COMMISSION MEETING AGENDA
Commission Chamber
Tuesday, November 17, 2026
2:00 PM

INVOCATION

Dr. Roger Murchison, Retired Associate Pastor, First Baptist Church

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

RECOGNITION(S)

A. 2026 First Line Supervisor Graduates

DELEGATION(S)

B. **Ms. Patricia Geter** -1.) Request consideration for the Augusta Richmond County Economic Development Authority Board.2.) Request pedestrian safety improvements (crosswalks at three-way with safety devices) at Elderberry on Harper Franklin Road.

C. **Ms. Christie Stewart** Manhood & Womanhood Tour (MWT) - Request for Consideration of a City-Owned Facility Partnership to Support Youth Development, Community Safety, and Recidivism Prevention.

D. **Alliance for Fort Gordon – Dr. Tom Clark, Executive Director:** An overview of the Alliance's mission, key program metrics, strategic partnerships, and ongoing efforts to strengthen collaboration and support across the region. **(Requested by Commissioner Don Clark)**

E. **Mr. Moses Todd** regarding egregious fees, no bid contracts, wrong budget priorities, wrong revenue priorities, and waste, and abuse of government money.

F. Update on the Administrators Construction Advisory Council. **(Requested by Commissioner Don Clark)**

G. Phinizy Swamp Center - Alicia Sweat, Executive Director: Provide updates regarding mission, partnerships and operational metrics. **(Requested by Commissioner Don Clark)**

H. **Medical Associates Plus – J.R. Richards, CEO:** A presentation highlighting the organization's vital role in supporting our communities. **(Requested by Commissioner Don Clark)**

I. **Ms. Zakiya Mabery** introduction - Center for Community Awareness and Public Engagement (C-CAPE)

J. **Mr. Aaron Chiles** regarding short term rentals.

K. **Dr. Gayla Keesee** regarding- Budget consideration.

L. **Mr. Paul Wheeler** - Zoning Ordinance re-write.

M. **Ms. Rose Evans** regarding the proposed ST zoning laws as well as potential implications.

CONSENT AGENDA

(Items 1-14)

PLANNING

1. **Final Plat – S-1017-FINAL – Glastonbury PH I** – A request for concurrence with the Augusta Planning Commission to APPROVE a petition by Kevin Kosh on behalf of Coel Beazley Joint Venture LLC requesting final plat approval for Glastonbury PH I containing 84 lots, located at 2551 Willis Foreman Road. Tax Map # 179-3-001-00-0. Reviewing agency approval: 10/13/2026
2. **ZA-264** – Request for concurrence with the Augusta Planning Commission to **APPROVE** a request to amend the Comprehensive Zoning Ordinance by amending Section 26-1 to establish criteria for granting a special exception pertaining to vape shops. The proposed amendment would establish a 5,000-foot separation requirement for vape shops, address existing nonconforming uses, ensure compliance with state law, and remove vape shops as a permitted-by-right use.

PUBLIC SERVICES

3. Motion to **approve** Augusta Regional Airport (AGS) - Approve Amendment #1 to Work Authorization #24 for Mead & Hunt to provide additional Construction Administration and Construction Observation (CA/CO) services for the construction of Terminal Security Camera Upgrades in the amount of $99,372.00. (Bid #26-150 – 26BFA213) **(Approved by Public services Committee November 10, 2026) (Approved by Public Services Committee November 10, 2026)**
4. Motion to **approve** easement for Georgia Power Easement for Big Oak Park, located at 2803 Wheeler Rd, Augusta, Georgia and to authorize the Mayor to execute all associated documents. **(Approved by Public Services Committee November 10, 2026)**
5. Motion to approve divestment recommendations for underutilized parks with the exception of Doughty Vernon Forest. and A.L. Williams Parks. **(Approved by Public Services Committee November 10, 2026)**

ADMINISTRATIVE SERVICES

6. Motion to **approve** the purchase of one replacement pothole patch truck, at a total cost of $394,605.80 from Southern Vac of Gilbert, SC for the Engineering Department. **(Approved by Administrative Services Committee November 10, 2026)**
7. Motion to **approve** Housing and Community Development Department proposes the reprogramming of Community Development Block Grant (CDBG) funds in the amount of $611,228.32 from the Community Development Block Grant-COVID-19 activities to eligible CDBG-CV activities that better address current community needs and urgently ensure the timely expenditure of HUD funds.**(Approved by Administrative Services Committee November 10, 2026)**

ENGINEERING SERVICES

8. Motion to **approve** authorization of a grant agreement and funding acceptance under the Community Grant Program – State and Tribal Assistance Grants (STAG) between U.S. EPA and Augusta, Georgia for the Travis / Boykin Rd. Sanitary Sewer and Waterline Replacement Project for the water and sanitary sewer infrastructure of Augusta, Georgia. **(Approved by Engineering Services Committee November 10, 2026)**

9. Motion to **approve** entering into an agreement with Central of Georgia Railroad Company, stating that Augusta, GA will pay for the Road Improvements (crossing and signal improvements) on the Willis Foreman Road Improvements Project (GDOT PI#0013703) in accordance with the estimate totaling $933,650.00. Also, approve the Construction Agreement to be executed by the Augusta, GA Legal Counsel and the Mayor / AE **(Approved by Engineering Services Committee November 10, 2026)**

10. Motion to **approve** supplement funds (SA1) for construction contract supplement to The Reeves Construction Company in the amount $113,000 for Jones Alley Improvement project. AE/ Bid 26-128 (26ENG145) **(Approved by Engineering Services Committee November 10, 2026)**

11. Motion to **approve** proposal to amend the current Construction Contract with Shearer-Mutimer Construction LLC to include multiple works within the scope of the construction being performed in the currently active for the Augusta Reservoir Dams Improvements Project in the amount of $445,848.00 via Change Order. (26AUA162) **(Approved by Engineering Services Committee November 10, 2026)**

FINANCE

12. Motion to approve the adoption of the FY 2027 Budget. **(Approved by Finance Committee November 10, 2026).**

APPOINTMENT(S)

13. Motion to **approve** the appointment of Mr. Perry H. Ritch to the Augusta Personnel Board representing District 7. **(Requested by Commissioner Tina Slendak)**

PETITIONS AND COMMUNICATIONS

14. Motion to **approve** the minutes of the November 3, 2026 Commission Meeting.

*******END CONSENT AGENDA*******
AUGUSTA COMMISSION

AUGUSTA COMMISSION
REGULAR AGENDA

(Items 15-22)

FINANCE

15. Motion to **approve** FY 2026 year-end budget transfers within department budgets.

PUBLIC SAFETY

16. **2027** Children in Need of Services (CHINS)Program Grant Award

17. Request for approval to award ITB 26-177 to Atlas Mechanical Services, Inc. for ERV repair at the Charles B. Webster Detention Center (CBWDC) in the amount of $108,336.00.**(Requested by Deputy Administrator M. Stevens on behalf of the Sheriff's Office)**

18. Motion to **approve** acceptance of FEMA Assistance to Firefighters Grant award EMW-2025-FG-04323 **$305,405.50** federal fund and authorize the required non-federal cost share of **$30,540.55**. **(No P.S.C. Quorum November 10, 2026)**

19. Motion to approve the award of RFP #26-264, Architectural Design Services for the Augusta-Richmond County Joint Operations Center, to MPS Architects, P.C., in the amount of $179,500.00. **(No P.S.C. Quorum November 10, 2026)**

20. Approve Proposal with Woolpert for Support of the Cityworks Upgrade to the Trimble Unity Platform via sole source procurement. **(No P.S.C. Quorum November 10, 2026)**

21. Motion to **approve** sole source purchase for secondary logging recorder and an Application Program Interface (API) for the 911 Center from Replay Systems, Inc. for $209,088.06. **(No P.S.C. Quorum November 10, 2026)**

LEGAL MEETING

A. Pending and Potential Litigation

B. Real Estate

C. Personnel

22. Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.

Commission Meeting

Meeting Date: November 17, 2026

2026 First Line Supervisor Graduates

Department:	Administrator's Office/Aiken Tech
Presenter:	Administrator Tameka Allen
Caption:	2026 First Line Supervisor Graduates
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

Commission Meeting

November 17, 2026

Delegation

Department:	N/A
Presenter:	N/A
Caption:	**Ms. Patricia Geter** -1.) Request consideration for the Augusta Richmond County Economic Development Authority Board.2.) Request pedestrian safety improvements (crosswalks at three-way with safety devices) at Elderberry on Harper Franklin Road.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

Agenda Item Request Form

- Commission Meetings are held on the first and third Tuesday of each month, beginning at 2:00 PM.
- Committee Meetings are held on the second and last Tuesday of each month, beginning at 1:00 PM.

Click here to view the full Commission and Committee Calendar.

Meeting Type *

- (●) Commission
- ( ) Public Safety Committee
- ( ) Public Services Committee
- ( ) Administrative Services Committee
- ( ) Engineering Services Committee
- ( ) Finance Committee

Meeting Date *

11/17/2026

Contact Information for Individual/Presenter Making the Request:

Name *

Patricia Geter, West Augusta Six

Address *

4102 Elders Drive Augusta Ga 3090@

Telephone Number *

7063999092

Fax Number

Email Address *

Westaugustasix@yahoo.com

Caption/Topic of Discussion to be placed on the Agenda: *

1.) Request consideration for the Augusta Richmond County Economic Development Authority Board.
2.) Request pedestrian safety improvements(crosswalks at three way with safety devices) at Elderberry on Harper Franklin Road.

Requests must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

Meeting location:
Lee N. Beard Commission Chamber, 2nd Floor
Augusta, GA Municipal Building
535 Telfair Street
Augusta, GA 30901

Submission Date

11/5/2026 8:51 AM

Commission Meeting

November 17, 2026

Delegation

Department:	N/A
Presenter:	N/A
Caption:	**Ms. Christie Stewart** Manhood & Womanhood Tour (MWT) - Request for Consideration of a City-Owned Facility Partnership to Support Youth Development, Community Safety, and Recidivism Prevention.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

Agenda Item Request Form

- Commission Meetings are held on the first and third Tuesday of each month, beginning at 2:00 PM.
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Meeting Type *

- (●) Commission
- ( ) Public Safety Committee
- ( ) Public Services Committee
- ( ) Administrative Services Committee
- ( ) Engineering Services Committee
- ( ) Finance Committee

Meeting Date *

10/20/2026

Contact Information for Individual/Presenter Making the Request:

Name *

Christie Stewart (Manhood & Womanhood Tour)

Address *

2801 Washington Rd. STE. 107. PMB#388 Augusta, GA. 30901

Telephone Number *

804-469-0866

Fax Number

Email Address *

Cstewart@manhoodwomanhoodtour.org

Caption/Topic of Discussion to be placed on the Agenda: *

Manhood & Womanhood Tour(MWT) - Requests for Consideration of a City-Owned Facility Partnership to Support Youth Development, Community Safety, and Recidivism Prevention.
MWT is an established community based nonprofit serving at risk youth, court-involved individuals, and community participants through structured educational and developmental programming.

Requests must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.

Meeting location:
Lee N. Beard Commission Chamber, 2nd Floor
Augusta, GA Municipal Building
535 Telfair Street
Augusta, GA 30901

Submission Date

10/14/2026 9:50 PM

Commission Meeting

November 17, 2026

Delegation

Department:	N/A
Presenter:	N/A
Caption:	**Alliance for Fort Gordon – Dr. Tom Clark, Executive Director:** An overview of the Alliance's mission, key program metrics, strategic partnerships, and ongoing efforts to strengthen collaboration and support across the region. **(Requested by Commissioner Don Clark)**
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

Lena Bonner

From: Commissioner Donald Clark
Sent: Thursday, November 5, 2026 9:33 AM
To: Lena Bonner; Natasha L. McFarley
Subject: Nov 17th Commission Agenda

Ms. Bonner,

I hope you're doing well. Please add the following two presentations to the November 17 Delegation meeting agenda:

1. **Medical Associates Plus – J.R. Richards, CEO:** A presentation highlighting the organization's vital role in supporting our communities, expanding access to essential services, and making a meaningful impact throughout the region.

2. **Alliance for Fort Gordon – Dr. Tom Clark, Executive Director:** An overview of the Alliance's mission, key program metrics, strategic partnerships, and ongoing efforts to strengthen collaboration and support across the region.

Both presentations will provide valuable insight into the work these organizations are doing and their contributions to the continued growth and well-being of our communities.

Thank you for your assistance in coordinating these additions. Please let me know if any additional information is needed.

Best regards,

Don Clark
Commissioner, District 5
Augusta–Richmond County

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AED:104.1

Commission Meeting

November 17, 2026

Delegation

Department:	N/A
Presenter:	N/A
Caption:	**Mr. Moses Todd** regarding egregious fees, no bid contracts, wrong budget priorities, wrong revenue priorities, and waste, and abuse of government money.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

Commission Meeting

November 17, 2026

Delegation

Department:	N/A
Presenter:	N/A
Caption:	Update on the Administrators Construction Advisory Council. **(Requested by Commissioner Don Clark)**
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

Commission Meeting

November 17, 2026

Delegation

Department:	N/A
Presenter:	N/A
Caption:	Phinizy Swamp Center - Alicia Sweat, Executive Director: Provide updates regarding mission, partnerships and operational metrics. **(Requested by Commissioner Don Clark)**
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

Commission Meeting

November 17, 2026

Delegation

Department:	N/A
Presenter:	N/A
Caption:	**Medical Associates Plus – J.R. Richards, CEO:** A presentation highlighting the organization's vital role in supporting our communities. **(Requested by Commissioner Don Clark)**
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

Commission Meeting

November 17, 2026

Delegation

Department:	N/A
Presenter:	N/A
Caption:	**Ms. Zakiya Mabery** introduction - Center for Community Awareness and Public Engagement (C-CAPE)
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

Commission Meeting

November 17, 2026

Delegation

Department:	N/A
Presenter:	N/A
Caption:	**Mr. Aaron Chiles** regarding short term rentals.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

Commission Meeting

November 17, 2026

Delegation

Department:	N/A
Presenter:	N/A
Caption:	**Dr. Gayla Keesee** regarding- Budget consideration.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

Commission Meeting

November 17, 2026

Delegation

Department:	N/A
Presenter:	N/A
Caption:	**Mr. Paul Wheeler -** Zoning Ordinance re-write.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

Commission Meeting

November 17, 2026

Delegation

Department:	N/A
Presenter:	N/A
Caption:	**Ms. Rose Evans** regarding the proposed ST zoning laws as well as potential implications.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

Commission Meeting

November 17, 2026

Item Name: Final Plat – S-1017-FINAL – Glastonbury PH I

Department:	Planning & Development
Presenter:	Adleasia Cameron, Director
Caption:	**Final Plat – S-1017-FINAL – Glastonbury PH I** – A request for concurrence with the Augusta Planning Commission to APPROVE a petition by Kevin Kosh on behalf of Coel Beazley Joint Venture LLC requesting final plat approval for Glastonbury PH I containing 84 lots, located at 2551 Willis Foreman Road. Tax Map # 179-3-001-00-0. Reviewing agency approval: 10/13/2026
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

SHEET 1 OF 2

FINAL PLAT

SUBDIVISION
OF:
PHASE 1

GLASTONBURY

PROPERTY LOCATED IN THE 1434TH G.M.D.
AUGUSTA, RICHMOND COUNTY, GEORGIA
DATE : JULY 22, 2026 SCALE : 1" = 60'
DATE : SEPTEMBER 22, 2026 Augusta comments

PREPARED FOR :
OWNER / DEVELOPER / CONTACT

COEL BEAZLEY JOINT VENTURE, LLC

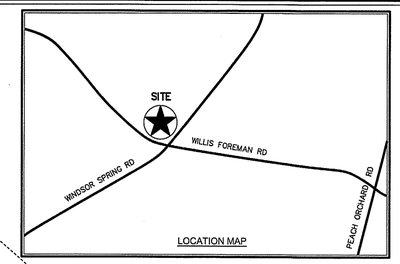
7009 TOWNE CENTER BLVD. EVANS, GEORGIA 30809 (706) 863-4888 ATT: BILL BEAZLEY

PREPARED BY :

SOUTHERN PARTNERS, INC.

– ENGINEERS – SURVEYORS – PLANNERS –
1233 AUGUSTA WEST PARKWAY AUGUSTA GA. 30909 (706) 855-6000

PROJECT DATA	
TOTAL ACRES – (Ph 1)	35.94 Acres
TOTAL ACRES – (Ph 2)	23.36 Acres
OPEN SPACE – (Ph 1)	6.55 Acres
OPEN SPACE – (Ph 2)	10.59 Acres
TOTAL OPEN SPACE	17.14 Acres (29%)
TOTAL NO. OF SECTION LOTS	81
TAX PARCEL	PO 179-0-186-00-0 179-3-001-00-0
ZONING	R-1



LOCATION MAP

WILLIS FOREMAN RD
GDOT PROJECT # STP00-7007-00(006)

WINDSOR SPRING RD
GDOT PROJECT # STP00-7007-00(006)

BENEDICT WAY 60' R/W (PUBLIC)
PARKBROOK DR 60' R/W (PUBLIC)
SHARPHAM DR 60' R/W (PUBLIC)
BROOKSHILL WAY 60' R/W (PUBLIC)

- OPEN SPACE - 0.15 AC 6,577 SF
- OPEN SPACE - 0.05 AC 2,226 SF
- OPEN SPACE - OWNED & MAINTAINED BY HOA 1.28 AC 55,740 SF
- OPEN SPACE - OWNED & MAINTAINED BY HOA 0.24 AC 10,590 SF
- OPEN SPACE - OWNED & MAINTAINED BY HOA 0.22 AC 9,487 SF
- OPEN SPACE - OWNED & MAINTAINED BY HOA BUFFER AREA 0.19 AC 8,486 SF

– WEBB PROPERTIES –
TP 179-0-002-01-0
DB 1021/PG 2305
PB 1/PG 1296

– TERESHINSKI –
TP 194-0-001-07-0
DB 302/PG 2213
REEL 302/PG 2218

20' STREETYARD BUFFER

STREETYARD BUFFER AREA

0 = #4 REBAR SET

State Plane Coordinate
N:1216102.5577
E:691610.9190
(Ground)

20.0' UTILITY EASEMENT (AGE) (SEE NOTE #8) (TYP)

30.0' UTILITY EASEMENT (AGE) (SEE NOTE #8) (TYP)

DRAINAGE EASEMENT (AGE)

40'RAD GRAVEL CUL-DE-SACS' 50'RAD TEMPORARY EASEMENT

SIDEWALK (TYP)

CROSSWALK RAMPS (TYP)

GRID NORTH
GA EAST ZONE
NAD 83 HARD '88"

CURVE	RADIUS	ARC LENGTH	CH. LENGTH	CH. BEARING
C1	130.00'	2.47'	2.47'	N 41°19'00" W
C2	130.00'	50.31'	50.00'	N 29°41'07" W
C3	130.00'	50.31'	50.00'	N 07°30'37" W
C4	130.00'	50.31'	50.00'	N 14°39'53" E
C5	130.00'	50.31'	50.00'	N 36°50'23" E
C6	130.00'	22.77'	22.74'	N 52°58'43" E
C7	130.00'	49.54'	49.63'	N 68°58'06" E
C8	130.00'	50.32'	50.01'	S 88°56'15" E
C9	130.00'	50.32'	50.01'	S 66°45'31" E
C10	130.00'	25.24'	25.20'	S 50°06'29" E
C11	2999.26'	20.64'	20.64'	S 44°44'51" E
C12	2999.26'	12.14'	12.14'	S 45°03'18" E
C13	3059.26'	23.51'	23.51'	N 44°57'03" W
C14	3059.26'	9.92'	9.92'	N 44°38'15" W
C15	70.00'	94.82'	87.62'	N 83°17'26" W
C16	3319.26'	42.35'	42.35'	S 44°02'39" E
C17	3379.26'	37.35'	37.35'	N 44°03'42" W
C18	3379.26'	8.04'	8.04'	N 43°40'37" W
C19	70.00'	121.98'	107.11'	S 08°03'06" W
C20	3959.26'	58.35'	58.35'	S 43°54'53" E
C21	3959.26'	62.33'	62.33'	S 44°46'24" E
C22	3959.26'	60.00'	60.00'	S 45°39'31" E
C23	3959.26'	61.16'	61.16'	S 46°32'07" E
C24	3959.26'	61.16'	61.16'	S 47°25'14" E
C25	3959.26'	61.16'	61.16'	S 48°18'20" E
C26	3959.26'	61.16'	61.16'	S 49°11'26" E
C27	3959.26'	61.16'	61.16'	S 50°04'32" E
C28	3959.26'	61.16'	61.16'	S 50°57'39" E
C29	3959.26'	61.16'	61.16'	S 51°50'45" E
C30	3959.26'	7.41'	7.41'	S 52°20'31" E
C31	1158.00'	1.08'	1.08'	S 52°45'42" E
C32	1158.00'	64.18'	64.18'	S 54°22'35" E
C33	1158.00'	17.86'	17.86'	S 56°24'22" E
C34	70.00'	103.92'	94.64'	N 80°37'17" E
C35	5894.50'	61.85'	61.85'	N 47°31'27" W
C36	5894.50'	61.81'	61.80'	N 46°55'23" W
C37	5894.50'	61.77'	61.77'	N 46°19'21" W
C38	5894.50'	61.74'	61.74'	N 45°43'20" W
C39	5894.50'	61.99'	61.99'	N 45°07'16" W
C40	5894.50'	71.70'	71.70'	N 44°28'16" W
C41	5894.50'	20.00'	20.00'	N 44°01'32" W
C42	5894.50'	60.00'	60.00'	N 43°38'12" W
C43	5894.50'	71.66'	71.66'	N 42°59'49" W
C44	5894.50'	54.52'	54.52'	N 42°23'01" W
C45	5894.50'	17.27'	17.27'	N 42°02'05" W
C46	5894.50'	58.19'	58.19'	N 41°40'05" W
C47	1370.00'	145.88'	145.78'	N 64°17'30" W
C48	130.00'	30.31'	30.24'	S 44°46'11" W
C49	130.00'	59.44'	55.02'	S 63°39'58" W
C50	130.00'	50.48'	50.08'	S 88°09'34" W
C51	130.00'	51.77'	51.43'	N 68°15'19" W
C52	1218.00'	2.76'	2.76'	N 56°46'52" W
C53	1218.00'	59.29'	59.29'	N 55°19'18" W
C54	1218.00'	28.00'	28.00'	N 53°18'56" W
C55	4019.26'	41.16'	41.16'	N 52°05'51" W
C56	4019.26'	59.78'	59.78'	N 51°22'41" W
C57	4019.26'	59.78'	59.78'	N 50°31'33" W
C58	4019.26'	59.78'	59.78'	N 49°40'25" W
C59	4019.26'	59.78'	59.78'	N 48°49'17" W
C60	4019.26'	59.78'	59.78'	N 47°58'09" W
C61	4019.26'	59.78'	59.78'	N 47°07'01" W
C62	4019.26'	59.74'	59.74'	N 46°15'55" W
C63	4019.26'	63.20'	63.20'	N 45°23'20" W
C64	1370.00'	204.72'	204.53'	N 56°57'39" W
C65	4171.26'	850.11'	649.45'	N 47°55'20" W

LINE	BEARING	DISTANCE
L1	N 01°29'10" E	35.69'
L2	S 08°03'06" W	32.20'
L3	S 41°51'37" E	35.87'
L4	N 41°51'37" W	47.26'
L5	N 81°56'54" W	38.25'
L6	S 08°03'06" W	32.20'
L7	S 41°51'37" E	85.88'
L8	S 41°51'37" E	2.77'
L9	N 81°56'54" W	38.25'
L10	S 41°51'37" E	32.17'
L11	S 41°51'37" E	60.00'
L12	S 41°51'37" E	6.86'
L13	N 09°43'40" W	33.57'
L14	N 57°32'43" W	64.70'
L15	N 57°32'43" W	8.73'
L16	S 21°31'37" E	35.19'
L17	S 21°31'37" E	28.54'
L18	N 68°49'39" E	69.44'
L19	S 44°23'42" E	4.11'
L20	S 44°23'42" E	60.45'
L21	S 44°23'42" E	60.45'
L22	S 08°37'54" E	35.53'
L23	N 68°28'23" E	10.00'
L24	S 37°55'32" W	53.71'
L25	S 44°09'06" W	6.33'
L26	S 44°09'06" W	94.74'
L27	S 37°50'27" W	58.70'
L28	S 41°31'07" E	20.00'
L29	S 77°50'53" E	43.34'
L30	S 83°26'06" W	35.19'
L31	N 89°28'39" W	39.55'

NOTES

1.) 1/2" x 24" REBARS SET AT ALL NEW PROPERTY CORNERS AND ALL EXISTING PROPERTY CORNERS ARE AS SHOWN

2.) THERE SHALL BE A 25' MINIMUM BUILDING LINE ALONG THE FRONT OF ALL LOTS UNLESS OTHERWISE SHOWN.

3.) THERE SHALL BE A 5' EASEMENT ALONG EACH SIDE OF THE SIDE LOT LINES AND A 10' EASEMENT ALONG THE REAR OF ALL LOT LINES FOR DRAINAGE AND UTILITES UNLESS OTHERWISE SHOWN.

4.) THERE SHALL BE A 5' EASEMENT ALONG THE FRONT OF ALL LOTS FOR UTILITY CORRIDOR, UNLESS OTHERWISE SHOWN.

5.) THE FOLLOWING SETBACKS APPLY TO THIS DEVELOPMENT: (GLASTONBURY)

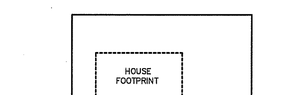
60 ≤ Lots ≤ 70' 7' side setback both sides
Lots > 70' 10' side setback both sides
All Lots 20% of depth not > 50' rear setback

6.) INDIVIDUAL LOT GRADING NOTE:
THE RESIDENTIAL BUILDING CONTRACTOR AND/OR HOMEOWNER SHALL BE RESPONSIBLE FOR ANY LOT GRADING REQUIRED TO ENSURE "POSITIVE DRAINAGE" AWAY FROM THE FUTURE HOMES THAT MEET ALL APPLICABLE BUILDING CODES. FILL ON LOTS MAY BE REQUIRED TO ACHIEVE "POSITIVE DRAINAGE". THE DRAINAGE FROM THE LOTS SHALL BE DISCHARGED DIRECTLY TO PUBLIC DRAINAGE SYSTEMS INCLUDING BUT NOT LIMITED TO PUBLIC RIGHT-OF-WAYS, WEIR INLETS AND DIVERSION SWALES AS SHOWN WITHIN THIS PLAT. THE RESIDENTIAL BUILDING CONTRACTOR AND/OR HOMEOWNER SHALL NOT IMPEDE THE DRAINAGE PATH TO THE PUBLIC DRAINAGE SYSTEMS.

7.) ACCORDING TO FEMA FIRM PANEL NUMBER 13245C0205G, MAP EFFECTIVE DATE NOVEMBER 15, 2019, THIS PROPERTY IS LOCATED IN A 100 YEAR FLOODPLAIN.

8.) (AGE) = TO BE DEDICATED TO AUGUSTA, GEORGIA

9.) THE TRAILS FOR THE SUBDIVISION, THAT ARE ON THE APPROVED SET OF PLANS ARE LOCATED IN PHASE 2.



TYPICAL ASPHALT PAVING DETAIL

1. LOTS WITH LESS THAN 58' OF FRONTAGE ARE MARKED WITH :
2. SANITARY SEWER SERVICE TO BE ON THE LOW SIDE OF THE LOT & 8' FROM PROPERTY LINE: WATER SERVICE TO BE 10' FROM SEWER SERVICE: DRIVEWAY ARE TO BE ON THE HIGH SIDE OF THE LOT.

CONDITIONAL SERVICE LOCATIONS

APPROVED FINAL PLAT
(Not Valid until signed)
Augusta Commission

Date Approved: _____

_____
Chairperson – Mayor

_____
Clerk–Commission

APPROVED FINAL PLAT
(Not Valid until signed)
Augusta–Richmond County
Planning Commission

Date Approved: _____

_____
Chairman

_____
Secretary

As required by subsection (d) of O.C.G.A. Section 15–06–67, this plat has been prepared by a land surveyor and approved by all applicable local jurisdictions for recording a evidenced by approval certificates, signatures, stamps, or statements hereon. Such approvals or affirmations should be confirmed with the appropriate governmental bodies by any purchaser or user of this plat as to intended use of any parcel. Furthermore, the undersigned land surveyor certifies that this plat complies with the minimum technical standards for property surveys in Georgia as set forth in the rules and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in O.C.G.A. Section 15–6–67

GEORGIA REGISTERED LAND SURVEYOR #2506

GEORGIA REGISTERED NO. 2506 LAND SURVEYOR WILLIAM F. TODD JR.

FIELD CLOSURE
Angular Closure: 03"
Adjustment: Compass
Plat Closure: 1' / 221,150'
Equipment: SOKKIA GRX3

FIELD WORK JULY 7, 2026

PLAT REFERENCE
STATE PLANE COORDINATE SYSTEM OF GEORGIA, EAST ZONE, NAD 83/(HORIZONTAL) NAVD 88(VERTICAL) COMBINED SF 0.999890698

COA LSF 000010

RECPLAT\28634–Glastonbury\28634–RP.DWG

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FINAL PLAT

SUBDIVISION
OF:
PHASE 1

GLASTONBURY

PROPERTY LOCATED IN THE 1434TH G.M.D.
AUGUSTA, RICHMOND COUNTY, GEORGIA
DATE : JULY 22, 2026 SCALE : 1" = 60'
DATE : SEPTEMBER 22, 2026 Augusta comments

PREPARED FOR :
OWNER / DEVELOPER / CONTACT

COEL BEAZLEY JOINT VENTURE, LLC

7009 TOWNE CENTER BLVD. EVANS, GEORGIA 30809 (706) 863-4888 ATT: BILL BEAZLEY

PREPARED BY :

SOUTHERN PARTNERS, INC.

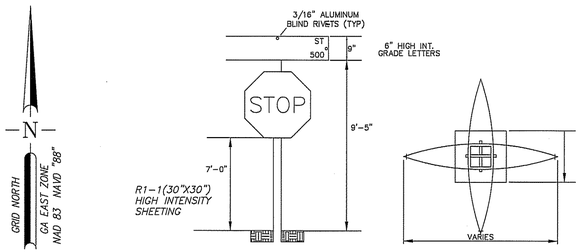
– ENGINEERS – SURVEYORS – PLANNERS –
1233 AUGUSTA WEST PARKWAY AUGUSTA GA. 30909 (706) 855-6000

0 60 120 180

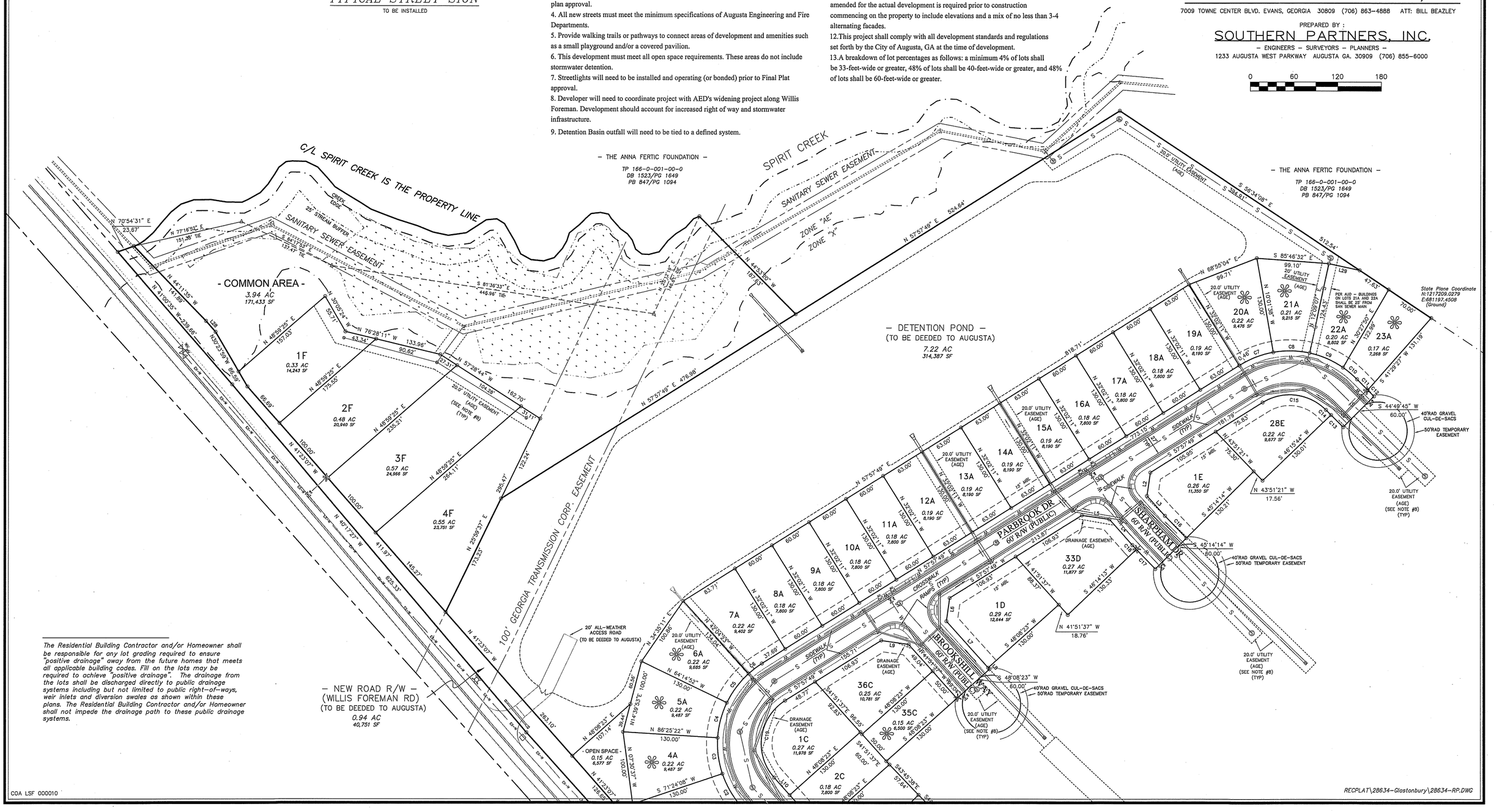
SE-24-08 - A petition by COEL Development Co. Inc., requesting a special exception per Section 8-2(a) of the Comprehensive Zoning Ordinance to reinstate special exception Z-20-34 to develop single-family lots not to exceed a density of 3 units per acre affecting properties containing approximately 59.32 acres located at 4477-B Windsor Spring Road and 2551 Willis Foreman Road. Tax Map #179-0-186-00-0 and 179-3-001-00-0. Zoned R-1 (One-family Residential).

The Augusta Commission **approved** this special exception request with the following conditions:

1. The special exception shall allow for various lot widths with an overall density of the development not to exceed 3 dwelling units per acre.
2. Sidewalks must be improved and/or installed along both streets adjacent to the properties and meet all standards of the Augusta Traffic Engineering Department, including handicap access, where required. Sidewalks are required on both sides of internal streets within the subdivision.
3. A traffic study shall be submitted to Augusta Traffic Engineering Department to determine whether acceleration/deceleration lanes are needed prior to submittal for site plan approval.
4. All new streets must meet the minimum specifications of Augusta Engineering and Fire Departments.
5. Provide walking trails or pathways to connect areas of development and amenities such as a small playground and/or a covered pavilion.
6. This development must meet all open space requirements. These areas do not include stormwater detention.
7. Streetlights will need to be installed and operating (or bonded) prior to Final Plat approval.
8. Developer will need to coordinate project with AED's widening project along Willis Foreman. Development should account for increased right of way and stormwater infrastructure.
9. Detention Basin outfall will need to be tied to a defined system.
10. Water Quality will be required and should include a one-inch runoff reduction. The existing pond shall not be used for Water Quality Stormwater Maintenance Agreement.
11. Approval of the special exception request shall not constitute approval of the conceptual subdivision plan submitted with this application. The proposed development shall substantially conform to the concept plan submitted with the special exception application. Subdivision Development Plan approval in compliance with the Land Subdivision Regulations of Augusta, Georgia, as amended for the actual development is required prior to construction commencing on the property to include elevations and a mix of no less than 3-4 alternating facades.
12. This project shall comply with all development standards and regulations set forth by the City of Augusta, GA at the time of development.
13. A breakdown of lot percentages as follows: a minimum 4% of lots shall be 33-feet-wide or greater, 48% of lots shall be 40-feet-wide or greater, and 48% of lots shall be 60-feet-wide or greater.



TYPICAL STREET SIGN
TO BE INSTALLED



The Residential Building Contractor and/or Homeowner shall be responsible for any lot grading required to ensure "positive drainage" away from the future homes that meets all applicable building codes. Fill on the lots may be required to achieve "positive drainage". The drainage from the lots shall be discharged directly to public drainage systems including but not limited to public right-of-ways, weir inlets and diversion swales as shown within these plans. The Residential Building Contractor and/or Homeowner shall not impede the drainage path to these public drainage systems.

COA LSF 000010

RECPLAT\28634-Glastonbury\28634-RP.DWG

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AUGUSTA-RICHMOND COUNTY PLANNING COMMISSION
STAFF REPORT

Case Number: Final Plat – Glastonbury PH I – S-1017

Hearing Date: Monday, November 2, 2026

Applicant: Kevin Kosh

Property Owner: Coel Beazley Joint Venture LLC

Property Address: 2551 Willis Foreman Road

Tax Parcel #: 179-3-001-00-0

Present Zoning: R-1

Neighborhood or Subdivision: Glastonbury

Commission District: 8 (Brandon Garrett) **Super District:** 10 (Wayne Guilfoyle)

Commission Meeting

November 17, 2026

Item Name: ZA-264

Department:	Planning & Development
Presenter:	Adleasia Cameron, Director
Caption:	**ZA-264** – Request for concurrence with the Augusta Planning Commission to **APPROVE** a request to amend the Comprehensive Zoning Ordinance by amending Section 26-1 to establish criteria for granting a special exception pertaining to vape shops. The proposed amendment would establish a 5,000-foot separation requirement for vape shops, address existing nonconforming uses, ensure compliance with state law, and remove vape shops as a permitted-by-right use.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

AUGUSTA-RICHMOND COUNTY PLANNING COMMISSION
ZONING ORDINANCE AMENDMENT
STAFF REPORT

Case Number: ZA-264

Hearing Date: November 2, 2026

ISSUE / PURPOSE:

Amend the Comprehensive Zoning Ordinance of Augusta, Georgia, to establish specific zoning requirements for vape shops, including Special Use Permit approval, minimum separation distances, application requirements, and standards for existing establishments.

The purpose of the amendment is to regulate the location and establishment of vape shops to promote compatible development, prevent excessive concentration of these businesses and protect nearby schools, childcare facilities, places of worship, and public parks and recreation facilities.

BACKGROUND:

The retail sale of electronic cigarettes, vapor devices, e-liquids, cartridges, and related vaping products presents land-use considerations regarding business locations and compatibility with surrounding properties. The proposed amendment establishes a regulatory framework for vape shops to provide greater oversight of their establishment and location within Augusta-Richmond County.

The amendment defines vape shops to include retail storefronts and wholesale distributors selling vaping products, regardless of whether the products contain nicotine. Incidental sales by other retail establishments would not automatically classify a business as a vape shop unless at least ten percent (10%) of its total retail floor area is devoted to the display, sale, demonstration, or promotion of vapor products or related accessories.

Key provisions of the proposed ordinance include:

1. Requiring Special Use Permit (SUP) approval for vape shops in designated zoning districts, regardless of other retail classifications.
2. Requiring a minimum 5,000-foot separation from existing vape shops and approved vape-shop locations.
3. Requiring a minimum 5,000-foot separation from schools, childcare facilities, places of worship, and public parks and recreation facilities.
4. Measuring separation in a straight line between property boundaries.
5. Requiring site and floor plans, business and operating information, and maps documenting nearby vape shops and protected uses.

6. Allowing lawful existing vape shops to continue under applicable nonconforming-use provisions while requiring new approval for conversions, relocations, and certain expansions.
7. Maintaining all applicable business licensing, permitting and state and local regulatory requirements.

ANALYSIS:

The proposed amendment is intended to establish consistent and enforceable standards for the location and review of vape shops throughout Augusta, GA. Requiring Special Use Permit approval would provide an opportunity for public review of proposed establishments and consideration of potential land use impacts, including compatibility with surrounding uses, access and parking, pedestrian circulation, lighting, signage, noise and operating hours.

The proposed 5,000-foot separation requirements would limit the proximity of vape shops to other vape shops and designated protected uses. Requiring applicants to submit location maps and supporting measurements would assist the Planning & Development Department in verifying compliance before approval. The amendment also clarifies that discretionary approval cannot override the mandatory separation requirements.

The proposed provisions address existing lawful establishments, future conversions and relocations, and the need for separate business and regulatory authorizations. These requirements are intended to provide greater clarity in the administration of the Zoning Ordinance while supporting orderly development and consideration of surrounding land uses.

Under the proposed amendments, staff will review the separation distances, eligible zoning districts, definitions, and provisions for existing establishments to ensure consistency with Georgia law and the Augusta Comprehensive Plan. Staff will also evaluate the local requirements alongside applicable state regulations to identify potential conflicts or overlapping provisions.

Vape Shop Zoning Text Amendment

10.2026

Augusta
GEORGIA
PLANNING & DEVELOPMENT

AUGUSTA GEORGIA PLANNING COMMISSION
ZONING ORDINANCE AMENDMENT
STAFF REPORT

535 Telfair Street, Suite 300, Augusta, Georgia 30901

DRAFT ZONING TEXT AMENDMENT—VAPE SHOPS

1. Purpose

This amendment establishes special approval and separation requirements for establishments selling vape products to promote compatible development, prevent excessive concentration of such establishments, and protect surrounding educational institutions, childcare, religious, and recreational uses.

2. Definitions

Vape Shop. Retail storefronts (B2C) that sell directly to consumers, and wholesale distributors that sell electronic cigarettes, vapor devices, e-liquids, cartridges, or related vaping products and accessories, whether or not such products contain nicotine. Incidental sales by an establishment whose principal business is another permitted retail use shall not, by themselves, classify that establishment as a vape shop unless ten percent (10%) or more of the total retail floor area is devoted to the display, sale, demonstration, or promotion of vapor products or accessories specifically designed for use with vapor products.

Protected Use. For purposes of this section, any of the following:

(a) A public, private, or parochial school providing kindergarten through twelfth-grade instruction;
(b) A licensed childcare center or licensed family childcare learning home;
(c) A church or other established place of worship; or
(d) A publicly owned park, playground, or recreation facility.

3. Special Exception Required

Notwithstanding any provision permitting general retail sales, tobacco shops, or similar commercial uses by right, no new vape shop shall be established or operated without approval of a Special Exception under this Ordinance.

Vape shops shall be eligible for approval only in zoning districts expressly designated for this use in the applicable use table. Classification as wholesale, general retail, convenience store, or a tobacco shop shall not exempt an establishment meeting the definition of a vape shop from these requirements.

4. Minimum Separation Requirements

(a) **Separation from other vape shops.** No new vape shop shall be located less than five thousand (5,000) feet from another lawfully established vape shop or a location with a valid, unexpired zoning approval authorizing a vape shop.

(b) **Separation from protected uses.** No new vape shop shall be located less than five thousand (5,000) feet from any lawfully established protected use defined in this section.

(c) **Independent requirements.** Both separation requirements shall apply independently. Compliance with one requirement shall not excuse noncompliance with the other.

(d) **State requirements.** An establishment shall also comply with any applicable separation or location restriction imposed by Georgia law. Compliance with this section shall not waive a state requirement. Where both requirements apply, the establishment shall satisfy each requirement using its prescribed measurement method.

(e) **Approval limitation.** A Special Use Permit shall not authorize a location that fails to meet the minimum separation requirements of this section.

5. Measurement of Distance

The local separation distances required by this section shall be measured in a straight line from the nearest point on the property boundary of the parcel containing the proposed vape shop to the nearest point on the property boundary of the parcel containing the other vape shop or protected use, without regard to intervening streets, structures, or other obstacles.

For establishments located within shopping centers or other multi-tenant developments, measurement shall use the boundary of the parcel containing the establishment, rather than the storefront, entrance, or leased premises.

A distance of exactly five thousand (5,000) feet shall satisfy the minimum separation requirement.

6. Application Requirements

In addition to the standard Special Use Permit application requirements, an applicant shall submit:

(a) A site plan and floor plan identifying the proposed premises;
(b) A description of products, proposed activities, and operating hours;
(c) A map identifying other vape shops, valid approved vape-shop locations, and protected uses within five thousand (5,000) feet of the proposed parcel; and
(d) Distance measurements and supporting documentation sufficient for the Planning & Development Department to verify compliance.

Where a measurement is disputed or cannot be reliably verified, the Department may require a survey prepared by a Georgia-licensed land surveyor.

7. Review and Conditions

Applications shall follow the applicable notice, public hearing, and approval procedures of this Ordinance.

In addition to the general approval standards, review shall consider compatibility with surrounding land uses; access and parking; pedestrian circulation; lighting; signage; noise; and operating hours.

Conditions of approval shall address identified land-use impacts. Conditions shall not substitute for compliance with the mandatory separation requirements.

8. Conversion, Relocation, and Expansion

Conversion of another business to a vape shop or relocation of a vape shop shall require a new Special Use Permit and compliance with the separation requirements in effect at the time of review.

Expansion beyond premises authorized by an existing approval shall require an amended Special Use Permit, subject to applicable nonconforming-use provisions.

9. Existing Establishments and Subsequent Protected Uses

Vape shops lawfully established before the effective date of this amendment may continue subject to the applicable nonconforming-use provisions of this Ordinance. This amendment shall not legalize unlawfully established businesses.

The subsequent establishment of a protected use or other vape shop shall not, by itself, invalidate an existing lawful vape shop or its valid zoning approval.

Any claim of vested rights shall be evaluated under applicable Georgia law.

10. Other Required Authorizations

Special Use Permit approval shall not substitute for required business licenses, state licenses, building permits, certificates of occupancy, or other applicable authorizations. Approval shall not authorize smoking, vaping, sampling, or other activities prohibited by law.

11. Conforming Amendments

Applicable use tables and district regulations shall be amended to identify vape shops as a separate use requiring Special Use Permit approval in designated districts. Any conflicting authorization permitting vape shops by right shall be removed.

12. Effective Date

This amendment shall become effective on **[DATE]**, following adoption.

Public.Services.Committee.Meeting

Meeting Date: 11/10/26

Augusta Regional Airport (AGS) - Security Camera Improvements (Bid #26-150)

Amendment #1 to Work Authorization #24.

Department: Augusta Regional Airport (AGS)

Presenter: Herbert L. Judon, Jr., Airport Executive Director

Caption: Augusta Regional Airport (AGS) - Approve Amendment #1 to Work Authorization #24 for Mead & Hunt to provide additional Construction Administration and Construction Observation (CA/CO) services for the construction of Terminal Security Camera Upgrades in the amount of $99,372.00. (Bid #26-150 – 26BFA213)

Background: The original scope of services to be performed by Mead & Hunt, Inc. included all work, services, materials, equipment and supplies necessary to provide Construction Administration, Construction Observation and Testing Services for the construction of the Terminal Security Camera Upgrades. This Amendment supplements the original Work Authorization and extends Mead & Hunt's services to align with the anticipated 210-calendar day contract duration.

Analysis: The original project was designed four years ago, and Mead & Hunt has updated the design to meet current standards. However, with the passage of time, some of the airport's existing infrastructure and technology are reaching the end of their useful life. This additional work authorization proactively addresses these needs as part of the current improvement effort.

Several items originally planned to remain in service now require replacement or upgrades. For example, the backup server was originally intended to be retained, but it is now failing due to age and must be replaced. The TVs currently used as monitors in the Marshal Operation Center (MOC) are not compatible with the new camera technology and require upgrades. Additionally, the Marshals have added a second day-shift employee, requiring another workstation in the command center. The existing workstation is also at the end of its useful life and runs Windows 7, making replacement the recommended approach.

Mead & Hunt will provide security consulting, design, construction administration, and budgeting services to support modernization of the

Marshall Operations Center (MOC) and remediation of existing technology rooms supporting the facility's security infrastructure which have not received this level of attention since the facility was built.

While these items will expand the original scope, addressing them now creates economies of scale and helps ensure the facility's technology systems remain reliable and functional.

The construction phase services contract is based on a 30-calendar day mobilization and a 180-calendar day construction period (210 days total).

The execution of this work authorization will likely expand the scope of the construction/infrastructure phase of the terminal security camera project. Airport staff will consult with the County's Procurement Department and the Federal Aviation Administration (FAA) to determine the appropriate process for any additional scope/purchases.

This Work Authorization has been reviewed by Airport Legal Counsel, Mr. Robert Kerr.

Financial Impact: This Amendment will be presented to the FAA for additional AIP entitlement funding at a 90/5/5 split between federal, state, and local funds. In the event this additional funding is not approved by this amendment will be funded via Airport Enterprise Funds.

Alternatives: N/A

Recommendation: Approve Amendment #1 to Work Authorization #24 for Mead & Hunt to provide additional Construction Administration and Construction Observation (CA/CO) services for the construction of Terminal Security Camera Upgrades in the amount of $99,372.00. (Bid #26-150)

Funds are available in the following accounts: 551081301-5413130

REVIEWED AND APPROVED BY: N/A

AMENMENT #1 TO WORK AUTHORIZATION #24

TO

PROFESSIONAL SERVICES TERMS AND CONDITIONS OF AGREEMENT

BETWEEN: Augusta Regional Airport (AGS) (AIRPORT) ("CLIENT")

1501 Aviation Way, Augusta, GA 30906

AND: Mead and Hunt, Inc. ("CONSULTANT")

A Wisconsin Corporation

TASK ORDER EFFECTIVE DATE: October 29, 2026

RECITALS

This is the first (1st) Amendment to the twenty fourth (24th) Work Authorization to the PROFESSIONAL SERVICES TERMS AND CONDITIONS OF AGREEMENT dated effective October 17, 2023 between the CLIENT and CONSULTANT ("CONTRACT").

AGREEMENT

1. Services to be provided. The Scope of Services includes: all work, services, materials, equipment and supplies necessary to provide Construction Administration, Construction Observation and Testing Services for the Construction of the Terminal Security Camera Upgrades. This Amendment supplements the original Work Authorization and extends Mead & Hunt's services to align with the anticipated 210-calendar day contract duration.

   The Augusta Regional Airport Security Camera Improvement Project, includes but is not limited to the replacement of existing cameras and addition of new cameras to total approximately 180 new cameras. This project will also provide a new primary Video Management System server, new Network Video Recorders, and associated equipment and programming required for the operation of the camera installation. Related project site work includes, but is not limited to, the providing of new directionally bored underground conduit, providing of new handholes, camera poles, concrete bases, solar panels, and cabling and network infrastructure required for camera connection. A breakdown of the scope is included in Attachment A.

Mead & Hunt will provide security consulting, design, construction administration, and budgeting services to support modernization of the Marshall Operations Center (MOC) and remediation of existing technology rooms supporting the facility's security infrastructure. The work is intended to support implementation through the owner's current camera system upgrade integrator under a separate implementation change.

2. Schedule. The project shall be completed within a 210 calendar day schedule (30 calendar days of mobilization, 180 calendar days of construction).

3. Consideration. The additional services shall be provided for the lump sum of $99,372.00. Services will be billed on a percentage complete basis by task. A breakdown of the fee is included in Attachment B. Progress payments shall be made in accordance with the CONTRACT.

	Consideration for Professional Services	Contract Length	Invoice Method
Construction Administration / Construction Observation (CA/CO) Services for the Construction of Terminal Security Camera Upgrades	$ 164,069.74	210 days	Lump Sum
Amendment #1 to Construction Administration / Construction (CA/CO) Services for the Construction of Terminal Security Camera Upgrades	$ 99,372.00	*	Lump Sum
Total	**$ 263,441.74**	**210 days**	**Lump Sum**

APPROVAL AND ACCEPTANCE: Approval and acceptance of the WORK AUTHORIZATION including any attachments shall incorporate this document as part of the CONTRACT between the AIRPORT and the CONSULTANT dated October 17, 2023. All work and services defined in this WORK AUTHORIZATION shall be performed in accordance with the terms and conditions of the aforementioned CONTRACT between the AIRPORT and CONSULTANT.

Accepted by: AUGUSTA AVIATION COMMISSION

By: _____

Name: Ronic West

Title: Aviation Commission Chair

The above person is authorized to sign for Client and bind the Client to the terms hereof.

Date: _____

Approved by: MEAD AND HUNT, INC.

By: _____

Name: Edwin Scott

Title: Vice President, Department Manager

Date: _____

Approval: _____

Authorized Reviewer Signature

ATTACHMENT A – AMENDMENT #1
SCOPE OF SERVICES
CONSTRUCTION ADMINISTRATION/CLOSEOUT (CA/CO) SERVICES
FOR
CONSTRUCTION OF TERMINAL SECURITY CAMERA UPGRADES
AUGUSTA REGIONAL AIRPORT (AGS)
AUGUSTA, GA

This document includes the additional scope of services to be completed by Mead & Hunt, Inc. ('CONSULTANT') for the proposed construction of Terminal Security Camera Upgrades ('PROJECT') at the Augusta Regional Airport ('OWNER/AIRPORT'). This Amendment No. 1 supplements the original Work Authorization for Construction Administration and Closeout (CA/CO) Services dated April 17, 2026, and extends the services to align with the anticipated 210-calendar-day contract duration beginning upon issuance of the Notice to Proceed, consisting of 30 calendar days for mobilization followed by 180 calendar days for construction

Project Description:

Mead & Hunt will provide security consulting, design, construction administration, and budgeting services to support modernization of the Marshall Operations Center (MOC) and remediation of existing technology rooms supporting the facility's security infrastructure. The work is intended to support implementation through the owner's current camera system upgrade integrator under a separate implementation change order.

Basis of Amendment:

Additional scope was identified and requested to be added to this project.

This Amendment is organized into two (2) parts:

- Part 1 – Marshall Operations Center (MOC) Modernization.
- Part 2 – Technology Room (TR) Remediation and Infrastructure Cleanup

PART 1 – MARSHALL OPERATIONS CENTER (MOC) MODERNIZATION

Task 1. Existing Conditions Assessment

Mead & Hunt will assess the existing Marshall Operations Center and review available documentation, system architecture, and operational requirements associated with the facility's security monitoring environment.

The assessment will include:

- Review of existing physical layout and operator workflows.
- Identification of operational requirements for alarm monitoring and incident response.
- Coordination with AGS and owner stakeholders to understand current challenges and future needs.

Task 2. Design and Construction Documents

Based on the assessment findings, Mead & Hunt will develop security technology specifications and drawings for modernization of the MOC, including:

Video Wall Design

- Design of a video wall system to support centralized security monitoring.
- Development of display layout concepts and monitor sizing recommendations.
- Integration requirements between the video wall and security systems.

Operator Workstations

- Design of two (2) security operator workstations, including workstation layout and specifying furniture requirements.
- Workstation equipment requirements and associated connectivity needs.
- Functional layout and operational considerations.

Security System Integration Requirements

- Development of specifications defining the required order of operations between the Access Control System (ACS) and Video Management System (VMS).
- Definition of alarm, event, and camera call-up workflows.
- Requirements for automatic monitor call-up associated with access control events and alarms.
- Interface and integration performance criteria.

Infrastructure Improvements

- Coordination requirements for emergency power serving the MOC technology and operator equipment.
- Coordination requirements for HVAC modifications necessary to support the new technology load within the MOC.
- Identification of power, cooling, and space requirements for implementation.

Deliverables

- Security technology drawings.
- Security specifications.
- Basis of design narrative.
- Budgetary construction estimate, including anticipated equipment and labor costs to support development of a future implementation change order with the owner's security systems integrator.
- Performance requirements and coordination drawings for electrical and mechanical systems necessary to support the security technology improvements.

Task 3. Construction Administration

The original Work Authorization contemplated a defined level of effort for Construction Administration. This change includes an equitable adjustment for additional services related to the scope listed above.

PART 2 – TECHNOLOGY ROOM (TR) REMEDIATION AND INFRASTRUCTURE CLEANUP

Task 1. Existing Conditions Assessment

Mead & Hunt will perform a review of existing technology rooms supporting the security systems and document installed equipment and infrastructure.

The assessment will include:

- Identification and inventory of existing security-related equipment.
- Documentation of existing racks, patch panels, power supplies, and associated hardware.
- Identification of obsolete, unsupported, damaged, or improperly installed components.
- Recommendations for remediation and standardization.

Task 2. Design and Documentation:

Mead & Hunt will develop drawings and specifications supporting technology room cleanup and modernization activities.

Services shall include:

Equipment Identification and Documentation

- Development of equipment inventories.
- Documentation of existing rack equipment arrangements.
- Identification of legacy security infrastructure requiring replacement or reorganization.

Rack Layout Drawings

- Development of rack elevation drawings and associated technology room layout drawings showing existing and proposed equipment locations.
- Recommendations for cable management, equipment organization, and future capacity.

Task 3. Infrastructure Upgrades:

Preparation of specifications and drawings for upgrades as necessary, including:

- Replacement of legacy or deteriorated patch panels.
- Replacement or upgrade of power supplies and associated components.
- Replacement of obsolete security infrastructure components identified during the assessment.
- General technology room cleanup and organization measures supporting long-term maintainability.

Deliverables

- Technology room assessment findings.
- Equipment inventory documentation.
- Rack elevation drawings.
- Security technology specifications.
- Budgetary construction estimate, including anticipated equipment and labor costs to support development of a future implementation change order with the owner's security systems integrator.

Task 4. Construction Administration

The original Work Authorization contemplated a defined level of effort for Construction Administration. This change includes an equitable adjustment for additional services related to the scope listed above.

Meetings/Travel (as noted herein):

Site visits as indicated in the scope herein. Expenses include travel costs, per diem, food, and lodging as appropriate.

Owner Responsibilities:

The Owner shall continue to be responsible to provide the following information and activities:

- Provide access to the Project site and assist with locating any known utilities.
- Provide a single point of contact to review all documents and make decisions.
- Provide coordination regarding construction safety and phasing plan reviews and Project scheduling with airport tenants and FAA.
- Perform any wage rate interviews and receive certified payroll.

Services Excluded from the Scope of this Project:

The following items and tasks are excluded from this agreement. These services may be provided, if requested by the Owner, under an amendment or other contract and additional compensation may be requested.

1. Evaluation, design, configuration, modification, administration, or management of the Owner's existing information technology (IT) network infrastructure.
2. Network architecture design, network switch replacement, VLAN configuration, firewall configuration, IP address management, wireless network design, cybersecurity assessments, or other IT network services.
3. Design, procurement, installation, configuration, or management of servers, virtual machines, storage systems, cloud services, or Active Directory environments.
4. Design, replacement, or modification of telecommunications systems except where specifically identified as required for security system integration.
5. Evaluation, repair, replacement, or remediation of existing security system deficiencies not directly associated with the Marshall Operations Center (MOC) modernization or Technology Room (TR) remediation scope.
6. Comprehensive replacement of all existing technology room equipment or infrastructure.
7. Replacement of Owner IT equipment that is not directly supporting the physical security systems.
8. Comprehensive cable tracing, recertification, testing, or validation of existing cabling infrastructure.
9. Security system programming, software configuration, database migration, user migration, or system commissioning services.
10. Factory acceptance testing (FAT), site acceptance testing (SAT), system startup, or operational testing services.

11. Design of building-wide emergency power systems, generators, uninterruptible power supplies (UPS), or electrical distribution infrastructure beyond requirements necessary to support the security system improvements.
12. Architectural design services beyond coordination required to accommodate the proposed security improvements.
13. Furniture procurement, interior design services, or furniture installation.
14. Permitting, permit fees, utility fees, agency review fees, or authority having jurisdiction (AHJ) coordination.
15. Procurement or installation.
16. Contractor means, methods, sequencing, safety procedures, or quality control responsibilities.
17. Full-time construction observation, resident engineering, or on-site project management services.
18. Preparation of as-built documentation resulting from installation activities performed by others.

Project Schedule

Services under this Amendment will begin upon issuance of the Notice to Proceed and are based on a total contract duration of 210 calendar days, consisting of 30 calendar days for mobilization followed by 180 calendar days for construction. Because the Notice to Proceed date has not yet been established, specific start and completion dates will be determined once it is issued. Services extending beyond the 210-calendar-day contract duration may require additional time and compensation.

Compensation

The work described in this Amendment will be performed on a lump-sum basis, including Consultants. Additional services requested outside of this proposal may require additional time and/or compensation. Consultant will be compensated as follows:

Part 1 & 2: Lump sum cost to provide entire scope listed above including construction administration and close-out phase services is **$99,372.44** including expenses.

