commission, which appointment is made by the Commission, shall not have less than six (6) votes of approval.

2.00 Decorum of Debate. The following practices shall be followed in debate on motions and matters presented to the Commission.

2.01 Adherence to Agenda.

2.01.01 In discussion, the remarks made by the Commissioners shall be confined to the motion or matters immediately before the Commission.

2.01.02 All Commissioners must conduct themselves in a professional and respectful manner. All remarks should be directed to the Chairman-Mayor and not to individual Commissioners, staff, or citizens in attendance. Personal remarks are inappropriate. A Commissioner may not speak at a meeting until he has been recognized by the Chairman- Mayor. All comments made by a Commissioner shall address the motion that is being discussed.

2.01.03 During these remarks a Commissioner must observe the same rules of decorum as those set forth herein. A Commissioner may be called to order by the Chairman/Mayor or may be called out of order as set forth in Section 2.06 and 2.07. A Commissioner may raise a point of order if there is an alleged breach of the rules of decorum.

2.01.04 A Commissioner may not interrogate another Commissioner, staff, or citizens. No one shall attempt to enter into a discussion with a Commissioner who has chosen to avail himself/herself of this opportunity to share his/her opinions with the public.

2.02 Discussion of the Issue. In discussion, a Commissioner may condemn the nature of likely consequences of the proposed measure in strong terms, but must avoid a discussion of personalities, and under no circumstances may he/she attack or question the motives of another Commissioner or staff. The issue, and not a person, shall be the item under discussion. Any Commissioner wishing to discuss an issue shall be allowed to do so; however, discussion of any r issue by any Commissioner shall be limited to two (2) minutes of discussion and one (1) minute of rebuttal, unless debate is extended by the Chairman-Mayor or by motion as provided in Section 3.04.05 hereof.

2.03 Call to Order, Remarks. The chair shall immediately call as "out of order" any remarks that are not germane to the issue being addressed. Additionally, another Commissioner may call this breach of procedure to the attention of the chair and other Commissioners. In either case, the speaking Commissioner shall be required to continue with his/her remarks confined to the issue.

2.04 Discussion Through the Chair. All discussion shall be made through the chair, and one Commissioner may not interrogate another Commissioner or person speaking from the public except through the chair (or with the permission of the chair).

2.05 Disruptions. During discussion or voting, no Commissioner shall disturb the other Commissioners in any way that may be considered disruptive to the proceedings or that may hamper the transaction of business by the Commission.

2.06 Call to Order, Action. The chair may rule as "out of order" any action deemed inappropriate or dilatory and may interrupt a speaker for reasons deemed necessary by the chair. The Chairman-Mayor shall say, "Commissioner/speaker, those remarks are out of order. Please cease this line of comment and make appropriate comment to the issue."

2.07 Call of "Out Of Order".

2.07.01 If a member of the Commission refuses to comply with these Rules of Procedure the following procedure shall be used:

2.07.01(a) The Commissioner shall be "called to order" by the chair, who shall say, "Commissioner [using name], you are now out of order. If you persist a reprimand will be entered into the record."

2.07.01(b) If a Commissioner defies the ruling of the chair, the Chairman Mayor shall state, "Commissioner, you are personally out of order. Let the record indicate a reprimand against Commissioner _____. Commissioner, you have a right at this time to appeal the ruling of the chair by asking that a roll call vote of the Commissioners present be taken and a statement by each Commissioner be recorded as to why he/she is for or against the ruling of the chair. A majority vote of the members of the Commission present shall govern."

3.00 Procedure in Meetings.

3.01 Motions.

3.01.01 In order for the Commission to take any official action on any subject, a Commissioner must propose a Main Motion or there must be a Recommended Main Motion, as provided in Section 3.01.02(a). A proposed Main Motion must be seconded before there will be discussion on the motion. A second does not require the Commissioner seconding the motion to support the motion. A Commissioner may withdraw a Main Motion that he has made as provided in Section 3.01.04 hereof, at any time before the Commission has voted on that motion. Prior to taking a vote, the chair shall state the motion (or resolution) or its substance, or he/she may call upon the Clerk or secretary to do so.

3.01.02 If the motion presented contains two (2) or more parts capable of standing as separate motions, a Commissioner may move to "Divide the Motion." This motion shall require a second and discussion shall be allowed only on why it should or should not be divided. A majority vote shall be required to adopt the motion to "divide the motion."

3.01.03 If a main motion is in the form of a resolution or document containing several paragraphs or sections which are not separate motions but could be discussed more efficiently if discussed in sections, a motion to Discuss by Paragraphs, Sections, or Numbered Agenda Items under a "tab," may be made. A second shall be required and discussion shall be brief as to the necessity for the action. A majority vote shall be required to "consider by paragraphs, sections, or numbered agenda items under a 'tab'."

3.01.04 Once a motion has been moved and seconded, it belongs to the entire Commission and not to the maker of the motion; therefore, if a Commissioner wishes to withdraw a motion that is officially before the Commission, action of the Commission must be taken in either of the following ways:

3.01.04(a) The chair may ask the Commission if there are any objections to the motion being withdrawn. If there are no objections, the motion shall be withdrawn

by unanimous consent., without the need for the seconder to withdraw his/her second;

3.01.04(b) If there is an objection to the motion being withdrawn, then the chair shall take an official vote on the "motion to withdraw the motion", a second being required. A majority vote shall be required to adopt the motion to "withdraw the motion."

3.01.05 If a Commissioner feels that time could be saved by acting on all of the agenda items under a "tab," he/she may move that it be "Considered *en Gross*." (See Section 1.08.02.)

3.01.06 When several alternatives need to be considered (such as staff recommendations that propose various options for the Commission to consider), unlimited choices may be considered by "Filling the Blank" in the motion:

3.01.06(a) No Commissioner may suggest more than one proposal for filling the blank without unanimous consent from the other Commissioners.

3.01.06(b) Each proposal shall be debatable and shall be treated as an independent item to be voted on separately until one has been approved by a majority. As soon as one proposal has received a majority, no others shall be considered.

3.01.06(c) Alternatives (from staff recommendations and/or suggestions by Commissioners) are listed in logical order for voting:

3.01.06(c)(1) Names are listed in the order in which they were proposed,

3.01.06(c)(2) Other proposals are listed in the order of their probable acceptability, beginning with the least popular choice.

3.02 Main Motions.

3.02.01 A main motion is a motion whose introduction brings business before the Commission.

3.02.01(a) Recommended Main Motions- A recommendation from staff, or another item published in the agenda for action, shall be handled as a Recommended Main Motion by the chair. That is, the chair shall, upon the conclusion of a report, state, "The question (or motion) before you is ... " (stating the motion in the affirmative). No second will be required in these instances and the chair, in assuming such motion, is not presumed to be in favor of the motion and may speak against it if he/she so wishes.

3.03 Ranking of Motions.

3.03.01 Each subsidiary and privileged motion is assigned a specific rank. A motion of higher precedence can interrupt motion of lower precedence. The higher motion must be decided before the Commission returns to consider the motion of lower precedence.

3.03.02 A main motion has the lowest rank and does not take precedence over any other motion. A motion to Fix the Time to Which Adjourn has the highest rank and will take precedence over all other subsidiary and privileged motions. The order of precedence of motions shall be in accordance with this Section. Motions at the top of the following list take precedence over motions at the bottom of the list.

HIGHEST RANK:

PRIVILEGED MOTIONS (Undebatable)

1. Fix the Time to Adjourn
2. Adjourn
3. Recess
4. Question of Privilege
5. Call for the Orders of the Day

SUBSIDIARY MOTIONS (Undebatable)

6. Lay on the Table (Postpone Temporarily)
7. Vote Immediately (Previous Question)
8. Limit Debate or Extend Debate

SUBSIDIARY MOTIONS (Debatable)

9. Postpone to a Time Certain (Postpone Definitely)
10. Refer to Committee (Commit)
11. Amend
12. Postpone Indefinitely

OTHER MOTIONS

LOWEST RANK-

13. Main Motion

3.04 Subsidiary Motions. During the course of debate, Commissioners may introduce motions that propose that the Commission take a particular action on a main motion. These motions are called subsidiary motions and they allow the Commission to reach a conclusion on the main motion. Subsidiary motions require a second before they can be voted on or debated. Three subsidiary motion, Amend, Limit Debate, and Vote Immediately, also can apply to other subsidiary motions.

3.04.01 Postpone indefinitely. If a Commissioner believes that the main motion should not be considered by the Commission, that Commissioner may move to postpone the consideration of the main motion indefinitely. If adopted, consideration of the main motion dies (for the duration of the meeting). A motion to postpone indefinitely can be debated, but not amended. A majority vote of the Commission is required for the motion to pass.

3.04.02 Amend. If a Commissioner believes that a main motion that is on the table should be changed in order to make it more acceptable, he can move to amend the motion. Amendments must be closely related to the original motion and must not change the nature

of the motion that they amend. Motions to refer, amend, postpone to a time certain, limit or extend debate, fix the time to which to adjourn, and the motion to recess can also be amended. A motion cannot be amended more than two times. Debate is allowed on a motion to amend only if the original motion is debatable. Debate is limited to the proposed amendment. A majority vote is required for the Commission to adopt an amendment. If the amendment is adopted then the Commission shall consider the amended version of the motion. Concerning the amending of particular motions:

3.04.02(a) If a Commissioner feels that the main motion might be more acceptable stated other than as presented, the Commissioner may amend through substitution, insertion of stipulations, striking out portions, or striking out and inserting portions. A substitute motion shall be treated as a motion to amend. Such proposed amendments shall be handled in one of the following ways:

3.04.02(a)(1) by unanimous consent of the Commissioners; the chair, or another Commissioner, through the chair, may suggest changes or stipulations, and if there are no objections from the Commissioners, the motion shall be amended by unanimous consent.

3.04.02(a)(2) with a second, discussion and a majority vote on the proposed amendment.

3.04.02(b) If a proposed amendment fails to obtain unanimous consent or a majority vote, the main motion considered shall be the one originally presented.

3.04.02(c) An amendment must be germane (relating to the substance of the main motion) and may not introduce an independent question.

3.04.02(d) Improper amendments shall be:

3.04.02(d)(1) one(s) which are not germane,

3.04.02(d)(2) one(s) which would make the adoption of the amended motion equivalent to a rejection of the motion;

3.04.02(d)(3) one(s) which are, in the opinion of the Chairman Mayor, frivolous or absurd.

3.04.03 Refer to A Committee (Commit). If a Commissioner believes that further information is needed before the Commission can act on a main motion, he may propose that the motion be referred to a specific committee or department for further study. If an appropriate committee does not already exist, then a committee may be formed as a part of the motion. A motion to commit should specify the date that the committee or department will report back to the Commission. A motion to refer shall require a second and shall be debatable and amendable only as to whether or not it shall be referred, to whom it shall be referred, or when the person to whom it is referred shall report back. If the motion fails, the motion to be considered shall be that motion which was on the floor prior to the motion to refer. This motion is amendable. A majority vote is required for the motion to

pass.

3.04.04 Postpone to a Time Certain (Postpone Definitely). A motion to postpone to a certain time may be proposed if a Commissioner believes that the main motion should not be considered until a future time. This motion shall set a particular time for the main motion to be considered again. It is debatable and can be amended. A motion to postpone to a time certain shall require a second and discussion shall be limited to the reason for postponing the motion or the time to which it is to be held. If the motion fails, the motion to be considered shall be that motion which was on the floor prior to the motion to postpone to a time certain. If this motion is passed, the Chairman-Mayor will bring the original motion back to the Commission for consideration at the specified time which may be at the same meeting, at a subsequent meeting, or upon the occurrence of a specified event. A majority vote of the Commission is required for the motion to pass.

3.04.05 Limit or Extend Limits of Debate. A motion to limit debate places a time constraint on the length of debate. The details of such a motion are to be decided by the Commissioner who makes the motion. This motion can also be used to extend the limits of debate if a limit on debate already exists. Debate is not allowed on this motion. A majority vote of the Commission is required for the motion to pass.

3.04.06 Vote Immediately (Call For The Question). A Commissioner may move to "call the question" (i.e., move to end discussion) when it is clear that further discussion is unnecessary or that discussion is becoming repetitive. This motion shall not require a second and no discussion on the motion shall be allowed. If there is no objection, then it will be presumed there is unanimous consent. Should there be an objection, an affirmative vote of a majority of the Commission shall be required.

3.04.07 Lay on the Table (Postpone Temporarily). A motion to lay on the table proposes that the consideration of a main motion be postponed/laid aside temporarily, until a later time in the same meeting. The main motion can be brought back for consideration only if a motion to Resume Consideration is accepted by the Commission during the same meeting. The motion will die if it is not taken up during the meeting. Debate is not allowed on this motion and the motion is not amendable. A majority vote of the Commission is required for the motion to pass. An affirmative vote on the motion to Lay on the Table cannot be reconsidered.

3.05 Privileged Motions. Privileged motions facilitate the running of the meeting. They do not address or relate to a main motion and can be introduced whether or not there is a main motion under consideration. Privileged motions take precedence over all subsidiary motions. Debate is not allowed on these motions.

3.05.01 Question of Privilege. A formal question addressed to the chair concerning the rights of a Commissioner or of the Commission, as a whole, is referred to as a question of privilege. It does not require a second and cannot be debated or amended. The chair is required to make a ruling on the question, and no vote is required unless a motion arises out of the privilege.

3.05.01(a) If any matters occur which impede the Commission's completion of its business (e.g., noise, mechanical difficulties with equipment, matters that affect the safety, orderliness, or comfort of the Commissioners, or affecting the honor of an individual Commissioner) any Commissioner may state to the Chairman Mayor that he/she has a question of privilege and the matter must be addressed before the pending business of the Commission continues.

3.05.02 Recess. A motion to recess proposes that the meeting be suspended for a particular amount of time when business is still pending. It is a temporary intermission of the proceedings. A recess may be taken as it appears on the agenda or as it is declared by the chair when he/she deems it advisable or by a motion from a Commissioner. The motion must specify the length of the recess. The motion must also be seconded. Debate is not allowed on this motion, but the motion can be amended. A majority vote is required for the motion to pass.

3.05.03 Adjourn. The second highest ranking motion shall be the motion to adjourn, requiring a second and a majority vote with no discussion allowed. If the motion is to fix the time to which adjourn, which is the highest ranking motion, the motion shall contain a time to hear any non-completed items on the agenda, if such exist. If all business on the agenda has been completed, the chair may assume the motion and, without a second, obtain unanimous consent to adjourn.

3.06 Incidental Motions. Incidental motions allow Commissioners to exert their rights as a member of the Commission. Incidental motions can be introduced at any time during a meeting.

3.06.01 Appeal. Whenever a Commissioner believes that the chair is mistaken in a ruling, a Commissioner may Appeal the Chair's Decision. An appeal shall require a second and shall be debatable with the chair speaking first to explain his/her ruling. The chair may also close out the debate with a statement defending the ruling. An appeal may be made only on a ruling and may not be made:

3.06.01(a) in response to a parliamentary inquiry or point of information; or

3.06.01(b) in areas that challenge verifiable rulings of a factual nature.

3.06.01(c) The chair shall state the motion as Shall the Chair's decision be sustained? A tie vote shall sustain the chair, because a majority vote of the Commission shall be required to overturn the chair's ruling. An Appeal is high in precedence and can only be interrupted by a privileged motion or by a motion to lay on the table.

3.06.02 Parliamentary Inquiry. A Parliamentary Inquiry is a question directed to the chair to obtain information on a matter of parliamentary law or the rules of the Commission. This question should take the form of a parliamentary inquiry and should relate to the current business of the Commission. The chair will answer such questions or may ask the Augusta, Georgia Attorney or Parliamentarian for an opinion. The chair's reply, whether

or not he/she has requested advice from the Augusta, Georgia Attorney or parliamentarian, is an opinion, not a ruling. If a Commissioner does not agree with the chair's opinion he/she may act in a way contrary to this opinion and if ruled out of order may then appeal the chair's ruling. The chair is not obligated to respond to hypothetical questions.

3.06.03 Point of Order (Question of Order). If a Commissioner believes that a violation of the rules of parliamentary procedure has occurred, he can raise a point of order. A second is not required. The chair can make a ruling on the question or can allow the Commission to debate and then rule on the question by majority vote. A point of order can only be interrupted by a privileged motion or by a motion to lay on the table.

3.06.04 Point of Information (Request for Information). If a Commissioner has a question about the facts of a particular issue that is being considered, he may ask a point of information. A Point of Information is a request, directed to or through the chair, for information relevant to the business at hand, but not related to parliamentary procedure. This motion is addressed first to the appropriate person. A second is not required, and the motion is not debatable or amendable.

3.07 Supplementary Main Motions. Three motions allow the Commission to act on a main motion that has either been passed or tabled by the Commission. These motions are considered to be main motions but differ from usual main motions in the ways specified.

3.07.01 Reconsider. The motion to reconsider allows the Commission to debate whether or not to overturn a decision made at the meeting that is in progress. It allows the Commission to consider new information that may affect the decision that has already been made. Any Commissioner can make a motion to reconsider and any Commissioner may second the motion. The motion is debatable, but it cannot be amended. A majority vote of the Commission is required for the motion to pass. If a motion to reconsider is passed, the original decision will be voided, and the Commission will return to debate and revote the original motion.

3.07.02 Rescind. A motion to rescind, also known as a motion to repeal or annul, proposes that the Commission overturn (erase/cancel/kill) a motion passed at a previous meeting. The motion to rescind can be made by any Commissioner, regardless of his/her vote on the original motion. It is in order as long as the original motion has not been implemented, but the motion to rescind shall not be in order if:

3.07.02(a) the motion to rescind is made, at the same meeting in which the original motion is made;

3.07.02(b) a motion to reconsider was taken and lost;

3.07.02(c) the matter is routine and only part of the action needs to be changed or a portion of the motion has not been implemented, in which case the motion to "amend a previously adopted action" shall be used;

3.07.02(d) An announcement of the intention to rescind a motion may be made at any meeting after the meeting where the main motion was adopted, and the motion to rescind will then be placed on the agenda for the next meeting or the Commissioner seeking to rescind may provide notice by placing the matter on the agenda for the next meeting and at such meeting, the motion to rescind may formally be made. If the motion is seconded, then the Commission may debate and vote. A majority vote of the Commission is required for the motion to pass. Alternatively, without advance notice, any time after the meeting at which the original motion was adopted, a two-thirds vote of the Commission may approve a properly made and seconded motion. If a motion to rescind is adopted, the original motion will be voided. A negative vote on the motion to rescind can be reconsidered, but not an affirmative vote.

3.07.03 Resume Consideration (Take from the Table). The motion to resume consideration allows the Commission to consider a motion that has been temporarily postponed (tabled). This motion requires a second and is not debatable or amendable. It is a main motion but ranks higher than any debatable motion. A majority vote is required for the motion to pass.

4.00 Actions of the Commission. All communications to persons, firms or corporations affected by actions taken at a called or regular meeting of the Commission shall be made by the Administrator for Augusta, Georgia, informing them of the action taken.

4.01 Ordinances and Resolutions.

4.01.01 Every ordinance or resolution proposed for adoption by the Commission shall be introduced in writing and the caption of each ordinance shall be read previous to the adoption of the ordinance, unless some member of the Commission shall then and there demand that the entire ordinance be read. Upon such demand being made, the clerk shall read the entire ordinance. No ordinance or resolution shall pass which refers to more than one subject matter or contains matter different from that expressed in the title thereof, except ordinances or resolutions adopting the annual operating and capital budgets and general codification and revisions of ordinances and resolutions of the Commission.

4.01.02 Except for emergency ordinances under subsection 4.01.03 of this section or ordinances amending the Zoning Map for Augusta, Georgia, or upon a unanimous vote of the Commission, no ordinance shall be adopted until it has been read or presented in written form at two meetings held not less than one week apart. A resolution may be adopted at the same meeting at which it is introduced. The affirmative vote of at least six (6) members of the Commission shall be required for the adoption of any ordinance or resolution; Provided, however, a vote of two-thirds of the Commission, shall be required to change any provision of the Consolidation Act as required by said Consolidation Act. The passage of all ordinances or resolutions shall require the recording of "ayes" and "nays" and the names of the members of the Commission voting for and against each proposed ordinance or resolution or amendment thereto shall be entered in the minutes of the proceedings of the Commission.

4.01.03 To meet a public emergency threatening life, health, property, or public peace, the

Commission may adopt emergency ordinances or resolutions, but such ordinances or to regulate the rate charged for any public utility or service, or to authorize the borrowing of money. An emergency ordinance or resolution shall be in the form prescribed for ordinances or resolutions generally, except that it shall be plainly designated as an emergency ordinance or resolution and shall contain a declaration stating what emergency exists. An emergency ordinance or resolution may be adopted with or without amendment or may be rejected at the meeting at which it is introduced, but the affirmative vote of at least six (6) members of the Commission shall be required for its adoption. It shall become effective upon adoption or at such later time as it may specify.

4.01.04 The caption of each ordinance shall be read once previous to the adoption of the ordinance. All readings of every ordinance shall be by reading the caption of such ordinance only, unless some member of the Commission shall then and there demand that the entire ordinance be read. Upon such demand being made, the clerk shall read the entire ordinance.

4.02 Signing, Authentication, and Recording. Every ordinance or resolution adopted by the Commission shall be submitted to the Chairman-Mayor for his/her signature as promptly as practicable following its adoption. The Clerk of the Commission shall authenticate by the Clerk's signature and cause to be recorded in full all ordinances and resolutions adopted by the Commission and signed by the Chairman Mayor or otherwise becoming law in a properly indexed book kept for such purpose which shall be a public record and open to public inspection. The Commission shall further provide for the periodic updating, revision, codification, and printing of all ordinances or resolutions of a general and permanent nature, together with such codes of technical regulations and other rules and regulations as the Commission may require.

4.03 Publication of Ordinances, Notices, etc. It shall be the duty of the Chairman-Mayor to have published in the official gazette or newspaper of Augusta, Georgia the ordinances of the Commission, the proclamations of the Chairman-Mayor and all other official notices of either the Commission or the Chairman-Mayor ordered to be published by them, respectively; also, such other matters as the Chairman-Mayor may deem advisable to publish. The ordinances of the Commission shall be published one time; all other matters shall be published such number of times as the Commission or the Chairman-Mayor may direct. The Chairman Mayor shall have published in such official gazette or newspaper only the captions of the ordinances of the Commission and shall not have the bodies of such ordinances published.

5.00 Parliamentarian. The Augusta Attorney, or his/her designee, shall serve as parliamentarian and shall advise and assist the chair and the Commission in matters of parliamentary law. A professional parliamentarian may be consulted as deemed necessary.

6.00 Parliamentary Authority. The latest edition of ROBERT'S RULES OF ORDER NEWLY REVISED shall govern meetings of the Augusta, Georgia Commission in all areas in which it is applicable and in which it is not inconsistent with these rules adopted by the Commissioners, or with higher law. Words that are set off by parentheses and which follow a term in these rules of procedure are used to reference terms that appear in the latest edition of ROBERT'S RULES OF ORDER NEWLY REVISED. Motions described in these Rules of Procedure are illustrative but not exhaustive of motions that may be made.

7.00 Amendments. These Rules may be amended by a majority of the entire Commission at a

Regular Commission meeting or Special Called meeting of the Commission, provided notice has been given of the amendment(s) at the meeting prior to the vote on the amendment(s).

APPENDIX

Parliamentary Definitions

The following parliamentary definitions apply to the RULES OF PROCEDURE FOR THE Augusta, Georgia Commission

adjourn - to officially terminate a meeting

adjourned meeting - a meeting that is a continuation at a later time of a regular or special meeting

adopt - to approve or pass by whatever vote is required for the motion affirmative vote - a vote in favor of the motion as stated

agenda - the official list of items of business planned for consideration during the meeting

approval of minutes - formal acceptance of the record at a meeting, thus making this record the official minutes of the Commission

chair - the Chairman-Mayor or Vice Chairman- Mayor Pro Tempore

Code of Conduct - The Richmond County Code of Conduct

Commission - the Augusta, Georgia Commission

Commissioner - any of the ten members serving on the Commission elected from the ten (10) districts established by the Consolidation Act

Commission parliamentary rules- the body of rules and principles that is applied by the courts in deciding litigation involving the procedure of any organization does not include statutory law or particular rules adopted by any organization or Commission

Consolidation Act - the Act consolidating the City Council of Augusta and Richmond County found in 1995 Ga. Laws p. 3648

convene - to open a meeting

debate - formal discussion of a motion under the rules of parliamentary law and more often herein referred to as discussion

defer or hold - to delay action by referring the motion to staff (or an agency, committee, etc.) for more information, or by postponing a vote to a certain time

demand - an assertion of a parliamentary right by a Commissioner dilatory motions or tactics - misuse of procedures or motions that are out of order or would delay or prevent progress in a meeting

floor - when a person receives formal recognition from the chair, he/she "has the floor" and is the only person entitled to speak

germane amendment - an amendment relating directly to the motion to which it is applied

germane discussion - discussion relating directly to the matter involved

hearing - a meeting for the purpose of listening to the views of an individual or of a particular group on a particular subject in order - permissible and right from a parliamentary standpoint

majority vote - an affirmation vote of at least six (6) Commissioners or the vote of five (5) Commissioners and the vote of the Chairman-Mayor in the event of a tie

Mayor - chair or chairman

Mayor Pro Tempore - vice chair or vice chairman

minutes - the legal record of the action of the Commission after the record has been approved by vote of the body

motion - a proposal submitted to the Commission for its consideration and decision; it is introduced by the words, "I move that ... "

objection - the formal expression of opposition to a proposed action

order of business - the adopted order in which the business is presented to the meeting of the Commission

out of order - not correct, from a parliamentary standpoint, at the particular time

parliamentary authority - the code of procedure adopted by the Commission as its parliamentary guide, governing in all parliamentary situations not otherwise provided for in the Consolidation Act, the Code of Richmond County, the Code of the City of Augusta, or other governing Bodies

pending motion - sometimes referred to as pending question; a motion that has been proposed and stated by the chair for the Commission's consideration and that is awaiting decision by vote

precedence - the order or priority governing the motion

precedent - a course of action that may serve as a guide or rule for future similar situation

procedural motion - motion to assist the Commission in treating or disposing of a main motion; or, motion relating to the pending business otherwise at hand

proposal or proposition - a statement of a motion of any kind for consideration and action

O.C.G.A. - Official Code of Georgia Annotated

quorum - the number of persons that must be present at a meeting of the Commission to enable it to act legally on business; seven (7) members of the Commission shall constitute a quorum for any meeting of the Augusta, Georgia Commission

recognitions - acknowledgement by the chair, giving a person sole right to speak

reconsider - to review again a matter previously disposed of and to vote on it again; must be made on the same day of business

request - a statement to the chair asking a question or some "right"

rescind - to nullify or cancel out a previous action, cannot be made if action has already been taken to implement the motion it wishes to rescind

resolution - a formal motion, usually in writing, and introduced by the word "resolved" that is presented to the

Commission for a decision ruling - the chair's decision as it relates to the procedure of the Commission

second - a Commissioner's statement that he/she is willing to have the motion considered

seriatim - consideration by sections or paragraphs

statute - a law passed by the Georgia legislature

technical inquiry - request for information relevant to the business at hand

tie vote - a vote in which the affirmative and negative votes are equal on a motion

unanimous consent - deciding on a motion without voting on it but where no Commissioner voices objection, with a single objection a vote must be taken

unfinished business - any business that is postponed definitely to a time certain

Vice Chair - Mayor Pro Tempore

Note-The Rules of Procedure for the conduct of parliamentary business coming before the Augusta, Georgia Commission were first adopted by the Commission in 1996.
Secs. 1-2-14-1-2-25. Reserved.

ORDINANCE NO. 7554

AN ORDINANCE TO AMEND AUGUSTA, GA CODE SECTION 1-2-3, SECTION 1-2-13 (RULES OF PROCEDURE AND SECTION 1-2-30 RELATING TO ADDING ITEMS TO THE COMMISSION AND COMMITTEE AGENDAS; TO CONSOLIDATE RELATED PROVISIONS OF THESE SECTIONS; TO REPEAL ALL CODE SECTIONS AND ORDINANCES AND PARTS OF CODE SECTIONS AND ORDINANCES IN CONFLICT HERewith; TO PROVIDE AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

WHEREAS, AUGUSTA, GA CODE Sections 1-2-3 and 1-2-13 (Rules of Procedure) both address adding items to the agendas of the Commission and the Committees; and

WHEREAS, Subpart (b) of AUGUSTA, GA Code section 1-2-3 relates to the process for hiring the Administrator and is unrelated to the other parts of this section and should be moved to AUGUSTA, GA CODE section 1-2-30 as a new subsection.

WHEREAS, there is a need to consolidate these provisions and to clarify the Rules as related to adding agenda items to Commission and committee meetings; and

WHEREAS, it is the desire of the Commission to amend AUGUSTA, GA CODE Sections 1-2-3 and 1-2-13 (Rules of Procedure) and to add a subsection (e) to Code section 1-2-30.

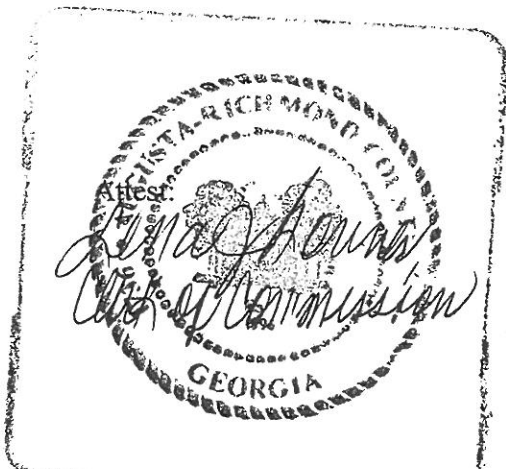
THE AUGUSTA, GEORGIA COMMISSION hereby ordains as follows:

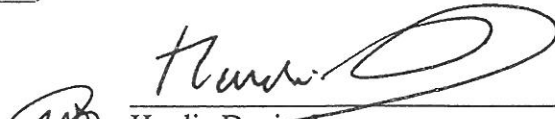
SECTION 1. Augusta, GA Code Section 1-2-3 as forth in the Augusta, GA Code, as re-adopted by the Commission on July 10, 2007, is hereby amended by striking this section in its entirety as set forth in "Exhibit A" hereto. Augusta, GA Code Section 1-2-13 (Rules of Procedure), as re-adopted by the Commission on July 10, 2007, is hereby amended by striking the Rules of Procedure in their entirety as set forth in "Exhibit B" hereto. New Rules of Procedure are hereby inserted to replace the repealed Code Section and the repealed Rule as set forth in "Exhibit C" hereto. A new subsection (e) shall be added to Code section 1-2-30 and the process to hire the Administrator shall be added thereto as set forth in "Exhibit D."

SECTION 2. This ordinance shall become effective upon approval.

SECTION 3. All ordinances, parts of ordinances, policies, and procedures concerning the time or location of Commission, Committee, or Legal meetings in conflict herewith are hereby repealed.

Adopted this 20th day of December, 2016.




