



FINANCE COMMITTEE MEETING AGENDA

Commission Chamber

Tuesday, May 27, 2025

1:05 PM

FINANCE

- 1.** Motion to approve the 2026 Budget Planning Calendar.
- 2.** Presentation of the March 31, 2025, financial reports.
- 3.** Motion to **approve** the May 13, 2025 Finance Committee meeting minutes.



Finance Committee

Meeting Date: May 27, 2025

Approve 2026 Budget Planning Calendar

Department:	Finance
Presenter:	Timothy E. Schroer, Interim Finance Director
Caption:	Motion to approve the 2026 Budget Planning Calendar.
Background:	The Budget Calendar establishes tentative dates for the completion of the various stages of the 2025 budget presentation and adoption process.
Analysis:	The calendar is presented for approval consistent with the legal requirements in accordance with OCGA 36-81-5. The budget calendar, as planned, will facilitate developing, reviewing and deliberations by the legislative body, input from the citizens of Augusta and adoption of FY2026 budget on a timely basis. The budget will be adopted prior to the fiscal year 2026.
Financial Impact:	N/A
Alternatives:	Revise calendar, however some dates and/or time requirements are set by state or local ordinances, for example, date of adoption: Sec 2-3-6 The budget shall be finally adopted by the Commission at or before the adjournment of the regularly called meeting on the third Tuesday of the month of November, which meeting shall be a public meeting.
Recommendation:	Motion to approve the 2026 Budget Planning Calendar.
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A

**AUGUSTA, GEORGIA
2026 BUDGET PLANNING CALENDAR**

Item 1.

MAY-JUNE 2025

May 27	Finance Committee approves FY2026 Budget Calendar
June 2-30	Community Budget Survey Open
June 3	Commission approves FY2026 Budget Calendar
June TBD	FY2026 Budget Retreat

JULY 2025

July 7-31	Community Budget Input Meetings (schedule TBD)
July 10	Distribution of Budget Calendar and Instructions
July 14	Departments with CentralSquare-Finance Enterprise access may start entering in Budget Item Detail

AUGUST 2025

August 1	Deadline for ALL submission of budget documents to Finance
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SEPTEMBER 2025

September 2-12	Departmental Work Sessions with representatives of the Administrator's office and the Finance Department
September 15-26	Commission Work Sessions as needed
September 30	<i>Budget summary presented to Administrator by Finance Department</i>

OCTOBER 2025

October 1-7	Commission Work Sessions as needed
October 14	FY2026 Proposed Budget presented to Augusta-Richmond County Commission by the Administrator
October 20-28	Commission Work Sessions as needed
October 27	Publish Public Hearing Notice in newspaper

NOVEMBER 2025

November 4	<i>PUBLIC TOWN MEETING / COMMISSION MEETING</i>
	Public Hearing of 2026 Budget
November 5-13	Commission Work Sessions as needed
November 10	Publish Notice of Budget Adoption in newspaper
November 18	Adoption of the FY2026 Budget by the Augusta-Richmond County Commission

JANUARY 2026

January 1	Effective date for the Fiscal year 2026 Budget
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Finance Committee

Meeting Date: May 27, 2025

March 31, 2025, financial reports

Department:	Finance
Presenter:	Timothy E. Schroer, CPA, Interim Finance Director
Caption:	Presentation of the March 31, 2025, financial reports.
Background:	Periodic financial reports keep the commission apprised of the financial condition of the organization.
Analysis:	The reports presented today are the results of the period ended March 31, 2025. These reports focus on operations for the following funds: General Fund (including Law Enforcement), Urban Service Fund, Fire Protection, Water & Sewerage, Landfill, Garbage Collection, Augusta Regional Airport, and Stormwater Utility
Financial Impact:	
Alternatives:	
Recommendation:	Receive as information the March 31, 2025, financial reports
Funds are available in the following accounts:	
<u>REVIEWED AND APPROVED BY:</u>	



Finance Committee Meeting

May 27, 2025

Minutes

Department:	N/A
Presenter:	N/A
Caption:	Motion to approve the May 13, 2025 Finance Committee meeting minutes.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
<u>REVIEWED AND APPROVED BY:</u>	N/A



FINANCE COMMITTEE MEETING MINUTES

Commission Chamber
Tuesday, May 13, 2025
1:05 PM

PRESENT:

Commissioner Stacy Pulliam, Member
Commissioner Jordan Johnson, Member
Commissioner Wayne Guilfoyle, Member
Commissioner Don Clark
Commissioner Tony Lewis
Commissioner Francine Scott

ABSENT:

Commissioner Alvin Mason, Member

FINANCE

1. Approve Daniel Field Airport leasing a Hustler 104 inch cut, zero turn mower for grass cutting on the airfield. This is a 3-year lease of \$9,241.36 annually, for a total amount of \$27,724.10.

Motion to approve

Motion made by Guilfoyle and seconded by Johnson
Voting Yea Johnson, Guilfoyle, and Pulliam

Motion carried 3-0