Mead & Hunt will continue to utilize the following team for the work of this Project:

- Mead & Hunt (Project Management, Civil, Interior Design, Electrical, Technology)

END OF ATTACHMENT A

ATTACHMENT B
FEE DETAIL
CONSTRUCTION ADMINISTRATION/CLOSEOUT (CA/CO) SERVICES
FOR
TERMINAL CHECKPOINT MODERNIZATION
AUGUSTA REGIONAL AIRPORT (AGS)
AUGUSTA, GA

AIRPORT:	**Augusta Regional Airport**	**DATE:**	**9/30/2026**
PROJECT DESCRIPTION:	**Terminal Security Camera Upgrades**	**BY:**	**Stephanie Mayes**
MEAD & HUNT PROJECT NUMBER:	**0119700-221768.02**	**DURATION:**	**30 weeks**

MEAD & HUNT **SERVICES**

LABOR CLASSIFICATION / TASK	RATE	PRINCIPAL IN CHARGE $366.00	PROJECT MANAGER $333.03	TECHNOLOGY SYSTEMS, SR $224.22	TECHNOLOGY SYSTEMS $181.35	CONST. ADMIN $283.57	MECH / FP ENGINEER $228.00	QA QC $164.86	TECHNOLGY ENGINEER $158.00	ELECT ENGINEER $228.00	BIM/CAD TECHS $164.86	CLERICAL $131.89	TASK TOTAL
Task 1. MOC DESIGN/SPEC/BUDGET													
Monthly Invoicing and Accounting												2	*2*
Coordinate Scope, Schedule and Budget		*2*	*6*										*8*
Site Inventory (1 day)				24	24								*48*
Develop Design			*4*	24	12		8			8			*56*
Develop Mechanical and Plumbing Drawings							16						*16*
Develop Electrical Drawings										16			*16*
Develop Technology Drawings											80		*80*
Draft Technical Specifications				16	12								*28*
Perform Quality Control Review								12					*12*
Organize Project Information												2	*2*
Develop Work Plan			*2*										*2*
Stakeholder Communication			*2*										*2*
Weekly conference call (.5 hours/wk)			*2*										*2*
													0
		2	*16*	64	48	0	24	12	0	24	80	4	**274**
Task 2. CONSTRUCTION MANAGEMENT													
Submittal/Cost Review			*6*	8	8		2			2	6		*32*
Kickoff Meeting			*2*	8									*10*
Site Supervision				8		24							*32*
Admin												2	*2*
		0	*8*	24	8	24	2	0	0	2	6	2	**76**
Task 3. PUNCH LIST													
Site Walk and Final Punch			*4*	6		4							*14*
Quality Control Review				2	4								*6*
Admin												2	*2*
		0	*4*	8	4	4	0	0	0	0	0	2	**22**
Task 4. CLOSE OUT													
Final Drawing Review				4	4						10		*18*
Review Close out Documentation			1	2	2	4							*9*
Project Signoff with Owner			1										*1*
Admin												2	*2*
		0	2	6	6	4	0	0	0	0	10	2	**30**

AIRPORT:	**Augusta Regional Airport**	**DATE:**	**9/30/2026**
PROJECT DESCRIPTION:	**Terminal Security Camera Upgrades**	**BY:**	**Stephanie Mayes**
MEAD & HUNT PROJECT NUMBER:	**0119700-221768.02**	**DURATION:**	**30 weeks**

MEAD & HUNT	**SERVICES**

LABOR CLASSIFICATION / TASK / RATE		PRINCIPAL IN CHARGE $366.00	PROJECT MANAGER $333.03	TECHNOLOGY SYSTEMS, SR $224.22	TECHNOLOGY SYSTEMS $181.35	CONST. ADMIN $283.57	MECH / FP ENGINEER $228.00	QA QC $164.86	TECHNOLGY ENGINEER $158.00	ELECT ENGINEER $228.00	BIM/CAD TECHS $164.86	CLERICAL $131.89	TASK TOTAL
TOTAL LABOR HOURS:		*2*	*30*	102	66	32	26	12	0	26	96	10	**402**
DIRECT LABOR COSTS:		*732*	*9,991*	22,870	11,969	9,074	5,928	1,978	0	5,928	15,827	1,319	**85,616**
Total labor hours	**402**												
Average hours per week/classification	**40**	0.05	0.75	2.55	1.65	0.80	0.65	0.30	0.00	0.65	2.40	0.25	
Average hours per week total team	**10**												

IN HOUSE EXPENSES	Trips	Rate	Extended
TRAVEL incl. Airfaire, mileate, per diem, hotel	7	1,965	13,756
ADDITIONAL SERVICES/EXPENSES			
		0	
TOTAL EXPENSES/CONSULTANTS		**1,965**	**13,756**

DOCUMENT PRINTING EXPENSES		
	0	0
PRINTING - LUMP SUM	0	0
SHIPPING	0	0
TOTAL EXPENSE		**0**

SUMMARY					TOTAL	ADDITIONAL	MH	TOTAL
	LABOR	LABOR		0.000	LABOR	SERVICES	EXPENSES	FEE
	COST	COST	0					
	85,616	85,616	0	0	85,616	0	13,756	99,372

AUGUSTA REGIONAL AIRPORT

(706) 798-3236 • Fax: (706) 798-1551 • 1501 Aviation Way • Augusta, Georgia 30906 • www.flyags.com

Augusta Aviation Commission Meeting Minutes
October 29, 2026
10:00 a.m.
Orwen Aviation Commission Chambers
2nd Floor - Terminal Building

Commission Members: **Commissioner Michael Cioffi; Commissioner Randy Sasser; Commissioner Larry Harris; Commissioner Charles Larke; Commissioner Kay Roland; Commissioner James Germany; Commissioner Dan Troutman; Commissioner Marshall McKnight; Commissioner Wilbert Barrett; Commissioner Davis Beman via Teams**

Absent: **Commissioner Ronic West; Commissioner William Fennoy**

Staff: **Mr. Herbert L. Judon, Jr.; Ms. Lauren Smith; Mr. Robert Kerr – Staff Attorney; Mr. Kenneth Hinkle; Mr. Stephen Hedden; Ms. Elizabeth Giles; Ms. Jennifer Humphrey; Ms. Diane Johnston; Ms. Catherine Highsmith; Mr. DeAndre Davis; Chief Beal**

Others: **Ms. Dana-Lynn McIntyre – Augusta Press; Mr. Robert Moore – Foth; Ms. Pamela Davison; Ms. Jennifer Carroll – Reimagined Parking; Mr. Edwin Scott – Mead & Hunt; Ms. Risa Bingham; Mr. Cedric Johnson**

CALL TO ORDER & PRAYER – Vice-*Chair Commissioner Michael Cioffi called the meeting to order at 10:04 a.m. and Commissioner Barrett offered prayer.*

Vice-Chair Commissioner Cioffi requested a motion to remove item II.A. Employee Highlight: Sergeant Valentine from the agenda due to illness and placed at the next meeting agenda.

I. AGENDA, MINUTES & CONSENT – Chairwoman Ronic West

A. October 29, 2026, Augusta Aviation Commission Meeting Agenda
Motion by Commissioner Sasser 2nd by Commissioner Larke to approve the amended October 29, 2026, Augusta Aviation Commission Meeting Agenda

Discussion; Unanimous Ayes; Motion Carries

B. September 24, 2026, Augusta Aviation Commission Meeting Minutes
Motion by Commissioner Barrett 2nd by Commissioner Roland to approve September 24, 2026, Augusta Aviation Commission Meeting Minutes
No Discussion; Unanimous Ayes; Motion Carries

C. August & September 2026 Statistics
Commissioner Troutman 2nd by Commissioner Sasser to accept August & September 2026 Statistics
No Discussion; Unanimous Ayes; Motion Carries

D. Consent Items
1. Director Action Requests – VI. A (Approved in Augusta Aviation Marketing Committee Meeting)
Mr. Germany requested to remove item VI. A from the consent agenda for further discussion.

II. EMPLOYEE RECOGNITION

A. Employee Highlight: Sergeant Valentine – Chief Beal
Moved to the next meeting agenda.

B. Diane Johnston Retirement – Mr. Judon
Mr. Judon spoke about Diane's journey at AGS.

III. COMMITTEE REPORTS

A. Marketing Committee Report – Commissioner Michael Cioffi
Mr. Cioffi updated the Commission that the Marketing Committee voted on the updated Sponsorship & Charitable Contributions Policy – Amendment #5 with recommended amendments.

Commissioner West joined the meeting at 10:17a.m.

IV. FINANCIALS – Mr. Stephen Hedden

A. September Financials
Commissioner Troutman expressed concern regarding the past due balance from Orchid Island Aviation, Inc. and advised requiring a form of payment such as credit card for fuel purchases while collecting on the current balance. Mr. Sasser mentioned that placing a lien on the aircraft is an option.

Motion by Commissioner Troutman 2nd by Commissioner Barrett to accept the September Financials
No Discussion; Unanimous Ayes; Motion Carries

Commissioner Larke left the meeting at 10:29am

V. INFORMATION ITEMS – 2 minutes each

A. Operations Update – Mr. Kenneth Hinkle
1. *Parking during the Long-Term Lot A Construction is going well*
2. *General Aviation activity is picking up again due to Augusta National opening*
3. *NBAA Conference in Las Vegas was successful with networking; possibly 4 developers interested in AGS*

B. Communications Update – Ms. Lauren Smith
1. *Mr. Judon Interview with News Channel 12 WRDW*

2. *Air Dot Show Invitation to Atlanta Air Show this weekend, AGS Air Show dates April 24 – 25, 2027*
3. *November 13, 2026, Movie Night at AGS*
4. *December 12, 2026, Santa Fly-In and opportunity to sponsor children for the event*

C. Construction Update – Ms. Elizabeth Giles
1. *NetJets progress & NW Road Development going well*
2. *Long-term Lot A final paving scheduled for Monday, November 2, 2026, and then striping will begin*
3. *Mead & Hunt, working on the design for the next phase, will add approximately 150 more parking spots*
4. *SE apron expansion ready for closeout; working on design for the connectors*
5. *East side VIP encountered issues with city planning & review due to tree ordinance – AGS needs permanent exemption with the local ordinance requirements to help remove the hurdle from this and future projects; however, the project has been advertised and is in procurement – Mr. Judon stated he will ask Director Cameron with Augusta-Richmond County Planning & Development to put in writing that AGS shall be exempt from the tree ordinance.*

D. Business Update – Ms. Diane Johnston
1. *SCASD Grant; ORD service*
2. *NBAA, highlighting hangar & property, advertisement in Site Selection magazine, our website, AGS business page updated*
3. *Commission notified of the need for access road to the SE industrial area*

E. Public Safety Update – Chief Beal
1. *10% increase in call volume this year*
2. *ARFF apparatus, letter to proceed then moving forward*
3. *Foam transition complete and ahead of state mandates*

VI. DIRECTOR ACTION REQUESTS

A. Augusta Regional Airport (AGS) – Sponsorship & Charitable Contributions Policy – Amendment #5 – Ms. Lauren Smith

Motion by Commissioner Harris 2nd by Commissioner Sasser to approve Sponsorship & Charitable Contributions Policy – Amendment #5 with recommended edits covered during the Marketing Committee Meeting

Discussion; 8 Ayes – Commissioner Germany voted Nay; Motion Carries

B. Augusta Regional Airport (AGS) – Security Camera Improvements (Bid #26-150) Amendment #1 to Work Authorization #24 – Ms. Elizabeth Giles

Motion by Commissioner Troutman 2nd by Commissioner Sasser to approve Security Camera Improvements (Bid #26-150) Amendment #1 to Work Authorization #24 as written with two contingencies: #1, provide a copy of the previous evaluation report by the firm out of Nashville [Herring Technology] to Mead & Hunt (whether it [the report by the firm from Nashville] is [used] scope-wise or not, at least they [Mead & Hunt] will have it) and #2, that this [Amendment #1 to WA #24] be considered enough work to get the maximum [functionality] we can out of the cameras and that we [the Augusta Aviation Commission] hear a plan B within 60 days of what we need to do to address the things that we have known about for a long time [regarding the new ARFF/MOC center and other deficiencies of the existing system].

Discussion; Unanimous Ayes; Motion Carries

Commissioner McKnight left the meeting.

C. Augusta Regional Airport (AGS) –– United States Department of Transportation (US DOT) Small Community Air Service Development (SCASD) Grant Award Acceptance – Ms. Diane Johnston

Motion by Commissioner Troutman 2nd by Commissioner Roland to approve United States Department of Transportation (US DOT) Small Community Air Service Development (SCASD) Grant Award Acceptance

Discussion; Unanimous Ayes; Motion Carries
Mr. Troutman directed staff to notify US DOT of contact update within the contract due to Diane Johnston's retirement – Mr. Judon to notify/request contact update/change with US DOT contact.

D. Augusta Regional Airport (AGS) – Budget Inclusion to fund FY2027 Airport Salary Study Implementation – Mr. Herbert L. Judon, Jr.
Motion by Commissioner Harris 2nd by Commissioner Roland to approve Budget Inclusion to fund FY2027 Airport Salary Study Implementation – Commissioner Troutman stated the motion be clearly noted that the Augusta Aviation Commission is approving the recommendation and action from the July 30, 2026, Augusta Aviation Personnel Committee Meeting.
Discussion; Unanimous Ayes; Motion Carries

E. Augusta Regional Airport (AGS) – FY2027 Airport Salary Study Results, Methodology, & Implementation – Mr. Herbert L. Judon, Jr.
Motion by commissioner Barrett 2nd by Commissioner Roland to approve FY2027 Airport Salary Study Results, Methodology, & Implementation
Discussion; Unanimous Ayes; Motion Carries

VII. EXECUTIVE SESSION

Motion by Commissioner Sasser 2nd by Commissioner Harris at 11:50a.m. to enter Executive Session to discuss Potential Litigation, Real Estate & Personnel Matters.
No Discussion; Unanimous Ayes; Motion Carries

A. To Discuss Potential Litigation, Real Estate & Personnel Matters
Requested to remain in Executive Session: Airport Legal Counsel, Mr. Robert Kerr; Mr. Herbert L. Judon, Jr.

Motion by Commissioner Troutman 2nd by Commissioner Cioffi to exit Executive Session at 12:22p.m.
No Discussion; Unanimous Ayes; Motion Carries

Motion by Commissioner Troutman 2nd by Commissioner Cioffi to execute the Closed Meeting Affidavit
No Discussion; Unanimous Ayes; Motion Carries

VIII. COMMISSION COMMENTS / ACTION REQUESTS

A. Augusta Regional Airport (AGS) – Proposed Ordinance Update – Ms. Ronic West/Mr. Herbert L. Judon, Jr.
Motion by Commissioner Sasser 2nd by Commissioner Harris to hold another workshop, which will be Workshop #7 scheduled for November 18, 2026, beginning at 8:00am and continuing after regularly scheduled business if needed.
Discussion; Unanimous Ayes; Motion Carries

B. 2027 Commission & Committee Selection Process – Nominating Committee – Ms. Ronic West
Discussion: January Augusta Aviation Commission Meeting Agenda will not have consent items from scheduled Committee meetings.
Per Commissioner Sasser, the Nominating Committee will be appointed during the November 18, 2026, Augusta Aviation Commission Meeting

C. November & December Augusta Aviation Commission Meeting Dates – Ms. Jennifer Humphrey
Potential November Meeting Date: November 19, 2026
Motion by Commissioner Troutman 2nd by Commissioner West to schedule the Augusta Aviation Commissioner Meeting November 18, 2026, regularly scheduled time.
Discussion; 6 Ayes Mr. Harris voted Nay; Motion on the Floor with continued discussion

Motion to reconsider by Commissioner Troutman 2nd by Commissioner Harris
Discussion; Unanimous Ayes; Motion Carries

Potential December Meeting Date: December 17, 2026
Motion by Commissioner Cioffi 2nd by Commissioner Sasser to schedule the Augusta Aviation Commissioner Meeting December 17, 2026, regularly scheduled time.
Discussion; Unanimous Ayes; Motion Carries

GENERAL DISCUSSION

ADJOURN MEETING

Motion to adjourn by Commissioner Harris 2nd by Commissioner Cioffi
No Discussion; Unanimous Ayes; Motion Carries

Meeting Adjourned at 12:50 p.m.

_____ _____

Ronic West Chairman **Date**
Augusta Aviation Commission

Note: Items within brackets [ ] are intended to clarify intent.

Public Services Committee

Meeting Date: November 10, 2026

Georgia Power Easement for Big Oak Park

Department:	Recreation and Parks
Presenter:	Tameka D. Williams
Caption:	Motion to approve easement for Georgia Power Easement for Big Oak Park, located at 2803 Wheeler Rd, Augusta, Georgia and to authorize the Mayor to execute all associated documents.
Background:	Big Oak Park is currently under construction to improved park amenities and site work.
Analysis:	Georgia Power requests a signed easement to continue the park improvements for 2803 Wheeler Rd, Augusta, GA (Big Oak Park).
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	Motion to approve easement for Georgia Power Easement for Big Oak Park, located at 2803 Wheeler Rd, Augusta, Georgia and to authorize the Mayor to execute all associated documents.
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

After recording, return to:
Georgia Power Company
Attn: Land Acquisition (Recording)
241 Ralph McGill Blvd NE
Bin 10151
Atlanta, GA 30308-3374

TAX ID: 0332011000

PROJECT **2026100276** LETTER FILE DEED FILE MAP FILE

ACCOUNT NUMBER

NAME OF LINE/PROJECT: **2803 WHEELER RD, AUGUSTA (RICHMOND COUNTY) - DISTRIBUTION LINE**

PARCEL NUMBER **001**

STATE OF GEORGIA
RICHMOND COUNTY

EASEMENT

For and in consideration of the sum of Ten and No/100 Dollars ($10.00) and other good and valuable consideration, in hand paid by GEORGIA POWER COMPANY, a Georgia corporation (the "Company"), the receipt and sufficiency of which are hereby acknowledged, **THE CITY COUNCIL OF AUGUSTA** (the "Undersigned", which term shall include heirs, successors and/or assigns), whose mailing Address is **535 Telfair St # 800, Augusta, GA 30901**, does hereby grant and convey to the Company, its successors and assigns, the right, privilege and easement to go in, upon, along, across, under and through the Property (as defined below) for the purposes described herein.

The "Property" is defined as that certain tract of land owned by the Undersigned at 2803 WHEELER RD, AUGUSTA, GA 30909 (Tax Parcel ID No. 0332011000) in the 89 GMD (Georgia Militia District) of **Richmond** County, Georgia.

The "Easement Area" is defined as any portion of the Property located (a) within fifteen (15) feet of the centerline of the overhead distribution line(s) as installed in the approximate location(s) shown on "Exhibit A" attached hereto and made a part hereof, (b) within ten (10) feet of the centerline of the underground distribution line(s) as installed in the approximate location(s) shown on "Exhibit A," and (c) within ten (10) feet from each side of any related above-ground equipment and facilities, including without limitation cubicles, transformers and service pedestals, as installed in the approximate location(s) shown in "Exhibit A."

The rights granted herein include and embrace the right of the Company to construct, operate, maintain, repair, renew and rebuild continuously upon and under the Easement Area its lines for transmitting electric current with poles, wires, transformers, service pedestals, anchors, guy wires and other necessary apparatus, fixtures, and appliances; the right to attach communication facilities and related apparatus, fixtures, and appliances to said poles; the

PARCEL **001** NAME OF LINE/PROJECT: **2803 WHEELER RD, AUGUSTA (RICHMOND COUNTY) - DISTRIBUTION LINE**

right to stretch communication or other lines within the Easement Area; the right to permit the attachment of the cables, lines, wires, apparatus, fixtures, and appliances of any other company or person to said poles for electrical, communication or other purposes; the right to assign this Easement in whole or in part; the right at all times to enter upon the Easement Area for the purpose of inspecting said lines and/or making repairs, renewals, alterations and extensions thereon, thereunder, thereto or therefrom; the right to cut, trim, remove, clear and keep clear of said overhead or underground lines, transformers, fixtures, and appliances all trees and other obstructions that may in the opinion of the Company now or hereafter in any way interfere or be likely to interfere with the proper maintenance and operation of said overhead or underground lines, transformers, fixtures, and appliances; the right of ingress and egress over the Property to and from the Easement Area; and the right to install and maintain electrical and communication lines and facilities to existing and future structure(s) within the Easement Area under the easement terms provided herein. Any timber cut on the Easement Area by or for the Company shall remain the property of the owner of said timber.

The Undersigned does not convey any land, but merely grants the rights, privileges and easements hereinbefore set out.

The Company shall not be liable for or bound by any statement, agreement or understanding not herein expressed.

[Signature(s) on Following Page(s)]

PARCEL **001** NAME OF LINE/PROJECT: **2803 WHEELER RD, AUGUSTA (RICHMOND COUNTY) - DISTRIBUTION LINE**

IN WITNESS WHEREOF, the Undersigned has/have hereunto set his/her/their hand(s) and seal(s), this _____ day of _____, _____.

Signed, sealed and delivered in the presence of:

_____
Witness

_____
Notary Public

THE CITY COUNCIL OF AUGUSTA

By: _____ (SEAL)
Name:
Title:

Attest: _____ (SEAL)
Name:
Title:

[CORPORATE SEAL]

Public Services Committee

Meeting Date: November 10, 2026

Receive Information for Park Divestment Recommendations

Department:	Recreation and Parks
Presenter:	Tameka D. Williams
Caption:	Receive information and consider divestment recommendations for underutilized parks.
Background:	Augusta Recreation and Parks Department maintains a large portfolio of parks and facilities, which presents a significant maintenance challenge and cost burden for Augusta. Infrastructure System Management (ISM) presented data pertaining to park usage assessments for all parks using a divestment matrix evaluation tool.
Analysis:	ISM presented data pertaining to park usage assessments for all parks using a divestment matrix evaluation tool. Based on the assessment, nine (9) parks were identified to be consider low usage. These sites are being maintain by the Recreation and Parks Department and recommendations are being presented for the future of these parks.
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	Receive information and consider divestment recommendations for underutilized parks.
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

Augusta
GEORGIA
RECREATION & PARKS

PARK DIVESTMENT

Director
Tameka D. Williams, CPRP, CYSA

VISION & MISSION

Augusta GEORGIA RECREATION & PARKS

VISION

To enrich lives by building a thriving community, connecting people, parks, partnerships, and programs.

MISSION

Augusta Recreation and Parks is committed to enhancing community well-being and fostering meaningful connections through the dedication of our passionate and caring team.

Purpose

- Augusta Recreation & Parks Department maintains a large portfolio of parks and facilities, some of which are underused. This underutilization creates a **significant maintenance challenge and cost burden** for Augusta-Richmond County.

- A Divestment Plan aims to identify facilities that were not being used to their full potential and determine whether they should be closed, repurposed, or sold to reduce ongoing expenses.

Background

- **Partnered with Infrastructure Systems Management (ISM):** ISM has been working with Recreation & Parks Department to evaluate underutilized sites. A **Divestment Matrix** tool was used to assess each facility's condition, usage, and potential for alternative use.

- **Data Collection:** The final component of the Divestment Matrix was park usage data, which was initially presented in September 2025. ISM has since conducted further analysis and presented updated assessments. This process continued with collect a year's worth of date to September 2026.

- **Scope:** The plan focuses on parks and facilities that are not meeting expected usage levels, with the goal of making strategic decisions about their future.

Maintenance Cost

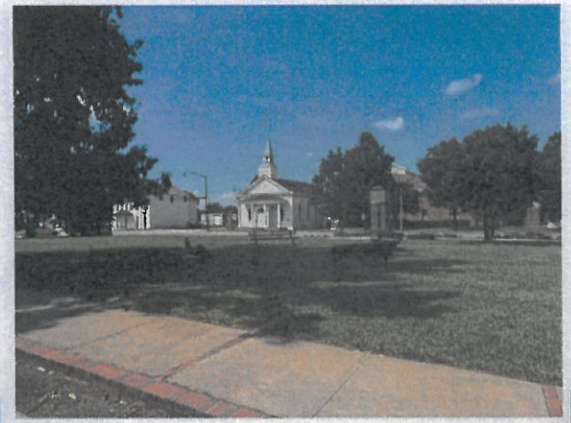
- Contract Services
- Manpower
- Landscaping
- Equipment
- Major/Minor Repairs
- Infrastructures
- Amenities



RECOMMENDED DIVESTMENT SITES

- A.L. Williams Park
- Alexander Barrett Park
- Bedford Heights Park
- Doughty Park
- Elliott Park
- Heard Avenue Park
- Valley Park
- Vernon Forrest Park
- W. T. Johnson









A. L. Williams Park (.90 acres)

Est. Maintenance Cost: $33,000

Avg. Monthly Visitors-10

Alexander Barrett Park (.11 acres)

Est. Maintenance Cost: $8,000 Avg. Monthly Visitors-2









Bedford Heights Park (1.87 acres)

Est. Maintenance Cost: $39,000 Avg. Monthly Visitors-5









Doughty Park/Center (2.79 acres)

Est. Maintenance Cost: $107,000 Avg. Monthly Visitors-8























Elliott Park (.96 acres)
Est. Maintenance Cost: $61,000
Avg. Monthly Visitors-12







Heard Avenue Park (1.14 acres)

Est. Maintenance Cost: $22,000

Avg. Monthly Visitors-4









Valley Park (1.52 acres)

Est. Maintenance Cost: $43,000

Avg. Monthly Visitors-6

Vernon Forrest Park (1.43 acres)

Est. Maintenance Cost: $50,000

Avg. Monthly Visitors-8









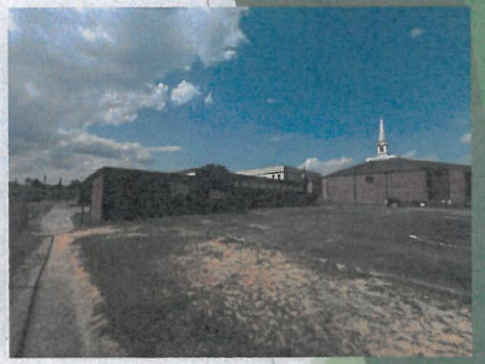


W. T. Johnson Park (3.49 acres)

Est. Maintenance Cost: $105,000 Avg. Monthly Visitors-6















Underutilized Parks List Scoring 20 & Below

NO.	PARK FACILITY	PARK DISTRICT	PARK CLASSIFICATION	CONDITION OF PARK	PROXIMITY TO OTHER PARKS	PARK SIZE	PARK USAGE	PARK UTILIZATION SCORE	AVG MONTHLY VISITORS	EXISTING FUNDING	ESTIMATED MAINTENANCE COST	NEAREST PARK	PARK DISTRICT	DISTANCE (Miles)
1	AL Williams Park	1	0	3	3	1	5	12	10	No	$ 33,000.00	Lake Olmstead	1	0.75
2	Alexander Barrett Park	1	0	3	3	1	5	12	2	No	$ 8,000.00	Big Oak Park	7	0.25
3	Heard Avenue Park	2	0	3	3	2	5	13	4	No	$ 22,000.00	Pendleton King Hickman Park	2 3	0.25 0.70
4	Vernon Forest Park	1	0	3	3	2	5	13	8	No	$ 50,000.00	Lake Olmstead	1	0.50
5	Bedford Heights Park	7	0	1	6	2	5	14	5	No	$ 39,000.00	Lake Olmstead	1	0.75
6	Elliott Park	2	0	5	3	1	5	14	12	No	$ 61,000.00	Fleming Park	2	0.25
7	Valley Park	2	0	3	6	2	5	16	6	No	$ 43,000.00	Tanglewood Park	5	0.88
8	W. T. Johnson Center	1	5	3	3	2	5	18	6	No	$ 105,000.00	Carrie J. Mays	1	1.00
9	Doughty Park	2	5	1	6	2	5	19	8	No	$ 107,000.00	Carrie J. Mays	2	0.50
										ESTIMATED ANNUAL TOTAL:	**$ 468,000.00**			

TIER DECISION MODEL

- TIER 1 – RETAIN & INVEST
- TIER 2 – RETAIN & OPTIMIZE
- TIER 3 – REPURPOSE, CONSOLIDATE & PARTNER
- TIER 4 – DIVEST OR DISPOSE

RECOMMENDATIONS

ARPD's Divestment Plan is a targeted effort to close or redevelop underutilized facilities, reduce costs, and ensure resources are directed where they are most needed.

Recommendations:

1. Divest underutilized parks and redirect resources to current facilities/parks maintenance OR
2. Allocate additional funding for the upkeep of maintenance & repairs.

QUESTIONS ??



Administrative Services Committee Meeting

Meeting Date:

2026 – SW – Pothole Patch Truck – SWC

Department:	Central Services – Fleet Management
Presenter:	Hameed Malik, Ph.D., PE, Director of Engineering & Environmental Services
Caption:	Motion to approve the purchase of one replacement pothole patch truck, at a total cost of $394,605.80 from Southern Vac of Gilbert, SC for the Engineering Department.
Background:	The Augusta Engineering Department Maintenance division requests the replacement of asset# 213005 a pothole patch truck that was totaled in an accident in July 2024. Pothole repair service request is the top request for the Engineering Maintenance division. Currently there is an older pothole truck that is frequently unavailable due to extensive repairs based on age, wear and tears. The new pothole repair truck will become the primary unit with the ability to have a second back up unit available during high demand time periods. Southern Vac will hold the pothole truck until the Augusta Commission has approved the order. Once approved, Fleet Management will acquire the purchase order and submit it to the vendor for delivery of the asset purchases. Funding is available in Engineering SPLOST account 330-04-1110/224-830-916/54-21110.
Analysis:	The Procurement Department approved the request to utilize the source well contract #050625-SMC and issued a letter of intent to purchase one pothole patch truck utilizing Engineering SPLOST account 330-04-1110/224-830-916/54-21110.
Financial Impact:	Engineering SPLOST account 330-04-1110/224-830-916/54-21110
Alternatives:	(1) Approve (2) Do not approve
Recommendation:	Motion to approve the purchase of one replacement pothole patch truck, at a total cost of $394,605.80 from Southern Vac of Gilbert, SC for the Engineering Department.
Funds are available in the following accounts:	Engineering SPLOST account 330-04-1110/224-830-916/54-21110

REVIEWED AND APPROVED BY: N/A

Augusta GEORGIA

Procurement Department

Andy Penick, CPSM, GCPM, GCPA, MBA
Procurement Director

LETTER OF INTENT TO PURCHASE STEPP TRUCK MOUNTED PATCH TRUCVK FROM SOUTHERN VAC

This letter of intent dated, **October 20, 2026**, is to inform you that the Central Services Department – Fleet Management Division has concluded that we intend to purchase: one (1) Stepp Mounted patch truck for the below listed Departments, utilizing:

Sourcewell Cooperative Contract #050625-SMC

The specific specifications and pricing information for this purchase is attached.

1. **Buyer**: Augusta, Georgia – Central Services Department: Fleet Management Division
2. **Seller**: Southern Vac
   3605 Augusta Hwy. / Gilbert, SC 29054
3. **Vehicles Total Purchase Price**: $326,948.00
4. **Source**: Sourcewell Cooperative Agreement: 050625-SMC

Vehicles to be purchased for the Engineering and Environmental Services Department:

# of Vehicles	Vehicle	Price
One (1)	Stepp STPH 3.0 Non-CDL Asphalt Pothole Patch Truck	$326,948.00
One (1)	Freightliner 5 yr/150k engine and Allison 5 yr/unlimited Warranty	$ 48,240.00
One (1)	3 year Stepp Body Extended Warranty	$ 9,971.00
One (1)	Bi-annual Service Contract - $2,289.36 x 5 Years	$ 11,446.80
TOTAL		$396,605.80

A purchase order will be provided upon the approval of the Augusta, Georgia Commission.

Sincerely,

Andy Penick, CPSM, GCPM, GCPA. MBA
Director of Procurement

Attachments: Patch Truck Purchase Price /Specifications/Quotes

Augusta GEORGIA

Central Services Department

Horace Green, Director
LaQuona Porter, Fleet Manager

Fleet Management
1568-C Broad Street
Augusta GA 30904
Phone: (706) 821-2892

MEMORANDUM

TO: **Andy Penick, Director, Procurement Director**

FROM: **Horace Green, Director, Central Services Director**

DATE: **September 15, 2026**

SUBJECT: **Request LOI to purchase one Stepp Patch Truck for the Engineering Department**

Central Services-Fleet Management requests LOI to purchase one Stepp MFG STPH-3.0 Truck Mounted Patch Truck for the Engineering department.

- Stepp MFG STPH-3.0 Mounted Patch Truck - $326,948.00
  - Freightliner 5yr/150k engine and Allison 5yr/unlimited Warranty - $48,240.00
  - 3 Year Stepp Body Extended warranty - $9,971.00
  - Bi-annul Service Contract - $2,289.36 x 5 Years = $11,446.80

Total Purchase - $396,605.80

The Engineering department consulted with Southern Vac to identify a patch truck to meet their departmental needs. Southern Vac has a stocked unit ready for purchase utilizing Sourcewell Contract #050625-SMC. The department provided a purchase justification that is attached. This purchase will replace asset #213005, a 2014 International 4000 pothole truck, totaled in 2023 due to an accident.

Southern Vac will hold the order for the Stepp patch truck until the Augusta Commission has approved the order. Once approved, Fleet Management will acquire the purchase order and submit it to the vendor for delivery of the asset purchase. Funding is available in Engineering SPLOST account 330-04-1110/224-830-916/54-21110.

PURCHASE JUSTIFICATION

Stepp STPH 3.0 Non-CDL Asphalt Pothole Patch Truck

Primary Operational Justification

The primary need for a new pothole patch truck is fleet reliability and continuity of service. Augusta's current patch truck is older and is frequently unavailable because of repair and maintenance needs. Because pothole repair is the number one service request for Engineering- Maintenance Division, dependence on a single aging specialized unit creates a service vulnerability: when the truck is in the shop, hot-mix patching capacity is reduced or interrupted, work is delayed, and crews must rely on less-efficient alternatives.

The proposed Stepp STPH 3.0 would become the primary pothole-patching unit. The existing truck would be retained as a backup production unit. This creates a more resilient two-unit capability: the older truck, one fully renovated, can maintain service during scheduled or unexpected downtime of the new unit and can also be deployed as a second truck during periods of elevated demand, backlog reduction, storm recovery, or when simultaneous work is needed in different areas of Augusta.

This purchase therefore does more than replace aging equipment. It removes a single point of failure while preserving the remaining useful value of the existing asset and adding surge capacity when workload requires it.

Why the Stepp STPH 3.0 Fits the Operation

Feature	Operational Benefit
Non-CDL, ~4-ton class	Expands the pool of employees who can operate the unit and reduces competition for CDL drivers needed for dump trucks, hauling, storm response, and other work.
Oil-jacketed heating	Provides even, controlled heat to maintain asphalt workability, support compaction and repair quality, and reduce waste from cooled material.
Powered auger delivery	Reduces manual shoveling, improves ergonomics, meters material at the repair point, and can increase production across many small repairs during a shift.
Integrated patch platform	Allows a crew to prepare, clean, tack, place, compact, and move to the next location with less dependence on multiple support vehicles.

Comparison With Comparable Equipment

Stepp is recommended based on the combined configuration, not simply the brand name. Falcon also offers a four-ton non-CDL unit, but its design emphasizes an air-jacketed hopper and mechanical simplicity without an auger/conveyor. Spaulding, PB Loader, and Thermo-Lay offer capable patching systems and can provide similar individual features depending on configuration. The Stepp STPH 3.0 packages Augusta's desired combination of non-CDL operation, approximately four-ton capacity, oil-jacketed heating, powered auger delivery, and integrated patching capability in a defined production-oriented unit.

Service Delivery and Recommendation

The purchase also supports Augusta's SR/WO and priority-queue improvements. The SR/WO system identifies and prioritizes pavement work; a reliable primary patch truck provides the field capacity to complete it. With the existing truck retained as backup/second-unit capacity, Augusta can reduce service interruptions, respond more quickly to pothole-related work, and deploy two crews when conditions warrant.

Recommendation: Purchase the Stepp STPH 3.0 as the primary pothole patch truck and retain the existing unit as a backup/secondary truck. This provides greater equipment reliability, continuity of service, surge capacity, workforce flexibility, and a more resilient pothole-maintenance operation.

Myana Mahadi

From: Lewis Avery
Sent: Wednesday, August 19, 2026 12:23 PM
To: Oscar Flite; Kaycee Gordy; Charlie Gay; kmoore@southern-vac.us
Cc: Christopher Tyler
Subject: RE: [EXTERNAL] RE:

The SPLOST account number to use is 330 041110 224830916 5421110.

Thanks,

Lewis Avery, Jr., CPA, CMA
Assistant Director – Engineering & Environmental Services Finance & Administration
Ph: 706-821-4254 Cell: 706-564-4100 Fx: 706-796-5045

From: Oscar Flite <OFlite@augustaga.gov>
Sent: Tuesday, August 18, 2026 2:24 PM
To: Kaycee Gordy <KGordy@augustaga.gov>; Charlie Gay <CGay@augustaga.gov>; kmoore@southern-vac.us; Lewis Avery <LAvery@augustaga.gov>
Cc: Christopher Tyler <CTyler@augustaga.gov>
Subject: RE: [EXTERNAL] RE:

Sorry for the delay!
We are going with all 3 extended warrantees offered. We are also choosing the stock option because it is (was) available immediately, the other would have taken many months to receive.

I have added Mr Avery to this email for the acct#; Mr Avery, could you please provide the SPLOST account number for the pothole patch truck?

I will work on the justification letter.

Please let me know if there is anything else you need from me.

Thank you!
Oscar

Oscar P. Flite III, Ph.D.
Associate Director for Stormwater and Environmental Services
Augusta Engineering and Environmental Services Department
452 Walker St, Suite #110
Augusta, GA 30901
Direct (706) 771-2651
Cell (762) 333-5620
oflite@augustaga.gov

From: Kaycee Gordy <KGordy@augustaga.gov>
Sent: Tuesday, July 21, 2026 2:40 PM
To: Oscar Flite <OFlite@augustaga.gov>; Charlie Gay <CGay@augustaga.gov>; kmoore@southern-vac.us
Cc: Christopher Tyler <CTyler@augustaga.gov>
Subject: RE: [EXTERNAL] RE:

Oscar,

Which pricing are we moving forward with?

Stock Option - $326,948.00
New Option - $313,261.00
Bi-annual service contract - $2,289.36
3year Stepp body extended warranty - $9,971.00
Freightliner 5yr/150k engine & Allison 5year/unlimited warranty - $48,240.00

Kaycee Gordy l Fleet Operations Specialist
Augusta – Richmond County l Central Services Department
1568 Broad St Bldg. C l Augusta, Georgia 30901
(p) 706-821-2894 l (c) 762-622-0744
kgordy@augustaga.gov l www.augustaga.gov

From: Oscar Flite <OFlite@augustaga.gov>
Sent: Wednesday, July 15, 2026 10:09 AM
To: Charlie Gay <CGay@augustaga.gov>; kmoore@southern-vac.us
Cc: Kaycee Gordy <KGordy@augustaga.gov>; Christopher Tyler <CTyler@augustaga.gov>
Subject: Re: [EXTERNAL] RE:

Perfect, thank you!

Kaycee and Mr Moore, it looks like we are ready to move forward, what do you all need from me at this point?

Thank you all!
Oscar

Get Outlook for iOS

From: Charlie Gay <CGay@augustaga.gov>
Sent: Wednesday, July 15, 2026 8:30 AM
To: Oscar Flite <OFlite@augustaga.gov>
Cc: Kaycee Gordy <KGordy@augustaga.gov>
Subject: RE: [EXTERNAL] RE:

Oscar,

I'm good with moving forward with the Stepp machine with the extended warranties.

Thanks,

Charlie H. Gay III
Augusta Engineering Department
Assistant Director, Maintenance
cell, (706)799-3124

From: Oscar Flite <OFlite@augustaga.gov>
Sent: Tuesday, July 14, 2026 10:55 PM
To: Kaycee Gordy <KGordy@augustaga.gov>
Cc: Charlie Gay <CGay@augustaga.gov>
Subject: Re: [EXTERNAL] RE:

Charlie has questions for the vendor, awaiting that dialog

Get Outlook for iOS

From: Kaycee Gordy <KGordy@augustaga.gov>
Sent: Tuesday, 14 July 2026 10:09:34
To: Oscar Flite <OFlite@augustaga.gov>
Subject: RE: [EXTERNAL] RE:

Oscar,

Any update?

From: Oscar Flite <OFlite@augustaga.gov>
Sent: Monday, July 6, 2026 12:51 PM
To: Kaycee Gordy <KGordy@augustaga.gov>
Subject: RE: [EXTERNAL] RE:

We have arranged for an on-site demo, it is scheduled for this Friday, will know more after that.
Thank you!
Oscar

Oscar P. Flite III, Ph.D.
Associate Director for Stormwater and Environmental Services
Augusta Engineering and Environmental Services Department
452 Walker St, Suite #110
Augusta, GA 30901
Direct (706) 771-2651
Cell (762) 333-5620
oflite@augustaga.gov

From: Kaycee Gordy <KGordy@augustaga.gov>
Sent: Thursday, June 18, 2026 3:17 PM
To: Oscar Flite <OFlite@augustaga.gov>
Subject: FW: [EXTERNAL] RE:

Oscar,

How would you like to move forward? Would you like to add any of the attached?

Kaycee Gordy | Fleet Operations Specialist
Augusta – Richmond County | Central Services Department
1568 Broad St Bldg. C | Augusta, Georgia 30901
(p) 706-821-2894 | (c) 762-622-0744
kgordy@augustaga.gov | www.augustaga.gov

Augusta
GEORGIA

From: Kyle Moore <kmoore@southern-vac.us>
Sent: Thursday, May 28, 2026 1:09 PM
To: Oscar Flite <OFlite@augustaga.gov>; Kaycee Gordy <KGordy@augustaga.gov>
Cc: Charlie Gay <CGay@augustaga.gov>; Christopher Tyler <CTyler@augustaga.gov>; Drew Gilbert <dgilbert@southern-vac.us>; Russell Senn <rsenn@southern-vac.us>
Subject: [EXTERNAL] RE:

Kaycee,

I hope you are having a good week. I would like to apologize for this information taking longer than expected to get together for your group. We reached out to Stepp to find out what they recommended for service intervals and parts needed for their module. We also gathered the Freightliner and Allison Extended Warranty Information. We then prepared a cost for our Southern Vac service team to come at the proper intervals (bi-annually)to maintain the module. The Stepp extended maintenance is based on a 3 year period and the Freightliner and Allison Warranty is for a 5 year period. Please look over everything and let me know if this covers what you were requesting. All warranties and service agreements are normally paid at time of order.

Thanks,

Kyle A. Moore
Southern Vac
Mobile # 803-413-4536
e-mail: kmoore@southern-vac.com

SOUTHERN VAC

From: Kyle Moore
Sent: Friday, May 8, 2026 3:14 PM
To: Oscar Flite <OFlite@augustaga.gov>; Kaycee Gordy <KGordy@augustaga.gov>
Cc: Charlie Gay <CGay@augustaga.gov>; Christopher Tyler <CTyler@augustaga.gov>; Drew Gilbert <dgilbert@southern-vac.us>; Russell Senn <rsenn@southern-vac.us>
Subject: RE:

Oscar,

I hope you all are having a good Friday. I really appreciate the opportunity of conducting business with Augusta Richmond County on our Stepp STPH Truck Mounted Asphalt Hotbox I am attaching 2 Sourcewell quotes for everyone's review. Stepp has an existing truck that has been built already and has been taken to some trade

shows for display. It still has some commitments for a few shows but would be available in the 30 to 45 day for delivery and training. It has many of the options offered on it including some fairly expensive Whalen lighting that actually drives it's cost up higher than we would typically build one of our new units. I am also including a quote for a newly built unit that has our typical options listed. It is a little less expensive than the show unit. The tradeoff is the lead time is longer for the new build if that is of any concern for your group. Please look over everything and let me know if I need to provide you anything else for either of these Non-CDL units. I will also have, Drew Gilbert, our Operations Manager to reach out and make sure we are reistered as a vender with Augusta Richmond County.

Thanks,

Kyle A. Moore
Southern Vac
Mobile # 803-413-4536
e-mail: kmoore@southern-vac.com

From: Oscar Flite <OFlite@augustaga.gov>
Sent: Thursday, May 7, 2026 10:54 AM
To: Kaycee Gordy <KGordy@augustaga.gov>; Kyle Moore <kmoore@southern-vac.us>
Cc: Charlie Gay <CGay@augustaga.gov>; Christopher Tyler <CTyler@augustaga.gov>
Subject: RE:

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Yes, they are working on that now...

Oscar P. Flite III, Ph.D.
Associate Director for Stormwater and Environmental Services
Augusta Engineering and Environmental Services Department
452 Walker St, Suite #110
Augusta, GA 30901
Direct (706) 771-2651
Cell (762) 333-5620
oflite@augustaga.gov

From: Kaycee Gordy <KGordy@augustaga.gov>
Sent: Wednesday, May 6, 2026 10:46 AM
To: Oscar Flite <OFlite@augustaga.gov>; kmoore@southern-vac.com
Cc: Charlie Gay <CGay@augustaga.gov>; Christopher Tyler <CTyler@augustaga.gov>
Subject: RE:

Oscar,

Can you get an official quote with the sourcewell information for the Stepp Mfg pothole patch truck?

Kaycee Gordy l Fleet Operations Specialist
Augusta – Richmond County l Central Services Department
1568 Broad St Bldg. C l Augusta, Georgia 30901
(p) 706-821-2894 l (c) 762-622-0744
kgordy@augustaga.gov l www.augustaga.gov

From: Oscar Flite <OFlite@augustaga.gov>
Sent: Tuesday, May 5, 2026 3:50 PM
To: kmoore@southern-vac.com
Cc: Charlie Gay <CGay@augustaga.gov>; Christopher Tyler <CTyler@augustaga.gov>; Kaycee Gordy <KGordy@augustaga.gov>
Subject:

Mr Moore,
Thank you again for your time today. I am including Charlie, Chris, and Kaycee on this email so everyone is on the same page with the Stepp Mfg pothole patch truck discussion. From our discussion:

- You all do use SourceWell
- You have a non-CDL version, possibly model STP 3.0
- Chassis is preferred automatic but particular brand is not critical
- Crew cab is preferred but not a show stopper if unavailable
- Optional equipment should be discussed further with operator
- We are trying to move this fairly quickly since we are behind on the SPLOST spending window
- You mentioned that you may have some time next week to stop by

Please let me know if I missed anything.

Thank you again for your time!
Oscar

Oscar P. Flite III, Ph.D.
Associate Director for Stormwater and Environmental Services
Augusta Engineering and Environmental Services Department
452 Walker St, Suite #110

Augusta, GA 30901
Direct (706) 771-2651
Cell (762) 333-5620
oflite@augustaga.gov



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3605 Augusta Hwy.
Gilbert, SC 29054
(803) 358-0221
Website: www.southern-vac.com

September 15, 2026

City of Augusta-Richmond County
Attn: Kaycee Gordy
535 Telfair St.
Augusta, GA 30901

Ms. Gordy,

Thank you for considering Southern Vac for your equipment needs.

Southern Vac is pleased to offer ***Augusta-Richmond County*** the following quote on a ***Stock Stepp MFG STPH-3.0 Truck Mounted Patch Truck.*** If you have any questions regarding this quote, I can be reached at ***(803) 413-4536***.

Thanks,

Kyle Moore

City Works Equipment and
Supply LLC dba Southern Vac

3605 Augusta Hwy
Gilbert, SC 29054

(803) 358-0221

Quote

Date	Estimate #
9/15/2026	4343

Name / Address	Ship To
CITY OF AUGUSTA 535 TELFAIR ST. AUGUSTA, GA 30901	CITY OF AUGUSTA 1586 BROAD STREET C AUGUSTA, GA 30901

Item	Description	Qty	Rate	Total
EXTENDED WA...	FREIGHTLINER 5YR/150K ENGINE	1	47,370.00	47,370.00
EXTENDED WA...	ALLISON 5YR/UNLIMITED **THIS WILL BE COVERED BY THE FREIGHTLINER/ALLISON AND WILL NEED TO BE ADDED TO THE QUOTE.	1	870.00	870.00

Signature _____

Total $48,240.00

City Works Equipment and
Supply LLC dba Southern Vac

3605 Augusta Hwy
Gilbert, SC 29054

(803) 358-0221

Quote

Date	Estimate #
9/15/2026	4302

Name / Address	Ship To
CITY OF AUGUSTA 535 TELFAIR ST. AUGUSTA, GA 30901	CITY OF AUGUSTA 1586 BROAD STREET C AUGUSTA, GA 30901

Item	Description	Qty	Rate	Total
FIELD LABOR GA	INCLUDES TRAVEL & ON SITE LABOR HOURS	8	205.00	1,640.00
STEPP PARTS	P10005132 F-12 FUEL RETURN HEAD	1	39.00	39.00
STEPP PARTS	P10005127 BURNER NOZZLE	1	26.00	26.00
STEPP PARTS	509086 OIL BURNER DRIVE COUPLING	1	15.00	15.00
STEPP PARTS	509111 GASKET - DIESEL BURNER FLANGE	1	5.00	5.00
STEPP PARTS	A10007678 PHOTO ELECTRIC EYE W/CONNECTOR	1	45.00	45.00
STEPP PARTS	P10015548 GASKET-IGN. HOUSING	1	9.00	9.00
STEPP PARTS	509078 FUEL OIL FILTER - ELEMENT BURNER	1	14.00	14.00
STEPP PARTS	P10024794 TANK TOP FILTER ASSY	1	236.00	236.00
STEPP PARTS	P10000164 FUEL FILTER - OIL BURNER	1	95.00	95.00
MISC PART	HYDRAULIC OIL	1	110.36	110.36
SHOP SUPPLIES...	MISC SHOP SUPPLIES	1	55.00	55.00
	**THIS IS AN ESTIMATE FOR A BI-ANNUAL SERVICE CONTRACT FOR THE STEPP TRUCK MOUNTED HOT BOX. THIS IS JUST FOR THE BODY ALONE AND INCLUDES CHANGING OIL, HYDRAULIC FILTER, AND FUEL FILTER FOR BURNER. WE WILL ALSO CHECK THERMOSTATS, AND INSPECT DISCHARGE AUGER AND SWING AUGER. ANNUALLY WE WILL REPLACE BURNER FUEL NOZZLE, AND HYDRAULIC OIL. WHILE ON SITE WE WILL ALSO CLEAN OUT TANK AND INSPECT FOR LEAKS.			
Signature	_____			

Total $2,289.36

City Works Equipment and
Supply LLC dba Southern Vac

3605 Augusta Hwy
Gilbert, SC 29054

(803) 358-0221

Quote

Date	Estimate #
9/15/2026	4304

Name / Address	Ship To
CITY OF AUGUSTA 535 TELFAIR ST. AUGUSTA, GA 30901	CITY OF AUGUSTA 1586 BROAD STREET C AUGUSTA, GA 30901

Item	Description	Qty	Rate	Total
EXTENDED WA...	3 YEAR STEPP BODY EXTENDED WARRANTY	1	9,971.00	9,971.00
	**THIS WILL BE COVERED BY THE MANUFACTURER AND WILL NEED TO BE ADDED TO THE QUOTE.			

Signature _____

Total $9,971.00

TERMS AND CONDITIONS

1. Binding Agreement. By executing this Sales Agreement (the "Agreement"), Purchaser agrees to purchase from CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC the equipment and attachments described on the face hereof (collectively referred to herein as the "Equipment") pursuant to the terms and conditions specified in this Agreement.

2. Purchase of Equipment. CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC will have no obligation to fulfill timely orders for Equipment which are out-of-stock or otherwise, unavailable, but CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC will promptly notify you of such unavailability or delay as soon as it becomes aware of it. Any terms and conditions contained in Purchaser's documents that are different or in addition to the terms and conditions herein, including but not limited to letters, purchase orders or sales acknowledgements, are hereby rejected by CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC, are not a part of this Agreement, and shall be of no effect or binding upon CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC unless specifically agreed to in writing by an authorized officer of CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC. Failure by CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC specifically to object to provisions contained in such documents shall not in any way be deemed an alteration to or waiver of these terms and conditions.

3. Price and Other Expenses. All prices set forth on the face of this Agreement, are the purchase prices of the Equipment. Purchaser shall be responsible for all expenses relating to the Equipment purchased including but not limited to (a) any federal, state, local, foreign or provincial taxes or tariffs, now or hereafter enacted, applicable to the Equipment, as further set forth in Section 7, below; (b)standard shipping or other special transportation costs to the point of delivery specified by Purchaser; (c) all charges in the event payment from Purchaser is delinquent, including, without limitation, all costs and expenses, including attorney's fees, of collecting any amount not paid when due hereunder; and (d) all other expenses, not included in the sale and delivery contemplated above, of whatever kind or nature, relating to special insurance requirements, the purchase, shipment, transportation or delivery of Equipment.

4. Equipment Delivery. Unless otherwise agreed, all shipments will be made by third-party carriers chosen by CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC or its designees, at costs, tariffs and other charges, and in accordance with terms and conditions established, by CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC and its designees from time to time.

5. Risk of Loss. The risk of loss associated with any Equipment and title passes to Purchaser upon delivery of the goods to the shipping point, FOB, subject to the reservation of a security interest to CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC in Section 6 of this Agreement. CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC shall have no liability of any kind or nature, whether for consequential or other damages for any reason whatsoever, relating to shipment of Equipment purchased by Purchaser, including but not limited to damage to the Equipment, taxes, duties, loss, theft or any illness of or personal injury to any person or property under any environmental, health or safety law. Purchaser acknowledges that there may be a delay between the time the Equipment is delivered to the shipping point and Purchaser receiving an invoice and/or full completion of the title transfer paperwork and that the transfer of risk of loss stated in the paragraph occurs as stated regardless of the full completion of the title transfer paperwork.

6. Payment and Credit. Purchaser shall pay for all Equipment in accordance with payment terms set forth on the face of this Agreement. Purchaser's right to purchase any Equipment is conditioned upon approval of Purchaser's credit and may be withdrawn or amended at any time by CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC in its sole discretion. A late payment charge of one and one-half (1.5%) percent per month shall be added to all invoices which are delinquent, subject to federal, state and local laws, calculated from the original due date of the invoice until payment in full. In the event Purchaser is delinquent, Purchaser shall pay all costs of collection, including but not limited to reasonable attorneys' fees. Should Purchaser become delinquent in the payment of any sum due under this Agreement, all contractual or other obligations of CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC to Purchaser shall terminate without further notice to Purchaser. CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC retains, and Purchaser hereby grants CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC, a purchase money security interest in the Equipment, including all accessions to and replacements of them, to secure the payment of the purchase price of the Equipment, until Purchaser has made payment in full in accordance with the terms hereof, and Purchaser shall cooperate fully with CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC in executing such documents, including a Uniform Commercial Code financing statement, and accomplishing such filings and/or recordings thereof as CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC deems necessary for the perfection, protection and enforcement of such security interest. Purchaser hereby appoints CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC or CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC'S agent or designee as Purchaser's attorney-in-fact with power to execute all such financing statements pursuant hereto in the name and stead of Purchaser.

7. Taxes and Other Charges. Purchaser is responsible for the payment of all federal, state, local, foreign, or provincial taxes (now or hereafter enacted), fees, or charges which may be assessed or levied now or hereafter on or on account of materials sold hereunder to Purchaser. Published prices do not include such taxes, which may be added by CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC to the

invoice where CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC has a legal obligation to collect them. When Purchaser claims that this transaction is not subject to any such tax, or that Purchaser is exempt, or that CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC is not required to collect such tax, Purchaser agrees to provide CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC with any documentation necessary to support such a claim and to allow CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC to document its decision not to collect tax(es).

8. Acceptance; Non-Conforming Equipment; Sole Remedy. Purchaser agrees to accept all Equipment upon delivery to Purchaser where the Equipment is in material conformity with CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC's or the applicable manufacturer's published description or specifications of such Equipment. In any event, Equipment shall be deemed automatically, irrevocably and conclusively accepted without defects when Purchaser has had possession of the Equipment for five (5) days and has failed to notify CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC that the Equipment has been rejected and the reasons for such rejection. Such acceptance shall occur regardless of the full completion of any title transfer paperwork. Purchaser's sole remedy hereunder for CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC's failure to deliver Equipment in material conformity with applicable published description or specifications of such Equipment shall be, at CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC's option, the replacement of such non-conforming Equipment with conforming Equipment, or refund of the applicable purchase price paid therefor.

9. Purchaser Representations and Covenants. Purchaser shall be solely responsible for the use and disposition of the Equipment, including, without limitation, the obtaining of all permits, licenses or certificates required for the use thereof. Purchaser agrees to use the Equipment only in accordance with all laws, rules and regulations applicable thereto.

10. Indemnification. Purchaser shall indemnify, defend and hold CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC harmless from any and all liabilities, claims, demands, causes of action, or suits of whatever nature including, but not limited to, attorneys' fees and litigation expenses, arising from any: (a) breach by Purchaser of any representation or covenant made by Purchaser under this Agreement; (b) breach by Purchaser of any provision of this Agreement; (c) failure of Purchaser to comply with applicable environmental, health and safety laws; and (d) any use by Purchaser or third parties of the Equipment sold to Purchaser. Notwithstanding the foregoing, Purchaser shall not be liable to CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC for any portion of such liabilities that result from CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC'S gross negligence or willful misconduct.

11. Equipment Warranties. Some Equipment may come with limited warranties. Purchaser may obtain a copy of the applicable equipment warranty by contacting CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC. EXCEPT FOR THEAFOREMENTIONED LIMITED WARRANTIES OF VARIOUS EQUIPMENT, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC DISCLAIMS ANY AND ALLREPRESENTATIONS AND WARRANTIES, WHETHER ORAL OR WRITTEN, EXPRESS OR IMPLIED, INCLUDING (WITHOUT LIMITATION) ANY IMPLIED WARRANTIES AS TO MERCHANTABILITYOR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE EQUIPMENT.

12. Limitations on Liability. IN NO EVENT SHALL CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC BE LIABLE FOR LOSS OF PROFITS, INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES ARISING OUT OF ANYBREACH OF THIS AGREEMENT OR OBLIGATIONS UNDER THIS AGREEMENT, AND IN NO EVENT SHALL THE LIABILITY OF CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC EXCEED THE UNIT PRICE OF THE DEFECTIVE EQUIPMENT. ANY ACTION BY PURCHASER UNDER OR RELATING TO THIS AGREEMENT SHALL COMMENCE WITHIN TWELVE (12) MONTHS AFTER SUCH CAUSE OF ACTION ACCRUED. CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC'S LIABILITY SHALL BE LIMITED AS SET FORTH HEREIN AND OTHER PROVISIONS OF THIS AGREEMENT.

13. Force Majeure. CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC shall not be responsible for any failure to perform the contract formed hereunder due to causes beyond its control, including, but not limited to, acts of God, labor disputes or shortages, acts or omissions of buyer, government or judicial authorities, or military authorities, delays in transportation, or inability to obtain necessary materials or supplies, all whether foreseen or unforeseen.

14. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of South Carolina, without regard to the choice of law provisions thereof. Any dispute or claim relating to or arising out of or in connection with this Agreement shall be finally settled by binding arbitration in Gilbert, Southy Carolina using the then current rules and procedures of the American Arbitration Association. Notwithstanding the foregoing, nothing herein shall preclude either party from seeking injunctive relief in any state or federal court of competent jurisdiction in South Carolina without first complying with the arbitration provisions of this Section, and each party hereby consents to the exclusive jurisdiction of state and federal courts in South Carolina for such purpose.

15. Complete Agreement; Severability; Non-Waiver; No Third Party Beneficiaries. This Agreement constitutes the entire understanding between Purchaser and CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC with respect to the purchase of Equipment, superseding all prior written and oral communications and understandings. If any provisions or portion of this Agreement is not given legal effect by
a court of competent jurisdiction, such provisions or portions shall drop out of this Agreement and the remaining provisions and portions of this Agreement shall be construed and enforced. This Agreement shall not be interpreted or construed to confer any rights or remedies upon any third parties. CITY WORKS EQUIPMENT AND SUPPLY LLC DBA SOUTHERN VAC's failure to exercise any of its rights for any period shall not constitute or be deemed a waiver or forfeiture of such rights.

Specifications for: City of Augusta

CONTRACT:	Sourcewell 050625-SMC

ITEM #	DESCRIPTION	QTY
STPH-3.0	**Stepp Truck Mounted Premix Heater - 3.0 Cubic Yard (4 ton)**	1
	Each base unit includes: Diesel Burner, Automatic Temperature Controls, Hydraulic Auger, Oil Jacket, PTO and Hydraulic Pump	
	Electric Overnight Heat 220V 6000 W	1
	Whelen TAI65NFI LED Arrowboard	1
	Compactor Plate Carrier	1
	Stainless Steel Tool Holder	2
	Slide out Hopper Access Walkway	1
	LP Hand Torch w/ 20# LP Bottle	1
	Hose Reel for Hand Torch	1
	Washdown System	1
	Hose Reel for Washdown	1
	Shovel Cleaning Compartment	1
	Spoils Bin	1
	Asphalt Anti- Bridging Mixer	1
	Asphalt Swing Auger w/ Wireless Remote	1
	Camera System	1
	Wacker WP1550 AW Plate Compactor	1
	Compactor Plate Carrier Holddown	1
	Tack Tank w/ Oil Jacket, Auto Temp, Gravity Discharge	1
	Pumping System for Tack Tank	1
	Electric Overnight Heat for Tack Tank 110V 1500 W	1
	Hose Reel for Tack Hose	1
	Aluminum Wand in leiu of steel	1
	Power Beyond for Hydraulic Controls	1
	Dual Hydraulic Hose Reel	1
	Hydraulic Jack Hammer (requires power beyond) Stanley BR67 w/ cutter a& moil point	1
	Whelen Super LED Light Package	1

Customer Signature:_____ **Date:**

_____

Southern Vac Representative:_____ **Date:**

_____

Truck Chassis:	
	2025 Freightliner M2 106 300HP 25,995 GVWR Single Axle

UNIT IS 30 DAYS ARO

Total Price: $326,948.00

***Price good for 30 days**

****ALL APPLICABLE SALES TAX AND FEES ARE NOT INCLUDED IN THE QUOTE****

Administrative Services Committee Meeting

Meeting Date:

HCD_ Reprogramming of CDBG-CV Funding

Department: **HCD**

Presenter: **Charles Jackson, HCD Interim Director**

Caption: Housing and Community Development Department proposes the reprogramming of Community Development Block Grant (CDBG) funds in the amount of $611,228.32 from the Community Development Block Grant-COVID-19 activities to eligible CDBG-CV activities that better address current community needs and urgently ensure the timely expenditure of HUD funds.