 Hardie Davis, Jr.
 As its Mayor

Lena J. Bonner, Clerk of Commission

1st Reading: December 13, 2016

2nd Reading: December 20, 2016

Exhibit A

STRIKE:~~Sec. 1-2-3. Meeting Agenda.~~

~~(a) No business shall be transacted at the regular meeting or regular called meeting of the Commission on the first Tuesday and third Tuesday of each month that is not on the agenda by 9:00 a.m. on Thursday before such meeting; provided, however, business items may be added to the agenda after the deadline, with the unanimous consent of the members of the Commission present at such meeting.~~

~~(b) The Administrator for Augusta Richmond County shall be elected/appointed by a majority vote of the Commission of Augusta Richmond County, Georgia, from nominations presented by the Mayor following the Commission approved recruitment process. The Mayor shall present as many as three top candidates for appointment, along with his recommendation. The Commission shall elect/appoint an Administrator from among the candidate or candidates presented by the Mayor. Should none of the candidates be elected/appointed, then the Mayor shall nominate as many as three new candidates from those who applied through the recruitment process.~~

~~(c) An item may be removed from the agenda after 9:00 a.m. on the Thursday prior to the Tuesday of the regular Commission meeting with unanimous approval of the members of the Commission attending the regular meeting.~~

~~(d) An item may be removed from the agenda prior to 9:00 a.m. on the Thursday prior to the Tuesday, of the regular Commission meeting upon the request of the commissioner, department head, or other individual party who was responsible for placing the item on the agenda.~~

~~(e) No item pertaining to alcoholic beverage application shall be placed on the agenda within one (1) year from the date of the denial of the application by the Commission.~~

~~(f) No item pertaining to zoning shall be placed on the agenda for the same zoning classification within one (1) year from the date of the denial of the application by the Commission.~~

Exhibit B

STRIKE from Sec. 1-2-13. Rules of Procedure- Appendix A, the following:

OPERATIONAL PROCEDURE

1.01 MEETING Time and place; committees.

~~1.01.01 Except for the months of April and July, Regular Commission meetings shall be held on the first and third Tuesday of each month at 2:00 p.m. in the Commission Chambers on the second floor of the Municipal Building. Except as otherwise provided by law, all meetings of the Commission shall be public meetings.~~

~~1.01.01(a) The first meeting in April of each year shall be held on the last week of the preceding March.~~

~~1.01.01(b) The first meeting in July of each year shall be held on the last week of the preceding June.~~

~~1.01.02 Regular Commission meetings for Executive Session matters and matters requiring urgent approval shall be held on the second and last Tuesday of every month at 11:00 a.m. in the Commission Chambers on the second floor of the Municipal Building.~~

~~1.01.02(a) Executive Session meetings shall be conducted in accordance with the Georgia Open Meetings Act.~~

~~1.01.03 Except for the months of April and July, all regular committee meetings shall be held on the second and last Tuesday of every month in the Lee N. Beard Commission Chamber beginning at 1:00 p.m. with the Public Services Committee starting first every time followed by an alphabetic rotation of the following committees Administrative Services, Engineering Services, Finance, Public Safety on a two-month rotation cycle.~~

~~1.01.03(a) The last committee meetings in March of each year shall be cancelled and all items on such committees shall be forwarded to the last Commission meeting in March.~~

~~1.01.03(b) The last committee meetings in June of each year shall be cancelled and all items on such committees shall be forwarded to the last Commission meeting in June.~~

~~1.01.04 Other called meetings of the Commission and Committees and the subject, dates and time of these meetings may be scheduled as needed and notification of such meetings shall be provided to the public in advance as required by law.~~

~~1.01.05 If there is a necessity to change the time and date of the regular meeting of the Commission or Committees or of any specially called meetings or any executive session meeting, this shall be done by request of the Mayor or a majority of the members of the Commission, provided a majority of the Commissioners can attend the meeting which shall be held on a different day. Notice of the time and date change shall be provided to the Mayor and Commission.~~

~~1.01.06 The Commission may hold such additional meetings as shall be deemed necessary when called by the Mayor or a majority of the members of the Commission, provided all members shall have been notified at least twenty four (24) hours in advance of the special meeting. Provided, further, that a majority of the Commission may convene the same in extraordinary session for emergency business, such a natural disaster or civic disturbance, whenever in their judgment it may be necessary.~~

~~1.01.07 An adjourned meeting is a continuation of the meeting immediately preceding, whether a regular or special meeting.~~

~~1.01.07(a) If a scheduled meeting of the Commission is not completed due to time constraints or emergency, the meeting shall be adjourned to the following day or to a specific day scheduled by the Commission to allow for the completion of pending business.~~

~~1.01.07(b) In an adjourned meeting (regular or special), only business which would have been proper to consider at the immediately preceding meeting may be considered and acted upon at the adjourned meeting.~~

~~1.01.07(c) Adjourned meetings resume business under the same rules, limitations and rights as the immediately preceding meeting.~~

~~1.01.08 Any action taken at any committee meeting (other than to postpone the agenda item to the next, or a future, committee meeting) shall be placed on the agenda of the regular meeting, regular called meeting, or special meeting of the full Commission for approval of the action of the committee. In the event there is no quorum at a committee, all such items on such agenda shall be placed on the agenda of the next regular meeting of the full Commission.~~

~~1.02 QUORUM~~

~~1.02.01 Seven (7) members of the Commission shall constitute a quorum for any meeting of the Augusta Richmond County Commission.~~

~~1.02.02 If a quorum is not present thirty (30) minutes following the scheduled hour for convening the meeting, the Chairman Mayor or the Vice Chairman Mayor Pro Tempore, or in their absence, the Administrator (or his/her designee), may adjourn the meeting until the next day. By unanimous consent of those Commissioners present, the meeting may be adjourned to another hour and day.~~

~~1.02.03 If during the meeting there ceases to be a quorum, all business must stop except that the Commission, by majority vote to be recorded in the minutes (naming those present at the time of the vote) may:~~

~~1.02.03(a) fix another day at which to reconvene;~~

~~1.02.03(b) adjourn and return at the next regular meeting;~~

~~1.02.03(c) recess to determine if a quorum will be present within a short period of time.~~

~~1.03 Chairman Mayor.~~

~~1.03.01 The Chairman Mayor shall have the rights and privileges of the other Commissioners with respect to debate, but shall have the right (but is not obliged) to vote on any matter (excluding appointment of any Commissioner to a committee and excluding voting as a member of any Committee as provided in the Consolidation Act) only to break a tie or to create a tie. Additionally, his/her duties during meetings shall include:~~

~~1.03.01(a) presiding over meetings of the Commission;~~

~~1.03.01(b) calling the meeting to order at the scheduled hour;~~

~~1.03.01(c) determining that a quorum is present;~~

~~1.03.01(d) preserving decorum and order at all meetings;~~

~~1.03.01(e) making the Commissioners aware of the substance of each motion;~~

~~1.03.01(f) calling for each vote;~~

~~1.03.01(g) announcing the results of each vote;~~

~~1.03.01(h) calling for a recess at such times as deemed advisable.~~

~~1.03.02 The Chairman Mayor shall exercise such other duties as prescribed in Consolidation Act or by ordinance.~~

~~1.04 Vice Chairman Mayor Pro Tempore. A Vice Chairman Mayor Pro Tempore shall be elected from among the district Commissioners at the first regular meeting in January of each odd-numbered year as provided in the Consolidation Act. The Vice Chairman Mayor Pro Tempore shall serve for a period of two years and shall have all rights, privileges and duties of the chair in the absence of the chair (excluding the right to vote to create or break a tie), and in addition shall have the right to make motions and vote on any issue, including matters coming before any Committee of which he is a member. The Vice Chairman Mayor Pro Tempore may succeed himself/herself, subject to the two consecutive term limitation contained in the Consolidation Act.~~

~~1.05 Absence of Chairman Mayor and Vice Chairman Mayor Pro Tempore.~~ In the absence of the Chairman Mayor and Vice Chairman Mayor Pro Tempore, the Administrator shall determine whether a quorum is present. If a quorum is present, the Administrator shall call for the election of a temporary chair. The temporary chair shall preside over that meeting or until the conclusion of the business immediately pending at the time the Chairman Mayor or Vice Chairman Mayor Pro Tempore arrives.

~~1.06 Minutes.~~

~~1.06.01 All actions of the Commission, except for actions described in O.C.G.A. § 50-14-3 and § 50-14-4, (or as these sections may be amended from time to time), shall be accurately recorded by the Clerk (or his/her designee) in the minutes which minutes shall include:~~

~~1.06.01(a) all main motions, exactly as worded when adopted (including amendments or stipulations);~~

~~1.06.01(b) the name of the maker of all important motions;~~

~~1.06.01(c) disposition of all main motions, Whether~~

~~1.06.01(c)(1) adopted;~~

~~1.06.01(c)(2) defeated;~~

~~1.06.01(c)(3) referred to committee or to staff for further information or recommendations;~~

~~1.06.01(c)(4) held until a definite time;~~

~~1.06.01(c)(5) the vote of each Commissioner; and 1.06.01(c)(6) comments of Commissioners verbatim.~~

~~1.06.02 The minutes of meetings of the Commission shall, at a minimum, briefly describe all statements made and shall record the actions taken by the Commission. Any statement shall be recorded in full at the request of a member of the Commission. A member of the Commission may incorporate an additional statement when the minutes are read. The minutes shall be read before they are approved as soon as is possible or feasible but in no case later than the next regular meeting of the Commission.~~

~~1.06.03 The responsibility for correcting and approving the minutes shall be vested only in the members of the Commission. The minutes of each meeting shall indicate their subsequent approval/ correction. The minutes may be corrected whenever an error is noticed upon approval of the Commission regardless of the time which has elapsed since recording of the minutes.~~

~~1.06.04 The minutes shall be attested to by the Clerk or his/her designee.~~

~~1.07 Regular Agenda.~~

~~1.07.01 All agenda items shall include all supporting documentation and such shall be submitted to the Clerk for inclusion on the agenda for all meetings of the Commission.~~

~~1.07.02 Subject to the limitation of Rule 1.07.08, the Administrator, any elected official and any member of the Commission shall have the right to have an item placed on the regular agenda of the Commission provided said item is submitted to the Clerk of Commission no later than 9:00 a.m. on the Thursday prior to the Tuesday of the regular Commission meeting or any regular Committee meeting. An item may be added to the regular agenda after the 9:00 a.m. Thursday deadline with the unanimous consent of the commission members in attendance. Unanimous consent of the committee members present shall be required to add an item to a committee agenda after the 9:00 a.m. Thursday deadline.~~

~~1.07.03 The Clerk shall be responsible for assembling the agenda and distributing it to all Commissioners no later than Friday in advance of the scheduled meeting.~~

~~1.07.04 An item may be removed from the agenda after 9:00 a.m. on the Thursday prior to the Tuesday of the regular Commission meeting with unanimous approval of the members of the Commission attending the regular meeting.~~

~~1.07.05 An item may be removed from the agenda prior to 9:00 a.m. on the Thursday prior to the Tuesday of the regular Commission meeting upon the request of the individual who was responsible for placing the item on the agenda.~~

~~1.07.06 No item pertaining to alcoholic beverage application shall be placed on the agenda within one (1) year from the date of the denial of the application by the Commission.~~

~~1.07.07 No item pertaining to zoning shall be placed on the agenda for the same zoning classification within one (1) year from the date of the denial of the application by the Commission.~~

~~1.07.08 If an item has appeared on the Commission Agenda and been defeated, or if no action is taken on an item, it shall not be considered again by the Commission until it has been discussed at the committee level.~~

~~1.08 Consent Agenda.~~

~~1.08.01 All items contained in the consent agenda may be voted on *en gross*. Prior to the vote on the consent agenda, any Commissioner may withdraw an item from the consent agenda so that it shall be voted on individually.~~

~~1.08.02 A non-agenda item shall be defined as that which is deemed by a Commissioner to require urgent attention, but which has not been placed on the published agenda.~~

~~1.08.02(a) If a Commissioner requests that a non-agenda item be added to the consent agenda, he/she must provide the specific item, and the reasons immediate attention is required, to the Commission.~~

~~1.08.02(b) The unanimous consent of the Commissioners present at the meeting shall be required to add an item to the consent agenda.~~

~~1.09 Voting.~~

~~1.09.01 All votes shall be taken by raised hand, except those which the chair handles through unanimous consent (i.e., "If there are no objections ..."), and unless there is a request for a roll call vote. A single objection will require that a counted vote be taken. An affirmative vote of at least six (6) members of the Commission shall be required to adopt a motion, except where otherwise indicated.~~

~~1.09.02 Any Commissioner shall have the right to request a roll call vote on any issue, in which event the chair shall direct the Clerk to call the roll in alphabetical order, except that the Chairman Mayor's name shall be called last and only when his vote will create or break a tie. As each Commissioner's name is called, such Commissioner shall vote either "yes" or "no" to the question presented. To verify the vote and to correct possible errors, the Clerk repeats the vote after each member responds to his name. At the conclusion of the roll call, the Chairman Mayor can ask if anyone entered the room after his name was called. Changes of the vote are also permitted before the result is announced.~~

~~1.09.03 When an entire agenda "tab" has been moved to be voted upon by an *en gross* vote (see Section 3.01.05 herein), a Commissioner may, without discussion state that he/she is voting in the affirmative on all of the agenda items on that "tab" except certain ones which he/she will name by number. In such cases, the votes of the Commissioner(s) will be recorded as negative for the items named, unless the Commissioner abstains as provided in Section 1.09.06.~~

~~1.09.04 If a motion has been voted on without discussion and a Commissioner feels that it is necessary to explain his/her vote, he/she may have no more than one minute to give public reasons for his/her vote. The chair will not allow the Commissioner to repeat discussion that has already taken place at the same meeting, however.~~

~~1.09.05 A tie vote shall cause all procedural motions to be defeated. A tie vote on a main motion shall keep the motion as pending before the Commission and the motion shall be rescheduled for another time; Provided, however, the Chairman Mayor shall have the right to vote to create or break a tie.~~

~~1.10 Public Participation in Commission Meetings.~~

~~1.10.01 Persons wishing to address the Commission shall do so during the Public Comment portion of the agenda.~~

~~1.10.02 Subject to the limitations provided for herein, speakers will be allowed to appear before the Commission at the public comment session prior to the regular agenda with each speaker allotted a maximum of five (5) minutes for their presentation.~~

~~———— 1.10.02(a) Persons seeking to complain about the performance or lack thereof of an employee of Augusta, Georgia shall submit such requests to the Administrator for resolution. Such requests for public comment will not be heard by the Commission or any committee.~~

~~———— 1.10.02(b) Persons or businesses seeking to do business with Augusta, Georgia shall submit such requests to the Administrator for consideration in accordance with the requirements of the Procurement Code. Requests to make presentations for products or services will not be heard by the Commission or any committee except as permitted by the Procurement Code.~~

~~1.10.03 Each speaker must submit a request in writing, including his/her address, which will state the topic of discussion, to the Clerk's office no later than 9:00 a.m. on the Thursday preceding the next regularly scheduled Commission.~~

~~1.10.04 An extension of the five (5) minute limit per person may be granted upon the affirmative vote of six (6) members of the Commission.~~

~~1.10.05 If deemed advisable by the Chairman Mayor, a written response to a speaker may be provided by the appropriate County staff within thirty (30) days. The Commission may respond verbally at the completion of any speaker's presentation.~~

~~1.10.06 After each individual speaker's remarks have concluded, the Chairman Mayor may, but shall not be required to, briefly respond, either personally or through another member of the Commission whom the Chairman Mayor shall designate. In addition, when a request for special action or a grievance has been heard the matter will be referred to the Administrator (or his/her designee) who will prepare a response to the matter. If necessary, action on the matter for consideration of the Commission will be placed on the agenda for the second regular meeting following the date of the comment.~~

~~1.10.07 No speaker will be allowed to return on public comment on the same issue within a period of ninety (90) days; however a speaker may return on another issue following the policy and procedure.~~

~~1.10.08 All speakers, other than salaried members of the Augusta-Richmond County staff, shall address the Commission in the following manner:~~

~~1.10.08(a) Stating name and address (address is required only if individual has not previously provided address to Clerk).~~

~~1.10.08(b) Stating whether he/she is speaking for himself/herself or for another;~~

~~1.10.08(c) Stating if he/she represents an organization and whether he/she is being compensated by the organization for whom he/she speaks;~~

~~1.10.08(d) Stating whether he/she or any member of his/her immediate family has a personal interest in the pending matter.~~

~~1.10.08(e) Stating his/her comments.~~

~~1.10.09 All remarks shall be to the Commission as a body and addressed through the chair. Remarks shall not be made to a particular Commissioner.~~

~~1.10.10 Questions from Commissioners, the Administrator, and/or the Augusta Richmond County Attorney may be made for clarification. However, no person shall be permitted to enter into any discussion, either directly or through a member of the Commission, without permission of the chair.~~

~~1.10.11 All remarks must be related to the issue on which the speaker has requested to be heard. No person shall be allowed to make impertinent, derogatory, offensive or slanderous remarks while addressing the Commission.~~

~~1.10.11(a) A person may be barred from further speaking before the Commission in that meeting if his/her conduct is deemed "out of order";~~

~~1.10.11(b) Once barred for improper conduct, a speaker shall not be permitted to continue or again address the Commission in that meeting unless a majority vote of the Commission allows;~~

~~1.10.11(c) In the event a speaker who is barred fails for improper conduct to obey the ruling, the chair may take such action as is deemed appropriate, including the removal of such person from the assembly;~~

~~1.10.11(d) The Commission may bar a person from addressing Commission meetings for up to sixty (60) days for improper conduct. A person barred by the Commission for this period may request a hearing by written request to the chair, which request shall state the reason(s) for a reversal of the decision. All requests for hearings shall be placed on the agenda and heard by the Commission. An affirmative vote of six (6) members of the Commission shall be required to overturn the previous decision to bar the persons.~~

~~1.10.11(e) If not otherwise recognized by the Chair, upon motion and the affirmative vote of six (6) members of the Commission, the Commission may allow~~

public comment on an agenda item at the time the item is being considered by the Commission. These comments must be limited to the subject that is being debated. Members of the public may speak for five minutes and may only speak once. These limits can be waived by the affirmative vote of six (6) members of the Commission.

~~1.10.11(f) The Commission may schedule public hearings for the purpose of soliciting public comment on any subject of interest to the Commission. Hearings may be held immediately prior to or following a meeting of the Commission or at such other places and times as the Commission may determine. No official action shall be taken at any such public hearing.~~

~~1.11 Appointments by the Commission.~~

~~1.11.01 Appointments shall be made as necessary. When it is has been determined, by the Consolidation Act or other rule or manner, that it is the "right" or "turn" of a particular Commissioner to nominate a candidate for a position, such nominee must be elected by a majority of the Commission. If any nominee, however nominated, fails to receive a majority vote, alternate candidate(s) may be nominated until the position is filled by majority vote.~~

~~1.11.02 Any appointment to fill an expired or a new term on any board or commission, which appointment is made by the Commission, shall not have less than six (6) votes of approval.~~

~~2.00 Decorum of Debate.~~ The following practices shall be followed in debate on motions and matters presented to the Commission.

~~2.01 Adherence to Agenda.~~

~~2.01.01 In discussion, the remarks made by the Commissioners shall be confined to the motion or matters immediately before the Commission.~~

~~2.01.02 All Commissioners must conduct themselves in a professional and respectful manner. All remarks should be directed to the Chairman Mayor and not to individual Commissioners, staff or citizens in attendance. Personal remarks are inappropriate. A Commissioner may not speak at a meeting until he has been recognized by the Chairman Mayor. All comments made by a Commissioner shall address the motion that is being discussed.~~

~~2.01.03 During these remarks a Commissioner must observe the same rules of decorum as those set forth in Section 2.02 below, and may be called to order by the Chairman Mayor or another Commissioner if there is a breach of those rules.~~

~~2.01.04 A Commissioner may not interrogate another Commissioner, staff or citizens. No one shall attempt to enter into discussion with a Commissioner who has chosen to avail himself/herself of this opportunity to share his/her opinions with the public.~~

2.02 Discussion of the Issue. ~~In discussion, a Commissioner may condemn the nature of likely consequences of the proposed measure in strong terms, but must avoid a discussion of personalities, and under no circumstances may he/she attack or question the motives of another Commissioner or staff. The issue, and not a person, shall be the item under discussion. Any Commissioner wishing to discuss an issue shall be allowed to do so; however, discussion of any particular issue by any particular Commissioner shall be limited to two (2) minutes of discussion and one (1) minute of rebuttal, unless debate is extended by the chair or by motion as provided in Section 3.04.05 hereof.~~

2.03 Call to Order, Remarks. ~~The chair shall immediately call as "out of order" any remarks made outside the issue being addressed. Additionally, another Commissioner may call this breach of procedure to the attention of the chair and other Commissioners. In either case, the speaking Commissioner shall be required to continue with his/her remarks confined to the issue.~~

2.04 Discussion Through the Chair. ~~All discussion shall be made through the chair, and one Commissioner may not interrogate another Commissioner or person speaking from the public except through the chair (or with the permission of the chair).~~

2.05 Disruptions. ~~During discussion or voting, no Commissioner shall disturb the other Commissioners in any way that may be considered disruptive to the proceedings or that may hamper the transaction of business by the Commission.~~

2.06 Call to Order, Action. ~~The chair may rule as "out of order" any action deemed inappropriate or dilatory and may interrupt a speaker for reasons deemed necessary by the chair. The Chairman Mayor shall say, "Commissioner/speaker, those remarks are out of order. Please cease this line of comment and make appropriate comment to the issue.~~

2.07 Call of "Out Of Order".

~~2.07.01 If a member of the Commission refuses to comply with these Rules of Procedure the following procedure shall be used:~~

~~2.07.01(a) The Commissioner shall be "called to order" by the chair, who shall say, "Commissioner _____ [using name], you are now out of order. If you persist a reprimand will be entered into the record."~~

~~2.07.01(b) If a Commissioner defies the ruling of the chair, the Chairman Mayor shall state, "Commissioner, you are personally out of order. Let the record indicate a reprimand against Commissioner _____ Commissioner _____, you have a right at this time to appeal the ruling of the chair by asking that a roll call vote of the Commissioners present be taken and a statement by each Commissioner be recorded as to why he/she is for or against the ruling of the chair. A majority vote of the members of the Commission present shall govern."~~

3.00 Procedure in Meetings.

3.01 Motions.

~~3.01.01 In order for the Commission to take any official action on any subject, a Commissioner must propose a Main Motion or there must be an Recommended Main Motion, as provided in Section 3.01.02(a). A proposed Main Motion must be seconded before there will be discussion on the motion. A second does not require the Commissioner seconding the motion to support the motion. A Commissioner may withdraw a Main Motion that he has made as provided in Section 3.01.04 hereof, at any time before the Commission has voted on that motion. Prior to taking a vote, the chair shall state the motion (or resolution) or its substance, or he/she may call upon the Clerk or secretary to do so.~~

~~3.01.02 If the motion presented contains two (2) or more parts capable of standing as separate motions, a Commissioner may move to "Divide the Motion." This motion shall require a second and discussion shall be allowed only on why it should or should not be divided. A majority vote shall be required to adopt the motion to "divide the motion."~~

~~3.01.03 If a main motion is in the form of a resolution or document containing several paragraphs or sections which are not separate motions but could be discussed more efficiently if discussed in sections, a motion to Discuss by Paragraphs, Sections, or Numbered Agenda Items under a "tab," may be made. A second shall be required and discussion shall be brief as to the necessity for the action. A majority vote shall be required to "consider by paragraphs, sections, or numbered agenda items under a 'tab'."~~

~~3.01.04 Once a motion has been moved and seconded, it belongs to the entire Commission and not to the maker of the motion; therefore, if a Commissioner wishes to Withdraw a motion that is officially before the Commission, action of the Commission must be taken in either of the following ways:~~

~~3.01.04(a) The chair may ask the Commission if there are any objections to the motion being withdrawn. If there are no objections, the motion shall be withdrawn by unanimous consent, without the need for the seconder to withdraw his/her second;~~

~~3.01.04(b) If there is an objection to the motion being withdrawn, then the chair shall take an official vote on the "motion to withdraw the motion", a second being required. A majority vote shall be required to adopt the motion to "withdraw the motion."~~

~~3.01.05 If a Commissioner feels that time could be saved by acting on all of the agenda items under a "tab," he/she may move that it be "Considered *en Gross*." (See Section 1.08.02.)~~

~~3.01.06 When several alternatives need to be considered (such as staff recommendations that propose various options for the Commission to consider), unlimited choices may be considered by "Filling the Blank" in the motion:~~

~~3.01.06(a) No Commissioner may suggest more than one proposal for filling the blank without unanimous consent from the other Commissioners;~~

~~3.01.06(b) Each proposal shall be debatable and shall be treated as an independent item to be voted on separately until one has been approved by a majority. As soon as one proposal has received a majority, no others shall be considered;~~

~~3.01.06(c) Alternatives (from staff recommendations and/or suggestions by Commissioners) are listed in logical order for voting:~~

~~3.01.06(c)(1) Names are listed in the order in which they were proposed;~~

~~3.01.06(c)(2) Other proposals are listed in the order of their probable acceptability, beginning with the least popular choice.~~

~~3.02 Main Motions.~~

~~3.02.01 A main motion is a motion whose introduction brings business before the Commission.~~

~~3.02.01(a) Recommended Main Motions—A recommendation from staff, or another item published in the agenda for action, shall be handled as an Recommended Main Motion by the chair. That is, the chair shall, upon the conclusion of a report, state, "The question (or motion) before you is ..." (stating the motion in the affirmative). No second will be required in these instances and the chair, in assuming such motion, is not presumed to be in favor of the motion and may speak against it if he/she so wishes.~~

~~3.03 Ranking of Motions.~~

~~3.03.01 Each subsidiary and privileged motion is assigned a specific rank. A motion of higher precedence can interrupt motion of lower precedence. The higher motion must be decided before the Commission returns to consider the motion of lower precedence.~~

~~3.03.02 A main motion has the lowest rank and does not take precedence over any other motion. A motion to adjourn has the highest rank and will take precedence over all other subsidiary and privileged motions. The order of precedence of motions shall be in accordance with this Section. Motions at the top of the following list take precedence over motions at the bottom of the list.~~

~~HIGHEST RANK:~~

~~PRIVILEGED MOTIONS (Undebatable)~~

~~1. Adjourn~~

~~2. Recess~~

~~3. Question of Privilege~~

SUBSIDIARY MOTIONS (Undebatable)

- 4. Lay on the Table (Postpone Temporarily)
- 5. ~~Vote Immediately (Previous Question)~~
- 6. Limit Debate or Extend

SUBSIDIARY MOTIONS (Debatable)

- 7. Postpone to a Time Certain (Postpone Definitely)
- 8. Refer to Committee (Commit)
- 9. Amend
- 10. Postpone Indefinitely

OTHER MOTIONSLOWEST RANK

- 11. Main Motion

~~3.04 Subsidiary Motions. During the course of debate, Commissioners may introduce motions that propose that the Commission take a particular action on a main motion. These motions are called subsidiary motions and they allow the Commission to reach a conclusion on the main motion. Subsidiary motions require a second before they can be voted on or debated. Three subsidiary motion, Amend, Limit Debate, and Vote Immediately, also can apply to other subsidiary motions.~~

~~3.04.01 Postpone indefinitely. If a Commissioner believes that the main motion should not be considered by the Commission, that Commissioner may move to postpone the consideration of the main motion indefinitely. If the motion is successful, consideration of the main motion stops and the main motion is tabled for the duration of the meeting. A motion to postpone indefinitely can be debated, but it can be amended. A majority vote of the Commission is required for the motion to pass.~~

~~3.04.02 Amend. If a Commissioner believes that a main motion that is on the table should be changed in order to make it more acceptable, he can move to amend the motion. Amendments must be closely related to the original motion and must not change the nature of the motion that they amend. Motions to refer, amend, postpone to a time certain and the motion to recess can also be amended. A motion cannot be amended more than two times. Debate is allowed on a motion to amend only if the original motion is debatable. Debate is limited to the proposed amendment. A majority vote is required for the Commission to adopt an amendment. If the amendment is adopted then the Commission shall consider the amended version of the motion. Concerning the amending of particular motions:~~

~~3.04.02(a) If a Commissioner feels that the main motion might be more acceptable stated other than as presented, the Commissioner may amend through substitution, insertion of stipulations, striking out portions, or striking out and inserting portions.~~

~~A substitute motion shall be treated as a motion to amend. Such proposed amendments shall be handled in one of the following ways:~~

~~3.04.02(a)(1) by unanimous consent of the Commissioners; the chair, or another Commissioner, through the chair, may suggest changes or stipulations, and if there are no objections from the Commissioners, the motion shall be amended by unanimous consent.~~

~~3.04.02(a)(2) with a second, discussion and a majority vote on the proposed amendment.~~

~~3.04.02(b) If a proposed amendment fails to obtain unanimous consent or a majority vote, the main motion considered shall be the one originally presented.~~

~~3.04.02(c) An amendment must be germane (relating to the substance of the main motion) and may not introduce an independent question.~~

~~3.04.02(d) Improper amendments shall be:~~

~~3.04.02(d)(1) one(s) which are not germane,~~

~~3.04.02(d)(2) one(s) which would make the adoption of the amended motion equivalent to a rejection of the motion;~~

~~3.04.02(d)(3) one(s) which are, in the opinion of the Chairman Mayor, frivolous or absurd.~~

~~3.04.03 Refer to A Committee (Commit). If a Commissioner believes that further information is needed before the Commission can act on a main motion, he may propose that the motion be referred to a specific committee or department for further study. If an appropriate committee does not already exist, then a committee may be formed as a part of the motion. A motion to commit should specify the date that the committee or department will report back to the Commission. A motion to refer shall require a second and shall be debatable only as to whether or not it shall be referred, to whom it shall be referred, or when the person to whom it is referred shall report back. If the motion fails, the motion to be considered shall be that motion which was on the floor prior to the motion to refer. This motion is amendable. A majority vote is required for the motion to pass.~~

~~3.04.04 Postpone to a Time Certain (Postpone Definitely). A motion to postpone to a certain time may be proposed if a Commissioner believes that the main motion should not be considered until a future time. This motion shall set a particular time for the main motion to be considered again. It is debatable and can be amended. A motion to hold to a time certain shall require a second and discussion shall be limited to the reason for holding the motion or the time to which it is to be held. If the motion fails, the motion to be considered shall be that motion which was on the floor prior to the motion to hold to a time certain. If this motion is passed, the Chairman Mayor will bring the original motion back to the~~

Commission for consideration at the specified time which may be at the same meeting, at a subsequent meeting, or upon the occurrence of a specified event. A majority vote of the Commission is required for the motion to pass.

~~3.04.05 Limit or Extend Limits of Debate. A motion to limit debate places a time constraint on the length of debate. The details of such a motion are to be decided by the Commissioner who makes the motion. This motion can also be used to extend the limits of debate if a limit on debate already exists. Debate is not allowed on this motion. A majority vote of the Commission is required for the motion to pass.~~

~~3.04.06 Vote Immediately (Call The Question). A Commissioner may move to "call the question" (i.e., move to end discussion) when it is clear that further discussion is unnecessary or that discussion is becoming repetitive. This motion shall not require a second and no discussion on the motion shall be allowed. If there is no objection, then it will be presumed there is unanimous consent. Should there be an objection, an affirmative vote of a majority of the Commission shall be required.~~

~~3.04.07 Lay on the Table (Postpone Temporarily). A motion to lay on the table proposes that the consideration of a main motion be postponed until a later time in the same meeting. The main motion can be brought back for consideration only if a motion to Resume Consideration is accepted by the Commission during the same meeting. The motion will die if it is not taken up during the meeting. Debate is not allowed on this motion and the motion is not amendable. A majority vote of the Commission is required for the motion to pass.~~

3.05 Privileged Motions. Privileged motions facilitate the running of the meeting. They do not address or relate to a main motion and can be introduced whether or not there is a main motion under consideration. Privileged motions take precedence over all subsidiary motions. Debate is not allowed on these motions.