Background: Based on the available funding, the City of Augusta proposes utilizing the remaining CDBG-CV funds for eligible COVID-19 response activities. Proposed uses may include, but are not limited to, the following:

- Program administration and eligible activity delivery costs.
- Professional sanitation and disinfectant spraying services at eligible public or community-serving facilities;
- Eligible equipment necessary to carry out CDBG-CV-funded activities. All proposed expenditures will be reviewed for eligibility, reasonableness, necessity, applicable national objective requirements, procurement requirements, duplication of benefits, and required documentation before expenditure. Final activity allocations may be adjusted based on eligibility review and the approval process.

Analysis: The proposed reallocation reflects HCD's commitment to directing remaining CDBG-CV resources toward activities that address community needs and can be implemented promptly. Proposed activities include program administration and eligible activity delivery costs; professional sanitation and disinfectant spraying services at eligible public or community-serving facilities; and the purchase of eligible equipment necessary to carry out CDBG-CV-funded activities. These activities will support efforts to prevent, prepare for, and respond to coronavirus while benefiting low- and moderate-income residents.

The proposed uses will be evaluated and documented for compliance with the CARES Act, Public Law 116-136, and HUD's CDBG-CV Notice, 85 FR 51457, as amended, including applicable eligibility, national objective, procurement, and duplication-of-benefits requirements. Reallocation of these funds will support timely implementation and expenditure while advancing the goals and priorities identified in the City's Consolidated Plan and Annual Action Plan.

Financial Impact: There is no impact on the General Fund. The proposed action reallocates existing Community Development Block Grant COVID-19 (CDBG-CV) funds not previously appropriated by any activity. No additional local funds are required. The total CDBG-CV allocation remains unchanged; only the use of the existing federal funds is being amended.

Alternatives: Failure to approve the reallocation of the funds may affect the City's ability to meet HUD expenditure requirements, potentially placing future CDBG-CV funding at risk and reducing the overall effectiveness of the City's Community Development Block Grant program.

Recommendation: Motion to approve HCD's approval of the proposed reprogramming of CDBG-CV funds from the Community Development Block Grant COVID-19 activities to eligible CDBG-CV activities that better address current community needs and urgently ensure the timely expenditure of HUD funds.

Funds are available in the following accounts: **221073221/5311110**

REVIEWED AND APPROVED BY:

Engineering Services Committee Meeting

Meeting Date: 11/10/2026

EPA Community Grant Program - State and Tribal Assistance Grants (STAG) Notice of Award and Grant Agreement for a Drinking Water and/or Clean Water Project for Sewer and Waterline Replacement identified as the Travis / Boykin Road Sanitary Sewer and Waterline Replacement Project in Augusta, Georgia

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Department:	Utilities Department
Presenter:	Wes Byne, Director
Caption:	Motion to approve authorization of a grant agreement and funding acceptance under the Community Grant Program – State and Tribal Assistance Grants (STAG) between U.S. EPA and Augusta, Georgia for the Travis / Boykin Rd. Sanitary Sewer and Waterline Replacement Project for the water and sanitary sewer infrastructure of Augusta, Georgia.
Background:	Congress appropriates resources for specifically named community water infrastructure projects identified as Congressionally Directed Spending (CDS) and Community Project Funding (CPF) items (Community Grants) in Appropriations Acts. Funding is provided in the State and Tribal Assistance Grants (STAG) account for these drinking water, wastewater, stormwater infrastructure, and water quality protection Community Grants projects. This grant funding will benefit Augusta by providing new sanitary sewer and replacing water lines as directed in the 2022 Consolidated Appropriations Act to improve water quality and drinking water reliability.
Analysis:	Augusta Utilities Department has been awarded an 80%/20% cost-share grant funding through the Community Grant Program in the amount of $3,888,000.00. The grant funds will support the installation of 8,540 linear feet of sanitary sewer and water lines and provide sanitary sewer cleanouts and water services for residential connection and service improvements for the residents of Augusta, Georgia.
Financial Impact:	This cost-share grant is in the amount of $3,888,000.00. AUD will match their 20% portion with $972,000.00 of funding. Total project cost: $4,860,000.00.
Alternatives:	N/A
Recommendation:	Approve submission of the grant agreement.
Funds are available in the following accounts:	Local match from G/L 507043490-5425410, J/L 81500100-5425410
REVIEWED AND APPROVED BY:	N/A

Augusta GEORGIA

UTILITIES DEPARTMENT

Wes Byne, P.E.
Director

Mitchell O'Neal, P.E.
Interim Assistant Director

TO: Andy Penick
Director, Procurement Department

THRU: Wes Byne, P.E.
Director, Utilities Department

FROM: Mitchell O'Neal, P.E.
Interim Assistant Director, Utilities Department

DATE: October 27, 2026

SUBJECT: Travis / Boykin Rd. Sanitary Sewer and Waterline Replacement Project Grant

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The Augusta Utilities Department is requesting authorization for approval of a grant agreement and funding acceptance under the Community Grant Program – State and Tribal Assistance Grants (STAG) between U.S. EPA and Augusta, Georgia for the Travis / Boykin Rd. Sanitary Sewer and Waterline Replacement Project for the water and sanitary sewer infrastructure of Augusta, Georgia.

Congress appropriates resources for specifically named community water infrastructure projects identified as Congressionally Directed Spending (CDS) and Community Project Funding (CPF) items (Community Grants) in Appropriations Acts. Funding is provided in the State and Tribal Assistance Grants (STAG) account for these drinking water, wastewater, stormwater infrastructure, and water quality protection Community Grants projects. This grant funding will benefit Augusta by providing new sanitary sewer and replacing water lines as directed in the 2022 Consolidated Appropriations Act to improve water quality and drinking water reliability.

Augusta Utilities Department has been awarded an 80%/20% cost-share grant funding through the Community Grant Program in the amount of $3,888,000.00. The grant funds will support the installation of 8,540 linear feet of sanitary sewer and water lines and provide sanitary sewer cleanouts and water services for residential connection and service improvements for the residents of Augusta, Georgia. AUD will match their 20% portion with $972,000.00 of funding. Total project cost: $4,860,000.00.

Available funds for said 20% portion of $972,000.00 are available in G/L 507043490-5425410, J/L 81500100-5425410.

U.S. ENVIRONMENTAL PROTECTION AGENCY

Grant Agreement

GRANT NUMBER (FAIN): 06D01126 **MODIFICATION NUMBER:** 0 **PROGRAM CODE:** CG	**DATE OF AWARD** 07/15/2026
TYPE OF ACTION: New	**MAILING DATE** 07/20/2026
PAYMENT METHOD: ASAP - EPA Prior Approval	**ACH#**

RECIPIENT TYPE: Municipal	**Send Payment Request to:** R04-Community-Grants@epa.gov
RECIPIENT:	**PAYEE:**
AUGUSTA-RICHMOND COUNTY GOVERNMENT 535 Telfair Street Suite 800 AUGUSTA, GA 30901-4443 **EIN:** 58-2204274	AUGUSTA-RICHMOND COUNTY GOVERNMENT 535 Telfair Street Suite 800 AUGUSTA, GA 30901-4443

PROJECT MANAGER	EPA PROJECT OFFICER	EPA GRANT SPECIALIST
Wes Bynn 452 Walker Street, Suite 800 Augusta, GA 30901 **Email:** wbyne@augustaga.gov **Phone:** 706-834-7936	Karen Waterbury 61 Forsyth St. SW Atlanta, GA 30303-8960 **Email:** Waterbury.Karen@epa.gov **Phone:** 404-562-8382	Yolande Miller Grants Management Section 61 Forsyth St. SW Atlanta, GA 30303-8960 **Email:** Miller.Yolande@epa.gov **Phone:** 404-562-9717

PROJECT TITLE AND DESCRIPTION

Augusta-Richmond County for a Drinking Water and/or Clean Water Project for Sewer and Waterline Replacement

This action provides funding in the amount of $3,888,000 to assist the Augusta-Richmond County, Georgia to support the implementation of its project to provide new sanitary sewer and replace water lines as directed in the 2022 Consolidated Appropriations Act or as identified in an approved Technical Correction if one has been approved for this project.
The activities to be performed include the execution and implementation of a drinking water and wastewater infrastructure construction project. Workplan activities consist of installing new sanitary sewer and replacing water lines.The anticipated deliverables include installation of 8,540 linear feet of sanitary sewer and water lines; installation of 140 sanitary sewer cleanouts; installation of 31 sanitary sewer manholes; installation of 20 water valves; installation of 15 fire hydrants; installation of 140 new water services; and removal of 10 old fire hydrants. The expected outcomes include improved water quality in the area by installing sanitary sewer to allow residents to get off aging or failing private septic systems and improved reliable drinking water by replacing substandard drinking water lines. The intended beneficiaries include residents of Augusta-Richmond County, Georgia.

No subawards are included in this assistance agreement.

BUDGET PERIOD	PROJECT PERIOD	TOTAL BUDGET PERIOD COST	TOTAL PROJECT PERIOD COST
10/01/2026 - 12/31/2027	10/01/2026 - 12/31/2027	$ 4,860,000.00	$ 4,860,000.00

NOTICE OF AWARD

Based on your Application dated 11/18/2025 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards $ 3,888,000.00. EPA agrees to cost-share 80.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of $ 3,888,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.

ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)	AWARD APPROVAL OFFICE
ORGANIZATION / ADDRESS	**ORGANIZATION / ADDRESS**
U.S. EPA, Region 4 61 Forsyth Street Atlanta, GA 30303-8960	U.S. EPA, Region 4, Water Division R4 - Region 4 61 Forsyth St. SW Atlanta, GA 30303-8960

THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY

Digital signature applied by EPA Award Official Shantel Shelmon - Grants Management Officer	**DATE** 07/15/2026

EPA Funding Information

FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	$ 0	$ 3,888,000	$ 3,888,000
EPA In-Kind Amount	$ 0	$ 0	$ 0
Unexpended Prior Year Balance	$ 0	$ 0	$ 0
Other Federal Funds	$ 0	$ 0	$ 0
Recipient Contribution	$ 0	$ 972,000	$ 972,000
State Contribution	$ 0	$ 0	$ 0
Local Contribution	$ 0	$ 0	$ 0
Other Contribution	$ 0	$ 0	$ 0
Allowable Project Cost	$ 0	$ 4,860,000	$ 4,860,000

Assistance Program	Statutory Authority	Regulatory Authority
66.202 - Congressionally Mandated Projects	2022 Consolidated Appropriations Act (PL 117-103)	2 CFR 200, 2 CFR 1500 and 40 CFR 33

Fiscal									
Site Name	Req No	FY	Approp. Code	Budget Organization	PRC	Object Class	Site/Project	Cost Organization	Obligation / Deobligation
-	2604WGG100	25	E5C	0422CCP	000B80	4192	-	-	$ 3,888,000
									$ 3,888,000

Budget Summary Page

Table A - Object Class Category (Non-Construction)	Total Approved Allowable Budget Period Cost
1. Personnel	$ 0
2. Fringe Benefits	$ 0
3. Travel	$ 0
4. Equipment	$ 0
5. Supplies	$ 0
6. Contractual	$ 0
7. Construction	$ 4,860,000
8. Other	$ 0
9. Total Direct Charges	$ 4,860,000
10. Indirect Costs: 0.00 % Base	$ 0
11. Total (Share: Recipient 20.00 % Federal 80.00 %)	$ 4,860,000
12. Total Approved Assistance Amount	$ 3,888,000
13. Program Income	$ 0
14. Total EPA Amount Awarded This Action	$ 3,888,000
15. Total EPA Amount Awarded To Date	$ 3,888,000

Administrative Conditions

General Terms and Conditions

The recipient agrees to comply with the current Environmental Protection Agency (EPA) general terms and conditions available at: https://www.epa.gov/grants/epa-general-terms-and-conditions-effective-october-1-2025-or-later

These terms and conditions are in addition to the assurances and certifications made as a part of the award and the terms, conditions, or restrictions cited throughout the award.

The EPA repository for the general terms and conditions by year can be found at: https://www.epa.gov/grants/grant-terms-and-conditions#general.

A. Correspondence Condition

The terms and conditions of this agreement require the submittal of reports, specific requests for approval, or notifications to EPA. Unless otherwise noted, all such correspondence should be sent to the following email addresses:

•Federal Financial Reports (SF-425): rtpfc-grants@epa.gov and Miller.Yolande@epa.gov

•All other forms/certifications/assurances, Indirect Cost Rate Agreements, Requests for Extensions of the Budget and Project Period, Amendment Requests, Requests for other Prior Approvals, updates to recipient information (including email addresses, changes in contact information or changes in authorized representatives) and other notifications: the Project Officer, Karen Waterbury at Waterbury.Karen@epa.gov and the Grants Management Specialist, Yolande Miller at Miller.Yolande@epa.gov

•Payment requests (if applicable): the Project Officer, Karen Waterbury at Waterbury.Karen@epa.gov

•Quality Assurance documents, workplan revisions, equipment lists, programmatic reports and deliverables:the Project Officer, Karen Waterbury at Waterbury.Karen@epa.gov

B. New Recipient Training Requirement

The recipient agrees to complete the EPA Grants Management Training for Applicants and Recipients and the How to Develop a Budget training within **90** calendar days of the date of award of this agreement, by **10/14/2026.** The recipient must notify the Grant Specialist via email when the required training is complete. For additional information on this training requirement, the recipient should refer to RAIN-2024-G01.

C. Prior Approval of Payments for EPA Community Grants

Payment Requests are to be completed on Standard Form 270, "Request for Advance or Reimbursement" and submitted to the EPA Grants Office with a copy to the EPA Project Officer. This form and instructions for completing it can be found at https://www.epa.gov/grants/epa-grantee-forms. The requests will report cumulative expenditures both (federal and non-federal) incurred under the grant. EPA will approve payments for allowable expenditures at the ratio shown in the latest Agreement.

Under this payment mechanism, the recipient submits for EPA approval the Standard Form 270 along with supporting cost documentation via email to R04-Community-Grants@epa.gov, the EPA Project Officer and the EPA Grants Management Specialist listed on this award document. Attachments must be submitted in pdf or other acceptable software format (e.g., DocuSign) and the Standard Form 270 must be electronically or digitally signed by your organization's authorized representative or their designee in accordance with EPA's Recipient/Applicant Information Notice (RAIN), Establishment of Standards for Submission of Administrative and Financial Assistance Agreement Forms/Documents with Electronic or Digital Signatures by Email. Documentation to support costs claimed for reimbursement include copies of bills (vouchers, invoices, etc.), along with a description of services rendered, time spent, and charges. The table below provides examples of acceptable documentation. Also, as a reminder, please refer to the Grant-Specific Programmatic Terms and Conditions of this award for additional information regarding procurement documentation submission requirements.

After review and written notification of EPA's approval, the recipient will request funds via the U. S. Treasury's Automated Standard Application for Payment (ASAP) system for 80**%** of the total allowable expenditures shown on the Standard Form 270 (i.e., the Federal share) for the period covered by the request. EPA may pay 100% of the allowable expenditures reported for the period of the request for grants for which the cost share requirement has been waived by EPA. Payment for costs approved by EPA and authorized for drawdown by the recipient via the ASAP System will be credited to the recipient's designated financial institution (See Financial Information in the EPA General Terms and Conditions applicable to this award). Any questioned or disallowed costs will be detailed in writing by EPA's Grants Management Officer.

SUPPORTING DOCUMENTATION BY BUDGET CATEGORY	
BUDGET CATEGORY	**ACCEPTABLE DOCUMENTATION**
1. PERSONNEL (for both EPA-funded and non-EPA funded employees whose services will count towards the recipient's cost share) Records must: •Meet the requirements in 2 CFR 200.430(g) for producing accurate information regarding actual hours an employee worked performing the EPA	

agreement.•Reflect 100% of actual hours worked daily and the projects, programs or activities worked, not estimated amounts or percentages. They must also reflect non-working hours used during the pay period. •Be certified by an appropriate recipient manager indicating that the hours shown as worked in support of the EPA assistance agreement were actually spent on activities approved and eligible under the agreement for which the costs are claimed. •Contain names of employees charging time to the agreement, with explicit indication of number of hours charged, the hourly rate, and the total amount thereof charged.	
1a. Working Hours	Copies of time sheets or equivalent records
1b. Non-Working Hours (e.g., sick leave, annual leave, holiday pay, etc.) being charged to the agreement if not covered by a leave rate or included in fringe benefits.	A schedule or report showing the non-working hour cost calculations and amounts claimed, including the applicable accruals and distribution methodologies for the periods used in the calculations.
2. FRINGE BENEFITS – If applicable, approved fringe rate or actual costs per employee.	A schedule or report showing the fringe benefit cost calculations per employee, per pay period being claimed for payment and charged to the assistance agreement. Individual items included in approved fringe benefit rates must be identified.
3. INDIRECT COSTS – Must have an approved indirect cost rate agreement covering the period for the indirect costs being claimed or opt to use up to a 15% de minimis rate of Modified Total Direct Costs. Refer to the "Indirect Cost Rate Agreements" in the General Terms and Conditions for additional information.	A schedule or report showing the indirect costs calculations and amounts claimed and charged to the assistance agreement, including the applicable rates and cost basis for the periods used in the calculations.

4. TRAVEL Note: First class/business class travel costs are not allowable.	• Listing of trips taken, trip dates, location, purpose, and actual costs incurred.• Copy of signed and dated authorization documents for each trip. • Written certification by employee's supervisor or other authorized official that the trip took place.• Copies of signed and dated travel vouchers showing actual expenditures.
5. EQUIPMENT – Records must show equipment items, quantity, unit cost, and total amount consistent with the Purchase Order and Request For Proposal.	• Copies of procurement documentation, including quotes or bid announcements as required (unless already provided to the EPA).• Copies of vendor invoices.• Copies of sufficient AIS/BABA manufacturer certification letters, or documentation of appropriate waiver coverage, if applicable.
6. SUPPLIES	• Invoices showing supply items, quantity, unit cost, and total amount consistent with the Purchase Order.• Copies of procurement requests.• Copies of sufficient AIS/BABA certification letters or documentation of appropriate waiver coverage, if applicable.
7. CONTRACTUAL As required by 2 CFR 200.327, the recipient contracts must include all applicable clauses contained in Appendix II to 2 CFR Part 200, in addition to provisions relating to American Iron and Steel and the Build America, Buy America Act, as applicable. NOTE: per the grant-specific programmatic Terms and Conditions of the award, all contracts should have already been reviewed and approved by the EPA Project Officer.Contracts for Architectural and Engineering services are included in this category.The costs for consultant	• Solicitation documents (e.g., requests for proposals or requests for qualifications, as applicable).*• Evidence of the selection decision and a cost and price analysis, as applicable.*• Copies of contractor invoices*(unless previously provided to the EPA)

compensation that are charged to the EPA assistance agreement (including cost shares) must not exceed the consultant cap (Level IV of the Executive Schedule) as described at 2 CFR 1500.10.More information is found in the General Budget Development Guidance for Applicants and Recipients of EPA Financial Assistance (RAIN-2019-G02-R2)	
8. CONSTRUCTION This category includes contracts for general construction and other contractor costs for activities described in EPA's Small and Disadvantaged Business (DBE) rule at 40 CFR 33.103. More information is found in the General Budget Development Guidance for Applicants and Recipients of EPA Financial Assistance (RAIN-2019-G02-R2). As required by 2 CFR 200.327, the recipient contracts must include all applicable clauses contained in Appendix II to 2 CFR Part 200, in addition to provisions relating to American Iron and Steel and the Build America, Buy America Act, as applicable. NOTE: per the grant-specific programmatic Terms and Conditions of the award, all contracts should have already been reviewed and approved by the EPA Project Officer.	• Solicitation documents (e.g., requests for proposals or quotes).*• Evidence of the selection decision and a cost and price analysis.*• Copies of contractor and vendor invoices.• Copies of sufficient AIS/BABA certification letters or documentation of appropriate waiver coverage, if applicable.* (unless previously provided to the EPA)
9. OTHER If subaward costs are being claimed, a copy of the executed subaward agreement must be provided to the EPA (unless already provided). The subaward agreement must comply with the requirements of the subaward term and condition of the EPA award and 2 CFR 200.331 and 200.332.	• Copies of procurement requests. *• Copies of sufficient AIS/BABA certification letters or documentation of appropriate waiver coverage, if applicable.• Quotes or bid announcements, as required.• Documentation of participant support cost payments approved in the budget.• Cost Calculations/Allocations of shared

	costs like rent, utilities, etc. * (unless previously provided to the EPA)

Programmatic Conditions

GRANT-SPECIFIC PROGRAMMATIC TERMS AND CONDITIONS FOR EPA COMMUNITY GRANTS

A. Performance Reports

Content

In accordance with 2 CFR 200.329, the recipient must relate financial data and project or program accomplishments to the performance goals and objectives of the EPA award and must provide cost information to demonstrate cost-effective practices (for example, through unit cost data) when reporting program performance. The recipient agrees to submit performance reports that include information on each of the following areas: 1) A comparison of accomplishments to the outputs/outcomes established in the assistance agreement work plan for the reporting period (for example, comparing costs to units of accomplishment); 2) explanations on why established outputs/outcomes were not met; and 3) Additional information, analysis, and explanation of cost overruns or higher-than-expected-unit costs.

Additionally, the recipient agrees to notify the EPA when a significant development occurs that could impact the award. Significant developments include events that enable meeting milestones and objectives sooner or at less cost than anticipated or that produce different beneficial results than originally planned. Significant developments also include problems, delays, or adverse conditions which will impact the ability to meet the milestones or objectives of the award, including outputs/outcomes specified in the assistance agreement work plan. If the significant developments negatively impact the award, the recipient must include information on their plan for corrective action and any assistance needed to resolve the situation.

Frequency

Semi-Annual: The recipient agrees to submit **semi-annual** performance reports electronically to the EPA Project Officer. Semi-annual reports are due within 30 days after the reporting period (every six-month period) as described below.

PERIOD ENDING	SEMI-ANNUAL DUE DATES
October 1 – March 31	April 30
April 1 – September 30	October 30

B. Project changes (2 CFR 200.308)

Consistent with 2 CFR 200.308, the recipient must request prior written approval from EPA for the following program and budget-related reasons, including but not limited to: changes which alter the project performance standards; changes in the scope or objectives of the project (even if there is no associated budget revision requiring prior written approval) or substantially altering the design of the project; changes in key personnel (including employees and contractors) that are identified by name or position in the Federal award; the disengagement from a project for more than three months, or a 25% reduction in time and effort devoted to the Federal award over the course of the period of performance, by the approved project director or principal investigator; the inclusion, unless waived by the EPA, of costs that require prior written approval in accordance with 2 CFR Part 200, Subpart E, as applicable; the

transfer of funds between construction and non-construction budget categories; significantly delaying or accelerating the project schedule; or substantially altering the facilities plan, design drawings and specifications, or the location, size, capacity, or quality of any major part of the project. Note, depending on the type of change, the authorized Agency Award Official or Grants Management Officer may need to make the final determination.

C. Right of Access (2 CFR 200.337)

EPA will have access to all records which are pertinent to the assistance agreement (including fiscal, procurement, and engineering data and files), and EPA may conduct site visits and inspections related to progress of the assistance agreement workplan activities. This term and condition supplements the requirements in the “Access to Records” General Term and Condition.

Procurement Document Submission

1. With the exception of projects that qualify for the procurement flexibility in the FY 2026 Consolidated Appropriations Act (P.L. 119-74) discussed below in term and condition D. Procurement, the recipient shall submit a copy of all proposed and/or executed contracts for services (including professional and construction), supplies, and equipment over the simplified acquisition threshold as defined in 2 CFR 200.1 to the EPA Project Officer for review. The submittal of the proposed and/or executed contracts must include procurement records.

(a) Recipient agrees to submit plans and specifications, requests for proposals, invitations for bids, scopes of work, and/or plans and specifications to the EPA Project Officer for review prior to advertising for bids, or as soon as practicable thereafter if a contract has been executed or performance under the contract has begun. Recipient will also submit any addenda to these documents to the EPA Project Officer for review prior to the opening of bids, or as soon as practicable thereafter if a contract has been executed or performance under the contract has begun.

(b) Recipient agrees to submit to the EPA Project Officer, within ten calendar days after a bid opening, or as soon as practicable thereafter if a contract has been executed or performance under the contract has begun, the bid package of the selected responsive and responsible bidder for review prior to the award of a contract, or as soon as practicable thereafter if a contract has been executed or performance under the contract has begun. The bid package should include, as applicable and at minimum, a bid tabulation, a copy of the proof of advertising, the bid bond of the selected bidder, the Disadvantaged Business Enterprises proposed consideration by the bidder with a statement from the recipient that the efforts taken by the selected bidder meet the statutory/regulatory requirements, and the recommendation to award a contract to the selected bidder.

(c) Recipient agrees to submit to the EPA Project Officer for review any proposed and/or executed contract for services, such as architectural/engineering or grant management or construction, prior to signing each contract, or as soon as practicable thereafter if a contract has been executed or performance under the contract has begun, as well as any change orders executed after the award of the contract. A description of the process used to procure those services will also be submitted. To be accepted as allowable project costs, such procurements/contracts must comply with all statutory and regulatory requirements as applicable, including 40 U.S.C. 1101 et seq. *(the Brooks Act) or an equivalent State qualifications-based*

procurement requirement; 2 CFR Part 200; 2 CFR Part 1500; and/or 40 CFR Part 33.

(2) Recipients that qualify for the procurement flexibility discussed below in term and condition D. Procurement, must provide to the EPA upon request solicitation documents (e.g., Request for Proposals or Request for Qualifications), contracts, and/or any other pertinent documents relating to the process used to enter the contract(s) and/or contract amendment(s).

(3) All recipients, to include those that qualify for the procurement flexibility in the FY 2026 Consolidated Appropriations Act (P.L. 119-74) discussed below in term and condition D. Procurement, must comply with the requirements in the Davis-Bacon Act, American Iron and Steel (AIS) Act, and Build America, Buy America (BABA) Act in any procurements and resulting contracts as applicable. These requirements include incorporating the appropriate prevailing wage determinations and AIS/BABA in the solicitation documents.

D. Procurement

The FY 2026 Consolidated Appropriations Act (P.L. 119-74), which was signed into law on January 23, 2026, states:

Provided further, That the funds made available under this heading for Community Project Funding/Congressionally Directed Spending grants in this or prior appropriations Acts are not subject to compliance with Federal procurement requirements for competition and methods of procurement applicable to Federal financial assistance, if a Community Project Funding/Congressionally Directed Spending recipient has procured services or products through contracts entered into prior to the date of enactment of this legislation that complied with state and/or local laws governing competition.

(a) Recipients with projects identified in the FY 2026 or prior (i.e., FY 2022, FY 2023, and FY 2024) Appropriations Acts are not subject to compliance with Federal procurement requirements for competition and methods of procurement applicable to Federal financial assistance if the recipient has:

- procured services or products through contracts entered into prior to January 23, 2026; and
- complied with state and/or local laws governing competition (including state and local laws/policies relating to participation by disadvantaged business enterprises or equivalent, as applicable, and method of procurement).

In order to request coverage for the procurement flexibility, the recipient must provide a written statement to the EPA Project Officer affirming any contracts (and/or contract amendments) entered into prior to January 23, 2026, complied with state and/or local laws governing competition (including state and local laws/policies relating to participation by disadvantaged business enterprises or equivalent as applicable, and method of procurement). The statement must also include the date the contracts (and/or contract amendments) were entered. The contract (and/or contract amendment) will be considered covered by the provision upon receipt of written confirmation from EPA.

The recipient must retain documentation (e.g., solicitation documents, procurement certifications from state and/or local officials) demonstrating compliance with this provision.

(a)(1) Contract Amendments after January 23, 2026, and FY 2026 Procurement Flexibility

Recipients with projects identified in the FY 2026 or prior (i.e., FY 2022, FY 2023, and FY 2026 Appropriations Acts) may not be subject to compliance with Federal procurement requirements for competition and methods of procurement applicable to Federal financial assistance (with the exception noted below in paragraph (a)(2) for contract modifications over the Simplified Acquisition Threshold in effect at the time of award) for contract amendments that occur after January 23, 2026, if the recipient has:

(i) procured services or products (e.g., supplies and equipment) through contracts entered into prior to January 23, 2026;

(ii) entered into said contracts in compliance with state and/or local laws governing competition (including state and local laws/policies relating to participation by disadvantaged business enterprises or equivalent, as applicable, and method of procurement); and

(iii) complied with state and/or local laws relating to contract amendments as applicable.

In order to request coverage for the procurement flexibility for contract amendments after January 23, 2026,the recipient must provide a written statement to the EPA Project Officer affirming any contracts entered into prior to January 23, 2026, and contract amendments after that date, complied with state and/or local laws governing competition (including state and local laws/policies relating to participation by disadvantaged business enterprises or equivalent as applicable, and method of procurement). The statement must also include the date the contracts and contract amendments were entered into . The contract and contract amendment will be considered covered by the provision upon receipt of written confirmation from EPA.

The recipient must retain documentation (e.g., solicitation documents, procurement certifications from state and/or local officials) demonstrating compliance with this provision.

(2) Consistent with 2 CFR 200.324, the recipient further agrees that for all contract modifications/amendments in excess of the Simplified Acquisition Threshold in effect at the time of award, the recipient will perform a cost or price analysis.

(b) All other recipients who do not qualify for the procurement flexibility discussed in section (a) must procure all services (professional, construction, etc.), supplies, and equipment awarded under this grant in accordance with all applicable federal requirements, including: 40 U.S.C. 1101 *et seq.* *(the Brooks Act) or an equivalent State qualifications-based procurement requirement, as applicable;* 2 CFR Part 200; 2 CFR Part 1500; and/or 40 CFR Part 33. This includes all services (professional, construction, etc.), supplies, and equipment for which costs are approved as preaward costs.

This T&C applies to Community Grants projects with activities that are considered Clean Water State Revolving Fund (CWSRF) eligible, as described in EPA's Overview of CWSRF Eligibilities paper. This includes: construction of publicly owned treatment works; implementation of a management program established under section 319 of the Clean Water Act (CWA); development and implementation of a conservation and management plan under section 320 of the CWA; construction, repair, or replacement of decentralized wastewater treatment systems that treat municipal wastewater or domestic sewage; measures to manage, reduce, treat, or recapture stormwater or subsurface drainage water; measures to reduce the demand for publicly owned treatment works capacity through water conservation, efficiency, or reuse; development and

implementation of watershed projects meeting the criteria set forth in section 122 of the CWA; measures to reduce the energy consumption needs for publicly owned treatment works; reusing or recycling wastewater, stormwater, or subsurface drainage water; measures to increase the security of publicly owned treatment works; providing assistance to owners and operators of small and medium publicly owned treatment works to plan, develop, and obtain financing for eligible projects under this subsection, including planning, design, and associated preconstruction activities; and assisting such treatment works in achieving compliance with the CWA; providing assistance to an eligible individual for the repair or replacement of existing individual household decentralized wastewater treatment systems; or in a case in which an eligible individual resides in a household that could be cost-effectively connected to an available publicly owned treatment works, connection of the applicable household to such treatment works.

Further, and consistent with 33 U.S.C. §1382(b)(4), this T&C applies only if the following activities are involved, "program management, construction management, feasibility studies, preliminary engineering, design, engineering, surveying, mapping, or architectural related services shall be negotiated in the same manner as a contract for architectural and engineering services."

(c) Recipient must comply with the procurement processes for architectural and engineering (A/E) services as described in 40 U.S.C. 1101 et seq., or an equivalent State qualifications-based requirement.

Where equivalent State qualifications-based requirements are complied with, the source of the requirement (e.g., existing State legislation or regulation, etc.) must be stated, and a certification from the Governor of the State that the State's A/E procurement requirements are equivalent to 40 U.S.C. 1101 et seq. must accompany the grant application. In lieu of a certification from the Governor, the Attorney General's certification submitted with each grant application may include this certification. The requirements of 40 U.S.C. 1101 et seq. include:

- Public announcement of the solicitation (e.g., public announcement of a Request for Qualifications);
- Evaluation and ranking of the submitted qualifications statements based on established, publicly available criteria (e.g., criteria identified in the solicitation);
- Evaluation criteria should be based on demonstrated competence and qualifications for the type of professional services required (e.g., past performance, specialized experience, and technical competence in the type of work required);
- Discussion with at least three firms to consider anticipated concepts and compare alternative methods for furnishing services;
- Selection of at least three firms considered to be the most highly qualified to provide the services required; and
- Contract negotiation with the most highly qualified firm to determine compensation that is fair and reasonable based on a clear understanding of the project scope, complexity, professional nature, and the estimated value of the services to be rendered;
- In the event that the recipient is unable to negotiate a satisfactory contract with the firm, the recipient shall formally terminate negotiations and then undertake negotiations with the next most qualified of the selected firms, continuing the process until an agreement is reached. If the recipient is unable to negotiate a satisfactory contract with any of the selected firms, the agency head shall select additional firms in order of their competence and qualification and continue negotiations in accordance with this section until an agreement is reached.

In the event that the State has no existing equivalent qualifications-based requirement for procurement, the federal requirements in 40 U.S.C. 1101 *et seq.* apply.

(d) All recipients, to include those that qualify for the procurement flexibility discussed in section (a), must comply with the requirements in the Davis-Bacon Act, American Iron and Steel (AIS) Act, and Build America, Buy America (BABA) Act in any procurements and resulting contracts as applicable. These requirements include incorporating the appropriate prevailing wage determinations and AIS/BABA in the solicitation documents.

E. Cybersecurity Condition

(a) The recipient agrees that when collecting and managing environmental data under this assistance agreement, it will protect the data by following all applicable State or Tribal law cybersecurity requirements.

(b) (1) EPA must ensure that any connections between the recipient's network or information system and EPA networks used by the recipient to transfer data under this agreement, are secure. For purposes of this Section, a connection is defined as a dedicated persistent interface between an Agency IT system and an external IT system for the purpose of transferring information. Transitory, user-controlled connections such as website browsing are excluded from this definition.

If the recipient's connections as defined above do not go through the Environmental Information Exchange Network or EPA's Central Data Exchange, the recipient will contact the EPA Project Officer no later than 90 days after the date of this award and work with the designated Regional/Headquarters Information Security Officer to ensure that the connections meet EPA security requirements, including entering into Interconnection Service Agreements as appropriate. This condition does not apply to manual entry of data by the recipient into systems operated and used by EPA's regulatory programs for the submission of reporting and/or compliance data.

(2) The recipient agrees that any subawards it makes, under this agreement will require the subrecipient to comply with the requirements in (b)(1) if the subrecipient's network or information system is connected to EPA networks to transfer data to the Agency using systems other than the Environmental Information Exchange Network or EPA's Central Data Exchange. The recipient will be in compliance with this condition: (i) by including this requirement in subaward agreements; and (ii) during subrecipient monitoring deemed necessary by the recipient under 2 CFR 200.332(e), by inquiring whether the subrecipient has contacted the EPA Project Officer. Nothing in this condition requires the recipient to contact the EPA Project Officer on behalf of a subrecipient or to be involved in the negotiation of an Interconnection Service Agreement between the subrecipient and EPA.

F. Signage

The FY 2022 Consolidated Appropriations Act (Pub. Law 117-103), FY 2023 Consolidated Appropriations Act (Pub. Law 117- 328), FY 2024 Consolidated Appropriations Act (Pub. Law 118-42), and FY 2026 Consolidated Appropriations Act (Pub. Law 119-74) provide that those federal requirements that would apply to a Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF) project grant recipient shall apply to a grant recipient receiving a Community Grants project. Consequently, these Appropriations Acts extend Signage requirements applicable to SRF projects to Community Grants. The recipient agrees to comply with the SRF Signage Guidelines in order

to enhance public awareness of EPA assistance agreements nationwide.

Basic Requirements

Recipients should note that they have the option of selecting different implementation options depending on the location, project type, and available resources. The costs of compliance with the signage requirements are allowable under the grant, provided the costs are reasonable.

Summary of Options

The SRF Signage Guidelines present a number of options which communities can explore to implement EPA's signage policy. The option selected should meet all of the Basic Requirements above while remaining cost-effective and accessible to a broad audience. The following strategies are acceptable options for communities to follow:

Standard signage

- Posters or wall signage in a public building or location
- Newspaper or periodical advertisement for project construction, groundbreaking ceremony, or operation of the new or improved facility
- Online signage placed on community website or social media outlet
- Press release

Each of these options is described in more detail in the sections below.

Implementation Option: Standard Signage

EPA recommends that large projects that involve significant expansion or construction of a new facility elect to publicize through standard signage. This option should be selected for projects where the sign would be near a major road or thoroughfare or where the facility is in a location at which this would effectively publicize the upgrades. Some facilities will not find this an appropriate or cost-effective solution. For example, investing in a large road sign for a facility that is located in a rural area or where access is limited to a smaller service road would likely not be an optimal solution.

Signs can also be located away from the project site if there is another reasonable alternative. For example, a community may elect to place a sign advertising the project near a body of water that receives discharge from a particular facility.

Recipients selecting projects that will implement this requirement through use of a traditional sign should ensure the following are included:

- The name of the facility, project, and community
- Project cost (total grant award amount, i.e., federal share plus recipient contribution)
- The EPA and Recipient logos (EPA logo may only be used on a sign)

If the EPA logo is displayed along with logos of other participating entities, the EPA logo must not be displayed in a manner that implies that EPA itself is conducting the project. Instead, the EPA logo must be accompanied with a statement indicating that the recipient received financial assistance from EPA for the project. As provided in the sign specifications from the EPA Office of External Affairs, the EPA logo is the identifier for assistance agreement projects. Recipients are responsible to comply with the sign specifications provided by the OPA, available at https://www.epa.gov/aboutepa/using-epa-seal-and-logo. To obtain the appropriate EPA logo graphic file, the recipient should send a request directly to the EPA Office of External Affairs and include the EPA Project Officer in the communication; contact information can be found at https://www.epa.gov/aboutepa/using-epa-seal-and-logo.

Implementation Option: Posters, Brochures, and/or Pamphlets

Smaller projects, projects located in rural areas, and other efforts may find that it is more cost-effective and practical to advertise efforts through creation of a poster or smaller sign. If the project involves nonpoint source or green infrastructure components, those can be described at the discretion of the recipient.

The poster or brochure and acknowledgement should be visible, as well as a website or other source of information for individuals that may be curious about the Community Grants program. The recipient may also implement this option as a short pamphlet that is placed in one of the locations noted below for community members to read.

Posters, brochures, and/or pamphlets should be placed in a public location that is accessible to a wide audience of community members. This can include, but is not limited to:

- Town or City Hall
- Community Center
- Locally owned or operated park or recreational facility
- Public Library
- County/municipal government facilities
- Court house or other public meeting space

Given the low cost for producing multiple copies of the same poster, brochure, and/or pamphlet, communities can explore options for displaying these posters in several locations simultaneously. This would achieve the overall objective of reaching a broad audience and publicizing the project.

Projects that will implement this requirement through use of posters, brochures, and/or pamphlets should ensure the following are included:

- Name of facility, project, and community
- Project is wholly or partially funded with EPA funding
- Brief description of project

- Brief description of the water quality benefits the project will achieve

Implementation Option: Newsletters, Periodicals, and/or Press Releases

For communities where there is no suitable public space or where advertisement through signage is unlikely to reach community members effectively, projects can be advertised in a community newsletter or similar periodical. States can use guidelines from their standard public notice practices. For new construction, if a groundbreaking ceremony is to be held, an announcement could publicize or accompany publicity for this event.

In some cases, it may be appropriate for the recipient to issue a formal press release announcing construction of a new facility. Distributing a single prepared statement concisely summarizing the project purpose and the joint funding from EPA and community resources can reach a wide audience as the statement goes through multiple news outlets.

If the recipient decides on a public and/or media event to publicize the accomplishment of significant events related to the project as a result of EPA support, the recipient must provide EPA with at least ten working days' notice of the event and the opportunity to attend and participate in the event.

Recipients that will implement this requirement through use of a newsletter, periodical, or press release should ensure the following are included:

- Name of facility, project, and community
- Project is wholly or partially funded with EPA funding
- Brief description of the project
- Brief listing of water quality benefits to be achieved

Implementation Option: Inserts and/or Pamphlets in Water/Sewer Bills

Utilities can consider including a single-page insert within water and sewer bills that are mailed to residents and users in the affected community. This approach would effectively publicize the project to those individuals directly benefitting from the project. The flyer or insert could emphasize the environmental and public health benefits to the community.

Recipients that will implement this requirement through use of inserts and/or pamphlets in water/sewer bills should ensure the following are included:

- Name of facility, project, and community
- Project is wholly or partially funded with EPA funding
- Brief description of the project
- Brief listing of water quality benefits to be achieved

Implementation Option: Online and/or Social Media Publicity

Many communities are increasingly finding that the internet is the most cost-effective approach to publicizing their projects and reaching a broad audience of stakeholders. Online “signage” should follow the minimum information guidelines above and may appear on the town, community, and/or facility website if available. In some cases, communities may be active on social media sites such as Facebook or X, formally known as Twitter. These can be used as an opportunity for publicizing projects and information about how EPA funds are being used in the community.

These online announcements/notices may be appropriate for settings where physical signage would not be visible to a wide audience. They can be a more cost-effective option than traditional signs or publicity in print media outlets. This option may be most useful where the community's website is a well-recognized source of information for its residents.

In the case of some projects, such as nonpoint source, there might be additional opportunities for online publicity through partner agencies or organizations. This could take place either on the organization's website or through other social media outlets.

Projects that will implement this requirement through use of online and/or social media publicity should ensure the following are included:

• Name of facility, project, and community

• Project was wholly or partially funded with EPA funding

• Brief description of the project

• Brief listing of water quality benefits to be achieved

Suggested Language for Alternate Options

For any of the alternate implementation options listed above, recipients have discretion to structure their signage as they see appropriate. The language below is offered as an option for use in posters, pamphlets, brochures, press releases, and/or online materials. Communities may consider using the following:

“Construction of upgrades and improvements to the [Name of Facility, Project Location, or WWTP] were financed by the grant funding administered by the U.S. Environmental Protection Agency (EPA). EPA's Community Grant Program. This project will (description of project) and will provide water quality benefits [details specifying particular benefits] for community residents and businesses in and near (name of town, city, and/or water body or watershed to benefit from project.)

For projects in certain areas, recipients should consider whether it is appropriate to include additional details about the project. Specific benefits, such as reduction of CSO events, lessening of nutrient pollution, reducing contaminant levels or water pumping costs, or improvements to a particular water body, may be of interest to community residents. In these cases, including additional detail would further serve to showcase positive efforts financed by EPA. Additionally, recipients may elect to detail improvements in energy efficiency or water conservation achieved by project upgrades. If the project includes green infrastructure components such as rain gardens and green roofs that have environmental and aesthetic benefits to the community, these can be described briefly as well. Again, this additional information can be included at the discretion of the recipient when it is appropriate, given the project

type, location, and the type of signage or publicity effort selected.

G. Public or Media Events

The recipient will notify the EPA Project Officer listed in this award document of public or media events publicizing the accomplishment of significant events related to the project as a result of EPA support and provide the opportunity for attendance and participation by federal representatives with at least ten working days notice.

H. Federal Cross-cutting Requirements/Other Applicable Federal Laws

Recipient must comply with federal cross-cutting requirements as well as other applicable federal laws as provided in EPA's Community Grants Program Final Implementation Guidance. For additional information on cross-cutting requirements, as well as applicability for recipients and subrecipients, visit https://www.epa.gov/grants/epa-subaward-cross-cutter-requirements.

I. American Iron and Steel (AIS)

AIS requirements apply to this award agreement based on the directive Congressional language in the FY 2022, FY 2023, FY 2024, and FY 2026 Consolidated Appropriations Acts (i.e., “Applicable Federal requirements that would apply to a Clean Water State Revolving Fund or Drinking Water State Revolving Fund project grant recipient shall apply to a grantee receiving a CPF grant under this section"). AIS requirements apply to State Revolving Fund assistance agreements signed on or after January 17, 2014, including all treatment works projects funded by a CWSRF assistance agreement and all public water system projects funded by a DWSRF assistance agreement.

(a) *Definitions.* As used in this award term and condition—

(1) “iron and steel products” mean the following products made primarily of iron or steel, where “primarily” means 50% or greater iron/steel, measured by materials costs: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and ferrous construction materials.

(2) “steel” means an alloy that includes at least 50 percent iron, between .02 and 2 percent carbon, and may include other elements.

(b) *Domestic preference.*

(1) This award term and condition requires that all iron and steel products used for a project for the construction, alteration, maintenance or repair of a public water system or treatment work are produced in the United States except as provided in paragraph (b)(2) of this section and condition. “Produced in the United States means all manufacturing processes, beginning with initial melting, must occur in the United States.

(2) This requirement shall not apply in any case or category of cases in which the Administrator of the Environmental Protection Agency finds that—

(i) applying the requirement would be inconsistent with the public interest;

(ii) iron and steel products are not produced in the United States in sufficient and reasonably available quantities and of a satisfactory quality; or

(iii) inclusion of iron and steel products produced in the United States will increase the cost of the overall project by more than 25 percent.

(3) The Build America, Buy America (BABA) Act requirements do not supersede the AIS requirements, and both provisions still apply and work in conjunction. Compliance with AIS requirements meets the BABA requirements for iron and steel.

(c) *Request for a Waiver under (b)(2) of this section*

(1) Any recipient request to use foreign iron or steel products in accordance with paragraph (b)(2) of this section shall include adequate information for federal Government evaluation of the request, including—

(i) A description of the foreign and domestic iron and/or steel, ;

(ii) Unit of measure;

(iii) Quantity;

(iv) Cost;

(v) Time of delivery or availability;

(vi) Location of the project;

(vii) Name and address of the proposed supplier; and

(viii) A detailed justification of the reason for use of foreign iron or steel products cited in accordance with paragraph (b)(2) of this section.

(2) If the Administrator receives a request for a waiver under this section, the waiver request shall be made available to the public for at least 15 days prior to making a finding based on the request.

(3) Unless the Administrator issues a waiver of this term, use of foreign iron and steel products is noncompliant with Section 608 of the Clean Water Act and Section 1452(a)(4) of the Safe Drinking Water Act.

(d) This term and condition shall be applied in a manner consistent with United States obligations under international agreements.

J. Build America, Buy America Act (BABA)

This term and condition supplements the "Build America, Buy America" term and condition included in EPA's General Terms and Conditions**.**

(a) Definitions.

For legal definitions and sourcing requirements, the recipient must consult the EPA Build America, Buy America website, 2 CFR Part 184, and the Office of Management and Budget's (OMB) Memorandum M-24-02 Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure.

(b) Waiver Request.

(1) When necessary, recipients may apply for a waiver from these requirements.

(2) A request to waive the application of the domestic content procurement preference must be in writing and submitted following the waiver instructions under the Water Programs section athttps: //www.epa.gov/baba/build-america-buy-america-baba-epa-programs.

(3) Waiver requests are subject to public comment for at least 15 days prior to making a finding based on the request.

(4) Waiver requests are subject to review by the Office of Management and Budget's Made in America Office.

(5) There may be instances where an award qualifies, in whole or in part, for an existing waiver described at https://www.epa.gov/baba/build-america-buy-america-baba-approved-waivers.

(6) The U.S. Environmental Protection Agency may grant a waiver based upon one of the exceptions as established in Section 70914(b) of the Infrastructure Investment and Jobs Act and further described in the Office of Management and Budget Memorandum M-24-02.

(7) Any recipient waiver request to use foreign iron, steel, manufactured products, and/or construction materials in an infrastructure project shall include adequate information for the Federal Government evaluation of the request, including—

i. The Federal Award Identification Number (FAIN);

ii Location and description of the project;

iii. Total cost of infrastructure expenditures, including federal and non-federal funds, as well as the source of any additional federal funds, if any;

iv. List of iron or steel item(s), manufactured products, and construction material(s) proposed to be excepted from Buy America requirements, including name, cost, country (ies) of origin (if known), relevant Product Services Code (PSC) and North American Industry Classification System (NAICS) code for each, unit of measure, quantity, time of delivery or availability, and name and address of the proposed supplier;

v. Project schedule including earliest targeted installation dates of items requested to be waived;

vi. A detailed justification of the reason for use of foreign iron, steel, manufactured

products, and/or construction materials;

vii. Recipient's Unique Entity Identifier (UEI);

vii. Anticipated impact if no waiver is issued; and

viii. A certification that the federal official or assistance recipient made a good faith effort to solicit bids for domestic products supported by terms included in requests for proposals, contracts, and nonproprietary communications with the prime contractor.

(8) Unless a waiver applies, use of foreign iron, steel, manufactured products, and/or construction materials that are consumed in, incorporated into, or affixed to an infrastructure project is noncompliant with this term and condition pursuant to the Infrastructure Investment and Jobs Act, Pub. L. No. 117-58, including Build America, Buy America Act, Pub. L. No. 117-58 §§70901-52.

(c) Waiver Evidence Submission.

(1) The recipient must maintain documentation of any use of materials which are considered de minimis and are covered by an existing waiver (e.g., miscellaneous, generally low-cost products that are essential for construction and are incorporated into the physical structure of the project) with grant project files for a period of three years from the date of submission of the final expenditure report, in accordance with 2 CFR 200.334.

(2) If the recipient seeks coverage under an existing general applicability BABA waiver, the recipient agrees to submit available evidence to the EPA Project Officer to support such a determination as identified in the BABA waiver. The recipient shall maintain this evidence with grant project files for a period of three years from the date of submission of the final expenditure report, in accordance with 2 CFR 200.334.

K. Environmental Review

In accordance with the requirements of the National Environmental Policy Act, the EPA has issued a categorical exclusion for this project in accordance with provisions in 40 CFR Part 6. If the scope of the project changes, the recipient understands that additional environmental review may be necessary. If the EPA determines that a categorical exclusion is no longer appropriate for this project because of a change in project scope, then the recipient agrees to submit information necessary for the EPA to prepare an environmental assessment and issue a Finding of No Significant Impact, as appropriate.

L. Davis-Bacon Labor Standards

1. Program Applicability

a. Program Name: Community Grants Program
b. Statutes requiring compliance with Davis-Bacon:

- Consolidated Appropriations Act, 2022 (P.L. 117-103);
- Consolidated Appropriations Act, 2023 (P.L. 117-328);
- Consolidated Appropriations Act, 2024 (P.L. 118-42); and

- Consolidated Appropriations Act, 2026 (P.L. 119-74)

c. Activities subject to Davis-Bacon:

- **For Community Grants Projects that are inclusive of CWSRF-eligible activities**: Treatment works constructed in whole or in part with assistance made available by the FY 2022, FY 2023, FY 2024, and/or FY 2026 Consolidated Appropriations Acts discussed in section b.
- **For Community Grants Projects that are inclusive of DWSRF-eligible activities**: Any construction project carried out in whole or part with assistance made available by the FY 2022, FY 2023, FY 2024, and/or FY 2026 Consolidated Appropriations Acts discussed in section b.

d. The recipient must work with the appropriate authorities to determine wage classifications for the specific project(s) or activities subject to Davis Bacon under this grant (or cooperative agreement).

2. Davis-Bacon and Related Acts

Davis-Bacon and Related Acts (DBRA) is a collection of labor standards provisions administered by the Department of Labor, that are applicable to grants involving construction. These labor standards include the:

- Davis-Bacon Act, which requires payment of prevailing wage rates for laborers and mechanics on construction contracts of $2,000 or more;
- Copeland “Anti-Kickback” Act, which prohibits a contractor or subcontractor from inducing an employee into giving up any part of the compensation to which he or she is entitled; and
- Contract Work Hours and Safety Standards Act, which requires overtime wages to be paid for over 40 hours of work per week, under contracts in excess of $100,000

3. Recipient Responsibilities When Entering Into and Managing Contracts

a. Solicitation and Contract Requirements:

i. **Include the Correct Wage Determinations in Bid Solicitations and Contracts:** Recipients are responsible for complying with the procedures provided in 29 CFR 1.6 when soliciting bids and awarding contracts.

ii. **Include DBRA Requirements in All Contracts:** Include the following text on all contracts under this grant:

> **“By accepting this contract, the contractor acknowledges and agrees to the terms provided in the DBRA Requirements for Contractors and Subcontractors Under EPA Grants**

b. After Award of Contract:

i. **Approve and Submit Requests for Additional Wages Rates:** Work with contractors to request

additional wage rates if required for contracts under this grant, as provided in 29 CFR 5.5(a)(1)(iii).

ii. **Provide Oversight of Contractors to Ensure Compliance with DBRA Provisions:** Ensure contractor compliance with the terms of the contract, as required by 29 CFR 5.6.

4. Recipient Responsibilities When Establishing and Managing Additional Subawards:

a. Include DBRA Requirements in All Subawards (including Loans):

Include the following text on all subawards under this grant:

"By accepting this award, the EPA subrecipient acknowledges and agrees to the terms and conditions provided in the DBRA Requirements for EPA Subrecipients."

b. Provide Oversight to Ensure Compliance with DBRA Provisions: Recipients are responsible for oversight of subrecipients and must ensure subrecipients comply with the requirements in 29 CFR 5.6.

5. The contract clauses set forth in this Term & Condition, along with the correct wage determinations, will be considered to be a part of every prime contract covered by Davis-Bacon and Related Acts (see 29 CFR 5.1), and will be effective by operation of law, whether or not they are included or incorporated by reference into such contract, unless the Department of Labor grants a variance, tolerance, or exemption. Where the clauses and applicable wage determinations are effective by operation of law under this paragraph, the prime contractor must be compensated for any resulting increase in wages in accordance with applicable law.

M. Operation and Maintenance

The recipient agrees that it will properly operate and maintain all facilities that are partially or wholly funded by this grant for the useful life of the facilities as described below.

Useful Life Timeframes

• Land - Permanent

• Wastewater/Water Conveyance Structures: collection systems, pipes, interceptors, force mains, tunnels, distribution lines, etc. - 40 years

• Other Structures: plant buildings, concrete tankage, basins, lift stations and pump station structures, inlet structures, etc. - 30 years

• Wastewater and Drinking Water Process Equipment - 15 years

• Auxiliary Equipment - 10 years

Engineering Services Committee Meeting

Meeting Date: November 10, 2026

Willis Foreman Road Improvements Project

Roadway Railroad Crossing Improvements-NFS Construction Agreement

GDOT Project Number: PI#0013703

File Reference: 26 – 014(T)

Department:	Engineering & Environmental Services
Presenter:	Dr. Hameed Malik, Director
Caption:	Approve entering into an agreement with Central of Georgia Railroad Company, stating that Augusta, GA will pay for the Road Improvements (crossing and signal improvements) on the Willis Foreman Road Improvements Project (GDOT PI#0013703) in accordance with the estimate totaling $933,650.00. Also, approve the Construction Agreement to be executed by the Augusta, GA Legal Counsel and the Mayor / AE
Background:	This project is listed in the Transportation Improvement Program (TIP). Willis Foreman Road is a two-way rural collector with a total of two through lanes. The proposed project provides connectivity between two urban major arterials (US 1 and US 25). The purpose of this project is to improve traffic flow and public safety and minimize traffic congestion by increasing the capacity and providing improvements along Willis Foreman Road between SR4/US1 and SR121/US25. Project Improvements includes widening to three lanes roadway section and turn lanes as needed, widening the bridge over Spirit Creek (if needed), major intersection improvements and adding curb and gutter, sidewalks and street lights. Project also includes roadway improvements within Central of Georgia Railroad (RAILWAY) right-of-way (railroad crossing and railroad signal).
Analysis:	The Willis Foreman Road Improvements Project will require that Central of Georgia Railroad improve roadway railroad crossing and relocate railroad signal and Augusta would be required to enter into an agreement that Augusta will pay the estimated amount of $933,650.00. This is a cost that is required to be paid by the Augusta, GA to complete needed improvements within railroad right of way.
Financial Impact:	Project is blended funded project by federal and TIA with local funds match by the project SPLOST funds. Funds in amount of $933,650 are available in project construction funds.
Alternatives:	Do not approve and abandon the project.

Recommendation:	Approve entering into an agreement with Central of Georgia Railroad Company, stating that Augusta, GA will pay for the Road Improvements (crossing and signal improvements) on the Willis Foreman Road Improvements Project (GDOT PI#0013703) in accordance with the estimate totaling $933,650.00. Also, approve the Construction Agreement to be executed by the Augusta, GA Legal Counsel and the Mayor.
Funds are available in the following accounts:	**($933,650) –** 340041110-52.12115 Project Construction Funds
REVIEWED AND APPROVED BY:	HM/**sr**

THIS AGREEMENT, dated as of the ____ day of _____, 20__ is made and entered into by and between

CENTRAL OF GEORGIA RAILROAD COMPANY, a wholly owned subsidiary of Norfolk Southern Railway Company, whose mailing address is 650 West Peachtree Street NW – Box 45, Atlanta, Georgia 30308 (together, "RAILWAY"); and AUGUSTA, , GEORGIA a political subdivision of the State of Georgia, whose mailing address is 535 Telfair Street, Suite 910. Augusta, Georgia 30901 ("LICENSEE").

RECITALS

WHEREAS, LICENSEE, at its own cost and expense, has found it necessary to widen and make improvements to the Willis Forman Road (DOT# 734144H) (the "Facilities"), in the vicinity of RAILWAY Milepost GF-238.41, at or near Hephzibah, Georgia (the "Premises"), located substantially as shown upon print of Drawing marked Exhibit A; and

WHEREAS, upon RAILWAY's written approval of the final project plans, with preliminary plans and specifications included herein and marked as Exhibit B, RAILWAY is willing to permit LICENSEE to enter upon RAILWAY's right of way at the Premises for installation, construction, maintenance, operation and removal of the Facilities upon the terms and conditions of this Agreement (the "Proposed Work"), and in accordance with the final approved plans and specifications; and

WHEREAS, RAILWAY is willing, at LICENSEE's sole expense, to make modifications to RAILWAY's right of way and/or appurtenances rendered necessary by LICENSEE's installation, construction, maintenance, operation and removal of its Facilities in accordance with the force account estimate marked Exhibit D.

NOW THEREFORE, for and in consideration of the premises and mutual covenants contained in this Agreement, the parties agree as follows:

I. LICENSEE'S FACILITIES

1. Right-of-Entry. RAILWAY, insofar as its rights and title enables it to do so and subject to its rights to operate and maintain its RAILWAY and RAILWAY appurtenances along, in, and over its right-of-way, grants LICENSEE without compensation, the temporary and non-exclusive right to enter upon the Premises for the purpose of installation, construction, maintenance, operation and removal of the Facilities. It is intended that this temporary right to enter is granted for the sole benefit of LICENSEE, and only for entry on the Premises, as needed to perform, conduct, inspect, and observe the Proposed Work. Prior to entry upon lands of RAILWAY, any agent and/or contractor of LICENSEE must execute and deliver to RAILWAY a standard contractor right-of-entry agreement in a form approved by RAILWAY in its sole discretion, together with any certificate(s) of insurance or statement of self-insurance as required therein. Furthermore, any crossing of RAILWAY tracks by LICENSEE or any of its agents and/or contractors must be addressed by a standard temporary crossing agreement in a form approved by RAILWAY in its sole discretion. The temporary right to enter granted by this provision is limited to the Premises as shown on the attached Exhibit A attached hereto and made a part hereof. RAILWAY specifically does not grant to LICENSEE the right to install and/or modify or the authorization for others to install and/or modify any electric, water, sewer, storm sewer, gas, telecommunication line, cable or any fiber optic cable, or other facilities across, on, over, under, or along the Premises or any property of RAILWAY.

2. Use and Condition of the Premises. The Premises shall be used by LICENSEE only for the installation, construction, maintenance, operation, and removal of the Facilities and for no other purpose without the prior written consent of RAILWAY, which consent may be withheld by RAILWAY in its sole discretion. LICENSEE accepts the Premises in their current "as is" condition, as suited for the installation and operation of the Facilities, and without the benefit of any improvements to be constructed by RAILWAY except insofar as contemplated by Section II of this Agreement.

3. Construction and Maintenance of the Facilities. Upon RAILWAY's written approval of the final plans and specifications, LICENSEE shall construct and maintain the Proposed Work, at its expense, in such a manner as will not interfere with the operations of RAILWAY or endanger persons or property of RAILWAY, and in accordance with (a) plans and specifications (if any) shown on said print(s) marked as Exhibit B and any other specifications prescribed by RAILWAY, (b) applicable governmental regulations or laws, and (c) applicable specifications adopted by the American RAILWAY

Engineering and Maintenance of Way Association when not in conflict with plans, specifications or regulations mentioned in (a) and (b) above. Without limiting the foregoing, LICENSEE and any and all of LICENSEE contractors entering the Premises shall fully comply with roadway worker protection regulations, as may be applicable to their work. For purposes of clarity, any maintenance, repair, or renewal work conducted after the initial construction of the Facilities that requires access to or otherwise affects RAILWAY's right of way or operations will be subject to an appropriate right of entry agreement for such work and nothing in this Agreement grants access rights absent such further agreement on scope and specifications for such access.

4. Indemnification.

(a) LICENSEE hereby agrees to indemnify and save harmless, or agrees to require that its contractor indemnify and save harmless, RAILWAY from and against any and all liability, claims, losses, damages, expenses (including attorneys' fees) or costs for personal injuries (including death) and/or property damage to whomsoever or whatsoever occurring (collectively or individually, "Damages") that arise or in any manner grow out of (i) any allegation that RAILWAY is an employer or joint employer of a LICENSEE or is liable for related employment benefits or tax withholdings; or (ii) any decision by RAILWAY to bar or exclude LICENSEE from the Premises pursuant to the terms of this Agreement.

(b) LICENSEE hereby agrees to indemnify and save harmless, or agrees to require that its contractor indemnify and save harmless, RAILWAY from and against any and all Damages that arise or in any manner grow out of the installation, construction, maintenance, operation, and removal of the Facilities on the Premises and/or the presence of LICENSEE, its employees, agents, and/or contractors on or about the Premises, regardless of whether negligence on the part of RAILWAY caused or contributed to said Damages in whole or in part.