~~3.05.01 Question of Privilege. A formal question addressed to the chair concerning the rights of a Commissioner or of the Commission as a whole is referred to a question of privilege. It does not require a second and cannot be debated or amended. The chair is required to make a ruling on the question, and no vote is required unless a motion arises out of the privilege.~~

~~3.05.01(a) If any matters occur which impede the Commission's completion of its business (e.g., noise, mechanical difficulties with equipment, matters that affect the safety, orderliness, or comfort of the Commissioners, or affecting the honor of an individual Commissioner) any Commissioner may state to the Chairman Mayor that he/she has a question of privilege and the matter must be addressed before the pending business of the Commission continues.~~

~~3.05.02 Recess. A motion to recess proposes that the meeting be suspended for a particular amount of time when business is still pending. It is a temporary intermission of the proceedings. A recess may be taken as it appears on the agenda or as it is declared by the~~

chair when he/she deems it advisable or by a motion from a Commissioner. The motion must specify the length of the recess. The motion must also be seconded. Debate is not allowed on this motion, but the motion can be amended. A majority vote is required for the motion to pass.

~~3.05.03 Adjourn. The highest ranking motion shall be the motion to adjourn, requiring a second and a majority vote with no discussion allowed, except that the motion shall contain a time to hear any non-completed items on the agenda, if such exist. If all business on the agenda has been completed, the chair may assume the motion and, without a second, obtain unanimous consent to adjourn.~~

~~**3.06 Incidental Motions.** Incidental motions allow Commissioners to exert their rights as a member of the Commission. Incidental motions can be introduced at any time during a meeting.~~

~~3.06.01 Appeal. Whenever a Commissioner believes that the chair is mistaken in a ruling, a Commissioner may Appeal the Chair's Decision. An appeal shall require a second and shall be debatable with the chair speaking first to explain his/her ruling. The chair may also close out the debate with a statement defending the ruling. An appeal may be made only on a ruling and may not be made:~~

~~3.06.01(a) in response to a parliamentary inquiry or point of information; or~~

~~3.06.01(b) in areas that challenge verifiable rulings of a factual nature.~~

~~3.06.01(c) The chair shall state the motion as Shall the Chair's decision be sustained? A tie vote shall sustain the chair, because a majority vote of the Commission shall be required to overturn the chair's ruling. An Appeal is high in precedence and can only be interrupted by a privileged motion or by a motion to lay on the table.~~

~~3.06.02 Parliamentary Inquiry. A Parliamentary Inquiry is a question directed to the chair to obtain information on a matter of parliamentary law or the rules of the Commission. This question should take the form of a parliamentary inquiry and should relate to the current business of the Commission. The chair will answer such questions or may ask the Augusta-Richmond County Attorney or parliamentarian for an opinion. The chair's reply, whether or not he/she has requested advice from the Augusta-Richmond County Attorney or parliamentarian, is an opinion, not a ruling. If a Commissioner does not agree with the chair's opinions he/she may act in a way contrary to this opinion and if ruled out of order may then appeal the chair's ruling. The chair is not obligated to respond to hypothetical questions.~~

~~3.06.03 Point of Order (Question of Order). If a Commissioner believes that a violation of the rules of parliamentary procedure has occurred, he can raise a point of order. A second is not required. The chair can make a ruling on the question or can allow the Commission to debate and then rule on the question by majority vote. A point of order can only be interrupted by a privileged motion or by a motion to lay on the table.~~

~~3.06.04 Point of Information (Request for Information). If a Commissioner has a question about the facts of a particular issue that is being considered, he may ask a point of information. A Point of Information is a request, directed to or through the chair, for information relevant to the business at hand, but not related to parliamentary procedure. This motion is addressed first to the appropriate person. A second is not required, and the motion is not debatable or amendable.~~

~~3.07 Supplementary Main Motions. Three motions allow the Commission to act on a main motion that has either been passed or tabled by the Commission. These motions are considered to be main motions but differ from usual main motions in the ways specified.~~

~~3.07.01 Reconsider. The motion to reconsider allows the Commission to debate whether or not to overturn a decision made at the meeting that is in progress. It allows the Commission to consider new information that may affect the decision that has already been made. Any Commissioner can make a motion to reconsider and any Commissioner may second the motion. The motion is debatable, but it cannot be amended. A majority vote of the Commission is required for the motion to pass. If a motion to reconsider is passed, the original decision will be voided, and the Commission will return to debate and revote the original motion.~~

~~3.07.02 Rescind. A motion to rescind proposes that the Commission overturn a motion passed at a previous meeting. A motion to rescind can be made by any Commissioner. It is in order as long as the original motion has not been implemented, but the motion to rescind shall not be in order if:~~

~~3.07.02(a) the motion to rescind is made, at the same meeting in which the action was taken;~~

~~3.07.02(b) a motion to reconsider was taken and lost;~~

~~3.07.02(c) the matter is routine and only part of the action needs to be changed, in which case the motion to "amend a previously adopted action" shall be used;~~

~~3.07.02(d) something has been done as a result of the vote to implement the earlier action adopted. An announcement of the intention to rescind a motion may be made at the meeting where the decision was made, or the Commissioner seeking to rescind may place the matter on the agenda for the next meeting. The motion to rescind will then be placed on the agenda for the next meeting. At the next meeting, the motion to rescind will formally be made. If it is seconded, then the Commission shall debate and vote on revision. A majority vote of the Commission is required for the motion to pass. If a motion to rescind is passed, the original decision will be voided.~~

~~3.07.03 Resume Consideration. The motion to resume consideration allows the Commission to consider a motion that has been temporarily postponed. This motion~~

requires a second and is not debatable or amendable. It is a main motion but ranks higher than any debatable motion. A majority vote is required for the motion to pass.

4.00 Actions of the Commission. All communications to persons, firms or corporations affected by actions taken at a called or regular meeting of the Commission shall be made by the Administrator for Augusta-Richmond County, informing them of the action taken.

4.01 Ordinances and Resolutions.

4.01.01 Every ordinance or resolution proposed for adoption by the Commission shall be introduced in writing and the caption of each ordinance shall be read previous to the adoption of the ordinance, unless some member of the Commission shall then and there demand that the entire ordinance be read. Upon such demand being made, the clerk shall read the entire ordinance. No ordinance or resolution shall pass which refers to more than one subject matter or contains matter different from that expressed in the title thereof, except ordinances or resolutions adopting the annual operating and capital budgets and general codification and revisions of ordinances and resolutions of the Commission.

4.01.02 Except for emergency ordinances under subsection 4.01.03 of this section or ordinances amending the Zoning Map for Augusta-Richmond County, or upon a unanimous vote of the Commission, no ordinance shall be adopted until it has been read or presented in written form at two meetings held not less than one week apart. A resolution may be adopted at the same meeting at which it is introduced. The affirmative vote of at least six (6) members of the Commission shall be required for the adoption of any ordinance or resolution; Provided, however, a vote of two thirds of the Commission, excluding the Chairman Mayor, shall be required to change any provision of the Consolidation Act as required by said Consolidation Act. The passage of all ordinances or resolutions shall require the recording of "ayes" and "nays" and the names of the members of the Commission voting for and against each proposed ordinance or resolution or amendment thereto shall be entered in the minutes of the proceedings of the Commission.

4.01.03 To meet a public emergency threatening life, health, property, or public peace, the Commission may adopt emergency ordinances or resolutions, but such ordinances or resolutions may not be enacted to levy taxes, or to grant, renew or extend a franchise, or to regulate the rate charged for any public utility or service, or to authorize the borrowing of money. An emergency ordinance or resolution shall be in the form prescribed for ordinances or resolutions generally, except that it shall be plainly designated as an emergency ordinance or resolution and shall contain a declaration stating what emergency exists. An emergency ordinance or resolution may be adopted with or without amendment or may be rejected at the meeting at which it is introduced, but the affirmative vote of at least six (6) members of the Commission shall be required for its adoption. It shall become effective upon adoption or at such later time as it may specify.

4.01.04 The caption of each ordinance shall be read once previous to the adoption of the ordinance. All readings of every ordinance shall be by reading the caption of such ordinance only, unless some member of the Commission shall then and there demand that

the entire ordinance be read. Upon such demand being made, the clerk shall read the entire ordinance.

4.02 Signing, Authentication, and Recording. Every ordinance or resolution adopted by the Commission shall be submitted to the Chairman Mayor for his/her signature as promptly as practicable following its adoption. The Clerk of the Commission shall authenticate by the Clerk's signature and cause to be recorded in full all ordinances and resolutions adopted by the Commission and signed by the Chairman Mayor or otherwise becoming law in a properly indexed book kept for such purpose which shall be a public record and open to public inspection. The Commission shall further provide for the periodic updating, revision, codification, and printing of all ordinances or resolutions of a general and permanent nature, together with such codes of technical regulations and other rules and regulations as the Commission may require.

4.03 Publication of Ordinances, Notices, etc. It shall be the duty of the Chairman Mayor to have published in the official gazette or newspaper of Augusta-Richmond County the ordinances of the Commission, the proclamations of the Chairman Mayor and all other official notices of either the Commission or the Chairman Mayor ordered to be published by them, respectively; also, such other matters as the Chairman Mayor may deem advisable to publish. The ordinances of the Commission shall be published one time; all other matters shall be published such number of times as the Commission or the Chairman Mayor may direct. The Chairman Mayor shall have published in such official gazette or newspaper only the captions of the ordinances of the Commission and shall not have the bodies of such ordinances published.

5.00 Parliamentarian. The Augusta-Richmond County Attorney or his/her designee shall serve as parliamentarian and shall advise and assist the chair and the Commission in matters of parliamentary law. A professional parliamentarian may be consulted as deemed necessary.

6.00 Parliamentary Authority. The latest edition of ROBERT'S RULES OF ORDER NEWLY REVISED shall govern meetings of the Augusta-Richmond County Commission in all areas in which it is applicable and in which it is not inconsistent with these rules adopted by the Commissioners, or with higher law.

7.00 Amendments. These Rules may be amended by a majority of the entire Commission at a regular meeting or special meeting of the Augusta-Richmond County Commission, provided notice has been given of the amendment(s) at the meeting prior to the vote on the amendment(s).

APPENDIX

Parliamentary Definitions

The following parliamentary definitions apply to the RULES OF PROCEDURE FOR THE Augusta-Richmond County Commission

adjourn—to officially terminate a meeting

adjourned meeting—a meeting that is a continuation at a later time of a regular or special meeting

~~adopt—to approve or pass by whatever vote is required for the motion affirmative vote—a vote in favor of the motion as stated~~

~~agenda—the official list of items of business planned for consideration during the meeting~~

~~approval of minutes—formal acceptance of the record at a meeting, thus making this record the official minutes of the Commission~~

~~chair—the Chairman Mayor or Vice Chairman Mayor Pro Tempore~~

~~Code of Conduct—The Richmond County Code of Conduct~~

~~Commission—the Augusta Richmond County Commission~~

~~Commissioner—any of the ten members serving on the Commission elected from the ten (10) districts established by the Consolidation Act~~

~~Commission parliamentary rules—the body of rules and principles that is applied by the courts in deciding litigation involving the procedure of any organization does not include statutory law or particular rules adopted by any organization or Commission~~

~~Consolidation Act—the Act consolidating the City Council of Augusta and Richmond County found in 1995 Ga. Laws p. 3648~~

~~convene—to open a meeting~~

~~debate—formal discussion of a motion under the rules of parliamentary law and more often herein referred to as discussion~~

~~defer or hold—to delay action by referring the motion to staff (or an agency, committee, etc.) for more information, or by postponing a vote to a certain time~~

~~demand—an assertion of a parliamentary right by a Commissioner dilatory motions or tactics—misuse of procedures or motions that are out of order or would delay or prevent progress in a meeting~~

~~floor—when a person receives formal recognition from the chair, he/she "has the floor" and is the only person entitled to speak~~

~~germane amendment—an amendment relating directly to the motion to which it is applied~~

~~germane discussion—discussion relating directly to the matter involved~~

~~hearing—a meeting for the purpose of listening to the views of an individual or of a particular group on a particular subject in order—permissible and right from a parliamentary standpoint~~

~~majority vote—an affirmation vote of at least six (6) Commissioners or the vote of five (5) Commissioners and the vote of the Chairman Mayor in the event of a tie~~

~~minutes—the legal record of the action of the Commission after the record has been approved by vote of the body~~

~~motion—a proposal submitted to the Commission for its consideration and decision; it is introduced by the words, "I move that ..."~~

~~objection—the formal expression of opposition to a proposed action~~

~~order of business—the adopted order in which the business is presented to the meeting of the Commission~~

~~out of order—not correct, from a parliamentary standpoint, at the particular time~~

~~parliamentary authority—the code of procedure adopted by the Commission as its parliamentary guide, governing in all parliamentary situations not otherwise provided for in the Consolidation Act, the Code of Richmond County, the Code of the City of Augusta, or other governing Bodies~~

~~pending motion—sometimes referred to as pending question; a motion that has been proposed and stated by the chair for the Commission's consideration and that is awaiting decision by vote~~

~~precedence—the order or priority governing the motion~~

~~precedent—a course of action that may serve as a guide or rule for future similar situation~~

~~procedural motion—motion to assist the Commission in treating or disposing of a main motion; or, motion relating to the pending business otherwise at hand~~

~~proposal or proposition—a statement of a motion of any kind for consideration and action~~

~~O.C.G.A.—Official Code of Georgia Annotated~~

~~quorum—the number of persons that must be present at a meeting of the Commission to enable it to act legally on business; seven (7) members of the Commission shall constitute a quorum for any meeting of the Richmond of the Augusta Richmond County Commission~~

~~recognitions—acknowledgement by the chair, giving a person sole right to speak~~

~~reconsider—to review again a matter previously disposed of and to vote on it again; must be made on the same day of business~~

~~request—a statement to the chair asking a question or some "right"~~

~~reseind—to nullify or cancel out a previous action, cannot be made if action has already been taken to implement the motion it wishes to reseind~~

~~resolution—a formal motion, usually in writing, and introduced by the word "resolved" that is presented to the~~

~~Commission for a decision ruling—the chair's decision as it relates to the procedure of the Commission~~

~~second—a Commissioner's statement that he/she is willing to have the motion considered~~

~~seriatim—consideration by sections or paragraphs~~

~~statute—a law passed by the Georgia legislature~~

~~technical inquiry—request for information relevant to the business at hand~~

~~tie vote—a vote in which the affirmative and negative votes are equal on a motion~~

~~unanimous consent—deciding on a motion without voting on it but where no Commissioner voices objection, with a single objection a vote must be taken~~

~~unfinished business—any business that is postponed definitely to a time certain~~

~~Note The Rules of Procedure for the conduct of parliamentary business coming before the Augusta, Georgia Commission were first adopted by the Commission in 1996.
Sees. 1-2-14 1-2-25. Reserved.~~

Exhibit C

REPLACE WITH the following in Sec. 1-2-13. Rules of Procedure- Appendix A:

RULES OF PROCEDURE

for the

AUGUSTA, GEORGIA COMMISSION

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<u>Section 1.01.01</u>	<u>Regular, Meetings, Special Meetings, Committee Meetings</u>
<u>Section 1.01.02</u>	<u>Adjourned Meetings</u>
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APPENDIX Parliamentary Definitions

OPERATIONAL PROCEDURE

1.02 MEETING-Time and place; committees.

1.02.01 Except for the months of April and July, Regular Commission meetings shall be held on the first and third Tuesday of each month at 2:00 p.m. in the Commission Chambers on the second floor of the Municipal Building. Except as otherwise provided by law, all meetings of the Commission shall be public meetings.

1.01.01(a) The first meeting in April of each year shall be held on the last week of the preceding March.

1.01.01(b) The first meeting in July of each year shall be held on the last week of the preceding June.

1.01.08 Regular Commission meetings for Executive Session matters and matters requiring urgent approval shall be held on the second and last Tuesday of every month at 11:00 a.m. in the Commission Chambers on the second floor of the Municipal Building.

1.01.02(a) Executive Session meetings shall be conducted in accordance with the Georgia Open Meetings Act.

1.01.09 Except for the months of April and July, all regular committee meetings shall be held on the second and last Tuesday of every month in the Lee N. Beard Commission Chamber beginning at 1:00 p.m. with the Public Services Committee starting first every time followed by an alphabetic rotation of the following committees Administrative Services, Engineering Services, Finance, Public Safety on a two-month rotation cycle.

1.01.03(a) The last committee meetings in March of each year shall be cancelled and all items on such committees shall be forwarded to the last Commission meeting in March.

1.01.03(b) The last committee meetings in June of each year shall be cancelled and all items on such committees shall be forwarded to the last Commission meeting in June.

1.01.10 Other called meetings of the Commission and Committees and the subject, dates and time of these meetings may be scheduled as needed and notification of such meetings shall be provided to the public in advance as required by law.

1.01.11 If there is a necessity to change the time and date of the regular meeting of the Commission or Committees or of any specially called meetings or any executive session meeting, this shall be done by request of the Mayor or a majority of the members of the Commission, provided a majority of the Commissioners can attend the meeting which shall be held on a different day. Notice of the time and date change shall be provided to the Mayor and Commission.

1.01.12 The Commission may hold such additional meetings as shall be deemed necessary when called by the Mayor or a majority of the members of the Commission, provided all members shall have been notified at least twenty-four (24) hours in advance of the special meeting. Provided, further, that a majority of the Commission may convene the same in extraordinary session for emergency business, such a natural disaster or civic disturbance, whenever in their judgment it may be necessary.

1.01.13 An adjourned meeting is a continuation of the meeting immediately preceding, whether a regular or special meeting.

1.01.07(a) If a scheduled meeting of the Commission is not completed due to time constraints or emergency, the meeting shall be adjourned to the following day or to a specific day scheduled by the Commission to allow for the completion of pending business.

1.01.07(b) In an adjourned meeting (regular or special), only business which would have been proper to consider at the immediately preceding meeting may be considered and acted upon at the adjourned meeting.

1.01.07(c) Adjourned meetings resume business under the same rules, limitations and rights as the immediately preceding meeting.

1.02.08 Any action taken at any committee meeting (other than to postpone the agenda item to the next, or a future, committee meeting) shall be placed on the agenda of the regular meeting, regular called meeting, or special meeting of the full Commission for approval of the action of the committee. In the event there is no quorum at a committee, all such items on such agenda shall be placed on the agenda of the next regular meeting of the full Commission.

1.03 QUORUM

1.03.01 Seven (7) members of the Commission shall constitute a quorum for any meeting of the Augusta, Georgia Commission.

1.03.02 If a quorum is not present thirty (30) minutes following the scheduled hour for convening the meeting, the Chairman-Mayor or the Vice Chairman-Mayor Pro Tempore, or in their absence, the Administrator (or his/her designee), may adjourn the meeting until the next day. By unanimous consent of those Commissioners present, the meeting may be adjourned to another hour and day.

1.02.03 If during the meeting there ceases to be a quorum, all business must stop except that the Commission, by majority vote to be recorded in the minutes (naming those present at the time of the vote) may:

1.02.03(a) fix another day at which to reconvene;

1.02.03(b) adjourn and return at the next regular meeting;

1.02.03(c) recess to determine if a quorum will be present within a short period of time.

1.04 Chairman-Mayor.

1.03.01 The Chairman-Mayor shall have the rights and privileges of the other Commissioners with respect to debate, but shall have the right (but is not obliged) to vote on any matter (excluding appointment of any Commissioner to a committee and excluding voting as a member of any Committee as provided in the Consolidation Act) only to break a tie or to create a tie. Additionally, his/her duties during meetings shall include:

1.03.01(a) presiding over meetings of the Commission;

1.03.01(b) calling the meeting to order at the scheduled hour;

1.03.01(c) determining that a quorum is present;

1.03.01(d) preserving decorum and order at all meetings,

1.03.01(e) making the Commissioners aware of the substance of each motion;

1.03.01(f) calling for each vote;

1.03.01(g) announcing the results of each vote;

1.03.01(h) calling for a recess at such times as deemed advisable.

1.03.02 The Chairman-Mayor shall exercise such other duties as prescribed in Consolidation Act or by ordinance.

1.04 Vice Chairman-Mayor Pro Tempore. A Vice Chairman-Mayor Pro Tempore shall be elected from among the district Commissioners at the first regular meeting in January of each odd-numbered year as provided in the Consolidation Act. The Vice Chairman-Mayor Pro Tempore shall serve for a period of two years and shall have all rights, privileges and duties of the chair in the absence of the chair (excluding the right to vote to create or break a tie), and in addition shall have the right to make motions and vote on any issue, including matters coming before any Committee of which he is a member. The Vice Chairman-Mayor Pro Tempore may succeed himself/herself, subject to the two consecutive term limitation contained in the Consolidation Act.

1.05 Absence of Chairman-Mayor and Vice Chairman-Mayor Pro Tempore. In the absence of the Chairman-Mayor and Vice Chairman-Mayor Pro Tempore, the Administrator shall determine whether a quorum is present. If a quorum is present, the Administrator shall call for the election of a temporary chair. The temporary chair shall preside over that meeting or until the

conclusion of the business immediately pending at the time the Chairman-Mayor or Vice Chairman-Mayor Pro Tempore arrives.

1.06 Minutes.

1.06.01 All actions of the Commission, except for actions described in O.C.G.A. § 50-14-3 and § 50-14-4, (or as these sections may be amended from time to time), shall be accurately recorded by the Clerk (or his/her designee) in the minutes which minutes shall include:

1.06.01(a) all main motions, exactly as worded when adopted (including amendments or stipulations);

1.06.01(b) the name of the maker of all important motions;

1.06.01(c) disposition of all main motions, Whether

1.06.01(c)(1) adopted;

1.06.01(c)(2) defeated;

1.06.01(c)(3) referred to committee or to staff for further information or recommendations;

1.06.01(c)(4) held until a definite time;

1.06.01(c)(5) the vote of each Commissioner; and 1.06.01(c)(6) comments of Commissioners verbatim.

1.06.02 The minutes of meetings of the Commission shall, at a minimum, briefly describe all statements made and shall record the actions taken by the Commission. Any statement shall be recorded in full at the request of a member of the Commission. A member of the Commission may incorporate an additional statement when the minutes are read. The minutes shall be read before they are approved as soon as is possible or feasible but in no case later than the next regular meeting of the Commission.

1.06.03 The responsibility for correcting and approving the minutes shall be vested only in the members of the Commission. The minutes of each meeting shall indicate their subsequent approval/ correction. The minutes may be corrected whenever an error is noticed upon approval of the Commission regardless of the time which has elapsed since recording of the minutes.

1.06.04 The minutes shall be attested to by the Clerk or his/her designee.

1.07 Regular Agenda.

1.07.01 All agenda items shall include all supporting documentation and such shall be submitted to the Clerk for inclusion on the agenda for all meetings of the Commission.

1.07.02 Subject to the limitation of Rule 1.07.08, the Administrator, any elected official and any member of the Commission shall have the right to have an item placed on the regular agenda of the Commission provided said item is submitted to the Clerk of Commission no later than 9:00 a.m. on the Thursday prior to the Tuesday of the regular Commission meeting or any regular Committee meeting. An item may be added to the regular agenda after the 9:00 a.m. Thursday deadline with the unanimous consent of the commission members in attendance. Unanimous consent of the committee members present shall be required to add an item to a committee agenda after the 9:00 a.m. Thursday deadline.

1.07.03 The Clerk shall be responsible for assembling the agenda and distributing it to all Commissioners no later than Friday in advance of the scheduled meeting.

1.07.04 An item may be removed from the agenda after 9:00 a.m. on the Thursday prior to the Tuesday of the regular Commission meeting with unanimous approval of the members of the Commission attending the regular meeting.

1.07.05 An item may be removed from the agenda prior to 9:00 a.m. on the Thursday prior to the Tuesday of the regular Commission meeting upon the request of the individual who was responsible for placing the item on the agenda.

1.07.06 No item pertaining to alcoholic beverage application shall be placed on the agenda within one (1) year from the date of the denial of the application by the Commission.

1.07.07 No item pertaining to zoning shall be placed on the agenda for the same zoning classification within one (1) year from the date of the denial of the application by the Commission.

1.07.08 If an item has appeared on the Commission Agenda and been defeated, or if no action is taken on an item, it shall not be considered again by the Commission until it has been discussed at the committee level.

1.08 Consent Agenda.

1.08.01 All items contained in the consent agenda may be voted on *en gross*. Prior to the vote on the consent agenda, any Commissioner may withdraw an item from the consent agenda so that it shall be voted on individually.

1.08.02 A non-agenda item shall be defined as that which is deemed by a Commissioner to require urgent attention, but which has not been placed on the published agenda.

1.08.02(a) If a Commissioner requests that a non-agenda item be added to the consent agenda, he/she must provide the specific item, and the reasons immediate attention is required, to the Commission.

1.08.02(b) The unanimous consent of the Commissioners present at the meeting shall be required to add an item to the consent agenda.

1.09 Voting.

1.09.01 All votes shall be taken by raised hand, except those which the chair handles through unanimous consent (i.e., "If there are no objections ... "), and unless there is a request for a roll-call vote. A single objection will require that a counted vote be taken. An affirmative vote of at least six (6) members of the Commission shall be required to adopt a motion, except where otherwise indicated.

1.09.02 Any Commissioner shall have the right to request a roll call vote on any issue, in which event the chair shall direct the Clerk to call the roll in alphabetical order, except that the Chairman-Mayor's name shall be called last and only when his vote will create or break a tie. As each Commissioner's name is called, such Commissioner shall vote either "yes" or "no" to the question presented. To verify the vote and to correct possible errors, the Clerk repeats the vote after each member responds to his name. At the conclusion of the roll call, the Chairman-Mayor can ask if anyone entered the room after his name was called. Changes of the vote are also permitted before the result is announced.

1.09.03 When an entire agenda "tab" has been moved to be voted upon by an *en gross* vote (see Section 3.01.05 herein), a Commissioner may, without discussion state that he/she is voting in the affirmative on all of the agenda items on that "tab" except certain ones which he/she will name by number. In such cases, the votes of the Commissioner(s) will be recorded as negative for the items named, unless the Commissioner abstains as provided in Section 1.09.06.

1.09.04 If a motion has been voted on without discussion and a Commissioner feels that it is necessary to explain his/her vote, he/she may have no more than one minute to give public reasons for his/her vote. The chair will not allow the Commissioner to repeat discussion that has already taken place at the same meeting, however.

1.09.05 A tie vote shall cause all procedural motions to be defeated. A tie vote on a main motion shall keep the motion as pending before the Commission and the motion shall be rescheduled for another time; Provided, however, the Chairman-Mayor shall have the right to vote to create or break a tie.

1.10 Public Participation in Commission Meetings.

1.10.01 Persons wishing to address the Commission shall do so during the Public Comment portion of the agenda.

1.10.02 Subject to the limitations provided for herein, speakers will be allowed to appear before the Commission at the public comment session prior to the regular agenda with each speaker allotted a maximum of five (5) minutes for their presentation.

1.10.02(a) Persons seeking to complain about the performance or lack thereof of an employee of Augusta, Georgia shall submit such requests to the Administrator for resolution. Such requests for public comment will not be heard by the Commission or any committee.

1.10.02(b) Persons or businesses seeking to do business with Augusta, Georgia shall submit such requests to the Administrator for consideration in accordance with the requirements of the Procurement Code. Requests to make presentations for products or services will not be heard by the Commission or any committee except as permitted by the Procurement Code.

1.10.03 Each speaker must submit a request in writing, including his/her address, which will state the topic of discussion, to the Clerk's office no later than 9:00 a.m. on the Thursday preceding the next regularly scheduled Commission.

1.10.04 An extension of the five (5) minute limit per person may be granted upon the affirmative vote of six (6) members of the Commission.

1.10.05 If deemed advisable by the Chairman- Mayor, a written response to a speaker may be provided by the appropriate County staff within thirty (30) days. The Commission may respond verbally at the completion of any speaker's presentation.

1.10.06 After each individual speaker's remarks have concluded, the Chairman Mayor may, but shall not be required to, briefly respond, either personally or through another member of the Commission whom the Chairman-Mayor shall designate. In addition, when a request for special action or a grievance has been heard the matter will be referred to the Administrator (or his/her designee) who will prepare a response to the matter. If necessary, action on the matter for consideration of the Commission will be placed on the agenda for the second regular meeting following the date of the comment.

1.10.07 No speaker will be allowed to return on public comment on the same issue within a period of ninety (90) days; however a speaker may return on another issue following the policy and procedure.

1.10.08 All speakers, other than salaried members of the Augusta, Georgia staff, shall address the Commission in the following manner:

1.10.08(a) Stating name and address (address is required only if individual has not previously provided address to Clerk).

1.10.08(b) Stating whether he/she is speaking for himself/herself or for another;

1.10.08(c) Stating if he/she represents an organization and whether he/she is being compensated by the organization for whom he/she speaks;

1.10.08(d) Stating whether he/she or any member of his/her immediate family has a personal interest in the pending matter.

1.10.08(e) Stating his/her comments.

1.10.09 All remarks shall be to the Commission as a body and addressed through the chair. Remarks shall not be made to a particular Commissioner.

1.10.10 Questions from Commissioners, the Administrator, and/or the Augusta Richmond County Attorney may be made for clarification. However, no person shall be permitted to enter into any discussion, either directly or through a member of the Commission, without permission of the chair.

1.10.11 All remarks must be related to the issue on which the speaker has requested to be heard. No person shall be allowed to make impertinent, derogatory, offensive or slanderous remarks while addressing the Commission.

1.10.11(a) A person may be barred from further speaking before the Commission in that meeting if his/her conduct is deemed "out of order";

1.10.11(b) Once barred for improper conduct, a speaker shall not be permitted to continue or again address the Commission in that meeting unless a majority vote of the Commission allows;

1.10.11(c) In the event a speaker who is barred fails for improper conduct to obey the ruling, the chair may take such action as is deemed appropriate, including the removal of such person from the assembly;

1.10.11(d) The Commission may bar a person from addressing Commission meetings for up to sixty (60) days for improper conduct. A person barred by the Commission for this period may request a hearing by written request to the chair, which request shall state the reason(s) for a reversal of the decision. All requests for hearings shall be placed on the agenda and heard by the Commission. An affirmative vote of six (6) members of the Commission shall be required to overturn the previous decision to bar the persons.

1.10.11(e) If not otherwise recognized by the Chair, upon motion and the affirmative vote of six (6) members of the Commission, the Commission may allow public comment on an agenda item at the time the item is being considered by the Commission. These comments must be limited to the subject that is being debated. Members of the public may speak for five minutes and may only speak once. These limits can be waived by the affirmative vote of six (6) members of the Commission.

1.10.11(f) The Commission may schedule public hearings for the purpose of soliciting public comment on any subject of interest to the Commission. Hearings may be held immediately prior to or following a meeting of the Commission or at such other places and times as the Commission may determine. No official action shall be taken at any such public hearing.

1.11 Appointments by the Commission.

1.11.01 Appointments shall be made as necessary. When it is has been determined, by the Consolidation Act or other rule or manner, that it is the "right" or "turn" of a particular Commissioner to nominate a candidate for a position, such nominee must be elected by a majority of the Commission. If any nominee, however nominated, fails to receive a majority vote, alternate candidate(s) may be nominated until the position is filled by majority vote.

1.11.02 Any appointment to fill an expired or a new term on any board or commission, which appointment is made by the Commission, shall not have less than six (6) votes of approval.

2.00 Decorum of Debate. The following practices shall be followed in debate on motions and matters presented to the Commission.

2.01 Adherence to Agenda.

2.01.01 In discussion, the remarks made by the Commissioners shall be confined to the motion or matters immediately before the Commission.

2.01.02 All Commissioners must conduct themselves in a professional and respectful manner. All remarks should be directed to the Chairman-Mayor and not to individual Commissioners, staff or citizens in attendance. Personal remarks are inappropriate. A Commissioner may not speak at a meeting until he has been recognized by the Chairman-Mayor. All comments made by a Commissioner shall address the motion that is being discussed.

2.01.03 During these remarks a Commissioner must observe the same rules of decorum as those set forth in Section 2.02 below, and may be called to order by the Chairman-Mayor or another Commissioner if there is a breach of those rules.

2.01.04 A Commissioner may not interrogate another Commissioner, staff or citizens. No one shall attempt to enter into discussion with a Commissioner who has chosen to avail himself/herself of this opportunity to share his/her opinions with the public.

2.02 Discussion of the Issue. In discussion, a Commissioner may condemn the nature of likely consequences of the proposed measure in strong terms, but must avoid a discussion of personalities, and under no circumstances may he/she attack or question the motives of another Commissioner or staff. The issue, and not a person, shall be the item under discussion. Any

Commissioner wishing to discuss an issue shall be allowed to do so; however, discussion of any particular issue by any particular Commissioner shall be limited to two (2) minutes of discussion and one (1) minute of rebuttal, unless debate is extended by the chair or by motion as provided in Section 3.04.05 hereof.

2.03 Call to Order, Remarks. The chair shall immediately call as "out of order" any remarks made outside the issue being addressed. Additionally, another Commissioner may call this breach of procedure to the attention of the chair and other Commissioners. In either case, the speaking Commissioner shall be required to continue with his/her remarks confined to the issue.

2.04 Discussion Through the Chair. All discussion shall be made through the chair, and one Commissioner may not interrogate another Commissioner or person speaking from the public except through the chair (or with the permission of the chair).

2.05 Disruptions. During discussion or voting, no Commissioner shall disturb the other Commissioners in any way that may be considered disruptive to the proceedings or that may hamper the transaction of business by the Commission.

2.06 Call to Order, Action. The chair may rule as "out of order" any action deemed inappropriate or dilatory and may interrupt a speaker for reasons deemed necessary by the chair. The Chairman-Mayor shall say, "Commissioner/speaker, those remarks are out of order. Please cease this line of comment and make appropriate comment to the issue.

2.07 Call of "Out Of Order".

2.07.01 If a member of the Commission refuses to comply with these Rules of Procedure the following procedure shall be used:

2.07.01(a) The Commissioner shall be "called to order" by the chair, who shall say, "Commissioner _____ [using name], you are now out of order. If you persist a reprimand will be entered into the record."

2.07.01(b) If a Commissioner defies the ruling of the chair, the Chairman Mayor shall state, "Commissioner, you are personally out of order. Let the record indicate a reprimand against Commissioner _____ Commissioner _____, you have a right at this time to appeal the ruling of the chair by asking that a roll call vote of the Commissioners present be taken and a statement by each Commissioner be recorded as to why he/she is for or against the ruling of the chair. A majority vote of the members of the Commission present shall govern."

3.00 Procedure in Meetings.

3.01 Motions.

3.01.01 In order for the Commission to take any official action on any subject, a Commissioner must propose a Main Motion or there must be a Recommended Main

Motion, as provided in Section 3.01.02(a). A proposed Main Motion must be seconded before there will be discussion on the motion. A second does not require the Commissioner seconding the motion to support the motion. A Commissioner may withdraw a Main Motion that he has made as provided in Section 3.01.04 hereof, at any time before the Commission has voted on that motion. Prior to taking a vote, the chair shall state the motion (or resolution) or its substance, or he/she may call upon the Clerk or secretary to do so.

3.01.02 If the motion presented contains two (2) or more parts capable of standing as separate motions, a Commissioner may move to "Divide the Motion." This motion shall require a second and discussion shall be allowed only on why it should or should not be divided. A majority vote shall be required to adopt the motion to "divide the motion."

3.01.03 If a main motion is in the form of a resolution or document containing several paragraphs or sections which are not separate motions but could be discussed more efficiently if discussed in sections, a motion to Discuss by Paragraphs, Sections, or Numbered Agenda Items under a "tab," may be made. A second shall be required and discussion shall be brief as to the necessity for the action. A majority vote shall be required to "consider by paragraphs, sections, or numbered agenda items under a 'tab'."

3.01.04 Once a motion has been moved and seconded, it belongs to the entire Commission and not to the maker of the motion; therefore, if a Commissioner wishes to Withdraw a motion that is officially before the Commission, action of the Commission must be taken in either of the following ways:

3.01.04(a) The chair may ask the Commission if there are any objections to the motion being withdrawn. If there are no objections, the motion shall be withdrawn by unanimous consent, without the need for the seconder to withdraw his/her second;

3.01.04(b) If there is an objection to the motion being withdrawn, then the chair shall take an official vote on the "motion to withdraw the motion", a second being required. A majority vote shall be required to adopt the motion to "withdraw the motion."

3.01.05 If a Commissioner feels that time could be saved by acting on all of the agenda items under a "tab," he/she may move that it be "Considered *en Gross*." (See Section 1.08.02.)

3.01.06 When several alternatives need to be considered (such as staff recommendations that propose various options for the Commission to consider), unlimited choices may be considered by "Filling the Blank" in the motion:

3.01.06(a) No Commissioner may suggest more than one proposal for filling the blank without unanimous consent from the other Commissioners;

3.01.06(b) Each proposal shall be debatable and shall be treated as an independent item to be voted on separately until one has been approved by a majority. As soon as one proposal has received a majority, no others shall be considered;

3.01.06(c) Alternatives (from staff recommendations and/or suggestions by Commissioners) are listed in logical order for voting:

3.01.06(c)(1) Names are listed in the order in which they were proposed.

3.01.06(c)(2) Other proposals are listed in the order of their probable acceptability, beginning with the least popular choice.

3.02 Main Motions.

3.02.01 A main motion is a motion whose introduction brings business before the Commission.

3.02.01(a) Recommended Main Motions- A recommendation from staff, or another item published in the agenda for action, shall be handled as an Recommended Main Motion by the chair. That is, the chair shall, upon the conclusion of a report, state, "The question (or motion) before you is ... " (stating the motion in the affirmative). No second will be required in these instances and the chair, in assuming such motion, is not presumed to be in favor of the motion and may speak against it if he/she so wishes.

3.03 Ranking of Motions.

3.03.01 Each subsidiary and privileged motion is assigned a specific rank. A motion of higher precedence can interrupt motion of lower precedence. The higher motion must be decided before the Commission returns to consider the motion of lower precedence.

3.03.02 A main motion has the lowest rank and does not take precedence over any other motion. A motion to adjourn has the highest rank and will take precedence over all other subsidiary and privileged motions. The order of precedence of motions shall be in accordance with this Section. Motions at the top of the following list take precedence over motions at the bottom of the list.

HIGHEST RANK:

PRIVILEGED MOTIONS (Undebatable)

1. Adjourn

2. Recess

3. Question of Privilege

SUBSIDIARY MOTIONS (Undebatable)

4. Lay on the Table (Postpone Temporarily)

5. Vote Immediately (Previous Question)

6. Limit Debate or Extend

SUBSIDIARY MOTIONS (Debatable)

7. Postpone to a Time Certain

(Postpone Definitely)

8. Refer to Committee (Commit)

9. Amend

10. Postpone Indefinitely

OTHER MOTIONS

LOWEST RANK-

11. Main Motion

3.04 Subsidiary Motions. During the course of debate, Commissioners may introduce motions that propose that the Commission take a particular action on a main motion. These motions are called subsidiary motions and they allow the Commission to reach a conclusion on the main motion. Subsidiary motions require a second before they can be voted on or debated. Three subsidiary motion, Amend, Limit Debate, and Vote Immediately, also can apply to other subsidiary motions.

3.04.01 Postpone indefinitely. If a Commissioner believes that the main motion should not be considered by the Commission, that Commissioner may move to postpone the consideration of the main motion indefinitely. If the motion is successful, consideration of the main motion stops and the main motion is tabled for the duration of the meeting. A motion to postpone indefinitely can be debated, but it can be amended. A majority vote of the Commission is required for the motion to pass.

3.04.02 Amend. If a Commissioner believes that a main motion that is on the table should be changed in order to make it more acceptable, he can move to amend the motion. Amendments must be closely related to the original motion and must not change the nature of the motion that they amend. Motions to refer, amend, postpone to a time certain and the motion to recess can also be amended. A motion cannot be amended more than two times. Debate is allowed on a motion to amend only if the original motion is debatable. Debate is limited to the proposed amendment. A majority vote is required for the Commission to adopt an amendment. If the amendment is adopted then the Commission shall consider the amended version of the motion. Concerning the amending of particular motions:

3.04.02(a) If a Commissioner feels that the main motion might be more acceptable stated other than as presented, the Commissioner may amend through substitution, insertion of stipulations, striking out portions, or striking out and inserting portions. A substitute motion shall be treated as a motion to amend. Such proposed amendments shall be handled in one of the following ways:

3.04.02(a)(1) by unanimous consent of the Commissioners; the chair, or another Commissioner, through the chair, may suggest changes or stipulations, and if there are no objections from the Commissioners, the motion shall be amended by unanimous consent.

3.04.02(a)(2) with a second, discussion and a majority vote on the proposed amendment.

3.04.02(b) If a proposed amendment fails to obtain unanimous consent or a majority vote, the main motion considered shall be the one originally presented.

3.04.02(c) An amendment must be germane (relating to the substance of the main motion) and may not introduce an independent question.

3.04.02(d) Improper amendments shall be:

3.04.02(d)(1) one(s) which are not germane.

3.04.02(d)(2) one(s) which would make the adoption of the amended motion equivalent to a rejection of the motion;

3.04.02(d)(3) one(s) which are, in the opinion of the Chairman Mayor, frivolous or absurd.

3.04.03 Refer to A Committee (Commit). If a Commissioner believes that further information is needed before the Commission can act on a main motion, he may propose that the motion be referred to a specific committee or department for further study. If an appropriate committee does not already exist, then a committee may be formed as a part of the motion. A motion to commit should specify the date that the committee or department will report back to the Commission. A motion to refer shall require a second and shall be debatable only as to whether or not it shall be referred, to whom it shall be referred, or when the person to whom it is referred shall report back. If the motion fails, the motion to be considered shall be that motion which was on the floor prior to the motion to refer. This motion is amendable. A majority vote is required for the motion to pass.

3.04.04 Postpone to a Time Certain (Postpone Definitely). A motion to postpone to a certain time may be proposed if a Commissioner believes that the main motion should not be considered until a future time. This motion shall set a particular time for the main motion to be considered again. It is debatable and can be amended. A motion to hold to a time certain shall require a second and discussion shall be limited to the reason for holding the motion or the time to which it is to be held. If the motion fails, the motion to be considered shall be that motion which was on the floor prior to the motion to hold to a time certain. If this motion is passed, the Chairman-Mayor will bring the original motion back to the Commission for consideration at the specified time which may be at the same meeting, at a subsequent meeting, or upon the occurrence of a specified event. A majority vote of the Commission is required for the motion to pass.

3.04.05 Limit or Extend Limits of Debate. A motion to limit debate places a time constraint on the length of debate. The details of such a motion are to be decided by the Commissioner who makes the motion. This motion can also be used to extend the limits of debate if a limit on debate already exists. Debate is not allowed on this motion. A majority vote of the Commission is required for the motion to pass.

3.04.06 Vote Immediately (Call The Question). A Commissioner may move to "call the question" (i.e., move to end discussion) when it is clear that further discussion is unnecessary or that discussion is becoming repetitive. This motion shall not require a second and no discussion on the motion shall be allowed. If there is no objection, then it will be presumed there is unanimous consent. Should there be an objection, an affirmative vote of a majority of the Commission shall be required.

3.04.07 Lay on the Table (Postpone Temporarily). A motion to lay on the table proposes that the consideration of a main motion be postponed until a later time in the same meeting. The main motion can be brought back for consideration only if a motion to Resume Consideration is accepted by the Commission during the same meeting. The motion will die if it is not taken up during the meeting. Debate is not allowed on this motion and the motion is not amendable. A majority vote of the Commission is required for the motion to pass.

3.05 Privileged Motions. Privileged motions facilitate the running of the meeting. They do not address or relate to a main motion and can be introduced whether or not there is a main motion under consideration. Privileged motions take precedence over all subsidiary motions. Debate is not allowed on these motions.

3.05.01 Question of Privilege. A formal question addressed to the chair concerning the rights of a Commissioner or of the Commission as a whole is referred to a question of privilege. It does not require a second and cannot be debated or amended. The chair is required to make a ruling on the question, and no vote is required unless a motion arises out of the privilege.

3.05.01(a) If any matters occur which impede the Commission's completion of its business (e.g., noise, mechanical difficulties with equipment, matters that affect the safety, orderliness, or comfort of the Commissioners, or affecting the honor of an individual Commissioner) any Commissioner may state to the Chairman Mayor that he/she has a question of privilege and the matter must be addressed before the pending business of the Commission continues.

3.05.02 Recess. A motion to recess proposes that the meeting be suspended for a particular amount of time when business is still pending. It is a temporary intermission of the proceedings. A recess may be taken as it appears on the agenda or as it is declared by the chair when he/she deems it advisable or by a motion from a Commissioner. The motion must specify the length of the recess. The motion must also be seconded. Debate is not

allowed on this motion, but the motion can be amended. A majority vote is required for the motion to pass.

3.05.03 Adjourn. The highest ranking motion shall be the motion to adjourn, requiring a second and a majority vote with no discussion allowed, except that the motion shall contain a time to hear any non-completed items on the agenda, if such exist. If all business on the agenda has been completed, the chair may assume the motion and, without a second, obtain unanimous consent to adjourn.

3.06 Incidental Motions. Incidental motions allow Commissioners to exert their rights as a member of the Commission. Incidental motions can be introduced at any time during a meeting.

3.06.01 Appeal. Whenever a Commissioner believes that the chair is mistaken in a ruling, a Commissioner may Appeal the Chair's Decision. An appeal shall require a second and shall be debatable with the chair speaking first to explain his/her ruling. The chair may also close out the debate with a statement defending the ruling. An appeal may be made only on a ruling and may not be made:

3.06.01(a) in response to a parliamentary inquiry or point of information; or

3.06.01(b) in areas that challenge verifiable rulings of a factual nature.

3.06.01(c) The chair shall state the motion as Shall the Chair's decision be sustained? A tie vote shall sustain the chair, because a majority vote of the Commission shall be required to overturn the chair's ruling. An Appeal is high in precedence and can only be interrupted by a privileged motion or by a motion to lay on the table.

3.06.02 Parliamentary Inquiry. A Parliamentary Inquiry is a question directed to the chair to obtain information on a matter of parliamentary law or the rules of the Commission. This question should take the form of a parliamentary inquiry and should relate to the current business of the Commission. The chair will answer such questions or may ask the Augusta, Georgia Attorney or parliamentarian for an opinion. The chair's reply, whether or not he/she has requested advice from the Augusta Richmond County Attorney or parliamentarian, is an opinion, not a ruling. If a Commissioner does not agree with the chair's opinions he/she may act in a way contrary to this opinion and if ruled out of order may then appeal the chair's ruling. The chair is not obligated to respond to hypothetical questions.

3.06.03 Point of Order (Question of Order). If a Commissioner believes that a violation of the rules of parliamentary procedure has occurred, he can raise a point of order. A second is not required. The chair can make a ruling on the question or can allow the Commission to debate and then rule on the question by majority vote. A point of order can only be interrupted by a privileged motion or by a motion to lay on the table.

3.06.04 Point of Information (Request for Information). If a Commissioner has a question about the facts of a particular issue that is being considered, he may ask a point of information. A Point of Information is a request, directed to or through the chair, for information relevant to the business at hand, but not related to parliamentary procedure. This motion is addressed first to the appropriate person. A second is not required, and the motion is not debatable or amendable.

3.07 Supplementary Main Motions. Three motions allow the Commission to act on a main motion that has either been passed or tabled by the Commission. These motions are considered to be main motions but differ from usual main motions in the ways specified.

3.07.01 Reconsider. The motion to reconsider allows the Commission to debate whether or not to overturn a decision made at the meeting that is in progress. It allows the Commission to consider new information that may affect the decision that has already been made. Any Commissioner can make a motion to reconsider and any Commissioner may second the motion. The motion is debatable, but it cannot be amended. A majority vote of the Commission is required for the motion to pass. If a motion to reconsider is passed, the original decision will be voided, and the Commission will return to debate and revote the original motion.

3.07.02 Rescind. A motion to rescind proposes that the Commission overturn a motion passed at a previous meeting. A motion to rescind can be made by any Commissioner. It is in order as long as the original motion has not been implemented, but the motion to rescind shall not be in order if:

3.07.02(a) the motion to rescind is made, at the same meeting in which the action was taken;

3.07.02(b) a motion to reconsider was taken and lost;

3.07.02(c) the matter is routine and only part of the action needs to be changed, in which case the motion to "amend a previously adopted action" shall be used;

3.07.02(d) something has been done as a result of the vote to implement the earlier action adopted. An announcement of the intention to rescind a motion may be made at the meeting where the decision was made, or the Commissioner seeking to rescind may place the matter on the agenda for the next meeting. The motion to rescind will then be placed on the agenda for the next meeting. At the next meeting, the motion to rescind will formally be made. If it is seconded, then the Commission shall debate and vote on revision. A majority vote of the Commission is required for the motion to pass. If a motion to rescind is passed, the original decision will be voided.

3.07.03 Resume Consideration. The motion to resume consideration allows the Commission to consider a motion that has been temporarily postponed. This motion

requires a second and is not debatable or amendable. It is a main motion but ranks higher than any debatable motion. A majority vote is required for the motion to pass.

4.00 Actions of the Commission. All communications to persons, firms or corporations affected by actions taken at a called or regular meeting of the Commission shall be made by the Administrator for Augusta, Georgia, informing them of the action taken.

4.01 Ordinances and Resolutions.

4.01.01 Every ordinance or resolution proposed for adoption by the Commission shall be introduced in writing and the caption of each ordinance shall be read previous to the adoption of the ordinance, unless some member of the Commission shall then and there demand that the entire ordinance be read. Upon such demand being made, the clerk shall read the entire ordinance. No ordinance or resolution shall pass which refers to more than one subject matter or contains matter different from that expressed in the title thereof, except ordinances or resolutions adopting the annual operating and capital budgets and general codification and revisions of ordinances and resolutions of the Commission.

4.01.02 Except for emergency ordinances under subsection 4.01.03 of this section or ordinances amending the Zoning Map for Augusta, Georgia, or upon a unanimous vote of the Commission, no ordinance shall be adopted until it has been read or presented in written form at two meetings held not less than one week apart. A resolution may be adopted at the same meeting at which it is introduced. The affirmative vote of at least six (6) members of the Commission shall be required for the adoption of any ordinance or resolution; Provided, however, a vote of two-thirds of the Commission, excluding the Chairman Mayor, shall be required to change any provision of the Consolidation Act as required by said Consolidation Act. The passage of all ordinances or resolutions shall require the recording of "ayes" and "nays" and the names of the members of the Commission voting for and against each proposed ordinance or resolution or amendment thereto shall be entered in the minutes of the proceedings of the Commission.

4.01.03 To meet a public emergency threatening life, health, property, or public peace, the Commission may adopt emergency ordinances or resolutions, but such ordinances or resolutions may not be enacted to levy taxes, or to grant, renew or extend a franchise, or to regulate the rate charged for any public utility or service, or to authorize the borrowing of money. An emergency ordinance or resolution shall be in the form prescribed for ordinances or resolutions generally, except that it shall be plainly designated as an emergency ordinance or resolution and shall contain a declaration stating what emergency exists. An emergency ordinance or resolution may be adopted with or without amendment or may be rejected at the meeting at which it is introduced, but the affirmative vote of at least six (6) members of the Commission shall be required for its adoption. It shall become effective upon adoption or at such later time as it may specify.

4.01.04 The caption of each ordinance shall be read once previous to the adoption of the ordinance. All readings of every ordinance shall be by reading the caption of such ordinance only, unless some member of the Commission shall then and there demand that

the entire ordinance be read. Upon such demand being made, the clerk shall read the entire ordinance.

4.02 Signing, Authentication, and Recording. Every ordinance or resolution adopted by the Commission shall be submitted to the Chairman-Mayor for his/her signature as promptly as practicable following its adoption. The Clerk of the Commission shall authenticate by the Clerk's signature and cause to be recorded in full all ordinances and resolutions adopted by the Commission and signed by the Chairman Mayor or otherwise becoming law in a properly indexed book kept for such purpose which shall be a public record and open to public inspection. The Commission shall further provide for the periodic updating, revision, codification, and printing of all ordinances or resolutions of a general and permanent nature, together with such codes of technical regulations and other rules and regulations as the Commission may require.

4.03 Publication of Ordinances, Notices, etc. It shall be the duty of the Chairman-Mayor to have published in the official gazette or newspaper of Augusta, Georgia the ordinances of the Commission, the proclamations of the Chairman-Mayor and all other official notices of either the Commission or the Chairman-Mayor ordered to be published by them, respectively; also, such other matters as the Chairman-Mayor may deem advisable to publish. The ordinances of the Commission shall be published one time; all other matters shall be published such number of times as the Commission or the Chairman-Mayor may direct. The Chairman Mayor shall have published in such official gazette or newspaper only the captions of the ordinances of the Commission and shall not have the bodies of such ordinances published.

5.00 Parliamentarian. The Augusta, Georgia Attorney or his/her designee shall serve as parliamentarian and shall advise and assist the chair and the Commission in matters of parliamentary law. A professional parliamentarian may be consulted as deemed necessary.

6.00 Parliamentary Authority. The latest edition of ROBERT'S RULES OF ORDER NEWLY REVISED shall govern meetings of the Augusta, Georgia Commission in all areas in which it is applicable and in which it is not inconsistent with these rules adopted by the Commissioners, or with higher law.

7.00 Amendments. These Rules may be amended by a majority of the entire Commission at a regular meeting or special meeting of the Augusta Richmond County Commission, provided notice has been given of the amendment(s) at the meeting prior to the vote on the amendment(s).

APPENDIX

Parliamentary Definitions

The following parliamentary definitions apply to the RULES OF PROCEDURE FOR THE Augusta, Georgia Commission

adjourn - to officially terminate a meeting

adjourned meeting - a meeting that is a continuation at a later time of a regular or special meeting

adopt - to approve or pass by whatever vote is required for the motion affirmative vote - a vote in favor of the motion as stated

agenda - the official list of items of business planned for consideration during the meeting

approval of minutes - formal acceptance of the record at a meeting, thus making this record the official minutes of the Commission

chair - the Chairman-Mayor or Vice Chairman- Mayor Pro Tempore

Code of Conduct - The Richmond County Code of Conduct

Commission - the Augusta, Georgia Commission

Commissioner - any of the ten members serving on the Commission elected from the ten (10) districts established by the Consolidation Act

Commission parliamentary rules- the body of rules and principles that is applied by the courts in deciding litigation involving the procedure of any organization does not include statutory law or particular rules adopted by any organization or Commission

Consolidation Act - the Act consolidating the City Council of Augusta and Richmond County found in 1995 Ga. Laws p. 3648

convene - to open a meeting

debate - formal discussion of a motion under the rules of parliamentary law and more often herein referred to as discussion

defer or hold - to delay action by referring the motion to staff (or an agency, committee, etc.) for more information, or by postponing a vote to a certain time

demand - an assertion of a parliamentary right by a Commissioner dilatory motions or tactics - misuse of procedures or motions that are out of order or would delay or prevent progress in a meeting

floor - when a person receives formal recognition from the chair, he/she "has the floor" and is the only person entitled to speak

germane amendment - an amendment relating directly to the motion to which it is applied

germane discussion - discussion relating directly to the matter involved

hearing - a meeting for the purpose of listening to the views of an individual or of a particular group on a particular subject in order - permissible and right from a parliamentary standpoint

majority vote - an affirmation vote of at least six (6) Commissioners or the vote of five (5) Commissioners and the vote of the Chairman-Mayor in the event of a tie

minutes - the legal record of the action of the Commission after the record has been approved by vote of the body

motion - a proposal submitted to the Commission for its consideration and decision; it is introduced by the words, "I move that ... "

objection - the formal expression of opposition to a proposed action

order of business - the adopted order in which the business is presented to the meeting of the Commission

out of order - not correct, from a parliamentary standpoint, at the particular time

parliamentary authority - the code of procedure adopted by the Commission as its parliamentary guide, governing in all parliamentary situations not otherwise provided for in the Consolidation Act, the Code of Richmond County, the Code of the City of Augusta, or other governing Bodies

pending motion - sometimes referred to as pending question; a motion that has been proposed and stated by the chair for the Commission's consideration and that is awaiting decision by vote

precedence - the order or priority governing the motion

precedent - a course of action that may serve as a guide or rule for future similar situation

procedural motion - motion to assist the Commission in treating or disposing of a main motion; or, motion relating to the pending business otherwise at hand

proposal or proposition - a statement of a motion of any kind for consideration and action

O.C.G.A. - Official Code of Georgia Annotated

quorum - the number of persons that must be present at a meeting of the Commission to enable it to act legally on business; seven (7) members of the Commission shall constitute a quorum for any meeting of the Augusta, Georgia Commission

recognitions - acknowledgement by the chair, giving a person sole right to speak

reconsider - to review again a matter previously disposed of and to vote on it again; must be made on the same day of business

request - a statement to the chair asking a question or some "right"

rescind - to nullify or cancel out a previous action, cannot be made if action has already been taken to implement the motion it wishes to rescind

resolution - a formal motion, usually in writing, and introduced by the word "resolved" that is presented to the

Commission for a decision ruling - the chair's decision as it relates to the procedure of the Commission

second - a Commissioner's statement that he/she is willing to have the motion considered

seriatim - consideration by sections or paragraphs

statute - a law passed by the Georgia legislature

technical inquiry - request for information relevant to the business at hand

tie vote - a vote in which the affirmative and negative votes are equal on a motion

unanimous consent - deciding on a motion without voting on it but where no Commissioner voices objection, with a single objection a vote must be taken

unfinished business - any business that is postponed definitely to a time certain

Note-The Rules of Procedure for the conduct of parliamentary business coming before the Augusta, Georgia Commission were first adopted by the Commission in 1996.
Secs. 1-2-14-1-2-25. Reserved.

Exhibit D

ADD NEW the following subsection to Code Sec. 1-2-30:

(e) The Administrator for Augusta, Georgia shall be elected/appointed by a majority vote of the Commission of Augusta, Georgia, from nominations presented by the Mayor following the Commission approved recruitment process. The Mayor shall present as many as three top candidates for appointment, along with his recommendation. The Commission shall elect/appoint an Administrator from among the candidate or candidates presented by the Mayor. Should none of the candidates be elected/appointed, then the Mayor shall nominate as many as three new candidates from those who applied through the recruitment process.



Engineering Services Committee Meeting

Meeting Date: August 25, 2026

GDOT Standard Utility Agreement

Department:	Utilities
Presenter:	Wes Byne, Director
Caption:	GDOT Standard Utility Agreement
Background:	During the development of Five Stars Fuels, at the corner of Willhaven Drive and Gordon Highway, it was discovered that Five Stars Fuels would need to deed GDOT some additional right-of-way abutting Gordon Highway for turning lanes going into the complex.
Analysis:	Augusta has critical infrastructure, in the form of a water pipe that feeds both the medical prison and Fort Gordon, within the required new right-of-way. It may become necessary, in the future, for the pipeline to be relocated. This agreement with GDOT states that GDOT will be responsible for the costs of relocating the pipeline, should the need arise.
Financial Impact:	None
Alternatives:	Disapprove the GDOT Standard Utility Agreement.
Recommendation:	Approve and accept the GDOT Standard Utility Agreement.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

STANDARD UTILITY AGREEMENT
EASEMENT LIMITED AGREEMENT

LOCAL AGENCY: **Augusta, Georgia**
ADDRESS: **452 Walker Street, Suite 200**
Augusta, Georgia 30901
TAX PARCEL ID NO.: **B**

THIS AGREEMENT, made this _____, by and between the Department of Transportation, an agency of the State of Georgia, hereinafter called the DEPARTMENT, first party, and Augusta, Georgia hereinafter called the LOCAL AGENCY, second party.

W I T N E S S E T H:

WHEREAS, a third-party, Five Stars Fuels of GA, LLC, in connection with the development of an adjacent parcel, donated property to the DEPARTMENT along Gordon Hwy/SR 10/US 78 in Richmond County, Georgia; and

WHEREAS, the LOCAL AGENCY has existing property interests located along **Gordon Hwy/SR 10/US 78 / Parcel B (0.09 acres)** with property interests located upon a right-of-way or easement with rights to install, operate and maintain such facilities thereon; and

WHEREAS, the location of said right-of-way or easement is shown on the attached plat. The existing facilities are not currently in conflict with the highway; however, if they are later found to be in conflict, they will be relocated or adjusted, if necessary, to accommodate the highway and/or future proposed highway construction; and

WHEREAS, the DEPARTMENT and the LOCAL AGENCY desire to enter into an agreement relative to the encroachment of the easement upon which the facilities are located on the right-of-way.

NOW, THEREFORE, in consideration of One & No/100 Dollars (\$1.00) in hand paid and other valuable considerations received by the LOCAL AGENCY and further in consideration of the premises and the mutual covenants of the parties hereinafter set forth, it is hereby agreed:

1. The LOCAL AGENCY relinquishes and grants to the DEPARTMENT all its existing property interests at the locations shown on the attached plat and grants to the DEPARTMENT the right to construct, operate and maintain the above referenced highway across the LOCAL AGENCY 'S right-of-way or easement under the terms and conditions as herein stated.

2. The DEPARTMENT agrees to obtain all necessary rights from the owners of the lands crossed by the LOCAL AGENCY 'S rights-of-way or easement located within the limits of the right-of-way acquired by the DEPARTMENT.

STANDARD UTILITY AGREEMENT
EASEMENT LIMITED AGREEMENT

3. The LOCAL AGENCY agrees to relocate or adjust existing LOCAL AGENCY facilities if later found in conflict with the highway and/or any future highway construction projects. All costs incurred by the LOCAL AGENCY related to such relocation or adjustment of its existing facilities shall be reimbursed through a separate agreement by the DEPARTMENT in accordance with Federal and State laws. Comparable pre-existing ingress and egress to LOCAL AGENCY property rights and facilities will be provided to the LOCAL AGENCY at DEPARTMENT expense. LOCAL AGENCY retains fully adequate right of ingress and egress to LOCAL AGENCY property rights and facilities.