(c) If the agreement to indemnify against the indemnified party's sole negligence as provided for herein is invalid under the law applicable to enforcement of this Agreement, then in that event LICENSEE agrees to require that its contractor indemnify and save harmless, RAILWAY from and against any and all Damages that arise or in any manner grow out of the installation, construction, maintenance, operation, and removal of the Facilities on the Premises and/or the presence of LICENSEE, its employees, agents, and/or contractors on or about the Premises, even if such Damages are caused or contributed to by RAILWAY except if such Damages are caused solely by the negligence of RAILWAY.

(d) If the agreement to indemnify against the indemnified party's negligence as provided for herein is invalid under the law applicable to enforcement of this Agreement, then in that event LICENSEE agrees to require that its contractor indemnify and save harmless, RAILWAY from and against any and all Damages that arise or in any manner grow out of the installation, construction, maintenance, operation, and removal of the Facilities on the Premises and/or the presence of LICENSEE, its employees, agents, and/or contractors on or about the Premises, except to the extent that any such Damages are caused or contributed to by the negligence of the RAILWAY.

5. Environmental Matters.

(a) LICENSEE assumes all responsibility for any environmental obligations imposed under applicable laws, regulations or ordinances relating to the installation, construction, maintenance, operation, and removal of the Facilities and/or to any contamination of any property, water, air or groundwater arising or resulting from LICENSEE's operations on or uses of RAILWAY's property pursuant to this Agreement. In addition, LICENSEE shall obtain any necessary permits to install the Facilities.

(b) LICENSEE agrees to require that its contractor indemnify and hold harmless, RAILWAY from and against any and all liability, fines, penalties, claims, demands, costs (including attorneys' fees), losses or lawsuits brought by any person, company or governmental entity relating to contamination of any property, water, air or groundwater due to the use or presence of the Facilities (collectively, "Environmental Damages"), regardless of whether negligence on the part of RAILWAY caused or contributed to said Environmental Damages

in whole or in part. If the agreement to indemnify against the indemnified party's sole negligence is invalid under the law applicable to enforcement of this Agreement, then in that event LICENSEE agrees to indemnify and save harmless or to require that its contractor indemnify and hold harmless, RAILWAY from and against any and all Environmental Damages, even if such Environmental Damages are caused or contributed to by RAILWAY, except if such Environmental Damages are caused solely by the negligence of RAILWAY. If the agreement to indemnify against the indemnified party's negligence is invalid under the law applicable to enforcement of this Agreement, then in that event LICENSEE agrees to indemnify and save harmless or to require that its contractor indemnify and hold harmless, RAILWAY from and against any and all Environmental Damages except to the extent that any such Environmental Damages are caused or contributed by the negligence of the RAILWAY.

(c) It is agreed that the indemnity provision in Section I.5(b) extends to any cleanup costs related to LICENSEE's activities upon RAILWAY's property, excluding contamination caused by RAILWAY that was present on RAILWAY's property prior to LICENSEE's use, and to any costs related to cleanup of the Facilities or to other property caused by the use of the Facilities. Notwithstanding the exclusion in the foregoing sentence, LICENSEE shall be fully responsible for proper removal and disposal of any soil or debris, whether or not contaminated and regardless of the source of contamination, as needed for the construction or installation of the Facilities, and LICENSEE shall pay all costs associated therewith.

6. Special Provisions for Protection of Railway Interests. In connection with LICENSEE's Proposed Work, it is agreed that the safety of people and the safety and continuity of RAILWAY's operations shall be of first importance. LICENSEE shall always act and shall require its employees, agents, contractors, and invitees to act, with the highest regard for safety and RAILWAY operations continuity and shall require its employees, agents, contractors, and invitees to utilize and comply with RAILWAY's directives in this regard. LICENSEE shall itself comply and shall require its employees, agents, contractors, and invitees to comply with all RAILWAY "Special Provisions for Protection of Railway Interests" ("Special Provisions"), as may be amended from time to time, attached hereto in current form as Exhibit C and hereby incorporated by reference. As used in the Special Provisions, LICENSEE shall be deemed subject to the additional obligations of "Contractor" (and shall be additionally deemed to be a "contractor" hereunder) should LICENSEE enter onto the Premises to perform any work contemplated by this Agreement. To ensure such compliance, LICENSEE shall assign a project manager to function as a single point-of-contact for LICENSEE (referred to as the "Sponsor's Engineer" in Exhibit C).

7. Qualified Protective Services. Except as specifically agreed otherwise between the parties, LICENSEE agrees that it will require its contractor to furnish and maintain qualified protective services equipped to operate around RAILWAY operations to protect LICENSEE or its contractor(s) when installation, construction, maintenance, operation, or removal activities are taking place on or adjacent to RAILWAY property and/or has the potential to foul RAILWAY's tracks or operations. All expenses for the qualified protective services shall be borne by LICENSEE. Any contractor providing qualified protective services on behalf of LICENSEE's contractor is subject to prior approval from RAILWAY to ensure safety.

8. Insurance. Without limiting in any manner the liabilities and obligations assumed by LICENSEE under any other provision of this Agreement, and as additional protection to RAILWAY, LICENSEE shall procure and maintain (and/or cause LICENSEE's agent or contractor to procure and maintain, as applicable), at LICENSEE's expense, insurance as defined in the Special Provisions.

9. Railway Support. RAILWAY shall, at RAILWAY's option, furnish, at the sole expense of LICENSEE, labor and materials necessary, in RAILWAY's sole judgment, to support its tracks and/or to protect its traffic during the installation, construction, maintenance, operation, or removal of the Facilities.

10. Safety of Railway Operations. If RAILWAY becomes aware of any safety violations committed by LICENSEE, its employees, agents, and/or contractors, RAILWAY shall so notify LICENSEE, and LICENSEE shall promptly correct such violation. In the event of an emergency threatening immediate danger to persons or property,

RAILWAY may take corrective actions and shall notify LICENSEE promptly thereafter. LICENSEE shall reimburse RAILWAY for actual costs incurred in taking such emergency measures. RAILWAY assumes no additional responsibility for safety on the Premises for LICENSEE, its agents/or contractors by taking these corrective actions, and LICENSEE, its agents/contractors shall retain full responsibility for such safety violations.

11. Corrective Measures. If LICENSEE fails to take any corrective measures requested by RAILWAY in a timely manner, or if an emergency situation is presented that, in RAILWAY's judgment, requires immediate repairs to the Facilities, RAILWAY, at LICENSEE's expense, may undertake such corrective measures or repairs as it deems necessary or desirable.

12. Railway Changes. If RAILWAY shall make any changes, alterations or additions to the line, grade, tracks, structures, roadbed, installations, right-of-way or works of RAILWAY, or to the character, height or alignment of the Electronic Systems, at or near the Facilities, LICENSEE shall at its sole expense, upon thirty (30) days prior written notice from RAILWAY, make such changes in the location and character of the Facilities as, in the opinion of the chief engineering officer of RAILWAY, shall be necessary or appropriate to accommodate any construction, improvements, alterations, changes or additions of RAILWAY.

13. Assumption of Risk. Unless caused solely by the negligence of RAILWAY or caused solely by the willful misconduct of RAILWAY, LICENSEE hereby assumes all risk of damage to the Facilities and LICENSEE's other property relating to its use and occupation of the Premises or business carried on the Premises and any defects to the Premises; and LICENSEE hereby declares and states that RAILWAY shall not be responsible for any liability for such damage.

14. Liens; Taxes. LICENSEE will not permit any mechanic's liens or other liens to be placed upon the Premises, and nothing in this Agreement shall be construed as constituting the consent or request of RAILWAY, express or implied, to any person for the performance of any labor or the furnishing of any materials to the Premises, nor as giving LICENSEE any right, power or authority to contract for or permit the rendering of any services or the furnishing of any materials that could give rise to any mechanic's liens or other liens against the Premises. In addition, LICENSEE shall be liable for all taxes levied or assessed against the Facilities and any other equipment or other property placed by LICENSEE within the Premises. In the event that any such lien shall attach to the Premises or LICENSEE shall fail to pay such taxes, then, in addition to any other right or remedy available to RAILWAY, RAILWAY may, but shall not be obligated to, discharge the same. Any amount paid by RAILWAY for any of the aforesaid purposes, together with related court costs, attorneys' fees, fines and penalties, shall be paid by LICENSEE to RAILWAY within ten (10) days after RAILWAY's demand therefor.

15. Default; Remedies.

(a) The following events shall be deemed to be events of default by LICENSEE under this Agreement:

(i) LICENSEE shall fail to pay any sum of money due hereunder and such failure shall continue for a period of ten (10) days after the due date thereof;

(ii) LICENSEE shall fail to comply with any provision of this Agreement not requiring the payment of money, all of which terms, provisions and covenants shall be deemed material, and such failure shall continue for a period of thirty (30) days after written notice of such default is delivered to LICENSEE;

(iii) LICENSEE shall become insolvent or unable to pay its debts as they become due, or LICENSEE notifies RAILWAY that it anticipates either condition;

(iv) LICENSEE takes any action to, or notifies RAILWAY that LICENSEE intends to file a petition under any section or chapter of the United States Bankruptcy Code, as amended from time to time, or under any similar law or statute of the United States or any State thereof; or a petition shall be filed against LICENSEE under any such statute; or

(v) a receiver or trustee shall be appointed for LICENSEE's license interest hereunder or for all or a substantial

part of the assets of LICENSEE, and such receiver or trustee is not dismissed within sixty (60) days of the appointment.

(b) Upon the occurrence of any event or events of default by LICENSEE, whether enumerated in this paragraph 15 or not, RAILWAY shall have the option to pursue any remedies available to it at law or in equity without any additional notices to LICENSEE. RAILWAY's remedies shall include, but not be limited to, the following: (i) termination of this Agreement, in which event LICENSEE shall immediately surrender the Premises to RAILWAY; (ii) entry into or upon the Premises to do whatever LICENSEE is obligated to do under the terms of this Agreement, in which event LICENSEE shall reimburse RAILWAY on demand for any expenses that RAILWAY may incur in effecting compliance with LICENSEE's obligations under this Agreement, but without rendering RAILWAY liable for any damages resulting to LICENSEE or the Facilities from such action; and (iii) pursuit of all other remedies available to RAILWAY at law or in equity, including, without limitation, injunctive relief of all varieties.

16. Railway Termination Right. Notwithstanding anything to the contrary in this Agreement, RAILWAY shall have the right to terminate this Agreement and the rights granted hereunder, after delivering to LICENSEE written notice of such termination no less than sixty (60) days prior to the effective date thereof, upon the occurrence of any one or more of the following events:

(a) If LICENSEE shall discontinue the use or operations of the Facilities; or

(b) If RAILWAY shall be required by any governmental authority having jurisdiction over the Premises to remove, relocate, reconstruct or discontinue operation of its railroad on or about the Premises; or

(c) If RAILWAY, in the good faith judgment of its Superintendent, shall require a change in the location or elevation of its railroad on or about the location of the Facilities or the Premises that might effectively prohibit the use or operation of the Facilities; or

(d) If RAILWAY, in the good faith judgment of its Superintendent, determines that the maintenance or use of the Facilities unduly interferes with the operation and maintenance of the facilities of RAILWAY, or with the present or future use of such property by RAILWAY, its lessees, affiliates, successors or assigns, for their respective purposes.

17. Condemnation. If the Premises or any portion thereof shall be taken or condemned in whole or in part for public purposes, or sold in lieu of condemnation, then this Agreement and the rights granted to LICENSEE hereunder shall, at the sole option of RAILWAY, forthwith cease and terminate. All compensation awarded for any taking (or sale proceeds in lieu thereof) shall be the property of RAILWAY, and LICENSEE shall have no claim thereto, the same being hereby expressly waived by LICENSEE.

18. Removal of Facilities; Survival. The Facilities are and shall remain the personal property of LICENSEE. In the event this Agreement is terminated prior to LICENSEE's completion of the Facilities, upon the termination of this Agreement, LICENSEE shall remove the Facilities from the Premises within thirty (30) days after the effective date thereof. If this Agreement is terminated after completion of LICENSEE's construction of the Facilities, the Facilities shall remain in place and LICENSEE shall continue to be responsible for the maintenance and repair of the Facilities. If LICENSEE fails to properly maintain and repair the Facilities, then LICENSEE shall remove the Facilities from the Premises within thirty (30) days after RAILWAY's notice to LICENSEE of such failure to maintain. In performing any such removal pursuant to this paragraph, unless otherwise directed by RAILWAY, LICENSEE shall restore the Premises to the same condition as existed prior to the installation or placement of Facilities, reasonable wear and tear excepted, or such other condition as mutually agreed by the parties hereto. In the event LICENSEE shall fail to so remove the Facilities or restore the Premises in accordance with this paragraph, the Facilities shall be deemed to have been abandoned by LICENSEE, and at RAILWAY's option, the same shall become the property of RAILWAY for RAILWAY to use, remove, destroy or otherwise dispose of at its discretion and without responsibility for accounting to LICENSEE therefor; provided, however, in the event RAILWAY elects to remove the Facilities,

RAILWAY, in addition to any other legal remedy it may have, shall have the right to recover from LICENSEE all costs incurred in connection with such removal and the restoration of the Premises. Notwithstanding anything to the contrary contained in this Agreement, the termination of this Agreement shall not relieve LICENSEE from LICENSEE's obligations accruing prior to the termination date, and such obligations shall survive any such termination of this Agreement.

19. Interests in Real Property

(a) LICENSEE shall acquire or settle all property, property rights and all damages to property outside the Premises that are affected by the installation, construction, maintenance, and operation of the Facilities. The cost of said property, property rights and damages to property shall be borne by LICENSEE. RAILWAY shall have no duty or responsibility to obtain any third-party property rights relating to the installation, construction, maintenance, and operation of the Facilities.

(b) RAILWAY, insofar as it has the legal right so to do, shall permit LICENSEE to enter upon lands owned or operated by RAILWAY to construct the Facilities and to occupy RAILWAY's property with sufficient width to permit construction, operation, and maintenance of the Facilities. It is understood that the foregoing right of entry is a permissive use only, and this Section is not intended to convey or obligate RAILWAY to convey any interest in its land.

(c) In the event the Facilities require a leasehold or other property interest in the Premises, and RAILWAY agrees to grant such property interest in its sole discretion, LICENSEE and RAILWAY shall enter into good faith negotiations for a price to be consistent with the property interest determined by LICENSEE to be needed for the proposed improvement, subject to a separate agreement. The price to be paid by LICENSEE to RAILWAY for said conveyances (representing the fair market value thereof plus damages, if any, to the residue) shall be as mutually agreed upon within nine (9) months from the date of occupancy by LICENSEE, and if agreement as to price is reached, an additional period of ninety (90) days shall be allowed for settlement, it being agreed however, that if no agreement as to price is reached within the aforesaid nine (9) month period, LICENSEE will, within ninety (90) days thereafter, institute an eminent domain proceeding authorized by law for the determination of the value of same. The provisions of this Agreement shall survive the institution of such eminent domain proceeding. In the event of such conveyance of a property interest, LICENSEE shall furnish the plans and descriptions for any such conveyance.

II. SCOPE AND REIMBURSEMENT OF RAILROAD PROJECT

1. Scope of Work. The scope of the work by RAILWAY shall include any necessary railroad-related permitting, administrative and legal handling, design, construction, and construction-related activities, including, but not limited to, inspection and superintendence, within and along RAILWAY property necessary to facilitate LICENSEE's Proposed Work, as set forth in the force account estimate included in Exhibit D ("Railroad Project"). In the event the Facilities require RAILWAY to acquire right of way to continue its operations, LICENSEE shall be responsible for such acquisition, including costs therefor, and shall ensure such lands are deeded to RAILWAY as appropriate.

2. Construction of the Railroad Project. RAILWAY shall construct the Railroad Project in accordance with the force account estimate, attached as Exhibit D and herein incorporated by reference, including any future amendments thereto, and all applicable state and federal laws.

(a) All work performed by RAILWAY related to the Railroad Project and consistent with the force account estimate will be deemed reimbursable project expenses and shall be at no cost to RAILWAY.

(b) RAILWAY shall accomplish work on the Railroad Project by use of one or more of the following: (i) railroad force account; (ii) existing continuing contracts at reasonable costs; (iii) contracting with the lowest responsible bidder based on appropriate solicitation; or (iv) contract without competitive bidding for minor work at reasonable costs.

3. Maintenance and Ownership of the Railroad Project. Upon completion of the Railroad Project, RAILWAY shall own and, at its own cost and expense, maintain the Railroad Project improvements until such time as RAILWAY deems such maintenance and/or ownership to no longer be necessary.

4. Construction of the Railroad Project. Execution of this Agreement constitutes LICENSEE's issuance of a notice to proceed to RAILWAY with the Railroad Project ("Notice to Proceed"). RAILWAY shall make commercially reasonable efforts to commence construction on the Railroad Project as soon as possible, in RAILWAY's sole discretion, after the date of availability for RAILWAY to commence its construction activities on the Railroad Project. To the extent any state laws or regulations are preempted by applicable federal laws, including without limitation the ICC Termination Act ("ICCTA"), the Federal laws and regulations shall control.

5. Reimbursement by LICENSEE.

(a) RAILWAY shall furnish, or cause to be furnished, at the expense of LICENSEE all the labor costs, overhead and indirect construction costs, materials and supplies, contracted services, transportation, equipment, and other related costs and items required to perform and complete the Railroad Project.

(b) Except as otherwise provided in this Agreement, LICENSEE shall reimburse RAILWAY for the actual cost of the work performed by RAILWAY or on behalf of RAILWAY. The current estimate for the work is _____ **DOLLARS AND ZERO CENTS ($_____ .00)** but this estimate is not a cost cap and LICENSEE shall pay all actual costs. It is agreed that progress payments will be made by LICENSEE to RAILWAY for the total amount of work done as shown on monthly statements. LICENSEE shall pay each RAILWAY statement within forty-five (45) days of receipt. Upon receipt of the final bill, RAILWAY shall be reimbursed in such amounts as are consistent with this Agreement. In the event LICENSEE fails to pay all or a portion of the amounts due to RAILWAY within the timelines set forth herein, interest will accrue, and LICENSEE shall pay such interest, at the prevailing statutory legal rate of interest established by the state under which this this Agreement is interpreted, as calculated from the original due date for such payment.

(c) Incurred Costs. If LICENSEE is subject to federal funding guidelines and procedures due to receipt of federal funding, the reimbursement amounts for all costs billed under this Agreement shall be subject to the applicable Federal principles and based on the full actual costs plus labor additives. Design costs incurred by RAILWAY prior to issuance of the Notice to Proceed shall be reimbursed by LICENSEE. In particular, LICENSEE agrees to reimburse costs and expenses, including without limitation labor surcharges, insurance, department support costs, vehicles and equipment, and fixed general and administrative costs, using the most current additive rates as audited and approved by the Georgia Department of Transportation and the Federal Highway Administration, in accordance with applicable provisions of the Federal-Aid Policy Guide, 23 C.F.R. Part 140 Subpart I. LICENSEE shall promptly reimburse RAILWAY for invoices properly rendered.

(d) Licensee Funding Availability. At the time this Agreement was executed, there were funds appropriated or available for the Proposed Work and Railroad Project; however, in the event LICENSEE becomes aware that insufficient funds will be or have been appropriated or otherwise available to LICENSEE for the Proposed Work and Railroad Project, including applicable indemnity provisions hereunder, any new payment obligations assumed by LICENSEE under this Agreement shall cease and this Agreement shall be terminated in accordance with the terms of the Agreement. LICENSEE shall provide thirty (30) days' notice to RAILWAY of such impending funding unavailability and LICENSEE shall reimburse RAILWAY for all actual and related indirect costs of the work actually completed to facilitate the Proposed Work and Railroad Project, plus any additional expenses incurred by RAILWAY in restoring its system to normal operation conditions.

III. GENERAL PROVISIONS

1. In the event LICENSEE receives federal or state funding that obligates LICENSEE to include contract provisions regarding administrative requirements, cost principles, and audit requirements for federal awards to non-federal entities, LICENSEE understands and acknowledges that RAILWAY is not subject to and/or is exempt from certain of those requirements and, to the extent RAILWAY is considered a contractor of LICENSEE pursuant to those funding mechanisms, LICENSEE shall incorporate in any contract with its contractor, and shall require its contractors to incorporate in any subcontracts, an allowance for exclusion from any such federal requirements as and to the extent the contractor or subcontractor are not subject to or are exempt from the requirements. By way of example only, certain entities, including RAILWAY, are or may be exempt from requirements of the Prevailing Wage and/or Single Audit Act and those entities' contracts with LICENSEE or its contractors should not require compliance therewith.

2. Assignment and Successors. This Agreement shall be binding upon and shall inure to the benefit of, and shall be enforceable by, the parties hereto and their respective permitted successors and assigns.

3. Limitations Upon Damages. Notwithstanding any other provision of this Agreement, RAILWAY shall not be liable for breach of this Agreement or under this Agreement for any consequential, incidental, exemplary, punitive, special, business damages or lost profits, or any claims for death, personal injury, and property loss and damage that occur by reason of, or arise out of, or are incidental to the interruption in or usage of the Facilities placed upon or about the Premises by LICENSEE, including without limitation any damages under such claims that might be considered consequential, incidental, exemplary, punitive, special, business damages or loss profits.

4. Miscellaneous. All exhibits, attachments, riders and addenda referred to in this Agreement are incorporated into this Agreement and made a part hereof for all intents and purposes. Time is of the essence with regard to each provision of this Agreement. This Agreement shall be construed and interpreted in accordance with and governed by the laws of the State in which the Premises are located. Each covenant of RAILWAY and LICENSEE under this Agreement is independent of each other covenant under this Agreement. No default in performance of any covenant by a party shall excuse the other party from the performance of any other covenant.

5. Notice to Parties. Whenever any notice, statement or other communication is required under this Agreement, it shall be sent to the contact below except as otherwise provided in this Agreement or unless otherwise specifically advised.

As to LICENSEE:
c/o City of Augusta, GA
535 Telfair Street
Augusta, Georgia 30901
Attention: City Engineer

As to RAILWAY:
c/o Norfolk Southern Railway Company
Engineering – Design & Construction
650 West Peachtree Street NW – Box 45
Atlanta, Georgia 30308
Attention: Engineer Public Improvements

Either party may, by notice in writing, direct that future notices or demands be sent to a different address. All notices hereunder shall be deemed given upon receipt (or, if rejected, upon rejection).

6. Severability. The invalidity of any section, subsection, clause or provision of this Agreement shall not affect the validity of the remaining sections, subsections, clauses or provisions of this Agreement.

7. No Third Party Beneficiary. This Agreement shall be for the benefit of the parties only, and no person, firm or corporation shall acquire any rights whatsoever by virtue of this Agreement, except LICENSEE and RAILWAY and their successors and assigns.

8. Force Majeure. The parties agree to pursue the completion of the Railroad Project in accordance with the requirements of this Agreement. No party shall be held responsible to the other for delays caused by Force Majeure events, and such delays shall not be deemed a breach or default under this Agreement. In no event shall Force Majeure events excuse LICENSEE from its obligation to make payment to RAILWAY in accordance with this Agreement. The parties agree that the resolution or

settlement of strikes or other labor disputes shall not be deemed to be within the control or reasonable control of the affected party. If any party is unable to complete work assigned to it due to a condition of Force Majeure or other conditions beyond the reasonable control of said party, then said party will diligently pursue completion of the item that is delayed once said condition or conditions are no longer in effect. For purposes of this Agreement, Force Majeure events are defined as circumstances beyond a party's reasonable control that delay performance and may include, but are not limited to, acts of God, actions or decrees of governmental bodies (beyond control of the parties), acts of the public enemy, labor disputes, fires, insurrections, and floods.

9. Amendment; Entire Agreement. This Agreement may be amended only in writing executed by authorized representatives of the parties hereto. No verbal change, modification, or amendment shall be effective unless in writing and signed by authorized representatives of the parties. The provisions hereof constitute the entire Agreement between the parties and supersede any verbal statement, representations, or warranties, stated or implied.

10. Waiver of Workers Compensation Immunity. In the event that all or a portion of the Premises is located in the State of Ohio, LICENSEE, with respect to the indemnification provisions contained in this Agreement, hereby expressly waives any defense or immunity granted or afforded LICENSEE pursuant to Section 35, Article II of the Ohio Constitution and Section 4123.74 of the Ohio Revised Code. In the event that all or a portion of the Premises is located in the Commonwealth of Pennsylvania, LICENSEE, with respect to the indemnification provisions contained in this Agreement, hereby expressly waives any defense or immunity granted or afforded LICENSEE pursuant to Pennsylvania Workers' Compensation Act, 77 P.S. 481.

11. Independent Parties. The parties agree that LICENSEE and its agents and/or contractors shall not be deemed either agents or independent contractors of RAILWAY. Except as otherwise provided by this Agreement, RAILWAY shall exercise no control whatsoever over the employment, discharge, compensation of, or services rendered by LICENSEE or its contractors. Notwithstanding the foregoing, this paragraph shall in no way affect the absolute authority of RAILWAY to temporarily prohibit LICENSEE, its agents and/or contractors, or persons not associated with LICENSEE from entering RAILWAY property, or to require the removal of any person from RAILWAY property, if RAILWAY determines, in its sole discretion, that such person is not acting in a safe manner or that actual or potential hazards in, on, or about the Premises exist.

12. Meaning of "Railway". The word "RAILWAY" as used in this Agreement shall include any other company whose property at the aforesaid location may be leased or operated by RAILWAY. Said term also shall include RAILWAY's officers, directors, agents, and employees, and any parent company, subsidiary or affiliate of RAILWAY and their respective officers, directors, agents and employees.

13. Approval of Plans. By RAILWAY's review and approval, if any, of the preliminary plans marked as Exhibit B and any final plans derived therefrom, RAILWAY signifies only that the plans and improvements to be constructed in accordance with the final plans satisfy RAILWAY's requirements. RAILWAY expressly disclaims all other representations and warranties in connection with said plans, including, but not limited to, the integrity, suitability or fitness for the purposes of LICENSEE or any other person(s) of the plans or improvements constructed in accordance with the final plans. LICENSEE agrees that any improvements constructed in accordance with the final plans shall be in compliance with any applicable laws, rules, ordinances, or regulations of any federal, state, or local government or agency having jurisdiction over the improvements. LICENSEE hereby agrees that the improvements shall be completed in a good and workmanlike manner and in accordance with the approved final plans and specifications.

IN WITNESS WHEREOF, the parties have, through duly authorized representatives, entered into this

Agreement effective the day and year first written above.

AUGUSTA, GEORGIA

By: _____

Name: _____

Title: _____

Date: _____

CENTRAL OF GEORGIA RAILROAD COMPANY

By: _____

Name: _____

Title: _____

Date: _____

NS File: CX0113011

FORCE ACCOUNT ESTIMATE

Work to be Performed By:		Norfolk Southern Railway Company
For the Account of:		City of Augusta
Project Description:		Proposed Crossing and Rdwy Intersection Improvements
Location:		Hephzibah, GA -Willis Foreman Rd.
Project No.:		City of Augusta PI: 0013703
Milepost:		MP GF-238.41
File:		CX00113011
Date:	Original	September 22, 2026

ITEM A - Preliminary Engineering			0
ITEM B - Construction Engineering			137,084
ITEM C - Administration			5,849
ITEM D - Railroad Protective Services			0
ITEM E - Communications			0
ITEM F - Signal & Electrical			628,298
ITEM G - Track Work			162,419
ITEM H - T-Cubed			0
	Total	$	933,650
	Contingency 0%	$	-
	GRAND TOTAL	**$**	**933,650**

ITEM A - Preliminary Engineering

(Review plans and special provisions, prepare estimates, etc.)

Labor:	0 Hours @ $60 / hour=	0
Labor Additives:		0
Travel Expenses:		0
Services by Contract Engineer:		0
	NET TOTAL - ITEM A	$ -

ITEM B - Construction Engineering

(Coordinate Railway construction activities,
review contractor submittals, etc.)

Labor:	40 Hours @ $60 / hour=	2,400
Labor Additives:		2,684
Travel Expenses:		2,000
Services by Contract Engineer:		130,000
	NET TOTAL - ITEM B	$ 137,084

ITEM C - Administration

Agreement Construction, Review and/or Handling:		2,460
Protective Services Process/Handling Fee:		0
Miscellaneous Handling (i.e. Real Estate ValMap fee):		0
Accounting Hours (Labor):	40 Hours @ $40 / hour=	1,600
Accounting Additives:		1,789
	NET TOTAL - ITEM C	$ 5,849

ITEM D - Railroad Protective Services

(During construction on, over,
under, or adjacent to the track.)

Labor:	Protective Services	
	0 days @ 435.00 per day=	0
	(based on working 12 hours/day)	
Labor Additive:		0
Travel Expenses, Meals & Lodging:		
	0 days @ $100/day=	0
Rental Vehicle	0 months @ $950/month=	0
	NET TOTAL - ITEM D	$ -

ITEM E - Communications

Material:	0
Labor:	0
Purchase Services:	0
Subsistence:	0
Additive:	0
NET TOTAL - ITEM E	$ -

ITEM F - Signal & Electrical

Material:		243,532
Labor:		146,181
Purchase Services:		32,139
Other:		206,446
	NET TOTAL - ITEM F	$ 628,298

ITEM G - Track Work

Material:		98,294
Labor:		26,052
Additive:		30,737
Purchase Services:		7,336
	NET TOTAL - ITEM G	$ 162,419

ITEM H - T-CUBED

Lump Sum $ -

NOTES

1. For all groups of CONTRACT employees, the composite labor surcharge rate used in this estimate (including insurance) is 272.34%. Self Insurance - Public Liability Property Damage is estimated at 16.00%. Work will be billed at actual current audited rate in effect at the time the services are performed.

2. For all groups of NON-CONTRACT employees, the composite labor surcharge rate used in this estimate (including insurance is 111.82% Property Damage is estimated at 16.00%. Work will be billed at actual current audited rate in effect at the time the services are performed.

3. All applicable salvage items due the Department will be made available to it at the jobsite for its disposal.

4. The Force Account Estimate is valid for one (1) year after the date of the estimate (09/22/2026). If the work is not performed within this time frame the Railway may revise the estimate to (1) include work not previously indicated as necessary and (2) reflect changes in cost to perform the force account work.

N-S Project No.16249.006 2025 - 2027(1440003804) Rate Schedule

ESTIMATE FOR CONSTRUCTION ENGINEERING SERVICES
HEPHZIBAH, RICHMOND COUNTY, SC

HEPHZIBAH, RICHMOND COUNTY, GA - WILLIS FOREMAN RD. AT-GRADE CROSSING WIDENING AND IMPROVEMENTS AT NSRR MP GF-238.41. DOT#734144H. NS FILE: CX0113011. NSI FILE: 16249.006. CITY OF AUGUSTA PI; 0013703.

I. PROJECT MANAGEMENT / CONSTRUCTION SUBMITTAL REVIEW

Program Manager	8	Hrs. @	$ 207.00	$	1,656
Project Engineer	24	Hrs. @	$ 135.00		3,240
Sub-Total				$	4,896

II. PRECONSTRUCTION MEETING / CONSTRUCTION MONITORING

Program Manager	24	Hrs. @	$ 207.00	$	4,968
Project Engineer	128	Hrs. @	$ 135.00		17,280
Construction Inspector	700	Hrs. @	$ 120.00		84,000
Clerical	5	Hrs. @	$ 90.00		450
Sub-Total				$	106,698

III. FINAL INSPECTION / CLOSEOUT

Program Manager	16	Hrs. @	$ 207.00	$	3,312
Project Engineer	24	Hrs. @	$ 135.00		3,240
Construction Inspector	10	Hrs. @	$ 120.00		1,200
Clerical	3	Hrs. @	$ 90.00		270
Sub-Total				$	8,022

DIRECT COSTS

Subsistence	17	Days @	$ 150.00	$	2,550
Travel (Auto)	10,800	Miles @	$ 0.72	$	7,776
Photos				-	
Printing				$	50
Postage				$	8
Phone Calls (Actual)				-	
TOTAL DIRECT COSTS				$	10,384

TOTAL ESTIMATE $ 130,000

NEEL-SCHAFFER, INC.
September 22, 2026

Justin T. Wood, P. E.
Railroad Program Manager

Norfolk Southern Railway Company Existing Crossing
Coastal Division DOT Number: None /DOT#734144H
Hephzibah, GA -Willis Foreman Rd.
ESTIMATE FOR CROSSING IMPROVEMENT (ASPHALT SURFACE)

1 TRACK(S); 120 CROSSING LENGTH

MATERIAL	QUANTITY	UNIT	UNIT COST	AMOUNT
SURFACE MATERIAL (Rubber Flangeways)	120	TRK. FT.	81.00	9,720
ASPHALT (BY CONTRACTOR)	55	TONS	396.00	21,657
RAIL, 136-LB RE	320	LIN FT.	25.00	8,000
TRANSITION RAIL	4	EA.	1171.00	4,684
INSULATED JOINTS	0	EA.	1355.00	0
RAIL ANCHORS	453	EA.	1.90	861
SPIKES	5.0	KEG	118.00	590
TIE PLATES	227	EA.	15.00	3,400
CROSSTIES (10')	0	EA.	100.00	0
CROSSTIES (GRADE 5)	113	EA.	55.00	6,233
TRUCKED BALLAST AND GRAVEL	173	TONS	104.00	17,992
GEOTEXTILE	140	LIN FT.	7.00	980
THERMITE WELDS	4	EA.	691.00	2,764
ASPHALT (DISPOSAL)	2	LUMPS	5000.00	10,000
132-LB RE-STRAIGHT JT BARS	8	PR.	110.00	880
TOTAL (INCLUDES 12% INVENTORY OR TAX ADDITIVES)				98,294

LABOR

REMOVE EXISTING CROSSING	80	MAN HOURS	35.27	2,822
REHABILITATE TRK. STRUCTURE	120	MAN HOURS	35.27	4,232
INSTALL NEW CROSSING	120	MAN HOURS	35.27	4,232
TOTAL				11,286

OTHER ITEMS

COMPOSITE LABOR ADDITIVE (272.34%)	30,737
EQUIPMENT RENTAL & TRANSPORTATION	7,336
PRELIMINARY & CONSTRUCTION ENGINEERING SERVICES AND INVOICE	14,765
TOTAL (TO BE BILLED TO PROJECT SPONSOR)	**$162,419**

*ESTIMATE BASED ON FULL CLOSURE OF ROAD WITH TRAFFIC CONTROL AND BARRICADES PROVIDED BY OTHERS

*UNIT COSTS ARE ESTIMATED. ACTUAL UNIT COSTS ARE SUBJECT TO CHANGE WITHOUT NOTICE.

This estimate is valid for one (1) year after the date of estimate. If work is not performed within this time frame the Railway may revise the estimate to include work not previously deemed necessary.

This estimate shall not be considered as an approval for a temporary crossing. Information provided is an estimation of the anticipated cost for the construction of the crossing only. All temporary construction crossings require a separate approval from Norfolk Southern's General Manager and Division Superintendent, a separate stand alone temporary construction crossing agreement with associated real estate fees, and all required insurances as noted in the in the temporary construction crossing agreement.

OFFICE OF CHIEF ENGINEER DESIGN & CONSTRUCTION - ATLANTA, GEORGIA
Tuesday, September 22, 2026 File: CX00113011

Detailed Estimate for Grade Crossing Warning Devices

City/State:	HEPHZIBAH, GA	Road:	WILLIS FOREMAN
MilePost:	GF-238.2	DOT/AAR:	734144H
State Proj. No.:		County:	RICHMOND
S&E Proj. No.:	03.0199	AFE:	F-09675
Man Days:	204	File Number:	061-03.1261

*****Purchases - Others*****		
Meals and Lodging:	$45,577.04	
Rental of Equipment:	$26,303.27	
(2 Trucks, 1 Backhoe w/ Trailer and 1 Pipe-Pusher for 34 Days)		
Construction Supervision Vehicle:	$269.19	
Purchases - Other Total:		$72,149.50
*****Material And Additives*****		
Material Cost:	$215,515.00	
Sales and Use Tax:	$17,241.00	
Material Handling Freight:	$10,775.74	
Material Total:		$243,531.74
*****Labor And Additives*****		
Labor Cost:	$90,576.00	
(6 man crew at $2,664.00 a day for: 34 days)		
Payroll Tax & Overheads:	$134,297.04	
Preliminary Engineering:	$32,139.52	
Construction Supervision:	$55,604.61	
Labor Total:		$312,617.17
Project Cost:		$628,298.41
Scrap / Salvage Credit:		$0.00
Project Total:		**$628,298.41**

Estimated on: 22-May-26

Estimated by: ndr3j

Estimate valid for 1 year from date of estimate

Engineering Services Committee Meeting

Meeting Date: October 27, 2026

Jones Alley Improvements Project: SA1

Bid #26-128

Department:	Engineering & Environmental Services
Presenter:	Dr. Hameed Malik, Director
Caption:	Approve supplement funds (SA1) for construction contract supplement to The Reeves Construction Company in the amount $113,000 for Jones Alley Improvement project. AE/ Bid 26-128 (26ENG145)
Background:	This project is primarily funded through the state grant. The purpose of this project is to enhance the functionality and aesthetically improve around the Augusta common area by enhancing the connectivity to commons, Augusta convention center and other businesses around it and keeping traffic and pedestrian functionality as a top priority. Improvements include Jones Alley widening & paving, sidewalks, lighting, building partial demolition for extending Jones connectivity to Augusta Commons. Construction also includes limited building structural support reconstruction and building enclosure on both sides of the proposed roadway. On March 3, 2026, Augusta Commission awarded the project construction contract to Reeves Construction Company. Construction is in progress and utilities conflicts were encountered during construction of storm line. In addition, a portion of the 2nd building demolition and clearing is warranted to gain needed additional right of way.
Analysis:	The project is under construction and roadway improvements are in progress. The present construction zone is a major business corridor and timely completion of improvements in this zone is critical to minimize the impact to businesses operating within this construction zone. Completion of supplement work (utilities conflicts resolution and new right of way clearing) is necessary for continuity of in progress construction, project substantial completion, open connectivity of this new road segment to Augusta Common by end of this year.
Financial Impact:	Funds available in the amount of $113,000 Engineering SPLOST 8-Resurfacing
Alternatives:	Do not approve and identify alternate way to complete in progress construction.

Recommendation:	Approve supplement funds (SA1) for construction contract supplement to The Reeves Construction Company in the amount $113,000 for Jones Alley Improvement project. AE/ Bid 26-128
Funds are available in the following accounts:	**($113,000)** 330-041120-54.14110 - SPLOST 8- Resurfacing
REVIEWED AND APPROVED BY:	HM/**sr**

ENGINEERING DEPARTMENT

Hameed Malik, Ph.D., PE, Director

MEMORANDUM

TO: Andy Penick, Director of Procurement 10/22/26

FROM: Dr. Hameed Malik, Director, Engineering

DATE: October 21, 2026

SUBJECT: **Reeves Construction Company**
RFP 26-128
Purchase Order No: 26ENG145

Please approve supplemental funding for the Jones Alley Improvements project. This is to cover the costs of utilities conflicts that were encountered during construction of storm line. In addition, a portion of the 2nd building demolition and clearing is warranted to gain needed additional right of way.

It is agreed that as a result of the above-described modifications the contract amount is increased by **$113,000** from **$1,824,495.70** to **$1,937,495.70.**

Funding will come from account number:

$113,000 - 330-041120-54.14110 – SPLOST 8 Resurfacing funds

Should you have any questions, please contact the department at 706-796-5040.

HM/sr

Cc: Hameed Malik, P. E., PhD, Director
Lewis Avery, Assistant Director of Finance & Administration, EESD

Engineering Administration
452 Walker St, Suite 110 - Augusta, GA 30901
(706) 796-5040 – Fax (706) 796-5045
WWW.AUGUSTAGA.GOV

Augusta
GEORGIA

Engineering Services Committee Meeting

Meeting Date: October 27, 2026

Jones Alley Improvements Project: SA1

Bid #26-128

Department:	Engineering & Environmental Services
Presenter:	Dr. Hameed Malik, Director
Caption:	Approve supplement funds (SA1) for construction contract supplement to The Reeves Construction Company in the amount $113,000 for Jones Alley Improvement project. AE/ Bid 26-128 (26ENG145)
Background:	This project is primarily funded through the state grant. The purpose of this project is to enhance the functionality and aesthetically improve around the Augusta common area by enhancing the connectivity to commons, Augusta convention center and other businesses around it and keeping traffic and pedestrian functionality as a top priority. Improvements include Jones Alley widening & paving, sidewalks, lighting, building partial demolition for extending Jones connectivity to Augusta Commons. Construction also includes limited building structural support reconstruction and building enclosure on both sides of the proposed roadway. On March 3, 2026, Augusta Commission awarded the project construction contract to Reeves Construction Company. Construction is in progress and utilities conflicts were encountered during construction of storm line. In addition, a portion of the 2nd building demolition and clearing is warranted to gain needed additional right of way.
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Financial Impact:	Funds available in the amount of $113,000 Engineering SPLOST 8-Resurfacing
Alternatives:	Do not approve and identify alternate way to complete in progress construction.

Recommendation:	Approve supplement funds (SA1) for construction contract supplement to The Reeves Construction Company in the amount $113,000 for Jones Alley Improvement project. AE/ Bid 26-128
Funds are available in the following accounts:	**($113,000)** 330-041120-54.14110 - SPLOST 8- Resurfacing
REVIEWED AND APPROVED BY:	HM/sr

REEVES
A COLAS COMPANY

July 7, 2026

Dr. Hameed Malik
Augusta Engineering
Richmond County
452 Walker St, Suite 110
Augusta, GA 30901

7/8/26
* Approved
* Charge against Force Account

RE: Jones Alley Improvements- FA #1 122 James Brown Blvd Selective Demo and Enclosure

Dear Dr. Malik,

Reeves Construction Company respectfully submits the pricing proposal below for the selective demolition and enclosure of 122 James Brown Boulevard based on plans provided by Cranston Engineering on June 9, 2026.

Description	Unit	Quantity	Unit Price	Total
122 James Brown Blvd Selective Demo and Enclosure	LS	1	$153,941.70	$153,941.70
Total:				$153,941.70

Scope of Work:

1. Provide project management and field supervision services.
2. Provide all labor, materials, and equipment to perform the work.
3. Demolition and disposal of building portions based on Cranston Engineering's provided drawings.
4. Shoring and temporary containment included.
5. 1 (EA) walk door with frame and hardware.
6. Roofing:
   -Flashing as required
   -Patch shingle roof back to new wall
   -Coping cap on top of parapet wall
7. Masonry:
   -Lay CMU wall which includes installing rebar and pour grout. Install flashing at finished floor, lay bricks. CMU with wall ties.
8. De-energize existing electrical and relocate as deemed necessary by our forces.
9. Gas meter deletion to be coordinated by contractor but done by others.
10. Cable Service relocation to be coordinated by contractor but done by others.
11. No other work is to be assumed unless specifically listed above.

REEVES
A COLAS COMPANY

Exclusions:

1. No permit is included.
2. Relocation and protection of all existing tenants' items around work area to be done by others.
3. No environmental remediation.
4. Asbestos testing is included. If asbestos is found an additional change order for remediation will be required.
5. Relocation of any additional impeding items not specially listed in scope of work is not included.
6. No retainage held on change order work.
7. Increase contract time by 30 days.

Terms & Conditions:

1. Performance & Payment Bond Not Included. If required, please add 0.5%.
2. Quality control & testing by others.
3. Pricing above is based upon normal working hours. No nighttime or weekend work is estimated.
4. This quotation will automatically be withdrawn if not accepted within 30 days of the bid date.
5. Quote is based upon a mutually agreeable schedule.
6. All necessary easements and rights-of-way on any property owned by others, building permits, driveway permits, meter fees, tap fees, impact fees, land disturbance fees, licenses, and other similar matters required by governmental or other regulatory agencies for this work not specifically included above shall be paid by others.
7. THESE CONDITIONS SHALL BE INCLUDED AS AN INTEGRAL PART OF ANY CONTRACT BETWEEN REEVES AND THE PRIME CONTRACTOR AND SHALL TAKE PRECEDENCE OVER ANY TERMS OF THE CONTRACT OR PROJECT DOCUMENTS WHICH MAY BE IN CONFLICT.

If you have any questions concerning this quote, please contact me.

Respectfully submitted,
REEVES CONSTRUCTION COMPANY

Greg Hamilton, PE
East Region Estimator

Engineering Services Committee

Meeting Date: October 27, 2026

Change Order Request - Augusta Reservoir Dams Improvements Project

Department:	Utilities
Presenter:	Wes Byne, P.E.
Caption:	Approve proposal to amend the current Construction Contract with Shearer-Mutimer Construction LLC to include multiple works within the scope of the construction being performed in the currently active for the Augusta Reservoir Dams Improvements Project in the amount of $445,848.00 via Change Order. (26AUA162)
Background:	Following multiple public meetings with homeowners adjacent to the active project at the Highland Avenue Water Treatment Plant, and additional meetings with the Georgia EPD Safe Dams Program, the Augusta Utilities Department recommends installation of security fencing and performance of a slope stability analysis at the Highland Avenue Water Treatment Plant. Also, additional vegetation, erosion, and other site improvements are recommended to be performed within the N. Max Hicks Water Treatment Plant facility.
Analysis:	Approval of this change order will allow AUD to provide a secure and final product of improvements at the Highland Avenue Water Treatment Plant, and an internally maintainable site at the N. Max Hicks Water Treatment Plant.
Financial Impact:	We have reviewed the proposal from Shearer-Mutimer Construction LLC and find it to be reasonable. Funding in the amount of $ 445,848.00 is available from accounts: G/L 507-04-3410/54-25110 - J/L 81400015-5425110.
Alternatives:	No alternatives are recommended.
Recommendation:	Recommend approval of the Change Order with Shearer-Mutimer Construction LLC for $ 445,848.00.
Funds are available in the following accounts:	Funds are available in account G/L 507-04-3410/54-25110 - J/L 81400015-5425110.
REVIEWED AND APPROVED BY:	N/A

Augusta GEORGIA

UTILITIES DEPARTMENT

Wes Byne, P.E.
Director

Mitchell O'Neal, P.E.
Interim Assistant Director

TO: Andy Penick, Director
Procurement Department

THROUGH: Wes Byne, P.E., Director
Utilities Department

FROM: Mitchell O'Neal, P.E., Interim Assistant Director
Utilities Department

DATE: October 15, 2026

SUBJECT: CHANGE ORDER REQUEST - Augusta Reservoir Dams Improvements Project

---

It is the Augusta Utilities Departments request that the attached proposal provided by Shearer-Mutimer Construction LLC be approved via Change Order for the following work:

1. Installation of security fencing at the Highland Avenue Water Treatment Plant Reservoirs to provide security to the reservoir embankment and privacy to the adjacent properties;

2. Performance of a slope stability analysis for the Highland Avenue Water Treatment Plant Reservoirs as required by the facility's dam regulators at the GA EPD Safe Dams Program;

3. Clearing of trees and brush at various locations within the N. Max Hicks Water Treatment Plant facility to continue maintenance;

4. Removal of damaged fencing located at the N. Max Hicks Water Treatment Plant facility;

5. Performance of erosion control measures within select limits at the N. Max Hicks Water Treatment Plant facility.

This Change Order for additional work to be performed would include an additional cost of $445,848.00 as well as extend the project completion date to February 2027. The attached Proposal and Contract Change Order Form outline these services, and AUD has determined the associated costs are fair and reasonable.

Shearer-Mutimer Construction LLC is currently under contract to perform the construction services associated with the aforementioned Augusta Reservoir Dams Improvements Project which was approved by the Commission on March 31, 2026.

CONSTRUCTION CONTRACT CHANGE ORDER

CO NUMBER	01
BID ITEM	26-130
DATE	10/15/2026

PROJECT TITLE Augusta Reservoir Dams Improvements Construction Project

ORIGINAL CONTRACT DATE 03/25/2025 **PROJECT NUMBER** AUD-2018-004 & -2019-032

OWNER AUGUSTA, GEORGIA **PO NUMBER** 26AUA162

The following change is hereby made to the contract for the above project:

Description of Change (for a more detailed description see attached proposal):
Additional construction work associated with the Augusta Reservoir Dams Improvements Project, including fencing modifications, clearing and grading, geotechnical investigation and slope stability analysis, piezometer revisions, slope stabilization and grassing, and an Owner's Allowance, as detailed in the attached Change Order No. One Proposal and bid tab dated October 5, 2026.

PAYEE		SHEARER-MUTIMER CONSTRUCTION LLC
TOTAL AMOUNT OF THIS CHANGE ORDER	$	445,848.00

The contract time will be INCREASED by 245 calendar days as a result of this change.

ORIGINAL CONTRACT AMOUNT	$	1,566,946.90
PREVIOUS CHANGE ORDER (INCREASE)	$	0.00
THIS CHANGE ORDER (INCREASE)	$	445,848.00
TOTAL REVISED CONTRACT AMOUNT WITH CHANGE ORDER	$	2,012,794.90

FUNDING NUMBER/ACCOUNT NUMBER 516-04-3410 54-25110

81400015 5425110

PROPOSED BY: William R. Mutimer CONTRACTOR DATE: 10-15-26

REQUESTED BY: _____ ENGINEER DATE: 10-15-2026

SUBMITTED BY: _____ DEPARTMENT HEAD DATE: _____

FINANCE ENDORSEMENT: _____ COMPTROLLER DATE: _____

RECOMMENDED BY: _____ ADMINISTRATOR DATE: _____

APPROVED BY: _____ MAYOR DATE: _____

DRAFT

Shearer - Mutimer Construction Co., LLC.

P.O. Box 2570
Evans, Georgia 30809
706-863-8118 Office
706-863-8117 Fax
resconstinc@comcast.net

Change Order No. One Proposal

Re: Augusta Reservoir Project

Attn Mitchell O'Neal

October 5, 2026

The purpose of this proposal is to address the changes in scope of work outlined in the attached bid tabulation. The tabulation structure along with exhibits and descriptions of work were outlined in your 9/21/26 email. Our proposed price for incorporating this addition work is $445,848.00.

In addition to the scope format you provided we have also attached the proposal furnished to us by CSRA Testing & Engineering. It should be recognized as a part of our proposal outlining what they understand to be their anticipated scope of work. It also describes their coordinated efforts along with Terracon to conduct the slope stability study. If additional steps are later determined to be necessary, we will need to address them accordingly.

For clarification purposes the $70,768 line item for the slope stability analysis was reconciled as follows:

CSRA's proposal	$ 75,060.00
Credit for remaining 6 piezometers	<$ 10,725.00>
O/P	$ 6,433.00
Summary Total	$ 70,768.00

If you have any questions or comments, please do not hesitate to reach out.

Sincerely,

Robbie Shearer

DRAFT

csra TESTING & ENGINEERING CO., INC.
1005 Emmett Street, Suite A, Augusta, Georgia 30904 • (706) 733-6960 • Fax (706) 737-0629

September 28, 2026

Blair Construction
4308 Evans to Locks Road
Evans, Georgia 30809

Attn: Mr. Robbie Shearer

Re: Highland Water Treatment Plant
Reservoir Dam Improvements
Highland Ave. at Central Ave.
Augusta, Georgia

Dear Mr. Shearer:

As requested, we are pleased to present the following proposal for providing piezometer installation services in accordance with our site meeting and telephone/email communications. The requested scope of work includes installing six (6) piezometers varying in depth from 9 to 33 feet and totaling 123 vertical feet (vf), performing six (6) test borings to depths of 50 to 70 feet, and collecting 10 undisturbed Shelby tube samples from the test borings.

A. SERVICE

The following services are proposed.

(1) Drill borings for the purpose of installing piezometers at the locations specified along the crest and toe of the reservoir embankment.

(2) The 2-inch diameter piezometers will be installed per the detail provided including the appropriate filter packs, bentonite and cement seals, concrete pads, and aboveground steel protective casings.

(3) Three (3) test borings across the crest will be advanced to 70 vertical feet (vf) or auger refusal, and three (3) test borings to a depth of 50 vf or auger refusal will be performed along the toe. The borings, standard penetration tests (SPT), and water table elevations will be performed in accordance with ASTM D-1586 and D-1587. The SPT's will be conducted continuously in the upper 10 feet of the borings and at 5 foot intervals to termination depths. This scope was requested by Terracon which will be performing laboratory testing and a Slope Stability Study.

(4) Ten (10) 36-inch Shelby tubes will be pushed at locations and depths specified by Terracon personnel to obtain undisturbed samples for laboratory testing by Terracon.

(5) Boring logs and monitoring well as-builts will be provided.

(6) A Slope Stability Study by Terracon will be provided.

DRAFT

B. FEE

The following services are proposed.

Drill rig mobilization	1 lump sum	$1,500.00
Private utility locate	1 lump sum	$250.00
Piezometer installation	123 vf @ $75.00/vf	$9,225.00
Soil test boring (0 - 25 vf)	150 vf @ $25.00/vf	$3,750.00
Soil test boring (25 - 50 vf)	150 vf @ $30.00/vf	$4,500.00
Soil test boring (50 - 70 vf)	60 vf @ $35.00/vf	$2,100.00
Soil test boring abandonment	360 vf @ $6.00/vf	$2,160.00
Shelby tubes (0 - 25 vf)	5 @ $150.00/vf	$750.00
Shelby tubes (25 - 50 vf)	5 @ $300.00/vf	$1,500.00
Slope Stability Study (Terracon)	1 lump sum	$45,825.00
Documentation & project mgt.	1 lump sum	$3,500.00
	Total Proposed Fee	**$75,060.00**

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The above fee includes all materials, personnel, equipment, transportation, and permits required to complete the work described. It is our understanding Terracon's invoice for the Slope Stability Study will be paid within 30 days of the date of issue.

The estimated time to complete this work is approximately six to eight (6 to 8) weeks from the time a notice to proceed is given. The proposed fee is valid for a period of three (3) months; however, the estimated time of completion may vary depending on our work load at that time.

Thank you for this opportunity.

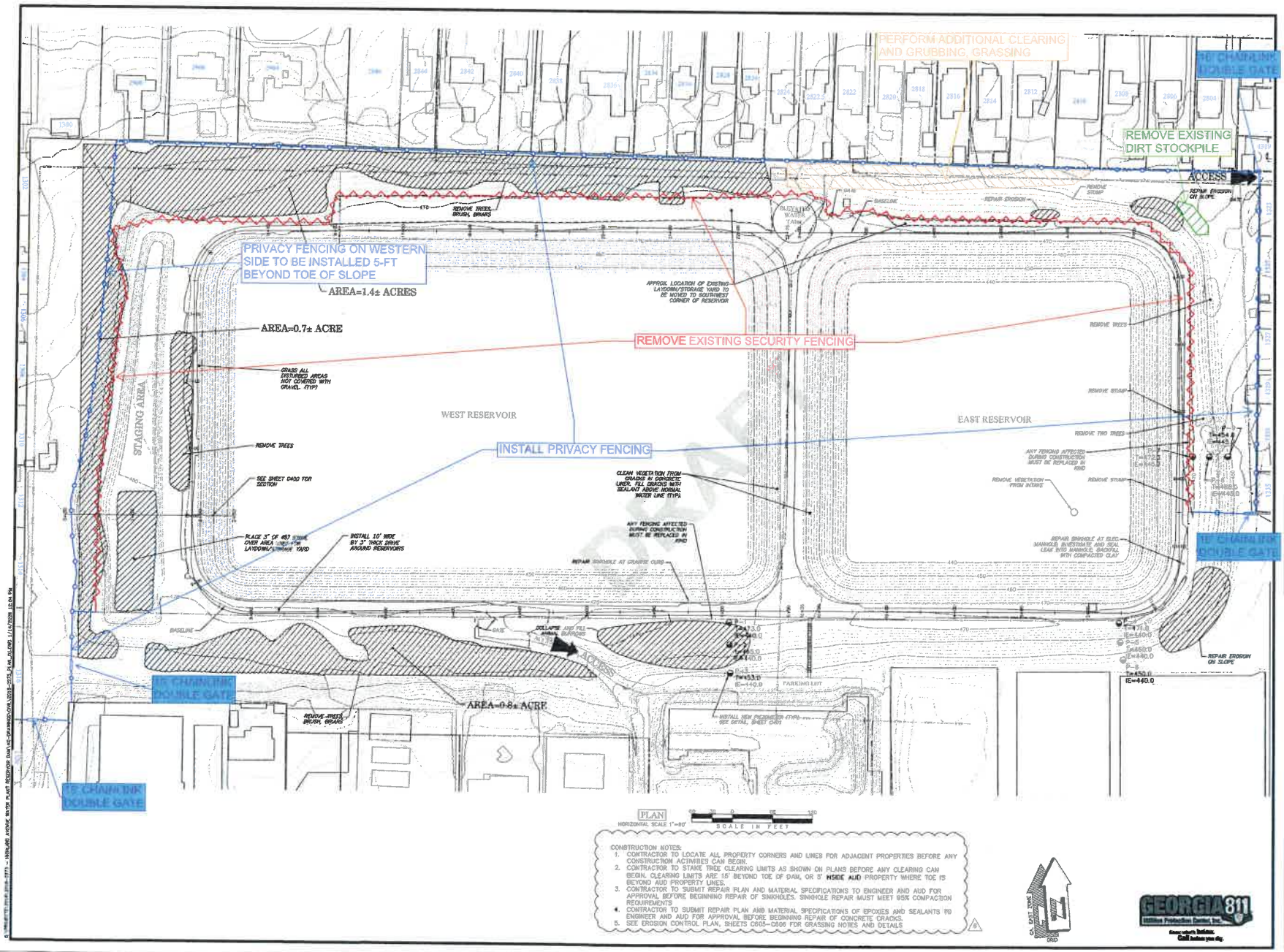
Respectfully submitted,

Jon E. Pruett, P.E.

Please sign and date below as acceptance and notice to proceed.

Signature

Date



PLAN
HORIZONTAL SCALE 1"=60'
SCALE IN FEET

CONSTRUCTION NOTES:
1. CONTRACTOR TO LOCATE ALL PROPERTY CORNERS AND LINES FOR ADJACENT PROPERTIES BEFORE ANY CONSTRUCTION ACTIVITIES CAN BEGIN.
2. CONTRACTOR TO STAKE TREE CLEARING LIMITS AS SHOWN ON PLANS BEFORE ANY CLEARING CAN BEGIN. CLEARING LIMITS ARE 15' BEYOND TOE OF DAM, OR 5' INSIDE AUD PROPERTY WHERE TOE IS BEYOND AUD PROPERTY LINES.
3. CONTRACTOR TO SUBMIT REPAIR PLAN AND MATERIAL SPECIFICATIONS TO ENGINEER AND AUD FOR APPROVAL BEFORE BEGINNING REPAIR OF SINKHOLES. SINKHOLE REPAIR MUST MEET 95% COMPACTION REQUIREMENTS
4. CONTRACTOR TO SUBMIT REPAIR PLAN AND MATERIAL SPECIFICATIONS OF EPOXIES AND SEALANTS TO ENGINEER AND AUD FOR APPROVAL BEFORE BEGINNING REPAIR OF CONCRETE CRACKS.
5. SEE EROSION CONTROL PLAN, SHEETS C605–C606 FOR GRASSING NOTES AND DETAILS

GEORGIA811 Utilities Protection Center, Inc.