4. The LOCAL AGENCY retains the right to operate and maintain existing facilities and to install, operate and maintain new facilities as required, except that the future installation, operation and maintenance of the LOCAL AGENCY'S facilities shall be in accord with the Utility Accommodation Policy and Standards Manual, current edition, issued by the DEPARTMENT and Title 23 of the CFR, Chapter I, Subchapter G, Part 645, Subparts A and B. It is agreed that the LOCAL AGENCY has the right now and in the future to install, operate and maintain its facilities over that portion of said highway within the acquired right-of-way.

5. The DEPARTMENT agrees to notify the LOCAL AGENCY when a highway construction contract is awarded and furnish the name of the contractor who will perform the highway work. The LOCAL AGENCY agrees to plan with the DEPARTMENT'S Contractor a schedule of operations which will clearly set forth at which stage of the Contractor's operations the LOCAL AGENCY will relocate or adjust its facilities, if necessary.

6. This Agreement contains the entire agreement of the parties hereto, and no representation, inducements, promises or agreement, oral or otherwise, between the parties not embodied herein shall be of any force or effect. Any amendment to this Agreement shall not be binding upon the parties hereto unless such amendment is in writing and executed by both parties hereto. The provision of this Agreement shall inure to the benefit of and be binding upon the parties hereto and their legal representatives, successors and assigns. This Agreement may be executed in multiple counterparts, each of which shall constitute an original, but all of which taken together shall constitute one and the same agreement. This Agreement shall be construed and interpreted under the laws of the State of Georgia. Except as otherwise provided herein, all rights, powers and privileges conferred hereunder upon the parties shall be cumulative but not restrictive to those given by law.

7. This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute but one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Any party providing an electronic signature agrees to promptly execute and deliver to the other parties an original signed Agreement upon request.

STANDARD UTILITY AGREEMENT
EASEMENT LIMITED AGREEMENT

IN WITNESS WHEREOF, the parties hereto have set their hands and affixed their seals, caused this Agreement to be executed in three counterparts, each to be considered as an original by their authorized representative the day and date hereinabove written.

Witness

AUGUSTA, GEORGIA

Notary Public

State of Georgia, County of _____

My Commission Expires: _____

Garnet L. Johnson

As its Mayor

(Notary Seal)

I attest to the genuineness of the LOCAL AGENCY Seal and I further attest that the above named Officer is duly authorized to execute this document.

FEIN _____

BY: _____

Lena Bonner, Clerk of Commission

(OFFICIAL SEAL)

ACCEPTED:

PROJECT Nos.: N/A

COUNTY: Richmond

P.I. Nos.: A-245-011828-2

DATE: October 8, 2025, FB

DEPARTMENT OF TRANSPORTATION

BY: _____

COMMISSIONER

(OFFICIAL SEAL OF THE DEPARTMENT)

I attest that the seal imprinted herein is the Official Seal of the DEPARTMENT.

BY: _____

TREASURER

(OFFICIAL CUSTODIAN OF THE SEAL)

BENJAMIN F. MCELREATH
HULL BARRETT, P.C.
801 BROAD ST., FL 7
AUGUSTA, GA 30901-1231
706.828.2042 FILE #10570-1702

D: DEED B: 2020 P: 2311 RWD
07/08/2026 10:03 AM
Doc # 2026022707 Pages: 3 Rec Fees: \$25.00
Transfer Tax: \$0.00
Hattie Holmes Sullivan
Clerk of Superior Court, Augusta-Richmond County, GA

Item 4.

**GEORGIA DEPARTMENT OF TRANSPORTATION
ONE GEORGIA CENTER, 600 WEST PEACHTREE STREET N.W., ATLANTA GEORGIA 30306**

RIGHT-OF-WAY DEED

GEORGIA, RICHMOND COUNTY

STATE ROUTE NO. 10
PERMIT NO. A-245-013747-2

THIS CONVEYANCE made and executed the 29th day of April, 2026.

WITNESSETH that **Five Stars Fuels of GA, LLC** the undersigned (hereinafter referred to as "Grantor") is the owner of a tract of land in RICHMOND COUNTY through which the highway, known as State Route 10, has been laid out by the DEPARTMENT OF TRANSPORTATION being more particularly described in a map and drawing of said road in the office of the Department of Transportation, One Georgia Center, 600 West Peachtree Street N.W. Atlanta Georgia, to which reference is hereby made.

NOW THEREFORE, in consideration of the benefit to said property by the construction and maintenance of said road, and in consideration of ONE DOLLAR (\$1.00), in hand paid, the receipt whereof is hereby acknowledged, Grantor does hereby grant, sell and convey to said Department of Transportation, and their successors in office so much land as to make a right-of-way for said road as surveyed, being more particularly described as follows:

All that tract of parcel of land lying and being in Land Lot n/a of the n/a Land District and/or 119th Georgia Militia District of Richmond County, Georgia, and being more particularly described on Exhibit "A" attached hereto and made a part hereof by this reference.

Said right-of-way is hereby conveyed, consisting of 0.09 acres, more or less, as shown colored yellow on the plat of the property prepared by James G. Swift & Associates, dated March 6, 2026; said plat attached hereto and made part of this deed as Exhibit "A".

Parcel No. 080-0-202-00-0

STATE ROUTE NO. 10
PERMIT NO. A-245-013747-2

TO HAVE AND TO HOLD the said conveyed premises in fee simple and any rights Grantor has or may have in and to existing public rights of way are hereby quitclaimed and conveyed unto the Department of Transportation.

Grantor hereby warrants that Grantor has the right to sell convey said land and bind himself, his heirs, executors and administrators forever to defend by virtue of these presents.

IN WITNESSETH WHEREOF, Grantor has hereunto set his hand and seal the day and year first above written.

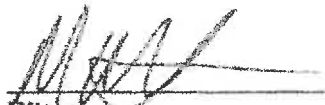
Signed, Sealed and Delivered
this 29th day of April,
2026, in the presence of:

 (L.S.)

GURPREET WALIA (L.S.)

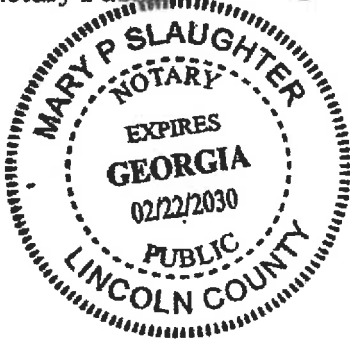
____ (L.S.)

____ (L.S.)



Witness

Mary P Slaughter (L.S.)
Notary Public



Parcel No. 080-0-202-00-0

TO 118
Revised 07/15/2009





Commission Meeting

Meeting Date: 08/25/2026

Emergency Replacement of radiator on North Max Hicks Plant Generator

Department:	Utilities Department
Presenter:	Wes Byne
Caption:	Emergency Service to change out Radiator on Max Hicks Plant Main Generator
Background:	The existing radiator has reached the end of its service life and requires immediate replacement to restore the reliability of the emergency standby power system. Delaying this repair increases the likelihood of generator failure during a power outage and exposes Augusta Utilities to unnecessary operational and public safety risks
Analysis:	“This is an emergency request, and a PO was requested due to the time sensitiveness of the repair. Therefore, this agenda is for your information only”.
Financial Impact:	\$ 94,111.43 is the impact and there are funds available
Alternatives:	No Alternative.
Recommendation:	Approve this Purchase
Funds are available in the following accounts:	506-04-3540-5421110
<u>REVIEWED AND APPROVED BY:</u>	N/A

AUGUSTA UTILITIES DEPARTMENT
IN-HOUSE REQUISITION

CHECK ALL THAT APPLY:

DATE: 8/3/2026
DIVISION: Hicks Water Treatment Plant
FUND #: 506043540 5421110

☒ WATER
☐ SEWER
☐ SUPPLIES
☒ SERVICE
☐ EQUIPMENT
☐ TOOLS
☐ SAFETY
☐ OFFICE
☐ CHEMICAL
☐ GASES
☐ REPAIR
☐ MAINTENANCE
☒ LAB
☐ UNIFORM
☐ LIFT STATION
☐ OTHER
☐ IT
☐ SCADA
☐ INVENTORY
☐ BID ITEM
☐ ROUTINE
☒ EMERGENCY
☐ SOLE SOURCE
☐ PREFER ITEM

REQUISITION #

SHIP TO: 2822 Central ave. Augusta, Ga 30901
VENDOR: Hi-Tech Power Systems Inc.
ADDRESS: 2479 Doug Barnard Pkwy, Augusta, GA 30906
PHONE #: (706) 790-8111
QUOTED BY: Beverly Whiteside

8422740

ITEM #	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1.	Replace Generator	1	94,111.13	94,111.13		0.00		0.00
2.	Radiator for 2500KW			0.00		0.00		0.00
3.	Main Plant Generator			0.00		0.00		0.00
4.				0.00		0.00		0.00
5.				0.00		0.00		0.00
6.				0.00		0.00		0.00
7.				0.00		0.00		0.00
8.				0.00		0.00		0.00
9.				0.00		0.00		0.00
10.				0.00		0.00		0.00
11.				0.00		0.00		0.00
12.				0.00		0.00		0.00
13.				0.00		0.00		0.00
14.				0.00		0.00		0.00
SHIPPING CHARGES				0.00		0.00		0.00
TOTAL				94,111.13		0.00		0.00

JUSTIFICATION AND EXPLANATION FOR PURCHASE:

Replace Radiator On Main Plant Generator

REQUESTED BY: Steve Cinton

APPROVED BY: John Goodenough

Frank W Byne



Emir-Nally

UTILITIES DEPARTMENT

Wes Byne, P.E.
Director

TO: Andy Penick *08/11/2026*
Director, Procurement Department

THRU: Wes Byne, P.E.
Director, Utilities Department *FWS*

FROM: Stephen Orton, P.E.

CC:

DATE: 8/3/2026 *Highland*

SUBJECT: JUSTIFICATION FOR EMERGENCY REQUESTS *Leaking*

This memorandum requests approval for the emergency procurement and replacement of the main emergency generator radiator at the Max Hicks Water Treatment Plant.

Justification

The main emergency generator at the Max Hicks Water Treatment Plant is a critical component required to maintain uninterrupted electrical power to essential treatment and pumping operations during utility power outages. The generator's radiator has deteriorated to the point that it can no longer reliably cool the engine during operation. Continued use of the existing radiator places the generator at significant risk of overheating, automatic shutdown, and catastrophic engine damage. *2008* ***

Failure of the emergency generator during a commercial power outage would severely impact the plant's ability to produce and distribute potable water. This creates an immediate risk to public health and safety, regulatory compliance, fire protection capabilities, and the continuity of water service to Augusta Utilities customers.

Due to the critical nature of this equipment and the potential consequences of generator failure, replacement of the radiator cannot be delayed through the normal procurement process. Immediate procurement and installation are necessary to restore the generator to full operational reliability and ensure emergency standby power is available at all times.

Emergency Determination

This procurement qualifies as an emergency because delaying the purchase would create an immediate threat to the continued operation of a critical public utility facility. The failure of the emergency generator could result in interruption of water treatment operations during a utility power outage, placing essential public services at risk.

Augusta Utilities Department
452 Walker Street, Suite 200 - Augusta, GA 30901
(706) 312-4154 - Fax (706) 312-4123
WWW.AUGUSTAGA.GOV



UTILITIES DEPARTMENT

Wes Byne, P.E.
Director

Request

Augusta Utilities respectfully requests authorization to proceed with the emergency procurement of a replacement radiator and any associated components, labor, and materials necessary to return the main emergency generator at the Max Hicks Water Treatment Plant to full operational service as quickly as possible.

Your prompt approval of this emergency request is greatly appreciated to ensure the continued reliability of critical water treatment operations and protection of public health and safety.

Submitted By:

Stephen Orton P.E.
Maintenance Supt. Augusta Utilities



HI-TECH POWER SYSTEMS, INC.

2479 Doug Barnard Pkwy.
Augusta, GA 30906
Ph: (706) 790-8111
Fx: (706) 790-4368

1182 Edgefield Road
North Augusta, SC 29841
Ph: (803) 613-0101
Fx: (803) 613-0323



Estimate for Services

AUGUSTA UTILITIES DEPT.
RICK WATERS
1731 TOBACCO RD
AUGUSTA, GA 30906

OFFICE: (762) 994-7105
FAX: (706) 821-4216
GENE: (706) 821-7059

Date of Estimate: 7/23/2026
Estimate Expires: 8/22/2026

Estimate #: QU 26-01-92642

RADIATOR REPLACEMENT AND MAJOR COOLANT SYSTEM MAINTENANCE(WITH BELTS, HOSES, CLAMPS, T-STATS, GASKETS AND HARDWARE) TO INCLUDE THE HEADER PLATE GASKETS ON THE 60L ENGINE AND REFILL WITH FRESH COOLANT.

DOES NOT INCLUDE GENERATOR RENTAL, CRANE RENTAL OR MOVING THE RADIATOR FROM SITE TO SITE.

CUMMINS GENERATOR

1731 TOBACCO RD.-MAX HICKS W.T.
PLANT

Model: DQKC-5659616

Serial #: C040621556

TOTAL ESTIMATE

\$94,111.43

*** ESTIMATE INCLUDES: PARTS, LABOR AND ESTIMATED FREIGHT ONLY ***

*** ESTIMATE DOES NOT INCLUDE: GENERATOR RENTAL, CRANE, RADIATOR, MOVING RADIATOR FROM SITE TO SITE OR SALES TAX ***

*** All Estimates Good For 30 Days From Issuance Date ***

*** TERMS: COLLECT ON DELIVERY ***

Customer Acceptance: By approval below, we accept the above bill of material, price, and terms, as described in Hi-Tech Power Systems Estimate # QU 26-01-92642, and request that the order be released for production.

Company Name

Date

Approved By (Signature)

Title

Approved By (Print Name)

Purchase Order #



Engineering Services Committee Meeting

Meeting Date: August 25, 2026

Memorandum of Understanding with Augusta Canal Authority
Augusta, Georgia Property Utilization for Limited Specific Purpose

File Reference: 26-014(A)

Department:	Engineering & Environmental Services
Presenter:	Dr. Hameed Malik, Director
Caption:	Approve execution of a Memorandum of Understanding (MOU) with the Canal Authority for the use of approximately 0.9 acres of Augusta, Georgia-owned property (Map/Parcel No. 027-0-006-00-0), as depicted on Exhibit A, for the limited purpose of disposing of, stockpiling, handling, and processing organic material removed from Augusta's First Level Canal. Land is part of larger land track (Map/Parcel: 027-0-006-00-0) owned by the Augusta, Georgia and depicted on Exhibit A attached. /AE
Background:	Augusta Canal Authority (ACA) is responsible for the operation, maintenance, and stewardship of the first level of the Augusta Canal and periodically removes organic material (including, without limitation, aquatic vegetation, leaves, branches, sediment with vegetative matter, and similar naturally occurring materials) from the canal to maintain canal function, navigability, water quality, and public safety. ACA no longer has access to the site used in the past. Hence, ACA desires to enter into this MOU to allow Authority to utilize the Property for the limited purpose of disposing of, stockpiling, handling, and processing organic material removed from Augusta Canal, subject to the terms and conditions listed in MOU.
Analysis:	The Property is an approximately 0.9-acre tract located on Goodrich Street, Augusta, Georgia and is part of the larger track (Map/Parcel: 027-0-006-00-0) used by Augusta Engineering (AE) for its Operations. Limited and controlled use of 0.9-acre land of this parcel will not impact its current use by AE. Allowing Property is strictly limited to: (a) receipt and disposal of organic material removed from Augusta Canal; (b) temporary stockpiling and staging of such organic material; and (c) processing activities incidental to handling such organic material, including dewatering, screening of incidental non-organic commingled items, chipping, grinding, or mulching of vegetative matter, and loading for off-site transport and final disposition in accordance with applicable laws (collectively, the "Permitted Use").
Financial Impact:	N/A
Alternatives:	Do not approve.

Recommendation: Approve execution of a Memorandum of Understanding (MOU) with the Canal Authority for the use of approximately 0.9 acres of Augusta, Georgia-owned property (Map/Parcel No. 027-0-006-00-0), as depicted on Exhibit A, for the limited purpose of disposing of, stockpiling, handling, and processing organic material removed from Augusta's First Level Canal. Land is part of a larger land track (Map/Parcel: 027-0-006-00-0) owned by the Augusta, Georgia and depicted on Exhibit A attached. /AE.

Funds are available in the following accounts: N/A

REVIEWED AND HM/sr
APPROVED BY:

EXHIBIT A



MEMORANDUM OF UNDERSTANDING
BETWEEN AUGUSTA, GEORGIA AND AUGUSTA CANAL AUTHORITY

This Memorandum of Understanding (“MOU”) is entered into as of the ____ day of _____, 2026 (“Effective Date”) by and between Augusta, Georgia, a consolidated government and political subdivision of the State of Georgia (“Augusta”), and Augusta Canal Authority, a public authority organized under the laws of the State of Georgia (“Authority”). Augusta and Authority may be referred to individually as a “Party” and collectively as the “Parties.”

1. Recitals and Purpose

1.1 Augusta owns a tract of real property consisting of approximately 84.35 acres along Riverwatch Parkway, (Map/Parcel: 027-0-006-00-0) of which Authority wishes to utilize a 0.9 acre portion of the larger tract, such portion being located on Goodrich Street, Augusta, Georgia, further described in Section 2 below (the “Property”).

1.2 Authority is responsible for the operation, maintenance, and stewardship of the first level of the Augusta Canal and periodically removes organic material (including, without limitation, aquatic vegetation, leaves, branches, sediment with vegetative matter, and similar naturally occurring materials) from the canal to maintain canal function, navigability, water quality, and public safety.

1.3 The Parties desire to enter into this MOU to allow Authority to utilize the Property for the limited purpose of disposing of, stockpiling, handling, and processing organic material removed from Augusta Canal, subject to the terms and conditions herein.

1.4 Purpose. The purpose of this MOU is to set forth the terms governing Authority’s access to and use of the Property for such limited activities and to allocate responsibilities regarding compliance, operations, environmental management, risk, and cost.

2. Property; Permitted Use; Prohibited Materials

2.1 Property Description. The Property is an approximately 0.9-acre tract located on Goodrich Street, Augusta, Georgia, as generally depicted on Exhibit A attached hereto and incorporated herein by reference.

2.2 Permitted Use. Authority’s use of the Property is strictly limited to: (a) receipt and disposal of organic material removed from Augusta Canal; (b) temporary stockpiling and staging of such organic material; and (c) processing activities incidental to handling such organic material, including dewatering, screening of incidental non-organic commingled items, chipping, grinding, or mulching of vegetative matter, and loading for off-site transport and final disposition in accordance with applicable laws (collectively, the “Permitted Use”).

2.3 Prohibited Materials. Authority shall not bring to, store on, process at, or dispose on the Property: (a) hazardous waste or hazardous substances as defined by applicable law; (b) household garbage/municipal solid waste; (c) industrial process waste or byproducts; (d) construction and demolition debris, scrap metal, tires, appliances, white goods; (e) sewage sludge or septage; or (f) any non-organic debris other than incidental commingled items that are promptly removed and properly disposed off-site in accordance with applicable law.

3. Term; Renewal; Early Access

3.1 Term. The term of this MOU shall commence on the Effective Date and continue for three (3) years, unless earlier terminated pursuant to Section 14 (the “Term”).

3.2 Renewal. This MOU shall automatically be renewed for one (1) additional term of three (3) years unless either party provides written notice of an intent not to extend the lease at least sixty (60) days prior to expiration of the primary term.

3.3 Holding Over. Any continued use of the Property after expiration or termination shall be only by written agreement; otherwise, Authority shall be deemed a tenant at sufferance and shall immediately discontinue use and restore the Property as provided in Section 9.3.

4. Access and Operations

4.1 Access. Augusta grants Authority, its employees, contractors, agents, and invitees, non-exclusive access to the Property for the Permitted Use during the Term. Authority shall coordinate ingress and egress along Goodrich Street and any designated drives as reasonably directed by Augusta.

4.2 Hours of Operation. Operations shall occur between 7:00 a.m. and 7:00 p.m., Monday through Saturday, excluding Augusta-recognized holidays, unless otherwise approved in writing by Augusta or required by emergency conditions related to canal operations.

4.3 Equipment and Traffic Control. Authority shall be responsible for all equipment used on the Property and shall implement traffic control measures, including signage, flagging, and staging, to ensure safe access and minimize congestion and interference with public roads and adjacent properties.

4.4 Fencing, Gates, and Security. Authority shall install and maintain perimeter controls, including fencing and lockable gates as approved by Augusta, to secure the Property, restrict unauthorized access, and protect public safety.

4.5 Signage. Authority shall post and maintain visible signage at the Property entrance identifying the site as a managed operations area of Authority, listing contact information for a site manager, and providing any notices required by applicable law or Augusta.

4.6 Utilities. Authority shall be responsible for arranging and paying for any utilities required for its operations, subject to Augusta approval and applicable permitting.

5. Compliance with Laws; Permits

5.1 Compliance. Authority shall, at its sole cost, conduct all activities on the Property in compliance with all applicable federal, state, and local laws, regulations, ordinances, and codes, including without limitation those governing environmental protection, solid waste handling, stormwater, erosion and sedimentation, nuisance and odor, noise, fire and life safety codes, public health, and transportation.

5.2 Permits. Authority shall obtain, maintain in full force, and comply with all permits, approvals, and licenses necessary for the Permitted Use, including any solid waste handling authorizations, stormwater permits, land disturbance permits, air quality permits, and fire department approvals, as applicable. Copies shall be provided to Augusta upon issuance and upon request.

5.3 Enforcement. Authority shall promptly correct any violation or deficiency noted by a regulatory authority or Augusta and shall notify Augusta within five (5) business days of any inspection, notice of violation, order, or enforcement action relating to the Property or operations thereon.

6. Best Management Practices (BMPs)

6.1 Containment and Runoff Control. Authority shall implement BMPs to contain organic material, prevent off-site tracking, and control stormwater runoff, including but not limited to: (a) designated stockpile areas on stabilized surfaces; (b) berms, silt fencing, wattles, or equivalent controls; (c) perimeter swales or ditches directing runoff to approved discharge or infiltration points; and (d) covers or tarps where appropriate to minimize leachate generation.

6.2 Vector and Odor Control. Authority shall manage materials to prevent vectors (insects, rodents, birds) and mitigate odors, including by maintaining proper moisture and aeration, timely processing and removal, application of bulking agents or bio-covers, and prompt management of any odor complaints in coordination with Augusta.

6.3 Dust and Noise. Authority shall control dust through water application or other measures and shall operate equipment to minimize noise, including adherence to hours of operation, use of mufflers, and positioning of operations away from sensitive receptors where feasible.

6.4 Fire Prevention. Authority shall implement fire prevention and response measures, including maintaining fire breaks around stockpiles, limiting pile size and height to ____ feet consistent with fire code guidance, maintaining access for fire apparatus, prohibiting open burning, and keeping firefighting equipment and water supply available as required by the fire code.

6.5 Housekeeping. Authority shall keep the Property neat and orderly, promptly remove incidental non-organic debris, and regularly maintain access drives to prevent rutting, tracking, and sediment deposition on public roads.

7. Prohibited Activities

7.1 No Disposal on Ground. Except as authorized by permits, Authority shall not dispose of materials into soils or waters of the State and shall prevent leachate discharges and off-site migration.

7.2 No Expansion of Use. Authority shall not conduct composting for sale, commercial transfer station operations, landfilling, or any activity beyond the Permitted Use without Augusta's prior written consent and all necessary permits.

8. Reporting, Recordkeeping, and Inspection

8.1 Records. Authority shall maintain records of quantities of material received, processed, and removed from the Property; dates of receipt and removal; and disposition locations. Records shall be retained for at least three (3) years after the end of the Term.

8.2 Reporting. Upon request, and not more than quarterly, Authority shall provide the Augusta Engineering Department with a summary report of operations, including volumes handled, complaints received and resolved, inspections, spills, incidents, and permit status.

8.3 Inspection Rights. Augusta and its designees may enter the Property at reasonable times to inspect for compliance with this MOU, provided that such entry does not unreasonably interfere with operations. Authority shall promptly address any deficiencies identified by Augusta.

9. Maintenance, Damage, and Restoration

9.1 Maintenance. Authority shall maintain the Property, improvements, and access routes used for the Permitted Use in good, clean, and safe condition, reasonable wear and tear excepted.

9.2 Damage. Authority shall repair, at its sole cost, any damage to the Property or adjacent Augusta property or rights-of-way caused by its operations, personnel, contractors, or invitees.

9.3 Site Restoration. Upon expiration or termination of this MOU, Authority shall, within thirty (30) days (or such longer period as approved by Augusta), remove all stockpiled materials, equipment, and temporary improvements; properly dispose of all wastes; stabilize disturbed areas; and restore the Property to a clean and orderly condition reasonably acceptable to Augusta.

10. Indemnification; Limitation of Liability

10.1 Indemnification. To the fullest extent permitted by law, Authority shall defend, indemnify, and hold harmless Augusta and its officers, officials, employees, and agents from and against any and all claims, demands, suits, damages, liabilities, penalties, fines, judgments, losses, costs, and expenses (including reasonable attorneys' fees) arising out of or related to Authority's use or occupancy of the Property, the Permitted Use, or any breach of this MOU, except to the extent caused by Augusta's sole negligence or willful misconduct.

10.2 Limitation of Liability. In no event shall either Party be liable to the other for incidental, consequential, special, or punitive damages arising from this MOU, except to the extent such limitation is prohibited by law or pertains to third-party claims subject to indemnification under Section 10.1.

10.3 Sovereign Immunity. Nothing in this MOU shall be construed as a waiver of any immunities, defenses, or limitations of liability available to either Party under applicable law.

11. Insurance

11.1 Coverage. Authority shall procure and maintain, at its expense, during the Term:

(a) Commercial General Liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence and One Million Dollars (\$1,000,000) aggregate;

(b) Automobile Liability covering all owned, hired, and non-owned vehicles with limits of not less than One Million Dollars (\$1,000,000) combined single limit; and (c) Workers' Compensation in accordance with Georgia law and Employers' Liability with limits of not less than \$500,000 each accident, disease-policy limit, and disease-each employee.

11.2 Additional Insured; Primary and Non-Contributory. Augusta shall be named as an additional insured on the Commercial General Liability and Automobile Liability policies for claims arising out of Authority's operations at the Property. Such insurance shall be primary and non-contributory with any insurance maintained by Augusta.

11.3 Certificates. Certificates of insurance and additional insured endorsements shall be provided to Augusta prior to commencement of operations and upon renewal. Policies shall include a waiver of subrogation in favor of Augusta where available.

12. Assignment; No Third-Party Beneficiaries

12.1 Assignment. Authority shall not assign, transfer, sublicense, or permit any other entity to use the Property under this MOU without Augusta's prior written consent, which may be granted, conditioned, or withheld in Augusta's sole discretion.

12.2 No Third-Party Beneficiaries. This MOU is for the exclusive benefit of the Parties and not for the benefit of any third party.

13. Relationship of the Parties

The Parties are independent public entities. Nothing herein creates a partnership, joint venture, agency, or employment relationship between the Parties. Neither Party has authority to bind the other except as expressly provided herein.

14. Termination

14.1 For Convenience. Either Party may terminate this MOU for convenience upon sixty (60) days' prior written notice to the other Party.

14.2 For Cause. Either Party may terminate this MOU for material breach by the other Party that remains uncured after written notice and a thirty (30) day cure period; provided that if the breach cannot reasonably be cured within thirty (30) days, the breaching Party shall commence cure within such period and diligently pursue cure to completion within ninety (90) days.

14.3 Immediate Suspension. Augusta may immediately suspend operations at the Property if necessary to address an imminent threat to public health, safety, or the environment, or a violation of law or permit, pending cure.

14.4 Obligations on Termination. Upon termination or expiration, Authority shall cease operations, remove materials and equipment, and perform restoration in accordance with Section 9.3.

15. Dispute Resolution

15.1 Good-Faith Discussions. The Parties shall first attempt in good faith to resolve disputes arising under this MOU through discussions between designated senior representatives.

15.2 Mediation. If not resolved within thirty (30) days, either Party may request non-binding mediation with a mutually acceptable mediator in Richmond County, Georgia. Costs shall be shared equally.

15.3 Reservation of Rights. Nothing in this Section limits either Party's right to seek judicial relief where appropriate after satisfying the foregoing steps or where injunctive relief is necessary to prevent irreparable harm.

16. Notices

All notices under this MOU shall be in writing and deemed given when delivered personally, sent by nationally recognized overnight courier, or deposited in the United

States Mail, certified or registered, postage prepaid, return receipt requested, addressed as follows (or to such other address as a Party may designate by notice):

To Augusta: Administrator
Suite 910
535 Telfair Street
Augusta, Georgia 30901

With a copy to: Augusta Law Department
Attn: General Counsel
535 Telfair Street
Building 3000
Augusta, Georgia 30901

and to: Engineering Director
452 Walker Street
Suite 110
Augusta, Georgia 30901

To Authority: Augusta Canal Authority
Attn: Senior Director
1450 Greene Street
Suite 400
Augusta, Georgia 30901

17. Funding; Costs

17.1 Costs. Authority shall bear all costs of its operations under this MOU, including labor, equipment, materials, utilities, permits, insurance, and restoration.

17.2 Appropriations. Nothing in this MOU obligates Augusta to appropriate funds or to pay any amounts to Authority unless expressly stated herein. This MOU is subject to the availability of appropriated funds as applicable.

18. Confidentiality; Public Records

18.1 Public Records. The Parties acknowledge that documents and records in their possession may be subject to disclosure under the Georgia Open Records Act, O.C.G.A. § 50-18-70 et seq. The Parties shall comply with applicable public records laws.

18.2 Confidential Information. To the extent permitted by law, each Party shall use reasonable efforts to protect from disclosure any records designated by the other Party as confidential or exempt, and shall promptly notify the other Party of any request for such records to allow the other Party to assert any applicable exemptions.

19. Governing Law; Venue

19.1 This MOU shall be governed by and construed in accordance with the laws of the State of Georgia. Venue for any action arising out of or related to this MOU shall lie exclusively in the state or federal courts located in Richmond County, Georgia.

20. Entire Agreement; Amendments; Severability; Counterparts; Authority

20.1 Entire Agreement. This MOU constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior or contemporaneous understandings.

20.2 Amendments. This MOU may be amended only by a written instrument executed by authorized representatives of both Parties.

20.3 Severability. If any provision of this MOU is held invalid or unenforceable, the remaining provisions shall remain in full force and effect.

20.4 Counterparts; Electronic Signatures. This MOU may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. Signatures transmitted electronically shall be deemed original.

20.5 Authority to Sign. Each signatory represents and warrants that he or she is duly authorized to execute and deliver this MOU on behalf of the respective Party.

21. Miscellaneous

21.1 No Liens. Authority shall keep the Property free of mechanic's and materialmen's liens arising from its activities. If any lien is filed, Authority shall bond off or discharge such lien within fifteen (15) days.

21.2 Records Access. Augusta may review Authority's records relevant to compliance with this MOU upon reasonable notice during normal business hours.

21.3 Survival. Sections 5, 8, 9.3, 10, 11 (to the extent requiring post-termination insurance for completed operations if applicable), 15.3, 17.2, 18, 19, 20, and 21 shall survive termination or expiration.

IN WITNESS WHEREOF, the Parties have executed this Memorandum of Understanding as of the dates set forth below.

AUGUSTA, GEORGIA

By: _____

Its: Mayor

Attest:

Clerk of Commission

[signatures continue on following page]

AUGUSTA CANAL AUTHORITY

By: _____
Its: Chair

By: _____
Its: Senior Director



Engineering Services Committee Meeting

Meeting Date: August 25, 2026

Broad Street Streetlighting Material Temporary Storage (SA1)

GDOT Project PI#0020263

Department:	Engineering & Environmental Services
Presenter:	Dr. Hameed Malik, Director
Caption:	Approve supplemental funding (SA1) for Gexpro in an amount not to exceed \$30,000 for the temporary storage of materials associated with the Broad Street Improvement Streetlighting Project (GDOT PI#0020263). Gexpro is the streetlighting material provider for this project (26ENG102). / AE
Background:	The Broad Street and Greene Street Lighting Improvements Projects (PI#0020263 and PI#0020264) supplement the TIA-funded downtown roadway improvement projects. These projects include the installation of street lighting along the downtown section of Broad Street to enhance visibility, safety, and the overall streetscape. The projects are funded through a Carbon Reduction Program (CRP) agreement with the Georgia Department of Transportation (GDOT). The GDOT agreement has been executed. Gexpro is an approved vendor under the contract and is authorized to provide the required lighting materials. Gexpro is an industrial supplier that provides street lighting, traffic signal equipment, and other traffic control devices to public agencies. The lighting materials supplied by Gexpro are necessary to complete the installation of the street lighting improvements associated with these projects.
Analysis:	On August 19, 2025, the Augusta Commission approved entering into a construction contract with the Georgia Department of Transportation (GDOT) for the Broad Street and Greene Street Lighting Material Projects (PI# 0020263 and 0020264). These projects are part of the Augusta Transportation Investment Act (TIA)-funded streetlighting upgrades along the two corridors. Accordingly, Augusta, Georgia, issued a Purchase Order (26ENG102) to Gexpro for the procurement and delivery of the required lighting materials. Delivery of the materials is currently scheduled for the latter part of October 2026. Because the installation will occur over a period of several weeks, temporary storage of the materials will be necessary between delivery and installation. Storing the materials onsite within the active construction zone presents significant safety and security concerns and creates a substantial risk of damage, loss, or deterioration. Therefore, secure temporary storage is needed to protect the materials and ensure they remain in suitable condition until they can be installed.

Financial Impact: Engineering SPLOST 8-Traffic Safety Operations

Alternatives: Do not approve and identify alternate lighting material storage option.

Recommendation: Approve supplemental funding (SA1) for Gexpro in amount of Not exceed \$30,000 for the temporary storage of materials associated with the Broad Street Improvement Streetlighting Project (GDOT PI#0020263). Gexpro is the streetlighting material provider for this project. / AE

Funds are available in the following accounts: **(\$30,000)** 330-041110-54.14410 / 222830909-54.14410 - SPLOST 8 Traffic Safety Operations

REVIEWED AND APPROVED BY: HM/sr

**Office of the Administrator**

Tameka Allen
Administrator

August 19, 2025

Dr. Hameed Malik, Director
Engineering and Environmental Services Department
452 Walker Street, Suite 110
Augusta, GA 30901

Dear Dr. Malik,

At the regular meeting held on Tuesday, August 19, 2025, the Augusta, Georgia Commission, took action on the following:

34. Approved the deed of dedication, maintenance agreement, and road resolution submitted by the Engineering Department for Haynes Station Section 16. Also, approve Augusta Utilities Department easement deed and maintenance agreement.
35. Approved entering into Construction Agreement with the Georgia Department of Transportation (GDOT) for Broad Street and Greene Street Lighting Improvements Projects (PI #0020263 & PI#0020264). Also authorize Augusta Mayor and Clerk of Commission to execute Construction Agreement and its associated documents (electronic and hard copy).
36. Approved the deed of dedication, maintenance agreement, and road resolution submitted by the Engineering Department for Worthington. Also, approve Augusta Utilities Department easement deed and maintenance agreement.
37. Approved Willis Foreman Rd Improvements Project Value Engineering (VE) study fee paid to GDOT in amount to \$100,000.00. /AE
- 38. Moved to September 2, 2025, Commission Meeting;** Approved to install drain at 1912 Ellis St.
39. Approved motion to authorize condemnation to acquire a portion of property for permanent drainage easement and temporary construction easement (Parcel 061-3-135-00-0) 1322 Solomon Place (East Augusta Drainage and Improvements Phase IV Project).
40. Approved motion to authorize condemnation to acquire a portion of property for right of way and temporary construction easement (Parcel 043-4-001-00-0) 2631 Wrightsboro Road (Wrightsboro Road Improvements Project).
41. Approved motion to authorize condemnation to acquire a portion of property for temporary construction easement (Parcel 061-3-035-00-0) 1320 Bruce Street (East Augusta Drainage and Improvements Phase IV Project).

**Office of the Administrator**

Tameka Allen
Administrator

42. Approved motion to authorize condemnation to acquire a portion of property for temporary construction easement and driveway easement (Parcel 042-3-029-00-0) 1700 Valley Park Court (Wrightsboro Road Improvements Project).

53. Moved to next Committee; Discussion and consideration of a Usage Fee for Outside Entities Transporting Solid Waste and Landfill-Bound Material to the Augusta-Richmond County Landfill.

54. No Action Taken; Reconsideration of waste management monthly payment option.

If you have any questions, please contact me.

In Service,

Tameka Allen, Administrator

TA/nd

Qty	Description	Handling IN/OUT Per Pallet/Pole Pricing	Intial Fee Total
28 Skids	48x40x93 (26 SKIDS) 6130 CLED	\$9.50 In	\$266.00 IN
	48x45x50 (1 Skid) Post Top Arms	\$9.50 Out	\$266.00 OUT
	24 x 24 x 34 (1Skid) Low Pro GFI Covers		
199	191 Individually Boxed Poles 68lbs.	\$9.50 in	\$1890.50 IN
	8 Individually Boxed Poles 80lbs	\$9.50 out	\$1890.50 OUT
199	Storage of poles inside ground level	\$19/Mo	\$3781.00 Monthly
	warehouse		STORAGE
28	Storage of skids inside warehouse	\$19/Mo	\$532.00 Monthly
			STORAGE
	Additional Labor		\$565
Total Estimate/Month			\$ 7,034.50

Would pay for 1st month in October of storage

estimated time for
temporary storage : approximately 3 Months

Qty	Description	Handling IN/OUT Per Pallet/Pole Pricing	Initial Fee Total
27 Skids	42 x 42 x 85 (11 skids) 1914 LED 8 boxes	\$9.50 In	\$256.50.00 IN
	48x45x50 (1 Skid) Post Top Arms	\$9.50 Out	\$256.50 OUT
	42 x 42 x 68 (7 Skids) Glass Acorns		
	42 x 42 x 68 (1 Skid) Glass Acorns		
	36x36x40 (1 Skid) 47 Pole Caps		
	48x45x71 (5 Skids) Split Bases		
	48 x 45x 71(1 Skid) Split Bases		
47	32.5 Poles 280 Lbs each	\$19.00 in	\$893.00 IN
		\$19.00 out	\$893.00 OUT
27	Storage of skids inside warehouse	\$19/Mo	\$513.00 Monthly
			STORAGE
47	Poles Stored outside	\$19/Mo	\$893.00 Monthly
			STORAGE
	Additional Labor		\$0
Total Estimate/Month		\$	2,555.50



Engineering Services Committee Meeting

Meeting Date: August 25, 2026

Augusta Infrastructure Routine Maintenance

(Storm Drainage, Sidewalks, Street Lighting, and Other Concrete Works)

RFP 25-155A

File Reference: 26-014(A)

Department:	Engineering & Environmental Services
Presenter:	Dr. Hameed Malik, Director
Caption:	Approve award of “Augusta Infrastructure Routine Maintenance (Storm Drainage, Sidewalks, street Lighting, and Other Concrete Works” Contract to Beams Contracting, Inc., Blair Construction, Inc., J & B Construction and Services, Inc., and Larry McCord, LLC Design-Build, subject to receipt of signed contract and proper insurance documents. The Contract is for two years with renewal option of three additional years. AE/25-155A
Background:	Augusta, Georgia’s roadway and stormwater conveyance infrastructure is aging and requires frequent maintenance and repair to remain safe, functional, and reliable. A key component of effective infrastructure management is the establishment of a proactive maintenance program that focuses on maintaining stormwater conveyance systems, restoring drainage-impacted areas, and improving local watershed conditions. Augusta Engineering (AE) has taken steps toward establishing a proactive Infrastructure Maintenance Program (Program) to address these ongoing needs. Routine infrastructure maintenance services are an integral component of the Program’s delivery strategy. AE has determined that supplementing its internal engineering and maintenance resources with qualified contract services—including concrete repair, concrete construction, and emergency repair services—is a practical and effective approach to addressing critical maintenance needs in a timely manner and at the watershed level. These services are essential to maintaining the integrity and functionality of Augusta’s infrastructure while minimizing public safety risks, preventing damage to public and private property, reducing service disruptions, and mitigating potential hazards and associated liabilities.
Analysis:	Proposals received on December 2, 2025. Received proposals evaluated based on criteria outlined in the request for proposals (RFP) document and ranked accordingly. Beams Contracting, Inc., Blair Construction, Inc., J & B Construction and Services, Inc., and Larry McCord, LLC Design-Build being

top four ranked and the selected firms. Primary services fee unit rates attached as EXHIBIT A.

Financial Impact:	Services funded under approved Augusta Engineering SPLOST Allocations.
Alternatives:	Do not approve contract award and find alternative ways performing Augusta owned roadways & storm Sewer infrastructure maintenance repairs.
Recommendation:	Approve award of “Augusta Infrastructure Routine Maintenance (Storm Drainage, Sidewalks, street Lighting, and Other Concrete Works” Contract to Beams Contracting, Inc., Blair Construction, Inc., J & B Construction and Services, Inc., and Larry McCord, LLC Design-Build, subject to receipt of signed contract and proper insurance documents. The Contract is for two years with renewal option of three additional years. AE/25-155A
Funds are available in the following accounts:	Funding approved - SPLOST 8 Grading & Drainage
<u>REVIEWED AND APPROVED BY:</u>	HM/sr

Request for Proposals

Request for Proposals will be received at this office until **Tuesday, November 18, 2025 @ 3:00 p.m.** via ZOOM Meeting ID: **864 6079 5967**; Passcode: **25155** furnishing:

RFP Item #25-155A Augusta Infrastructure Routine Maintenance (Storm Drainage, Sidewalks, Street Lightning, and Other Concrete Works) for Augusta, GA – Augusta Engineering and Environmental Services Department

RFPs will be received by: The Augusta Commission hereinafter referred to as the OWNER at the offices of:

Andy Penick, Director
Augusta, GA. Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

RFP documents may be obtained through the Augusta Georgia web site under the Procurement Department **ARCbid, Euna OpenBids, and Georgia Procurement Registry**. RFP documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901 (706-821-2422).

Pre-Proposal Conference will be held on Monday, November 3, 2025 @ 10:00 a.m. via ZOOM – Meeting ID: 895 1589 7667; Passcode: 25155.

All questions must be submitted in writing by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Tuesday, November 4, 2025 @ 5:00 P.M. No RFP will be accepted by email; all bids must be received by mail or hand delivered. **All submittals must be received during our normal office hours from 8:30 a.m. to 5:00 p.m., Monday through Friday.**

No RFP may be withdrawn for a period of **90** days after bids have been opened, pending the execution of contract with the successful bidder(s).

Request for proposals (RFP) and specifications. An RFP shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the request for proposal including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waivable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark RFP number on the outside of the envelope.

GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, **regardless of the number of employees.** They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the contractor affidavit as part of the requirement for their bid to be considered.

Bidders are cautioned that acquisition of RFP documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFP documents from unauthorized sources places the bidder at the risk of receiving incomplete or inaccurate information upon which to base their qualifications.

Submit correspondence via mail or email as follows:

Augusta Procurement Department
Attn: Andy Penick, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Email: procbidandcontract@augustaga.gov

Andy Penick, Procurement Director

Publish:

Augusta Chronicle October 9, 16, 23, 30, 2025
Metro Courier October 9, 2025

Revised:08/04/25



RFP Opening Item #25-155A
Augusta Infrastructure Routine Maintenance
(Storm Drainage, Sidewalks, Street Lighting and Concrete Works)
for Augusta, GA – Engineering Department
RFP Date: Tuesday, December 2, 2025 @ 11:00 a.m. via ZOOM

Total Number Specifications Mailed Out: 21
Total Number Specifications Download (Demandstar): 11
Total Electronic Notifications (Demandstar): 497
Georgia Procurement Registry: 2234
Total packages submitted: 6
Total Non-Compliant: 0

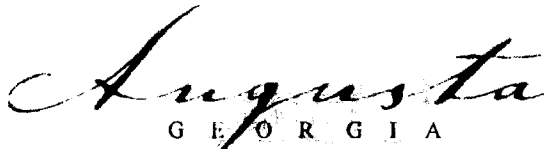
VENDORS	Attachment "B"	Addendum 1 & 2	E-Verify #	SAVE Form	Original & 1 USB Drive	Fee Proposal
Beam's Contracting, Inc. 15030 Atomic road Beech Island, SC 29842	Yes	Yes	167300	Yes	Yes	Yes
Blair Construction, Inc. 4308 Evans To Lokc Road Evans, GA 30809	Yes	Yes	224004	Yes	Yes	Yes
J & B Construction and Services, Inc. 3550 Gordon Highway Grovetown, GA 30813	Yes	Yes	229939	Yes	Yes	Yes
Larry Mccord, LLC Design Build 2016 Highland Avenue Augusta, GA 30904	Yes	Yes	469967	Yes	Yes	Yes
Pond Maintenance of Augusta, LLC 3707 Colbert Street Augusta, GA 30906	Yes	Yes	67036	Yes	Yes	Yes
Winsay, Inc. 6499 Carriage Lane Harlem, GA 30814	Yes	Yes	464613	Yes	Yes	Yes



RFP Opening: RFP Item #25-155A Augusta's Infrastructure Routine Maintenance (Storm Drainage, Sidewalks, Street Lighting and Other Concrete Works) for Augusta, GA-
Engineering and Environmental Services Department
RFP Date: Tuesday, December 2, 2025 @ 11:00 a.m. via ZOOM
Evaluation Date: Thursday, February 20, 2025 4:00 p.m. via ZOOM

Item 8.

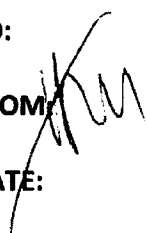
Vendors			Beams Contracting, Inc. 15030 Atomic Road Beech Island, SC 29842	Blair Construction, Inc. 4308 Evans to Lock Rd Evans, GA 30809	J & B Construction and Services, Inc. 3550 Gordon Highway Grovetown, GA 30813	Larry McCord , LLC Design Build 2016 Highland Ave Augusta, GA 30904	Winsay, Inc. 6499 Carriage Lane Harlem, GA 30814	Pond Maintenance of Augusta, LLC. 3707 Colbert Street Augusta, GA 30906		Beams Contracting, Inc. 15030 Atomic Road Beech Island, SC 29842	Blair Construction, Inc. 4308 Evans to Lock Rd Evans, GA 30809	J & B Construction and Services, Inc. 3550 Gordon Highway Grovetown, GA 30813	Larry McCord , LLC Design Build 2016 Highland Ave Augusta, GA 30904	Winsay, Inc. 6499 Carriage Lane Harlem, GA 30814	Pond Maintenance of Augusta, LLC. 3707 Colbert Street Augusta, GA 30906
Phase 1			Ranking of 0-5 (Enter a number value between 0 and 5)							Weighted Scores					
Evaluation Criteria	Ranking	Points	Scale 0 (Low) to 5 (High)												
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized	N/A	Pass /Fail	PASS	PASS	PASS	PASS		PASS	5	PASS	PASS	PASS	PASS		PASS
2. Qualifications & Experience	(0-5)	10	5.0	5.0	4.0	3.3	2.0	2.0	5	50.0	50.0	40.0	32.5	20.0	20.0
3. Organization & Approach	(0-5)	10	5.0	4.0	4.0	3.0	2.0	2.5	5	50.0	40.0	40.0	30.0	20.0	25.0
4. Scope of Services: Experience and approach to the specifications for Routine Maintenance (Storm Drainage, Sidewalks, Street Lightning and Other Concrete Works to include the following: a. Concrete work b. Storm Drainage work c. Street Lightning replacement and Installation d. Other routine Maintenance work.	(0-5)	30	5.0	4.0	4.0	3.8	2.0	2.0	5	150.0	120.0	120.0	112.5	60.0	60.0
5. Schedule of Work	(0-5)	5	5.0	5.0	5.0	5.0	2.0	2.5	5	25.0	25.0	25.0	25.0	10.0	12.5
6. References	(0-5)	10	5.0	5.0	5.0	4.0	2.0	2.5	5	50.0	50.0	50.0	40.0	20.0	25.0
7. Proximity to Area - enter the point value for the one line only)										Cost/Fee Proposal Consideration					
Within Richmond County	5	10				5.0		5.0	5	0.0	0.0	0.0	50.0	0.0	50.0
Within CSRA	5	6	5.0	5.0	5.0		5.0		5	30.0	30.0	30.0	0.0	30.0	0.0
Within Georgia	5	4							5	0.0	0.0	0.0	0.0	0.0	0.0
Within SE	5	2							5	0.0	0.0	0.0	0.0	0.0	0.0
All Others	5	1							5	0.0	0.0	0.0	0.0	0.0	0.0
Phase 1 Total - (Total Maximum Ranking 30 - Maximum Weighted Total Possible 375)			30.0	28.0	27.0	24.0	15.0	16.5	5	355.0	315.0	305.0	290.0	160.0	192.5
Phase 2 (Option - Numbers 8-9) (Vendors May Not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)															
8. Presentation by Team	(0-5)	10							5	0.0	0.0	0.0	0.0	0.0	0.0
9. Q&A Response to Panel Questions	(0-5)	5							5	0.0	0.0	0.0	0.0	0.0	0.0
10. Cost/Fee Proposal Consideration (only choose 1 line according to dollar value of the proposal in relation to all fee proposals - enter the point value for the one line only)															
Lowest Fees	5	10		5.0					5	0.0	50.0	0.0	0.0	0.0	0.0
Second	5	6			5.0				5	0.0	0.0	30.0	0.0	0.0	0.0
Third	5	4	5.0						5	20.0	0.0	0.0	0.0	0.0	0.0
Forth	5	2				5.0			5	0.0	0.0	0.0	10.0	0.0	0.0
Fifth	5	1							5	0.0	0.0	0.0	0.0	0.0	0.0
Total Phase 2 - (Total Maximum Ranking 15 - Maximum Weighted Total Possible 125)			5.0	5.0	5.0	5.0	0.0	0.0	5	20.0	50.0	30.0	10.0	0.0	0.0
Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)															
Total Cumulative Score (Maximum point is 500)			35.0	33.0	32.0	29.0	15.0	16.5	5	375.0	365.0	335.0	300.0	160.0	192.5
Internal Use Only															
Evaluator: Cumulative Date: Phase I - 2/11/25															
Procurement Department Representative: _____ Nancy Williams															
Procurement Department Completion Date: Phase I - 2/11/25															

**ENGINEERING & ENVIR. SVCS. DEPARTMENT**

Hameed Malik, Ph.D., P.E., Director

MEMORANDUM

TO: Andy Penick, Director Procurement

FROM:  Hameed Malik, Ph.D., PE, Director- Engineering & Environmental Services

DATE: August 4, 2026

SUBJECT: On Call Infrastructure Routine Maintenance (Storm Drainage, Sidewalk, Street Lighting, and other Concrete work)
RFP 25-155A
File Reference: 26-014(A)

It is final supplemental recommendation of Augusta Engineering (AE) to award RFP 25-155A (On Call Contract for Infrastructure Routine Maintenance (Storm Drainage, Sidewalk, Street Lighting, and other Concrete work) contract to four firms; 1) Beam's Contracting, Inc., 2) Blair Construction, Inc., 3) J & B Construction & Services, Inc., and 4) Larry McCord, LLC Design Build. AE made initial recommendations on March 16, 2026 and requested entering fee negotiation with aforementioned four firms. Accordingly, Augusta Engineering entered fee negotiation, and all four recommended firms accepted Augusta Engineering final offered unit rates.

Should you require additional information, please do not hesitate to contact me at (706)796-5040.

Thank you.

/hm

cc: Nancy Williams, Procurement Department
June Hamal, Augusta Engineering & Environmental Services
Program File

**ENGINEERING & ENVIR. SVCS. DEPARTMENT****Hameed Malik, Ph.D., P.E., Director****MEMORANDUM**

TO: Andy Penick, Director Procurement

FROM:  Hameed Malik, Ph.D., PE, Director- Engineering & Environmental Services

DATE: March 16, 2026

SUBJECT: On Call Infrastructure Routine Maintenance (Storm Drainage, Sidewalk, Street Lighting, and other Concrete work)
RFP 25-155A
File Reference: 26-014(A)

It is Augusta Engineering (AE) initial recommendations to award RFP 25-155A (On Call Contract for Infrastructure Routine Maintenance (Storm Drainage, Sidewalk, Street Lighting, and other Concrete work) contract to following listed four firms. These are four top ranked firms & selected based on firm evaluation criteria listed in the RFP.

Augusta Engineering requests entering fee negotiations with these four recommended firms. Accordingly Augusta Engineering will issue supplemental recommendations.

Recommended Firms: 1) Beam's Contracting, Inc., 2) Blair Construction, Inc., 3) J & B Construction & Services, Inc., and 4) Larry McCord, LLC Design Build.

Should you require additional information, please do not hesitate to contact me at (706)796-5040.

Thank you.

/hm

cc: Nancy Williams, Procurement Department
June Hamal, Augusta Engineering & Environmental Services
Program File

25-155A Infrastructure Routine Maintenance - Beams**General Concrete**

Remove and Dispose of Existing Concrete Pavement
 Remove and Dispose of Existing Asphalt Pavement
 Remove and Dispose of Existing 6IN Concrete Curb and Gutter
 Remove and Dispose of Existing 6IN Concrete Flatwork
 Remove and Dispose of Existing 8IN Concrete Flatwork
 Adjust Existing Manhole/Structure to New Finished Grade including 1' Concrete ring
 Driveway Concrete, 6IN
 Driveway Concrete, 6IN
 Driveway Concrete, 6IN
 Concrete Sidewalk, 4IN
 Concrete Sidewalk, 4IN
 Concrete Sidewalk, 4IN
 Concrete Sidewalk, 6IN
 Concrete Sidewalk, 6IN
 Concrete Sidewalk, 6IN
 Concrete Sidewalk, 6IN
 Concrete Sidewalk, 8IN
 Concrete Sidewalk, 8IN
 Concrete Sidewalk, 8IN
 Concrete Curb&Gutter, 6INx24IN (includes associated roadbase)
 Concrete Curb&Gutter, 6INx24IN (includes associated roadbase)
 Concrete Curb&Gutter, 6INx24IN (includes associated roadbase)
 Concrete Curb&Gutter, 6INx30IN (includes associated roadbase)
 Concrete Curb&Gutter, 6INx30IN (includes associated roadbase)
 Concrete Curb&Gutter, 6INx30IN (includes associated roadbase)
 Concrete Median, 8IN
 Concrete Median, 8IN

SUBTOTAL**OFF ROAD SYSTEM, OPEN CUT, COMPLETE In Place**

Replacement of 12IN pipe with Storm RCP Pipe, 12IN, H 1-10
 Replacement of 15IN pipe with Storm RCP Pipe, 15IN, H 1-10
 Replacement of 18IN pipe with Storm RCP Pipe, 28IN, H 1-10
 Replacement of 18IN pipe with Storm RCP Pipe, 18IN, H 10-15
 Replacement of 24IN pipe with Storm RCP Pipe, 24IN, H 1-10
 Replacement of 24IN pipe with Storm RCP Pipe, 24IN, H 10-15
 Replacement of 30IN pipe with Storm RCP Pipe, 30IN, H 1-10
 Replacement of 30IN pipe with Storm RCP Pipe, 30IN, H 10-15
 Replacement of 36IN pipe with Storm RCP Pipe, 36IN, H 1-10
 Replacement of 36IN pipe with Storm RCP Pipe, 36IN, H 10-15
 Replacement of 42IN pipe with Storm RCP Pipe, 42IN, H 1-10
 Replacement of 42IN pipe with Storm RCP Pipe, 42IN, H 10-15
 Replacement of 48IN pipe with Storm RCP Pipe, 48IN, H 1-10
 Replacement of 48IN pipe with Storm RCP Pipe, 48IN, H 10-15
 Replacement of 54IN pipe with Storm RCP Pipe, 54IN, H 1-10
 Replacement of 54IN pipe with Storm RCP Pipe, 54IN, H 10-15
 Replacement of 60IN pipe with Storm RCP Pipe, 60IN, H 1-10
 Replacement of 60IN pipe with Storm RCP Pipe, 60IN, H 10-15

SUBTOTAL

QTY	UNIT	BEAMS	AE Coffert
250	SY	\$145.00	\$137.00
250	SY	\$105.00	\$98.00
150	SY	\$100.00	\$76.50
100	SY	\$125.00	\$105.50
50	SY	\$135.00	\$116.00
20	EA	\$2,150.00	\$2,150.00
<=50	SY	\$235.00	\$231.00
>50-60	SY	\$225.00	\$221.50
>60	SY	\$215.00	\$205.00
<=30	SY	\$205.00	\$194.50
>30-60	SY	\$200.00	\$192.00
>60	SY	\$195.00	\$180.50
<=30	SY	\$225.00	\$225.00
>30-60	SY	\$220.00	\$220.00
>60	SY	\$215.00	\$215.00
<=30	SY	\$245.00	\$239.50
>30-60	SY	\$240.00	\$230.50
>60	SY	\$235.00	\$219.50
<=12	LF	\$215.00	\$170.00
>12-25	LF	\$210.00	\$165.00
>25	LF	\$205.00	\$160.00
<=15	LF	\$245.00	\$200.00
>15-30	LF	\$240.00	\$190.00
>30	LF	\$235.00	\$180.00
<=50	LF	\$345.00	\$315.00
>50-100	LF	\$240.00	\$240.00
		\$7,350.00	
100	LF	\$245.00	\$219.00
100	LF	\$275.00	\$234.00
200	LF	\$305.00	\$269.00
100	LF	\$330.00	\$287.50
250	LF	\$335.00	\$298.00
150	LF	\$360.00	\$317.50
200	LF	\$365.00	\$314.50
100	LF	\$390.00	\$337.50
150	LF	\$395.00	\$332.50
100	LF	\$420.00	\$355.50
100	LF	\$435.00	\$388.00
50	LF	\$460.00	\$417.50
100	LF	\$505.00	\$438.00
50	LF	\$555.00	\$488.50
100	LF	\$575.00	\$513.00
30	LF	\$650.00	\$570.00
50	LF	\$700.00	\$654.50
30	LF	\$825.00	\$735.00
		\$8,125.00	

ON ROAD SYSTEM, OPEN CUT, COMPLETE In Place

Replacement of 15IN pipe with Storm RCP Pipe, 15IN, H 1-10
 Replacement of 15IN pipe with Storm RCP Pipe, 15IN, H 10-15
 Replacement of 18IN pipe with Storm RCP Pipe, 18IN, H 1-10
 Replacement of 18IN pipe with Storm RCP Pipe, 18IN, H 10-15
 Replacement of 24IN pipe with Storm RCP Pipe, 24IN, H 1-10
 Replacement of 24IN pipe with Storm RCP Pipe, 24IN, H 10-15
 Replacement of 30IN pipe with Storm RCP Pipe, 30IN, H 1-10
 Replacement of 30IN pipe with Storm RCP Pipe, 30IN, H 10-15
 Replacement of 36IN pipe with Storm RCP Pipe, 36IN, H 1-10
 Replacement of 36IN pipe with Storm RCP Pipe, 36IN, H 10-15
 Replacement of 42IN pipe with Storm RCP Pipe, 42IN, H 1-10
 Replacement of 42IN pipe with Storm RCP Pipe, 42IN, H 10-15
 Replacement of 48IN pipe with Storm RCP Pipe, 48IN, H 1-10
 Replacement of 48IN pipe with Storm RCP Pipe, 48IN, H 10-15
 Replacement of 54IN pipe with Storm RCP Pipe, 54IN, H 1-10
 Replacement of 54IN pipe with Storm RCP Pipe, 54IN, H 10-15
 Replacement of 60IN pipe with Storm RCP Pipe, 60IN, H 1-10
 Replacement of 60IN pipe with Storm RCP Pipe, 60IN, H 10-15

SUBTOTAL**STORM STRUCTURES, COMPLETE In Place**

Replacing SW Trap TOP (Removal & Installation)
 Replacing DW Trap TOP (Removal & Installation)
 Replacing SW Trap Throat (Removal & Installation)
 Replacing DW Trap Throat (Removal & Installation)
 Repair of Catch Basin
 Repair of Drop Inlet
 Repair of Junction Box/Manhole
 Replacement of Catch Basin with New Catch Basin
 Replacement of Drop Inlet with new Drop Inlet
 Replacement of Junction Box/ manhole with new Junction Box/Manhole
 Concrete Grinding
 Concrete Crack Caulking and Sealing
 Point Repair to Storm Sewer, complete in place (Trench ≤10ft depth)
 Point Repair to Storm Sewer, complete in place (Trench ≤10ft depth)

SUBTOTAL**STREET LIGHTING- REPLACEMENT & INSTALLATION**

Pull Box, PB-1 (Type 1)
 Demolish Light Pole Base
 Install Light Pole Base

SUBTOTAL**MISCELLANEOUS ITEMS**

Concrete Patch Repair
 Crack Repair, Sealing
 ADA curb Ramp installation (truncated)
 Temporary Asphalt Patch
 Temporary Silt Fence, Type A
 Check Dam, Stone
 171-0035 Temporary Slope Matting

100 LF	\$425.00	\$351.00
40 LF	\$475.00	\$401.00
200 LF	\$500.00	\$410.00
40 LF	\$550.00	\$507.00
200 LF	\$575.00	\$477.00
40 LF	\$625.00	\$544.50
100 LF	\$650.00	\$524.50
40 LF	\$675.00	\$607.00
100 LF	\$750.00	\$592.50
40 LF	\$825.00	\$710.50
100 LF	\$875.00	\$695.50
40 LF	\$925.00	\$786.00
100 LF	\$1,025.00	\$791.50
40 LF	\$1,100.00	\$895.50
80 LF	\$1,200.00	\$924.00
30 LF	\$1,350.00	\$1,129.50
80 LF	\$1,400.00	\$1,084.00
30 LF	\$1,575.00	\$1,279.00
	\$15,500.00	
30 EA	\$5,750.00	\$4,294.00
30 EA	\$6,250.00	\$4,782.50
30 EA	\$5,000.00	\$3,241.50
30 EA	\$5,500.00	\$3,600.00
40 EA	\$5,250.00	\$5,000.00
40 EA	\$5,750.00	\$5,500.00
40 EA	\$5,750.00	\$5,500.00
30 EA	\$11,000.00	\$10,000.00
30 EA	\$10,250.00	\$9,500.00
20 EA	\$9,750.00	\$9,250.00
20 EA	\$325.00	\$246.50
20 EA	\$150.00	\$110.00
40 EA	\$8,000.00	\$8,000.00
40 EA	\$9,875.00	\$9,750.00
	\$88,600.00	
15 EA	\$2,000.00	\$1,500.00
1 CY	\$5,000.00	\$3,500.00
1 CY	\$8,500.00	\$5,500.00
	\$15,500.00	
20 SY	\$400.00	300
10 LF	\$150.00	75
1 EA	\$8,750.00	3800
500 SY	\$195.00	ok
100 LF	\$25.00	ok
1 EA	\$3,500.00	3000
50 LF	\$50.00	35

Permanent Grassing	1 AC	\$6,500.00	ok
Temporary Grassing	1 AC	\$5,500.00	ok
Rip Rap, Type 1	100 CY	\$250.00	ok
Rip Rap, Type 2	100 CY	\$250.00	ok
Installing ADA Ramps	1 EA	\$4,650.00	ok
Construction Exit	1 EA	\$3,500.00	ok
SUBTOTAL		\$33,720.00	
ALLOANCE ITEMS			
Allowance for working in locations with difficult access	1 LS	# \$30,000.00	\$30,000.00
Allowance for unexpected field conditions or issues that are beyond the scope of typical storm sewer construction project	1 LS	# \$30,000.00	\$30,000.00

_____ We will accept the terms as listed.	
*see notes below	_____ We are requesting that you review the attached counter offer for consideration
Name: <u>Corey Forrest</u>	Date: <u>6/17/2026</u>

Noted Exceptions

* Can we change the curb and gutter removal to LF instead of SY?