CRANSTON

GEORGIA Cranston Engineering Group CERTIFICATE OF AUTHORIZATION NO. PEF008151

GEORGIA REGISTERED PROFESSIONAL ENGINEER

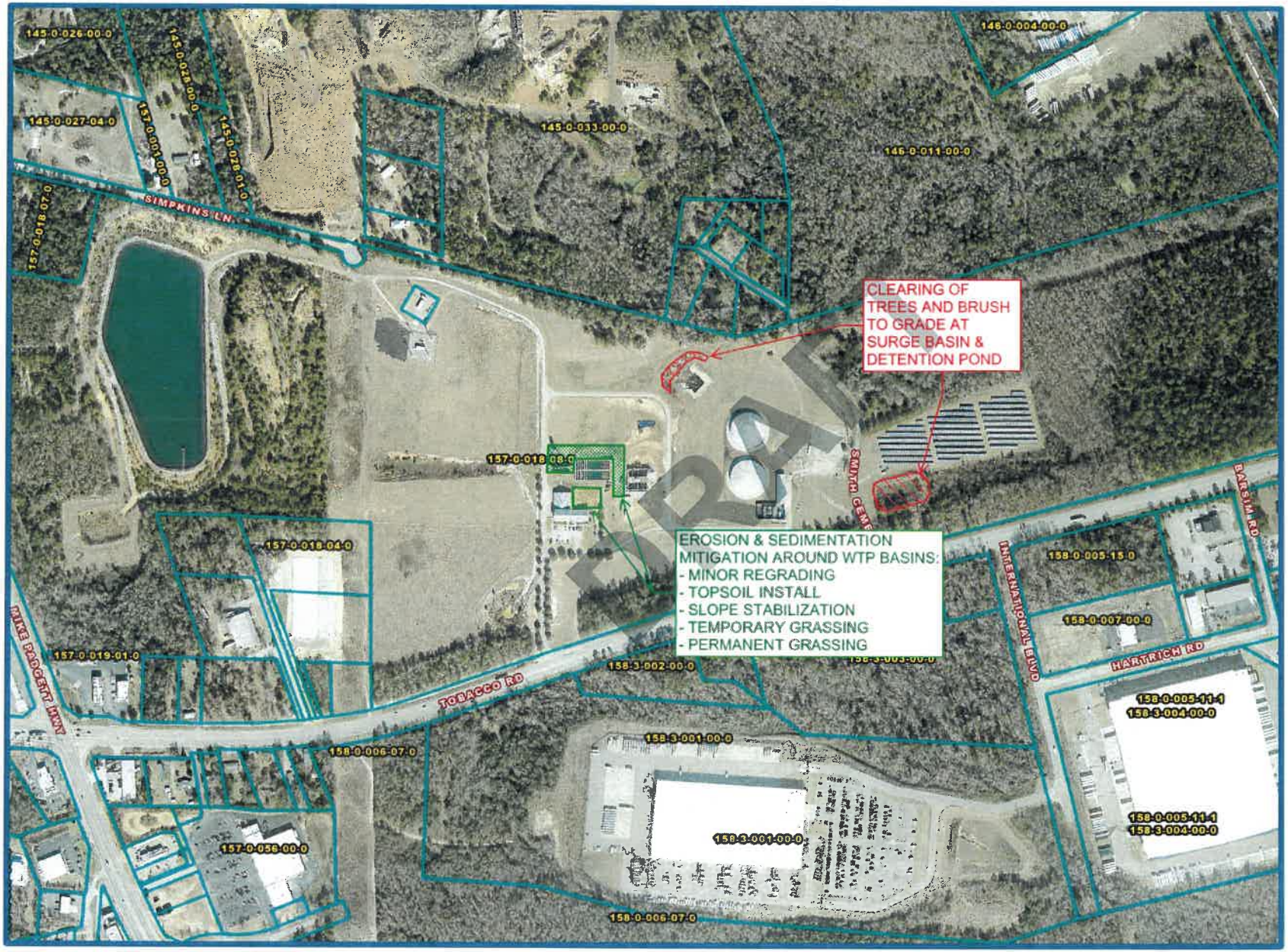
REV #	DATE	DESCRIPTION
1	7/30/2020	PER GAE SWD REVIEW
2	3/12/2021	AUD PROVISIONS
3	5/25/2021	PREPARE FOR BIDDING
4	7/26/2021	PER AND COMMENTS
5	10/25/2021	CONSTRUCTION WORKS
6	1/13/2022	

Highland Avenue Water Treatment Plant Reservoir Dam #1 East & Dam #2 West Improvements

Site Plan

DRAWN BY:	MAB
CHECKED BY:	SMS
APPROVED BY:	TWP
DATE:	NOVEMBER 26, 2018
SCALE:	1" = 60'
JOB No.	2018-0273
DRAWING No.	C300

N MAX HICKS - CO #1 EXHIBIT



Augusta GEORGIA

IT Department - GIS Division
535 Telfair St Bldg 2000 | Augusta, GA 30901
www.augustaga.gov/gis | gis@augustaga.gov

Augusta, GA Disclaimer

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the consolidated government of Augusta, GA. Augusta, GA and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the Augusta Commission.

Map Scale
1:4,800

Print Date
May 12, 2026

Change Order No. 1 - Bid Tab

PAY ITEM	DESCRIPTION	QTY	UNITS	UNIT COST	TOTAL COST
HIGHLAND AVE WTP					
CO1-1	REMOVE EXISTING SECURITY FENCING	2640	LF	$ 12.00	$ 31,680.00
CO1-2	INSTALL PRIVACY FENCING (INCLUDES TIE TO EXISTING RESIDENTIAL FENCING WHERE APPLICABLE)	2800	LF	$ 73.00	$ 204,400.00
CO1-3	INSTALL 16-FT CHAINLINK DOUBLE GATE	4	EA	$ 2,500.00	$ 10,000.00
CO1-4	REMOVE EXISTING RESIDENTIAL FENCING/WALLS	1000	LF	$ 20.00	$ 20,000.00
CO1-5	PERFORM ADDITIONAL CLEARING AND GRUBBING, GRASSING NORTHEAST OF WATER TOWER	0.3	AC	$ 40,000.00	$ 12,000.00
CO1-6	[M-9] MIDSLOPE PIEZOMETERS REMOVED	-3	EA	$ 3,000.00	$ -9,000.00
CO1-7	SLOPE STABILITY ANALYSIS	1	LS	$ 70,768.00	$ 70,768.00
N. MAX HICKS WTP					
CO1-8	CLEARING OF TREES AND BRUSH TO GRADE AT SURGE BASIN & DETENTION POND	1	AC	$ 8,000.00	$ 8,000.00
CO1-9	REMOVE EXISTING SECURITY FENCING	500	LF	$ 12.00	$ 6,000.00
CO1-10	REGRADE ERODED SLOPES NEAR PLANT	1	LS	$ 27,000.00	$ 27,000.00
CO1-11	EROSION CONTROL - SLOPE STABILIZATION MATTING (Ss-RECP)	1	LS	$ 9,500.00	$ 9,500.00
CO1-12	EROSION CONTROL - TEMPORARY GRASSING (Ds2)	1	LS	$ 2,500.00	$ 2,500.00
CO1-13	EROSION CONTROL - PERMANENT GRASSING (Ds3)	1	LS	$ 3,000.00	$ 3,000.00
CO1-14	OWNER'S ALLOWANCE	1	LS	$ 50,000.00	$ 50,000.00

TOTAL: $ 445,848.00

DRAFT

AUGUSTA, GEORGIA

SUITE 605, PROCUREMENT DEPARTMENT
535 TELFAIR STREET, MUNICIPAL BUILDING 1000
AUGUSTA, GEORGIA 30901-2377
PHONE: (706) 821-2422

PURCHASE ORDER

Page 1 of 1

PURCHASE ORDER NO.	DATE	DEPARTMENT	VENDOR PHONE #	REQUISITION/QUOTE NO.
26AUA162	06/02/26	043410	(706) 799-5692	R419917

VENDOR #	E-VERIFY #	EMAIL
27215		RECONSTINC@COMCAST.NET

PURCHASE ORDER NUMBER ABOVE MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES.

VENDOR
SHEARER-MUTIMER CONSTRUCTION LLC
P.O. BOX 2570
EVANS, GA 30809

ATTN:
BID NUMBER: 26-130
CONTRACT #: 26AUA162
BUYER: NANCY

SHIP TO:
AUGUSTA UTILITIES ADMIN
452 WALKER STREET
SUITE 200
AUGUSTA, GA 30901

BILL TO:
AUGUSTA, GEORGIA
ACCOUNTING DEPARTMENT, SUITE 800
535 TELFAIR STREET, MUNICIPAL BUILDING 1000
AUGUSTA, GA 30901-2379
(706) 821-2335

ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO ABOVE ADDRESS REGARDLESS OF SHIPPING DESTINATION.

ITEM #	QUANTITY	UNIT	PRODUCT ID	DESCRIPTION	UNIT PRICE	AMOUNT
0001	1	LS		AUGUSTA RESERVOIR DAMS IMPROVEMENTS CONSTRUCTION PROJECT APPROVED BY COMMISSION 3/31/26, ITEM #24 G/L 516-04-3410/54-25110 J/L 81400015-5425110	1,591,946.	1,591,946.90

CONDITIONS - READ CAREFULLY

1. The purchaser is exempt by statue from payment of Federal, State and Municipal sales, excise and other taxes.
2. Shipping charges prepaid by vendor.
3. Payment will be made on complete shipments only, unless otherwise requested.
4. DELIVERY TICKET MUST ACCOMPANY GOODS.
5. No back orders. We will reorder if available.
6. Please make deliveries between 9 A.M. and 4 P.M.
7. All goods received with subsequent privilege to inspect and return at Vendor's expense if defective or not in compliance with our specifications.
8. Indoor delivery if necessary.
9. Payment Net 30 or according to contract.

Sent by:

JUN 05 2026

Tess Thompson

REQUISITIONER

NET TOTAL..... 1,591,946.90

APPROVED FOR ISSUE

Andy Penick

DIRECTOR OF PROCUREMENT

Office of the Administrator

Tameka Allen
Administrator

March 31, 2026

Wes Byne, Director
Utilities Department
452 Walker Street, Suite 200
Augusta, GA 30901

Dear Mr. Byne,

At the regular meeting held Tuesday, March 31, 2026, the Augusta, Georgia Commission took action on the following:

10. Approved the 2026 MOU with Augusta University for an internship program centered around environmental and smart city sensors and programs.

11. Approved Second Contract Amendment with Itron (24-161/25AUA189)

23. Approved Emergency purchase of Air Conditioners for North Max Hicks Control Room
If you have any questions, please contact me.

24. Approved Award of Bid Item #26-130 for the construction of the Augusta Reservoir Dams Improvements Project to Shearer-Mutimer Construction, LLC.

In Service,

Tameka Allen, Administrator

TA/sg

Finance Committee

Meeting Date: November 10, 2026

FY 2027 Adoption

Department:	Administration
Presenter:	Tameka Allen, Administrator
Caption:	Motion to approve the adoption of the FY 2027 Budget.
Background:	Local ordinance (Sec. 2-3-6) requires the budget for the upcoming fiscal year to be adopted at the second Commission meeting in November.
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	Approve the adoption of the FY 2027 Budget.
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

Commission Meeting

November 17, 2026

Appointment

Department:	N/A
Presenter:	N/A
Caption:	Motion to **approve** the appointment of Mr. Perry H. Ritch to the Augusta Personnel Board representing District 7. **(Requested by Commissioner Tina Slendak)**
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

Lena Bonner

From: Commissioner Tina Slendak
Sent: Tuesday, November 3, 2026 12:08 PM
To: Lena Bonner
Subject: Appt to Personnel Board

Please put on next Committee Cycle, appointment of Perry H. Ritch to the Personnel Board for D7.

I believe he has sent in a Talent Bank form.

Tina Slendak
Commissioner District 7

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AED:104.1

Commission Meeting

November 17, 2026

Minutes

Department:	N/A
Presenter:	N/A
Caption:	Motion to **approve** the minutes of the November 3, 2026 Commission Meeting.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A

COMMISSION MEETING MINUTES

Commission Chamber
Tuesday, November 03, 2026
2:00 PM

PRESENT: Mayor, Johnson Mayor Pro Tem Guilfoyle, Commissioners Scott, Slendak, Lewis, Clark, Wimberly, Rice, Pulliam and Johnson.

ABSENT: Commissioner Brandon Garrett

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

RECOGNITION(S)

A. **Congratulations!** October 2026 - 25-50 Years of Service Recipients.

Presentations made accordingly.

DELEGATION(S)

B. **Ms. Ashley Benton-Harold** request Commission review of the September 15 and October 6, 2026 data center ordinance proceedings, verification and correction of the reported 11–0 versus 6–5 voting discrepancy, review of public participation and environmental oversight, and consideration of more accessible Commission meeting times.

Ms. Benton-Harold did not appear.

C. **Ms. Zakiya Mabery**- The Center for Community Awareness & Public Engagement (C-CAPE)'s purpose.

Ms. Mabery did not appear.

D. Ms. Joanna Nabholz-proposed restrictions on short-term rentals in Augusta's residential neighborhoods and the potential economic impact on the city, local businesses, property owners, and tourism.

Presentation made accordingly.

E. **Ms. Rose Evans**-short-term rental provisions in the draft Comprehensive Zoning Ordinance update.

Ms. Evans did not appear.

F. Ms. Heather Dunaway-The Greater Augusta Arts Council and Public Art Advisory Panel wish to give a progress report/update of the Public Art Master Plan, Commission approval is needed on the updated Public Art Advisory Panel Policy and for the purchase of sculpture **(voted on by the public and approved by the Public Art Advisory Panel**) along the Augusta Sculpture Trail. 2) Also, Commission approval for an updated Memorandum of Understanding between the Greater Augusta Arts Council and the City of Augusta which re-confirms the Arts Council as the Public Art Agency for the City of Augusta.

Presentation made accordingly.

CONSENT AGENDA

(Items 1-##)

PUBLIC SERVICES

1. Motion to **approve** award of RFP #26-905—Waterpark Feasibility Study to CPL Architects, Engineers and Landscape Architects, D.P.C, and to authorize the Mayor to execute all associated documents. The Contract is for the duration of the project scope in the amount of $79,020.00 to complete the project scope. **(Approved by Public Services Committee October 27, 2026)**

Motion to approve

Motion made by Clark and seconded by Rice
Motion caried 10-0

2. Motion to approve the assignment of Aiken-Augusta Swim League (ASL) to Peachtree Aquatics, Inc. (Peachtree) under the current Memorandum of Understanding (MOU) between Aiken-Augusta Swim League (ASL) and Augusta, GA. **(Approved by Public Services Committee October 27, 2026)**

Motion to approve

Motion made by Clark and seconded by Rice
Motion carried 10-0

3. Motion to **approve A.N. 26-43** –Existing location, New Ownership: Consumption on Premise Liquor, Beer Wine, and Dance. Kellie Vinson and Barry Kruse are the applicants for K-Bar Holdings LLC dba Chevys Nite Club, to be used in connection with 3328 Washington Road Ste E, F & G Augusta, GA 30907. District 7, Super District 10. **(Approved by Public Services Committee October 27, 2026)**

Motion to approve

Motion made by Clark and seconded by Rice
Motion carried 10-0

4. Motion to **approve** the annual Public Transit Agency Safety Plan (PTASP) as drafted for the Augusta Transit Department by the Georgia Department of Transportation in accordance with 49 CFR 673.11(a)(1). **(Approved by Public Services Committee October 27, 2026)**

   Motion to approve

   Motion made by Clark and seconded by Rice
   Motion carried 10-0

5. Motion to **approve** additional fees in the amount of $379,795.19 for Infrastructure Systems Management, LLC for consultant services for Recreation & Parks Department (2023-2026). **(Approved by Public Services Committee October 27, 2026)**

   Motion to approve

   Motion made by Clark and seconded by Rice
   Motion carried 10-0

ADMINISTRATIVE SERVICES

6. Motion to **approve** the purchase of eight vehicles, at a total cost of $357,187.90, from Akins Ford Dodge for the Utilities Department. Seven of the vehicles are replacements and one vehicle is a new request utilizing GA statewide contract. **(Approved by Administrative Services Committee October 27, 2026)**

   Motion to approve

   Motion made by Clark and seconded by Rice
   Motion caried 10-0

7. Motion to approve the award of bid #26-269, Ezekiel Harris House Retrofit in the amount of **$170,640.00** to be performed by Horizon Construction. **(Approved by Administrative Services Committee October 27, 2026)**

   Motion to approve

   Motion made by Clark and seconded by Rice
   Motion carried 10-0

ENGINEERING SERVICES

8. Motion to **approve** due to the need for a construction time extension on the active Augusta Reservoir Dams Improvements Project, an additional construction administration services change order is required for Cranston LLC. This change order will extend the remaining

DRAFT

construction administration effort through to February 2027 with continued NPDES inspections through the end of the 2026 Calendar Year.**(Approved by Engineering Services Committee October 27, 2026)**

Motion to approve

Motion made by Clark and seconded by Rice
Motion caried 10-0

9. Motion to **approve** proposal to enter an Engineering Services Contract with Cranston LLC to provide engineering and profession services related to the Federal Energy Regulatory Commission (FERC) license for the Augusta Canal in the amount of **$481,043.00**.**(Approved by Engineering Services Committee October 27, 2026)**

    Motion to approve

    Motion made by Clark and seconded by Rice
    Motion carried 10-0

10. Motion to **approve** a proposal to enter an Engineering Services Contract with Infrastructure Systems Management, LLC to provide engineering services for the design, permitting, and construction administration of the water main interconnection between the Sand Ridge and Pinnacle Place subdivisions. Infrastructure System Management is on the prequalified Engineering Consultants list RFQ 24-132 approved on 6/24/24'.**(Approved by Engineering Services Committee October 27, 2026)**

    Motion to approve

    Motion made by Clark and seconded by Rice
    Motion carried 10-0

11. Motion to **approve** One Year Renewal of enQuesta for AUD**(Approved by Engineering Services Committee October 27, 2026)**

    Motion to approve

    Motion made by Clark and seconded by Rice
    Motion carried 10-0

12. Motion to **approve** One Year Renewal of InvoiceCloud for AUD. **(Approved by Engineering Services Committee October 27, 2026)**

    Motion to approve

    Motion made by Clark and seconded by Rice

Motion carried 10-0

13. Motion to **ratify** funding for safety services from Cintas through 2026.**(Approved by Engineering Services Committee October 27, 2026)**

    Motion to approve

    Motion made by Clark and seconded by Rice
    Motion carried 10-0

14. Motion to **approve** recommendation of award and Augusta Utilities Contract for Water Meter Test Equipment to Mars Company (RFP 26-151). One-time purchase to include an annual software and maintenance proposal for a total of five years. One time purchase is in the amount of $458,901.00.**(Approved by Engineering Services Committee October 27, 2026)**

    Motion to approve

    Motion made by Clark and seconded by Rice
    Motion carried 10-0

15. **Motion to approve** Sole Source Procurement of #15 Aux Pump and Base from Templeton and Assoc.**(Approved by Engineering Services Committee October 27, 2026)**

    Motion to approve

    Motion made by Clark and seconded by Rice
    Motion carried 10-0

16. Motion to **approve** lowest bidder for Bid 26-209 to M & C Lawn Care & Maintenance Services LLC. The bid award is for one year with the option to extend for four additional one year terms.**(Approved by Engineering Services Committee October 27, 2026)**

    Motion to approve

    Motion made by Clark and seconded by Rice
    Motion carried 10-0

17. Motion to **approve** supplement funding (SA1) for the AMCS Platform (web-based technology) for Augusta Residential Waste Collection Services management. Also approve funds in the amount of $76,650.00 for completing platform implementation/ AE. **(Approved by Engineering Services Committee October 27, 2026**)

    Motion to approve

    Motion made by Clark and seconded by Rice
    Motion carried 10-0

PUBLIC SAFETY

18. Motion to **approve** acceptance of 2027 GOHS H.E.A.T. Grant with the Federal award amount of $152,869.09 **(Approved by Public Safety Committee October 27, 2026)**

    Motion to approve

    Motion made by Clark and seconded by Rice
    Motion carried 10-0

19. Motion to **approve** the purchase of furniture, furnishings, and related equipment for the new Joint Operations Center from Indoff, Inc., through TIPS Cooperative Purchasing Contract #230301, in an amount not to exceed $155,027.87. **(Approved by Public Safety Committee October 27, 2026)**

    Motion to approve

    Motion made by Clark and seconded by Rice
    Motion carried 10-0

20. Motion to **approve** acceptance of the awarded **$50,000** Emergency Management Performance Grant (EMPG), to be used towards personnel and fringe benefits. **(Approved by Public Safety Committee October 27, 2026)**

    Motion to approve

    Motion made by Clark and seconded by Rice
    Motion carried 10-0

21. Motion to **approve** the purchase of one 2026 Pierce Saber pumper and associated equipment from Ten-8 Fire & Safety, LLC through the League of Oregon Cities cooperative purchasing contract, under the Whelen configuration of proposal 1441, for $1,060,000; and authorize execution of the purchase documents in accordance with applicable purchasing requirements. **(Requested by the Augusta Fire Department). (Approved by Public Safety Committee October 27, 2026)**

    Motion to approve

    Motion made by Clark and seconded by Rice
    Motion carried 10-0

PETITIONS AND COMMUNICATIONS

22. Motion to **approve** the minutes of the October 20, 2026 Commission meeting minutes.

Motion to approve

Motion made by Clark and seconded by Rice
Motion carried 10-0

DRAFT

*******END CONSENT AGENDA*****
AUGUSTA COMMISSION

AUGUSTA COMMISSION
REGULAR AGENDA

(Items 23-26)

PUBLIC SERVICES

23. **Motion to approve the Second Amendment to the Consultant Services Agreement (RFQ 22-198) with Infrastructure Systems Management, LLC and to authorize the Mayor to execute all associated documents. The amendment is for the second of 2 one-year extension options. The requested funding for year 5 is $1,360,305.00. This amount was included in the original Commission approval dated August 2, 2022. (25REC334)**

    Motion to approve

    Motion made by Clark and seconded by Rice
    Motion carried 10-0

ENGINEERING SERVICES

24. **Right-of-Way and Vacant Lot** scheduling now and through department transition. **(Requested by Commissioner Stacy Pulliam) (Forwarded to full Commission without recommendation)**

    Received as information without objection.

FINANCE

25. Motion to **approve** the Contribution Agreement between The Georgia Association of Conservation Districts and the Augusta-Richmond County Board of Commissioners. **(Requested by Administration)**

    Motion to approve

    Motion made by Clark and seconded by Rice
    Motion carried 10-0

LEGAL MEETING

A. Pending and Potential Litigation

B. Real Estate

C. Personnel

DRAFT

Motion to go into Executive Session to discuss Pending & Potential Litigation, Real Estate and Personnel.

Motion made by Clark and seconded by Rice
Motion carried 9-0 with Guilfoyle and Garrett out

26. Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.

Motion made by Rice and seconded by Wimberly
Motion carried 10-0

ADDENDUM:

1. Motion to approve a sole source in the amount of **$78,695**.00 to the agreement for procurement from Downtown Decorations Inc. for the purchase of an artificial Christmas Tree Package.

Motion to approve

Motion made by Slendak and seconded by Scott
Motion carried 8-0 with Garrett, Guilfoyle and Lewis out.

//

DRAFT

Commission Meeting

Meeting Date: November 17, 2026

Approve Year-End Budget Adjustments

Department:	Finance
Presenter:	Mattie Sue Stevens, Deputy Administrator
Caption:	Motion to approve FY 2026 year-end budget transfers within department budgets.
Background:	In accordance with budgetary policy, Commission approval is required to transfer funds between personnel and operating budgets.
Analysis:	As Augusta concludes FY 2026, several departments have requested budget transfers between their personnel and operating budgets for the last fiscal quarter. In other cases, Finance has identified that transfers are needed to prevent cost overruns. The majority of these transfers are for the cost of temporary or contract workers who filled in for vacant positions.
Financial Impact:	Funding is available within each department's org keys. The overall changes are budget neutral and have been accounted for in year-end projections.
Alternatives:	N/A
Recommendation:	Approve FY 2026 year-end budget transfers within department budgets.
Funds are available in the following accounts:	See attached spreadsheet.
REVIEWED AND APPROVED BY:	N/A

FY 2026 Budget Transfer Requests - November 17, 2026

Department	Org Key	Object	Object Description	Decrease (Transfer From)	Increase (Transfer To)
Administrator	101013210	5111210	Permanent Part-Time	29,780	
Administrator	101013210	5111110	Perm Full-Time S&W-Regular	24,220	
Administrator	101013210	5311810	Special Events (Employee Holiday Party)		40,000
311	101016120	5239112	Temporary Workers		8,000
Administrator	101013210	5239112	Temporary Workers		6,000
Administrator subtotal				**54,000**	**54,000**
Civil & Magistrate Court	101021613	5111110	Perm Full-Time S&W-Regular	15,000	-
Civil & Magistrate Court	101021613	5234110	Printing and Binding	-	15,000
Civil & Magistrate Court subtotal				**15,000**	**15,000**
Clerk of Commission	101011310	5111110	Perm Full-Time S&W-Regular	40,400	-
Clerk of Commission	101011310	5212119	Misc Professional (Comm. Travel)	-	21,400
Boards & Commissions	101013310	5121110	Health Insurance (Comm. Insurance)		19,000
Clerk of Commission subtotal				**40,400**	**40,400**
Daniel Field	552000000	3952110	Fund Balance Appropriations	**37,000**	
Daniel Field	552081101	5235112	Travel Expenses (Masters)		**30,000**
Daniel Field	552081101	5223110	Repairs & Maintenance		**7,000**
Daniel Field subtotal				**37,000**	**37,000**
District Attorney	101021310	5116120	Supplemental Pay	127,000	
District Attorney	101021310	5239110	Contract Labor		70,460
District Attorney	101021310	5238110	Licenses		23,950
District Attorney	101021310	5316230	Laptop Equipment < than $5000		11,850
District Attorney	101021310	5314111	Books		8,000
District Attorney	101021310	5213114	Court Reporting		6,500
District Attorney	101021310	5236110	Membership Dues		3,500
District Attorney	101021310	5311110	General Supplies and Materials		2,500
District Attorney	101021310	5232114	Radios-Air Time		240
District Attorney subtotal				**127,000**	**127,000**
Human Resources	101015510	5111110	Perm Full-Time S&W-Regular	271,600	-
Human Resources	101015510	5111210	Permanent Part-Time	18,890	
Human Resources	101015510	5213123	ADP Maint(Benefts/Time/Attnd)	-	258,490
Human Resources	101015510	5239112	Temporary Workers		32,000
Human Resources subtotal				**290,490**	**290,490**
Law Department	101015311	5111110	Perm Full-Time S&W-Regular	430,000	-
Law Department	101015311	5212120	Legal	-	430,000
Law Department subtotal				**430,000**	**430,000**
Procurement	101015170	5113110	Perm Full-Time S&W-Overtime	**15,000**	
Procurement	101015170	5239112	Temporary Workers		**15,000**
Procurement subtotal				**15,000**	**15,000**
Public Defender	101022511	5111110	Perm Full-Time S&W-Regular	112,100	-
Public Defender	101022511	5239110	Contract Labor	-	112,100
Public Defender subtotal				**112,100**	**112,100**

Public Safety Committee Meeting

Meeting Date: October 13, 2026

Children in Need of Services FY27 Grant Award

Department:	Juvenile Court
Presenter:	Chief Judge Tianna Bias/Juvenile Court Administrator LaTeisha Mosquera
Caption:	2027 Children in Need of Services (CHINS)Program Grant Award
Background:	Funds will be used to support children and families through Juvenile Court Programs in Richmond County beyond the classroom.
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	To accept Juvenile Court Children in Need of Services (CHINS) Grant in the amount of $90,000.00 with no match required and designate Chief Juvenile Court Judge Tianna Bias as the Authorized Official.
Funds are available in the following accounts:	Will setup in fund 220 once it is approved.
REVIEWED AND APPROVED BY:	N/A

BRIAN P. KEMP
GOVERNOR

JAY NEAL
DIRECTOR

The Criminal Justice Coordinating Council (the Council) is pleased to announce that it is seeking applications for competitive funding for local jurisdictions within the State of Georgia under the Office of Justice Programs (OJP), U.S. Department of Justice (DOJ), Office of Juvenile Justice and Delinquency Prevention (OJJDP) (CFDA 16.540).

FY2027 Children in Need of Services (CHINS) Grants Program Request for Proposals

Eligibility

Applicants are limited to local county commissions/boards of commissioners, city governments, or school districts. The availability of funds is dependent on appropriations from OJP. The Office reserves the right to reduce the amount of funds available based on government budgetary actions. The U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention, administers these funds at the national level.

Deadline

Applications are due by Wednesday, July 22, 2026 at 4:00 p.m.

Available Funding

Maximum Dollar Amount per Award
Rural: maximum - $50,000
Non-rural: maximum - $100,000

The amount to be awarded to each agency will be determined by the Council under the advisement of the Juvenile Justice State Advisory Group.

Award Period

October 1, 2026 – September 30, 2027

Contact Information

For assistance with the requirements of this solicitation, contact:
Stephanie Mikkelsen at Smikkelsen@cjcc.ga.gov

Release Date: May 1, 2026

THIS IS A FEDERAL GRANT SUBJECT TO FEDERAL RULES AND REGULATIONS

SECTION I: OVERVIEW AND INSTRUCTIONS

Eligible Applicants

Eligible applicants are limited to local units of governments (i.e. County Board of Commissioners, Board of Education, etc.) Priority will be given to applicants who have partnerships and/or letters of support with multiple agencies (i.e. juvenile court with law enforcement, or school with juvenile court).

This grant is open to new and returning applicants.

The Children in Need of Services (CHINS) Grants Program

The Children in Need of Services (CHINS) Grants Program provides funding for the implementation of programming for prevention from the juvenile justice system and intervention services for youth as alternatives to detention. Funding will be used to promote programming related to CHINS. Programming should be evidence supported or evidence based. Additionally, applicants may include time of a personnel position for the administration purposes of this grant, however, applications prioritizing funds for direct service will be prioritized.

Criminal Justice Coordinating Council

The Criminal Justice Coordinating Council is designated by the Governor of Georgia as the State Administering Agency for criminal justice and victims' assistance programs. Created by the General Assembly (O.C.G.A. § 35-6A-2), the Council is comprised of twenty-seven members representing various components of the criminal justice system.

Overview of the State of Georgia's Juvenile Justice State Advisory Group

The Juvenile Justice State Advisory Group (SAG) is a Governor appointed body which provide expertise for juvenile justice efforts across the state of Georgia. The SAG will serve as the advisory body to the Council for the grant award.

How to Apply

Interested applicants should review the Children in Need of Services (CHINS) Grants Program Packet in its entirety, and submit the completed application, including the requested information and all required attachments.

This application will be submitted through the new grants management system, https://grantsportal.cjcc.ga.gov/. The application must be completed and submitted in accordance with the RFP guidelines in order for the submission or proposal to be considered for funding. Before you submit, review your application from start to finish to ensure you submit complete and accurate information. **It is recommended that applicants allow adequate time to complete the application. Applications must be submitted using the required format.** Any

application that does not adequately answer all applicable questions will be considered incomplete and may not be reviewed for funding.

If the applicant is not the authorized official, the Criminal Justice Coordinating Council recommends the implementing agency applies on behalf of authorized official. The applicant **must** have permission by the authorized official to apply.

SECTION II: APPLICATION PROCESS

Application Review

Applications will be reviewed and assessed by the Council and the SAG members and its designated representatives who will consider the following:

1. Overall quality and completeness of the application;
2. Demonstration of clear, measurable and appropriate standards;
3. Demonstration of need including geographic location, local demographics, local statistics, other financial resources, etc.;
4. Adequate correlation between the cost of the project and the objective(s) to be achieved.

Only complete applications received by the deadline will be reviewed. **When an application is received by the Council, there is no commitment on the part of the Council to fund an application or to fund it at the amount requested**. Decisions related to these budget areas are based on both eligibility and reasonableness. The Council has full discretion to determine the reasonableness of budget items based on both objective and subjective decision-making tools. See "Restrictions on Use of Funds" subsection below to determine whether budget items requested are allowable prior to submitting your budget.

Applications for funding will undergo several reviews. At any point during these reviews, a decision not to fund a project or any part thereof may be made. These decisions are within the complete discretion of the Council.

Competitive Funding Decisions

All funding decisions related to the program application received in response to this solicitation are made by the Council, based on the availability of funding and recommendations by the SAG. The Council will inform the applicant of funding decisions through a grant award. Applicants should not make assumptions regarding funding decisions until they have received official written notification of award or denial signed by the CJCC Executive Director.

Once an award is made, it is within the discretion of the Council to determine that a subgrantee is not compliant with applicable policies. Upon such a determination, the Council may terminate further funding and require reimbursement of grant funds. Each year, CJCC will release a RFP for continuation of funds for grantees to apply for funding the following year, for a total of three years. Once an award is made, it is within the discretion of the Council to determine that a subgrantee is not compliant with applicable policies. Upon such a determination, the Council may terminate further funding and require reimbursement of grant funds.

Priority consideration will be given to applications which partner with school systems to prevent and reduce violence and support mental health needs of at-risk within the schools.

Allowable Funds
Funds for this award can be used for delinquency prevention and alternatives to detention programming as well as training cost, supplies, travel, and grant administration.

Restriction of Funds
Grant funds cannot be used for: office space, utilities, food, furniture, the purchase of vehicles, weapons, overall agency supplies, and construction projects. Please note, this is not an exhaustive list. Please contact the assigned CJCC contact if you have any questions.

Supplanting of Funds
Funds cannot replace or supplant federal or nonfederal funds that have been appropriated for the same purpose.

Match Requirement
No match is required under this program.

Award Notification
Notification of award funding will be made **no later than September 16, 2026.**

SECTION III: POST-AWARD REQUIREMENTS

The Children in Needs (CHINS) Grants Program Subgrantee Workshop
As a requirement of the grant, all counties selected for funding will be required to attend a workshop to discuss the purpose of the grant.

Grant Acceptance
Subgrantees must accept or reject the grant award with original signatures and required forms within forty-five (45) days of the award date. The subgrantee will be unable to request funds until the award documents are submitted to the Council.

Special Conditions
At the time of the subgrant award, the Council will assign special conditions as deemed appropriate for the program. The special conditions will outline the subgrantee's responsibilities, as well as federal and state regulations that must be adhered to, as a condition of accepting the grant award for the approved program. The special conditions will be included in the award packet and must be reviewed, signed, and returned to the Council within **forty-five (45) days** of the award date. The Council may assume your court rejects the grant award if these acceptance documents are not received by this submission deadline.

Per DOJ requirements, awardees will be required to have background checks on all personnel who will be directly interacting with the youth through this grant.

This is a federal reimbursement grant. Potential subgrantees are expected to abide by federal rules and regulations.

Fiscal Accountability

Commingling of funds on either a program-by-program or project-by-project basis is prohibited. The subgrantee's accounting system must maintain a clear audit trail for each source of funding for each fiscal budget period and include the following:

- Separate accountability of receipts, expenditures, disbursements, and balances. CJCC recommends creating an account in your accounting system for each grant using the grant number provided by CJCC.
- Itemized records supporting all grant expenditures in sufficient detail to show exact nature of activity.
- Data and information for each expenditure with proper reference to a supporting voucher or bill properly approved.
- Maintenance of billing records for project related expenses (i.e. service invoices)
- Provisions for payment by check (as applicable).

Subgrantees will select whether they would prefer to be reimbursed for grant expenses on monthly or a quarterly basis once awarded.

Risk Assessments

As a requirement of federal funding, prior to being awarded, grantees must complete the CJCC Risk Assessment.

Site Visits

Awarded grantees will receive programmatic and fiscal site visits as required. These may be in person or virtual.

Performance Measures and Reporting Requirements

Performance measurement can be defined as the process of routinely measuring the outputs and outcomes produced by a program, thereby allowing one to assess the effectiveness of program investments and activities. It has been found that measuring performance builds consensus and commitment within the justice community, assists with the goal of obtaining and allocating resources, demonstrates success, and improves accountability.

The Department of Justice, the federal entity that administers the Delinquency Prevention Grant Program, has developed performance measures for all funded program types. As such, the Council requires that all funded subgrantees complete a quarterly statistical report using DOJ's Performance Measurement Tool (PMT) that will be submitted to your CJCC contact The PMT will ultimately help states produce evidence-based guidance on monitoring and evaluating all programs.

PMT reporting is completed based on grant-funded activities. Reporting will be due:

Reporting Period	Due Date
October 1 – December 31	January 30

January 1 – March 31	April 30
April 1 – June 30	July 30
July 1- September 30	October 30

SECTION IV: PROGRAM DESIGN

Purpose

The overarching goal of this grant program is prevent CHINS youth from becoming further involved in the juvenile justice system, and improve community-based support for these youth while reducing unnecessary out-of-home placements, and better serve youth in the community.

The purpose of this grant opportunity is to provide funding for local programs designed to serve CHINS youth in the community. Applicants are encouraged to examine their local data to understand the profiles of youth who have a CHINS compliant filed, and who, with appropriate services, could have received services in their community. Recipients of this grant opportunity will be employing evidenced-supported and/or evidence-based programming appropriate to the needs of youth in the community.

Considerable evidence has shown that assessing each youth's need can help with classifying youth for appropriate levels/types of programming, as well as the necessary intensiveness of services. The challenge of this population is determining if the behavior is: "normal" teen behavior; a youth or family in crisis; or a youth who is a victim of abuse or neglect. Various acts of CHINS can be related to underlying issues in a child's life.

Bolstering a continuum of community support services and supervision has been shown to reduce recidivism, while promoting a positive relationship among youth, their families, and the community. Support services may include family and community reintegration and prevention services, basic life skills, job skills and employment training, job placement, educational support, and mentoring and apprenticeship opportunities.

Communities applying for these funds will be expected to bring together system stakeholders, community leaders, and residents to identify and access existing local resources for the development of a multifaceted response to prevent further penetration in the justice system. Research shows that by implementing community-based and family-focused alternatives to court intervention, the state can reduce court caseloads, lower government costs, and provide meaningful and lasting support to children and families. Features of systems include: diversion from court, immediate response, triage process, accessible and effective services, and ongoing internal assessments.

By employing targeted and intentional programming for appropriate youth along with community support, the State of Georgia will increase public safety while decreasing recidivism among juveniles in the juvenile justice system.

The CJCC ask that applicants fully describe how their project will reduce risk factors of participants with their selected model that addresses family engagement, reduces negative peer association, increases pro-social activities, and is tailored to the individual cognitive and maturational levels of their participants.

For the purposes of this solicitation, prevention and alternatives to detention strategies should target to middle and high school age youth (ages 11–17).

Program Period
This grant award period covers October 1, 2026 through September 30, 2027.

Target Population
Youth (11-17 years of age) who are at risk to become involved with or prevent the further involvement with the juvenile justice system.

Goals and Objectives
Each applicant must utilize all of the following goals and objectives for its project. Applicants may add goals or objectives specific to their program.

Goals

- Reduction in juvenile delinquency and recidivism.
- Implement services with fidelity.

Objectives

- Decrease the number of CHINS cases becoming further involved with the justice system.
- Increase protective factors to prevent delinquent behavior by youth.
- Provide child and family focused services to target population.
- Establish partnerships with local level-based organizations or service providers.

SECTION V: APPLICATION FORM
Interested applicants should review the Program Packet in its entirety, and submit the completed application, including the requested information and all required attachments.

- **General:** Clarify if you plan to create or expand a current program and provide the estimated number of youth served by program.
    - Have you previously been awarded funding from this grant program, or is this your first time applying?
        - Continuing Applicant or New Applicant
    - Are you planning to create a new or expand a current program?
    - Who will render services?

- **Project Description:** Provide a description of the project including the agency's name, agency type, and year founded. Include the geographic area targeted, estimated number of

individuals who will be served during the grant period, and relevant characteristics of the target population.

- **Target Population:** Provide a detailed description of the clearly defined target population to be served in the grant period, include the following:
    - Applicants must select which type of CHINS the proposal shall target from the list below.
        - Truancy
        - Habitually disobedient or ungovernable
        - Runaway
        - Loitering
        - Other
    - Please provide the number of CHINS offenses (based on the proposal target area) over the last three years. This data should include both complaints, petitioned, and/or adjudicated cases.
    - Number of projected youth to be served.
    - Target group/age range a) 11 - 14 years of age; b) 14 – 17 years of age; or c) 11 – 17 years of age
    - Gender: a) male only; b) female only; or c) male and female
    - County or counties to be served (please only apply for counties you are able to serve)
    - Other demographics, including at-risk population(s)
    - List assessment instruments to be used for selected target population and how they will be used to screen youth. If no screening tools are used, please explain how services will be determined.

- **Needs statement**:
    - Provide a statement of the specific problem(s)/gap(s) the project will address. Include data that supports this claim. Only use data that is verifiable and relevant to the target population. For example, do not use statewide data for a local problem statement and do not use national data for a statewide problem statement. This section should also discuss any previous or current attempts to address the need and provide an overview of existing system resources to identify gaps/barriers in available resources.

- **Project goals**:
    - State the goals of the proposed project. Explain how the project goals will meet the needs of the project's target population and/or impact the proposed service area. Include any accomplishments from previous years. For example, an estimated number of participants to be served during the grant period and the anticipated outcomes. Outcomes are defined as changes in attitudes, knowledge, skills, behaviors, and conditions. Goals must be specific, measurable, action-oriented, reasonable, and time-sensitive having performance indicators. Please prepare to explain in the evaluation plan section.

- **Project activities and services:**
  - Describe the project's service delivery plan. In other words, explain how the agency will achieve project goals.
  - Explain how these cases (type of CHINS) are handled within your agency.
  - State how services will be implemented or enhanced. Outline proposed programming, a timeline for implementing services, as well as an explanation of how youth will be identified and referred into services. Applicants must attach a process map for how referrals and services will be determined for the target population, where decisions are made for services and administration of the grant.
  - Explain how the plan for project activities will meet the target population's needs as described in the needs statement.
  - How will the program overcome barriers of engaging the entire family?
  - Staffing: Describe the primary roles and responsibilities for each grant-funded position. Attach a job description for each position discussed.

- **Other**
  - Does your county have a designated CHINS Coordinator?
  - Does your county currently have a CHINS Protocol?
  - Does your county currently have a Student and School Climate Committee (please note, these may also be called Student Attendance Committees, School Climate Tasks Force, etc.)?
  - Does your county have a Student and School Climate Protocol?

- **Sustainability:**
  - Describe any barriers to implementation experienced in Year 1.
  - Describe any successes to implementation experienced in Year 1.
  - Describe the specific activities that will take place during this upcoming grant period to ensure sustainability, including any barriers for the program and how the organization intends to address said issues.
  - List the current juvenile related funding sources (state, federal, and/or private) and amount of funding for your organization.
  - Identify potential state, federal, and/or private funding streams for program support.
  - List the community partners and their description and contribution, if any, to the proposed program.

Attachments

- Budget - All applicants must attach a budget using the provided **Budget Detailed Worksheet**. All line items within the budget are subject to review and approval. Decisions related to these budget line items are based on federal program guidelines, justification of costs in relation to project activities, and reasonableness of costs based on current market rates.
- CHINS Process Map. This should outline the process from a complaint to services ending

for a youth.

- Letter of Support (if available)
- MOU/Contracts - Please attach any contract or MOU between your agency and the established service providers. (if available)
- Job Description (if applicable)
- Personnel Description (if applying for 50% of a personnel position)
- Program timeline
- Federal Forms

Applicant Agency

Applicant Agency Name

Richmond County Juvenile Court

Mailing Address 1

971 Broad Street

Mailing Address 2

City	State	Zip	County	Phone	Fax
Augusta	*Georgia*	*30901*	*Richmond County*	*(706) 821-1185*	*(706) 821-1196*

Does your organization have an Authorized Agency that manages your funding? *

[X] Yes *[ ]* No

Authorized Agency: *Augusta Richmond County*

[X] I certify that I have the authority to make representations and apply on behalf of the agency listed as the "Authorized Agency" on this application. If the Authorized Agency is an agency of local government, I further certify that I have the authority to make representations and apply for this grant on behalf of the unit of local government listed on this application. I understand that the representations included in the application are made on behalf of myself and the Authorized Agency and that these representations will be relied upon as material in any decision to make an award to the Applicant based on its application. I certify that the statements included in the application are true and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties.

Does the Organization have a Unique Entity ID (UEI) ?

If the field belowis blank, please visit the Organization Information page on your Organization's Profile

UEI: *ZH93N1J4TBES* *

Designation of Grant Officials

Project Director

This official must be an employee of the applicant agency or from a contractor organization, at the applicant's option, who will be directly responsible for operation of the project. This person will be the primary contact for the application and the post-award phase.

Name

Dr. * Prefix *Audrey* * First Name *Armistad* * Last Name

Title/Position

Program Director *

Address

971 Broad Street *

Augusta * City *Georgia* * State *30901* * Zip

Phone

(706) 821-1185 *

Fax

Email

aarmistad@augustaga.gov *

Financial Officer

This official must be the chief financial officer of the applicant agency such as the county auditor, city treasurer, comptroller, or the board treasurer.

Name

Ms. * Prefix *Mattie* * First Name *Stevens* * Last Name

Title/Position

Interim Director *

Address

535 Telfair Street *

Augusta * City *Georgia* * State *30901* * Zip

Phone

(706) 842-2806 *

Fax

Email

mstevens@augustaga.gov *

Authorized Official

This official is authorized to apply for, accept, decline or cancel the grant for the applicant agency. This person must be the executive director of a state agency, chairperson of the county Board of Commissioners, mayor, chairperson of the City Council, or the chairman/president of the board of directors. All official correspondence regarding the grant and the application (assurances, disclosures, certifications, award documentation, subgrant expenditure reports, subgrant adjustment reports) must be signed by the authorized official. Once an award has been made, the authorized official may designate someone to sign this documentation by submitting a letter on agency letterhead to the Council.

Name

Mr. * Prefix *Garnett* * First Name *Johnson* * Last Name

Title/Position

Mayor *

Address

535 Telfair Street *

Augusta * City *Georgia* * State *30901* * Zip

Phone

(706) 821-1831 *

Fax

Email

mayorjohnson@augustaga.gov *

Agency Description

Agency Type: *County* *

Congressional District(s) to be served (Please click here to look up Congressional Districts. Zoom into the map to view all districts) *

12

1. Does your county have a designated CHINS Coordinator? *
*[X]*Yes, Full-time
*[ ]*Yes, Part-time
*[ ]*No, an individual is not designated.
*[ ]*Other:
2. Does your county currently have a CHINS Protocol? *
*[X]*Yes
*[ ]*No
*[ ]*Other:

Please upload a copy of your most recent CHINS Protocol. *

Juvenile Court Richmond County CHINS Protocol (1) (6).pdf
3. Does your county currently have a Student and School Climate Committee (please note, these may also be called Student Attendance Committees, School Climate Tasks Force, etc.)? *
*[X]*Yes *[ ]*No
What is the name of your School and School Climate Committee? *

Richmond County Schools/Richmond County School Climate and Attendance Committee
Is your Student and School Climate Committee actively meeting? *
*[X]*Yes *[ ]*No
4. Does your county have a Student and School Climate Protocol? *
*[X]*Yes *[ ]*No

Please upload a copy of your most recent Student and School Climate Protocol. *

Student Attendance Protocol Richmond County - Proposed.pdf

5. Please indicate whether or not the agency has a current written language access plan to assist people who are LEP individuals. *
*[X]*Yes *[ ]*No *[ ]*Not Applicable

6. Please indicate the language in which your agency or organization's staff members are proficient. "Proficiency" indicates that the staff member can appropriately serve, or otherwise converse with, someone in their native language if they are LEP. *

Our agency have contractor interpreters to provide interpretations for n0n-English speaking youth and their families.

Project Activities

Please select the Project Type that applies to this award.

(funding categories represent the areas where awarded monies will be spent)

Project Type: *Juvenile Justice: Delinquency Prevention* *

PROJECT SCOPE

1. Are you planning to create a new, or expand a current, program? *

[X] Expansion of Program [ ] New Program

2. Who will render services? *

[X] Juvenile Court
[ ] School
[ ] Law Enforcement
[ ] Other:

3. Select which type of CHINS the proposal shall target from the list below. *

[X] Truancy
[ ] Habitually disobedient or ungovernable
[ ] Runaway
[ ] Loitering
[ ] Other:

Does your proposed project collaborate with the juvenile court and/or school system? *

[X] Yes [ ] No

4. Explain how these cases (type of CHINS) are handled within your program. *

The Richmond County Juvenile Court utilizes the Children In Need of Services (CHINS) program to actively meet the needs of at-risk youth and their families, seeking to provide targeted services that rehabilitate rather than punish. When a CHINS complaint is received, a dedicated Intake Unit must file it within 48 hours. Within 5 days, they contact the family to schedule an initial interview. During this comprehensive screening process, the unit investigates the youth's full background—pulling legal histories, school attendance sheets, grades, and guidance counselor reports (including ACE Questionnaire scores). They also cross-reference with state agencies like DFCS and DJJ to see if the family is already receiving aid. The primary goal is to assess whether behavioral issues stem from root causes like trauma, medical challenges, or temporary hardships (such as housing or transportation displacement). Based on this data, the unit decides whether to close the case, create an informal diversion agreement for cooperative families, or escalate the matter if severe indicators exist, such as uncooperative parents, failed school interventions, or repeated truancy exceeding 25 days.

When informal interventions are exhausted or a case involves these severe issues, the matter is referred to the CHINS prosecutor for formal court intervention. At least 72 hours before the court date, a mandatory service review meeting is held to ensure all parties are fully prepared. In this meeting, a member of the CHINS intake unit, the child's attorney, the Solicitor General, and representatives from relevant agencies (such as DFCS, DJJ, or CASA) collaborate to deeply review the child's case file, behavioral history, and family dynamics so they can present a well-informed, unified recommendation to the judge. During the formal court hearing, a strict format is followed: the prosecutor presents a concise summary of the case, the child's attorney responds, and the parents are permitted to speak. If a resolution is reached, the judge states the terms on the record and issues a consent order with a one-time supervision fee, after which the Intake Unit steps in to manage the official supervision.

TARGET POPULATION

5. Provide a detailed description of the target population to be served during the grant period. *

The targeted population is driven by specific local metrics from the Richmond County School System (RCSS), where the chronic absenteeism rate has reached a staggering 32.9% (affecting nearly one in three students). Under Georgia law and RCSS policy, the legal pipeline targets families at the 10 unexcused absences threshold, which triggers a mandatory school petition to the Juvenile Court. The court then narrows its highest-risk focus to students cross-referencing 25 or more days of truancy, signaling that traditional school-level interventions have failed.

While the court actively manages disengaged middle and high schoolers (ages 11–17) facing court referral, a critical target for the Strengthening Families Program is the K–5 elementary school population (ages 5–10), where early truancy notifications are heavily concentrated. Because absenteeism at this young age is statistically tied to parental barriers rather than student defiance, the court will use Strengthening Families Program to target the whole family unit including younger siblings under 11 wrapping rehabilitative resources around overwhelmed parents to resolve root household crises (such as severe trauma, housing displacement, and transportation barriers) before they spiral into permanent academic failure.

6. Select the county(s) to be served (please only apply for counties you are able to serve): *

Richmond County

7. Please provide the number of CHINS offenses (based on the proposal target area) over the last three years. This data should include both complaints, petitioned, and/or adjudicated cases. *

2,943

8. State the total number of projected youth to be served. *

240

9. Select the target group/age range: *

*[ ]*11 - 14 years of age *[ ]*15 – 17 years of age *[X]*11 – 17 years of age

10. Select the targeted gender group(s): *

*[ ]*Male Only *[ ]*Female Only *[X]*Male & Female

11. Please state any other demographics, including at-risk population(s). If none, state "N/A" *

The Richmond County Juvenile Court actively targets youth and families dealing with a severe overlap of socioeconomic strain and criminal involvement. In Richmond County, systemic vulnerabilities frequently pull at-risk juveniles into criminal activities, ranging from property offenses and gang involvement to increasingly violent offenses. Tragically, a rise in gun violence has directly impacted the community's youth, driving a juvenile murder rate that reflects the urgent need for early, aggressive intervention. To break this cycle before it escalates into the adult justice system, the court relies on early diagnostic screening to identify the root causes driving a child's behavior.

This demographic crisis is further compounded by deep racial, behavioral, and systemic inequities. Reflecting a broader crisis across Georgia's juvenile justice system, Black youth are significantly overrepresented among at-risk and justice-involved populations; statewide data indicates that nearly 78% of youth entering secure detention are African American, a trend mirrored locally in the Augusta-Richmond area due to systemic vulnerabilities like the school-to-prison pipeline. Furthermore, a substantial segment of these juveniles enters the system with unmet complex developmental, learning, or mental health needs, as a severe shortage of pediatric behavioral health providers leaves youth with untreated trauma that escalates into severe behavioral issues at school and home. Finally, Richmond County sees high numbers of "crossover youth"—children who navigate both the juvenile justice and child welfare systems—creating an exceptionally high-risk group where foster care placements, family trauma, and a lack of domestic stability directly fuel behavioral challenges like running away and chronic truancy.

Recognizing that extreme financial strain directly translates into household instability, the Richmond County Juvenile Court CHINS team has administered over 400 Adverse Childhood Experiences (ACE) questionnaires to local youth. The data gathered from these assessments reveals a widespread pattern of trauma across the targeted demographic, proving that widespread financial strain manifests as systemic ACEs, including food insecurity, housing displacement, and highly unstable home environments. By analyzing these specific trauma indicators, the court can identify vulnerable juveniles at the first sign of chronic truancy or behavioral disruption, utilizing programs like the Strengthening Families Program to heal the domestic unit and disrupt the path toward violent crime.

12. List assessment instruments to be used for selected target population and how they will be used to screen you

To determine which families facing truancy issues are the right fit for the Strengthening Families Program, the Richmond County Juvenile Court CHINS team will utilize and build upon a specific combination of diagnostic screening tools:

The Adverse Childhood Experiences (ACE) Questionnaire: As already implemented by the CHINS team, this is the primary clinical screening tool. It assesses the level of trauma, abuse, or household dysfunction a child has faced. Families with high ACE scores are ideal candidates for Strengthening Families Program,, as the program specifically targets trauma-informed recovery and domestic stability rather than punitive discipline.

The Protective Factors Survey (PFS): This is the core screening and evaluation tool designed specifically for the Strengthening Families framework. It will measure a household's baseline strength across critical areas like parental resilience, social connections, concrete support in times of need, and nurturing parenting skills. A low score on the PFS indicates that a family lacks the structural protective factors needed to ensure stable school attendance, making them an exact match for Strengthening Families Program enrollment.

School-Based Intake Screening Matrix: Combining school data such as reaching the 10-day unexcused absence pipeline or approaching the 25+ day severe truancy threshold with a structural screening interview. If the intake officer determines the root cause of the absenteeism is a "parental or systemic barrier" rather than willful juvenile defiance, the family is routed directly into Strengthening Families Program

Project Narrative

PROJECT DESCRIPTION

1. Provide a description of the project including the agency's name and agency type. Include the geographic area targeted, estimated number of individuals who will be served during the grant period, and relevant characteristics of the target population. *

Established in 2018 by the late Juvenile Court Judge Doug Flannigan, the Richmond County Juvenile Court THRIVE Program is a collaborative initiative designed to support and rehabilitate youth who come into contact with the juvenile justice system by offering evidence- and community-based interventions. Led by a veteran education administrator and retired Georgia Department of Juvenile Justice (DJJ) school superintendent, the program specifically targets marginalized and at-risk youth to help them make healthy choices, remediate academic gaps, and develop foundational morals and values.

The Richmond County Juvenile Court serves a diverse population of court-involved youth, including those who are deemed dependent via the Department of Family and Children Services, those with delinquency cases through the Department of Juvenile Justice, individuals facing truancy or school-related offenses through the Richmond County School System, or youth classified as a Child in Need of Services (CHINS). THRIVE operates on the guiding principle that while every child in the juvenile court system may not be dependent or adjudicated delinquent, every single one is a child in need of services.

A critical focus of this project is its commitment to court-involved youth and their families, explicitly addressing the severe social stigma that households face in Richmond County. By reframing the court process around rehabilitation and dignity, the project works to dismantle these community barriers while pursuing core goals to increase family closeness, help family members learn to be good communicators, and enhance parents' abilities to nurture and guide their children through everyday challenges. To achieve this, THRIVE features a robust, year-round curriculum that blends therapeutic care, behavioral modification, and educational assistance. Youth participate in evidence-based and evidence-supported programming, including Aggression Replacement Training, Multisystemic Therapy, Trauma-Focused Cognitive Behavioral Therapy, Seven Challenges, Not Another Number, and the "One Degree At A Time" curriculum, which functions in furtherance of the court's specialized Gang Suppression and Intervention Programming.

To eliminate systemic barriers to attendance, program staff transport youth twelve months a year from their homes, temporary housing, motels, or wherever they may be residing. During the school year, staff members pick up youth directly from school and transport them to the THRIVE facility to receive a meal, educational assistance, counseling, mentoring, and curriculum sessions before transporting them safely back home each evening. For youth who are not enrolled in one of the fifty-five local public schools, the program provides dedicated transportation to morning or evening GED classes. Currently, the program provides these comprehensive services to 240 Richmond County youth every week. This support remains seamless during Spring, Fall, and Winter breaks, extending into a specialized Summer Enrichment Program. Throughout the summer months, certified teachers provide credit recovery and academic remediation alongside ongoing therapeutic services, beautifully balancing the core programming with classes in the arts, sports, and recreation to ensure the youth continue to thrive.

2. Have you previously been awarded funding from this grant program, or is this your first time applying? *

*[X]*Continuing Applicant *[ ]*New Applicant

NEEDS STATEMENT

1. Provide a statement of the specific problem(s)/gap(s) the project will address. Include data that supports this claim. Only use data that is verifiable and relevant to the target population. For example, do not use statewide data for a local problem statement and do not use national data for a statewide problem statement. This section should also discuss any previous or current attempts to address the need and provide an overview of existing system resources to identify gaps/barriers in available resources. *

Children and families in Richmond County face challenges that extend far beyond the classroom. Poverty, chronic absenteeism, family instability, and exposure to crime continue to create barriers that prevent many young people from reaching their full potential. Without positive supports and meaningful opportunities, too many youth become disconnected from school, their families, and their communities, increasing their risk of involvement in the juvenile justice system.

Approximately 22% of Richmond County residents live below the federal poverty level, compared to about 13% statewide. These economic hardships are reflected throughout the Richmond County School System (RCSS), where every student qualifies for free breakfast and lunch through the Community Eligibility Provision. Serving approximately 28,000 students across 54 schools, RCSS educates a population where financial hardship is not the exception—it's the reality for nearly every family.

School attendance has become one of the community's most pressing concerns. The Richmond County School System reports a 32.13% chronic absenteeism rate, meaning nearly one out of every three students misses at least 10% of the school year. By comparison, Georgia's statewide chronic absenteeism rate is 20.7%. The district has identified attendance as a top priority and has set a goal of reducing chronic absenteeism to 22.13% during the 2025–2026 school year. Nonetheless, Students who miss school regularly are more likely to struggle academically, experience behavioral challenges, fall behind their peers, and eventually drop out. They are also at greater risk of becoming involved in delinquent behavior due to a lack of supervision, positive peer relationships, and consistent connections with caring adults.
While Richmond County has made progress in improving student achievement, challenges remain. The district's 81.7% graduation rate continues to trail the state average, leaving too many young people without the education and skills needed to pursue higher education, secure stable employment, or achieve long-term economic independence. Every student who leaves school without a diploma faces increased risks of unemployment, poverty, and future involvement with the criminal justice system.

These educational challenges are mirrored by continued juvenile justice involvement in the community. The Georgia Juvenile Justice Data Clearinghouse consistently identifies Richmond County as one of Georgia's highest-volume jurisdictions for juvenile court activity. The number of youth entering the juvenile justice system highlights the importance of intervening early before young people become further involved with the courts or detention system.

The challenges facing Richmond County youth are interconnected. Poverty contributes to poor school attendance, academic struggles can lead to disengagement, and disconnected youth are more vulnerable to risky behaviors and justice system involvement. Breaking this cycle requires more than punishment, it requires prevention.

Comprehensive juvenile programming provides young people with the support they need before problems escalate. Through academic assistance, mentoring, life skills development, workforce readiness, social-emotional learning, recreation, and family engagement, youth gain the tools, confidence, and positive relationships that help them stay in school, avoid delinquent behavior, and build productive futures.
Investing in prevention is an investment in the future of Richmond County. By providing safe, structured environments during out-of-school hours and connecting youth with caring adults and meaningful opportunities, this program will strengthen families, improve educational outcomes, reduce juvenile crime, and help young people become healthy, successful, and engaged members of their community.

PROJECT GOALS

1. State the goals of the proposed project. Explain how the project goals will meet the needs of the project's target population and/or impact the proposed service area. Include any accomplishments from previous years. For example, an estimated number of participants to be served during the grant period and the anticipated outcomes. Outcomes are defined as changes in attitudes, knowledge, skills, behaviors, and conditions. Goals must be specific, measurable, action-oriented, reasonable, and time-sensitive having performance indicators. Please prepare to explain in the evaluation plan section. *

By implementing the evidence-based Strengthening Families Program (SFP), this project directly addresses chronic truancy within the Richmond County School System. A core strength of this initiative is its holistic approach rather than isolating the truant youth, the project targets all school-age children within the family unit. This intervention alters the home environment, stopping a cycle of chronic absenteeism before it impacts younger or older siblings. SFP directly satisfies the target population's needs by improving family bonding, reducing structural chaos at home, and equipping parents with the tools to prioritize consistent school attendance.

SMART Project Goals & Performance Indicators
Goal 1: Decrease unexcused absences by 25% among all school-age children in participating families within 6 months of completing the SFP curriculum.
Performance Indicator: Program Director will review Richmond County School System attendance logs reviewed at 30, 90, and 180 days post-graduation for Strengthening Families Program.

Goal 2: Ensure 80% of participating parents and school-age children demonstrate an increase in positive communication and coping skills upon completion of the 11-week program.
Performance Indicator: Demonstrate significant improvement scores on standardized SFP Pre- and Post-Test Questionnaires to measure family conflict, organization, and parental supervision.

Goal 3: Achieve a 75% completion and graduation rate among the families enrolled across all cohorts during the 12-month grant cycle.
Performance Indicator: Weekly program attendance rosters, school check-ins, and transcript tracking logs will be conducted by Program Director.

PROJECT ACTIVITIES & SERVICES

1. Describe the project's service delivery plan. In other words, explain how the agency will achieve project goals. *

During this grant cycle, the Richmond County Juvenile Court will implement four cohorts of the evidence-based Strengthening Families Program (SFP) for court-involved youth ages 11 to 17 and their families following chronic truancy referrals originating from the Richmond County School System's Attendance Committee. Eligible families will be identified through formal juvenile court hearings or informal Child in Need of Services (CHINS) intake meetings. Prior to enrollment, families will undergo a standardized screening process to assess strengths, needs, and risk factors, establishing a baseline to create individualized support plans and measure ongoing progress. Program participation is mandatory and enforced through a court order issued by the assigned Judge or Prosecutor, with attendance monitored and reported back to the court.

Each weekly SFP session features separate youth and caregiver skill-building modules followed by a structured family practice activity. To maximize retention and eliminate common barriers to participation, the court will provide weekly family meals prior to sessions, advance calendars to accommodate work schedules, ongoing food distribution information, and case-by-case transportation assistance coordinated by the Program Director.

2. State how services will be implemented or enhanced. Outline proposed programming, a timeline for implementing services, as well as an explanation of how youth will be identified and referred into services. Applicants must attach a process map for how referrals and services will be determined for the target population, where decisions are made for services and administration of the grant. *

The Richmond County Juvenile Court's Strengthening Families Program is designed to address the needs identified in the community by providing an evidence-based intervention for court-involved youth ages 11–17 experiencing chronic truancy. Many of these youth face challenges related to poverty, family stress, school disengagement, and other risk factors that increase the likelihood of academic failure and juvenile justice involvement.