* If we run into extra ordinary items or unsuitable materials, can a discussion be held on a job by job basis to allow for an allowance in our project bid?

25-155A Infrastructure Routine Maintenance - Blair Construction**General Concrete**

Remove and Dispose of Existing Concrete Pavement
 Remove and Dispose of Existing Asphalt Pavement
 Remove and Dispose of Existing 6IN Concrete Curb and Gutter
 Remove and Dispose of Existing 6IN Concrete Flatwork
 Remove and Dispose of Existing 8IN Concrete Flatwork
 Adjust Existing Manhole/Structure to New Finished Grade Including 1' Concrete ring
 Driveway Concrete, 6IN
 Driveway Concrete, 6IN
 Driveway Concrete, 6IN
 Concrete Sidewalk, 4IN
 Concrete Sidewalk, 4IN
 Concrete Sidewalk, 4IN
 Concrete Sidewalk, 6IN
 Concrete Sidewalk, 6IN
 Concrete Sidewalk, 6IN
 Concrete Sidewalk, 8IN
 Concrete Sidewalk, 8IN
 Concrete Sidewalk, 8IN
 Concrete Curb&Gutter, 6INx24IN (includes associated roadbase)
 Concrete Curb&Gutter, 6INx24IN (includes associated roadbase)
 Concrete Curb&Gutter, 6INx24IN (includes associated roadbase)
 Concrete Curb&Gutter, 6INx30IN (includes associated roadbase)
 Concrete Curb&Gutter, 6INx30IN (includes associated roadbase)
 Concrete Curb&Gutter, 6INx30IN (includes associated roadbase)
 Concrete Median, 8IN
 Concrete Median, 8IN

SUBTOTAL**OFF ROAD SYSTEM, OPEN CUT, COMPLETE In Place**

Replacement of 12IN pipe with Storm RCP Pipe, 12IN, H 1-10
 Replacement of 15IN pipe with Storm RCP Pipe, 15IN, H 1-10
 Replacement of 18IN pipe with Storm RCP Pipe, 28IN, H 1-10
 Replacement of 18IN pipe with Storm RCP Pipe, 18IN, H 10-15
 Replacement of 24IN pipe with Storm RCP Pipe, 24IN, H 1-10
 Replacement of 24IN pipe with Storm RCP Pipe, 24IN, H 10-15
 Replacement of 30IN pipe with Storm RCP Pipe, 30IN, H 1-10
 Replacement of 30IN pipe with Storm RCP Pipe, 30IN, H 10-15
 Replacement of 36IN pipe with Storm RCP Pipe, 36IN, H 1-10
 Replacement of 36IN pipe with Storm RCP Pipe, 36IN, H 10-15
 Replacement of 42IN pipe with Storm RCP Pipe, 42IN, H 1-10
 Replacement of 42IN pipe with Storm RCP Pipe, 42IN, H 10-15
 Replacement of 48IN pipe with Storm RCP Pipe, 48IN, H 1-10
 Replacement of 48IN pipe with Storm RCP Pipe, 48IN, H 10-15
 Replacement of 54IN pipe with Storm RCP Pipe, 54IN, H 1-10
 Replacement of 54IN pipe with Storm RCP Pipe, 54IN, H 10-15
 Replacement of 60IN pipe with Storm RCP Pipe, 60IN, H 1-10
 Replacement of 60IN pipe with Storm RCP Pipe, 60IN, H 10-15

SUBTOTAL

QTY	UNIT	Blair	AE_Coffer1
250	SY	\$129.00	ok
250	SY	\$91.00	ok
150	SY	\$53.00	ok
100	SY	\$86.00	ok
50	SY	\$97.00	ok
20	EA	\$1,764.00	ok
<=50	SY	\$227.00	ok
>50-60	SY	\$218.00	ok
>60	SY	\$191.00	ok
<=30	SY	\$184.00	ok
>30-60	SY	\$184.00	ok
>60	SY	\$166.00	ok
<=30	SY	\$229.00	ok
>30-60	SY	\$220.00	ok
>60	SY	\$213.00	ok
<=30	SY	\$234.00	ok
>30-60	SY	\$221.00	ok
>60	SY	\$204.00	ok
<=12	LF	\$104.00	ok
>12-25	LF	\$99.00	ok
>25	LF	\$94.00	ok
<=15	LF	\$111.00	ok
>15-30	LF	\$109.00	ok
>30	LF	\$99.00	ok
<=50	LF	\$260.00	ok
>50-100	LF	\$250.00	\$240.00
		\$5,837.00	
100	LF	\$193.00	ok
100	LF	\$193.00	ok
200	LF	\$233.00	ok
100	LF	\$245.00	ok
250	LF	\$261.00	ok
150	LF	\$275.00	ok
200	LF	\$264.00	ok
100	LF	\$285.00	ok
150	LF	\$270.00	ok
100	LF	\$291.00	ok
100	LF	\$341.00	ok
50	LF	\$375.00	ok
100	LF	\$371.00	ok
50	LF	\$422.00	ok
100	LF	\$451.00	ok
30	LF	\$490.00	ok
50	LF	\$609.00	ok
30	LF	\$645.00	ok
		\$6,214.00	

ON ROAD SYSTEM, OPEN CUT, COMPLETE in Place

Replacement of 15IN pipe with Storm RCP Pipe, 15IN, H 1-10	100 LF	\$277.00	ok
Replacement of 15IN pipe with Storm RCP Pipe, 15IN, H 10-15	40 LF	\$327.00	ok
Replacement of 18IN pipe with Storm RCP Pipe, 18IN, H 1-10	200 LF	\$320.00	ok
Replacement of 18IN pipe with Storm RCP Pipe, 18IN, H 10-15	40 LF	\$464.00	ok
Replacement of 24IN pipe with Storm RCP Pipe, 24IN, H 1-10	200 LF	\$379.00	ok
Replacement of 24IN pipe with Storm RCP Pipe, 24IN, H 10-15	40 LF	\$464.00	ok
Replacement of 30IN pipe with Storm RCP Pipe, 30IN, H 1-10	100 LF	\$399.00	ok
Replacement of 30IN pipe with Storm RCP Pipe, 30IN, H 10-15	40 LF	\$539.00	ok
Replacement of 36IN pipe with Storm RCP Pipe, 36IN, H 1-10	100 LF	\$435.00	ok
Replacement of 36IN pipe with Storm RCP Pipe, 36IN, H 10-15	40 LF	\$596.00	ok
Replacement of 42IN pipe with Storm RCP Pipe, 42IN, H 1-10	100 LF	\$516.00	ok
Replacement of 42IN pipe with Storm RCP Pipe, 42IN, H 10-15	40 LF	\$647.00	ok
Replacement of 48IN pipe with Storm RCP Pipe, 48IN, H 1-10	100 LF	\$558.00	ok
Replacement of 48IN pipe with Storm RCP Pipe, 48IN, H 10-15	40 LF	\$691.00	ok
Replacement of 54IN pipe with Storm RCP Pipe, 54IN, H 1-10	80 LF	\$648.00	ok
Replacement of 54IN pipe with Storm RCP Pipe, 54IN, H 10-15	30 LF	\$909.00	ok
Replacement of 60IN pipe with Storm RCP Pipe, 60IN, H 1-10	80 LF	\$768.00	ok
Replacement of 60IN pipe with Storm RCP Pipe, 60IN, H 10-15	30 LF	\$983.00	ok
SUBTOTAL		\$9,920.00	

STORM STRUCTURES, COMPLETE in Place

Replacing SW Trap TOP (Removal & Installation)	30 EA	\$2,838.00	ok
Replacing DW Trap TOP (Removal & Installation)	30 EA	\$3,315.00	ok
Replacing SW Trap Throat (Removal & Installation)	30 EA	\$1,483.00	ok
Replacing DW Trap Throat (Removal & Installation)	30 EA	\$1,700.00	ok
Repair of Catch Basin	40 EA	\$3,048.00	ok
Repair of Drop Inlet	40 EA	\$3,864.00	ok
Repair of Junction Box/Manhole	40 EA	\$4,046.00	ok
Replacement of Catch Basin with New Catch Basin	30 EA	\$7,413.00	ok
Replacement of Drop Inlet with new Drop Inlet	30 EA	\$7,680.00	ok
Replacement of Junction Box/ manhole with new Junction Box/Manhole	20 EA	\$8,250.00	ok
Concrete Grinding	20 EA	\$168.00	ok
Concrete Crack Caulking and Sealing	20 EA	\$70.00	ok
Point Repair to Storm Sewer, complete in place (Trench ≤10ft depth)	40 EA	\$8,600.00	\$8,000.00
Point Repair to Storm Sewer, complete in place (Trench ≤10ft depth)	40 EA	\$12,000.00	\$9,750.00
SUBTOTAL		\$64,475.00	

STREET LIGHTING- REPLACEMENT & INSTALLATION

Pull Box, PB-1 (Type 1)	15 EA	\$100.00	ok
Demolish Light Pole Base	1 CY	\$3,300.00	ok
Install Light Pole Base	1 CY	\$3,700.00	ok
SUBTOTAL		\$7,100.00	

MISCELLANEOUS ITEMS

Concrete Patch Repair	20 SY	\$300.00	ok
Crack Repair, Sealing	10 LF	\$70.00	ok
ADA curb Ramp Installation (truncated)	1 EA	\$3,500.00	ok
Temporary Asphalt Patch	500 SY	\$53.00	ok
Temporary Silt Fence, Type A	100 LF	\$7.00	ok
Check Dam, Stone	1 EA	\$500.00	ok

171-0035 Temporary Slope Matting

Permanent Grassing
 Temporary Grassing
 Rip Rap, Type 1
 Rip Rap, Type 2
 Installing ADA Ramps
 Construction Exit

SUBTOTAL

ALLOANCE ITEMS

Allowance for working in locations with difficult access
 Allowance for unexpected field conditions or issues that are beyond the scope of typical storm sewer construction project

50 LF		\$25.00	ok
1 AC		\$5,000.00	ok
1 AC		\$5,000.00	ok
100 CY		\$125.00	ok
100 CY		\$125.00	ok
1 EA		\$2,500.00	ok
1 EA		\$1,500.00	ok
1 LS	#	\$30,000.00	\$30,000.00
1 LS	#	\$30,000.00	\$30,000.00

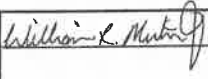
All work shall be considered complete and in place, and no additional compensation shall be granted. All of the work required to provide a complete and operational system shall be considered to be included in the listed tasks and no compensation shall be granted for additional items. Compensation for any item of work required by this contract document but not specifically described in any bid item shall be included in the bid item most clearly related to said item of work.

In case of a discrepancy between the unit price and total set forth for the item, the unit price shall prevail and the total for the item, and therefore the "TOTAL BASE FEE PROPOSAL" amount shall be adjusted accordingly, and proposal award shall be made on the basis of the corrected total base fee amount.

Unit Prices proposed for this contract may be reviewed annually by the Contractor and the Augusta Engineering Department; and rate adjustment may be requested in writing with detailed justification.

Augusta, GA may consider selecting up to seven (7) qualified contractors from the submitted proposals and contract award will be based on negotiated unit prices.

COMPANY: Blain Construction Inc.
 ADDRESS: P.O. Box 770 Evans GA 30809
 TELEPHONE NO: 706-368-1450 E-MAIL: william@blainconstruction.us
 NAME: William R. Mutimer, Jr.
 SIGNATURE: William R. Mutimer, Jr.

	We will accept the terms as listed.
	We are requesting that you review the attached counter offer for consideration
	Name: <u>William R. Mutimer Jr</u> Date: <u>6-18-2026</u>

25-155A Infrastructure Routine Maintenance - J&B Construction

General Concrete	QTY	UNIT	J&B	J&B Revision	AE Counteroffer
Remove and Dispose of Existing Concrete Pavement	250	SY	\$129.75	\$145.00	\$137.00
Remove and Dispose of Existing Asphalt Pavement	250	SY	\$94.00	\$105.00	\$98.00
Remove and Dispose of Existing 6IN Concrete Curb and Gutter	150	SY	\$62.19	\$70.00	ok
Remove and Dispose of Existing 6IN Concrete Flatwork	100	SY	\$97.50	\$110.00	\$105.50
Remove and Dispose of Existing 8IN Concrete Flatwork	50	SY	\$114.93	\$130.00	\$116.00
Adjust Existing Manhole/Structure to New Finished Grade including 1' Concrete ring	20	EA	\$3,540.00	\$2,150.00	ok
Driveway Concrete, 6IN	<=50	SY	\$227.50	\$245.00	\$231.00
Driveway Concrete, 6IN	>50-60	SY	\$207.25	\$225.00	\$221.50
Driveway Concrete, 6IN	>60	SY	\$191.75	\$205.00	ok
Concrete Sidewalk, 4IN	<=30	SY	\$182.65	\$200.00	\$194.50
Concrete Sidewalk, 4IN	>30-60	SY	\$175.62	\$190.00	ok
Concrete Sidewalk, 4IN	>60	SY	\$160.00	\$175.00	ok
Concrete Sidewalk, 6IN	<=30	SY	\$227.50	\$245.00	\$225.00
Concrete Sidewalk, 6IN	>30-60	SY	\$217.03	\$235.00	\$220.00
Concrete Sidewalk, 6IN	>60	SY	\$193.30	\$210.00	ok
Concrete Sidewalk, 8IN	<=30	SY	\$253.50	\$239.50	ok
Concrete Sidewalk, 8IN	>30-60	SY	\$221.00	\$240.00	\$230.50
Concrete Sidewalk, 8IN	>60	SY	\$200.00	\$215.00	ok
Concrete Curb&Gutter, 6INx24IN (includes associated roadbase)	<=12	LF	\$104.00	\$115.00	ok
Concrete Curb&Gutter, 6INx24IN (includes associated roadbase)	>12-25	LF	\$97.50	\$105.00	ok
Concrete Curb&Gutter, 6INx24IN (includes associated roadbase)	>25	LF	\$91.00	\$100.00	ok
Concrete Curb&Gutter, 6INx30IN (includes associated roadbase)	<=15	LF	\$110.50	\$120.00	ok
Concrete Curb&Gutter, 6INx30IN (includes associated roadbase)	>15-30	LF	\$110.50	\$120.00	ok
Concrete Curb&Gutter, 6INx30IN (includes associated roadbase)	>30	LF	\$98.75	\$110.00	ok
Concrete Median, 8IN	<=50	LF	\$279.50	\$300.00	ok
Concrete Median, 8IN	>50-100	LF	\$262.50	\$240.00	ok
SUBTOTAL			\$7,649.72		
OFF ROAD SYSTEM, OPEN CUT, COMPLETE In Place					
Replacement of 12IN pipe with Storm RCP Pipe, 12IN, H 1-10	100	LF	\$201.50	\$220.00	\$219.00
Replacement of 15IN pipe with Storm RCP Pipe, 15IN, H 1-10	100	LF	\$200.85	\$215.00	ok
Replacement of 18IN pipe with Storm RCP Pipe, 28IN, H 1-10	200	LF	\$224.52	\$245.00	ok
Replacement of 18IN pipe with Storm RCP Pipe, 18IN, H 10-15	100	LF	\$200.75	\$215.00	ok
Replacement of 24IN pipe with Storm RCP Pipe, 24IN, H 1-10	250	LF	\$252.68	\$275.00	ok
Replacement of 24IN pipe with Storm RCP Pipe, 24IN, H 10-15	150	LF	\$254.80	\$275.00	ok
Replacement of 30IN pipe with Storm RCP Pipe, 30IN, H 1-10	200	LF	\$255.20	\$280.00	ok
Replacement of 30IN pipe with Storm RCP Pipe, 30IN, H 10-15	100	LF	\$302.15	\$325.00	ok
Replacement of 36IN pipe with Storm RCP Pipe, 36IN, H 1-10	150	LF	\$282.44	\$305.00	ok
Replacement of 36IN pipe with Storm RCP Pipe, 36IN, H 10-15	100	LF	\$336.70	\$360.00	ok
Replacement of 42IN pipe with Storm RCP Pipe, 42IN, H 1-10	100	LF	\$345.15	\$370.00	ok
Replacement of 42IN pipe with Storm RCP Pipe, 42IN, H 10-15	50	LF	\$386.10	\$415.00	ok
Replacement of 48IN pipe with Storm RCP Pipe, 48IN, H 1-10	100	LF	\$375.50	\$405.00	ok

Replacement of 48IN pipe with Storm RCP Pipe, 48IN, H 10-15
 Replacement of 54IN pipe with Storm RCP Pipe, 54IN, H 1-10
 Replacement of 54IN pipe with Storm RCP Pipe, 54IN, H 10-15
 Replacement of 60IN pipe with Storm RCP Pipe, 60IN, H 1-10
 Replacement of 60IN pipe with Storm RCP Pipe, 60IN, H 10-15
SUBTOTAL

50 LF	\$453.76	\$490.00	\$488.00
100 LF	\$455.33	\$495.00	ok
30 LF	\$597.67	\$570.00	ok
50 LF	\$610.90	\$655.00	\$654.00
30 LF	\$650.00	\$700.00	ok
	\$6,986.00		

ON ROAD SYSTEM, OPEN CUT, COMPLETE In Place

Replacement of 15IN pipe with Storm RCP Pipe, 15IN, H 1-10
 Replacement of 15IN pipe with Storm RCP Pipe, 15IN, H 10-15
 Replacement of 18IN pipe with Storm RCP Pipe, 18IN, H 1-10
 Replacement of 18IN pipe with Storm RCP Pipe, 18IN, H 10-15
 Replacement of 24IN pipe with Storm RCP Pipe, 24IN, H 1-10
 Replacement of 24IN pipe with Storm RCP Pipe, 24IN, H 10-15
 Replacement of 30IN pipe with Storm RCP Pipe, 30IN, H 1-10
 Replacement of 30IN pipe with Storm RCP Pipe, 30IN, H 10-15
 Replacement of 36IN pipe with Storm RCP Pipe, 36IN, H 1-10
 Replacement of 36IN pipe with Storm RCP Pipe, 36IN, H 10-15
 Replacement of 42IN pipe with Storm RCP Pipe, 42IN, H 1-10
 Replacement of 42IN pipe with Storm RCP Pipe, 42IN, H 10-15
 Replacement of 48IN pipe with Storm RCP Pipe, 48IN, H 1-10
 Replacement of 48IN pipe with Storm RCP Pipe, 48IN, H 10-15
 Replacement of 54IN pipe with Storm RCP Pipe, 54IN, H 1-10
 Replacement of 54IN pipe with Storm RCP Pipe, 54IN, H 10-15
 Replacement of 60IN pipe with Storm RCP Pipe, 60IN, H 1-10
 Replacement of 60IN pipe with Storm RCP Pipe, 60IN, H 10-15
SUBTOTAL

100 LF	\$290.25	\$315.00	ok
40 LF	\$337.50	\$365.00	ok
200 LF	\$332.10	\$360.00	ok
40 LF	\$486.00	\$520.00	\$507.00
200 LF	\$391.50	\$420.00	ok
40 LF	\$528.50	\$570.00	\$544.50
100 LF	\$418.50	\$450.00	ok
40 LF	\$556.20	\$595.00	ok
100 LF	\$445.50	\$480.00	ok
40 LF	\$610.87	\$655.00	ok
100 LF	\$540.00	\$580.00	ok
40 LF	\$666.90	\$715.00	ok
100 LF	\$567.00	\$610.00	ok
40 LF	\$724.26	\$780.00	ok
80 LF	\$679.05	\$730.00	ok
30 LF	\$936.90	\$1,005.00	ok
80 LF	\$810.00	\$870.00	ok
30 LF	\$1,013.85	\$1,085.00	ok
	\$10,334.88		

STORM STRUCTURES, COMPLETE In Place

Replacing SW Trap TDP (Removal & Installation)
 Replacing DW Trap TDP (Removal & Installation)
 Replacing SW Trap Throat (Removal & Installation)
 Replacing DW Trap Throat (Removal & Installation)
 Repair of Catch Basin
 Repair of Drop Inlet
 Repair of Junction Box/Manhole
 Replacement of Catch Basin with New Catch Basin
 Replacement of Drop Inlet with new Drop Inlet
 Replacement of Junction Box/ manhole with new Junction Box/Manhole
 Concrete Grinding
 Concrete Crack Caulking and Sealing
 Point Repair to Storm Sewer, complete in place (Trench ≤10ft depth)
 Point Repair to Storm Sewer, complete in place (Trench ≤10ft depth)
SUBTOTAL

30 EA	\$4,400.00	\$4,294.00	ok
30 EA	\$5,100.00	\$4,782.50	ok
30 EA	\$2,300.00	\$3,560.00	\$3,241.50
30 EA	\$1,625.00	\$4,060.00	ok
40 EA	\$5,400.00	\$5,000.00	ok
40 EA	\$5,900.00	\$5,500.00	ok
40 EA	\$6,323.16	\$5,500.00	ok
30 EA	\$11,500.00	\$10,000.00	ok
30 EA	\$12,000.00	\$9,500.00	ok
20 EA	\$12,500.00	\$9,250.00	ok
20 EA	\$250.00	\$246.50	ok
20 EA	\$64.00	\$240.00	\$110.00
40 EA	\$6,000.00	\$8,400.00	\$8,000.00
40 EA	\$9,750.00	\$12,200.00	ok
	\$83,112.16		

STREET LIGHTING- REPLACEMENT & INSTALLATION

Pull Box, PB-1 (Type 1)

Demolish Light Pole Base

Install Light Pole Base

SUBTOTAL**MISCELLANEOUS ITEMS**

Concrete Patch Repair

Crack Repair, Sealing

ADA curb Ramp installation (truncated)

Temporary Asphalt Patch

Temporary Silt Fence, Type A

Check Dam, Stone

171-0035 Temporary Slope Matting

Permanent Grassing

Temporary Grassing

Rip Rap, Type 1

Rip Rap, Type 2

Installing ADA Ramps

Construction Exit

SUBTOTAL**ALLOANCE ITEMS**

Allowance for working in locations with difficult access

Allowance for unexpected field conditions or issues that are beyond the scope of typical storm sewer construction project

15 EA	\$150.00	\$350.00	\$1,500.00
1 CY	\$4,720.00	\$3,500.00	ok
1 CY	\$4,967.00	\$6,400.00	\$5,500.00
	\$9,837.00		
20 SY	\$12.00	\$36.00	ok
10 LF	\$25.00	\$75.00	ok
1 EA	\$3,700.00	\$4,800.00	\$3,800.00
500 SY	\$520.00	\$195.00	ok
100 LF	\$14.00	\$90.00	\$25.00
1 EA	\$700.00	\$1,100.00	ok
50 LF	\$4,000.00	\$50.00	\$35.00
1 AC	\$8,500.00	\$6,500.00	ok
1 AC	\$4,500.00	\$5,300.00	ok
100 CY	\$225.00	\$275.00	\$250.00
100 CY	\$260.00	\$250.00	ok
1 EA	\$5,700.00	\$4,650.00	ok
1 EA	\$3,800.00	\$3,500.00	ok
	\$31,956.00		
1 LS	\$30,000.00	\$30,000.00	\$30,000.00
1 LS	\$30,000.00	\$30,000.00	\$30,000.00

All work shall be considered complete and in place, and no additional compensation shall be granted. All of the work required to provide a complete and operational system shall be considered to be included in the listed tasks and no compensation shall be granted for additional items. Compensation for any item of work required by this contract document but not specifically described in any bid item shall be included in the bid item most clearly related to said item of work.

☐

In case of a discrepancy between the unit price and total set forth for the item, the unit price shall prevail and the total for the item, and therefore the "TOTAL BASE FEE PROPOSAL" amount shall be adjusted accordingly, and proposal award shall be made on the basis of the corrected total base fee amount.

☐

Unit Prices proposed for this contract may be reviewed annually by the Contractor and the Augusta Engineering Department; and rate adjustment may be requested in writing with detailed justification.

☐

Augusta, GA may consider selecting up to seven (7) qualified contractors from the submitted proposals and contract award will be based on negotiated unit prices.

COMPANY: J & B Construction and Services, Inc

ADDRESS: 3550 Gordon Highway, Grovetown, GA 30813

TELEPHONE NO: 706-650-1512 E-MAIL: jbrconstsvr@aol.com

NAME: H. Jerome Jones

SIGNATURE: H. Jerome Jones

☒	We will accept the terms as listed.
☐	We are requesting that you review the attached counter offer for consideration
Name: <u>H. Jerome Jones</u>	Date: <u>7/6/2026</u>

25-155A Infrastructure Routine Maintenance - Larry McCord Design-Build**General Concrete**

Remove and Dispose of Existing Concrete Pavement
 Remove and Dispose of Existing Asphalt Pavement
 Remove and Dispose of Existing 6IN Concrete Curb and Gutter
 Remove and Dispose of Existing 6IN Concrete Flatwork
 Remove and Dispose of Existing 8IN Concrete Flatwork
 Adjust Existing Manhole/Structure to New Finished Grade including 1' Concrete ring
 Driveway Concrete, 6IN
 Driveway Concrete, 6IN
 Driveway Concrete, 6IN
 Concrete Sidewalk, 4IN
 Concrete Sidewalk, 4IN
 Concrete Sidewalk, 4IN
 Concrete Sidewalk, 6IN
 Concrete Sidewalk, 6IN
 Concrete Sidewalk, 6IN
 Concrete Sidewalk, 8IN
 Concrete Sidewalk, 8IN
 Concrete Sidewalk, 8IN
 Concrete Curb&Gutter, 6INx24IN (includes associated roadbase)
 Concrete Curb&Gutter, 6INx24IN (includes associated roadbase)
 Concrete Curb&Gutter, 6INx24IN (includes associated roadbase)
 Concrete Curb&Gutter, 6INx30IN (includes associated roadbase)
 Concrete Curb&Gutter, 6INx30IN (includes associated roadbase)
 Concrete Curb&Gutter, 6INx30IN (includes associated roadbase)
 Concrete Median, 8IN
 Concrete Median, 8IN

SUBTOTAL**OFF ROAD SYSTEM, OPEN CUT, COMPLETE In Place**

Replacement of 12IN pipe with Storm RCP Pipe, 12IN, H 1-10
 Replacement of 15IN pipe with Storm RCP Pipe, 15IN, H 1-10
 Replacement of 18IN pipe with Storm RCP Pipe, 28IN, H 1-10
 Replacement of 18IN pipe with Storm RCP Pipe, 18IN, H 10-15
 Replacement of 24IN pipe with Storm RCP Pipe, 24IN, H 1-10
 Replacement of 24IN pipe with Storm RCP Pipe, 24IN, H 10-15
 Replacement of 30IN pipe with Storm RCP Pipe, 30IN, H 1-10
 Replacement of 30IN pipe with Storm RCP Pipe, 30IN, H 10-15
 Replacement of 36IN pipe with Storm RCP Pipe, 36IN, H 1-10
 Replacement of 36IN pipe with Storm RCP Pipe, 36IN, H 10-15

QTY	UNIT	Larry McCord	AE_Coffer1
250	SY	\$190.00	\$137.00
250	SY	\$155.00	\$98.00
150	SY	\$115.00	\$76.50
100	SY	\$220.00	\$105.50
50	SY	\$290.00	\$116.00
20	EA	\$2,965.00	\$2,150.00
<=50	SY	\$454.00	\$231.00
>50-60	SY	\$445.00	\$221.50
>60	SY	\$432.00	\$205.00
<=30	SY	\$425.00	\$194.50
>30-60	SY	\$421.00	\$192.00
>60	SY	\$415.00	\$180.50
<=30	SY	\$575.00	\$225.00
>30-60	SY	\$563.00	\$220.00
>60	SY	\$543.00	\$215.00
<=30	SY	\$640.00	\$239.50
>30-60	SY	\$629.00	\$230.50
>60	SY	\$615.00	\$219.50
<=12	LF	\$235.00	\$170.00
>12-25	LF	\$230.00	\$165.00
>25	LF	\$225.00	\$160.00
<=15	LF	\$249.00	\$200.00
>15-30	LF	\$245.00	\$190.00
>30	LF	\$235.00	\$180.00
<=50	LF	\$325.00	\$315.00
>50-100	LF	\$310.00	\$240.00
100	LF	\$245.00	\$219.00
100	LF	\$260.00	\$234.00
200	LF	\$275.00	\$269.00
100	LF	\$289.00	\$287.50
250	LF	\$294.00	\$298.00
150	LF	\$340.00	\$317.50
200	LF	\$390.00	\$314.50
100	LF	\$420.00	\$337.50
150	LF	\$495.00	\$332.50
100	LF	\$565.00	\$355.50

Replacement of 42IN pipe with Storm RCP Pipe, 42IN, H 1-10
 Replacement of 42IN pipe with Storm RCP Pipe, 42IN, H 10-15
 Replacement of 48IN pipe with Storm RCP Pipe, 48IN, H 1-10
 Replacement of 48IN pipe with Storm RCP Pipe, 48IN, H 10-15
 Replacement of 54IN pipe with Storm RCP Pipe, 54IN, H 1-10
 Replacement of 54IN pipe with Storm RCP Pipe, 54IN, H 10-15
 Replacement of 60IN pipe with Storm RCP Pipe, 60IN, H 1-10
 Replacement of 60IN pipe with Storm RCP Pipe, 60IN, H 10-15
SUBTOTAL

ON ROAD SYSTEM, OPEN CUT, COMPLETE In Place

Replacement of 15IN pipe with Storm RCP Pipe, 15IN, H 1-10
 Replacement of 15IN pipe with Storm RCP Pipe, 15IN, H 10-15
 Replacement of 18IN pipe with Storm RCP Pipe, 18IN, H 1-10
 Replacement of 18IN pipe with Storm RCP Pipe, 18IN, H 10-15
 Replacement of 24IN pipe with Storm RCP Pipe, 24IN, H 1-10
 Replacement of 24IN pipe with Storm RCP Pipe, 24IN, H 10-15
 Replacement of 30IN pipe with Storm RCP Pipe, 30IN, H 1-10
 Replacement of 30IN pipe with Storm RCP Pipe, 30IN, H 10-15
 Replacement of 36IN pipe with Storm RCP Pipe, 36IN, H 1-10
 Replacement of 36IN pipe with Storm RCP Pipe, 36IN, H 10-15
 Replacement of 42IN pipe with Storm RCP Pipe, 42IN, H 1-10
 Replacement of 42IN pipe with Storm RCP Pipe, 42IN, H 10-15
 Replacement of 48IN pipe with Storm RCP Pipe, 48IN, H 1-10
 Replacement of 48IN pipe with Storm RCP Pipe, 48IN, H 10-15
 Replacement of 54IN pipe with Storm RCP Pipe, 54IN, H 1-10
 Replacement of 54IN pipe with Storm RCP Pipe, 54IN, H 10-15
 Replacement of 60IN pipe with Storm RCP Pipe, 60IN, H 1-10
 Replacement of 60IN pipe with Storm RCP Pipe, 60IN, H 10-15
SUBTOTAL