Through collaboration with the Richmond County School System Attendance Committee, youth identified through truancy referrals and petitions will be connected to early intervention services before attendance issues escalate. The program will provide four annual cohorts of the 10-week Strengthening Families Program, requiring families to attend weekly sessions from 5:00 p.m. to 7:00 p.m. under a Juvenile Court protective order.

The program activities directly address the factors contributing to truancy by strengthening family relationships, improving communication, increasing caregiver skills, and helping youth develop positive decision-making skills. Weekly sessions will include a family meal, caregiver and youth skill-building lessons, and family practice activities focused on parenting skills, emotional regulation, conflict resolution, peer pressure, goal setting, and improving school engagement. Participating families will complete the Adverse Childhood Experiences (ACE) Questionnaire and the Protective Factors Survey to identify family strengths, resilience, and areas needing support. These tools will also help measure changes in family protective factors after program completion.

To reduce barriers to participation, the program will provide family meals and transportation assistance when needed. Program staff will monitor attendance, communicate with the Juvenile Court, and connect families with additional community resources as appropriate.
By combining court accountability with evidence-based family support, the Strengthening Families Program will help youth improve school attendance, strengthen family connections, increase protective factors, and reduce the likelihood of continued involvement in the juvenile justice system.

3. Explain how the plan for project activities will meet the target population's needs as described in the needs statement. *

To accommodate caregiver schedules, the program will provide weekly evening sessions from 5:00 p.m. to 7:00 p.m., allowing families the opportunity to participate outside of traditional work and school hours. A family meal will be provided during each session to reduce concerns related to food access while creating a welcoming environment that encourages family connection and participation.

The program will address barriers related to family conflict, communication challenges, and limited parenting resources by providing evidence-based Strengthening Families Program lessons focused on positive parenting, youth decision-making, communication, conflict resolution, and building stronger family relationships. Participation will be supported through a Juvenile Court protective order requiring attendance and completion of the 10-week program, while program staff provide ongoing encouragement and support to help families successfully complete the intervention.

Through these strategies, the Strengthening Families Program removes practical barriers to participation while providing families with the tools, structure, and support needed to improve school attendance, strengthen family relationships, and promote positive outcomes for youth.

4. How will the program overcome barriers of engaging the entire family? *

The Richmond County Juvenile Court's Strengthening Families Program will be designed to address barriers that may prevent families from fully engaging in services. Many families experience challenges such as transportation limitations, work schedules, competing family responsibilities, food insecurity, and difficulty accessing supportive resources. To reduce transportation barriers, assistance will be provided when needed and determined by the Program Director to ensure families can consistently attend required sessions.

5. Describe the primary roles and responsibilities for each grant-funded position *(ensure to attach a job description for each position on the "Personnel" budget page).* *

The proposed budget includes funding for six facilitators to deliver the Strengthening Families Program at a rate of $100.00 per hour. Facilitators will conduct two-hour sessions over an 11-week period, serving a total of four cohorts with a maximum of 12 families per session. All of the facilitators and the Program Director have been trained on the model.

Additionally, funding is requested for a Program Director to oversee the project. The Director's responsibilities will include managing staff, addressing family needs, maintaining financial records and grant reports, and overseeing truancy intervention and prevention programs.

To ensure accessibility, a Driver and Rider will also be hired to transport youth participants in educational programs and families facing transportation barriers to designated CHINS activities.

SUSTAINABILITY PLAN

1. Describe the specific activities that will take place during this upcoming grant period to ensure sustainability, including any barriers for the program and how the organization intends to address said issues. *

During the upcoming grant period, the evidence-based Strengthening Families Program (SFP) will deliver parallel group sessions for parents and youth, followed by joint family practice. Parent sessions will focus on positive discipline, tracking attendance, and building stronger communication with schools. Youth sessions will build life skills around resisting peer pressure, managing stress, and connecting regular attendance to long-term goals. Each weekly meeting begins with a shared family meal, giving families a structured, positive space to practice communication exercises together.

To ensure the program continues beyond the grant cycle, funds will be used to certify local school social workers, court intake officers, and counselors as licensed SFP facilitators. This builds permanent in-house expertise rather than relying on external vendors. Additionally, SFP will be formally embedded into school Attendance Review Teams and CHINS court diversion protocols as a standard referral option, supported by ongoing community partnerships with local food banks and businesses for meals and incentives.

To maintain long-term program sustainability, the the will work to overcome key operational barriers. Outdated student databases frequently make families difficult to contact, which staff will resolve by cross-referencing records and making targeted home visits before sessions begin. To prevent high dropout rates over the multi-week curriculum, the program and court will ease logistics by providing free meals, on-site childcare, transportation, and weekly completion incentives. Outreach will also address parental stigma and resistance by framing the program as a supportive, confidential resource rather than a punishment during intake. Finally, to eliminate delayed referrals that let attendance issues snowball into crises, an effort will be made to have an automated software triggers at 5 to 10 unexcused absences will flag at-risk youth early, ensuring the program consistently operates as an effective, proactive diversion tool.

2. List the current juvenile related funding sources (state, federal, and/or private) and amount of funding for your organization. *

The Richmond Juvenile Court current receive grants from GA CJCC and GA DOE

GA CJCC Grants
Delinquency Prevention
Juvenile Justice Incentive Grant
SCIP Grant
CHINS Grant

GA DOE Grant
BOOST (Building Opportunity in Out -of -School Time)

3. Identify potential state, federal, and/or private funding streams for program support. *

There are no additional funding streams for program support.

4. List the community partners and their description and contribution, if any, to the proposed program. *

Augusta Technical College-Augusta Technical College is a public postsecondary institution serving the CSRA that provides technical education, adult literacy programs, career certifications, and workforce development initiatives. Within the Strengthening Families framework, Augusta Tech assists participating families by promoting economic self-sufficiency through targeted career training and educational advancement. By offering High School Equivalency (GED) programs and adult literacy classes, the college helps parents overcome foundational educational barriers. Furthermore, its vocational certificate programs and career coaching equip parents with marketable skills, direct job placement opportunities, and long-term financial stability to better support their households.

Child Enrichment, Inc.-Child Enrichment, Inc. is a local non-profit organization dedicated to advocating for, preventing, and treating child abuse and neglect in the Greater Augusta area. It directly assists families by offering trauma-informed support services, including its Child Advocacy Center and Court Appointed Special Advocates (CASA) program, which ensure children remain protected while navigating complex legal and social systems. Additionally, Child Enrichment empowers parents by providing evidence-based parenting workshops and child safety training, such as Connections Matter Georgia. These programs equip caregivers with the practical tools and mental health resources needed to resolve trauma, foster resilience, and build safe home environments.

Richmond County Success Center-operated by the Richmond County School System at the Tubman Education Center, the Richmond County Success Center acts as a centralized community hub designed to eliminate non-academic barriers for students and their families. The center assists families in the Strengthening Families program by offering immediate relief through essential basic needs, including an on-site Community Food Market, a Clothing Boutique, personal hygiene supplies, and school items. To support family stabilization, the center also provides practical amenities like on-site washer and dryer access and pairs families with dedicated case managers who connect them directly to housing assistance and social service resources.

Collins Head Start Center (CSRA EOA)-operated under the CSRA Economic Opportunity Authority, Collins Head Start Center is an early childhood education facility that provides high-quality preschool, developmental, and family engagement services to low-income households. The center assists families by preparing preschool-aged children for kindergarten through structured academic, social, and emotional learning tailored to early childhood development. In addition to educational programming, Collins Head Start provides children with nutritious meals and health/dental screenings while actively supporting parents through leadership development opportunities, family goal-setting workshops, and holistic wrap-around services.

Local Fraternities and Sororities-local Greek-letter organizations specifically the graduate and alumni chapters of the National Pan-Hellenic Council (Divine Nine) in the CSRA, such as Alpha Phi Alpha, Alpha Kappa Alpha, Delta Sigma Theta, and Omega Psi Phi play a key role in community uplift and family enrichment. These organizations assist participating families by providing youth mentorship programs, college preparation workshops, and academic scholarships to encourage educational success for children. Furthermore, these chapters host community outreach initiatives, including back-to-school supply drives, financial literacy seminars, and health awareness campaigns, giving parents access to valuable civic resources and positive adult role models for their children.

Local Churches and Faith-based Organizations-local churches and faith-based partners throughout the Augusta region and local cooperative serve as immediate safety nets and holistic support centers for families in need. They directly assist families in the Strengthening Families framework by offering essential relief, including emergency food pantries, clothing closets, temporary housing assistance, and utility or meal support. In addition to meeting urgent physical needs, local congregations foster long-term stability by providing youth after-school mentoring, marriage and parenting guidance, life skills workshops, and a supportive spiritual and social community.

5. Describe any barriers to implementation experienced in Year 1. *

The partnership between the Richmond County School System and the Juvenile Court was built to keep truant youth out of the justice system using supportive diversion like CHINS and the THRIVE program. However, heavy case backlogs and outdated student contact information severely disrupted its effectiveness, leaving court intake workers overwhelmed and social workers wasting time tracking down missing families.

Compounding these issues, schools routinely delayed court referrals for month handing over cases only after students had missed 30 or 40 days forcing the court into emergency catch-up rather than early intervention. Because schools also lacked the legal authority to compel struggling or uncooperative parents to act without a judge's order, these operational delays often allowed preventable attendance issues to turn into full-blown crises.

6. Describe any successes to implementation experienced in Year 1. *

The partnership between and Richmond County Schools and Richmond Juvenile Court has yield a vast amount success and results that have improved attendance throughout the school district. Richmond County experienced a sharp post-pandemic spike in attendance challenges, with chronic absenteeism defined as missing 10% or more of school days reaching 32.9%. Furthermore, attendance-related infractions accounted for 21% of all disciplinary incidents in the district, historically leading to high rates of in-school and out-of-school suspensions. Recognizing that suspending absent students only compounded the problem, RCSS and local county partners pivoted toward supportive, diversion-focused intervention.

When formal legal intervention is required, success is achieved through the Children in Need of Services (CHINS) framework in partnership with the Richmond County Juvenile Court. Rather than placing delinquency charges on a student's record, the CHINS intake unit initiates informal review meetings and offers voluntary diversion agreements. These agreements connected youth and families to crisis counseling, tutoring, and family therapy. If formal court action occurs, the child receives mandatory legal representation, and judges utilize accountability programs to monitor weekly attendance while compelling state agencies to provide wrap-around care.

Personnel

What type of personnel do you wish to enter?

Salaried
Volunteer

SALARIED

Name	Position	Fund Type	Pay Rate	Pay Frequency	Time Worked (# of hours, weeks, months, years)	Total Cost	Percentage Charged to Project	Cost Charged to Grant
							%	
						Personnel - Total:		

VOLUNTEER

Name/Position	Number of Hours	Hourly Rate	Fund Type	Cost
			Personnel - Total:	

Include a Budget Narrative further describing this spend:

Support Documentation

Employee Benefits

Employee Benefits

Name	Position	Fund Type	Personnel Cost Charged to Application	Benefit Type	Benefit Percentage	Cost Charged to Grant
					0.00%	
				Employee Benefits - Total:		***$0.00***

[ ] Do you have fringe benefits for Personnel that are not listed on the Personnel form?

Include a Budget Narrative further describing this spend:

If you selected "Other" for a benefit type in the chart above, please explain the benefit type in this box:

Support Documentation

Travel

Description/Name of Traveler	Purpose of Travel	Location of Travel	Travel Expense	Fund Type	Number of Days / Miles / Items	Cost Per Day, Item, or Mile	Total Cost	Percentage Charged to Project	Cost Charged to Grant
								%	
						Travel (Including Training) - Total:			

Include a Budget Narrative further describing this spend:

Support Documentation

Equipment

Equipment Item	Fund Type	Number of Units	Price Per Item	Total Cost	Percentage Charged to Project	Vendor	Cost Charged to Grant
					%		
					Equipment - Total:		

Include a Budget Narrative further describing this spend:

Support Documentation

Supplies

Supply Item	Fund Type	Number of Units	Price Per Unit	Total Cost	Percentage Charged to Project	Vendor	Cost Charged to Grant
Meals for Families	*Grant*	*240*	*$22.79*	*$5,469.60*	*82.27%*	*Various*	*$4,500.00*
Printing of Materials	*Grant*	*117*	*$6.66*	*$779.22*	*64.17%*	*Augusta Printshop*	*$500.00*
						Supplies Expenses - Total:	*$5,000.00*

Include a Budget Narrative further describing this spend:

A request of $4,500.00 to purchase a meal for each family member during the Strengthening Family Program.
12 families are expected in each cohort.

A request of $500.00 is requested for materials for all participants.
Support Documentation

Consultants & Contractors

Consultant Fees & Expenses

Name	Service Provided	Fund Type	Hourly Rate	Number of Hours	Total Cost	Percentage Charged to Project	Cost Charged to Grant
					$0.00	*0.00000 %*	
					Consultant - Total:		*$0.00*

Contracts

Name / Position	Service Provided	Fund Type	Compensation	Percentage Charged to Project	Cost Charged to Grant
Strengthening Families Facilitator	*Pamela Woods*	*Grant*	*8,800.00*	*100.00000 %*	*$8,800.00*
Strengthening Families Facilitator	*Portia Cook*	*Grant*	*8,800.00*	*100.00000 %*	*$8,800.00*
Strengthening Families Facilitator	*Julia Thomas*	*Grant*	*8,800.00*	*100.00000 %*	*$8,800.00*
Strengthening Families Facilitator	*Valeria Green*	*Grant*	*8,800.00*	*100.00000 %*	*$8,800.00*
Strengthening Families Facilitator	*Demetria Whitaker*	*Grant*	*8,800.00*	*100.00000 %*	*$8,800.00*
Strengthening Families Facilitator	*Shalanda Sharpton*	*Grant*	*8,800.00*	*100.00000 %*	*$8,800.00*
Program Director	*Audrey Armistad*	*Grant*	*18,500.00*	*64.86486 %*	*$12,000.00*
Strengthening Families Program Support	*Vernell Mims*	*Grant*	*2,500.00*	*100.00000 %*	*$2,500.00*

Tranportation Driver	*D. Logan*	*Grant*	*3,850.00*	*100.00000 %*	*$3,850.00*
Transportation Rider	*S. Wright*	*Grant*	*3,850.00*	*100.00000 %*	*$3,850.00*
CHINS Program Support	*TBD*	*Grant*	*10,000.00*	*100.00000 %*	*$10,000.00*
			Contractors - Total:		*$85,000.00*

Include a Budget Narrative further describing this spend:

The proposed budget includes funding for six facilitators to deliver the Strengthening Families Program at a rate of $100.00 per hour. Facilitators will conduct two-hour sessions over an 11-week period, serving a total of four cohorts with a maximum of 12 families per session.

Funding is requested for a Program Director to oversee the project. The Director's responsibilities will include managing staff, addressing family needs, maintaining financial records and grant reports, and overseeing truancy intervention and prevention programs.

To ensure accessibility, a Driver and Rider will also be hired to transport youth participants in educational programs and families facing transportation barriers to designated CHINS activities.

Support Documentation

Justification	*Justification for Fee Rates for Facilitators.docx*
Facilitator Certificates	*Strengthening Families Cert.pdf*

Other

Other Costs

Cost Category	Description	Vendor	Quantity	Cost	Fund Type	Total Cost	Percentage Charged to Project	Cost Charged to Grant
						$0.00	*0.00 %*	

If other; please specify

Other - Total:	*$0.00*

Include a Budget Narrative further describing this spend:

M
Support Documentation

Indirect

Are you seeking Indirect Costs? * Yes [X] No

Indirect Cost Budget Calculator	
Indirect Cost Rate (Up to 15%)	
Federal Award (Not Including Match)	
Unallowed MTDC Costs	
MTDC	*$0.00*
Total Cost	***$0.00***

Indirect Cost Total:

Include a Budget Narrative further describing this spend:

Budget Summary

TOTAL BUDGET BY CATEGORY

BUDGET CATEGORY	Budget Total	Grant	Match - Cash	Match - In - Kind
PERSONNEL		*$0.00*	*$0.00*	*$0.00*
EMPLOYEE BENEFITS	*$0.00*			
TRAVEL (INCLUDING TRAINING)				
EQUIPMENT				
SUPPLIES	*$5,000.00*	*$5,000.00*		
CONSULTANTS AND CONTRACTORS	*$85,000.00*	*$85,000.00*		
OTHER	*$0.00*			
TOTAL DIRECT COSTS	***$90,000.00***	***$90,000.00***	***$0.00***	***$0.00***
INDIRECT COSTS	*$0.00*			
TOTAL	***$90,000.00***	***$90,000.00***	***$0.00***	***$0.00***

TOTAL BUDGET BY FUND SOURCE

FUND SOURCE	AMOUNT	PERCENTAGES
GRANT	*$90,000.00*	*100.00%*
MATCH	*$0.00*	*0.00%*
Cash	*$0.00*	*0.00%*
In-Kind	*$0.00*	*0.00%*
TOTAL	***$90,000.00***	*100%*

Approved Award Amount: *$90,000.00*

Approved Match:

TOTAL: ***$90,000.00***

Match Requirement (cash and/or in-kind)

Automatically calculated based on the awards match requirement (if applicable)

0.00% *$0.00*

Match waiver needed? *

*[ ]*Yes *[X]*No

Certification & Attachments

The required attachments listed below must be correctly completed and uploaded with the application submission. The online application system will only upload one attachment for each field. So if an applicant has multiple documents, it will be necessary to combine them or submit under separate attachment fields. Please carefully read and follow the instructions on all forms.

- Organizational Chart (Structure) – Include names, titles, and salaries for each position
- Supporting Documents for Budgeted Items
- Other (job descriptions for any positions requested under this grant and any other documents CJCC may find helpful to understand the agency and/or its project)

Other Documents: e.g. MOU, Letters of Support, etc.	**Description:**
SFP2.pdf	*Process Flowchart*
Strengthening Families Program Summer.pdf	*Calendar*
CPJ - Trans.pdf	*MOU-Transportation*
DL - Trans.pdf	*MOU-Transportation*
SW-TRANS.pdf	*MOU-Transportation*
DRA-PD.pdf	*MOU-Program Director*
DW-SFF.pdf	*MOU-Faciliator*
PW-SFF.pdf	*MOU Facilitator*
PW-PS.pdf	*MOU Facilitator*
SS-SFF.pdf	*MOU-Program Support*
PC-SFF.pdf	*MOU Facilitator*
VG-SFF.pdf	*MOU Facilitator*
VM-PA.pdf	*MOU-Program Support*
JT-SFF.pdf	*MOU-Facilitator*
HB-SFF.pdf	*MOU Facilitator*
ACE.pdf	*ACE Assessment*
AP.pdf	*School District Protocol*
Protective-Factors-Survey.pdf	*Protective Factors Survey*

Point of Contact for this Application

Name

Dr. * Prefix *Audrey* * First Name *Armistad* * Last Name

Title/Position

Program Director *

Phone

(706) 799-4137 *

Email

aarmistad@augustaga.gov *

Do you want to add an alternative point of contact?*

[ ] Yes *[X]* No

CERTIFICATION

Certify the application entry by selecting the checkbox below. Please be sure to click submit so that the online application is received. The application must be submitted by the deadline to be considered for an award. If more than one application is submitted for the same project, CJCC will only accept the most recent application.

[X] **By selecting this checkbox, I certify to the best of my knowledge and belief, all statements and data in this application are true and correct, the document has been duly authorized by the authorized official of the governing body of the applicant and the applicant will comply with the attached assurances.***

Name:

Audrey Armistad

Date:

07/22/2026

Outlook

[EXTERNAL] FY27 CHINS Award Notification

From Chelsea Benson <chelsea.benson@cjcc.ga.gov>
Date Thu 9/17/2026 11:22 AM
To Audrey Armistad <AArmistad@augustaga.gov>; Judge Tianna Bias <tbias@augustaga.gov>; LaTeisha Mosquera <lmosquera@augustaga.gov>
Cc Laura Oropeza <laura.oropeza@cjcc.ga.gov>

Congratulations! It's my pleasure to inform you that the Criminal Justice Coordinating Council has awarded Richmond County Juvenile Court a total of **$90,000** as part of the FY27 Children in Need of Services (CHINS) Program.

Since your county received an award amount that is less than what was initially requested, please log in to IGX and update your budget to reflect the final awarded amount. There are no specific reductions required, so please revise the budget as the county sees fit.

Budget modifications should be submitted as soon as possible, but no later than **Friday, September 25, 2026**. Once the budget has been updated, we can proceed with preparing the award packet.

Thank you for your dedication to serving Georgia's youth. We look forward to working with you all!

Chelsea Benson
Juvenile Programs Supervisor
Criminal Justice Coordinating Council
104 Marietta St. NW, Suite 400, Atlanta, GA 30303
D: 404.654.1737 | M: 470.230.7934 | VRI: 404.902.8826

[**NOTICE:** This message originated outside of the City of Augusta's mail system -- **DO NOT CLICK** on **links**, open **attachments** or respond to **requests for information** unless you are sure the content is safe.]

Budget Summary

TOTAL BUDGET BY CATEGORY

BUDGET CATEGORY	Budget Total	Grant	Match - Cash	Match - In - Kind
PERSONNEL		*$0.00*	*$0.00*	*$0.00*
EMPLOYEE BENEFITS	*$0.00*			
TRAVEL (INCLUDING TRAINING)				
EQUIPMENT				
SUPPLIES	*$3,250.00*	*$3,250.00*		
CONSULTANTS AND CONTRACTORS	*$117,550.00*	*$117,550.00*		
OTHER	*$4,200.00*	*$4,200.00*		
TOTAL DIRECT COSTS	***$125,000.00***	***$125,000.00***	***$0.00***	***$0.00***
INDIRECT COSTS	*$0.00*			
TOTAL	***$125,000.00***	***$125,000.00***	***$0.00***	***$0.00***

TOTAL BUDGET BY FUND SOURCE

FUND SOURCE	AMOUNT	PERCENTAGES
GRANT	*$125,000.00*	*100.00%*
MATCH	*$0.00*	*0.00%*
Cash	*$0.00*	*0.00%*
In-Kind	*$0.00*	*0.00%*
TOTAL	***$125,000.00***	*100%*

Approved Award Amount: *$125,000.00*

Approved Match: *$0.00*

TOTAL: ***$125,000.00***

Match Requirement (cash and/or in-kind)

0.00% *$0.00*

Match waiver needed?*

*[ ]*Yes *[X]*No

Public Safety

Meeting Date: October 27, 2026

Motion to Award ITB #26-177 Energy Recovery Ventilators Repair (CBWDC)

Department:	Sheriff
Presenter:	Major Chester V. Huffman, Jr.
Caption:	Request for approval to award ITB 26-177 to Atlas Mechanical Services, Inc. for ERV repair at the Charles B. Webster Detention Center (CBWDC) in the amount of $108,336.00.
Background:	There are four Energy Recovery Ventilator units at the CBWDC that are in operable due to disrepair. The units require specific filter wheels, belts, pulleys and motors. Two units will be repaired and returned to normal operation under this ITB. The low bid was submitted by Atlas Mechanical Services, Inc. in the amount of $108,336.00.
Analysis:	Two of the four housing units will have functionality of the negative air pressure spaces once these repairs are made.
Financial Impact:	Funding for these repairs is available through the 2026 Capital Funding Allocation – Central Services Department - Charles B. Webster Detention Center.
Alternatives:	N/A
Recommendation:	Approve the request to award ITB 26-177 to Atlas Mechanical Services, Inc., for repair of the ERV units at the CBWDC.
Funds are available in the following accounts:	272-01-6213/54-13120

REVIEWED AND APPROVED BY:

Invitation to Bid

Sealed bids will be received at this office until Friday, October 9, 2026 @ 11:00 a.m. Bid openings are open to the public in the Procurement Department located at 535 Telfair Street, Suite 605 Augusta, GA 30901and additionally via Teams: Meeting ID: 227 068 784 019 337; Passcode: GX2Yj2vw for furnishing:

Bid Item #26-177 Energy Recovery Ventilator Repair-Charles B. Webster Detention Center– Sheriff's Office

No bids will be accepted by email; all submittals must be received by mail or hand delivered. All submittals must be received during our normal office hours from 8:30 a.m. to 5:00 p.m., Monday through Friday.

Bid documents may be obtained on the Augusta, Georgia web site under the Procurement Department ARCBid (http://appweb2.augustaga.gov/NewARCBid/ARCBid.html), Euna OpenBids (https://network.demandstar.com) and Georgia Procurement Registry (https://ssl.doas.state.ga.us/gpr/index). Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Suite 605, Augusta, GA 30901. Addenda will also be posted on the above listed website. No bids may be withdrawn for a period of ninety (90) days after bids have been opened, pending the execution of contract with the successful bidder.

Questions, request for clarifications or interpretations regarding this bid must be submitted to the Procurement Department:

Augusta Procurement Department
Attn: Tywanna Scott
535 Telfair Street - Suite 605
Augusta, Georgia 30901
Phone: 706-821-2422
Email: procbidandcontract@augustaga.gov

All request for clarifications or interpretations for this bid must be submitted in writing by electronic email to procbidandcontract@augustaga.gov to the Procurement Department on or before the close of business Monday, September 25, 2026 @ 5:00 P.M.

Bidders are cautioned that acquisition of the bid documents through any source other than the office of the Procurement Department is not advisable. Acquisition of bid documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his or her qualifications.

No bids will be accepted by email; all bids must be received by mail or hand delivered.

Publish:

Augusta Chronicle September 9, 17, 24, 2026

Bid Opening: Bid Item #26-177 Energy Recovery Ventilator Repair-
Charles B. Webster Detention Center – Sheriff's Office
BID Date: Friday, October 9, 2026 at 11:00 a.m.

Total Number Specifications Mailed Out: 31
Total Number Specifications Download (Euna OpenBids): 183
Total Electronic Notifications (Euna OpenBids): 6
Georgia Procurement Registry: 1366
Total Packages Submitted: 3
Total Non-Compliant: 0

Vendors	Exhibit A, B, & C	Original and 1 USB	Lump Sum Total for Both Units
Atlas Mechanical Services 5107 Parnell Way Augusta, GA 30907	Yes	Yes	$108,336.00
Contract Management, Inc. 1829 Killingsworth Road Augusta, GA 30904	Yes	Yes	$209,054.00
Stiles Heating and Cooling, Inc. 2029 Gordon Hwy. Augusta, GA 30909	Yes	Yes	$124,822.24

RICHMOND COUNTY SHERIFF'S OFFICE

Sheriff Eugene Brantley

Law Enforcement Center
400 Walton Way
Augusta, GA 30901
Phone: 706.821.1000 Fax: 706.821.1064

MEMORANDUM

TO: Mr. Andy Penick, Director, Procurement Department

FROM: Major Chester Huffman, Richmond County Sheriff's Office

DATE: October 15, 2026

SUBJECT: Recommendation of Award Memo for Invitation to Bid #26-177

On October 9, 2026, three (3) proposals were received for Invitation to Bid #26-177, Energy Recovery Ventilators Repair for the Charles B. Webster Detention Center. The Sheriff's Office recommends awarding Atlas Mechanical Services, Inc., totaling $108,336.00 as it meets the bid specifications and the needs of the facility.

For the Sheriff,

C. Huffman, Jr.

Major Chester V. Huffman, Jr.
Richmond County Sheriff's Office
Charles B. Webster Detention Center
1941 Phinizy Road
Augusta, GA 30906
(706) 399-2830

Exhibit D
Price Sheet

Provide a lump sum with a detailed line-item repair cost for parts and labor of each ERV listed in Section II.

Lump sum pricing:

ERV-1H – Trane- S/N 11978790

Parts: $ 50,372.00

Labor: $ 10,560.00

ERV-1H - Total: $ 60,973.00

ERV-1G – Trane – S/N 11978789

Parts: $ 39,484.00

Labor: $ 7,920.00

ERV – 1G - Total $ 47,404.00

Lump Sum Total for the repair of both units: **$** 108,336.00

SUBMITTED BY:

Company Name: Atlas Mechanical Services Inc

Address: 5107 parnell way

City/State/Zip Code: Augusta, GA 30907

Telephone: 706-855-7921 Email Address: SERVICDESK@ATLASAUGUSTA.COM

Signature: [signature] Title: PRESIDENT Date: 17 SEPT 2026

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL

EXHIBIT E
ACKNOWLEDGEMENT OF TERMS AND CONDITIONS:

Bidder shall acknowledge agreement

☐ 1. All materials and services furnished will be subject to the approval of the Commission, Administrator, Procurement Director, and Sheriff's Office.

☐ 2. All warranties, expressed or implied, must be submitted in writing and will become a part of the vendor's formal offering.

☐ 3. Proposed alternative products must be equal in Fit, Form and Function by other than the specified manufacturer must be approved by the Owner in advance. It is the responsibility of the firm to demonstrate that their product is equal in quality and performance.

☐ 4. Warranty is to be specified.

☐ 5. Proposer has reviewed the terms and conditions of this bid.

☐ 6. Termination of Award: Either Augusta or Contractor may terminate work under this award in the event the other party fails to perform in accordance with the specifications. Any party seeking to terminate this award is required to give a thirty (30) day prior written notice to the other party. The vendor shall be paid for any validated services under this award up to the time of termination.

☐ 7. FAILURE TO PERFORM/BREACH OF CONTRACT: In the event non-performance or unsatisfactory performance by the Contractor of any obligation of this contract or the Contractor is in substantial non-compliance with any of its terms to include but not limited to multiple acts of a similar nature, Augusta may terminate this contract under the TERMINATION FOR CAUSE clause. PROVIDED, Augusta shall provide written notice to the Contractor of said non-performance or unsatisfactory performance or substantial non-compliance. PROVIDED FURTHER, the Contractor shall have five (5) days after such notice to cure said failure or non-compliance.

I hereby certify that the responses to the above representations, certifications, and other statements are accurate and complete. I agree to abide by all conditions of this Invitation to Bid and certify that I am authorized to sign for the Offeror.

Signature: _____ Date: 17 SEPT 2026

Name (Printed): PATRICK CUTLIP

Title: PRESIDENT

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL

Atlas
HEATING & AIR

Limited Service and Parts Warranty

Atlas Heating and Air warrants all services rendered and **new parts supplied under this specific bid** to be free from defects in materials and workmanship for a period of **one (1) year** from the date of completion.

This warranty covers **100% of parts and labor** required to replace any defective component included in this bid at no additional cost to the client.

Exclusions: This warranty applies **strictly to the parts listed in this bid** and the labor to replace them. It does not cover pre-existing equipment, owner-furnished materials, normal wear and tear, abuse, lack of maintenance, or damage caused by external forces.

STATE OF GEORGIA
Brad Raffensperger, Secretary of State
State Construction Industry Licensing Board
Conditioned Air Non-Restricted
LICENSE NO. CN211636
Brandon Daniel Gregoire
Martinez, GA 30907
Expiry Date - 11/30/2027
Status - Active
Issue Date - 04/14/2025

A pocket-sized license card is below. Above is an enlarged copy of your pocket card.

Please make note of the expiration date on your license. It is your responsibility to renew your license before it expires. Please notify the Board if you have a change of address.

Wall certificates suitable for framing are available at cost, see board fee schedule. To order a wall certificate, please order from the GOALS Portal https://goals.sos.ga.gov/.

Please refer to Board Rules for any continuing education requirements your profession may require.

Georgia Professional Licensing Boards Division
3920 Arkwright Rd, Suite 195
Macon, GA 31210
Phone: (404) 424-9966
https://goals.sos.ga.gov/.

STATE OF GEORGIA
Brad Raffensperger, Secretary of State
State Construction Industry Licensing Board
Conditioned Air Non-Restricted
LICENSE NO. CN211636
Brandon Daniel Gregoire
Martinez, GA 30907
Expiry Date - 11/30/2027
Status - Active
Issue Date - 04/14/2025

THIS CERTIFICATE IS TO BE POSTED IN A CONSPICUOUS PLACE IN THE BUSINESS HEREIN DESCRIBED.

BUSINESS CERTIFICATE

Planning & Development

AUGUSTA RICHMOND COUNTY
535 TELFAIR ST SUITE 300, AUGUSTA, GA 30901
1803 MARVIN GRIFFIN RD, AUGUSTA, GA 30906
LICENSING@AUGUSTAGA.GOV
706-312-5050

MAILING ADDRESS INFORMATION
ATLAS MECHANICAL SERVICES, INC.
5107 PARNELL WAY
MARTINEZ, GA 30907

2026

BUSINESS LICENSE NUMBER: LCC20110000956

ISSUE DATE: 01/08/2026

EXPIRATION DATE: 12/31/2026

BUSINESS NAME: ATLAS MECHANICAL SERVICES, INC.

DOING BUSINESS AS: ATLAS MECHANICAL SERVICES, INC.

CLASSIFICATION(S): 235113 - CONDITIONED AIR CLASS II (2)

BUSINESS TYPE: CONTRACTOR

PHYSICAL LOCATION: 5107 PARNELL WAY, MARTINEZ, GA 30907
SUITE:

CERTIFICATE HOLDER: ATLAS MECHANICAL SERVICES, INC.

THIS OCCUPATIONAL TAX CERTIFICATE IS VALID FOR CALENDAR YEAR ENDING 12/31/2026 AND IS SUBJECT TO RENEWAL BY 1/31/2027. THE PLANNING AND DEVELOPMENT DEPARTMENT SHALL HAVE THE RIGHT TO SUSPEND ANY CERTIFICATE IF THE BUSINESS VIOLATES ANY LAW OR ORDINANCE OF THE UNITED STATES, THE STATE OF GEORGIA, OR AUGUSTA, GEORGIA.

LATE FEES ARE IMPOSED FEBRUARY 1ST. BUSINESSES THAT FAIL TO RENEW BY MAY 1ST WILL HAVE A PAST DUE COLLECTION (1ST) ADDED. BUSINESSES THAT FAIL TO RENEW BY AUGUST 1ST WILL HAVE A PAST DUE COLLECTION (2ND) ADDED.

CERTIFICATES AND LICENSES ARE NOT TRANSFERABLE OR REFUNDABLE.

CHANGES IN OWNERSHIP OR BUSINESS LEGAL ENTITY REQUIRES A NEW APPLICATION AND APPROVAL.

CHANGES IN LOCATION REQUIRE AN AMENDED APPLICATION AND APPROVAL. APPROVAL SHOULD BE OBTAINED BEFORE THE BUSINESS MOVES.

IF THE BUSINESS CLOSES BEFORE THE EXPIRATION DATE, PLEASE SEND WRITTEN NOTIFICATION BY EMAIL OR MAIL TO THE LICENSING DEPARTMENT. THE NOTICE MUST INCLUDE BUSINESS NAME, LICENSE NUMBER, SENDER'S NAME, TITLE WITHIN THE ORGANIZATION, AND THE DATE THE BUSINESS CLOSED.

Augusta GEORGIA

Exhibit A

Augusta, Georgia
ATTN: Procurement Director
535 Telfair Street, Suite 605
Augusta, Georgia 30901

Company Name: Atlas Mechanical Services Inc

Street Address: 5107 parnell way

City, State, Zip Code: Augusta GA, 30907

Phone: 706-855-7921 Email: patrick.cutlip@atlasaugusta.com

Where/How did you hear about this solicitation? EUNA open bids

Instructions:

1. Attach a copy of your Business License
2. Attach your Federal W-9 Form.
3. Provide a copy of your General, or other Contractor License, for the following (If applicable),
   Utility Contractors License # _____
   General Contractor License # _____
   Additional Specialty License # Condition Air CN211636
4. Acknowledgement of Addenda: (#1) ____ (#2) ____ (#3) ____ (#4) ____ (#5) ____ (#6) ____ (#7) ____ (#8) ___
   Check the appropriate box(es) to acknowledge receipt of addenda

Statement of Non-Discrimination

1. The undersigned understands that it is the policy of Augusta, Georgia to promote full and equal business opportunity for all persons doing business with Augusta, Georgia. The undersigned covenants that we have not discriminated against on the basis of race, religion, gender, national origin, or ethnicity, with regard to prime contracting, subcontracting, or partnering opportunities.
2. The undersigned covenants and agrees to make good faith efforts to ensure maximum practicable participation of local small businesses on the proposal or contract awarded by Augusta, Georgia. The undersigned further covenants that we have completed truthfully and fully the required forms regarding good faith efforts and local small business subcontractor/supplier utilization.
3. The undersigned further covenants and agrees not to engage in discriminatory conduct of any type against local small businesses, in conformity with Augusta, Georgia's Local Small Business Opportunity Program. Set forth below is the signature of an officer of the proposer/contracting entity with the authority to bind the entity.
4. The undersigned acknowledge and warrant that this Company has been made aware of understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunity to do business with this Company;
5. That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption;
6. That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made as part of and incorporated by reference into any contract or portion thereof which this Company may hereafter obtain and;
7. That the failure of this Company to satisfactorily discharge any of the promises of nondiscrimination as made and set forth herein shall constitute a material breach of contract entitling Augusta, Georgia to declare the contract in default and to exercise any and all applicable rights remedies including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and or forfeiture of compensation due and owing on a contract.

Non-Collusion of Prime Bidder

1. By submission of a bid, the bidder certifies, under penalty of perjury, that to the best of their knowledge and belief:
   A. The prices in the proposal have been arrived independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidders or with any competitor.
   B. Unless otherwise required by law, the prices which have been quoted in the proposal have not been knowingly disclosed by the bidders prior to opening, directly or indirectly, to any other bidders or to any competitor.

C. No attempt has been made, or will be made, by the bidders to induce any other person, partnership, or corporation to submit or not to submit a proposal for the purpose of restricting competition. Collusions and fraud in proposal preparation shall be reported to the State of Georgia Attorney General and the United States Justice Department.

Conflict of Interest

By submission of a bid, the responding firm certifies, under penalty of perjury, that to the best of its knowledge and belief:

1. No circumstances exist which cause a Conflict of Interest in performing the services required by this Bid, and
2. That no employee of the County, nor any member thereof, not any public agency or official affected by this BID, has any pecuniary interest in the business of the responding firm or his sub-consultant(s) has any interest that would conflict in any manner or degree with the performance related to this BID. By submission of a bid, the bidders certifies under penalty of perjury, that to the best of its knowledge and belief:
   A. The prices in the bid have arrived independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidders or with any competitor.
   B. Unless otherwise required by law, the prices which have been quoted in the bid have not knowingly been disclosed by the bidders prior to opening, directly or indirectly, to any other bidders or competitor.
   C. No attempt has been made, or will be made, by the bidders to induce any other person, partnership, or cooperation to submit or not to submit a bid for the purpose of restricting competition. For any breach or violation of this provision, the County shall have the right to terminate any related contract or agreement without liability and at its discretion to deduct from the price, or otherwise recover, the full amount of such fee, commission, percentage, gift, payment, or consideration.

The undersigned further agrees to submit a notarized copy of Exhibit A, and any required documentation noted as part of the Augusta, Georgia Board of Commissions specifications which govern this process. In addition, the undersigned agrees to submit all required forms for any subcontractor(s) as requested and or required. I further understand that my submittal will be deemed non-compliant if any part of this process is violated.

PATRICK CUTLER

Signatory Name in Print

President

Signatory's Title

Atls Mechanical Services Inc

Company Name

Signature of Authorized Officer or Agent

DATE: 09.17.2026

SUBSCRIBED AND SWORN BEFORE ME ON THIS 17 DAY OF September, 2026.

NOTARY PUBLIC (Seal or Stamp)

MELISSA HOBSON NOTARY PUBLIC COLUMBIA COUNTY, GEORGIA

My Commission Expires: 10.05.2029

Exhibit B

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(l)

The undersigned contractor ("Contractor") executes this Affidavit to comply with O.C.G.A § 13-10-91 related to any contract to which Contractor is a party that is subject to O.C.G.A. § 13-10-91 and hereby verifies its compliance with O.C.G.A. § 13-10-91, attesting as follows:

a) The Contractor has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program;

b) The Contractor will continue to use the federal work authorization program throughout the contract period, including any renewal or extension thereof;

c) The Contractor will notify the public employer in the event the Contractor ceases to utilize the federal work authorization program during the contract period, including renewals or extensions thereof;

d) The Contractor understands that ceasing to utilize the federal work authorization program constitutes a material breach of Contract;

e) The Contractor will contract for the performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Contractor with the information required by O.C.G.A. § 13-10-91(a), (b), and (c);

f) The Contractor acknowledges and agrees that this Affidavit shall be incorporated into any contract(s) subject to the provisions of O.C.G.A. § 13-10- 91 for the project listed below to which Contractor is a party after the date hereof without further action or consent by Contractor; and

g) Contractor acknowledges its responsibility to submit copies of any affidavits, drivers' licenses, and identification cards required pursuant to O.C.G.A. § 13-10-91 to the public employer within five business days of receipt.

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Patrick Cutlip

Project Name and Number

BID 26-117 ERV REPAIR CHARLES B WEBSTER DETENTION CENTER

Patrick Cutlip

Signatory Name in Print

Signature of Authorized Officer or Agent

PRESIDENT

Signatory's Title

17 SEPT 2026

Date

SUBSCRIBED AND SWORN BEFORE ME ON THIS 17 DAY OF September, 2026.

MELISSA HOBSON NOTARY PUBLIC COLUMBIA COUNTY, GEORGIA

NOTARY PUBLIC

My Commission Expires: 10.05.2029

Exhibit C

Systematic Alien Verification for Entitlements (SAVE) Program

Affidavit Verifying Status for Augusta, Georgia Benefit Application By executing this affidavit under oath, as an applicant for an Augusta, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my bid for an Augusta, Georgia contract for

BID #26-177 Energy Recovery Ventilators Repair-Charles B. Webster Detention Center
[ITB Project Number and Project Name]

Patrick Cutlip
Print name of person applying on behalf of individual, business, corporation, partnership, or other private entity

Atlas Mechanical Services Inc
[Print/Type: Name of business, corporation, partnership, or other private entity]

1. X I am a citizen of the United States.
2. _____ I am a legal permanent resident 18 years of age or older.
3. _____ I am an otherwise qualified alien (8 § USC 1641) or nonimmigrant under the Federal Immigration and Nationality Act (8 USC 1101 et seq.) 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant

Patrick Cutlip
Printed Name

*Alien Registration Number for Non-Citizens

NOTARY COMMISSIONING

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 17 DAY OF September, 2026

Notary Public

My Commission Expires: 10-05-2029 NOTARY SEAL

MELISSA HOBSON NOTARY PUBLIC COLUMBIA COUNTY, GEORGIA

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL

Augusta
GEORGIA

BIDDER COMPLIANCE AND EXCEPTIONS FORM

1. The Bidder certifies that the commodity(ies) and/or service(s) proposed in response to this solicitation fully comply with all requirements, specifications, terms, and conditions of the solicitation, except for any deviations or exceptions specifically identified below.
2. If the Bidder proposes any commodity(ies) and/or service(s) that differ in any manner from the requirements of this solicitation, the Bidder must clearly identify each deviation or exception by specification section number and provide a detailed description below.
3. Failure to identify any deviation or exception shall be deemed an affirmative representation that the Bidder's offer is in full and complete compliance with all requirements, specifications, terms, and conditions of the solicitation.
4. Return with submittal if the commodity and/or services proposed in the response to this bid are in any way different from that contained in the specifications.

Exceptions/Deviations:

_____

_____

_____

☒ NO EXCEPTIONS: The Bidder certifies that its offer is in full compliance with all requirements of this solicitation.

☐ EXCEPTIONS IDENTIFIED ABOVE: The Bidder certifies that all exceptions and deviations from the solicitation have been fully and accurately identified above.

BIDDER CERTIFICATION

I certify that I am authorized to submit this response on behalf of the Bidder and that the information provided on this form is true, complete, and accurate. I understand that failure to disclose an exception or deviation may result in the Bidder's offer being evaluated as fully compliant with the solicitation requirements.

Company Name: ATLAS MECHANICAL SERVICES INC

Authorized Representative: PATRICK CUTLIP

Title: PRESIDENT

Signature: _____

Date: 17 SEPT 2026

SECTION II
SPECIFICATIONS

The Sheriff's Office is seeking a qualified vendor to rebuild two (2) ERVs which are located at CBWDC. Services are to include removal and replacement of major mechanical and electrical components associated with the energy recovery ventilators assemblies. Inspect associated belts, alignment, mounting hardware, and electrical terminations. Reassemble units after component replacement. Check pulley and sheave alignment. Verify wheel rotation and motor operation. Perform startup and operational check of the ERV after completion of repairs. Confirm proper operation of supply, exhaust, and energy recovery wheel assemblies.

The two ERV units are listed below to include the requested services for both units. To schedule an optional site visit of the facility, contact Major C. V. Huffman at (706) 821-1442 or by email at cvhuffman@augustaga.gov for arrangements no later than Thursday, September 24, 2026.

ERV-1H – Trane- S/N 11978790 is located in G Pod

- Remove relay and relay base
- Reinstall new relay and base
- Remove old ERV wheels and pulleys (2)
- Reinstall New ERV wheels and pulleys (2)
- Remove old wheel contactor
- Remove and replace ERV motor
- Reinstall new wheel contactor
- Remove all belts
- Reinstall and align all new belts
- Remove worn pulleys and sheaves (2)
- Replace and align newly installed pulleys and sheaves (2)
- Remove and replace supply and exhaust contactors (2)
- Remove and replace supply and exhaust overloads (2)
- Remove and replace supply motor
- Clean and sanitize inside of unit

ERV-1G – Trane – S/N 11978789 is located in H Pod

- Remove old ERV wheels and pulleys (2)
- Reinstall new ERV wheels and pulleys (2)
- Remove old wheel contactor
- Remove and replace ERV wheel motor
- Reinstall new wheel contactor
- Remove all belts
- Reinstall and align all new belts
- Remove worn pulleys and sheaves (2)
- Replace and align newly installed pulleys and sheaves (2)
- Remove and replace supply and exhaust contactors (2)
- Remove and replace supply motor
- Clean and sanitize inside of unit

Invitation to Bid Item #26-177

September 9, 2026

For the provision of

Energy Recovery Ventilators Repair-Charles B. Webster Detention Center

for

Augusta, GA - on behalf of Sheriff's Office

Bid Due: Friday, October 9, 2026 @ 11:00 a.m.

One Original and One Electronic Version of Bid Submittal shall be submitted on a USB Drive

Andy Penick, CPSM, GCPM
Director of Procurement
535 Telfair Street, Suite 605
Augusta, GA 30901

ITB Template Revised August 21, 2026 - AGP

Invitation to Bid

Sealed bids will be received at this office until Friday, October 9, 2026 @ 11:00 a.m. Bid openings are open to the public in the Procurement Department located at 535 Telfair Street, Suite 605 Augusta, GA 30901and additionally via Teams: Meeting ID: 227 068 784 019 337; Passcode: GX2Yj2vw for furnishing:

Bid Item #26-177 Energy Recovery Ventilators Repair-Charles B. Webster Detention Center for Augusta, GA – Sheriff's Office

No bids will be accepted by email; all submittals must be received by mail or hand delivered. All submittals must be received during our normal office hours from 8:30 a.m. to 5:00 p.m., Monday through Friday.

Bid documents may be obtained on the Augusta, Georgia web site under the Procurement Department ARCBid (http://appweb2.augustaga.gov/NewARCBid/ARCBid.html), Euna OpenBids (https://network.demandstar.com) and Georgia Procurement Registry (https://ssl.doas.state.ga.us/gpr/index). Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Suite 605, Augusta, GA 30901. Addenda will also be posted on the above listed website. No bids may be withdrawn for a period of ninety (90) days after bids have been opened, pending the execution of contract with the successful bidder.

Questions, request for clarifications or interpretations regarding this bid must be submitted to the Procurement Department:

Augusta Procurement Department
Attn: Tywanna Scott
535 Telfair Street - Suite 605
Augusta, Georgia 30901
Phone: 706-821-2422
Email: procbidandcontract@augustaga.gov

All request for clarifications or interpretations for this bid must be submitted in writing by electronic email to procbidandcontract@augustaga.gov to the Procurement Department on or before the close of business Friday, September 25, 2026 @ 5:00 P.M.

Bidders are cautioned that acquisition of the bid documents through any source other than the office of the Procurement Department is not advisable. Acquisition of bid documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his or her qualifications.

No bids will be accepted by email; all bids must be received by mail or hand delivered.

Publish:

Augusta Chronicle September 9, 17, 24, 2026

BID OPENINGS:

All bid openings are open to the public, either in person in the Procurement Department located at 535 Telfair Steet, Suite 605, Augusta, GA 30901, or teleconferencing. Augusta uses the Microsoft Teams application for those wanting to attend virtually. The application is free to use. The Bid Opening is Friday, October 9, 2026, at 11:00 a.m.

Follow these instructions to attend virtually via TEAMS:

1. Go to: https://teams.microsoft.com/meet/227068784019337?p=1vqHs9ZhOY9zh2QI9c
2. Enter meeting ID: 227 068 784 019 337
3. Use Passcode: GX2Yj2vw

INSTRUCTIONS TO SUBMIT

1.1 Purpose: The purpose of this document is to provide general and specific information for use by bidders in submitting a bid to supply Augusta, Georgia with equipment, materials, supplies, and or services as listed above. All bids are governed by the Augusta, Georgia Code.

1.2 Viewing the Augusta Code: All bids are governed and awarded in accordance with the applicable federal and state regulations and the Augusta, Georgia Code. To view the Code visit Augusta's website at www.augustaga.gov or http://www.augustaga.gov/index.aspx?NID=685 Guidelines & Procedures.

1.3 Compliance with laws: The Bidder shall obtain and maintain all licenses, permits, liability insurance, workman's compensation insurance and comply with any and all other standards or regulations required by federal, state or Augusta, Georgia statute, ordinances, and rules during the performance of any contract between the Bidder and Augusta, Georgia. Any such requirement specifically set forth in any contract document between the Bidder and Augusta, Georgia shall be supplementary to this section and not in substitution thereof.

1.4 Bids For All Or Part: Unless otherwise specified, County reserves The Right To make an award(s) for all Items, or categories, or specific line items, to one or more bidders. Bidder may restrict their bid to consideration in the aggregate by so stating but must name a unit price on each item submitted upon.

1.5 Any protests shall be made in writing to:

Attn: Andy Penick
Procurement Director
535 Telfair Street, Suite 605
Augusta, GA 30901
Email: procbidandcontract@augustaga.gov

1.6 Local Bidders Preference: The Local Bidders Preference policy shall only be applied to projects of one-hundred thousand dollars ($100,000) or less and only when the lowest local qualified bidder is within 10% or $10,000, whichever is less of the lowest non-local bidders.

1.7 Augusta, Georgia License Requirement: For further information contact the License and Inspection Department at (706) 312-5050.

General Contractors' License Number, If applicable, is required in accordance with O.C.G.A. §43-41, or be subjected to penalties as may be required by law.

(Utility) Contractor License Number: If applicable, is required in accordance with O.C.G.A. §43-14, or be subjected to penalties as may be required by law.

NOTICE TO ALL BIDDERSS

Exhibit A – Bidders Information, is a consolidated document consisting of:

1. Copy of Business License
2. W-9 Form
3. Acknowledgement of Addenda (if any)
4. Statement of Non-Discrimination
5. Non-Collusion Affidavit of Prime Bidder/Offeror
6. Conflict of Interest Statement

Exhibit B - Contractor Affidavit for E-Verify

Bidder's must provide their E-Verify affidavit along with their bid on the attached form. E-Verify User ID Number must be provided.

Exhibit C - Systematic Alien Verification for Entitlements Program

Business License Requirement: Bidder must be licensed in the Governmental entity (state or local) for where they do the majority of their business. The company's business license number must be provided. If your Governmental entity does not require a business license, your company will be required to obtain an Augusta, GA business license if awarded a contract. For further information contact the License and Inspection Department phone number (706) 312-5050.

The successful bidder will submit the following forms to the Procurement Department no later than five (5) days after receiving the "Letter of Recommendation" (Bidder's letter will denote the date forms are to be received)

1. Georgia Security and Immigration Subcontractor Affidavit
2. Non-Collusion Affidavit of Sub-Contractor
3. E-Verify Memorandum of Understanding (MOU)

Exhibit A

Augusta, Georgia
ATTN: Procurement Director
535 Telfair Street, Suite 605
Augusta, Georgia 30901

Company Name: _____

Street Address: _____

City, State, Zip Code: _____

Phone: _____ Email: _____

Where/How did you hear about this solicitation? _____

Instructions:

1. Attach a copy of your Business License
2. Attach your Federal W-9 Form.
3. Provide a copy of your General, or other Contractor License, for the following (If applicable),
   Utility Contractors License # _____
   General Contractor License # _____
   Additional Specialty License # _____
4. Acknowledgement of Addenda: (#1) ____ (#2) ____ (#3) ____ (#4) ____ (#5) ____ (#6) ____ (#7) ____ (#8) ___
   Check the appropriate box(es)to acknowledge receipt of addenda

Statement of Non-Discrimination

1. The undersigned understands that it is the policy of Augusta, Georgia to promote full and equal business opportunity for all persons doing business with Augusta, Georgia. The undersigned covenants that we have not discriminated against on the basis of race, religion, gender, national origin, or ethnicity, with regard to prime contracting, subcontracting, or partnering opportunities.
2. The undersigned covenants and agrees to make good faith efforts to ensure maximum practicable participation of local small businesses on the proposal or contract awarded by Augusta, Georgia. The undersigned further covenants that we have completed truthfully and fully the required forms regarding good faith efforts and local small business subcontractor/supplier utilization.
3. The undersigned further covenants and agrees not to engage in discriminatory conduct of any type against local small businesses, in conformity with Augusta, Georgia's Local Small Business Opportunity Program. Set forth below is the signature of an officer of the proposer/contracting entity with the authority to bind the entity.
4. The undersigned acknowledge and warrant that this Company has been made aware of understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunity to do business with this Company;
5. That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption;
6. That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made as part of and incorporated by reference into any contract or portion thereof which this Company may hereafter obtain and;
7. That the failure of this Company to satisfactorily discharge any of the promises of nondiscrimination as made and set forth herein shall constitute a material breach of contract entitling Augusta, Georgia to declare the contract in default and to exercise any and all applicable rights remedies including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and or forfeiture of compensation due and owing on a contract.

Non-Collusion of Prime Bidder

1. By submission of a bid, the bidder certifies, under penalty of perjury, that to the best of their knowledge and belief:
   A. The prices in the proposal have been arrived independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidders or with any competitor.
   B. Unless otherwise required by law, the prices which have been quoted in the proposal have not been knowingly disclosed by the bidders prior to opening, directly or indirectly, to any other bidders or to any competitor.

C. No attempt has been made, or will be made, by the bidders to induce any other person, partnership, or corpo to submit or not to submit a proposal for the purpose of restricting competition. Collusions and fraud in proposal preparation shall be reported to the State of Georgia Attorney General and the United States Justice Department.

Conflict of Interest

By submission of a bid, the responding firm certifies, under penalty of perjury, that to the best of its knowledge and belief:

1. No circumstances exist which cause a Conflict of Interest in performing the services required by this Bid, and
2. That no employee of the County, nor any member thereof, not any public agency or official affected by this BID, has any pecuniary interest in the business of the responding firm or his sub-consultant(s) has any interest that would conflict in any manner or degree with the performance related to this BID. By submission of a bid, the bidders certifies under penalty of perjury, that to the best of its knowledge and belief:
   A. The prices in the bid have arrived independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidders or with any competitor.
   B. Unless otherwise required by law, the prices which have been quoted in the bid have not knowingly been disclosed by the bidders prior to opening, directly or indirectly, to any other bidders or competitor.
   C. No attempt has been made, or will be made, by the bidders to induce any other person, partnership, or cooperation to submit or not to submit a bid for the purpose of restricting competition. For any breach or violation of this provision, the County shall have the right to terminate any related contract or agreement without liability and at its discretion to deduct from the price, or otherwise recover, the full amount of such fee, commission, percentage, gift, payment, or consideration.

The undersigned further agrees to submit a notarized copy of Exhibit A, and any required documentation noted as part of the Augusta, Georgia Board of Commissions specifications which govern this process. In addition, the undersigned agrees to submit all required forms for any subcontractor(s) as requested and or required. I further understand that my submittal will be deemed non-compliant if any part of this process is violated.

_____ _____

Signatory Name in Print Company Name

_____ _____

Signatory's Title Signature of Authorized Officer or Agent

DATE: _____

SUBSCRIBED AND SWORN BEFORE
ME ON THIS _____ DAY OF
_____, 202___.

_____ My Commission Expires: _____

NOTARY PUBLIC (Seal or Stamp)

Exhibit B

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(l)

The undersigned contractor ("Contractor") executes this Affidavit to comply with O.C.G.A § 13-10-91 related to any contract to which Contractor is a party that is subject to O.C.G.A. § 13-10-91 and hereby verifies its compliance with O.C.G.A. § 13-10-91, attesting as follows:

a) The Contractor has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program;
b) The Contractor will continue to use the federal work authorization program throughout the contract period, including any renewal or extension thereof;
c) The Contractor will notify the public employer in the event the Contractor ceases to utilize the federal work authorization program during the contract period, including renewals or extensions thereof;
d) The Contractor understands that ceasing to utilize the federal work authorization program constitutes a material breach of Contract;
e) The Contractor will contract for the performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Contractor with the information required by O.C.G.A. § 13-10-91(a), (b), and (c);
f) The Contractor acknowledges and agrees that this Affidavit shall be incorporated into any contract(s) subject to the provisions of O.C.G.A. § 13-10- 91 for the project listed below to which Contractor is a party after the date hereof without further action or consent by Contractor; and
g) Contractor acknowledges its responsibility to submit copies of any affidavits, drivers' licenses, and identification cards required pursuant to O.C.G.A. § 13-10-91 to the public employer within five business days of receipt.

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Project Name and Number

_____

_____

_____
Signatory Name in Print

_____
Signature of Authorized Officer or Agent

_____
Signatory's Title

_____
Date

SUBSCRIBED AND SWORN BEFORE
ME ON THIS _____ DAY OF
_____, 202___.

_____
NOTARY PUBLIC

My Commission Expires: _____

Exhibit C

Systematic Alien Verification for Entitlements (SAVE) Program

Affidavit Verifying Status for Augusta, Georgia Benefit Application By executing this affidavit under oath, as an applicant for an Augusta, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my bid for an Augusta, Georgia contract for

BID #26-177 Energy Recovery Ventilators Repair-Charles B. Webster Detention Center
[ITB Project Number and Project Name]

_____
Print name of person applying on behalf of individual, business, corporation, partnership, or other private entity

_____
[Print/Type: Name of business, corporation, partnership, or other private entity]

1. _____ I am a citizen of the United States.
2. _____ I am a legal permanent resident 18 years of age or older.
3. _____ I am an otherwise qualified alien (8 § USC 1641) or nonimmigrant under the Federal Immigration and Nationality Act (8 USC 1101 et seq.) 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

_____
Signature of Applicant

_____
Printed Name

_____
*Alien Registration Number for Non-Citizens

NOTARY COMMISSIONING

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 20____

_____
Notary Public

My Commission Expires: _____ NOTARY SEAL

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL

BIDDER COMPLIANCE AND EXCEPTIONS FORM

1. The Bidder certifies that the commodity(ies) and/or service(s) proposed in response to this solicitation fully comply with all requirements, specifications, terms, and conditions of the solicitation, except for any deviations or exceptions specifically identified below.
2. If the Bidder proposes any commodity(ies) and/or service(s) that differ in any manner from the requirements of this solicitation, the Bidder must clearly identify each deviation or exception by specification section number and provide a detailed description below.
3. Failure to identify any deviation or exception shall be deemed an affirmative representation that the Bidder's offer is in full and complete compliance with all requirements, specifications, terms, and conditions of the solicitation.
4. Return with submittal if the commodity and/or services proposed in the response to this bid are in any way different from that contained in the specifications.

Exceptions/Deviations:

_____

_____

_____

☐ NO EXCEPTIONS: The Bidder certifies that its offer is in full compliance with all requirements of this solicitation.

☐ EXCEPTIONS IDENTIFIED ABOVE: The Bidder certifies that all exceptions and deviations from the solicitation have been fully and accurately identified above.

BIDDER CERTIFICATION

I certify that I am authorized to submit this response on behalf of the Bidder and that the information provided on this form is true, complete, and accurate. I understand that failure to disclose an exception or deviation may result in the Bidder's offer being evaluated as fully compliant with the solicitation requirements.

Company Name: _____

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____

Minority and Women Owned Business Enterprise Program Ordinance Requirements

Notice To All Bidders (PLEASE READ CAREFULLY)

Shall apply to ALL Bids regardless of the dollar amount

In accordance with the Commission Action on 7/25/24 and the adoption of Ordinance No. 7945 Chapter 10C of the AUGUSTA, GA, CODE, Contractors agree to collect and maintain all records necessary to Augusta, Georgia to evaluate the effectiveness of its Minority and Women Owned Business Enterprise Program and to make such records available to Augusta, Georgia upon request. The requirements of the Minority and Women Owned Business Enterprise Program can be found at www.augustaga.gov. In accordance with AUGUSTA, GA. CODE, Contractors shall report to Augusta, Georgia the total dollars paid to each subcontractor, bidders, or other business on each contract, and shall provide such payment affidavits, regarding payment to subcontractors, if any as required by Augusta, Georgia. Such utilization reports shall be in the format specified by the Director of Compliance and shall be submitted at such times as required by Augusta, Georgia. Required forms can be found at www.augustaga.gov. If you need assistance completing a form or filing information, please contact the M/WBE Program office at (706) 821-2406. Failure to provide such reports withing the time period specified by Augusta, Georgia shall entitle Augusta, Georgia to exercise any of the remedies set forth, including, but not limited to, withholding payment from the Contractor and/or collecting liquidated damages.

SHALL APPLY TO PROJECTS IN EXCESS OF $300,000

Minority and Women Owned Business Enterprise Program (Continued)

Sec. 1-10-138. Race and Gender-Conscious Efforts

Contract-by-Contract Subcontractor Goals The City, through the Goal Setting Committee (GSC), will set specific, separate percentage-based MBE and WBE subcontracting goals on a contract-by contract basis for Prime contracts in Construction, Architecture & Engineering, Professional Services, and Other Services valued in excess of $300,000. The City shall establish such goals based upon the type of contract, the type of subcontracting work that will be required, and the availability of M/WBE firms to perform the work for that specific contract.

The GSC shall not establish subcontracting goals on contracts where (a) there are no subcontracting opportunities identified for the contract; or (b) there are not at least three (3) MBE and/or WBE firms that are available and capable to perform a CUF for the overall subcontracting opportunities on the contract.

Good Faith Efforts (GFE) Requirements and Guidance

1. Achievement of subcontracting goals or documentation of Good Faith Efforts applies to every Contract for which such goals are established. The Bidder shall submit a compliance plan detailing its achievement of the goals or its Good Faith Efforts to meet the goals. The compliance plan shall be due at the time set out in the solicitation documents.

2. When a Bidder cannot achieve the goals, its compliance plan shall document its GFE to achieve the goals. The Director of Compliance will determine whether the Bidder has made such GFE.

Bid Documents

All bid documents shall require bidders or proponents to submit with their bid the following written documents, statements, or forms, which shall be made available by the Procurement Department.

- Proposed Letter of Intent MBE/WBE.
- Proposed MBE/WBE Utilization Plan.
- Documentation of Good Faith Efforts Form (*in the event the bidder will not meet the MBE and WBE goals*).

Failure to submit the above documentation shall result in the bid being declared non-responsive.

Sec. 1-10-154.Exceptions

In accordance with § 1-10-8, on federally funded projects or contracts, the M/WBE Program shall only be utilized when authorized by the applicable federal (and/or Georgia) laws, regulations, and conditions relating to that project or contract. To the extent that there are any conflicts between any such laws, regulations, or conditions and the provisions of the M/WBE Program, the federal (and/or Georgia) guidance shall control.

NOTE: All forms should be submitted in a separate, sealed envelope, labeled M/WBE Forms, Company's Name & Bid number

For questions and or additional information, please contact:

Minority-Owned and Women-Owned Business Enterprise Program
535 Telfair Street, Suite 530
Augusta, Georgia 30901
(706) 821-2406
mwbe@augustaga.gov
Website: https://www.augustaga.gov/83/Disadvantaged-Business-Enterprise

SECTION I
INFORMATION FOR BIDDERS

Augusta, GA ("CITY", "Owner") is seeking to secure a vendor to provide services for the repair of two (2) energy recovery ventilators (ERV) at the Charles B. Webster Center (CBWDC) for the Sheriff's Office. Bids must be submitted in a sealed package and labeled with bidder's name and the name of the project "Bid Item #26-177 Energy Recovery Ventilators Repair" for Augusta, GA. You are required to submit one (1) unbound original and one (1) digital copy of the same on a USB flash drive in the sealed bid envelope.

The bid opening is open to the public. The bid opening can be viewed via TEAMS Meeting Teams Meeting ID: 227 068 784 019 337; Passcode: GX2Yj2vw.

If the bid is forwarded by mail, or other second party delivery service, the sealed envelope containing the bid must be enclosed in another envelope addressed to:

Andy Penick, Procurement Director
Augusta Procurement Department
535 Telfair Street – Suite 605
Augusta, Georgia 30901

Bid Packages may be obtained from the Augusta website, at the Augusta Procurement Department, the Georgia Registry and Euna Openbid.

To schedule an optional site visit of the facility, contact Major C. V. Huffman at (706) 821-1442 or by email at cvhuffman@augustaga.gov for arrangements no later than Thursday, September 24, 2026.

Bidders are to communicate only with the Procurement Office, except at the option site visit. No pricing discussions will be permitted during the site visit. Such discussion may disqualify your bid.

Do not contact any Elected Official, nor Administration, nor Department Head, or other employees of Augusta to discuss the bid specifications. Any such contact will be interpreted as conclusion and will immediately disqualify the bid. Furthermore, Augusta retains the right to bar the bidder from bidding on future bids.

The bid package contains provisions required for the specifications. All firms responding are cautioned to read the Bid Solicitation carefully, and request clarification from Procurement. All questions must be submitted in writing via email addressed to procbidandcontract@augustaga.gov by Friday, September 25, 2026 by 5:00 p.m.

All bid quotes must be made on the bid Form provided. All blank spaces for bid prices must be fully completed and executed when submitted. Failure to provide all request information may cause the bid to be rejected as non-responsive.

The Owner may waive any informalities or minor defects or reject any and all bids. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered.

No bids may be withdrawn for a period of ninety (90) days after bids have been opened, pending the execution of contract with the successful bidder. Should there be reasons why the Contract cannot be awarded within the specified period; the time may be extended by mutual agreement between the Owner and the bidder.

After bids have been submitted, the bidder shall not assert that there was a misunderstanding concerning the nature of the work to be done.

The party to whom the contract is awarded will be issued a Notice of Award. Should there be reasons why the Notice to Award cannot be issued the time may be extended by mutual agreement between the Owner and the Contractor. The owner shall determiner the length of time to issue a Notice of Award and additional post such publicly.

The Owner may make such investigations as he deems necessary to determine the ability of the bidder to perform the work and the bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by or investigation of such bidder fails to satisfy the Owner that such bidder is properly qualified to carry out the obligations of the Agreement and complete the work contemplated therein.

A conditional bid will not be accepted. Award will be made as a whole to one bidder.

The Owner reserves the right to consider bids or modification thereof received at any time before the award is made if such action is in the interest of the Owner.

Each bidder is responsible for reading and being thoroughly familiar with the specifications. The failure or omission of any bidder to do any of the foregoing shall in no way relieve any bidder from any obligation in respect to his bid.

The Owner will not be liable for any costs incurred by any firm prior to receiving the Notice of Award.

The bid will be made to the lowest most responsive and responsible bid meeting all specifications.

Augusta reserves the right to reject any and all bids or any part thereof.

SECTION II
SPECIFICATIONS

The Sheriff's Office is seeking a qualified vendor to rebuild two (2) ERVs which are located at CBWDC. Services are to include removal and replacement of major mechanical and electrical components associated with the energy recovery ventilators assemblies. Inspect associated belts, alignment, mounting hardware, and electrical terminations. Reassemble units after component replacement. Check pulley and sheave alignment. Verify wheel rotation and motor operation. Perform startup and operational check of the ERV after completion of repairs. Confirm proper operation of supply, exhaust, and energy recovery wheel assemblies.

The two ERV units are listed below to include the requested services for both units. To schedule an optional site visit of the facility, contact Major C. V. Huffman at (706) 821-1442 or by email at cvhuffman@augustaga.gov for arrangements no later than Thursday, September 24, 2026.

ERV-1H – Trane- S/N 11978790 is located in G Pod

- Remove relay and relay base
- Reinstall new relay and base
- Remove old ERV wheels and pulleys (2)
- Reinstall New ERV wheels and pulleys (2)
- Remove old wheel contactor
- Remove and replace ERV motor
- Reinstall new wheel contactor
- Remove all belts
- Reinstall and align all new belts
- Remove worn pulleys and sheaves (2)
- Replace and align newly installed pulleys and sheaves (2)
- Remove and replace supply and exhaust contactors (2)
- Remove and replace supply and exhaust overloads (2)
- Remove and replace supply motor
- Clean and sanitize inside of unit

ERV-1G – Trane – S/N 11978789 is located in H Pod

- Remove old ERV wheels and pulleys (2)
- Reinstall new ERV wheels and pulleys (2)
- Remove old wheel contactor
- Remove and replace ERV wheel motor
- Reinstall new wheel contactor
- Remove all belts
- Reinstall and align all new belts
- Remove worn pulleys and sheaves (2)
- Replace and align newly installed pulleys and sheaves (2)
- Remove and replace supply and exhaust contactors (2)
- Remove and replace supply motor
- Clean and sanitize inside of unit

Exhibit D
Price Sheet

Provide a lump sum with a detailed line-item repair cost for parts and labor of each ERV listed in Section II.

Lump sum pricing:

ERV-1H – Trane- S/N 11978790 **Parts: $** _____

Labor: $ _____

ERV-1H - Total: $ _____

ERV-1G – Trane – S/N 11978789 **Parts: $** _____

Labor: $ _____

ERV – 1G - Total $ _____

Lump Sum Total for the repair of both units: $_____

SUBMITTED BY:

Company Name: _____

Address: _____

City/State/Zip Code: _____

Telephone: _____ Email Address: _____

Signature: _____Title: _____ Date: _____

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL

EXHIBIT E
ACKNOWLEDGEMENT OF TERMS AND CONDITIONS:

Bidder shall acknowledge agreement

1. All materials and services furnished will be subject to the approval of the Commission, Administrator, Procurement Director, and Sheriff's Office.
2. All warranties, expressed or implied, must be submitted in writing and will become a part of the vendor's formal offering.
3. Proposed alternative products must be equal in Fit, Form and Function by other than the specified manufacturer must be approved by the Owner in advance. It is the responsibility of the firm to demonstrate that their product is equal in quality and performance.
4. Warranty is to be specified.
5. Proposer has reviewed the terms and conditions of this bid.
6. Termination of Award: Either Augusta or Contractor may terminate work under this award in the event the other party fails to perform in accordance with the specifications. Any party seeking to terminate this award is required to give a thirty (30) day prior written notice to the other party. The vendor shall be paid for any validated services under this award up to the time of termination.
7. FAILURE TO PERFORM/BREACH OF CONTRACT: In the event non-performance or unsatisfactory performance by the Contractor of any obligation of this contract or the Contractor is in substantial non-compliance with any of its terms to include but not limited to multiple acts of a similar nature, Augusta may terminate this contract under the TERMINATION FOR CAUSE clause. PROVIDED, Augusta shall provide written notice to the Contractor of said non-performance or unsatisfactory performance or substantial non-compliance. PROVIDED FURTHER, the Contractor shall have five (5) days after such notice to cure said failure or non-compliance.

I hereby certify that the responses to the above representations, certifications, and other statements are accurate and complete. I agree to abide by all conditions of this Invitation to Bid and certify that I am authorized to sign for the Offeror.

Signature: _____ Date: _____

Name (Printed): _____

Title: _____

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL

Local Small Business Program Preference

The Local Small Business Program provides for Local Small Business Program Preference on all applicable Augusta, Georgia procurements between $101,000 and $300,000 in value.

The Local Small Business Program Preferences for this procurement is:

Waived

There must be a minimum of three (3) certified firms in the Local Small Business Program that can provide the service or product, as specified by the user department, for the LSBP Preference to be considered. As a result of not meeting the minimum service/product requirement, the LSBP Preference is waived for this solicitation.

NO RESPONSE LETTER

Bid Item #26-177	Energy Recovery Ventilators Repair	Due Date: Friday, October 9, 2026, at 11:00 a.m.

To: Augusta, Georgia - Procurement Department

This is to certify that _____, will not be submitting a response to the above referenced solicitation document prepared by Augusta Procurement Department.

Reason(s) for No Submission:

___ Unavailability of required resources

___ Prior commitments

___ Inadequate anticipated funding Level

___ Project Duration

___ Potential conflict of interest

___ Duplication of ongoing effort

___ Other (please explain)

_____

_____

Authorized Representative:

Name: _____

Title: _____

Signature: _____

Date: _____/ _____/ 20____

Baileys Comfort Systems
1068 Franke Industrial Drive Augusta,
GA 30909

Augusta Chiller Services
3871 Oak Drive
Martinez, GA 30907

GoldMech
1559 Broad Street
Augusta, Georgia 30904

D'Antignac & Merritt Heating & Air
1003 Alexander Dr.
Augusta, GA 30909

Bill James & Sons Mechanical
Contractors
1225 New Savannah Rd.
Augusta, GA 30901

Busby's Heating and Air
1236 Gordon Park Rd.
Augusta, GA 30901

5 Seasons Mechanical
6971 Peachtree Industrial Blvd., Suite A
Peachtree Corners, GA 30092

EMCOR Services Air Cond
158 Lott Court
West Columbia, SC 29169

Creighton Laircey Company Inc
1528 Crescent Ct.
Augusta, GA 30909

Sig Cox Heating & Air
Conditioning
1431 Greene St.
Augusta, GA 30901

Doc Savage Heating
2530 Ivey Road
Augusta, GA 30906

J & L Heating & Air Conditioning
2608 Nannette Dr
Augusta, GA 30906

Plunkett Heating
3069 Skinner Mill Rd.
Augusta, GA 30909

Coleman Mechanical Services
135 Henry Miller Street
Harlem, GA 30814

Contract Management Inc.,
1827 Killingsworth Road
Augusta, GA 30904

Martin Mechanical
Contractors, Inc.
160 Maxley Blvd
Athens, GA 30601

Waters Mechanical Inc.,
802 Walter L. Dasher Road
Glennville, GA 30427

Turner Mechanical
12384 Atomic Road
Beech Island, SC 29842

Columbia Mech. Services Inc.
4094 Business Park Court
Evans, GA

Mobley Mechanical Services
P.O. Box 204367
Martinez, GA 30917

C.D. White, Inc.
P.O. Box 1033
Waynesboro, GA 30830

Johnny's Heating and Air
PO Box 6734
Augusta, GA 30916

Larry Pittman& Associates
1249 Gordon Park Road
Augusta, GA 30901

Golden & Golden Heating & Air
2919 Peach Orchard Road
Augusta, GA 30906

Trane
804 Trane Road
Augusta, GA 30909

Southern Mechanical, Inc.
3072 Damascus Road
Augusta, GA 30909

1st Mechanical Services
303 Curie Drive
Alpharetta, GA 30005

ITB 27-177 Energy Recovery Ventilator Repair – CBWDC for Sheriff's Office
MAILED September 9, 2026

ITB 27-177 Energy Recovery Ventilator Repair – CBWDC for Sheriff's Office
Opening 9/9/26 @ 11:00 a.m.

Pg 1 of 2

Atlas Heating and Air
411 Beverly Road
Martinez, GA 30907

Giesbrecht HVAC
1530 Crescent Court
Augusta, GA 30909

Sector One, Inc.
1904 Kings Grant Drive
Augusta, GA 30906

Plunkett Heating & Air
3069 Skinner Mill Road
Augusta, GA 30909

ITB 27-177 Energy Recovery Ventilator Repair – CBWDC for Sheriff's Office
MAILED September 9, 2026

ITB 27-177 Energy Recovery Ventilator Repair – CBWDC for Sheriff's Office
Opening 9/9/26 @ 11:00 a.m.

Pg 2 of 2

Click here to find out how Euna Procurement can better help your purchasing team

Planholders

Add Supplier | Export To Excel

Supplier (6)

Supplier	Download Date
atlas mechanical services inc	09/14/2026
Capveon (YC F26)	10/01/2026
ConstructConnect	09/10/2026
Dodge Data	09/11/2026
Onvia, Inc. - Content Department	09/10/2026
Stiles Services	09/11/2026

Add Supplier

Supplier Details

Supplier Name	atlas mechanical services inc
Contact Name	Patrick cutlip
Address	5107 Parnell Way , Augusta, GA 30907
Email	patrick.cutlip@atlasaugusta.com
Phone Number	706-955-3762

Remove

Documents

Filename	Type	Action
26-177 Energy Recovery Ventilator repair	Bid Document / Specifications	View History

Public Safety Committee

Meeting Date: October 13, 2026

Acceptance of FY 2025 Assistance to Firefighters Grant Award

Department:	Fire
Presenter:	Antonio Burden
Caption:	Motion to approve acceptance of FEMA Assistance to Firefighters Grant award EMW-2025-FG-04323 and authorize the required non-federal cost share of $30,540.55.
Background:	The U.S. Department of Homeland Security, through FEMA, approved Augusta-Richmond County Government for $305,405.45 in federal funding under the FY 2025 Assistance to Firefighters Grant. The award is effective September 21, 2026. The period of performance is September 28, 2026, through September 27, 2028. Acceptance must be completed in FEMA GO before federal funds may be requested or received.
Analysis:	The approved $335,946 project covers annual, confidential 90-minute behavioral health wellness visits for 354 department personnel ($106,200) and multi-cancer early detection screening for 354 firefighters ($229,746).
Financial Impact:	Total approved budget: $335,946.00, consisting of $305,405.45 in federal funding and a required non-federal contribution of at least $30,540.55. The local match is approximately 9.09% of the total approved budget.
Alternatives:	Decline the award and forego the federal funding and the approved firefighter wellness and screening services; or defer action, which would delay award acceptance and access to federal funds.
Recommendation:	Approve the motion to approve acceptance of FEMA Assistance to Firefighters Grant award EMW-2025-FG-04323 and authorize the required non-federal cost share of $30,540.55.
Funds are available in the following accounts:	Fire Department Fund Balance
REVIEWED AND APPROVED BY:	Antonio Burden, Fire Chief

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 09/21/2026

Antonio Burden
AUGUSTA-RICHMOND COUNTY GOVERNMENT
TIMOTHY SCHROER 535 TELFAIR STREET, SUITE 800
AUGUSTA, GA 30901

EMW-2025-FG-04323

Dear Antonio Burden,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2025 Assistance to Firefighters Grant (FG) Grant funding opportunity has been approved in the amount of $305,405.45 in Federal funding. As a condition of this award, you are required to contribute non-Federal funds equal to or greater than $30,540.55 for a total approved budget of $335,946.00. Please see the FY 2025 FG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2025 FG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

Associate Administrator (A)
FEMA Resilience

Cynthia Spishak

Acting Associate Administrator
Resilience

Summary Award Memo

Program: Fiscal Year 2025 Assistance to Firefighters Grant
Recipient: AUGUSTA-RICHMOND COUNTY GOVERNMENT
UEI-EFT: ZH93N1J4TBE8
Award number: EMW-2025-FG-04323

Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2025 Assistance to Firefighters Grant funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	Total
Personnel	$335,946.00
Fringe benefits	$0.00
Travel	$0.00
Equipment	$0.00
Supplies	$0.00
Contractual	$0.00
Construction	$0.00
Other	$0.00
Indirect charges	$0.00
Federal	$305,405.45
Non-federal	$30,540.55
Total	$335,946.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2025 FG NOFO.

Approved request details:

Wellness and fitness programs

Behavioral Health NFPA 1500 or equivalent

DESCRIPTION

The core objective of this initiative is the implementation of a mandatory, structured annual mental health wellness visit for all 354 department personnel. Every employee will participate in a private, confidential 90-minute annual wellness check-in conducted by a contracted, licensed mental health clinician specializing in public safety cultural competency. When clinically indicated during the annual check-in, personnel will be seamlessly connected to optional, confidential outpatient behavioral health follow-up care. The budget links directly to operations and safety: 354 personnel multiplied by a contracted rate of $300 per session yields a total project cost of $106,200. This is an all-inclusive clinical rate with zero administrative or overhead add-ons requested from the grant. By placing a licensed clinician face-to-face with all 354 members annually, this project bridges the gap between suffering in silence and accessing care, moving away from late-stage intervention toward early-stage, structured preservation of our workforce.

QUANTITY	UNIT PRICE	TOTAL
354	$300.00	$106,200.00

BUDGET CLASS

Personnel

Cancer Screening Physical

DESCRIPTION

Our department is requesting support to provide Multi Cancer Early Detection (MCED) One Test screening for 354 firefighters each of whom serves our community with courage, often at great personal risk. These men and women are not just employees; they are parents, spouses, neighbors, and mentors who routinely enter environments filled with carcinogens that the average person will never encounter. In 2026, cancer remains the leading cause of line of duty death among firefighters, accounting for roughly two thirds of career firefighter fatalities according to the IAFF. Despite improvements in gear and decontamination practices, exposure to diesel exhaust, burning synthetics, and toxic particulates continues to elevate cancer risk far beyond that of the general population. The MCED One Test offers a way to protect those who protect us. Using advanced cell free DNA methylation analysis, the test screens for signals associated with more than 50 cancer types many of which have no routine screening options. This project will provide each firefighter with access to this early detection tool, coordinate sample collection, and ensure follow up pathways with local healthcare providers. By integrating MCED testing into our wellness program, we take a proactive step toward safeguarding the long term health of our personnel.

QUANTITY	UNIT PRICE	TOTAL
354	$649.00	$229,746.00

BUDGET CLASS

Personnel

Equipment

Monitor/Defibrillator - 15 leads

DESCRIPTION

This initiative will procure twenty-six (26) field-ready, multi-parameter Zoll X Series Advanced Monitor/Defibrillator units. Each platform includes 12-Lead ECG, non-invasive pacing, high-resolution Pulse Oximetry, Pulse Carbon Monoxide, End-Tidal Waveform Capnography, automated BVM ventilation tracking, Non-Invasive Blood Pressure, Real CPR Help, and Rescue Net Remote View telemetry streaming. This uniform procurement eliminates severe clinical gaps across all primary response apparatus.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	0	$61,455.75	$0.00	Equipment

CHANGE FROM APPLICATION

Quantity from **26** to **0**

JUSTIFICATION

This reduction is due to the relative prioritization of one or more of your items or projects.

Agreement Articles

Program: Fiscal Year 2025 Assistance to Firefighters Grant
Recipient: AUGUSTA-RICHMOND COUNTY GOVERNMENT
UEI-EFT: ZH93N1J4TBE8
Award number: EMW-2025-FG-04323

Table of contents

Article 1	**Assurances, Administrative Requirements, Cost Principles, Representations and Certifications**
Article 2	**General Acknowledgements and Assurances**
Article 3	**Age Discrimination Act of 1975**
Article 4	**American Security Drone Act of 2023**
Article 5	**Americans with Disabilities Act of 1990**
Article 6	**Civil Rights Act of 1964 – Title VI**
Article 7	**Civil Rights Act of 1968 – Title VIII**
Article 8	**Communication and Cooperation with the Department of Homeland Security and Immigration Officials**
Article 9	**CHIPS and Science Act of 2022**
Article 10	**Copyright**
Article 11	**Debarment and Suspension**
Article 12	**Drug Free Workplace Act of 1988**
Article 13	**Duplicative Costs**
Article 14	**Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX**
Article 15	**Energy Policy and Conservation Act of 1975**
Article 16	**Equal Treatment of Faith-Based Organizations**
Article 17	**False Claims Act and Program Fraud Civil Remedies**
Article 18	**Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act**
Article 19	**Federal Debt Status**
Article 20	**Fly America Act**
Article 21	**Hotel and Motel Fire Safety Act of 1990**
Article 22	**John S. McCain National Defense Authorization Act of Fiscal Year 2019**
Article 23	**Lobbying Prohibitions**
Article 24	**National Environmental Policy Act**
Article 25	**National Security Presidential Memorandum-33 (NSPM-33) and Provisions of the Science and CHIPS Act of 2022**

Article 26 Patents and Intellectual Property Rights
Article 27 Procurement of Recovered Materials
Article 28 Rehabilitation Act of 1973
Article 29 Reporting Recipient Integrity and Performance Matters
Article 30 Reporting Subawards and Executive Compensation
Article 31 Required Use of American Iron, Steel, Manufactured Products, and Construction Materials
Article 32 Subrecipient Monitoring and Management
Article 33 System for Award Management and Unique Entity Identifier Requirements
Article 34 Termination of a Federal Award
Article 35 Trafficking Victims Protection Act of 2000
Article 36 Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism (USA PATRIOT Act of 2001)
Article 37 Whistleblower Protection Act
Article 38 All Executive Orders Related to Grants
Article 39 Executive Order 14332, Improving Oversight of Federal Grantmaking
Article 40 Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving
Article 41 Executive Order 13224, Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism
Article 42 Acknowledgement of Federal Funding from DHS
Article 43 Activities Conducted Abroad
Article 44 Collection and Use of Personally Identifiable Information
Article 45 Non-Supplanting Requirements
Article 46 Notice of Funding Opportunity (NOFO) Requirements
Article 47 SAFECOM
Article 48 Use of DHS Seal, Logo, and Flags
Article 49 Environmental Planning and Historic Preservation (EHP) Review
Article 50 Applicability of DHS Standard Terms and Conditions to Tribal Nations

Article 51	**Acceptance of Post Award Changes**
Article 52	**Disposition of Equipment Acquired Under the Federal Award**
Article 53	**Prior Approval for Modification of Approved Budget**
Article 54	**Build America, Buy America Act (BABAA) Required Contract Provision & Self-Certification**
Article 55	**Incorporation of Information Bulletin No. 582**
Article 56	**Award Performance Goals**
Article 57	**Indirect Cost Rate**

Article 1	**Assurances, Administrative Requirements, Cost Principles, Representations and Certifications** Recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non- Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances, as instructed.
Article 2	**General Acknowledgements and Assurances** a. Recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in effect as of the federal award date and located in Title 2, Code of Federal Regulations, Part 200 and adopted by DHS at 2 C.F.R. § 3002.10. b. All recipients and subrecipients must acknowledge and agree to provide DHS access to records, accounts, documents, information, facilities, and staff pursuant to 2 C.F.R. § 200.337. 1) Recipients must cooperate with any DHS compliance reviews or compliance investigations. 2) Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal award and permit access to facilities and personnel. 3) Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. 4) Recipients must comply with all other special reporting, data collection, and evaluation requirements required by law, federal regulation, Notice of Funding Opportunity, federal award specific terms and conditions, and/or DHS Component program guidance. Organization costs related to data and evaluation are allowable. The definition of data and evaluation costs is in 2 C.F.R. § 200.455(c), the full text of which is incorporated by reference.
Article 3	**Age Discrimination Act of 1975** Recipients must comply with the Age Discrimination Act of 1975, Public Law 94-135 (codified as amended at Title 42, U.S. Code § 6101 et seq.), which prohibits recipients from discriminating on the basis of age in any program or activity receiving federal financial assistance.
Article 4	**American Security Drone Act of 2023** Recipients must comply with the American Security Drone Act of 2023, of the National Defense Authorization Act for Fiscal Year 2024, Pub. L. 118-31 (41 U.S.C. § 3901 note prec.), which prohibits the procurement and operation of covered unmanned aircraft systems manufactured or assembled by covered foreign entities.

Article 5	**Americans with Disabilities Act of 1990** Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.
Article 6	**Civil Rights Act of 1964 – Title VI** Recipients must comply with the Civil Rights Act of 1964, which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations are in 6 C.F.R. Part 21. The Federal Emergency Management Agency's (FEMA) implementing regulations are in 44 C.F.R. Part 7.
Article 7	**Civil Rights Act of 1968 – Title VIII** Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. 90-284 (codified as amended at 42 U.S.C. § 3601 et seq.) which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection. therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex, as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. See 24 C.F.R. Part 100, Subpart D.

Article 8 **Communication and Cooperation with the Department of Homeland Security and Immigration Officials**

(1) The Department of Homeland Security will analyze whether the conditions in this section will be applied to any grant program in a way that is consistent with the specific statutes that apply to each grant program because the purpose of each grant program has a nexus to immigration activities, law enforcement, or national security, including preventing and responding to acts of terrorism and extremism, and DHS may tailor the conditions in this section to a specific grant program. DHS will clarify in the grant documents whether and how the terms in this section apply to each grant. (2) Where applicable, recipients and subrecipients of funds under an award must agree that they will comply with the following requirements related to coordination and cooperation with DHS and immigration officials: (a) They must comply with the requirements of 8 U.S.C. §§ 1373 and 1644. These statutes prohibit restrictions on information sharing by state and local government entities with DHS regarding the citizenship or immigration status, lawful or unlawful, of any individual. Additionally, 8 U.S.C. §§ 1373 prohibits any person or agency from prohibiting, or in any way restricting, a Federal, State, or local government entity from doing any of the following with respect to information regarding the immigration status of any individual: 1) sending such information to, or requesting or receiving such information from, Federal immigration officials; 2) maintaining such information; or 3) exchanging such information with any other Federal, State, or local government entity; (b) They must comply with other relevant laws related to immigration, including prohibitions on encouraging or inducing an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv), prohibitions on transporting or moving illegal aliens, 8 U.S.C. § 1324(a)(1)(A)(ii), prohibitions on harboring, concealing, or shielding from detection illegal aliens, 8 U.S.C. § 1324(a)(1)(A)(iii), and any applicable conspiracy, aiding or abetting, or attempt liability regarding these statutes; (c) They will honor requests for cooperation with immigration detainers, including requests for information regarding criminal history, expected release date, actual release date, detention location, nationality, residence, and employment; and requests for short-term detention of not more than 48 hours of an alien pursuant to a valid detainer to allow DHS to assume custody. A jurisdiction does not fail to comply with this requirement merely because it lacks the necessary resources to assist in a particular instance. They will not prohibit voluntary cooperation with DHS under 8 U.S.C. § 1357(g). (d) That they will provide access to detainees, such as when an immigration officer seeks to interview a person who might be a removable alien; and (e) That they will not leak or otherwise publicize the existence of an immigration enforcement operation. (3) By accepting the grant award, recipients are certifying that: They do not, and will not during the term of this award, operate any program that benefits illegal immigrants or incentivizes illegal immigration by establishing or maintaining programs providing direct financial support or public benefits to illegal immigrants. (a) Illegal immigrant means any alien, as defined in 8 U.S.C. § 1101(a)(3), who has no lawful immigration status in the United States. (4) The recipient must certify under penalty of perjury pursuant to 28 U.S.C. § 1746 and using a form that is acceptable to DHS, that it will comply with the requirements of this term. Additionally, the recipient agrees that it will require any subrecipients or

	contractors to certify in the same manner that they will comply with this term prior to providing them with any funding under this award. (5) The recipient agrees that compliance with this term is material to the Government's decision to make or continue with this award and that the Department of homeland Security may terminate this grant, or take any other allowable enforcement action, if the recipient fails to comply with this term.
Article 9	**CHIPS and Science Act of 2022** (1) Recipients of DHS research and development (R&D) awards must report to the DHS Component research program office any finding or determination of sex based and sexual harassment and/or an administrative or disciplinary action taken against principal investigators (PI) or co-investigators (Co-PI) to be completed by an authorized organizational representative (AOR) at the recipient institution. (2) Notification. An AOR must disclose the following information to agencies within 10 days of the date that the finding is made, or 10 days from when a recipient imposes an administrative action on the reported individual, whichever is sooner. Reports should include: (a) Award number, (b) Name of PI or Co-PI being reported, (c) Awardee name, (d) Awardee address, (e) AOR name, title, phone, and email address, (f) Indication of the report type: (i) Finding or determination has been made that the reported individual violated awardee policies or codes of conduct, statutes, or regulations related to sexual harassment, sexual assault, or other forms of harassment, including the date that the finding was made. (ii) Imposition of an administrative or disciplinary action by the recipient on the reporting individual related to a finding/determination or an investigation of an alleged violation of recipient policy or codes of conduct, statutes, or regulations, or other forms of harassment. (iii) The date and nature of the administrative/disciplinary action, including a basic explanation or description of the event, which should not disclose personally identifiable information regarding any complaints or individuals involved. Any description provided must be consistent with the Family Educational Rights in Privacy Act. (3) Definitions. (a) An "authorized organizational representative (AOR)" is an administrative official who, on behalf of the proposing institution, is empowered to make certifications and representations and can commit the institution to the conduct of a project that an agency is being asked to support as well as adhere to various agency policies and award requirements. (b) "Principal investigators and co-principal investigators" are award personnel supported by a grant, cooperative agreement, or contract under Federal law. (c) A "reported individual" refers to recipient personnel who have been reported to a federal agency for potential sexual harassment violations. (d) "Sex based harassment" means a form of sex discrimination and includes harassment based on sex, sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity. (e) "Sexual harassment" means unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when this conduct explicitly or implicitly affects an individual's employment, unreasonably interferes with an individual's work performance, or creates an intimidating, hostile, or offensive work environment, whether such activity is carried out by a supervisor or by a co-worker, volunteer, or contractor.

Article 10	**Copyright** Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 to any work first produced under federal awards and also include an acknowledgement that the work was produced under a federal award (including the federal award number and federal awarding agency). As detailed in 2 C.F.R. § 200.315, a federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes and to authorize others to do so.
Article 11	**Debarment and Suspension** Recipients must comply with the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689 set forth at 2 C.F.R. Part 180 as implemented by DHS at 2 C.F.R. Part 3000. These regulations prohibit recipients from entering into covered transactions (such as subawards and contracts) with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.
Article 12	**Drug Free Workplace Act of 1988** Recipients must comply with the Drug-Free Workplace Act of 1988 and drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the government-wide implementation of the Drug-Free Workplace Act of 1988.
Article 13	**Duplicative Costs** Recipients are prohibited from charging any cost to this federal award that will be included as a cost or used to meet cost sharing requirements of any other federal award in either the current or a prior budget period. However, recipients may shift costs that are allowable under two or more federal awards where otherwise permitted by federal statutes, regulations, or the federal award terms and conditions.
Article 14	**Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX** Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. 92-318 (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17. FEMA's implementing regulations are in 44 C.F.R. Part 19.

Article 15	**Energy Policy and Conservation Act of 1975** Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94-163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act of 1975.
Article 16	**Equal Treatment of Faith-Based Organizations** Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs. It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries.
Article 17	**False Claims Act and Program Fraud Civil Remedies** Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§ 3729- 3733, which prohibits the submission of false or fraudulent claims for payment to the Federal Government and details the administrative remedies for false claims and statements made.
Article 18	**Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act** Recipients must agree that its compliance in all respects with all applicable Federal anti-discrimination laws is material to the government's payment decisions for purposes of 31 U.S.C. § 3729(b)(4) (Definition of "material"). (1) Definitions. As used in this term – (a) DEI means "diversity, equity, and inclusion." (b) DEIA means "diversity, equity, inclusion, and accessibility." (c) Discriminatory equity ideology has the meaning set forth in Section 2(b) of Executive Order 14190. (d) Federal anti-discrimination laws mean Federal civil rights law that protect individual Americans from discrimination on the basis of race, color, sex, religion, and national origin. (2) Grant award certification. (a) By accepting the grant award, recipients are certifying that: (i) They do not, and will not during the term of this financial assistance award, operate any programs that advance or promote DEI, DEIA, or discriminatory equity ideology in violation of Federal anti-discrimination laws; and (3) DHS reserves the right to suspend payments in whole or in part and/or terminate financial assistance awards if the Secretary of Homeland Security or the Secretary's designee determines that the recipient has violated any provision of subsection (2). (4) Upon suspension or termination under subsection (3), all funds received by the recipient shall be deemed to be in excess of the amount that the recipient is determined to be entitled to under the Federal award for purposes of 2 C.F.R. § 200.346. As such, all amounts received will constitute a debt to the Federal Government that may be pursued to the maximum extent permitted by law.

Article 19	**Federal Debt Status** All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments.
Article 20	**Fly America Act** Recipients must comply with Preference for U.S. Flag Air Carriers (Certificated Air Carriers List | US Department of Transportation) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.
Article 21	**Hotel and Motel Fire Safety Act of 1990** Recipients must ensure that all conference, meeting, convention, or training space funded entirely or in part by federal award funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990.
Article 22	**John S. McCain National Defense Authorization Act of Fiscal Year 2019** Recipients, subrecipients, and their contractors and subcontractors are prohibited from obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200.
Article 23	**Lobbying Prohibitions** None of the funds provided under a federal award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification. Recipients must file a lobbying certification form found on Grants.gov Lobbying Form as described in Appendix A to 6 C.F.R. Part 9, and file a lobbying disclosure form as described in Appendix B to 6 C.F.R. Part 9 found on Grants.gov as the Disclosure of Lobbying Activities (SF-LLL).
Article 24	**National Environmental Policy Act** Recipients must comply with the requirements of the National Environmental Policy Act of 1969, (NEPA).

Article 25	**National Security Presidential Memorandum-33 (NSPM-33) and Provisions of the Science and CHIPS Act of 2022** (1) Recipient research institutions ("covered institutions") must comply with the requirements in NSPM-33 and provisions of Pub. L.117-167, Section 10254 (codified at 42 U.S.C. § 18951) certifying that the institution has established and operates a research security program that includes elements relating to: (a) cybersecurity; (b) foreign travel security; (c) research security training; and (d) export control training, as appropriate. (2) Definition. "Covered institutions" means recipient research institutions receiving federal Research and Development (R&D) science and engineering support "in excess of $50 million per year."
Article 26	**Patents and Intellectual Property Rights** Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. and applicable regulations governing inventions and patents, including the regulations issued by the Department of Commerce at 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Awards, Contracts, and Cooperative Agreements) and the standard patent rights clause set forth at 37 C.F.R. § 401.14.
Article 27	**Procurement of Recovered Materials** States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act at 42 U.S.C. § 6962) and 2 C.F.R. § 200.323. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.
Article 28	**Rehabilitation Act of 1973** Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. 93-112 (codified as amended at 29 U.S.C. § 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.
Article 29	**Reporting Recipient Integrity and Performance Matters** If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds $10,000,000 for any period of time during the period of performance of the federal award, then the recipient must comply with the requirements set forth in the government-wide federal award term and condition for Recipient Integrity and Performance Matters in 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated by reference.

Article 30 **Reporting Subawards and Executive Compensation**

For federal awards that total or exceed $30,000, recipients are required to comply with the government-wide federal award term and condition on Reporting Subawards and Executive Compensation set forth at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated by reference.

Article 31 **Required Use of American Iron, Steel, Manufactured Products, and Construction Materials**

(1) Recipients of a federal award from a financial assistance program that provides funding for infrastructure are hereby notified that none of the funds provided under this federal award may be used for a project for infrastructure unless: (a) all iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (b) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (c) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. (2) The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project. (3) Waivers. When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. The agency should notify the recipient for information on the process for requesting a waiver from these requirements. a. When the Federal agency has determined that one of the following exceptions applies, the federal awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that: i. applying the domestic content procurement preference would be inconsistent with the public interest; ii. the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or iii. the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25%. b. A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. c. There may be instances where a federal award qualifies, in whole or in part, for an existing waiver described at "Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. (4) Definitions. The definitions applicable to this term are set forth at 2 C.F.R. § 184.3, the full text of which is incorporated by reference.

Article 32	**Subrecipient Monitoring and Management** Pass-through entities must comply with the requirements for subrecipient monitoring and management.
Article 33	**System for Award Management and Unique Entity Identifier Requirements** Recipients are required to comply with the requirements set forth in the governmentwide federal award term and condition regarding the System for Award Management and Unique Entity Identifier Requirements in 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated reference.
Article 34	**Termination of a Federal Award** (1) By DHS. DHS may terminate a federal award, in whole or in part, for the following reasons: (a) If the recipient fails to comply with the terms and conditions of the federal award; (b) With the consent of the recipient, in which case the parties must agree upon the termination conditions, including the effective date, and in the case of partial termination, the portion to be terminated; (c) Pursuant to the terms and conditions of the federal award; or (d) For convenience, pursuant to Executive Order 14332, Improving Oversight of Federal Grantmaking, including when the award no longer advances agency priorities or the national interest, but subject to appropriate exceptions, including agreements entered into in furtherance of international trade agreements or those awarded by the Department of Commerce under title XCIX of the William M. (Mac) Thornberry National Defense Authorization Act for Fiscal Year 2021 (Public Law 116-283), the CHIPS and Science Act of 2022 (Public Law 117-167), or Division F of the Infrastructure Investment and Jobs Act (Public Law 117-58). (2) By the Recipient. The recipient may terminate the federal award, in whole or in part, by sending written notification to DHS stating the reasons for such termination, the effective date, and in the case of partial termination, the portion to be terminated. However, if DHS determines that the remaining portion of the federal award will not accomplish the purposes for which the federal award was made, DHS may terminate the federal award in its entirety. (3) Notice. Either party will provide written notice of intent to terminate for any reason to the other party no less than 30 calendar days prior to the effective date of the termination. (4) Compliance with Closeout Requirements for Terminated Awards. The recipient must continue to comply with closeout requirements in 2 C.F.R. §§ 200.344-200.345 after an award is terminated.
Article 35	**Trafficking Victims Protection Act of 2000** Recipients must comply with the requirements of the government-wide federal award term and condition which implements Trafficking Victims Protection Act of 2000, Pub. L. 106-386, § 106 (codified as amended at 22 U.S.C. § 7104). The federal award term and condition is in 2 C.F.R. § 175.105, the full text of which is incorporated by reference.

Article 36	**Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism (USA PATRIOT Act of 2001)** Recipients must comply with the requirements of Pub. L. 107-56, Section 817 of the USA PATRIOT Act, which amends 18 U.S.C. §§ 175–175c.
Article 37	**Whistleblower Protection Act** Recipients must comply with the statutory requirements for whistleblower protections in 10 U.S.C § 4701 and 41 U.S.C. § 4712.
Article 38	**All Executive Orders Related to Grants** Presidential Executive Orders. Recipients must comply with the requirements and actions of Presidential executive orders related to grants (also known as federal assistance and financial assistance), including those published after the date of this publication, the full text of which are incorporated by reference.
Article 39	**Executive Order 14332, Improving Oversight of Federal Grantmaking** Draw Down of Funds. Recipients are prohibited from directly drawing down general grant funds for specific projects without the affirmative authorization of DHS. Recipients must provide written payment justification, with specificity, for requests for each drawdown.
Article 40	**Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving** Federal Leadership on Reducing Text Messaging While Driving. Recipients are encouraged to adopt and enforce policies that ban text messaging while driving recipient-owned, recipient-rented, or privately owned vehicles when on official government business or when performing any work for or on behalf of the Federal Government. Recipients are also encouraged to conduct the initiatives of the type described in Section 3(a) of Executive Order 13513.
Article 41	**Executive Order 13224, Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism** Terrorist Financing. Recipients must comply with Executive Order 13224 and applicable statutory prohibitions on transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible for ensuring compliance with the Executive Order and laws.
Article 42	**Acknowledgement of Federal Funding from DHS** Recipients must acknowledge their use of federal award funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal award funds.

Article 43	**Activities Conducted Abroad** Recipients must coordinate with appropriate government authorities when performing project activities outside the United States obtain all appropriate licenses, permits, or approvals.
Article 44	**Collection and Use of Personally Identifiable Information** (1) Recipients who collect personally identifiable information (PII) as part of carrying out the scope of work under a federal award are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. (2) Definition. DHS defines “PII” as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.
Article 45	**Non-Supplanting Requirements** Recipients of federal awards under programs that prohibit supplanting by law must ensure that federal funds supplement but do not supplant non-federal funds that, in the absence of such federal funds, would otherwise have been made available for the same purpose.
Article 46	**Notice of Funding Opportunity (NOFO) Requirements** All the instructions, guidance, limitations, scope of work, and other conditions set forth in the NOFO for this federal award are incorporated by reference. All recipients must comply with any such requirements set forth in the NOFO. If a condition of the NOFO is inconsistent with these terms and conditions and any such terms of the federal award, the condition in the NOFO shall be invalid to the extent of the inconsistency. The remainder of that condition and all other conditions set forth in the NOFO shall remain in effect.
Article 47	**SAFECOM** Recipients receiving federal awards made under DHS programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications. The SAFECOM Guidance is updated annually and can be found at Funding and Sustainment | CISA.
Article 48	**Use of DHS Seal, Logo, and Flags** Recipients must obtain written permission from DHS prior to using the DHS seals, logos, crests, or reproductions of flags, or likenesses of DHS agency officials. This includes use of DHS component (e.g., FEMA, CISA, etc.) seals, logos, crests, or reproductions of flags, or likenesses of component officials.

Article 49 **Environmental Planning and Historic Preservation (EHP) Review**

FEMA funded activities that could impact the environment and historic properties are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state, and local laws. FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; Endangered Species Act; National Historic Preservation Act of 1966, as amended; Clean Water Act; Clean Air Act; National Flood Insurance Program regulations; and any other applicable laws, regulations and executive orders (EO). General guidance for FEMA's EHP process is available on FEMA.gov. Specific applicant guidance on how to submit information for EHP review depends on the individual grant program. Applicants should contact their grant program officer to be put in contact with EHP staff responsible for assisting with their specific grant program. The FEMA EHP review process must be completed before funds are released to carry out the proposed project. Otherwise, FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. FEMA may also need to perform a project closeout review to ensure the applicant complied with all required EHP conditions identified in the initial review. If ground is disturbed during construction, the applicant will monitor the ground disturbance, and if any potential archaeological resources are discovered, the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and FEMA. EO 11988, Floodplain Management, and EO 11990, Protection of Wetlands, require that all federal actions in or affecting the floodplain or wetlands be reviewed for opportunities to relocate, and be evaluated for social, economic, historical, environmental, legal, and safety considerations. FEMA's regulations at 44 C.F.R. Part 9 implement the EOs and require an eight-step review process if a proposed action is in a floodplain or wetland or has the potential to affect or be affected by a floodplain or wetland.

Article 50 **Applicability of DHS Standard Terms and Conditions to Tribal Nations**

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to sub-recipients as a matter of law, regulation, or executive order. If the requirement does not apply to Tribal Nations, or there is a federal law or regulation exempting its application to Tribal Nations, then the acceptance by Tribal Nations, or acquiescence to DHS Standard Terms and Conditions does not change or alter its inapplicability to a Tribal Nation. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribal Nations where it does not already exist.

Article 51 **Acceptance of Post Award Changes**

Should FEMA determine that an error has been made in the award package, or if an administrative change must be made to the award package, recipients will be notified of the change in writing. Once the notification has been made, any subsequent requests for funds will indicate recipient acceptance of the changes to the award. Please email FEMA Grant Management Operations at ASK-GMD@fema.dhs.gov for any questions.

Article 52 **Disposition of Equipment Acquired Under the Federal Award**

When original or replacement equipment acquired under this award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the non-state recipient or subrecipient (including subrecipients of a state or Tribal Nation), must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313(e). State recipients must follow the disposition requirements in accordance with state laws and procedures noted in 2 C.F.R. § 200.313(b). Tribal Nations must follow the disposition requirements in accordance with tribal laws and procedures noted in 2 C.F.R. § 200.313(b); and if such laws and procedures do not exist, then Tribal Nations must follow the disposition instructions in 2 C.F.R. § 200.313(e).

Article 53 **Prior Approval for Modification of Approved Budget**

Before making any change to the FEMA approved budget for this award, a written request must be submitted and approved by FEMA as required by 2 C.F.R. § 200.308. For purposes of non-construction projects, FEMA is using its discretion to impose an additional restriction under 2 C.F.R. § 200.308(i) regarding the transfer of funds among direct cost categories, programs, functions, or activities. For awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently $350,000) and where the cumulative amount of such transfers exceeds or is expected to exceed 10% of the total budget FEMA last approved, transferring funds among direct cost categories, programs, functions, or activities is unallowable without prior written approval from FEMA. For purposes of awards that support both construction and non-construction work, 2 C.F.R. § 200.308(f)(9) requires the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. Any deviations from a FEMA approved budget must be reported in the first Federal Financial Report (SF-425) that is submitted following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article 54	**Build America, Buy America Act (BABAA) Required Contract Provision & Self-Certification** In addition to the DHS Standard Terms & Conditions regarding Required Use of American Iron, Steel, Manufactured Products, and Construction Materials, recipients and subrecipients of FEMA financial assistance programs that are subject to BABAA must include a Buy America Preference contract provision as noted in 2 C.F.R. § 184.4 and a contractor self-certification as required by the FEMA Buy America Preference in FEMA Financial Assistance Programs for Infrastructure Policy (FEMA Policy #207-22-0001). This requirement applies to all subawards, contracts, and purchase orders for work performed, or products supplied under the FEMA award subject to BABAA.
Article 55	**Incorporation of Information Bulletin No. 582** Information Bulletin No. 582 and any successor Information Bulletins are incorporated into the terms of this grant award.
Article 56	**Award Performance Goals** FEMA will measure the recipient's performance of the grant by comparing the number of items requested in its application, the numbers acquired (ordered, paid, and received) within the period of performance. In order to measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient is required to report on the recipients compliance with the applicable industry, local, state and national standards described in the NOFO.
Article 57	**Indirect Cost Rate** 2 C.F.R. § 200.211(b)(16) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the approved indirect cost rate associated with the award must be documented in the budget or other award materials approved by FEMA and maintained in the official award file.

Obligating document

1. Agreement No.	2. Amendment No.	3. Recipient No.	4. Type of Action	5. Control No.
EMW-2025-FG-04323	N/A	582204274	AWARD	WX01671N2026T

6. Recipient Name and Address	7. Issuing FEMA Office and Address	8. Payment Office and Address
AUGUSTA-RICHMOND COUNTY GOVERNMENT 535 TELFAIR ST STE 800 AUGUSTA, GA 30901	Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646	FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742

9. Name of Recipient Project Officer	9a. Phone No.	10. Name of FEMA Project Coordinator	10a. Phone No.
Antonio Burden	7067999804	Assistance to Firefighters Grant Program	1-866-274-0960

11. Effective Date of This Action	12. Method of Payment	13. Assistance Arrangement	14. Performance Period
09/21/2026	OTHER - FEMA GO	COST SHARING	09/28/2026 to 09/27/2028 **Budget Period** 09/28/2026 to 09/27/2028

15. Description of Action a. (Indicate funding data for awards or financial changes)

Program Name Abbreviation	Assistance Listing No.	Accounting Data (ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
FG	97.044	2026-FK-GB01 - P410-xxxx-4101-D	$0.00	$305,405.45	$305,405.45	30,540.55
		Totals	$0.00	$305,405.45	$305,405.45	$30,540.55

b. To describe changes other than funding data or financial changes, attach schedule and check here:
N/A

~~16.FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)~~
This field is not applicable for digitally signed grant agreements

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
18. FEMA SIGNATORY OFFICIAL (Name and Title) Cynthia Spishak, Acting Associate Administrator Resilience	DATE 09/21/2026

AUGUSTA, GEORGIA
New Grant Proposal/Application

Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.

Proposal	Project No.	Project Title
PR000641	FIRE	FY 2025 AFG Equipment, Wellness and Fitness (FG-04323)

Requesting grant funds offered by the Federal Emergency Management Agency for Fire Department equipment, wellness and Fitness to purchase Multi-Cancer Early Detection (MCED) Screening, Preventive Mental Health visits and Advanced Heart Monitor/Defibrillator./ Cash Match: 10%, Cash Match Funding Source is Fire Department Fund Balance 274000000/1342210 / EEO notification required: No . EEO Notified: No

Awarded $305,405.50 Fed. fund

Start Date: 09/01/2026 **End Date:** 09/01/2028
Submit Date: 06/18/2026 **Department:** 034 Fire **Cash Match?** Y
Total Budgeted Amount: 1,933,794.41 **Total Funding Agency:** 1,757,995.41 **Total Cash Match:** 175,799.00

Sponsor: GM0016 Federal Emergency Management
Sponsor Type: PT Pass thru Federal
Purpose: 18 Emergency Service **Flow Thru ID:** FEMA

Contacts

Type	ID	Name		Phone
I	26402	HARVEY, SARAH	Sarah Harvey	706-821-2573
I				

Approvals

Type	By	Date
FA	A. BURDEN	06/18/2026

Dept. Signature: _____
Grant Coordinator Signature: NHW 7/10/2026

1.) I have reviewed the Grant application and enclosed materials and:

✗ Find the grant/award to be feasible to the needs of Augusta Richmond County

o Deny the request

_____ 7/11/26
Finance Director Date

2.) I have reviewed the Grant application and enclosed materials and:

✓ Approve the Department Agency to move forward with the application

o Deny the request

_____ 7/13/2026
Administrator Date

This form will also be used to provide the external auditors with information on all grants for compliance and certification requirements as required by the State and Federal Government.

Public Safety Committee Meeting

Meeting Date: November 10, 2026

Award of RFP #26-264 – Architectural Design Services,
Augusta-Richmond County Joint Operations Center

Department:	Fire
Presenter:	Antonio Burden, Fire Chief
Caption:	Motion to approve the award of RFP #26-264, Architectural Design Services for the Augusta-Richmond County Joint Operations Center, to MPS Architects, P.C., in the amount of $179,500.00.
Background:	Augusta-Richmond County issued RFP #26-264 to obtain architectural design services for the Joint Operations Center. Four firms were evaluated through the established competitive selection process.
Analysis:	The Evaluation Committee reviewed the proposals using the published evaluation criteria, including qualifications and experience, organization and approach, project understanding and scope, financial stability, schedule, references, and presentations. MPS Architects, P.C. ranked first and is recommended for award.
Financial Impact:	The proposed contract amount is $179,500.00. Funding is available in SPLOST VI account 328034510-5212112.
Alternatives:	Do not approve the award and provide further direction to staff.
Recommendation:	Approve the award of RFP #26-264 to MPS Architects, P.C. for architectural design services for the Augusta-Richmond County Joint Operations Center in the amount of $179,500.00.
Funds are available in the following accounts:	SPLOST VI – 328034510-5212112/211328501-5212112
REVIEWED AND APPROVED BY:	Antonio Burden, Fire Chief

RFQ/P - Request for Qualification and Proposal

Sealed proposal will be received at this office until **Tuesday, April 7, 2026 @ 11:00 a.m. and will be opened publicly. Opening may also be viewed via Teams: Meeting ID: 265 931 165 295 93; Passcode: P2f4hZ27** for furnishing:

RFQ/P #26-264 Augusta Richmond County Joint Operations Center for Augusta, GA – Fire Department

Proposals will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of **Andy Penick, Procurement Director.** No proposals will be accepted by email; all proposal must be received by mail or hand delivered. All submittals must be received during our normal office hours from 8:30 a.m. to 5:00 p.m., Monday through Friday.

RFQ/P documents may be obtained on the Augusta, Georgia web site under the Procurement Department ARCBid (http://appweb2.augustaga.gov/NewARCBid/ARCBid.html), Euna OpenBids (https://network.demandstar.com) and Georgia Procurement Registry (https://ssl.doas.state.ga.us/gpr/index).RFQ/P documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Suite 605, Augusta, GA 30901. Addenda will also be posted on the above listed website.

Mandatory pre-qualification/proposal conference will be held on Monday, March 23, 2026 @ 11:00 a.m. at 3310 Old Louisville Road, Augusta GA 30901. Mandatory Site Visit to follow.

Questions, request for clarifications or interpretations regarding this proposal must be submitted to the Procurement Department:

Augusta Procurement Department
Attn: Tywanna Scott
535 Telfair Street - Room 605
Augusta, Georgia 30901
Phone: 706-821-2422
Email: procbidandcontract@augustaga.gov

All request for clarifications or interpretations must for this proposal must be submitted in writing by electronic email to procbidandcontract@augustaga.gov to the Procurement Department on or before the close of business Tuesday, March 24, 2026 @ 5:00 P.M.

No proposal may be withdrawn for a period of ninety **(90)** days after proposal have been opened, pending the execution of contract with the successful bidder.

***Invitation for proposal and specifications*.** An invitation for proposal shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions applicable to the procurement. **All specific requirements contained in this request for qualification/proposal including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the proposal which are not waivable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark RFQ/P number on the outside of the envelope.

GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over $2,499 in value to enroll in E-Verify, regardless of the number of employees.

Bidders are cautioned that acquisition of the proposal documents through any source other than the office of the Procurement Department is not advisable. Acquisition of proposal documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

No proposals will be accepted by email; all proposal must be received by mail or hand delivered.

Publish:

Augusta Chronicle March 5, 12, 19, 2026

RFQ/P Opening: RFQ/P Item #26-264 Architectural Design Services for Augusta Richmond County Joint Operations Center for Augusta, GA - Augusta Fire Department
RFQ/P Due Date: Monday, April 13, 2026 @ 3:00 p.m.

Total Number Specifications Mailed Out: 23
Total Number Specifications Download (Demandstar): 15
Total Electronic Notifications (Demandstar): 352
Georgia Procurement Registry: 1281
Pre-Bid Conference Attendees: 22
Total Packages Submitted: 4
Total Non-Compliant: 0

Vendors	Attachment "B"	Addendum 1	E-Verify Number	SAVE Form	Original & USB Drive	Fee Proposal
2KM Architects, Inc. 529 Greene Street Augusta, GA 30901	Yes	Yes	312290	Yes	Yes	Yes
Dikinson Architects 771 Broad Street, Suite 200 Augusta, GA 30901	Yes	Yes	67757	Yes	Yes	Yes
Johnson, Laschober & Associates, P. C. 1296 Broad Street Augusta, GA 30901	Yes	Yes	226309	Yes	Yes	Yes
MPS Architects, P. C. 1019 Broad Street Augusta, GA 30901	Yes	Yes	2620461	Yes	Yes	Yes

2 - No Response Letter: GMC & Studio 3 Design Group

Vendors			2KM Architects, Inc. 529 Greene Street Augusta, GA 30901	Dikinson Architects 771 Broad Street Suite 200 Augusta, GA 30901	Johnson, Laschober & Associates, P. C. 1296 Broad Street Augusta, GA 30901	MPS Architects, P. C. 1019 Broad Street Augusta, GA 30901	2KM Architects, Inc. 529 Greene Street Augusta, GA 30901	Dikinson Architects 771 Broad Street Suite 200 Augusta, GA 30901	Johnson, Laschober & Associates, P. C. 1296 Broad Street Augusta, GA 30901	MPS Architects, P. C. 1019 Broad Street Augusta, GA 30901
Phase 1			**Ranking of 0-5 (Enter a number value between 0 and 5)**							
Evaluation Criteria	**Ranking**	**Points**	**Scale 0 (Low) to 5 (High)**				**Weighted Scores**			
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized	N/A	Pass/Fail	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS
2. Qualifications & Experience	(0-5)	20	3.3	3.5	4.0	3.8	65.0	70.0	80.0	76.7
3. Organization & Approach	(0-5)	15	3.4	3.6	3.7	3.8	51.7	53.4	55.0	56.7
4. Scope of Services: Proposers shall provide a clear and concise narrative describing their understanding of the Southside EOC/Training Facility project and their approach to delivering all services outlined in this Scope of Work. The response shall address the following: •Project Understanding •Technical Approach •Project Management & Quality Control	(0-5)	25	3.5	3.9	3.9	4.1	87.5	96.7	97.5	103.3
5. Financial Stability	(0-5)	5	3.3	3.7	3.7	3.7	16.7	18.3	18.3	18.3
6. Schedule of Work	(0-5)	5	2.7	3.5	3.5	3.8	13.3	17.5	17.5	19.2
7. References	(0-5)	5	3.3	3.7	3.7	3.7	16.7	18.3	18.3	18.3
Phase 1 Total - (Total Maximum Ranking 35 - Maximum Weighted Total Possible 375)			19.5	21.8	22.4	22.9	250.8	274.2	286.7	292.5
Phase 2 (Option - Numbers 8-9) (Vendors May Not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)										
8. Presentation by Team	(0-5)	10					0.0	0.0	0.0	0.0
9. Q&A Response to Panel Questions	(0-5)	5					0.0	0.0	0.0	0.0
10. Cost/Fee Proposal Consideration (only choose 1 line according to dollar value of the proposal in relation to all fee proposals - enter the point value for the one line only)										
Lowest Fees	5	10					0.0	0.0	0.0	0.0
Second	5	6					0.0	0.0	0.0	0.0
Third	5	4					0.0	0.0	0.0	0.0
Forth	5	2					0.0	0.0	0.0	0.0
Fifth	5	1					0.0	0.0	0.0	0.0
Total Phase 2 - (Total Maximum Ranking 15 - Maximum Weighted Total Possible 125)			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)										
Total Cumulative Score (Maximum point is 500)			19.5	21.8	22.4	22.9	250.8	274.2	286.7	292.5

Internal Use Only

Evaluator: Cumulative Date: Phase I - 4/27/2026

Procurement DepartmentRepresentative:___Tywanna Scott_____

Procurement Department Completion Date: Phase I - 4/27/26

Augusta GEORGIA

Fire Department

Antonio Burden, Fire Chief

October 21, 2026

Mr. Andy Penick, Procurement Director

Ref: Vendor Award Recommendation RFP #26-264 Architectural Design Services
Augusta-Richmond County Joint Operations Center

Dear Mr. Penick:

The Augusta Fire Department recommends the award of RFP #26-264, Architectural Design Services for the Augusta-Richmond County Joint Operations Center, to MPS Architects, P.C., in the amount of $179,500.00.

Proposals were evaluated by the designated Evaluation Committee in accordance with the criteria established in the Request for Proposals. The evaluation process considered qualifications and experience, organization and approach, understanding of the project scope, financial stability, proposed schedule, references, and presentation and interview performance. MPS Architects, P.C. received the highest overall cumulative score, demonstrating the strongest overall evaluation results among the responding firms. The firm received particularly strong scores in its understanding of the project scope, proposed technical approach, project management, schedule of work, and presentation to the Evaluation Committee.

MPS Architects, P.C. submitted a proposed fee of $179,500.00 for the architectural design services. The original estimated budget identified on the Solicitations Check Form List was $60,000. The proposed fee exceeds the original estimate by $119,500

Although the proposed fee exceeds the initial budget estimate, additional funding is available within the SPLOST VI account 328034510-5212112 to accommodate the difference. A revised Procurement Solicitation Form Checklist has been attached to this recommendation with the corrected budget amount.

The availability of these additional funds will allow the project to proceed with the highest-ranked firm without requiring a reduction in the proposed scope of architectural design services.

Based on the Evaluation Committee's cumulative scoring, the qualifications and demonstrated project understanding of MPS Architects, P.C., and the availability of sufficient funding within

Augusta Fire Department
3117 Deans Bridge Road, Augusta GA 30906
(706) 821-2909 – Phone (706) 821-2907-Fax
WWW.AUGUSTAGA.GOV

the identified SPLOST VI account, the [Department Name] recommends approval of the award of RFP #26-264 to MPS Architects, P.C., in the amount of $179,500.00.

This recommendation is submitted for consideration and approval in accordance with Augusta-Richmond County's procurement procedures.

If you have questions or require further information, do not hesitate to contact me at 706-821-1640 or 706-821-2933.