STORM STRUCTURES, COMPLETE In Place

Replacing SW Trap TOP (Removal & Installation)
 Replacing DW Trap TOP (Removal & Installation)
 Replacing SW Trap Throat (Removal & Installation)
 Replacing DW Trap Throat (Removal & Installation)
 Repair of Catch Basin
 Repair of Drop Inlet
 Repair of Junction Box/Manhole
 Replacement of Catch Basin with New Catch Basin
 Replacement of Drop Inlet with new Drop Inlet

100	LF	\$610.00	\$388.00
50	LF	\$635.00	\$417.50
100	LF	\$810.00	\$438.00
50	LF	\$850.00	\$488.50
100	LF	\$1,050.00	\$513.00
30	LF	\$1,800.00	\$570.00
50	LF	\$2,250.00	\$654.50
30	LF	\$2,967.00	\$735.00
100	LF	\$430.00	\$351.00
40	LF	\$450.00	\$401.00
200	LF	\$495.00	\$410.00
40	LF	\$520.00	\$507.00
200	LF	\$580.00	\$477.00
40	LF	\$615.00	\$544.50
100	LF	\$650.00	\$524.50
40	LF	\$1,250.00	\$607.00
100	LF	\$850.00	\$592.50
40	LF	\$1,460.00	\$710.50
100	LF	\$896.50	\$695.50
40	LF	\$1,560.00	\$786.00
100	LF	\$998.50	\$791.50
40	LF	\$1,650.00	\$895.50
80	LF	\$2,365.40	\$924.00
30	LF	\$2,960.00	\$1,129.50
80	LF	\$3,025.00	\$1,084.00
30	LF	\$3,510.00	\$1,279.00
		\$24,265.40	
30	EA	\$6,900.00	\$4,294.00
30	EA	\$8,850.00	\$4,782.50
30	EA	\$6,950.00	\$3,241.50
30	EA	\$9,910.00	\$3,600.00
40	EA	\$6,925.00	\$5,000.00
40	EA	\$7,565.00	\$5,500.00
40	EA	\$8,200.00	\$5,500.00
30	EA	\$9,950.00	\$10,000.00
30	EA	\$11,500.00	\$9,500.00

Replacement of Junction Box/ manhole with new Junction Box/Manhole
 Concrete Grinding
 Concrete Crack Caulking and Sealing
 Point Repair to Storm Sewer, complete in place (Trench ≤10ft depth)
 Point Repair to Storm Sewer, complete in place (Trench ≤10ft depth)
SUBTOTAL

STREET LIGHTING- REPLACEMENT & INSTALLATION
 Pull Box, PB-1 (Type 1)
 Demolish Light Pole Base
 Install Light Pole Base
SUBTOTAL

MISCELLANEOUS ITEMS
 Concrete Patch Repair
 Crack Repair, Sealing
 ADA curb Ramp installation (truncated)
 Temporary Asphalt Patch
 Temporary Silt Fence, Type A
 Check Dam, Stone
 171-0035 Temporary Slope Matting
 Permanent Grassing
 Temporary Grassing
 Rip Rap, Type 1
 Rip Rap, Type 2
 Installing ADA Ramps
 Construction Exit
SUBTOTAL

ALLOANCE ITEMS
 Allowance for working in locations with difficult access
 Allowance for unexpected field conditions or issues that are beyond the scope of typical storm
 sewer construction project

20	EA	\$12,900.00	\$9,250.00
20	EA	\$459.00	\$246.50
20	EA	\$89.00	ok
40	EA	\$7,860.00	ok
40	EA	\$9,050.00	ok
		\$107,108.00	
15	EA	No Bid	
1	CY	No Bid	
1	CY	No Bid	
20	SY	\$89.50	ok
10	LF	\$95.00	\$75.00
1	EA	No Bid	
500	SY	No Bid	
100	LF	\$15.60	ok
1	EA	\$3,925.00	\$3,000.00
50	LF	\$35.00	ok
1	AC	\$8,500.00	\$6,500.00
1	AC	\$6,875.00	\$5,500.00
100	CY	\$590.00	\$250.00
100	CY	\$690.00	\$250.00
1	EA	\$7,950.00	\$4,650.00
1	EA	\$15,900.00	\$3,500.00
1	LS	# \$30,000.00	\$30,000.00
1	LS	# \$30,000.00	\$30,000.00

"All work shall be considered complete and in place, and no additional compensation shall be granted. All of the work required to provide a complete and operational system shall be considered to be included in the listed tasks and no compensation shall be granted for additional items. Compensation for any item of work required by this contract document but not specifically described in any bid item shall be included in the bid item most clearly related to said item of work.

In case of a discrepancy between the unit price and total set forth for the item, the unit price shall prevail and the total for the item, and therefore the "TOTAL BASE FEE PROPOSAL" amount shall be adjusted accordingly, and proposal award shall be made on the basis of the corrected total base fee amount.

Unit Prices proposed for this contract may be reviewed annually by the Contractor and the Augusta Engineering Department; and rate adjustment may be requested in writing with detailed justification.

Augusta, GA may consider selecting up to seven (7) qualified contractors from the submitted proposals and contract award will be based on negotiated unit prices.

COMPANY: Larry L. McCorde Design Build LLC
 ADDRESS: 2016 Highland Ave. Augusta, GA.
 TELEPHONE NO: 706-267-7998 E-MAIL: llmccorde@comcast.net
 NAME: _____
 SIGNATURE: _____"



We will accept the terms as listed.

We are requesting that you review the attached counter offer for consideration

Name: Larry L. McCorde Date: July 14, 2026

FYI: Process Regarding Request for Proposals

Sec. 1-10-51. Request for proposals.

Request for proposals shall be handled in the same manner as the bid process as described above for solicitation and awarding of contracts for goods or services with the following exceptions:

- (a) Only the names of the vendors making offers shall be disclosed at the proposal opening.
- (b) Content of the proposals submitted by competing persons shall not be disclosed during the process of the negotiations.
- (c) Proposals shall be open for public inspection only after the award is made.
- (d) Proprietary or confidential information, marked as such in each proposal, shall not be disclosed without the written consent of the offeror.
- (e) Discussions may be conducted with responsible persons submitting a proposal determined to have a reasonable chance of being selected for the award. These discussions may be held for the purpose of clarification to assure a full understanding of the solicitation requirement and responsiveness thereto.
- (f) Revisions may be permitted after submissions and prior to award for the purpose of obtaining the best and final offers.
- (g) In conducting discussions with the persons submitting the proposals, there shall be no disclosure of any information derived from the other persons submitting proposals.

Sec. 1-10-52. Sealed proposals.

- (a) *Conditions for use.* In accordance with O.C.G.A. § 36-91-21(c)(1)(C), the competitive sealed proposals method may be utilized when it is determined in writing to be the most advantageous to Augusta, Georgia, taking into consideration the evaluation factors set forth in the request for proposals. The evaluation factors in the request for proposals shall be the basis on which the award decision is made when the sealed proposal method is used. Augusta, Georgia is not restricted from using alternative procurement methods for

obtaining the best value on any procurement, such as Construction Management at Risk, Design/Build, etc.

- (b) *Request for proposals.* Competitive sealed proposals shall be solicited through a request for proposals (RFP).
- (c) *Public notice.* Adequate public notice of the request for proposals shall be given in the same manner as provided in section 1-10- 50(c)(Public Notice and Bidder's List); provided the normal period of time between notice and receipt of proposals minimally shall be fifteen (15) calendar days.
- (d) *Pre-proposal conference.* A pre-proposal conference may be scheduled at least five (5) days prior to the date set for receipt of proposals, and notice shall be handled in a manner similar to section 1-10-50(c)-Public Notice and Bidder's List. No information provided at such pre-proposal conference shall be binding upon Augusta, Georgia unless provided in writing to all offerors.
- (e) *Receipt of proposals.* Proposals will be received at the time and place designated in the request for proposals, complete with bidder qualification and technical information. No late proposals shall be accepted. Price information shall be separated from the proposal in a sealed envelope and opened only after the proposals have been reviewed and ranked.

The names of the offerors will be identified at the proposal acceptance; however, no proposal will be handled so as to permit disclosure of the detailed contents of the response until after award of contract. A record of all responses shall be prepared and maintained for the files and audit purposes.

- (f) *Public inspection.* The responses will be open for public inspection only after contract award. Proprietary or confidential information marked as such in each proposal will not be disclosed without written consent of the offeror.
- (g) *Evaluation and selection.* The request for proposals shall state the relative importance of price and other evaluation factors that will be used in the context of proposal evaluation and contract award. (Pricing proposals will not be opened until the proposals have been reviewed and ranked). Such evaluation factors may include, but not be limited to:

- (1) The ability, capacity, and skill of the offeror to perform the contract or

provide the services required;

- (2) The capability of the offeror to perform the contract or provide the service promptly or within the time specified, without delay or interference;
 - (3) The character, integrity, reputation, judgment, experience, and efficiency of the offeror;
 - (4) The quality of performance on previous contracts;
 - (5) The previous and existing compliance by the offeror with laws and ordinances relating to the contract or services;
 - (6) The sufficiency of the financial resources of the offeror relating to his ability to perform the contract;
 - (7) The quality, availability, and adaptability of the supplies or services to the particular use required; and
 - (8) Price.
- (h) *Selection committee.* A selection committee, minimally consisting of representatives of the procurement office, the using agency, and the Administrator's office or his designee shall convene for the purpose of evaluating the proposals.
 - (i) *Preliminary negotiations.* Discussions with the offerors and technical revisions to the proposals may occur. Discussions may be conducted with the responsible offerors who submit proposals for the purpose of clarification and to assure full understanding of, and conformance to, the solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revision of proposals and such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of information derived from proposals submitted by competing offerors.
 - (j) From the date proposals are received by the Procurement Director through the date of contract award, no offeror shall make any substitutions, deletions,

additions or other changes in the configuration or structure of the offeror's teams or members of the offeror's team.

- (k) *Final negotiations and letting the contract.* The Committee shall rank the technical proposals, open and consider the pricing proposals submitted by each offeror. Award shall be made or recommended for award through the Augusta, Georgia Administrator, to the most responsible and responsive offeror whose proposal is determined to be the most advantageous to Augusta, Georgia, taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain a written report of the basis on which the award is made/recommended. The contract shall be awarded or let in accordance with the procedures set forth in this Section and the other applicable sections of this chapter.

Planholders

Add Supplier

Export To Excel

Supplier (12)

Supplier 	Download Date
Atlantic Pipe Services, LLC	10/17/2025
ConstructConnect	10/13/2025
DeAngelo Contracting Services, LLC	10/10/2025
Dodge Data	10/10/2025
Forrest Construction Services, Inc.	10/15/2025
JK's All Season Lawn Care LLC	10/17/2025
Limitless Concrete & Works Inc.	11/17/2025
MEG	10/15/2025
Muns Services, LLC	10/12/2025
Nandina Inc.	10/13/2025
Onvia, Inc. - Content Department	10/10/2025
Triple R Paving	10/10/2025

Add Supplier

Supplier Details

Supplier Name	Atlantic Pipe Services, LLC
Contact Name	Brandon Duncan
Address	1420 Martin Luther King Jr Blvd , Sanford, FL 32771
Email	bduncan@atlanticpipe.us
Phone Number	813-347-3428

Documents

25-155A_RFP	Bid Document / Specifications	View History
25-155A_ADD1	Addendum	View History
25-155A_ADD2	Addendum	View History

CONTRACT MANAGEMENT INC
1827 KILLINGSWORTH
AUGUSTA, GA. 30904

MURPHY BROS. CONSTRUCTION
P.O. BOX459
APPLING, GA. 30802

DJ CONSTRUCTION CO
611 SEA ISLE DRIVE
AUGUSTA, GA 30901
(RETURNED MAIL)

BEAMS CONTRACTING, INC.
15030 ATOMIC RD.
BEECH ISLAND, SC 29842

J & B CONSTRUCTION AND SERVICES, INC. 3550
GORDON HIGHWAY
GROVETOWN, GA 30813

LARRY MCCORD LLC DESIGN BUILD
2016 HIGHLAND AVE.
AUGUSTA, GA 30904

M & C LAWN CARE & MAINTENANCE
SERVICES LLC
ATTN CORY TYLER
3958 WRIGHTSBORO RD, SUITE C
AUGUSTA, GA 30909
(RETURNED MAIL)

BLOUNTS COMPLETE HOME
2907C TOBACCO ROAD
HEPHZIBAH, GA. 30815

HARRIS CONSTRUCTION
ATTN: JEFFERY HARRIS
1736 BARTON CHAPEL ROAD
AUGUSTA, GA. 30909

POND MAINTENANCE OF AUGUSTA
3707 COLBERT ST.
AUGUSTA, GA 30906

PCJ QUALITY ASSURANCE LLC
1072 PLUM ROAD
JACKSON, SC 29831

T. GARRETT ENTERPRISE LLC 2326
WALDEN DR. STE B.
AUGUSTA, GA 30904
(RETURNED MAIL)

HORIZON LANDSCAPE GROUP
4008 ENTERPRISE CT.
MARTINEZ, GA. 30907

BLAIR CONSTRUCTION
POBOX770
EVANS, GA. 30809

NOVA
ATTN. BERTRAND WILSON
1601 HARTRICH ROAD
AUGUSTA, GA 30906

GA-CAROLINA PAVING
3020 MILLEDGEVILLE RD.
AUGUSTA, GA. 30904

T. GARRETT ENTERPRISE LLC 2326
WALDEN DR. STE B.
AUGUSTA, GA 30904

REEVES CONSTRUCTION CO.
1 APAC INDUSTRIAL WAY
AUGUSTA, GA 30907

SITEC, LLC
ATTN: DAVID MCGHEE
522 RAILROAD AVE
NORTH AUGUSTA, SC. 29841
(RETURN MAIL)

POND MAINTENANCE OF AUGUSTA 3707
COLBERT ST.
AUGUSTA, GA 30906
(RETURN MAIL)

GA-CAROLINA PAVING
920 MOLLY POND ROAD
AUGUSTA, GA. 30903

HAMEED MALIK
AEESD

JUNE HAMAL
AEESD

YOLANDA JACKSON
COMPLIANCE

RFP ITEM #25-155A
AUGUSTA INFRASTRUCTURE ROUTINE
MAINTENANCE
FOR - AUGUSTA ENGINEERING &
ENVIRONMENTAL SVC. DEPT.
MAILED: THURS., 10/09/25

RFP ITEM #25-155A
AUGUSTA INFRASTRUCTURE ROUTINE
MAINTENANCE
FOR - AUGUSTA ENGINEERING &
ENVIRONMENTAL SVC. DEPT.
RFP DUE: TUES, 11/18/25@3:00 P.M.

Nancy M. Williams

From: bidnotice.donotreply@doas.ga.gov
Sent: Friday, October 10, 2025 3:49 PM
To: Tywanna Scott
Subject: [EXTERNAL] Confirmation of the Event Batch Email process - PE-72155-NONST-2025-000000159

Dear Tywanna Scott,
 tscott@augustaga.gov

Please review the particulars of an event for 72155-AUGUSTA, CITY OF furnished below.

Event Number: PE-72155-NONST-2025-000000159
Event Title: 25-155A Augusta Infrastructure Routine Maintenance (Storm Drainage, Sidewalks, Street Lightning,
Event Type: Non-State Agency

Process Log

2025/10/10 15:34:56 : Log starts for - 35615696 - EVENT_RELEASE_TO_SUPL
 2025/10/10 15:35:04 : Email Process Log for the Event#: PE-72155-NONST-2025-000000159
 2025/10/10 15:35:04 : Email Batch# 2510107022
 2025/10/10 15:35:04 : Notification Type: EVENT_RELEASE_TO_SUPL
 2025/10/10 15:41:05 : Bad Email not sent to tstone@atwell-group.co, of ATWELL LLC
 2025/10/10 15:46:17 : Bad Email not sent to ATTN: Trsargo Direct Procurement (trsargodirect@trsives.com) of Trsargo Direct
 2025/10/10 15:49:18 : Total No of Contacts found for sending Email: 2234
 2025/10/10 15:49:18 : No of Email(s) not sent due to Bad Email Address: 2

The sourcing event can be reviewed at:

<https://ssl.doas.state.ga.us/gpr/eventDetails?eSourceNumber=PE-72155-NONST-2025-000000159&sourceSystemType=gpr20>

10/10/2025 03:49:18 PM

[NOTICE: This message originated outside of the City of Augusta's mail system -- **DO NOT CLICK** on links, open **attachments** or respond to **requests for information** unless you are sure the content is safe.]



Engineering Services Committee Meeting

Meeting Date: August 25, 2026

Broad Street Improvements Project - Design Services for Roadway Improvements

TIA Project Number: RC07-000107 / PI#0011382

RFP Item: 18-311

File Reference: 26 – 014(T)

Department:	Engineering & Environmental Services
Presenter:	Dr. Hameed Malik, Director
Caption:	Approve supplemental funding (SA6) in the amount of \$153,060 to Hussy Gay Bell (HGB) for Construction Engineering and Inspection (CEI) services during construction phase of the TIA funded Broad Street Improvements Project (PI#0011382). AE / RFP 18-311 (19ENG752)
Background:	The Broad Street Improvements is a project from the “Approved Investment List” of TIA that was approved by voters of the CSRA in July 31, 2012 referendum. The Broad Street is a Band 3 project. The project improvements consist of improving roadway safety by resurfacing, reconstructing the existing curb and gutter, replacing sidewalks and improving the storm water system. The project will improve pedestrian safety at intersections with new high visibility crosswalks. New street landscaping will be provided, where possible, to enhance pedestrian use and improvement of roadway aesthetics. Project construction contract awarded to E R Snell Contractor on August 1, 2023. Road construction in progress now. Construction Phase requires design related coordination with utilities, adjacent businesses & stakeholders, resolution of constructability conflicts, review of contractor construction documents submittals, and request for field information (RFI) that warrants design engineer services.
Analysis:	The project is currently under construction. On April 5, 2019, the Augusta Commission approved the award of the project’s design phases to Hussy Gay Bell (HGB). Given the anticipated construction duration of more than three years, Augusta Engineering adopted a phased approach that includes Construction Engineering and Inspection (CEI) services to provide continuity throughout the construction period. This approach is a cost-effective way to maintain consistent engineering support and effectively manage the day-to-day activities associated with roadway construction. This supplemental agreement provides for the continuation of HGB’s services during the construction phase, including responding to contractor requests for field

information, assessing and resolving utility conflicts, providing field engineering support, and attending construction progress meetings.

Financial Impact: Project TIA funds

Alternatives: Not proposed.

Recommendation: Approve supplemental funding (SA6) in the amount of \$153,060 to Hussy Gay Bell (HGB) for Construction Engineering and Inspection (CEI) services during construction phase of the TIA funded Broad Street Improvements Project (PI#0011382). AE / RFP 18-311

Funds are available in the following accounts: **(\$153,060)** 371-041110-54.14110 / T15040107-54.14110 Broad Street Project TIA Funds

REVIEWED AND
APPROVED BY: HM/sr

August 7, 2026

June Hamal
Associate Director, Construction and Program Delivery
Augusta Engineering Department
452 Walker Street, Suite 110
Augusta, Georgia 30901

VIA E-mail

RE: Additional Services Fee Request
PI #0011382 Broad St. Improvements – Revised Lighting Design, Existing Underground Vault Assessment,
Drainage System Updates from 12th St. to 8th St.

Mrs. Hamal:

This letter is in response to Augusta Engineering Department's (AED) request for Hussey Gay Bell (HGB) to consult with Johnson, Laschober & Associates, P.C. (JLA) to provide fees associated with the Broad St. Improvements Project for roadway and pedestrian lighting design, for the assessment of existing vaults along the Downtown Business District of Broad Street along with engineering coordination associated with the aforementioned efforts and for drainage system updates caused by the discovery of sanitary system connections to the existing drainage system during construction. HGB is proposing to provide professional design services (plan updates associated with lighting and drainage design and assessment of existing vaults – including Ground Penetrating Radar (GPR)) for the Broad Street Roadway and Broad Street Streetscape Improvements in downtown Augusta Georgia in accordance with the previously completed PI 0011382 construction documents and with the Scope of Services described below.

Scope of Services

HGB proposes the following Scope of Services related to the above noted project. These Services fall into the following category:

1. Lighting Design (includes coordination with Georgia Power Company and AED's Street Light Representative)
2. Coordination of Lighting Design with Roadway and Streetscape Improvements from 15th St. to East Boundary St.
3. Drainage system updates from 12th St. to 8th St.
4. Preparation of Construction Plans, lighting details and specifications
5. Assessment of existing vaults

Time of Performance

At the request of AED, HGB has begun this work with JLA and Nova Engineering to maintain the construction schedule and minimize delays due to lighting coordination, design and sidewalk construction methods. HGB is also providing drainage system updates from 12th St. to 8th St.

Deliverables

The following is a list of documents that will be produced as a part of this effort.

1. Construction phase deliverables are limited to Use on Construction revision sheets.
2. Issued For Construction, sealed lighting plan sheets, details and specifications (marked as "Use On Construction") will be submitted as part of the overall Broad Street plans revisions during construction.
3. Vault Assessment Report (includes test procedures and results, photographs and CAD drawings)

Compensation

The compensation to be paid to HGB for providing the requested additional services is the professional services fee of One Hundred Fifty Three Thousand Sixty Dollars (\$153,060.00).

FEE SUMMARY TABLE:

Lighting Design – Broad St. (15 th to East Boundary St.)	\$62,500.00
Roadway coordination with Lighting Design	\$6,250.00
Assessment of Existing Vaults	\$29,700.00
Drainage System Updates	\$50,890.00
Project Management	\$3,720.00
TOTAL ADDITIONAL FEE:	\$153,060.00

You can contact me with any questions or concerns at cparker@husseygaybell.com or at 770-923-1600.

Sincerely,



Clint V. Parker, PE, PMP
Project Manager
Hussey Gay Bell

Attachments – JLA Fee Proposal (15th St. to 13th St.)
JLA Fee Proposal (13th St. to East Boundary St.)
Nova Engineering Fee Proposal (12th St. to 9th St.)
Nova Engineering Fee Proposal (13th St. to 12th St.)

Acquisition of right of way to Augusta, Georgia from Delilah Williams and Darrell Williams Jr.

Meeting Date: August 11, 2026

ENGINEERING SERVICES

Department:	LAW
Presenter:	Jim Plunkett, Interim General Counsel
Caption:	Motion to authorize condemnation to acquire property in fee simple and a temporary easement (Parcel 087-1-192-00-0) 2020 Barnes Road
Background:	The owners of the property are minors and are unable to transfer any interests to Augusta. Therefore, Augusta seeks to acquire the property through condemnation. The required property consists of 656 sq. ft. in fee simple and 1524 sq. ft temporary easement. The appraised value is \$3,900.00
Analysis:	Condemnation is necessary in order to acquire the required property.
Financial impact:	The necessary costs will be covered under the project budget.
Alternatives:	Deny condemnation.
Recommendation:	Approve condemnation.

Funds are available in the following accounts: GL 330041110-5411120 / JL 222830909-5411120

Reviewed and
Approved By: N/A

Acquisition of right of way to Augusta, Georgia from Mary-Margaret McCoy

Meeting Date: August 11, 2026

ENGINEERING SERVICES

Department:	LAW
Presenter:	Jim Plunkett, Interim General Counsel
Caption:	Motion to authorize condemnation to acquire a drainage and utility easement and a temporary construction easement (Parcel 018-0-042-00-0) 230 Sherwood Drive
Background:	Augusta has been unable to reach an agreement with the owner. Therefore, Augusta seeks to acquire the property through condemnation. The required property consists of 1345 sq. ft. drainage and utility easement and 2831 sq. ft temporary construction easement. The appraised value is \$2,700.00.
Analysis:	Condemnation is necessary in order to acquire the required property.
Financial impact:	The necessary costs will be covered under the project budget.
Alternatives:	Deny condemnation.
Recommendation:	Approve condemnation.
Funds are available in the following accounts: GL 330041110-5411120 / JL 222830909-5411120	
<u>Reviewed and Approved By:</u>	N/A



Public Safety Committee Meeting

Meeting Date: August 11, 2026

Approve honorary name designation of Luvenia Pearson Way to a portion of Thirteenth St

Department:	Information Technology
Presenter:	Evelyn Chanti, Information Technology GIS Manager
Caption:	Approve assigning the honorary name designation of Luvenia Pearson Way to a portion of Thirteenth Street.
Background:	Augusta Commissioner Jordan Johnson, on behalf of The Augusta African American Historical Society, initiated a request for an honorary road name designation for a portion of Thirteenth St, between Laney-Walker Boulevard and D'Antignac Street, to honor Luvenia Pearson.
Analysis:	Ms. Luvenia Pearson was a trailblazer in Augusta. From 1942 to 1964, she operated the Luvenia Pearson School of Beauty and Cosmetology, the first of its kind for African American women in Augusta. It later became Luvenia's Beauty Salon. She taught Cosmetology in Richmond County for fifteen years, later becoming an instructor at Augusta Tech. She loved her community and was a member of CME church. Her former home on Thirteenth Street is now operated by Zeta Phi Beta Sorority. The Laney Museum will be highlighting Ms. Pearson at an exhibition in October of 2026. Living status: deceased.
Financial Impact:	One road sign to be placed at the intersection of Laney-Walker Blvd and Thirteenth St and one at the intersection of Thirteenth St and D'Antignac St.
Alternatives:	N/A
Recommendation:	Approve assigning the honorary designation of Luvenia Pearson to a portion of Thirteenth St.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

July 9, 2026

To: Commissioner Jordan Johnson

From: The Augusta African American Historical Society

RE: Luvenia Pearson Street Naming

Luvenia Pearson was the Madam C.J. Walker of Augusta. From 1942 to 1964 she operated the Luvenia Pearson School of Beauty and Cosmetology, the first of its kind for African American women in Augusta. When it closed it was converted into Luvenia's Beauty Salon. She taught cosmetology in the Richmond County School System for 15 years. She later became an instructor of Cosmetology at Augusta Tech. She was an entrepreneur, educator, a member of the CME church, and someone who loved her community dearly.

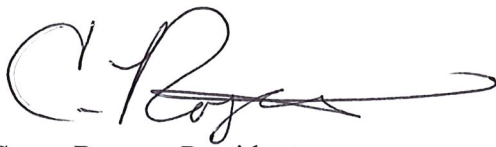
The Augusta African American Historical Society, established by the Honorable Edward M. McIntyre in 2000, is tasked with preserving the history and telling the stories of Augusta through monuments, street naming, and historical lectures.

It is with this in mind that we petition the Augusta Commission for the stretch of 13th Street between Laney-Walker Boulevard and D'Antignac Street be named in her honor. We chose this part of 13th because her home, now operated by Zeta Phi Beta Sorority, sits at the corner of Laney-Walker and 13th.

The Laney Museum will be featuring an exhibition this October that will highlight Luvenia Pearson, so if we can include the street naming as a part of the exhibition that would be great.

For any questions you can reach me at 706-495-6903 or ocur761@gmail.com.

Sincerely,

A handwritten signature in black ink, appearing to read 'Corey Rogers', with a long, sweeping horizontal line extending to the right.

Corey Rogers, President

The Augusta Chronicle

NEWS

Augusta cosmetology teacher dies at 102

Gracie Shepherd

Feb. 2, 2012, 3:35 p.m. ET

Luvenia Pearson died Saturday at age 102, after spending more than 60 years educating cosmetology students across the Augusta area.

“She was something special,” said Henry James, a student from the 1970s.

James said Pearson was an energetic teacher who took time with every student who came her way.

“She was the one that encouraged everybody,” he said. “She would work with anybody to help them succeed.”

Pearson attended Poro Beauty School in Virginia and received an instructor’s license in 1942. When she came home to Augusta, she founded Luvenia’s School of Cosmetology and operated it until 1964.

In a 1991 *Augusta Chronicle* article, Pearson said she loved the independence that cosmetology offered to people, as a way to make a good living while helping other people feel good.

“The best feeling in the world is making people feel beautiful,” she said.

Pearson closed her school in 1964 because it could not compete with the new Augusta Technical College, which offered cosmetology at a lower price. She turned the school into a salon where she rented booths out to operators.

“They really are their own bosses,” she said.

Lola Richardson was a longtime friend of Pearson who said Pearson's faith was what motivated her to invest so much in her students' lives.

"She was a definite Christian woman who loved God and attended church every Sunday, even up until a few weeks before her death," Richardson said. "She was very gracious and graceful."

She said Pearson loved drinking coffee, watching Tiger Woods play golf and listening to President Obama's speeches.

"She was a very wonderful woman," she said.

Pearson was preceded in death by her husband, the Rev. Benjamin Franklin Pearson.

The funeral service will be held at 11 a.m. today at Trinity Christian Methodist Episcopal Church. Dr. Jeffrey Thomas will officiate. Burial will be in Cedar Grove Cemetery.

Thirteenth Street - Honorary Name Sign



Augusta, GA Disclaimer: The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the consolidated government of Augusta, GA. Augusta, GA and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the Augusta-Richmond County Commission.



Commission Meeting

September 1, 2026

Minutes

Department:	N/A
Presenter:	N/A
Caption:	Motion to approve the minutes of the August 18, 2026 Commission meeting.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



Administrative Services Committee

August 25, 2026

Georgia Extension Services_ grant funded city arborist

Department:	N/A
Presenter:	N/A
Caption:	Presentation Mr. Campbell Vaughn , Georgia Extension Agent University of Georgia regarding a partnership with Augusta-Richmond County; 2) approve receiving a grant for a full-time city arborist.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

Lena Bonner

From: Garnett Johnson
Sent: Thursday, August 20, 2026 8:56 AM
To: Lena Bonner; Natasha L. McFarley
Cc: Mayor Johnson; Teresa Riddle
Subject: Committee Agenda item for Public Services or Engineering

Good morning Madam clerk. Please add the following to Tuesday's committee agenda.

Thanks,

Garnett

Receive a presentation by University of Georgia extension agent Campbell Vaughn regarding a partnership with Augusta-Richmond County and motion to approve receiving a grant for a full time city arborist.

This e-mail contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. The City of Augusta accepts no liability for the content of this e-mail or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. Any views or opinions presented in this e-mail are solely those of the author and do not necessarily represent those of the City of Augusta. E-mail transmissions cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the content of this message which arise as a result of the e-mail transmission. If verification is required, please request a hard copy version.

AED:104.1



Commission Meeting

September 1, 2026

Appointment

Department:	N/A
Presenter:	N/A
Caption:	Motion to approve the appointment Juli Means to the Downtown Development Authority. (Requested by Commissioner Jordan Johnson)
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



Commission Meeting

September 1, 2026

Affidavit

Department:	N/A
Presenter:	N/A
Caption:	Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A