Sincerely,

Antonio Burden
Fire Chief

Augusta GEORGIA

PROCUREMENT DEPARTMENT

Procurement Solicitation Form Checklist

The following Information is required prior to processing your request.

Date *
2/20/2026
Estimate date which Product or Service is needed.

Requesting Department *
Fire Department

Project Contact First Name *
Antonio

Project Contact Last Name *
Burden

Project Contact Email *
aburden@augustaga.gov

Phone Number: *
706-821-1640

1. What type of solicitation? *
- ITB
- RFQ
- RFP
- RFI
- PROFESSIONAL SERVICES

Annual Bid *
- Yes
- No

2. Project Name *
Architectural Design Services for Southside EOC/Training Facility

3. Project Description:
Architectural and design services for the conversion of the Southside Elementary Media Center into a modern Emergency Operations Center (EOC) and the renovation of existing restroom facilities to include shower installations.

4. Funding Source:

General Fund
Federal
Grant
State Contract
other
State
SPLOST
T-SPLOST
Enterprise Funds

5. Funding Available: Yes No

6. Project Type:* Federal Project Transit Project Local Project

7. Type of Work* Construction
Professional Services
Airport
Other

8. Independent Cost Analysis Matrix for Federal/State funded projects valued at $100,000.00 or more:* Yes No

10. Estimated Budget* ~~$ 60000.00~~ $179,500

11. Org Key for Advertisement* 274-03-4110
Numbers only and formatted ___-__-____/5233111

11a. Job Ledger # (if applicable): Numbers only and formatted ___-__-____

12. Org Key for Plan room Spec charges (If applicable) Numbers only and formatted ___-__-____/5233111

12a. Job Ledger # (if applicable): Numbers only and formatted ___-__-____

13. Org Key/Expenses Code: Project and Services* 328-30-4510/5212112
Numbers only and formatted ___-__-____/_____

13a. Job Ledger # (if applicable): Numbers only and formatted ___-__-____/_____

14. Bonds Required

Bond requirements are based on department policy, type of project, and the estimated budget of a project. A bond(s) may be required, even if this form indicates otherwise.

Bid Bond Required
Payment & Performance Bond Required

The Procurement Department will not be held responsible for any Federal, State or Grant Information that is required for publication.

17. Specifications Upload *	Scope of Work_v2.docx Word Files	38.41KB
18. Drawings Upload	PDF Files	
19. Item previously purchased:	Yes No	
20-A. Pre-Bid Conference	Mandatory Optional N/A	
20-B. Site Visit Required	Mandatory Optional N/A	
21. List of vendors to receive copy of Specifications. *	Word Only and formatted for 5160 Avery Labels Vendor List.docx	13.79KB
22. AUGUSTA, GA CODE Sec 1-10-52 Sealed Proposals (RFP/RFQ):	Conditions for use. In accordance with O.C.G.A. § 36-91-21(c)(1)(C), the competitive sealed proposals method may be utilized when it is determined in writing to be the most advantageous to Augusta, Georgia, taking into consideration the evaluation factors set forth in the request for proposals. The evaluation factors in the request for proposals shall be the basis on which the award decision is made when the sealed proposal method is used. Augusta, Georgia is not restricted from using alternative procurement methods for obtaining the best value on any procurement, such as Construction Management at Risk, Design/Build, etc. Justification:	

Requester's Signature *

Lee M. Rigdon

THIS SOLICITATION WILL NOT BE ADVERTISED UNTIL PROCUREMENT RECEIVES THE INFORMATION REQUESTED ABOVE. ALL NECESSARY POSTAGE AND PRINTING COST WILL BE CHARGED TO YOUR DEPARTMENT.

Procurement (Revised: 7/19/16)

CREATIVE CORRECTIONS
1120 CONNECTICUT AVENUE, NW
SUITE 431
WASHINGTON, D.C. 20036-8211

2KM ARCHITECTS
529 GREENE STREET
AUGUSTA, GA 30901

HOK
133 PEACHTREE STREET, NE
SUITE 4800
ATLANTA, GEORGIA 30303

MBI COMPANIES
299 N WEISGARBER ROAD
KNOXVILLE, TN 37919

REAL TIME DETENTION
P.O. BOX 577
NOBLESVILLE, IN 46061

PRAXIS3
100 PEACHSTREET ST NW,
SUITE 1450
ATLANTA, GA 30303

WOLD ARCHITECTS & ENGINEERS
205 EAST MAIN STREET
JACKSON, TENNESSEE 38301

MCMILLAN PAZDAN SMITH
ARCHITECTURE
1019 BROAD STREET
AUGUSTA, GA 30901

ANTONIO BURDEN
FIRE DEPARTMENT

BID ITEM #26-264 ARCHITECTURAL DESIGN SERVICES FOR AUGUSTA RICHMOND COUNTY JOINT OPERATIONS CENTER FOR AUGUSTA, GA-FIRE DEPARTMENT
RFQ DUE: TUES, April 7, 2026 @ 11:00A.M.

STUDIO 3 DESIGN GROUP
1617 WALTON WAY
AUGUSTA, GA 30904

STUDIO 8 DESIGN, LLC
2722 N. OAK STREET
VALDOSTA, GA 31602

JOHNSON LASCHOBER &
ASSOCIATES
1296 BROAD STREET
AUGUSTA, GA 30901

PRECISION PLANNING
400 PIKE BLVD.
LAWRENCEVILLE, GA 30046

GMC ARCHITECTS
801 BROAD STREET, SUITE 900
AUGUSTA, GA 30901

DUBLIN CONSTRUCTION
305 S WASHINGTON ST.
DUBLIN, GA 31021

HDR
1917 S. 67TH STREET
OMAHA, NE 68106-2973

CHRISTOPHER BOOKER &
ASSOCIATES, PC – ARCHITECTS
670 BROAD STREET
AUGUSTA, GA 30901

LEA RIGDON
FIRE DEPARTMENT

BID ITEM #26-264ARCHITECTURAL DESIGN SERVICES FOR AUGUSTA RICHMOND COUNTY JOINT OPERATIONS CENTER FOR AUGUSTA, GA-FIRE DEPARTMENT
MAIL DATE: 06/05/2026

DICKINSON ARCHITECTS
771 BROAD STREET, SUITE 200
AUGUSTA, GA 30901

CRA ARCHITECTS
2027 THOMASVILLE RD.
TALLAHASSEE, FL 30901

IPG, INCORPORATION:
ARCHITECTS & PLANNER
807 NORTHWOOD PARK DRIVE
VALDOSTA, GA 31602

NEW SOUTH CONSTRUCTION
1180 WEST PEACHTREE ST. NW,
STE 700
ATLANTA, GA 30309

BENESCH ENGINEERS
1005 BROAD STREET SUITE 200
AUGUSTA, GA 30901

CHEATHAM FLETCHER SCOTT
ARCHITECTS + DESIGN
420 8TH STREET
AUGUSTA, GA 30901

MOSELEY ARCHITECTS
1320 MAIN STREET
SUITE 300
COLUMBIA, SC 29201

YOLAND JACKSON
COMPLIANCE

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Planholders

Add Supplier | Export To Excel

Supplier (15)

Supplier	Download Date
AECOM	04/02/2026
Breedlove Land Planning	03/11/2026
Clemons Rutherford & Assoc Inc	03/17/2026
Coffman Engineers, Inc.	03/11/2026
ConstructConnect	03/11/2026
DLZ	03/15/2026
Dodge Data	03/10/2026
Fortellar	03/11/2026
Goodwyn Mills Cawood (GMC)	04/02/2026
Inspire Placemaking Collective, Inc.	03/11/2026
Martin/Martin, Inc.	03/12/2026
OCI Associates, LLC	03/10/2026
Onvia, Inc. - Content Department	03/10/2026
Studio 3 Design Group	03/24/2026
Thomas & Hutton Engineering Co.	03/10/2026

Add Supplier

Supplier Details

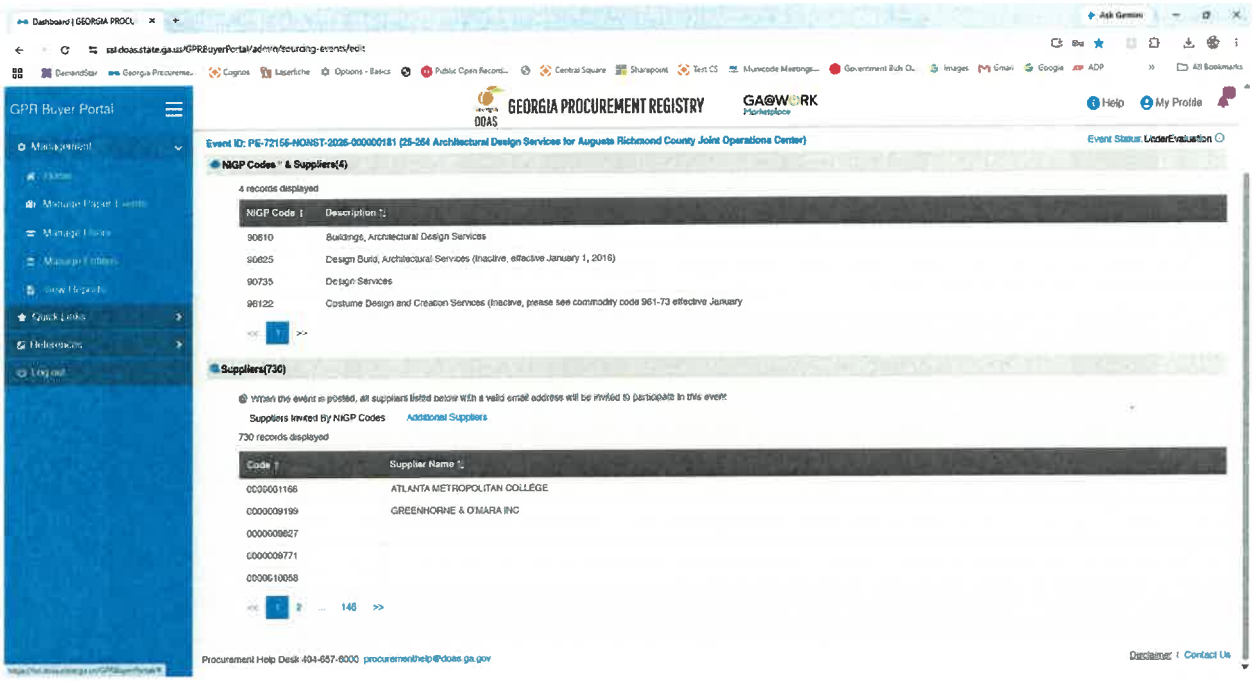
Supplier Name	AECOM
Contact Name	Clint Riley
Address	2151 Pickens Street, Suite 301 , Columbia, SC 29201

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Phone Number 803-254-4400

Documents

Filename	Type	Action
26-264_RFQP	Bid Document / Specifications	View History
26-264_ADD1	Addendum	View History
26-264_DRAWING	Miscellaneous	View History


GPR Buyer Portal
GEORGIA PROCUREMENT REGISTRY
GA@WORK Marketplace
Help
My Profile
Event ID: PE-72156-NOAST-2026-000000181 (25-264 Architectural Design Services for Augusta Richmond County Joint Operations Center)
Event Status: UnderEvaluation
NIGP Codes * & Suppliers(4)
4 records displayed
NIGP Code
Description
90610
Buildings, Architectural Design Services
90625
Design Build, Architectural Services (Inactive, effective January 1, 2016)
90735
Design Services
96122
Costume Design and Creation Services (Inactive, please see commodity code 961-73 effective January
Suppliers(730)
When this event is posted, all suppliers listed below with a valid email address will be invited to participate in this event
Suppliers Invited By NIGP Codes
Additional Suppliers
730 records displayed
Code
Supplier Name
0000001166
ATLANTA METROPOLITAN COLLEGE
0000009199
GREENHORNE & O'MARA INC
0000009827
0000009771
0000010058
146
Procurement Help Desk 404-657-6000 procurementhelp@doas.ga.gov
Disclaimer
Contact Us

FYI: Process Regarding Request for Proposals

Sec. 1-10-51. Request for proposals.

Request for proposals shall be handled in the same manner as the bid process as described above for solicitation and awarding of contracts for goods or services with the following exceptions:

(a) Only the names of the vendors making offers shall be disclosed at the proposal opening.

(b) Content of the proposals submitted by competing persons shall not be disclosed during the process of the negotiations.

(c) Proposals shall be open for public inspection only after the award is made.

(d) Proprietary or confidential information, marked as such in each proposal, shall not be disclosed without the written consent of the offeror.

(e) Discussions may be conducted with responsible persons submitting a proposal determined to have a reasonable chance of being selected for the award. These discussions may be held for the purpose of clarification to assure a full understanding of the solicitation requirement and responsiveness thereto.

(f) Revisions may be permitted after submissions and prior to award for the purpose of obtaining the best and final offers.

(g) In conducting discussions with the persons submitting the proposals, there shall be no disclosure of any information derived from the other persons submitting proposals.

Sec. 1-10-52. Sealed proposals.

(a) *Conditions for use*. In accordance with O.C.G.A. § 36-91-21(c)(1)(C), the competitive sealed proposals method may be utilized when it is determined in writing to be the most advantageous to Augusta, Georgia, taking into consideration the evaluation factors set forth in the request for proposals. The evaluation factors in the request for proposals shall be the basis on which the award decision is made when the sealed proposal method is used. Augusta, Georgia is not restricted from using alternative procurement methods for

obtaining the best value on any procurement, such as Construction Management at Risk, Design/Build, etc.

(b) *Request for proposals.* Competitive sealed proposals shall be solicited through a request for proposals (RFP).

(c) *Public notice*. Adequate public notice of the request for proposals shall be given in the same manner as provided in section 1-10- 50(c)(Public Notice and Bidder's List); provided the normal period of time between notice and receipt of proposals minimally shall be fifteen (15) calendar days.

(d) *Pre-proposal conference.* A pre-proposal conference may be scheduled at least five (5) days prior to the date set for receipt of proposals, and notice shall be handled in a manner similar to section 1-10-50(c)-Public Notice and Bidder's List. No information provided at such pre-proposal conference shall be binding upon Augusta, Georgia unless provided in writing to all offerors.

(e) *Receipt of proposals*. Proposals will be received at the time and place designated in the request for proposals, complete with bidder qualification and technical information. No late proposals shall be accepted. Price information shall be separated from the proposal in a sealed envelope and opened only after the proposals have been reviewed and ranked.

The names of the offerors will be identified at the proposal acceptance; however, no proposal will be handled so as to permit disclosure of the detailed contents of the response until after award of contract. A record of all responses shall be prepared and maintained for the files and audit purposes.

(f) *Public inspection*. The responses will be open for public inspection only after contract award. Proprietary or confidential information marked as such in each proposal will not be disclosed without written consent of the offeror.

(g) *Evaluation and selection*. The request for proposals shall state the relative importance of price and other evaluation factors that will be used in the context of proposal evaluation and contract award. (Pricing proposals will not be opened until the proposals have been reviewed and ranked). Such evaluation factors may include, but not be limited to:

(1) The ability, capacity, and skill of the offeror to perform the contract or

provide the services required;

(2) The capability of the offeror to perform the contract or provide the service promptly or within the time specified, without delay or interference;

(3) The character, integrity, reputation, judgment, experience, and efficiency of the offeror;

(4) The quality of performance on previous contracts;

(5) The previous and existing compliance by the offeror with laws and ordinances relating to the contract or services;

(6) The sufficiency of the financial resources of the offeror relating to his ability to perform the contract;

(7) The quality, availability, and adaptability of the supplies or services to the particular use required; and

(8) Price.

(h) *Selection committee*. A selection committee, minimally consisting of representatives of the procurement office, the using agency, and the Administrator's office or his designee shall convene for the purpose of evaluating the proposals.

(i) *Preliminary negotiations*. Discussions with the offerors and technical revisions to the proposals may occur. Discussions may be conducted with the responsible offerors who submit proposals for the purpose of clarification and to assure full understanding of, and conformance to, the solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revision of proposals and such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of information derived from proposals submitted by competing offerors.

(j) From the date proposals are received by the Procurement Director through the date of contract award, no offeror shall make any substitutions, deletions,

additions or other changes in the configuration or structure of the offeror's teams or members of the offeror's team.

(k) *Final negotiations and letting the contract.* The Committee shall rank the technical proposals, open and consider the pricing proposals submitted by each offeror. Award shall be made or recommended for award through the Augusta, Georgia Administrator, to the most responsible and responsive offeror whose proposal is determined to be the most advantageous to Augusta, Georgia, taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain a written report of the basis on which the award is made/recommended. The contract shall be awarded or let in accordance with the procedures set forth in this Section and the other applicable sections of this chapter.

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Issue Date:	2026.09.11	*Clarification 1: 2026.10.20*
Project Name:	ARC JOC | RFP/Q 26-264	
MPS Proj Number:	02600368.00	

Scope of Work Description

Based upon discussion of scope, areas for renovation included in design services are limited to interior modifications only to accommodate:

A. EOC Renovation
   a. EOC to be the primary focus of this renovation.
   b. Current Rooms:
      i. 114, Media Center (New EOC)
      ii. 115, Media Specialist (New EMA Director Office)
      iii. 116, Toilet
      iv. 119, Workroom (New MAC Conference Room)
      v. 121, Storage
      vi. 124, Office
      vii. 125, Conference
      viii. 126, Toilet
      ix. 127, Janitor
   c. *Clarification 1: Design of the EOC will include coordination for the design with Owner's IT infrastructure, equipment, and FFE for the new space.*

B. Gym Restrooms Renovation
   a. These restrooms are to be converted to have a convenience shower and meet ADA requirements for the restrooms. No decontamination shower required.
   b. Current Rooms:
      i. E030A, Girls
      ii. E032, Boys
   c. *Clarification 1: Yes, design can encompass a sink, toilet, and shower in each single occupant restroom for the redesign.*

C. Typical Restrooms Refresh
   a. To receive new fixtures only.
   b. Current Rooms:
      i. 109B, Private Toilet
      ii. 103B, Private Toilet
      iii. 112, Private Toilet (M)
      iv. 113, Private Toilet (F)

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v. 116, Private Toilet
vi. 126, Private Toilet
vii. E004, Private Toilet
viii. E006, Private Toilet
ix. E012, Private Toilet
x. E013, Private Toilet
xi. E015, Private Toilet
xii. E018C, Private Toilet
xiii. E018E, Private Toilet
xiv. E026, Private Toilet
xv. E027, Private Toilet
xvi. E029B, Private Toilet
xvii. E043, Boys
xviii. E044, Girls
xix. E045C, Private Toilet
xx. E046B, Private Toilet
xxi. E048C, Private Toilet
xxii. E053, Boys
xxiii. E054, Girls
xxiv. E058C, Private Toilet
xxv. E060C, Private Toilet
xxvi. E065, Girls
xxvii. E066, Boys

c. *Clarification 1: "new fixtures" referenced would encompass new plumbing fixtures (sinks, toilets) to refresh and accommodate the new adult occupants for the building.*

D. Site improvements
   a. To be provided as an additional service item and may be excluded from basic scope of services.
   b. *Clarification 1: Addendum 1 indicated crush and run only in scope of work with pavement modifications to be performed at a future date. Fee can be provided with clarification of scope of work.*

Outline Description of Base Design Services to Be Provided

Based on the overall needs for this project and understood project delivery methodology, we intend to deliver a comprehensive bid document package for bidding, plan review, and construction to include Architectural, Interior Design, Plumbing Engineering, Mechanical Engineering, and Electrical Engineering under our scope of services.

Required testing, special inspections, structural engineering, fire protection engineering, and civil engineering are excluded from this scope of work.

Outlined below are the roles and deliverables expected to be necessary for documentation:

Architectural:

- Existing facility field verification + assessment report
- Life safety and building code analysis
- Floor plans and reflected ceiling plans

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- Room finish schedule, door schedule, window schedule, and details
- Project Manual / Specifications
- Bidding Support
- Plan Review Support
- Project Management / Coordination
  - Regular Owner Design Meetings, for a total of 10 planned meetings
- Quality Management

Interior Design and Finish Selections:

- Prepare preliminary color/finish palette option (carpet, paint, hard tile, etc.)
- Refine interior design palette concept based on feedback
- Specify all final finish materials
- Create floor finish and wall accent patterns as required
- Interior details and elevations as required
- Furniture and signage selections are excluded from this scope of work

Structural Engineering:

- Existing facility field verification + assessment report
- No design work is anticipated in scope of work as defined, and is therefore excluded

Mechanical/Plumbing Engineering:

- Existing facility field verification + assessment report
- Isolated HVAC systems design to meet EOC requirements
- Balancing existing systems to remain in place as required for renovation scope of work
- Floor plans with double line layout for ductwork
- Schedules, sections, and details
- Control diagrams
- Details as required
- Specifications
- Equipment room layouts, as required
- Flow diagrams for major systems

Electrical Engineering:

- Existing facility field verification + assessment report
- Detailed analysis of existing building capacity and new design requirements
- Lighting floor plans and fixture schedule

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- Power floor plans
- Panel schedules
- System diagrams
- Equipment room layouts
- Specifications
- Emergency backup power system design to meet EOC requirements
  - *Clarification 1: Electrical assessment and design will be provided for emergency power backup and sizing of generator for power requirements of the building per Owner direction. Generator procurement and installation will be included in the scope of work for the General Contractor in the Construction Services.*

Construction Contract Administration:

- Construction Contract Administration scope of work is based on an anticipated 7 month construction schedule for the projected project delivery.
- 1x a month site observation visits to ensure conformance with design intent
- Participate in project team meetings during construction
- Review and respond to requests for information from General Contractor in regards to design intent clarifications
- Review and approve submittals and shop drawings, as required
- Review monthly Applications for Payment, as applicable
- Review and provide comments to Contractor's punch list prior to substantial completion
- Final Site visit to confirm substantial completion
- Issuance of AIA G704, Certificate of Substantial Completion

Additional Clarifications:

1. Field verifications and engineering assessments are to remain in scope of services.
2. Electrical engineering scope to include a full building generator for backup power.
3. HVAC system design redundancy / isolation for shut-off protocol to be limited to area in scope for the EOC renovation. Remaining building system work is not in scope.
4. ADA upgrades to be limited to the areas of renovation work.
5. Design team will utilize the applicable International Existing Building Code as applicable per AHJ approval for code interpretations.

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6. Construction Contract Administration design work to assist General Contractor in corrective efforts due to deviation from design intent to be performed as an additional service, to be compensated by the General Contractor.

Listed Exclusions:

Per scope of work descriptions, addendum 1, and clarifications:

1. Site improvements are not included in base design services.
2. Electronic surveillance systems, design, and FFE a are to be designed by others, owner furnished, and owner installed.
3. IT infrastructure, improvements, and network cabling are to be designed by others, owner furnished, and owner installed.
4. Building systems are understood to be in working order and will not require design modifications for building occupancy (including, but not limited to: electrical systems, mechanical systems, plumbing systems, fire protection systems, building structures, and building envelope).
5. Building envelope assessment has not been requested and is therefore not included in base design services.
6. Kitchen equipment design is not include in base design services.

END OF DOCUMENT

RFQ/P #26-264

August 10, 2026

REQUEST FOR CLARIFICATION

to furnish

Architectural Design Services Augusta Richmond County Joint Operations Center

For

Augusta-Richmond County (herein "Augusta")
On behalf of Augusta-Richmond County
(herein "Augusta") – Fire Department
Joint Operations Center is Located at
3310 Old Louisville Road, Augusta, GA 30901

RESPONSE DUE BY THURSDAY August 13, 2026, BY 12:00 NOON

An Email response is acceptable to procbidandcontract@augustaga.gov

Augusta, GA is requesting clarification of your response for RFQ/P #26-264 Architectural Design Services for Augusta Richmond County Joint Operations Center for Augusta-Richmond County (herein "Augusta") – Fire Department

Confirm your understanding of the **RPQ/P #26-264 Architectural Design Services for Augusta Richmond County Joint Operations Center for Augusta-Richmond County (herein "Augusta") – Fire Department**. Per the specifications include in RFQ/P 26-264 Design Services were requested for the following item:

1) SECTION III - ARCHITECTURAL & ENGINEERING DESIGN SERVICES
2) SECTION IV EOC TECHNOLOGY & INFRASTRUCTURE INTEGRATION
3) SECTION V INTERIOR BUILD-OUT: RESTROOMS & SHOWERS
4) SECTION VI SITE IMPROVEMENTS: PARKING AREA

Project Deliverable were requested for the following items:

SECTION VII PROJECT DELIVERABLES

The awarded firms will be requested to provide at a minimum the following deliverables in reference to the above listed scope of services:

Deliverable	Description
Schematic Design	Preliminary floor plans and spatial layouts, including conceptual site layout and preliminary parking configuration.
Design Development	Refined plans include material selections, AV placement, and developed parking layout with surface recommendation and drainage approach.
Construction Docs	Final 100% sealed architectural, structural, MEP, and civil blueprints, including site grading plans, drainage details, parking layout and striping, and all specifications required for permitting and construction.
Bid Support	Assisting with GA State Contract/Cooperative Purchasing documentation.
Construction Admin & Project Management	Full construction oversight including interior and site work, schedule management, contractor coordination, review of civil and architectural submittals, change order review, site visits, RFI responses, and final punch list inspection.
FF&E Procurement Package	Furniture schedules, vendor coordination, purchasing documentation, delivery coordination, and installation verification.
Warranty & Project Closeout Documentation	Collection and delivery of as-built drawings, warranties, O&M manuals, equipment documentation, and coordination of operational training for Owner personnel prior to final project acceptance.

Please provide your fees as a Lump Sum total amount and not as a percentage of Construction Cost.

Enter Fee Proposal Cost below for each of the Task Items shown.
Bidder's may provide additional details on Task Items on a separate sheet.

Email your response to procbidandcontract@augustaga.gov
no later than 12:00 p.m. on Thursday, August 13, 2026

Fee Proposal

Architectural Design Services
for Augusta Richmond County Joint Operations Center

1. Schematic Design Phase: *estimated at 4 week duration*	$ 39,490
2. Design Development Phase: *estimated at 4 week duration, to proceed immediately into following phase*	$ 42,000
3. Construction Documents Phase *estimated at 6 week duration*	$ 51,340
4. Bidding Phase	$ 10,770
5. Construction Phase *estimated at 7 month duration*	$ 32,310
6. Project Closeout	$ 3,590
Total Fee:	$ 179,500

PROPOSAL SUBMITTED BY:

NAME: William Gray

COMPANY: MPS Architects, P.C.

ADDRESS: 1019 Broad Street

CITY/STATE: Augusta, GA 30901

TELEPHONE: o: (706) 736-3661

FAX: N/A **EMAIL:** wgray@mcmillanpazdansmith.com

SIGNATURE: 

THIS FORM MUST BE RETURNED WITH YOUR SUBMITTAL

Fee Proposal

Additional Services Excluded from Base Architectural Design Service Fee:

FF&E Service Fees for Discussion:

FF&E & Procurement - Furniture:	$ 12,500
FF&E & Procurement - AV Equipment:	$ 9,200
Stormwater Engineering - If Required:	$ 10,000
Civil Engineering - If Required:	$ 30,000

Meeting Name

Meeting Date: EnterTextHere

Item Name

Department:	Information Technology
Presenter:	Reggie Horne, CIO
Caption:	Approve Proposal with Woolpert for Support of the Cityworks Upgrade to the Trimble Unity Platform via sole source procurement.
Background:	The Augusta Information Technology Department has been exploring options for upgrading Cityworks. Cityworks is the City of Augusta's enterprise asset management and work order software system. This system is used by multiple departments to manage their workflows, route customer requests, and manage physical assets. Major users include Utilities, Central Services, the Marshal's Office, Parks & Recreation, Engineering, and 311.
Analysis:	Augusta IT would like to engage Woolpert to help support the upgrade of the Development (DEV) and Production (PROD) Cityworks environments and to provide train-the-trainer training for end users thus enabling a smooth transition to upgraded functionality. The Cityworks DEV and PROD environments will be migrated to the latest cloud-based SaaS known as Trimble Unity (formerly Cityworks). Enhanced mobile functionality will also be included in this upgrade.
Financial Impact:	The attached proposal sets terms for upgrade support on a time-and-materials basis. The cost will be shared between Augusta IT and Augusta Utilities. Hours will be billed as incurred, with a total approximate cost between $197,600.00 and $246,100.00 depending on the effort required for report conversion. Cost not to exceed $246,100.00.
Alternatives:	N/A
Recommendation:	Approve Proposal with Woolpert for Support of the Cityworks Upgrade to the Trimble Unity Platform
Funds are available in the following accounts:	325122110/212925006 and 507043490/82600090
REVIEWED AND APPROVED BY:	N/A

Augusta GEORGIA

INFORMATION TECHNOLOGY

Reggie Horne
Chief Information Officer

Jeff Lewis
Deputy Chief Information Officer

Gary Hewett
Deputy Chief Information Officer

To: Mr. Andy Penick, Director, Procurement

From: Reggie Horne, CIO RH

Date: October 26, 2026

Subject: Request for Approval – Cityworks Upgrade to Trimble Unity

---

The Augusta Information Technology Department has been exploring options for upgrading Cityworks. Cityworks is the City of Augusta's enterprise asset management and work order software system. This system is used by multiple departments to manage their workflows, route customer requests, and manage physical assets. Major users include Utilities, Central Services, the Marshal's Office, Parks & Recreation, Engineering, and 311.

Augusta IT would like to engage Woolpert to help support the upgrade of the Development (DEV) and Production (PROD) Cityworks environments and to provide train-the-trainer training for end users thus enabling a smooth transition to upgraded functionality. The Cityworks DEV and PROD environments will be migrated to the latest cloud-based SaaS known as Trimble Unity (formerly Cityworks). Enhanced mobile functionality will also be included in this upgrade.

I've attached the proposal from Woolpert for this project, and it includes all the necessary work components to support this upgrade. The attached statement of work sets terms for upgrade support on a time-and-materials basis. Hours will be billed as incurred, with a total approximate cost between $197,00.00 and $247,000.00 depending on the effort required for report conversion.

This upgrade is to be funded from 325122110/212925006 and 507043490/82600090. I am sending this request through Procurement for sole-source authorization. I am requesting sole-source approval as Woolpert is the original integrator of the Cityworks system for Augusta. Upon your review and approval, this item will be submitted to the Augusta Commission for final approval.

Thank you in advance for your consideration and response.

Approve/Deny: Andy Penick Date: 10/27/26
Mr. Andy Penick, Director, Procurement

Attachment

Information Technology
535 Telfair Street, Building 2000
Augusta, GA 30901
(706) 821-2522 – FAX (706) 821-2530
www.AugustaGa.gov

Augusta GEORGIA

Print Form

Sole Source Justification (Reference Article 6, Procurement Source Selection Methods and Contract Awards, § 1-10-56 SOLE SOURCE PROCUREMENT

Vendor: Woolpert **E-Verify Number:** 11815

Commodity: Cityworks Upgrade to Trimble Unity

Estimated annual expenditure for the above commodity or service: Not to Exceed $ 197,000 to 247,000

Initial all entries below that apply to the proposed purchase. Attach a memorandum containing complete justification and support documentation as directed in initialed entry. (More than one entry will apply to most sole source products/services requested).

_____ 1. SOLE SOURCE REQUEST IS FOR THE ORIGINAL MANUFACTURER OR PROVIDER, THERE ARE NO REGIONAL DISTRIBUTORS. (Attach the manufacturer's written certification that no regional distributors exist. Item no. 4 also must be completed.)

_____ 2. SOLE SOURCE REQUEST IS FOR ONLY THE AUGUSTA GEORGIA AREA DISTRIBUTOR OF THE ORIGINAL MANUFACTURER OR PROVIDER. (Attach the manufacturer's — not the distributor's — written certification that identifies all regional distributors. Item no. 4 also must be completed.)

_____ 3. THE PARTS/EQUIPMENT ARE NOT INTERCHANGEABLE WITH SIMILAR PARTS OF ANOTHER MANUFACTURER. (Explain in separate memorandum.)

_____ 4. THIS IS THE ONLY KNOWN ITEM OR SERVICE THAT WILL MEET THE SPECIALIZED NEEDS OF THIS DEPARTMENT OR PERFORM THE INTENDED FUNCTION. (Attach memorandum with details of specialized function or application.)

X 5. THE PARTS/EQUIPMENT ARE REQUIRED FROM THIS SOURCE TO PERMIT STANDARDIZATION. (Attach memorandum describing basis for standardization request.)

_____ 6. NONE OF THE ABOVE APPLY. A DETAILED EXPLANATION AND JUSTIFICATION FOR THIS SOLE SOURCE REQUEST IS CONTAINED IN ATTACHED MEMORANDUM.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the service or material described in this sole source justification be authorized as a sole source for the service or material.

Name: Reggie Horne Department: Information Technology Date: 10/26/26

Department Head Signature: _____ Date: 10/26/26

Approval Authority: _____ Date: 10/27/26

Administrator Approval: (required – not required) Commission. Date: _____

COMMENTS:

Rev. 09/10/12

1 Overview

The following sections outline the primary tasks associated with the effort to migrate the City's Cityworks environment to the Trimble Unity SaaS solution. For each task, a description is provided to define the scope of work, along with the key assumptions that establish the basis for planning, estimating, and execution. These tasks, descriptions, and assumptions are intended to clarify responsibilities, align expectations, and ensure a common understanding of the activities required to successfully complete the upgrade.

It is important to note that the hours and effort presented are preliminary estimates based on the information currently available. Actual effort may vary as additional project requirements are identified, assumptions are validated, and the project scope is further refined. In particular, the estimate remains preliminary because the number of existing Inboxes that will need to be converted to Dashboards and the number of Saved Searches that will need to be converted to Queries are currently unknown. The estimates may also be adjusted based on the extent to which Augusta is able to perform certain tasks, provide necessary resources, data, or support, thereby reducing or shifting the level of effort required from Woolpert. As Woolpert gains a more detailed understanding of the project objectives, technical environment, and implementation approach, these estimates may be refined accordingly.

2 Tasks

Below is the task list, descriptions, and assumptions for the proposed effort. The tasks are intended to provide a high-level overview of the work anticipated for this project and the associated activities required to support a successful implementation. Each task includes a description of the expected work and the assumptions used to develop the estimated level of effort.

2.1 Project Management

This task includes overall project coordination, planning, communication, and oversight throughout the Unity upgrade effort. Woolpert's Project Manager will serve as the primary point of contact, facilitate project kickoff activities, coordinate resources, manage the project schedule, track risks, issues, and action items, and provide regular status updates to project stakeholders.

2.2 Phase 1 | Design

During the Design Phase, Woolpert will work closely with Augusta to establish the foundation for a successful Unity upgrade. Activities include conducting a project kickoff meeting to review project objectives, scope, timeline, roles, and responsibilities; issuing and reviewing Requests for Information (RFIs) to gather details regarding configurations, integrations, reporting requirements, and technical dependencies; and evaluating the existing Cityworks environment to prepare for migration to Unity. Woolpert will coordinate the migration of the database to the Unity platform, including reviewing migration requirements, identifying potential risks, and validating migration readiness. This phase will also include transition planning activities to define the deployment

approach, user adoption strategy, training needs, testing expectations, go-live considerations, and post-upgrade support requirements.

The outcome of the Design Phase is a clearly defined upgrade strategy, validated project assumptions, a roadmap for successfully transitioning Augusta from its current environment to the Unity platform, software version upgrade to Cityworks 23.x, migrated Production environment to the Trimble Unity Sandbox.

2.3 Phase 2 | Develop

During the Development Phase, Woolpert will configure and update the Unity sandbox environment to support Augusta's operational requirements. This effort includes the migration and validation of Cityworks XML configurations, the creation and configuration of Unity dashboards and saved queries, and the update of existing database customizations to ensure compatibility with the Unity platform. Woolpert will also review and modify integrations as needed to support continued connectivity with external systems and business applications. As an Optional Task, reports can be evaluated and migrated to the appropriate Unity reporting framework, with updates made to ensure reports function as expected in the new environment. Upon completion of these configuration and development activities, Woolpert will prepare and provide an updated database to Trimble for processing and deployment activities, ensuring the environment is properly configured and ready for subsequent testing and implementation phases.

The main objective of this phase it to have an environment ready for deployment.

2.4 Phase 3 | Deploy

During the Deployment Phase, Woolpert will support Augusta through system validation, user readiness, and production implementation activities to ensure a successful transition to Unity. This phase includes supporting user acceptance testing (UAT), assisting with issue resolution, validating migrated configurations and integrations, and coordinating testing activities to confirm the system functions as expected. Woolpert will also provide end-user training to familiarize staff with the Unity interface, updated workflows, dashboards, saved queries, reporting capabilities, and other new functionality introduced as part of the upgrade. Following successful testing and user signoff, Woolpert will coordinate and support the production launch, including deployment planning, go-live activities, system verification, and immediate post-launch support to ensure a smooth transition with minimal disruption to daily operations.

The objective of this phase is to prepare users for adoption, validate system readiness, and successfully deploy the Unity platform into production.

3 Estimated Effort / Assumption

The level of effort presented represents Woolpert's best estimate based on the information currently available and our understanding of Augusta's existing Cityworks environment, business processes, integrations, and reporting requirements. **As additional information is gathered and the project progresses through the design and discovery process, actual effort may vary.** Some estimates may be conservative and could require additional effort from Augusta's team to support activities such as requirements gathering, testing, validation, configuration reviews, data preparation, training participation, and issue resolution. **Regardless of the final level of effort, the Unity upgrade will be a collaborative endeavor requiring active participation and close coordination between both Woolpert and Augusta technical and business resources to ensure a successful migration, deployment, and adoption of the Unity platform.**

Below highlights the estimated effort from the Woolpert and Augusta teams.

Table 1 - Woolpert Estimated Effort

Role	Woolpert Estimated Hours
Woolpert Program Director	20
Woolpert Project Manager	157
Woolpert Lead Analyst	566
Woolpert Lead Developer	140
Woolpert Report Designer	0-251
Woolpert Technical SME	68
TOTAL ESTIMATE:	**951-1202 hours**

Table 2 – Augusta Estimated Effort

Role	Woolpert Estimated Hours
Augusta Project Manager	40
Augusta Technical Analyst	936
TOTAL ESTIMATE:	**976 hours**

NOTE on hours for Augusta Technical Analyst: Hours for the Augusta Technical Analyst mostly include hours to support the following tasks: Dashboard and query development, Style configuration, Custom development and testing, Reporting, User Acceptance Testing (UAT) and UAT updates, End-user training, and go-live support.

4 Timeline / Cost

The level of effort and costs presented below are planning estimates based on Woolpert's current understanding of Augusta's existing environment, business requirements, integrations, reporting needs, and upgrade objectives. Given the number of variables associated with a Unity upgrade, Woolpert recommends executing this engagement as a Time and Materials (T&M) project with a not-to-exceed value of **$246,100** with the optional reporting phase or **$197,600** without the reporting phase**.** The estimated project duration is approximately six (6) months, assuming timely participation from Augusta stakeholders, availability of required resources, and completion of project dependencies according to the agreed-upon schedule. The phase descriptions and associated estimates provided below represent Woolpert's best estimate of the effort required at this time and may be refined as additional information is gathered during the project. Each phase includes the anticipated tasks, assumptions, and level of effort required to successfully plan, develop, test, and deploy the Unity platform.

Table 3 – Woolpert's Estimated Fees

Task	Fee Estimate
Project Management	$32,000
Phase 1 | Design	
Request for Information	$3,000

Task	Fee Estimate
Project Kick Off	$1,900
Migrate to Trimble Unity Sandbox	$1,600
Transition Planning	$3,000
Phase 2 | Develop	
Software Configuration	$36,000
Custom Development	$24,000
Integrations	$21,000
Reporting	$0 - $48,500
Trimble Unity Sandbox Refresh	$2,100
Phase 3 | Deploy	
User Acceptance Testing	$18,000
End User Training	$25,000
Production Launch	$20,000
Phase 4 | Ad-Hoc Support	$10,000
TOTAL WOOLPERT FEE ESTIMATE:	**$197,600 – $246,100**

Woolpert appreciates the opportunity to develop this estimate and recognizes that every Unity upgrade project presents unique requirements and considerations. We would be pleased to review the proposed estimate, assumptions, effort estimates, and project approach with the Augusta team in greater detail and answer any questions regarding the activities outlined in each phase. Our goal is to ensure a clear understanding of the proposed work, validate assumptions, and collaboratively refine the project plan as needed to support a successful Unity upgrade. We look forward to partnering with Augusta throughout this effort and working together to establish an approach that best meets the City's objectives, schedule, and budget.

Sincerely;
Woolpert, Inc.

Ryan Butler
Technical Team Lead, Vice President

John Cestnick, PSM, IAM
Program Director, Vice President

Public Safety Committee Meeting

November 10, 2026

911 Logging Recorder & API Sole Source Request

Department:	911 Emergency Services
Presenter:	Daniel R. Dunlap, Director
Caption:	Motion to approve sole source purchase for secondary logging recorder and an Application Program Interface (API) for the 911 Center from Replay Systems, Inc. for $209,088.06.
Background:	In December 2025, the 911 Center began the process to replace the current logging recorder solution by utilizing an "Option to Upgrade" with the current contracted vendor, Replay Systems, Inc. and the purchase of a primary recorder was approved by the Procurement Department and Administrator's Office. The primary recorder is operational and currently recording all 911 and non-emergency telephone calls. The second phase of the project requires a secondary recorder for redundancy and a Motorola Application Program Interface (API) radio server/recorder to record the IP-based 800 MHz radio traffic and data.
Analysis:	The secondary recorder and API will ensure redundancy for recording all 911 calls and all radio transmissions/data. Maintaining standardization with the current vendor ensures maintenance and support. The sole source purchase via the current vendor is the best use of available funding.
Financial Impact:	The cost of all hardware, software, licensing, integration services, training and warranty is $209,088.06. This purchase meets the allowable expenditure qualifications in O.C.G.A. 46-5-134.
Alternatives:	None.
Recommendation:	Approve the sole source purchase.
Funds are available in the following accounts:	Emergency Telephone Fund Balance Account
REVIEWED AND APPROVED BY:	Daniel R. Dunlap, Director

Augusta GEORGIA

AUGUSTA 9-1-1 CENTER

Daniel R. Dunlap
Director

Sanita Cheatham
Assistant Director

MEMORANDUM

Date: October 26, 2026

To: Andy Penick, Procurement Director 10/27/26

From: Daniel R. Dunlap, 911 Director

Subject: 911 Logging Recorder & API Sole Source Request

Please accept this memorandum as sole source justification for a secondary Logging Recorder and an Application Program Interface (API) for the E911 Logging Recorder at the 911 Center, to be purchased from Replay Systems, Inc. for $209,088.06.

In December 2025, The E911 Center began the process to replace the current logging recorder solution, as the servers and ancillary equipment reached the five-year mark. By working with the current vendor, Replay Systems, Inc., the E911 Center utilized a "Option to Upgrade" within the contract to upgrade one recorder on a new platform, and that sole source procurement was approved by the Procurement Department and Administrator's Office. The new primary recorder is operational and currently recording all 911 and non-emergency telephone calls.

The E911 Center is now prepared to implement the second part of the project – purchase of a secondary logging recorder for redundancy and a Motorola P25 Application Program Interface (API) radio server/recorder to record the IP 800 MHz trunked radio traffic and data. Our current recording solution requires the same API server, and they are unfortunately not transferrable between the recording solutions.

With the new recorder installed last year, purchasing a similar system from a separate vendor would require our department to seek bids and enter into a separate maintenance agreement with a third-party vendor. Additionally, a third-party vendor brings the potential for unneeded risks and delays, thus continuing with the current vendor permits standardization for our critical services. We have been pleased with the support, services and responsiveness received by Replay Systems, Inc.

The cost for all hardware, software, licensing, integration services and warranty is $209,088.06. E911 funding source for this purchase will be E911 fund balance reserves. This upgrade meets the allowable expenditure qualifications in O.C.G.A 46-5-134, and the request for sole source is budget conscious for the best use of available funding.

We understand this sole source, if approved, will need Procurement and Administration approval before being placed on a Public Safety Committee agenda for consideration. Thank you in advance.

Print Form

Augusta GEORGIA

Sole Source Justification (Reference Article 6, Procurement Source Selection Methods and Contract Awards, § 1-10-56 SOLE SOURCE PROCUREMENT

Vendor: Replay Systems, Inc. **E-Verify Number**: _____

Commodity: 911 Recorder & API Equipment

Estimated annual expenditure for the above commodity or service: $ $209,088.06

Initial all entries below that apply to the proposed purchase. Attach a memorandum containing complete justification and support documentation as directed in initialed entry. (More than one entry will apply to most sole source products/services requested).

_____ 1. SOLE SOURCE REQUEST IS FOR THE ORIGINAL MANUFACTURER OR PROVIDER, THERE ARE NO REGIONAL DISTRIBUTORS. (Attach the manufacturer's written certification that no regional distributors exist. Item no. 4 also must be completed.)

_____ 2. SOLE SOURCE REQUEST IS FOR ONLY THE AUGUSTA GEORGIA AREA DISTRIBUTOR OF THE ORIGINAL MANUFACTURER OR PROVIDER. (Attach the manufacturer's — not the distributor's — written certification that identifies all regional distributors. Item no. 4 also must be completed.)

_____ 3. THE PARTS/EQUIPMENT ARE NOT INTERCHANGEABLE WITH SIMILAR PARTS OF ANOTHER MANUFACTURER. (Explain in separate memorandum.)

DRD 4. THIS IS THE ONLY KNOWN ITEM OR SERVICE THAT WILL MEET THE SPECIALIZED NEEDS OF THIS DEPARTMENT OR PERFORM THE INTENDED FUNCTION. (Attach memorandum with details of specialized function or application.)

DRD 5. THE PARTS/EQUIPMENT ARE REQUIRED FROM THIS SOURCE TO PERMIT STANDARDIZATION. (Attach memorandum describing basis for standardization request.)

_____ 6. NONE OF THE ABOVE APPLY. A DETAILED EXPLANATION AND JUSTIFICATION FOR THIS SOLE SOURCE REQUEST IS CONTAINED IN ATTACHED MEMORANDUM.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the service or material described in this sole source justification be authorized as a sole source for the service or material.

Name: Daniel R. Dunlap Department: 911 Emergency Services Date: 10/26/2026

Department Head Signature: Daniel R. Dunlap Date: 10/26/2026

Approval Authority: Andy Jeffers Date: 10/27/26

Administrator Approval: (required – not required) _____ Date: _____

COMMENTS:

replay

PROPOSAL PREPARED FOR:

Augusta, GA 911 Center

Confidential – For Executive and Procurement Review



T 954.267.9199
F 954.337.2751

replaysystems.com
TF 1.800.722.3472

The Challenge



911 centers operate in an environment where every call, radio transmission, and operational decision must be captured, reviewed, and defensible. Increasing call volume, staffing shortages, and heightened liability expectations require a recording platform that is reliable, scalable, and operationally aware.

Legacy or fragmented systems often lack the depth of integration needed to fully support quality assurance, reporting, and leadership visibility.

Why Replay Systems / HigherGround

Replay Systems specializes **exclusively** in mission-critical recording, replay, and quality assurance solutions for public safety environments.

HigherGround is a **U.S.-based manufacturer** purpose-built for modern PSAP operations. The platform includes **"I'm Alive"** technology, which continuously communicates system health, status, and operational data between the agency, HigherGround, and Replay Systems. This architecture ensures **system continuity, uptime visibility, and proactive support,** reducing operational risk and downtime.

Together, Replay Systems and HigherGround deliver a tightly integrated recording and QA ecosystem designed specifically for public safety , not adapted from commercial environments.

HIGHERGROUND

What's Included



Call & Radio Audio Recording

Secure recording of voice communications, including radio traffic via approved interfaces and attachments.

Metadata Capture & Indexing

Metadata-driven indexing based on telephony integrations to support fast search, review, and documentation.

Quality Assurance Integration Module

Structured QA workflows with automation to support evaluations, scoring, and supervisory review.

Review & Redaction Tools

In-depth reports and dashboards driven by metadata captured across telephony, radio, and QA systems.

Reporting & Oversight

QA and operational visibility tools supporting leadership insight, accountability, and compliance.

Implementation & Configuration Services

System deployment, configuration, and validation aligned to the agency's operational environment.

Add-on Options Included in Proposal:

Screen Capture

Rapid SOS Integration

P25 Radio Integration

Expanded QA or Analytics Modules

Public Safety Agencies Nationwide that Trusted Replay Systems

Honest opinions about **Replay Systems** as a company:

Support has never been anything less than impeccable. Prompt service and support from a dedicated group of technicians is priceless for a mission critical infrastructure.

City of Alpharetta Department of Public Safety

We utilize Replay Systems for quality assurance reviews and we are ery pleased with their detailed feedback and knowledge. When we have any question or need, they quickly respond to all inquiries.

Augusta, Georgia 911 Center

Whenever we have a special request, the Replay team works with the recorder manufacturer to make it happen. I would recommend the team at Replay Systems to anyone looking for a new partner for their recording system.

Hamilton County 911 Emergency Communications District

We find Replay to be committed to customer service while also delivering a quality stable solution. Replay is a company that works to treat its customers like part of the family.

Pasco County

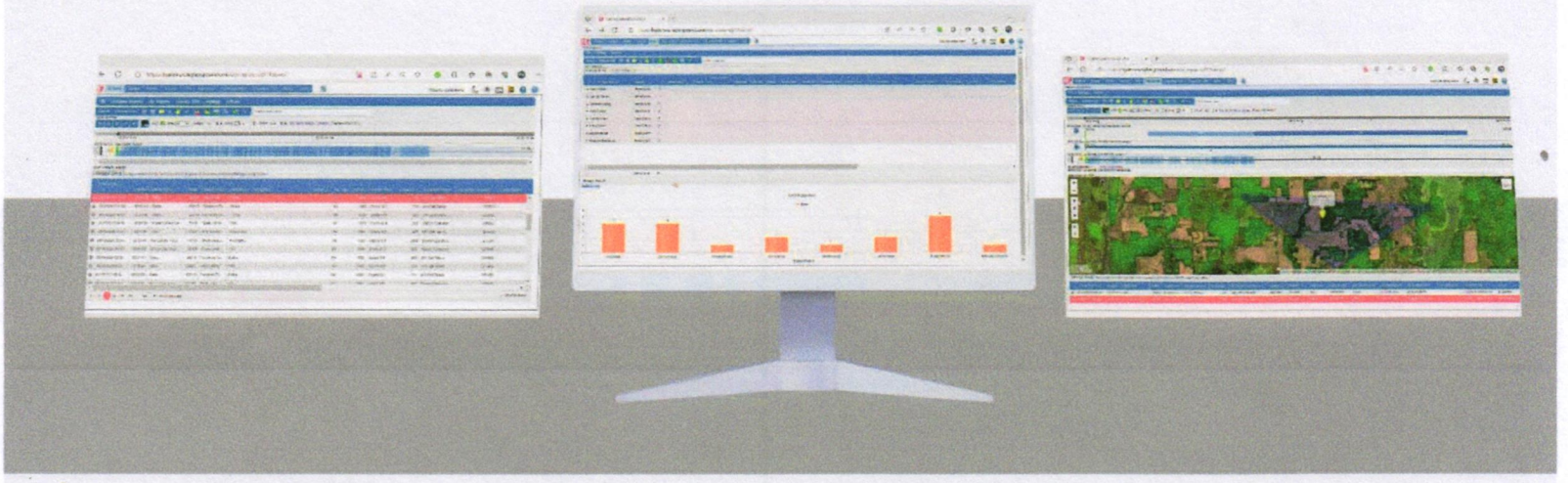
replay

License & Cost Summary

One-Time Costs

- Software Licenses
- Hardware (if applicable)
- Implementation & Configuration Services

Total One-Time Investment: $209,088.06



Annual Recurring Cost

- Ongoing Platform Updates
- Manufacturer Technical Support
- Software Maintenance & Support

Annual Recurring Cost: $46,924

Price Proposal

Presentation Date: 07/30/2026
Valid Until Date: 11/30/2026

Quote #: 003029
Rev: 10/14/2026 9:50 AM

Prepared For:

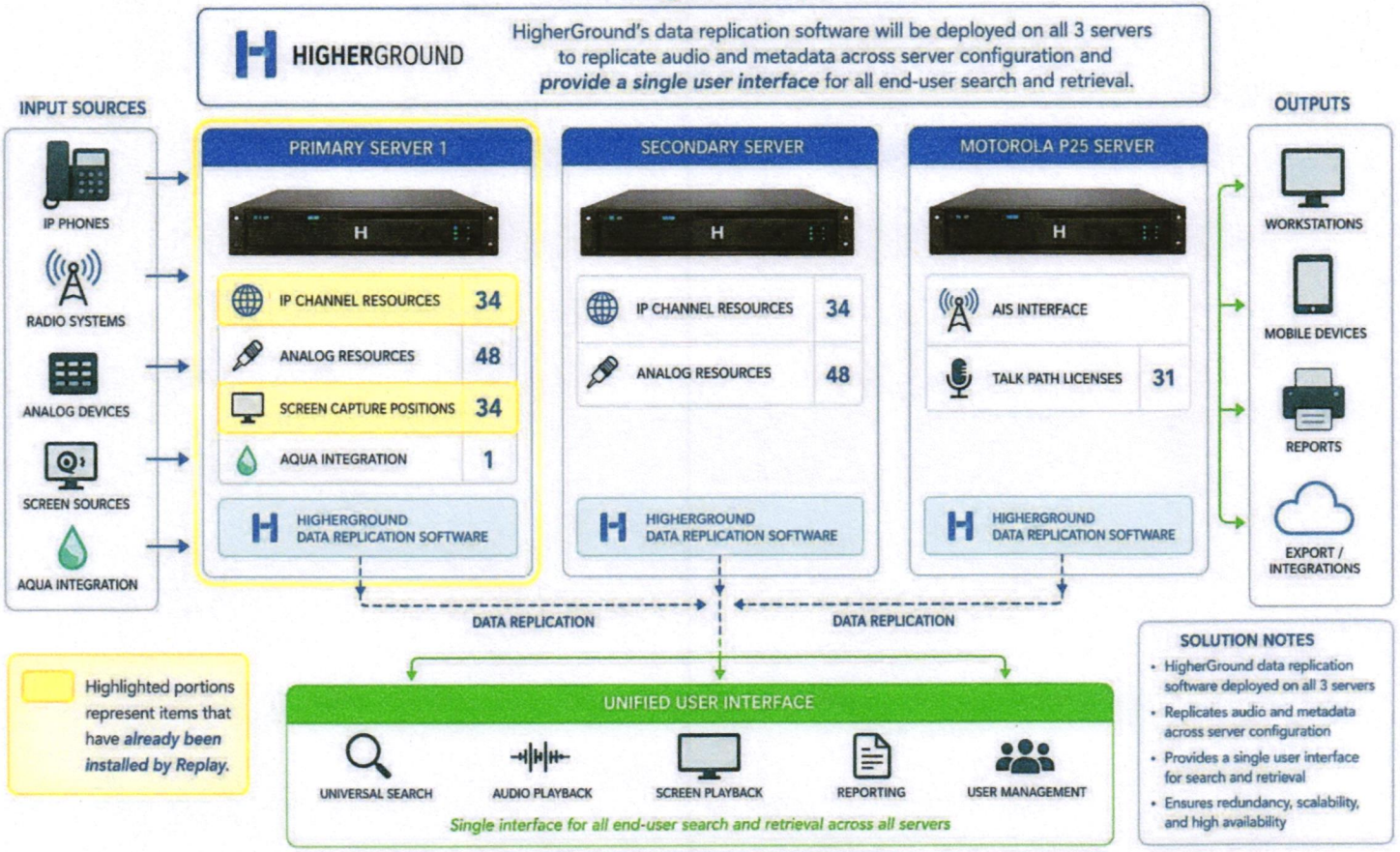
Company: Augusta Richmond County 911 (GA)
Contact: Daniel Dunlap
Install Address: 911 Fourth Street
Augusta, GA 30901
Phone: (706) 821-1209
Email: ddunlap@augustaga.gov

Prepared By:

Company: Replay Systems
Contact: Ryan Hurley
Address: 5645 Coral Ridge Dr, #285
Coral Springs, FL 33076
Toll-Free: (800) 722-3472
Phone: (954) 821-6870
Email: ryan.hurley@replaysystems.com

HigherGround Voice Recording System Solution

Recording Devices per Server



Price Proposal

Presentation Date: 07/30/2026
Valid Until Date: 11/30/2026

Quote #: 003029
Rev: 10/14/2026 9:50 AM

Software Subscription (annual fees)

Quantity	Part Number	Description	List Price	Sales Price	Total Price
31	RPL-ILL-REC-P25	illuminate911 Recorder P25 Channel License (includes voice recording, data replication, quality assurance, coaching, and software maintenance/support). Price per year.	$279.00	$279.00	$8,649.00
48	RPL-ILL-REC	illuminate911 Recorder Channel License (includes voice recording, data replication, quality assurance, coaching, and software maintenance/support). Price per year.	$279.00	$279.00	$13,392.00
82	RPL-ILL-REC-P	illuminate911 Parallel Recorder Channel License (includes voice recording, data replication, quality assurance, coaching, and software maintenance/support). Price per year.	$140.00	$140.00	$11,480.00
				Subtotal:	**$33,521.00**

Third Party API Fee (one-time fees)

Quantity	Part Number	Description	List Price	Sales Price	Total Price
1	HG-TRAD-MP25	Motorola P25 w/ 1 AIS	$115,000.00	$115,000.00	$115,000.00
				Subtotal:	**$115,000.00**

Software (one-time fees)

Quantity	Part Number	Description	List Price	Sales Price	Total Price
1	HG-AQUA-PQA	Aqua ProQA Integration	$3,145.00	$3,145.00	$3,145.00
1	HG-INTR-META-P	Intrado Console Meta Data Integration (Parallel)	$1,310.00	$1,310.00	$1,310.00
				Subtotal:	**$4,455.00**

Hardware (one-time fees)

Quantity	Part Number	Description	List Price	Sales Price	Total Price
4	HG-SACH-E024	24-Port Analog PCIe Tap Card	$3,815.00	$3,815.00	$15,260.00
2	RPL-SVR-HPDL380	HPE ProLiant DL380. Designed for supreme versatility and resiliency, this 2U platform is adaptable for diverse workloads and scalable for deployment in multiple environments, built on Intel Xeon Scalable Processors. Equipped with PCIe Gen4 capabilities, this server offers improved data transfer rates and higher networking speeds. Current compatible Windows Server OS included.	$19,176.03	$19,176.03	$38,352.06
				Subtotal:	**$53,612.06**

Price Proposal

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Valid Until Date: 11/30/2026

Quote #: 003029
Rev: 10/14/2026 9:50 AM

Installation Services (one-time fees)

Quantity	Part Number	Description	List Price	Sales Price	Total Price
5	RPL-INSTALL-ONSITE/REMOTE	Replay Systems onsite/remote installation services per day	$2,500.00	$2,500.00	$12,500.00
				Subtotal:	**$12,500.00**

Subtotal (including additional services):	$219,088.06
Tradein:	$10,000.00
Grand Total:	**$209,088.06**

NOTE: *Server pricing is valid for 30 days due to fluctuations in hardware component costs.*

Price Proposal

Presentation Date: 07/30/2026
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Annual Subscription + Maintenance Information

This solution is provided under a subscription-based model, ensuring continuous access to the Illuminate911 platform, updates, and support services. The information below is intended to help with budget planning for future years.

Year 2 and Beyond (Estimated Annual Costs):

- Annual Subscription/Software Maintenance Fee**: $33,521.00**
- Annual Hardware Maintenance**: $13,403.00**

Note: Annual fees are subject to a cost-of-living adjustment at each renewal term.

Your Subscription and Maintenance Include:

- Software Maintenance & Upgrades – Access to the latest releases, enhancements, bug fixes, and security updates.
- 24/7/365 Remote Support – Telephone assistance for troubleshooting and technical questions.
- On-Site Service – Business hours coverage (Monday–Friday, 8:00 AM–5:00 PM local time, excluding holidays).
- Replacement Parts – Coverage for normal wear and tear or equipment defects, provided at no extra charge.
- Remote Access Support – With customer approval, Replay can securely connect to perform adjustments and improve uptime.
- Hardware Maintenance – Coverage for servers for up to five (5) years from the date of purchase.
- System Availability Commitment – Replay actively works toward achieving near 100% uptime of all supported equipment and software.

This subscription structure ensures your system remains secure, up to date, and fully supported—helping you avoid unexpected costs for covered services.

Price Proposal

Presentation Date: 07/30/2026
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Quote #: 003029
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Payment Terms: One-time Hardware fees due upon delivery in the amount of $53,612.06. Remainder of project fees due upon completion.

Augusta GA does not sign proposals AQP 10/27/26

Customer Signature: _____

Print Name: _____ Title _____

Date: _____

PO Number: _____

Unless otherwise agreed, Payment Terms are 50% with Order, 40% Upon Delivery, 10% Upon Completed Installation.

Projects put on hold by the customer require payment in full Net 30 post delivery.

Warranty begins upon equipment delivery.

If your business is tax exempt, please provide the documentation with your PO.

Please read **Replay Systems' "Installation Assumptions". These conditions apply to any purchase.** They are available at: https://www.replaysystems.com/wp-content/uploads/2022/05/Installation-Assumptions-updated-040622-1.pdf

Prepaid Performance Plans include one year of warranty plus two, three, or four additional years of prepaid support respectively.

Commission Meeting

November 17, 2026

Affidavit

Department:	N/A
Presenter:	N/A
Caption:	Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.
Background:	N/A
Analysis:	N/A
Financial Impact:	N/A
Alternatives:	N/A
Recommendation:	N/A
Funds are available in the following accounts:	N/A
REVIEWED AND APPROVED BY:	N/A